

Bixby Board of Education Regular Meeting
Monday, August 10, 2015 Bixby Board of Education Regular Meeting
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

1. Call Meeting to Order/Roll Call

2. Superintendent's Reports

2.1. Facilities Update

2.2. Monthly Budget Report

3. Comments from the Floor

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-HH. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of Consent Agenda Items A-HH as presented Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Lisa Kramer: Yea

Wendell Nolan: Yea

Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

- 4.1. Minutes of July 13, 2015 Regularly Scheduled Board Meeting
- 4.2. Treasurer's Report on Investments of Funds
- 4.3. Activity Fund Summary of Accounts and Transfer Requests
- 4.4. Encumbrances and Change Orders - FY 2015 General Fund #1-1574 ; Building Fund #1-57 ; Child Nutrition #1-221 ; Bond 32 #1-80; FY 2016 General Fund #1-1061; Building Fund #1-17; Child Nutrition #1-102; Bond 32 #1-16; and Bond 34 #1-9
- 4.5. BPS Faculty Handbooks for the 2015-2016 fiscal year: High School, 9th Grade, Middle School, Northeast Elementary and Intermediate, North Elementary, North Intermediate, Central Elementary, Central Intermediate, Brassfield Learning Center
- 4.6. BPS Student Handbooks for the 2015-2016 fiscal year: Elementary Handbooks and Secondary Handbooks
- 4.7. BPS Activity Fund Handbook for the 2015-2016 fiscal year
- 4.8. BPS Coaches Handbook for the 2015-2016 fiscal year
- 4.9. BPS Child Nutrition Staff Handbook for the 2015-2016 fiscal year
- 4.10. BPS Support Personnel Handbook for the 2015-2016 fiscal year
- 4.11. BPS Transportation Bus Drivers Handbook for the 2015-2016 fiscal year
- 4.12. BPS Transportation Bus Riders Handbook for the 2015-2016 fiscal year
- 4.13. BPS Fine Arts Directors Handbook for the 2015-2016 fiscal year
- 4.14. BPS Vocal Music Handbook for the 2015-2016 fiscal year
- 4.15. BPS Band Handbook for the 2015-2016 fiscal year
- 4.16. BHS Drama, Speech and Debate Handbook for the 2015-2016 fiscal year
- 4.17. Bixby Athletic Student/Parent Handbook for the 2015-2016 fiscal year
- 4.18. Independent Contractor Services contract with Cynthia Lumpkin, LLC for the 2015-2016 fiscal year
- 4.19. Independent Contractor Services contract with Liz Rademakers, NCSP for the 2015-2016 fiscal year

- 4.20. Independent Contractor Services contract with Sharon Pyle for the 2015-2016 fiscal year
- 4.21. Bixby Band Booster Club Concession Contract for the 2015-2016 fiscal year
- 4.22. MCJROTC Booster Club Concession Contract for the 2015-2016 fiscal year
- 4.23. Bixby Swimming Booster Club Concession Contract for the 2015-2016 fiscal year
- 4.24. Bixby Tennis Booster Club Concession Contract for the 2015-2016 fiscal year
- 4.25. Kelly Services contract for substitute teachers for the 2015-2016 fiscal year
- 4.26. Independent Contractor Services Contract with K9 Detection Services for the 2015-2016 fiscal year.
- 4.27. Equipment Rental Agreement with TalkRadio, LLC for the 2015-2016 fiscal year
- 4.28. Gold Service Agreement with ThyssenKrupp Elevator Corporation for the 2015-2016 fiscal year
- 4.29. Waste Removal Agreement with American Waste Control, Inc. for the 2015-2016 fiscal year
- 4.30. Lease agreement for the Riverview rental property for the 2015-2016 fiscal year
- 4.31. Lease agreement for the Mingo rental property for the 2015-2016 fiscal year
- 4.32. BHS Band request to attend the Bands of America competition in St. Louis, MO on 10-15-15 to 10-18-15
- 4.33. Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.34. Employment, Resignation, Retirement - Support Personnel - per attached

5. Superintendent's Services

5.1. Review of the Football Program and the Quarterback Club Financial Report. Discussion only. No action required by the Board of Education.

Review of Quarterback Club Financials and program was presented by Shawn Stephens. Discussion only. No action required by the Board of Education.

5.2. Discussion, consideration and vote to approve or not to approve the re-authorization of all Board of Education Policies in Section 1000-6999.

Approval of the re-authorization of all Board of Education Policies in Section 1000-6999
Passed with a motion by Bryan Wiesman and a second by Ron Schnare.

Lisa Kramer: Yea

Wendell Nolan: Yea

Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.3. Discussion, consideration and vote to approve or not to approve a new Board of Education Policy 4171 Classroom Teacher Mentoring and Buddy Program.

Approval was made to table this item Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.4. Review of AP Scores. Information only. No action required by the Board of Education.

Rowland Vernon reported on the AP scores. Information only. No action was required by the Board of Education.

5.5. Report on Great Expectation. Discussion only. No action required by the Board of Education.

Rowland Vernon reported on the Great Expectation meetings. There were 306 adults in attendance, Bixby Schools had 243 employees attend. Information only. No action was required by the Board of Education.

5.6. Discussion, consideration and vote to approve or not to approve Dr. Kyle Wood as the authorized representative of Bixby Schools and as such empowered to execute agreements on behalf of District with SDE, the US Department of Ed and agencies which may be prerequisite to operation of State and Federal Programs.

Approval of Dr. Kyle Wood as the authorized representative of Bixby Schools and as such empowered to execute agreements with the SDE, the US Department of Ed and other agencies which may be necessary with State and Federal Programs Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.7. Discussion, consideration and vote to approve or not to approve Bryan Frazier as the Title IX Coordinator for Bixby Public Schools.

Approval of Bryan Frazier as the Title IX Coordinator for Bixby Public Schools Passed with a motion by Bryan Wiesman and a second by Wendell Nolan.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.8. Discussion, consideration and vote to approve or not to approve a contract with the City of Bixby for the School Resource Officers for the 2015-2016 fiscal year.

Approval of a contract with the City of Bixby for the School Resource Officers for the 2015-2016 fiscal year Passed with a motion by Lisa Kramer and a second by Wendell Nolan.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.9. Discussion, consideration and vote to approve or not to approve a National Purchasing Cooperative Interlocal participation agreement with Buy Board for the 2015-2016 fiscal year.

Approval of a National Purchasing Cooperative Interlocal participation agreement with Buy Board for the 2015-2016 fiscal year Passed with a motion by Wendell Nolan and a second by Bryan Wiesman.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.10. Discussion, consideration and vote to approve or not to approve a contract with Oklahoma Department of Career and Technology Education for the 2015-2016 fiscal year.

Approval of a contract with Oklahoma Department of Career and Technology Education for the 2015-2016 fiscal year Passed with a motion by Lisa Kramer and a second by Ron Schnare.

Lisa Kramer: Yea
Wendell Nolan: Yea

Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.11. Discussion, consideration and vote to approve or not to approve the Heartland School Solutions proposal for Child Nutrition software.

Approval of the Heartland School Solutions proposal for Child Nutrition software Passed with a motion by Wendell Nolan and a second by Ron Schnare.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.12. Discussion, consideration and vote to approve or not to approve Lois Hood as the Bixby Public Schools authorized representative with the Oklahoma State Department of Education Child Nutrition Programs for the 2015-2016 fiscal year.

Approval of Lois Hood as the Bixby Public Schools authorized representative with the Oklahoma State Department of Education Child Nutrition Programs for the 2015-2016 fiscal year Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.13. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for Prime Vendor for the school cafeterias for the 2015-2016 fiscal year.

Approval of Performance Group as the lowest responsible bidder for Prime Vendor for the school cafeterias for the 2015-2016 fiscal year Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.14. Discussion, consideration and vote to approve or not to approve an agreement with Tulsa Community College for the purpose of placing pre-education students in the classrooms as observers for the 2015-2016 fiscal year.

Approval of an agreement with Tulsa Community College for the purpose of placing pre-education students in the classrooms as observers for the 2015-2016 fiscal year Passed with a motion by Bryan Wiesman and a second by Wendell Nolan.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.15. Discussion, consideration and vote to approve or not to approve the Custodial Service Agreement with Entrust One Facility Services Inc. for the 2015-2016 fiscal year.

Approval of the Custodial Service Agreement with Entrust One Facility Services Inc. for the 2015-2016 fiscal year Passed with a motion by Lisa Kramer and a second by Wendell Nolan.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.16. Discussion, consideration and vote to approve or not to approve an agreement with Nowlin Orthodontics for the 2015-2016 fiscal year.

Approval of an agreement with Nowlin Orthodontics for marketing and advertising at sports facilities and events for the 2015-2016 fiscal year Passed with a motion by Ron Schnare and a second by Wendell Nolan.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.17. Discussion, consideration and vote to approve or not to approve an agreement with Chinowth and Cohen Realtors for the 2015-2016 fiscal year.

Approval of an agreement with Chinowth and Cohen for marketing and advertising at sports facilities and events for the 2015-2106 fiscal year Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.18. Discussion, consideration and vote to approve or not to approve a contract with Great Plains Resources for the Lobbyguard maintenance for the 2015-2016 fiscal year.

Approval of a LobbyGuard Hardware Service Contract with Great Plains Resource, LLP for maintenance of machines for the 2015-2016 fiscal year Passed with a motion by Lisa Kramer and a second by Wendell Nolan.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

5.19. Discussion, consideration and vote to approve or not to approve closing the Key Club activity fund account #925-930 and transferring the balance of this account to the Junior Optimist Club activity fund account #925-977.

Approval of the request to close the Key Club activity fund account and to transfer the balance in this account to the Junior Optimist Club activity fund account Passed with a motion by Ron Schnare and a second by Wendell Nolan.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

6. Executive Session

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the 2015-2016 negotiations with the BEA (25 O.S. Sec. 307 (B)(2)).

At 7:30 p.m. approval of going into executive session to discuss negotiations with the BEA for 2015-2016 fiscal year Passed with a motion by Bryan Wiesman and a second by Wendell Nolan.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent

Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

6.2. Vote to acknowledge return to open session.

At 8:48 p.m. approval of returning to open session Passed with a motion by Ron Schnare and a second by Wendell Nolan.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

6.3. Statement by Board president of executive session minutes.

7. Superintendent's Services (Part Two)

7.1. Discussion, consideration, and vote to approve or not to approve new Board of Education Policy 6156 BPS Employee Voluntary Bereavement Program

Approval of the new Board of Education Policy 6156 BPS Employee Voluntary Bereavement Program Passed with a motion by Wendell Nolan and a second by Ron Schnare.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

7.2. Discussion, consideration and vote to approve or not to approve a contract and step increase with the Bixby Education Association for the 2015-2016 fiscal year at a cost of approximately \$127,000.00.

Approval of a contract and step increase with the Bixby Education Association for the 2015-2016 fiscal year at a cost of approximately \$127,000.00 Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

7.3. Discussion, consideration and vote to approve or not to approve a step raise for Support Staff for the 2015-2016 fiscal year at a cost of approximately \$78,000.00.

Approval of a step raise for Support Staff for the 2015-2016 fiscal year at an approximate cost of \$78,000.00 Passed with a motion by Ron Schnare and a second by Bryan Wiesman.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

7.4. Discussion, consideration and vote to approve or not to approve a 1.5% raise for Administrative Staff for the 2015-2016 fiscal year at a cost of approximately \$41,000.00.

Approval of a 1.5% raise for Administrative Staff for the 2015-2016 fiscal year at a cost of approximately \$41,000.00 Passed with a motion by Lisa Kramer and a second by Wendell Nolan.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

8. New Business

9. Vote to adjourn

At 8:50 p.m. a motion to adjourn Passed with a motion by Wendell Nolan and a second by Ron Schnare.

Lisa Kramer: Yea
Wendell Nolan: Yea
Lisa Owens: Absent
Ron Schnare: Yea
Bryan Wiesman: Yea
Yea: 4, Nay: 0, Absent: 1

President

Vice President

Clerk

Member

Member