

Bixby Board of Education Regular Meeting  
Monday, December 14, 2015 Bixby Board of Education Regular Meeting  
Administrative Center 109 N. Armstrong Bixby, OK 74008  
109 N Armstrong St  
Bixby, OK 74008

1. Call Meeting to Order/Roll Call

**2. Superintendent's Reports**

2.1. Facilities Update

2.2. District Activity Report

2.3. Monthly Budget Report

**3. Comments from the Floor**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

**4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-K. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Agenda Items A- as stated Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Lisa Owens: Yea  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

4.1. Minutes of November 9, 2015 Regularly Scheduled Board Meeting

4.2. Treasurer's Report on Investments of Funds

4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and Change Orders - FY 2016 General Fund #1-1279; Building Fund #1-23; Child Nutrition #1-128; Bond 32 #1-16; Bond 33 #1; Bond 34 #1-42; and Bond 35 #1

4.5. Bixby High School Band request for the Honor Band to perform with a world class conductor and college students at Bethel College in Newton, Kansas on 11/22-23/2015

4.6. FMLA - Certified - Middle School - 10/14/14 to 11/16/16

4.7. FMLA - Certified - Administration - 10/30/15 to 12/16/15

4.8. FMLA - Certified - Middle School - 10/12/15 to 01/01/16

4.9. Leave of Absence - Support - Transportation - 11/23/15 to 02/20/16

4.10. Employment, Resignation, Retirement - Certified Personnel - per attached

4.11. Employment, Resignation, Retirement - Support Personnel - per attached

## **5. Superintendent's Services**

5.1. Review of the District Emergency Procedures. Discussion only. No action required by the Board of Education.

5.2. Discussion, consideration and vote to approve or not to approve a contract with Barlow Education Management Services, LLC as the chief negotiator for the School District in contract negotiations with the Bixby Education Association.

Approval of a contract with Barlow Education Management Services, LLC as the chief negotiator for the School District in contract negotiations with the BEA Passed with a motion by Wendell Nolan and a second by Ron Schnare.

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Lisa Owens: Yea  
Ron Schnare: Yea

Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.3. Discussion, consideration and vote to approve or not to approve the Bixby Public Schools Gifted Educational Plan for the 2015-2016 fiscal year.

Approval of the Bixby Public School Gifted Educational Plan for the 2015-2016 fiscal year as presented Passed with a motion by Lisa Owens and a second by Bryan Wiesman.

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Lisa Owens: Yea  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.4. Discussion, consideration and vote to approve or not to approve a Life/AD&D insurance carrier for the fringe benefit insurance provided by the district to support and certified employees who work 20+ hours per week.

Approval of Guardian as the Life/AD&D insurance carrier for fringe benefit insurance Passed with a motion by Lisa Kramer and a second by Ron Schnare.

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Lisa Owens: Yea  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.5. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding with Southwestern Oklahoma State University for the Teacher Education Program for the 2015-2016 fiscal year.

Approval of a Memorandum of Understanding with Southwestern Oklahoma State University for the Teacher Education Program for the 2015-2016 fiscal year Passed with a motion by Bryan Wiesman and a second by Lisa Owens.

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Lisa Owens: Yea  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.6. Discussion, consideration and vote to approve or not to approve declaring the attached items as surplus to be disposed of in accordance to Oklahoma State Law.

Approval of declaring a bus as surplus to be disposed of in accordance to Oklahoma State Law Passed with a motion by Lisa Kramer and a second by Bryan Wiesman.

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Lisa Owens: Yea  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.7. Discussion, consideration and vote to approve or not to approve designating Tina Francis as the Account Administrator with Fuel Education for the 2015-2016 fiscal year.

Approval Tina Francis as the Account Administrator with Fuel Education for the 2015-2016 fiscal year Passed with a motion by Wendell Nolan and a second by Ron Schnare.

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Lisa Owens: Yea  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.8. Discussion, consideration and vote to approve or not to approve an agreement with Preferred Family Healthcare, Inc. d/b/a Dayspring Community Services for the 2015-2016 fiscal year.

Approval of agreement with Preferred Family healthcare, Inc. d/b/a Dayspring Community Services for the 2015-2016 fiscal year Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Lisa Owens: Yea  
Ron Schnare: Yea  
Bryan Wiesman: Yea  
Yea: 5, Nay: 0

5.9. Discussion, consideration and vote to approve or not to approve an Independent Contractor Services Agreement with McKenna Smith for the 2015-2016 fiscal year.

Approval of an agreement with McKenna Smith for the 2015-2016 fiscal year Passed with a motion by Bryan Wiesman and a second by Wendell Nolan.

Lisa Kramer: Yea  
Wendell Nolan: Yea  
Lisa Owens: Yea  
Ron Schnare: Yea  
Bryan Wiesman: Yea

Yea: 5, Nay: 0

## 6. Executive Session

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the Evaluation/Employment of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)).

At 7:14 p.m. approval of going into Executive Session to discuss the Evaluation/Employment of the Superintendent per Oklahoma Statutes Passed with a motion by Wendell Nolan and a second by Ron Schnare.

Lisa Kramer: Yea

Wendell Nolan: Yea

Lisa Owens: Yea

Ron Schnare: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

6.2. Vote to acknowledge return to open session.

9:20 p.m. Passed with a motion by Ron Schnare and a second by Wendell Nolan.

Lisa Kramer: Yea

Wendell Nolan: Yea

Lisa Owens: Yea

Ron Schnare: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

6.3. Statement by Board president of executive session minutes.

## 7. Superintendent's Services Part 2

7.1. Discussion, consideration and vote to approve or not to approve an Amendment to the Purchase and Sale Agreement with Stone Horse Development, LLC.

Approval of an amendment to the Purchase and Sale Agreement with Stone Horse Development, LLC Passed with a motion by Lisa Kramer and a second by Ron Schnare.

Lisa Kramer: Yea

Wendell Nolan: Yea

Lisa Owens: Yea

Ron Schnare: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

8. New Business

9. Vote to adjourn

9:23 p.m. Passed with a motion by Ron Schnare and a second by Wendell Nolan.

Lisa Kramer: Yea

Wendell Nolan: Yea

Lisa Owens: Yea

Ron Schnare: Yea

Bryan Wiesman: Yea

Yea: 5, Nay: 0

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President

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Vice President

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Clerk

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Member

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Member