

Bixby Board of Education Regular Meeting  
Monday, December 12, 2016 Bixby Board of Education Regular Meeting  
Multi Purpose Building 601 S Riverview Bixby, OK 74008  
109 N Armstrong St  
Bixby, OK 74008

1. Call Meeting to Order/Roll Call

**2. Superintendent's Reports**

2.1. Special Recognition

2.2. Facilities Update

2.3. District Around Campus - Superintendent's Report on various student and staff activities in the District

2.4. Monthly Budget Report

**3. Comments from the Floor**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

**4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-J. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Agenda Items A-J as stated Passed with a motion by Ron Schnare and a second by Lisa Owens.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

4.1. Minutes of November 14, 2016 Regularly Scheduled Board Meeting

4.2. Minutes of November 17, 2016 Special Board Meeting

4.3. Treasurer's Report on Investments of Funds

4.4. Activity Fund Summary of Accounts and Transfer Requests

4.5. Encumbrances and Change Orders - FY 2017 General Fund #1-1375; Building Fund #1-27; Child Nutrition #1-122; Bond 34 #1-27; Bond 35 #1; Bond 36 #1-8; Bond 37 #1 and Sinking #1

4.6. Renewal of a contract with Barlow Education for negotiations with the Bixby Education Association

4.7. Renewal of agreement with Guardian Insurance for Life/AD&D fringe benefit insurance provided by the district for support and certified employees who work 20+ hours per week

4.8. FMLA - Certified - North Elementary - 12/12/16 to 01/16/17

4.9. Employment, Resignation, Retirement - Certified Personnel - per attached

4.10. Employment, Resignation, Retirement - Support Personnel - per attached

## **5. Superintendent's Services**

5.1. Discussion, consideration and vote to approve or not to approve a Work Authorization Agreement with Palmerton & Parrish for soil testing at the 9th Grade Center Project.

Approval of Work Authorization Agreement with Palmerton & Parrish for soil testing at the 9th Grade Center Project not to exceed \$11,754.25 Passed with a motion by Lisa Kramer and a second by Ron Schnare.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.2. Discussion, consideration and vote to approve or not to approve a Work Authorization Agreement with Palmerton & Parrish for soil testing at the Baseball/Softball field project.

Approval of a Work Authorization Agreement with Palmerton & Parrish for soil testing at the Baseball/Softball field project not to exceed \$4,250.00 Passed with a motion by Ron Schnare and a second by Amanda Stephens.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.3. Discussion, consideration and vote to approve or not to approve a contract with KKT Architects Inc. for architectural services for the Northeast Intermediate Project.

Approval of a contract with KKT Architects Inc. for architectural services for the Northeast Intermediate Project Passed with a motion by Amanda Stephens and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.4. Discussion, consideration and vote to approve or not to approve the lowest responsible bidders for the 9th Grade Phase Two Project.

Approval of the lowest responsible bidders for the 9th Grade Phase Two Project as presented with the second bidder on Masonry and Asphalt Passed with a motion by Lisa Kramer and a second by Amanda Stephens.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.5. Discussion, consideration and vote to approve or not to approve the Guaranteed Maximum Price Contract for the 9th Grade Phase Two Project with Flintco LLC.

Approval of the Guaranteed Maximum Price Contract with Flintco LLC for the 9th Grade Phase Two Project at a cost of \$8,521,509.00 Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea

Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.6. Discussion, consideration and vote to approve or not to approve Atlas Construction Group Change Order #1 on the Northeast Intermediate Project a decrease in the Guaranteed Maximum Price of (\$53,710.00).

Approval of Atlas Construction Group Change Order #1 on the Northeast Intermediate Project a decrease in the Guaranteed Maximum Price of (\$53,710.00) Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.7. Discussion, consideration, and vote to approve or not to approve a contract with the City of Bixby for a SRO officer via a Department of Justice grant for three school years, beginning the 2017-18 school year.

Approval of a contract with the City of Bixby for a SRO officer via a Department of Justice grant for three school years, beginning with the 2017-2018 fiscal year Passed with a motion by Amanda Stephens and a second by Lisa Kramer.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.8. Discussion, consideration, and vote to approve or not to approve a property damage agreement and release concerning the August 30, 2016 accident at approximately 134th and Memorial involving a BPS school bus.

Approval of a property damage agreement and release concerning the August 30, 2016 accident at approximately 134th and Memorial involving a BPS school bus Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea

Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.9. Discussion, consideration and vote to approve or not to approve the Bixby Public Schools Gifted Educational Plan for the 2016-2017 fiscal year.

Approval of the Bixby Public Schools Gifted Educational Plan for the 2016-2017 fiscal year Passed with a motion by Lisa Kramer and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.10. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding with the Bixby Chamber and the City of Bixby for the establishment of the Bixby Economic Development Advisory Council.

Approval of MOU with the Bixby Chamber and the City of Bixby for the establishment of the Bixby Economic Development Advisory Council Passed with a motion by Ron Schnare and a second by Amanda Stephens.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.11. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding with the University of Tulsa for the Teacher Education Program for the 2016-2017 fiscal year.

Approval of a MOU with the University of Tulsa for the Teacher Education Program for the 2016-2017 fiscal year Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.12. Discussion, consideration and vote to approve or not to approve the revised Bixby Public Schools Policy 4154 Teacher Evaluation.

Approval of the revised BPS Policy 4154 Teacher Evaluation Passed with a motion by Ron Schnare and a second by Lisa Owens.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.13. Discussion, consideration and vote to approve or not to approve a new position for an Instructional Technology Integration Specialist.

Approval of a new position for an Instructional Technology Integration Specialist Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.14. Discussion, consideration and vote to approve or not to approve an Activity Fund account for the World Languages and Cultures Club.

Approval of a new Activity Fund account for the World Languages and Cultures Club Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.15. Discussion, consideration and vote to approve or not to approve closing the French Club, German Club and Spanish Club Activity Fund accounts and transferring the funds to the World Languages and Cultures Club account.

Approval of closing the French Club, German Club and Spanish Club Activity Fund accounts and transferring the funds to the New World languages and Cultures Club account Passed with a motion by Ron Schnare and a second by Amanda Stephens.

Lisa Kramer: Yea  
Lisa Owens: Yea  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea

Yea: 5, Nay: 0

5.16. Discussion, consideration and vote to approve or not to approve a new software agreement with Municipal Accounting Systems, Inc. for the 2016-2017 fiscal year.

Approval of a new software agreement with Municipal Accounting Systems, Inc. for the 2016-2017 fiscal year Passed with a motion by Lisa Kramer and a second by Julie Prox.

Lisa Kramer: Yea

Lisa Owens: Yea

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

## 6. Executive Session

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the Evaluation/Employment of the Superintendent (25 O.S. Sec. 307 (B)(7)).

At 7:15 p.m. approval to go into executive session to discuss the Evaluation/Employment of the Superintendent per Oklahoma Statutes Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Lisa Kramer: Yea

Lisa Owens: Yea

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

6.2. Vote to acknowledge return to open session.

At 9:26 p.m. approval of returning to open session Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Lisa Kramer: Yea

Lisa Owens: Yea

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

6.3. Statement by Board president of executive session minutes.

7. New Business

8. Vote to adjourn

At 9:27 p.m. approval to adjourn Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Lisa Kramer: Yea

Lisa Owens: Yea

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

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President

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Vice President

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Clerk

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Member

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Member