

Bixby Board of Education Regular Meeting
Monday, August 14, 2017 Bixby Board of Education Regular Meeting
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

1. Call Meeting to Order/Roll Call

2. Superintendent's Reports

2.1. Facilities Update - None

3. Comments from the Floor

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-P. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items A-P as presented Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea

Lisa Owens: Absent

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

- 4.1. Minutes of July 17, 2017 Regularly Scheduled Board Meeting
- 4.2. Independent Contractor Services contract with Cynthia Lumpkin, LLC for the 2017-2018 fiscal year
- 4.3. Independent Contractor services contract with Sharon Pyle for the 2017-2018 fiscal year
- 4.4. Activity Fund Summary of Accounts and Transfer Requests
- 4.5. Encumbrances and Change Orders - FY 2018 General Fund #1-1091; Building Fund #1-28; Child Nutrition #1-111; Bond 36 #1; Bond 38 #1; 2017 General Fund #1-1746 and Bond/Lease #19
- 4.6. Emergency Procedure Guide for the 2017-2018 fiscal year
- 4.7. Approve an agreement with Center Point Energy for second party gas service for the 2017-2018 fiscal year
- 4.8. National Purchasing Cooperative Interlocal participation agreement with Buy Board for the 2017-2018 fiscal year
- 4.9. Renewal of American Checked Inc. contract for background screening for the 2017-2018 fiscal year
- 4.10. Bixby Band Booster Club Concession Contract for the 2017-2018 fiscal year
- 4.11. Bixby High School Band request to compete in the Band of America Super Regional in Clermont, Florida on October 20-22, 2017
- 4.12. Bixby High School FFA request to attend the National FFA Convention in Indianapolis, Indiana on October 25-28, 2017
- 4.13. FMLA - Certified - District - 8/17/17 to 11/1-17
- 4.14. FMLA - Certified - North Elementary - 7/26/17 to 9/6/17
- 4.15. Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.16. Employment, Resignation, Retirement - Support Personnel - per attached

5. Superintendent's Services

- 5.1. Review of the Football Program and the Quarterback Club Financial Report. Discussion only. No action required by the Board of Education.
- 5.2. Review of AP Scores. Information only. No action required by the Board of Education.

5.3. Review of summer school programs. Information only. No action required by the Board of Education.

5.4. Discussion, consideration and vote to approve or not to approve the following Flintco Change Proposals for the Band Building: CP020 - Sod Allowance, CP023 - Final Clean and CP024 - Window Testing at a total savings of \$10,846.00.

Approval of Flintco Change Proposals for the Band Building: CP020, CP023 and CP024 with a total credit of \$10,846.00 Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.5. Discussion, consideration and vote to approve or not to approve a Flintco Change Proposal for the 9th Grade Center Phase 2: CP018 - Window Testing at a savings of \$3,500.00.

Approval of Flintco Change Proposal for the 9th Grade Center Phase 2: CP018 with a total credit of \$3,500.00 Passed with a motion by Lisa Kramer and a second by Amanda Stephens.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.6. Discussion, consideration and vote to approve or not to approve Dr. Kyle Wood as the authorized representative of Bixby Public Schools and as such empowered to execute agreements on behalf of the District with the State Department of Education, the U.S. Department of Education and agencies which may be prerequisite to operation of State and Federal Programs.

Approval of Dr. Kyle Wood as the authorized representative of Bixby Public Schools to execute agreements on behalf of the District with the SDE, US Dept of ED and agencies which may be prerequisite to operation of State and Federal Programs Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

5.7. Discussion, consideration and vote to approve or not to approve Dr. Kyle Wood and Dawn Nipps as the Title IX Co-Coordinator for Bixby Public Schools.

Approval of Dr. Kyle Wood and Dawn Nipps as the Title IX Co-Coordinator for Bixby Public Schools Passed with a motion by Amanda Stephens and a second by Julie Prox.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.8. Discussion, consideration and vote to approve or not to approve a contract with Kelly Services for substitute teachers for the 2017-2018 fiscal year.

Approval of a contract with Kelly Services for substitute teachers for the 2017-2018 fiscal year Passed with a motion by Lisa Kramer and a second by Julie Prox.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.9. Discussion, consideration and vote to approve or not to approve eliminating the semester test exemption policy at Bixby High School.

Approval of the elimination of the semester test exemption policy at Bixby High School Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.10. Discussion, consideration and vote to approve or not to approve Helen Hurst as the State Department of Education Child Nutrition Program Authorized User for the 2017-2018 fiscal year.

Approval of Helen Hurst as the State Department of Education Child Nutrition Program Authorized User for the 2017-2018 fiscal year Passed with a motion by Amanda Stephens and a second by Lisa Kramer.

Lisa Kramer: Yea

Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.11. Discussion, consideration, and vote to approve or not to approve Board of Education Policy 3110A.

Approval of Board of Education Policy 3110A Passed with a motion by Ron Schnare and a second by Amanda Stephens.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.12. Discussion, consideration and vote to approve or not to approve a contract with the City of Bixby for two School Resource Officers for the 2017-2018 fiscal year.

Approval of a contract with the City of Bixby for two School Resource Officers for the 2017-2018 fiscal year Passed with a motion by Lisa Kramer and a second by Julie Prox.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.13. Discussion, consideration and vote to approve or not to approve a contract with the City of Bixby for one School Resource Officer for the 2017-2018 fiscal year.

Approval of a contract with the City of Bixby for one School Resource Officer for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Amanda Stephens.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.14. Discussion, consideration and vote to approve or not to approve the following handbooks for the 2017-2018 fiscal year: Secondary Faculty, Secondary Student, Bus Riders and Support.

Approval of the handbooks for the 2017-2018 fiscal year as stated Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.15. Discussion, consideration and vote to approve or not to approve an agreement with the Imperial Vending Company for the 2017-2018 fiscal year.

Approval of an agreement with Imperial Vending Company for the 2017-2018 fiscal year Passed with a motion by Julie Prox and a second by Lisa Kramer.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.16. Discussion, consideration and vote to approve or not to approve a contract with the Oklahoma Department of Career and Technology Education for the 2017-2018 fiscal year.

Approval of a contract with the Oklahoma department of Career and Technology Education for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Amanda Stephens.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.17. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding with Oklahoma Department of Career and Technology Education for the ACT Career Ready 101/KeyTrain licenses and WorkKeys assessments for the 2017-2018 fiscal year.

Approval of a MOU with Oklahoma Department of Career and Technology Education for the ACT Career Ready 101/KeyTrain licenses and WorkKeys assessments for the 2017-2018 fiscal year Passed with a motion by Lisa Kramer and a second by Julie Prox.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea

Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.18. Discussion, consideration and vote to approve or not to approve a contract and pricing with VerHoef Information Sources, LLC for background checks for the 2017-2018 fiscal year.

Approval of a contract and pricing with VerHoef Information Sources, LLC for background checks for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.19. Discussion, consideration and vote to approve or not to approve an Independent Contractor Services contract with Christina Evans, LLC for the 2017-2018 fiscal year.

Approval of an Independent Contractor Services contract with Christina Evans, LLC for the 2017-2018 fiscal year Passed with a motion by Lisa Kramer and a second by Amanda Stephens.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.20. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring items as surplus to be disposed of according to Oklahoma Statutes Passed with a motion by Amanda Stephens and a second by Julie Prox.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.21. Discussion, consideration and vote to approve or not to approve closing the current Dance Activity Fund Account (915-902) and transferring the funds to a new Activity Fund Dance Account (819).

Approval of closing the current Dance Activity Fund Account (915-902) and transferring the funds to a new Activity Fund Dance Account (819) Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6. Executive Session

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the 2017-2018 negotiations with the BEA (25 O.S. Sec. 307 (B)(2)).

At p.m. approval of going into Executive Session to discuss the 2017-2018 negotiations with the BEA per Oklahoma Statutes Passed with a motion by Lisa Kramer and a second by Julie Prox.

Lisa Kramer: Yea
Lisa Owens: Absent
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.2. Vote to acknowledge return to open session.

6.3. Statement by Board president of executive session minutes.

7. Superintendent's Services (Part Two)

7.1. Discussion, consideration and vote to approve or not to approve a contract and teacher salary scale step increase with the Bixby Education Association for the 2017-2018 fiscal year.

7.2. Discussion, consideration and vote to approve or not to approve a step raise increase for Support Staff for the 2017-2018 fiscal year.

7.3. Discussion, consideration and vote to approve or not to approve a step increase of 1.5% for Administrators for the 2017-2018 fiscal year.

8. New Business

9. Vote to adjourn

President

Vice President

Clerk

Member

Member