

Bixby Board of Education Regular Meeting  
Monday, September 11, 2017 Bixby Board of Education Regular Meeting  
Administrative Center 109 N. Armstrong Bixby, OK 74008  
109 N Armstrong St  
Bixby, OK 74008

1. Call Meeting to Order/Roll Call

**2. Superintendent's Reports**

2.1. Facilities Update

**3. Comments from the Floor**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

**4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-K. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Items A-K as stated Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea

Lisa Owens: Absent

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

- 4.1. Minutes of August 14, 2017 Regularly Scheduled Board Meeting
- 4.2. Activity Fund Summary of Accounts and Transfer Requests
- 4.3. Encumbrances and Change Orders - FY 2018 General Fund #1-1177; Building Fund #1-28; Child Nutrition #1-1118; Bond 36 #1-14; and Bond/Lease #1-4
- 4.4. Request by Marine Corps JROTC to compete in the Alma High School Drill Competition/Military Skills in Alma, Arkansas on October 14, 2017
- 4.5. Renewal of Hydro Worx Service Agreement for 2017-2018 fiscal year
- 4.6. Renewal of TalkRadio Contract for leasing of the radio system for 2017-2018 fiscal year
- 4.7. Renewal of Total Registration Services Agreement for Advanced Placement online enrollment for the 2017-2018 fiscal year
- 4.8. Medical Leave - Support - 9th Grade - 8/21/17 to 11/1/17
- 4.9. Medical Leave - Support - 9th Grade - 8/31/17 to 9/8/17
- 4.10. Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.11. Employment, Resignation, Retirement - Support Personnel - per attached

## **5. Superintendent's Services**

- 5.1. Discussion, consideration and vote to approve or not to approve the Estimate of Needs for the 2017-2018 fiscal year.

Approval of the Estimate of Needs for the 2017-2018 fiscal year Passed with a motion by Lisa Kramer and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

- 5.2. Discussion, consideration and vote to approve or not to approve the Appropriated Funds Budget for the 2017-2018 fiscal year.

Approval of the Appropriated Funds Budget for the 2017-2018 as presented Passed with a motion by Amanda Stephens and a second by Julie Prox.

Lisa Kramer: Yea

Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.3. Discussion, consideration and vote to approve or not to approve a donation from Bridge the Gap/Bixby Educational Endowment Fund (BEEF).

Approval of excepting a donation from Bridge the Gap/BEEF Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.4. Discussion, consideration and vote to approve or not to approve Flintco CPO20 at a cost of \$2,432.00, CPO21 at a cost of \$51.00, CPO23 at a cost to the Allowance of \$2,733.00 and CPO24 at a cost to the Contingency of \$1,510.00 for the 9th Grade Center Phase 2 project.

Approval of Flintco CPO020 at a cost of \$2,432.00, CPO21 at a cost of \$51.00, CPO23 at a cost to the Allowance of \$2,733.00 and CPO24 at a cost to the Contingency of \$1,510.00 for the 9th Grade Center Phase 2 project Passed with a motion by Lisa Kramer and a second by Amanda Stephens.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.5. Discussion, consideration, and vote to approve or not to approve a contract with GH2 Architects for the Track and Pool projects.

Approval of a contract with GH2 Architects for the Track and Pool projects Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.6. Report on Great Expectation Program. Discussion only. No action required by the Board of Education.

5.7. Review of ACT scores. Information only. No action required by the Board of Education.

5.8. Review of student enrollment. Information only. No action required by the Board of Education.

5.9. Discussion of possible elementary and intermediate school attendance zones for the 2018-2019 school year. Discussion item only. No action will be taken by the Board.

5.10. Discussion, consideration and vote to approve or not to approve the Alternative Education Plan for the 2017-2018 fiscal year.

Approval of the Alternative Education Plan for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.11. Discussion, consideration and vote to approve or not to approve the accreditation of 1080 hour calendar for the 2017-2018 fiscal year.

Approval of the accreditation of 1080 hour calendar for the 2017-2018 fiscal year Passed with a motion by Lisa Kramer and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Yea  
Yea: 4, Nay: 0, Absent: 1

5.12. Discussion, consideration and vote to approve or not to approve the employment of Stephen L. Smith Corporation as financial consultants to the Bixby Public School District for the 2017-2018 fiscal year.

Approval of Stephen L. Smith Corporation as financial consultants for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent

Yea: 3, Nay: 0, Absent: 2

5.13. Discussion, consideration and vote to approve or not to approve the Gifted Educational Plan for the 2017-2018 fiscal year.

Approval of the Gifted Educational Plan for the 2017-2018 fiscal year Passed with a motion by Lisa Kramer and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

5.14. Discussion, consideration and vote to approve or not to approve the Gifted and Talented Advisory Committee for the 2017-2018 fiscal year.

Approval of the Gifted and Talented Advisory Committee for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

5.15. Discussion, consideration and vote to approve or not to approve revised Policy 3108 Internet and Other Computer Networks Acceptable Use and Internet Safety Policy.

Approval of revised Policy 3108 Internet and Other Computer Networks Acceptable Use and Internet Safety Policy Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

5.16. Discussion, consideration and vote to approve or not to approve Policy 4105 Standards of Performance and Conduct for Teachers.

Approval of Policy 4105 Standards of Performance and Conduct for Teachers Passed with a motion by Ron Schnare and a second by Lisa Owens.

Lisa Kramer: Yea  
Lisa Owens: Absent

Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

5.17. Discussion, consideration and vote to approve or not to approve Policy 5107A Policy Implementing the "Patriotic Access to Students in Schools Act (PASS Act)".

Approval of Policy 5107A Policy Implementing the "Patriotic Access to Students in Schools Act (PASS Act)" Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

5.18. Discussion, consideration and vote to approve or not to approve an agreement with Family & Children's Services, Inc. for School Based Therapy Services for the 2017-2018 fiscal year.

Approval of an agreement with Family & Shildren's Services, Inc. for School Based Therapy Services for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

5.19. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding with CREOKS Behavioral Health Services, Inc. for Behavioral Health Services for the 2017-2018 fiscal year.

Approval of a MOU with CREOKS Behavioral Health Services, Inc. for Behavioral Health Services for the 2017-2018 fiscal year Passed with a motion by Lisa Kramer and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

5.20. Discussion, consideration and vote to approve or not to approve a contract with Bethesda Family Services Foundation for the 2017-2018 fiscal year.

Approval of a contract with Bethesda Family Services Foundation for the 2017-2018 fiscal year Passed with a motion by Julie Prox and a second by Ron Schnare.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

5.21. Discussion, consideration and vote to approve or not to approve a DIBELS.net Use agreement for the 2017-2018 fiscal year.

Approval of a DIBELS.net Use agreement for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

5.22. Discussion, consideration and vote to approve or not to approve a ICS Deposit Placement Agreement with Equity Bank.

5.23. Discussion, consideration and vote to approve or not to approve the renewal of the OSSBA Policy Service for the 2017-2018 fiscal year.

Approval of the renewal of the OSSBA Policy Service at a cost of \$750.00 for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

Approval of the renewal of the OSSBA Policy Service at a cost of \$750.00 for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent

Yea: 3, Nay: 0, Absent: 2

5.24. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring items as surplus as presented Passed with a motion by Julie Prox and a second by Ron Schnare.

Lisa Kramer: Yea

Lisa Owens: Absent

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Absent

Yea: 3, Nay: 0, Absent: 2

## 6. Executive Session

6.1. Discussion, consideration and vote to go or not to go into executive session to discuss the purchase or appraisal of certain real property (25 O.S. Sec. 307 (B)(3)).

At p.m. approval of going into executive session to discuss the purchase or appraisal of certain real property per Oklahoma statutes Passed with a motion by Ron Schnare and a second by Lisa Kramer.

Lisa Kramer: Yea

Lisa Owens: Absent

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Absent

Yea: 3, Nay: 0, Absent: 2

6.2. Vote to acknowledge return to open session.

6.3. Statement by Board president of executive session minutes.

## 7. Superintendent's Services (Part Two)

7.1. Discussion, consideration and vote to approve or not to approve changing the Bixby Board of Education regular meeting dates to the second Thursday of the month for October, November and December, 2017.

Approval of changing the regular meeting dates for the Bixby Board of Education to the second Thursday of the month for October, November and December, 2017 Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Yea

Lisa Owens: Absent

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

8. New Business

9. Vote to adjourn

At p.m. approval to adjourn Passed with a motion by Lisa Kramer and a second by Ron Schnare.

Lisa Kramer: Yea  
Lisa Owens: Absent  
Julie Prox: Yea  
Ron Schnare: Yea  
Amanda Stephens: Absent  
Yea: 3, Nay: 0, Absent: 2

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President

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Vice President

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Clerk

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Member

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Member