

Bixby Board of Education Regular Meeting
Thursday, January 11, 2018 Bixby Board of Education Regular Meeting
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

1. Call Meeting to Order/Roll Call

2. Interim Superintendent's Reports

2.1. Facilities Update

2.2. District Around Campus - District Students and Staff activity update

2.3. Monthly Budget Report

3. Comments from the Floor

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and

4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items A-M. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items A-M as presented Passed with a motion by Ron Schnare and a second by Lisa Owens.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

4.1. Minutes of December 14, 2017 Regularly Scheduled Board Meeting

4.2. Minutes of December 19, 2017 Special Board Meeting

4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and Change Orders - FY 2018 General Fund #1-1435 Building Fund #1-51; Child Nutrition #1-132; Bond 32 #1-2; Bond 34 #1; Bond 36 #1-34; Bond 38 #1-4; Bond 39 #1 and Sinking Fund #1

4.5. Bixby Middle School Band request to participate in the Silver Dollar City Performance in Branson, MO on May 12, 2018

4.6. MCJROTC request to attend the Military Skills and Marksmanship Competition in Topeka, KS on February 9-10, 2018

4.7. Medical Leave - Central Intermediate - Support - 1/10/2018 to 2/23/18

4.8. FMLA - Middle School - Certified - 11/6/2017 to 1/10/2018

4.9. FMLA - Central Elementary - Certified - 1/11/2018 to 4/5/2018

4.10. FMLA - High School - Certified - 4/9/2018 to 5/31/2018

4.11. Medical Leave - Middle School - Support - 1/18/2018 to 2/16/2018

4.12. Employment, Resignation, Retirement - Certified Personnel - per attached

4.13. Employment, Resignation, Retirement - Support Personnel - per attached

5. Interim Superintendent's Services

5.1. Presentation of the 2016-2017 Audit Report by Jenkins & Kemper, CPAs. Information only. No action required by the Board of Education.

5.2. Discussion, consideration and vote to approve or not to approve Flintco Change Proposal #33 for the 9th Grade Center Phase 2 project at a cost of \$5,312.00 to come from contingency.

Approval of Flintco Change Proposal #33 for the 9th Grade Center Phase 2 project at a cost of \$5,312.00 to come from contingency Passed with a motion by Julie Prox and a second by Amanda Stephens.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.3. Discussion, consideration and vote to approve or not to approve Flintco Change Proposal #34 for the 9th Grade Center Phase 2 project at a cost of \$1,900.00 to come from contingency.

Approval of Flintco Change Proposal #34 for the 9th Grade Center Phase 2 project at a cost of \$1,900.00 to come from contingency Passed with a motion by Ron Schnare and a second by Lisa Owens.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.4. Discussion, consideration and vote to approve or not to approve Flintco Change Proposal #38 for the 9th Grade Phase 2 project at a cost of \$9,052.00 from the contingency (\$1,552.00) and the Electrical Utility Relocation Allowance (\$7,500.00).

Approval of Flintco Change Proposal #38 for the 9th Grade Phase 2 project at a cost of \$9,052.00 from the contingency (\$1,552.00) and the Electrical Utility Relocation Allowance (\$7,500.00) Passed with a motion by Ron Schnare and a second by Julie Prox.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.5. Discussion, consideration and vote to approve or not to approve Flintco Change Proposal #41 for the 9th Grade Center Phase 2 project at a cost of \$1,300.00 to come from the Layout Allowance.

Approval of Flintco Change Proposal #41 for the 9th Grade Center Phase 2 project at a cost of \$1,300.00 to come from the Layout Allowance Passed with a motion by Amanda Stephens and a second by Julie Prox.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea

Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.6. Discussion, consideration and vote to approve or not to approve Flintco Change Proposal #42 for the 9th Grade Center Phase 2 project with a credit of \$2,042.00 back to the contingency.

Approval of Flintco Change Proposal #42 for the 9th Grade Center Phase 2 project with a credit of \$2,042.00 back to the contingency Passed with a motion by Ron Schnare and a second by Lisa Owens.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.7. Discussion, consideration and vote to approve or not to approve Flintco Change Proposal #43 for the 9th Grade Center Phase 2 project at a cost of \$14,250.00 with no increase to the GMP.

Approval of Flintco Change Proposal #43 for the 9th Grade Center Phase 2 project at a cost of \$14,250.00 with no increase to the GMP Passed with a motion by Ron Schnare and a second by Amanda Stephens.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.8. Discussion, consideration and vote to approve or not to approve a Brewer Construction Company Change Orders #1-3 for the Bixby Track Renovation Project with a net impact of (\$13,668.00).

Approval of Brewer Construction Company Change Orders #1-3 for the Bixby Track Renovation Project with a net impact of (\$13,668.00) Passed with a motion by Ron Schnare and a second by Lisa Owens.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.9. Discussion, consideration and vote to approve or not to approve the Interim Superintendent Contract with Lydia Wilson.

Approval of the Interim Superintendent Contract with Lydia Wilson Passed with a motion by Amanda Stephens and a second by Julie Prox.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.10. Discussion, consideration and vote to approve or not to approve the Interim Principal Contract with Leslie Haynes.

Approval of the with Leslie Haynes Passed with a motion by Ron Schnare and a second by Lisa Owens.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.11. Discussion, consideration and vote to approve or not to approve Dawn Nipps as the Title IX Coordinator for Bixby Public Schools.

Approval of Dawn Nipps as the Title IX Coordinator for Bixby Public Schools Passed with a motion by Lisa Owens and a second by Julie Prox.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.12. Discussion, consideration and vote to approve or not to approve an amended contract with Kelly Services for the 2017-2018 fiscal year.

Approval of an amended contract with Kelly Services for the 2017-2018 fiscal year Passed with a motion by Ron Schnare and a second by Amanda Stephens.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea

Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.13. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding agreement with Northeastern State University for the Teacher Education Program for 2018.

Approval of a Memorandum of Understanding agreement with Northeastern State University for the Teacher Education Program for 2018 Passed with a motion by Amanda Stephens and a second by Julie Prox.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.14. Discussion, consideration and vote to approve or not to approve an additional Equipment Lease Agreement with Dotcom Leasing LLC for copiers at Northeast Intermediate at a cost of \$451.00 per month.

Approval of an additional Equipment Lease Agreement with Dotcom Leasing LLC for copiers at Northeast Intermediate at a cost of \$451.00 per month Passed with a motion by Ron Schnare and a second by Lisa Owens.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.15. Discussion, consideration and vote to approve or not to approve an agreement with Heinemann for presentation of a seminar at Central Elementary on April 30, 2018 at a cost of \$4,000.00.

Approval of an agreement with Heinemann for presentation of a seminar at Central Elementary on April 30, 2018 at a cost of \$4,000.00 Passed with a motion by Julie Prox and a second by Ron Schnare.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.16. Discussion, consideration and vote to approve or not to approve a Transportation Use Agreement with the Tulsa County Board of County Commissioners through June 30, 2018.

Approval of a Transportation Use Agreement with the Tulsa County Board of County Commissioners through June 30, 2018 Passed with a motion by Ron Schnare and a second by Amanda Stephens.

Lisa Kramer: Absent

Lisa Owens: Yea

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

5.17. Discussion, consideration and vote to approve or not to approve a Transportation Use Agreement with the Tulsa County Board of County Commissioners effective July 1, 2018 through August 10, 2018.

Approval of a Transportation Use Agreement with the Tulsa County Board of County Commissioners effective July 1, 2018 through August 10, 2018 Passed with a motion by Ron Schnare and a second by Lisa Owens.

Lisa Kramer: Absent

Lisa Owens: Yea

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

5.18. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring items as surplus to be disposed of according to Oklahoma Statutes Passed with a motion by Lisa Owens and a second by Julie Prox.

Lisa Kramer: Absent

Lisa Owens: Yea

Julie Prox: Yea

Ron Schnare: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

5.19. Discussion, consideration and vote to approve or not to approve an additional fundraiser for the Tennis Booster Club.

Approval of an additional fundraiser for the Tennis Booster Club Passed with a motion by Ron Schnare and a second by Amanda Stephens.

Lisa Kramer: Absent

Lisa Owens: Yea

Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.20. Discussion, consideration and vote to approve or not to approve establishing a board procedure to be followed in filling the impending board vacancy for Board Seat #3.

Approval of establishing a board procedure to be followed in filling the impending board vacancy for Board Seat #3 Passed with a motion by Lisa Owens and a second by Ron Schnare.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6. New Business

7. Vote to adjourn

At p.m. approval of adjourning Passed with a motion by Julie Prox and a second by Lisa Owens.

Lisa Kramer: Absent
Lisa Owens: Yea
Julie Prox: Yea
Ron Schnare: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

President

Vice President

Clerk

Member

Member