

Bixby Board of Education Regular Meeting
Thursday, October 11, 2018 Bixby Board of Education Regular Meeting
Administrative Center
109 N Armstrong
Bixby, OK 74008

Attendance Taken at 6:04 PM.

Matt Dotson: Absent
Lisa Kramer: Present
Lisa Owens: Present
Julie Prox: Present
Amanda Stephens: Present
Present: 4, Absent: 1.

1. Call Meeting to Order/Roll Call

2. Superintendent's Reports

- 2.1. Special Recognition
- 2.2. Facilities Update
- 2.3. Monthly Budget Report

3. Executive Session

3.1. Discussion, consideration and vote to determine the necessity of an executive session and vote to go into executive session, pursuant to OKLA. STAT. tit. 25, Section 307 B.4 (2011) of the Oklahoma Open Meeting Act, for the purpose of confidential communications between the board and its attorneys concerning a pending claim made by a student against the District, the board having previously been advised by its attorney that public disclosure of such communications will seriously impair the ability of the School District to defend against any such claim.

At 6:20 p.m. approval to go into executive session. This motion, made by Amanda Stephens and seconded by Lisa Kramer, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Abstain (With Conflict)
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 1, Abstain (With Conflict): 1

3.2. Vote to acknowledge return to open session.

At 7:00 p.m. approval to return to open session. This motion, made by Lisa Owens and seconded by Lisa Kramer, Passed.

Matt Dotson: Absent

Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

3.3. Statement by Board President of executive session minutes.

4. Comments from the Floor

4.1. Speakers must identify themselves.

4.2. Each Speaker is given a maximum of three (3) minutes.

4.3. In order to avoid repetitive information, a single spokesperson will be selected by groups desiring to address the board.

4.4. Total time allocated to this item is thirty (30) minutes.

4.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

4.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

4.7. The president reserves the right to interrupt this section and move to the next item.

4.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

5. General Consent Agenda

Approval of General Consent Agenda Items 1-15 as presented. This motion, made by Lisa Owens and seconded by Amanda Stephens, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.1. Minutes of September 13, 2018 Regularly Scheduled Board Meeting

5.2. Activity Fund Summary of Accounts and Transfer Requests

5.3. Encumbrances and Change Orders - FY 2019 General Fund #1- 1306; Building Fund #1-32; Child Nutrition #1-243; Bond 31 #1-12; Bond 32 #1; Bond 34 #1; Bond 36 #1; and Bond 38 #1-28

5.4. Approval of an agreement with Public Consulting Group, Inc. for Medicaid billing for the 2018-2019 fiscal year

5.5. Approval of the BPS Debate & Drama teams request to participate in the National Tournament of Champions Qualifier Tournament in Speech and Debate in Lindale, TX on September 21-23, 2018.

5.6. Approval of the request to participate in the 2018-2019 Buy Bixby Program with the Bixby Metro Chamber

5.7. Approval of the Middle School Cheer Boosters request for an additional fundraiser for popcorn sales

5.8. Medical Leave - Support - North Intermediate - 10/2/18 to 11/13/18

5.9. FMLA - Support - Administration - 10/8/18 to 10/29/18

5.10. Medical Leave - Certified - Northeast - 8/23/18 to 9/7/18

5.11. Medical Leave - Support - Northeast - 3/24/19 to 5/22/19

5.12. Medical Leave - Support - Northeast - 11/6/18 to 12/3/18

5.13. FMLA - Support - Maintenance - 8/23/18 to 11/20/18

5.14. Employment, Resignation, Retirement - Certified Personnel - per attached

5.15. Employment, Resignation, Retirement - Support Personnel - per attached

6. Superintendent's Services

6.1. Discussion, consideration and vote to approve or not to approve a revised Estimate of Needs for the 2018-2019 fiscal year.

Approval of a revised Estimate of Needs for the 2018-2019 fiscal year. This motion, made by Lisa Kramer and seconded by Julie Prox, Passed.

Matt Dotson: Absent

Lisa Kramer: Yea

Lisa Owens: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

6.2. Discussion, consideration and vote to approve or not to approve a resolution of the Bixby Board of Education to the Tulsa County Election Board calling for an annual school board election of member of Board of Education office, Number 4, which has a five-year term of office. Primary Election to be held at the regular voting places within Bixby School District on the 12th day of February, 2019, only if three or more candidates file for the position. General Election shall be held on April 2, 2019, under the following circumstances: if only two

candidates file for the position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidates in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Approval of a resolution of the Bixby Board of Education to the Tulsa County Election Board calling for an annual school board election of member of Board of Education office, Number 4, which has a five-year term of office. Primary Election to be held at the regular voting places within Bixby School District on the 12th day of February, 2019, only if three or more candidates file for the position. General Election shall be held on April 2, 2019, under the following circumstances: if only two candidates file for the position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidates in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m. This motion, made by Amanda Stephens and seconded by Lisa Owens, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.3. Discussion, consideration and vote to approve or not to approve a resolution of the Bixby Board of Education to the Tulsa County Election Board calling for an annual school board election of member of Board of Education office, Number 3, which has a four-year term of office. Primary Election to be held at the regular voting places within Bixby School District on the 12th day of February, 2019, only if three or more candidates file for the position. General Election shall be held on April 2, 2019, under the following circumstances: if only two candidates file for the position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidates in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Approval of a resolution of the Bixby Board of Education to the Tulsa County Election Board calling for an annual school board election of member of Board of Education office, Number 3, which has a four-year term of office. Primary Election to be held at the regular voting places within Bixby School District on the 12th day of February, 2019, only if three or more candidates file for the position. General Election shall be held on April 2, 2019, under the following circumstances: if only two candidates file for the position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidates in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m. This motion, made by Amanda Stephens and seconded by Julie Prox, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea

Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.4. Discussion, consideration and vote to approve or not to approve a revised Guaranteed Maximum Price Agreement for Amendment No. 3 for the 7th grade project.

Approval of a revised Guaranteed Maximum Price Agreement for Amendment No. 3 for the 7th grade project. This motion, made by Lisa Kramer and seconded by Lisa Owens, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.5. Discussion, consideration and vote to approve or not to approve a revised Guaranteed Maximum Price Amendment with CMS Willowbrook, Inc. for the West Elementary project.

Approval of a revised Guaranteed Maximum Price Amendment with CMS Willowbrook, Inc. for the West Elementary project at a cost of \$1,887,490.00. This motion, made by Amanda Stephens and seconded by Julie Prox, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.6. Discussion, consideration and vote to approve or not to approve an agreement for Custodial Services with Office Express for the 2018-2019 fiscal year.

Approval of an agreement for Custodial Services with Office Express for the 2018-2019 fiscal year. This motion, made by Amanda Stephens and seconded by Lisa Owens, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.7. Discussion, consideration and vote to approve or not to approve a contract with Developing Minds, Inc. for Professional Development Services for the 2019-2020 fiscal year.

Approval of a contract with Developing Minds, Inc. for Professional Development Services for the 2019-2020 fiscal year. This motion, made by Lisa Owens and seconded by Amanda Stephens, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.8. Discussion, consideration and vote to approve or not to approve an agreement with Daybreak Family Services for the 2018-2019 fiscal year.

Approval of an agreement with Daybreak Family Services for the 2018-2019 fiscal year. This motion, made by Amanda Stephens and seconded by Lisa Kramer, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.9. Discussion, consideration and vote to approve or not to approve a service agreement with Beasley Technology, Inc. for the 2018-2019 fiscal year.

Approval of a service agreement with Beasley Technology, Inc. for the 2018-2019 fiscal year. This motion, made by Lisa Owens and seconded by Lisa Kramer, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.10. Discussion, consideration and vote to approve or not to approve an agreement with Business Information Services, LLC for a demographic study of Bixby Public Schools.

Approval of an agreement with Business Information Services, LLC for a demographic study of Bixby Public Schools. This motion, made by Lisa Kramer and seconded by Lisa Owens, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea

Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.11. Discussion of the Alternative Education Program for 2018-2019 fiscal year. Discussion only. No action required by the Board of Education.

6.12. Discussion of Sandy Hook Promise, Say Something Anonymous Reporting System (SS-ARS). Discussion only. No action required by the Board of Education.

6.13. Discussion, consideration and vote to approve or not to approve a contract with A New Leaf for the 2018-2019 fiscal year.

Approval of a contract with A New Leaf for the 2018-2019 fiscal year. This motion, made by Julie Prox and seconded by Lisa Kramer, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.14. Discussion, consideration and vote to approve or not to approve revised Policy 2124 Procedures for Documenting and Reporting Child Abuse, Neglect and Exploitation: Reporting and Investigation.

Approval of revised Policy 2124 Procedures for Documenting and Reporting Child Abuse, Neglect and Exploitation: Reporting and Investigation. This motion, made by Lisa Owens and seconded by Lisa Kramer, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.15. Discussion, consideration and vote to approve or not to approve Policy #2116 Administration of Medicine and Sunscreen to Students.

Approval of Policy #2116 Administration of Medicine and Sunscreen to Students. This motion, made by Amanda Stephens and seconded by Julie Prox, Passed.

Matt Dotson: Absent
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6.16. Discussion of Policy #2150 Drug Free Schools: School Student Parking and Extracurricular Student Activities Policy on Testing for Illegal or Performance Enhancing Drugs. Discussion only. No action required by the Board of Education.

6.17. Discussion, consideration and vote to approve or not to approve Policy #4172 Professional Development Certification Reimbursement Program.

Approval of Policy #4172 Professional Development Certification Reimbursement Program. This motion, made by Julie Prox and seconded by Lisa Kramer, Passed.

Matt Dotson: Absent

Lisa Kramer: Yea

Lisa Owens: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

6.18. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring items as surplus to be disposed of according to Oklahoma Statutes. This motion, made by Julie Prox and seconded by Amanda Stephens, Passed.

Matt Dotson: Absent

Lisa Kramer: Yea

Lisa Owens: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

7. New Business

8. Vote to adjourn

At 8:25 p.m. approval of adjourning. This motion, made by Lisa Kramer and seconded by Lisa Owens, Passed.

Matt Dotson: Absent

Lisa Kramer: Yea

Lisa Owens: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

President

Vice President

Clerk

Member

Member