

Bixby Board of Education Regular Meeting  
Thursday, August 13, 2020 Bixby Board of Education Regular Meeting  
Administrative Center 109 N. Armstrong Bixby, OK 74008  
109 N Armstrong St  
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present

Matt Dotson: Present

Tristy Fryer: Present

Julie Prox: Present

Amanda Stephens: Present

Present: 5.

**1. Call Meeting to Order/Roll Call**

**2. Reports to The Board**

1. Superintendent's Report - Rob Miller
2. Facilities Update - Mark Deibert

**3. Comments from the Public**

1. Speakers must identify themselves.
2. Each Speaker is given a maximum of three (3) minutes.
3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.
4. Total time allocated to this item is thirty (30) minutes.
5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.
6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.
7. The president reserves the right to interrupt this section and move to the next item.
8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. **General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #4.1-4.15. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Agenda Items #4.1 to 4.15 as presented Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin  
Cheatham: Yea

Matt  
Dotson: Yea

Tristy  
Fryer: Yea

Julie Prox: Yea

Amanda  
Stephens: Yea

Yea: 5, Nay: 0

1. Minutes of July 16, 2020 Regularly Scheduled Board Meeting
2. Minutes of July 27, 2020 Special Board Meeting
3. Activity Fund Summary of Accounts and Transfer Requests
4. Encumbrances and Change Orders for FY 2021 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers
5. Approval of the renewal of an agreement with the Oklahoma Department of Career and Technology Education contract for Secondary Career and Technology Education Programs for the 2020-2021 fiscal year
6. Approval of Helen Hurst as the Child Nutrition authorized representative with the Oklahoma State Department of Education for the 2020-2021 fiscal year
7. FMLA - Support - Middle School - 8/13/2020 to 8/31/2020

8. Medical Leave - East Elementary - Support - 8/12/2020 to 8/25/2020
9. Medical Leave - West Elementary - Support - 8/10/2020 to 10/5/2020
10. FMLA - Middle School - Certified - 9/25/2020 to 11/30/2020
11. Medical Leave - Transportation - Support - 8/12/2020 to 10/17/2020
12. FMLA - North Intermediate - Support - 9/1/2020 to 10/14/2020
13. FMLA - Central Elementary - Certified - 2/22/2021 to 4/5/2021
14. Employment, Resignation, Retirement - Certified Personnel - per attached
15. Employment, Resignation, Retirement - Support Personnel - per attached

5. **Finance**

1. Discussion, consideration and vote to approve or not to approve the employment of Stephen L. Smith Corporation as financial consultants to Bixby Public Schools for the 2020-2021 fiscal year.

Approval of the employment of Stephen L. Smith Corporation as financial consultants to Bixby Public Schools for the 2020-2021 fiscal year. Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin  
Cheatha Yea  
m:

Matt  
Dotson: Yea

Tristy  
Fryer: Yea

Julie  
Prox: Yea

Amanda  
a Yea

Stephen  
s:

Yea: 5, Nay: 0

**6. Human Resources**

1. Discussion, consideration and vote to approve or not to approve the Negotiated Agreement with the Bixby Education Association (BEA) for the 2020-2021 fiscal year.

Approval of the Negotiations Agreement with the BEA for the 2020-2021 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin  
Cheatha Yea  
m:

Matt  
Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda  
Stephen  
s: Yea

Yea: 5, Nay: 0

2. Discussion, consideration, and vote to approve or not to approve the addenda with ESS for substitute employees for the 2020-21 fiscal year.

Approval of the addenda with ESS for substitute employees for the 2020-21 fiscal year. Passed with a motion by Tristy Fryer and a second by Matt Dotson.

Justin  
Cheatha Ye  
m:

Matt  
Dotson: Yea

Tristy  
Fryer: Yea

Julie  
Prox: Yea

Amand  
a  
Stephen Ye  
s:

Yea: 5, Nay: 0

## 7. **Teaching and Learning**

1. Discussion, consideration and vote to approve or not to approve the Spartan Connection Academy and Distance Learning Procedure Manuals for the 2020-2021 fiscal year.

Approval of the Spartan Connection Academy and Distance Learning Procedure Manuals for the 2020-2021 fiscal year. Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin  
Cheatha Ye  
m:

Matt  
Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephen: Yea

Yea: 5, Nay: 0

## 8. School Operations

1. Discussion, consideration and vote to approve or not to approve Rob Miller as the authorized representative of Bixby Public Schools and as such empowered to execute agreements on behalf of the District with the Oklahoma State Department of Education, the U.S. Department of Education and agencies which may be prerequisite to operation of State and Federal Programs.

Approval of Rob Miller as the authorized representative of Bixby Public Schools and as such empowered to execute agreements on behalf of the District with the Oklahoma State Department of Education, the U.S. Department of Education and agencies which may be prerequisite to operation of State and Federal Programs. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatha: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie  
Prox: Yea

Amand  
a  
Stephen Yea  
s:

Yea: 5, Nay: 0

2. Discussion, consideration and vote to approve or not to approve the use of state-appropriated textbook funds for purposes related to the support and maintenance of the school district for the SY2020-2021, contingent upon approval by the State Board of Education.

Approval of asking the SDE for the use of state-appropriated textbook funds for purposes related to the support and maintenance of the school district for the SY2020-2021, contingent upon approval by the State Board of Education. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Justin  
Cheatha Yea  
m:

Matt  
Dotson: Yea

Tristy  
Fryer: Yea

Julie  
Prox: Yea

Amand  
a  
Stephen Yea  
s:

Yea: 5, Nay: 0

3. Discussion, consideration, and vote to approve or not to approve recommended changes to the Bixby Public Schools Policy Book for the 2020-2021 school year, as proposed.

Approval of the recommended changes to the Bixby Public Schools Policy Book for the 2020-2021 school year, as proposed with the exception of 3100 and 3129.  
Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin  
Cheatha Yea  
m:

Matt  
Dotson: Yea

Tristy  
Fryer: Yea

Julie  
Prox: Yea

Amand  
a  
Stephen Yea  
s:

Yea: 5, Nay: 0

## 9. **District Services**

1. Discussion, consideration and vote to approve or not to approve a contract with SG360 for cleaning services for the 2020-21 fiscal year as presented.

Approval of tabling this item Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin  
Cheatha Ye  
m:

Matt  
Dotson: Yea

Tristy  
Fryer: Yea

Julie  
Prox: Yea

Amand  
a  
Stephen Yea  
s:

Yea: 5, Nay: 0

2. Discussion, consideration and vote to approve or not to approve a contract with Entrust One for cleaning services for the 2020-2021 fiscal year as presented.

Approval of a contract with Entrust One for cleaning services for the 2020-2021 fiscal year as presented. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin  
Cheatha Ye  
m:

Matt  
Dotson: Yea

Tristy  
Fryer: Yea

Julie  
Prox: Yea

Amand  
a  
Stephen Yea  
s:

Yea: 5, Nay: 0

3. Discussion, consideration, and vote to approve or not to approve an agreement with Oklahoma Natural Gas (ONG) for a 25-foot Right of Way easement adjacent to the Bixby West Campus along Harvard Avenue and north of 151st Street.

Approval of an agreement with Oklahoma Natural Gas (ONG) for a 25-foot Right of Way easement adjacent to the Bixby West Campus along Harvard Avenue and north of 151st Street. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin  
Cheatha Yea  
m:

Matt  
Dotson: Yea

Tristy  
Fryer: Yea

Julie  
Prox: Yea

Amand  
a  
Stephen Yea  
s:

Yea: 5, Nay: 0

4. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin  
Cheatha Yea  
m:

Matt  
Dotson: Yea

Tristy  
Fryer: Yea

Julie  
Prox: Yea

Amand  
a  
Stephen Yea  
s:

Yea: 5, Nay: 0

#### 10. **New Business**

#### 11. **Vote to adjourn**

At 8:23 p.m. approval of adjourning Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin  
Cheatham: Yea

Matt  
Dotson: Yea

Tristy  
Fryer: Yea

Julie Prox: Yea

Amanda  
Stephens: Yea

Yea: 5, Nay: 0

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President

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Vice President

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Clerk

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Member

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Member

Bixby Board of Education Regular Meeting  
Thursday, July 16, 2020  
Administrative Center  
109 N Armstrong St  
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present

Matt Dotson: Present

Tristy Fryer: Present

Julie Prox: Present

Amanda Stephens: Present

Present: 5.

### **1. Call Meeting to Order/Roll Call**

### **2. Reports to The Board**

2.1. Superintendent's Report - Rob Miller

2.2. Facilities Update - Mark Deibert

### **3. Comments from the Public - Bryan Wiesman, 11831 E. 121st St., Broken Arrow, Ok. 74011. Bryan addressed the Board on the reasons to wear face masks.**

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

**4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #4.1-4.29. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Agenda Items #4.1-4.29 as presented. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

- 4.1. Minutes of June 11, 2020 Regularly Scheduled Board Meeting
- 4.2. Minutes of June 29, 2020 Special Board Meeting
- 4.3. Activity Fund Summary of Accounts and Transfer Requests
- 4.4. Encumbrances and Change Orders for FY 2020 and FY 2021 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, Bond Funds 31-39 and Bond-Lease per attached encumbrance registers
- 4.5. Approval of Bixby Public Schools Handbooks as presented for the 2020-2021 fiscal year
- 4.6. Approval of a participation agreement with Oklahoma State Department of Education and Public Consulting Group for the School-Based Health Services Program (Medicaid) for the 2020-2021 fiscal year
- 4.7. Approval of the ImpactTulsa Memorandum of Understanding for the 2020-2021 fiscal year
- 4.8. Approval of UCO Memorandum of Understanding for Teacher clinical experiences for the 2020-2021 fiscal year
- 4.9. Approval of the Tulsa Community College Memorandum of Understanding for the Concurrent Enrollment for the 2020-2021 fiscal year
- 4.10. Approval of Tulsa Community College Memorandum of Understanding for Pre-Calculus 1 Math 1513 for the 2020-2021 fiscal year
- 4.11. Approval of Tulsa Technology Memorandum of Understanding for eSchool Network for the 2020-2021 fiscal year
- 4.12. Approval of Tulsa Technology Memorandum of Understanding for the Aerospace program for the 2020-2021 fiscal year
- 4.13. Approval of Oklahoma University Memorandum of Understanding for Teacher Field Experience for the 2020-2021 fiscal year
- 4.14. Approval of the SpringDental Memorandum of Understanding for 2020-2021 fiscal year

- 4.15. Approval of the Sandy Hook Promise "Say Something Anonymous Reporting System" Agreement for the 2020-21 fiscal year.
- 4.16. Approval of Bixby Police Department Agreements for SRO services for the 2020-21 fiscal year
- 4.17. Approval of the American Checked Agreement for volunteer background checks for 2020-21 fiscal year.
- 4.18. Approval of Ver Hoef Agreement to provide background checks for incoming employees for 2020-21 fiscal year.
- 4.19. Approval of PULSE Software Memorandum of Understanding for the 2020-21 fiscal year.
- 4.20. Approval of The Bridges Foundation Memorandum of Understanding for the 2020-21 fiscal year
- 4.21. Approval of an agreement with Christina Evans for services for the 2020-2021 fiscal year
- 4.22. Approval of an agreement with Mary Catherine Corbell, LLC for services for the 2020-2021 fiscal year
- 4.23. Approval of the lowest responsible bidder for Milk and Dairy products for the 2020-2021 fiscal year
- 4.24. Approval of the lowest responsible bidder for the Prime Vendor for the 2020-2021 fiscal year
- 4.25. Approval of the lowest responsible bidder for Bread products for the 2020-2021 fiscal year
- 4.26. Approval of the lowest responsible bidder for the Child Nutrition pest control services for the 2020-2021 fiscal year
- 4.27. Approval of the lowest responsible bidder for Produce for the 2020-2021 fiscal year
- 4.28. Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.29. Employment, Resignation, Retirement - Support Personnel - per attached

**5. Finance**

- 5.1. Discussion, consideration and vote to approve or not to approve a reimbursement agreement between the General Fund and the Child Nutrition Fund for the 2020-2021 fiscal year.

Approval of a reimbursement agreement between the General Fund and the Child Nutrition Fund for the 2020-2021 fiscal year. Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin Cheatham:    Yea  
 Matt Dotson:        Yea  
 Tristy Fryer:        Yea

Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5.2. Discussion, consideration or vote to approve or not to approve a new beverage contract.

Approval of a new five year beverage contract with Pepsi as presented. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

**6. Teaching and Learning**

6.1. Discussion, consideration, and vote to approve or not to approve Bixby Public Schools "Return to Learn" and COVID-19-Protocols and Procedures Guide for 2020-2021.

Approval of the Bixby Public Schools "Return to Learn" and COVID-19-Protocols and Procedures Guide for 2020-2021. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

6.2. Discussion, consideration and vote to approve or not to approve a service agreement with International Center for Leadership in Education.

Approval of a service agreement with International Center for Leadership in Education. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

**7. District Services**

7.1. Discussion, consideration and vote to approve or not to approve Rob Miller, Lydia Wilson and Jamie Milligan as Title IX Coordinators for Bixby Public Schools for the 2020-2021 fiscal year.

Approval of Rob Miller, Lydia Wilson and Jamie Milligan as the Title IX Coordinators for Bixby Public Schools for the 2020-2021 fiscal year. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

7.2. Discussion, consideration and vote to approve or not to approve the Superintendent's Contract for the 2020-2021 fiscal year.

Approval of the Superintendent's Contract for the 2020-2021 fiscal year. Passed with a motion by Amanda Stephens and a second by Justin Cheatham.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

7.3. Discussion, consideration, and vote to approve or not to approve a drug and alcohol testing contract with TEAM Professional Services, Inc. for the 2020-21 fiscal year.

Approval of a drug and alcohol testing contract with TEAM Professional Services, Inc. for the 2020-2021 fiscal year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

7.4. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for district-wide pest control services for the 2020-2021 fiscal year.

Approval of West Pest Control as the lowest responsible bidder for district-wide pest control services for the 2020-2021 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

7.5. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for district-wide trash services for the 2020-2021 fiscal year.

Approval of American Waste as the lowest responsible bidder for district-wide trash services for the 2020-2021 fiscal year. Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

7.6. Discussion, consideration and vote to approve or not to approve the lowest responsible bidder for the Elevator Service Contract for the 2020-2021 fiscal year.

Approval of ThyssenKrupp as the lowest responsible bidder for the Elevator Service Contract for the 2020-2021 fiscal year. Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

7.7. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring items as surplus to be disposed of according to Oklahoma Statutes as presented. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

## 8. Human Resources

## 9. Executive Session

9.1. Discussion, consideration and vote to go or not to go into executive session to discuss the negotiations proceedings with the BEA (25 O.S. Sec. 307 (B)(2)).

At 7:57 p.m. approval of going into executive session to discuss the negotiations proceedings with the BEA (25 O.S. Sec. 307 (B)(2)). Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

9.2. Vote to acknowledge return to open session.

At 8:40 p.m. approval to return to open session Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

9.3. Statement by Board president of executive session minutes.

## 10. New Business

## 11. Vote to adjourn

At 8:41 p.m. approval to adjourn. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

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Clerk

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Member

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Member

## CERTIFIED PERSONNEL EMPLOYMENT

Amanda Baldwin	Science	Eff. Aug. 10, 2020 Middle School
Brent Baldwin	Band	Eff. Aug. 10, 2020 West
Laura Beltran	Gifted	Eff. Aug. 10, 2020 CE/CI
Natalie Burnham	English	Eff. Aug. 10, 2020 High School
Carolyn Dickens	Counselor	Eff. Aug. 3, 2020 East
Allison Gardner	4 <sup>th</sup> Grade	Eff. Aug. 10, 2020 East
Audrey Graves	Special Ed	Eff. Aug. 10, 2020 Middle School
Leah Heatherman	Chemistry	Eff. Aug. 10, 2020 High School & 9 <sup>th</sup> Grade
John Higgins	Special Ed	Eff. Aug. 10, 2020 High School
Shannon Jaques	1 <sup>st</sup> Grade	Eff. Aug. 10, 2020 North Elementary
Catherine Rook	Special Ed Math	Eff. Aug. 10, 2020 9 <sup>th</sup> Grade

## TEMPORARY CONTRACT

Katie Christian	Teacher/Coordinator	ESY
Jennifer Haynes	Speech Pathologist	Testing Services
Margaret Hunter	Psychologist	Testing Services
Laurel Johnson	Teacher/Coordinator	ESY
Betsy Leahan	OT	Testing Services
	Teacher/Coordinator	ESY
Alexandrea Logan	Psychologist	Testing Services
Terri Mullins	Teacher/Coordinator	ESY

## VIRTUAL COURSE TEACHER

**CERTIFIED PERSONNEL RESIGNATION AGREEMENTS**

Sharla Burgess	Science	Eff. June 15, 2020 High School
Betty Carter	History	Eff. June 12, 2020 Middle School
Billy Carter	Alternative Ed	Eff. June 12, 2020 Learning Center
Lacey Graham	Media Specialist	Eff. June 26, 2020 North Int
Susette Jones	Special Education	Eff. June 16, 2020 High School
Jamie Lynch	4 <sup>th</sup> Grade	Eff. June 21, 2020 North Int
Josh Smith	Science	Eff. June 10, 2020 High School
Melonie Tanksley	1 <sup>st</sup> Grade	Eff. June 28, 2020 Central Elementary
Tamara Yeldell	Science	Eff. June 8, 2020 9 <sup>th</sup> Grade Center

**SUPPORT PERSONNEL**  
**EMPLOYMENT FOR THE 2019-2020 SCHOOL YEAR**  
**SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT**

Donna Acuff	Counselor Secretary	Eff. Aug. 13, 2020 Middle School
Erich Anderson	Asst Director	Eff. July 1, 2020 Transportation
Laami Bataluna	Food Serv Asst	Eff. Aug. 11, 2020 East
Dianna Calvert	Kdg Para	Eff. Aug. 13, 2020 Central Elementary
Amy Cody	Para	Eff. Aug. 13, 2020 East
Rachel Constien	Office Asst.	Eff. Aug. 13, 2020 Central Intermediate
Blake Dean	Art (Adjunct)	Eff. Aug. 10, 2020 9 <sup>th</sup> & Learning Center
Caitlin Diffie	Kindergarten Para	Eff. Aug. 13, 2020 West
McKenna Eddings	PreK Para	Eff. Aug. 13, 2020 Central Elementary
Kaylenn Fagg	FS Assistant	Eff. Aug. 11, 2020 West
Angie Fitzpatrick	Lunch Clerk	Eff. Aug. 6, 2020 West
Becky Hutchins	FS Assistant	Eff. Aug. 11, 2020 West Elementary
Mary McBride	Office Asst.	Eff. Aug. 13, 2020 Middle School
Cameron Palmer	Behavior Tech	Eff. Aug. 13, 2020 Central Intermediate
Devina Rodgers	Asst FS Mgr	Eff. Aug. 10, 2020 West Elementary
Lauren Wails	Para	Eff. Aug. 13, 2020 North Elementary
Jackie Wineland	FS Assistant	Eff. Aug. 11, 2020 West
Ashely Yancer	Kdg Para	Eff. Aug. 13, 2020 West Elementary

**TEMPORARY EMPLOYMENT**

Dylan Brown	Summer Maintenance
Connor Burns	Summer Maintenance
Cale English	Summer Maintenance
Kaplan Gann	Summer Maintenance

## VOLUNTEER COACHING

### SUPPORT PERSONNEL RESIGNATION

Julie Byers	FS Manager	Eff. June 30, 2020 High School
Alexis Buck	Para	Eff. July 11, 2020 High School
Laura Casillas	Food Serv Asst	Eff. July 1, 2020 Eff. July 1, 2020
Haley Chipol	Para	Middle School Eff. July 2, 2020
Timothy Green	Custodian	Eff. June 25, 2020 North Elementary
Joanne Howard	Para	Eff. July 13, 2020 High School
Stephanie Huerta	Para	Eff. July 13, 2020 Northeast
Teresa Pressler	Custodian	Central Intermediate Eff. July 7, 2020

### TERMINATED

Bixby Board of Education Special Meeting  
Monday, July 27, 2020  
Administrative Building  
109 N Armstrong St  
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present  
Matt Dotson: Present  
Tristy Fryer: Present  
Julie Prox: Present  
Amanda Stephens: Present  
Present: 5.

Amanda Stephens virtually through Google Hangout

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Board Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Monday, July 27 at 6:00 p.m. at the BPS Administrative Center, 109 N. Armstrong, Bixby, OK.

Members of the Board who will attend the meeting in person:

Julie Prox, President  
Matt Dotson, Vice President  
Justin Cheatham, Clerk  
Tristy Fryer, Member

Board member Amanda Stephens will attend the meeting virtually via Google Hangout.

2. Call meeting to Order/Roll Call

3. Discussion, consideration, and vote to approve or not to approve a change to the Bixby Public Schools 2020-2021 Academic Calendar.

Approval of changing the Bixby Public Schools 2020-2021 Academic Calendar to start date of August 17, 2020 and end date of May 27, 2021 as presented. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

4. Discussion, consideration, and vote to approve or not to approve the delegation of authority to the Superintendent to make any/all necessary adjustments to the Return to Learn Planning Framework in response to potential changes to the variables associated with the COVID-19 Global Pandemic, to protect the best interests of BPS students and staff.

Approval of the delegation of authority to the Superintendent to make any/all necessary adjustments to the Return to Learn Planning Framework in response to potential changes to the variables associated with the COVID-19 Global Pandemic, to protect the best interests of BPS students and staff. Board President, Julie Prox, read a statement from the Board of Education. Board Clerk, Justin Cheatham, read his statement. Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

5. Vote to Adjourn

At 6:56 p.m. approval of adjourning. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea  
Matt Dotson: Yea  
Tristy Fryer: Yea  
Julie Prox: Yea  
Amanda Stephens: Yea  
Yea: 5, Nay: 0

\_\_\_\_\_  
President

\_\_\_\_\_  
Vice President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

# CERTIFIED PERSONNEL EMPLOYMENT

Stephanie Botts	English	Eff. Aug. 10, 2020 Middle School
Heather Bycroft	Kindergarten	Eff. Aug. 10, 2020 North Elementary
Samantha Dernbach		Eff. Aug. 10, 2020 North Elementary
Dale Fehl	Special Ed	Eff. Aug 10, 2020 High School
Chelsea George	2 <sup>nd</sup> Grade	Eff. Aug. 10, 2020 West Elementary
Erin Lynam	3 <sup>rd</sup> Grade	Eff. Aug. 10, 2020 East Elementary
Elaina Martin	Pre K	Eff. Aug. 10, 2020 Central Elementary
Blake Moore	History	Eff. Aug. 10, 2020 Middle Schools
Jessica Perkins	Media Specialist	Eff. Aug. 6, 2020 North Intermediate
Taylor Pustmueller	4 <sup>th</sup> Grade	Eff. Aug. 10, 2020 Central Intermediate
Kyle Ross	English	Eff. Aug. 10, 2020 Middle School
Emily Shiew	Kindergarten	Eff. Aug. 10, 2020 East Elementary
Kenseigh Shook	1 <sup>st</sup> Grade	Eff. Aug. 10, 2020 East Elementary
Zachary Stephens	Math	Eff. Aug. 10, 2020 High School
Katie Stout	Science	Eff. Aug. 10, 2020 9 <sup>th</sup> Grade Center
Joseph Teter	Chemistry	Eff. Aug. 10, 2020 High School
Jane Tobben	PreK	Eff. Aug. 10, 2020 East Elementary
Olivia Walker	4 <sup>th</sup> Grade	Eff. Aug. 10, 2020 Central Intermediate

**TEMPORARY CONTRACT**  
**VIRTUAL COURSE TEACHER**

**CERTIFIED PERSONNEL RESIGNATION AGREEMENTS**

Matthew Barnett	Special Ed	Eff. May 30, 2020 9 <sup>th</sup> Grade Center
Dean Hopp	6 <sup>th</sup> Grade	Eff. July 21, 2020 North Intermediate
Erica Hughes	6 <sup>th</sup> Grade	Eff. July 13, 2020 East Intermediate
Susan Legler	English	Eff. July 31, 2020 Middle School

**SUPPORT PERSONNEL**  
**EMPLOYMENT FOR THE 2020-2021 SCHOOL YEAR**  
**SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT**

Oswaldo Sanchez Alegria	Custodian	Eff. Aug. 11, 2020 District
Ryan Bickford	Electrician Apprentice	Eff. Aug. 4, 2020 District
Christopher Bourne	FS Manager	Eff. Aug. 5, 2020 High School
Xavier Burchman	Custodian	Eff. Aug. 7, 2020 District
Lindsay Burk	Para	Eff. Aug. 13, 2020 East Intermediate
Matthew Davidson	Custodian	Eff. Aug. 10, 2020 District
Stefanie Esparza	Para	Eff. Aug. 13, 2020 West Elementary
Amy Fletcher	Office Asst	Eff. Aug. 13, 2020 Central Elementary
Allison Floyd	Para	Eff. Aug. 13, 2020 North Intermediate
Kevin French	Custodian	Eff. Aug. 7, 2020 District
Kyle French	Custodian	Eff. Aug. 7, 2020 District
Tiffanie Garrett	Secretary	Eff. Aug. 13, 2020 Learning Center
LeDeana Grove	Para	Eff. Aug. 13, 2020 East Intermediate
Sheila Hallett	FS Asst	Eff. Aug. 11, 2020 East
Christie Hay	Para	Eff. Aug. 13, 2020 East
Kaci Henson	FS Asst Manager	Eff. Aug. 10, 2020 West Elem/Int
Katherine Ibarra	Para	Eff. Aug. 13, 2020 Central Intermediate
Lauren Keys	Para	Eff. Aug. 13, 2020 Central Elementary
Stephani Marshall	Playground Aide	Eff. Aug. 13, 2020 North Elementary

**SUPPORT PERSONNEL**  
**EMPLOYMENT FOR THE 2020-2021 SCHOOL YEAR**

Sherry Siebert	Bus Driver	Eff. Aug. 13, 2020 District
Leanna Selfridge	FS Asst	Eff. Aug. 11, 2020 East
Acelyn Smith	Custodian	Eff. Aug. 7, 2020 District
Rebecca Snodgrass	FS Manager	Eff. Aug. 5, 2020 East
Julia Watson	Secretary	Eff. July 20, 2020 Central Elementary
Jessica Witter	Para	Eff. Aug. 13, 2020 North Elementary

**TEMPORARY EMPLOYMENT**

**VOLUNTEER COACHING**

Haley Arnold	Assistant Varsity Cheer Assistant JV Cheer
Kristen Atkinson	Assistant Girls Basketball
Povi Blankenship	Assistant Cross Country
David Bolding	Head Boys Soccer
Liliana Diagostine	8 <sup>th</sup> Assistant Volleyball
Paige Estes	Head Dance
Chris Griffin	Assistant Wrestling
Eric Guerrero	Assistant Wrestling
Mark Hanks	9 <sup>th</sup> Asst Football
Clyde Hill	Assistant Boys Golf
Avery King	8 <sup>th</sup> Girls Red Head Basketball
Sarah Kling	8 <sup>th</sup> Head Volleyball
Shane Roller	Assistant Wrestling
Brittany Scrapper	Head Girls Soccer
Leu Trevor	Assistant JV Head Baseball

**SUPPORT PERSONNEL**  
**RESIGNATION**

Don Adamson	Driver	Eff. July 20, 2020 District
Andrea Barber	Paraprofessional	Eff. Aug. 3, 2020 North Elementary
Mary Bilby	Office Asst	Eff. July 21, 2020 Central Elementary
Greg Brown	Driver	Eff. July 20, 2020 District
Kristi Davis	FS Mgr	Eff. July 29, 2020 West Elementary
Meghan Davis	Custodian	Eff. July 30, 2020 District
Leslie Dingman	Bldg Secretary	East Elementary
Andrew Fulk	Driver/Helper	Eff. July 20, 2020 District
Emily Gorham	Para	Eff. July 27, 2020 Central Elementary
Cal Johnson	Driver	Eff. July 29, 2020 District
Laurel Johnson	PT	Eff. Aug. 6, 2020
Josh Knobloch	Maintenance	Eff. July 16, 2020 District
Debbie Magnon	Office Assistant	Eff. July 28, 2020 Middle School
Debbie Neasby	Playground Aide	Eff. Aug. 4, 2020 North Intermediate
Rick Pierce	Driver	Eff. July 20, 2020 District
Carolyn Shirley	Custodian	Eff. July 27, 2020 District
Kayla Smith	Para	Eff. July 20, 2020 North Intermediate
Darla Watkins	Driver	Eff. July 20, 2020 District
Caitlin Woods	Para	Eff. Aug. 4, 2020 Middle School

**TERMINATED**

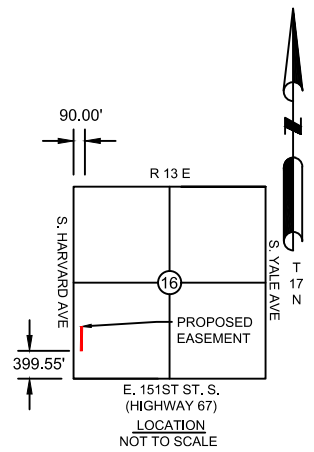
Jalina Stacey	Custodian	Eff. July 15, 2020
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# EXHIBIT 'A'

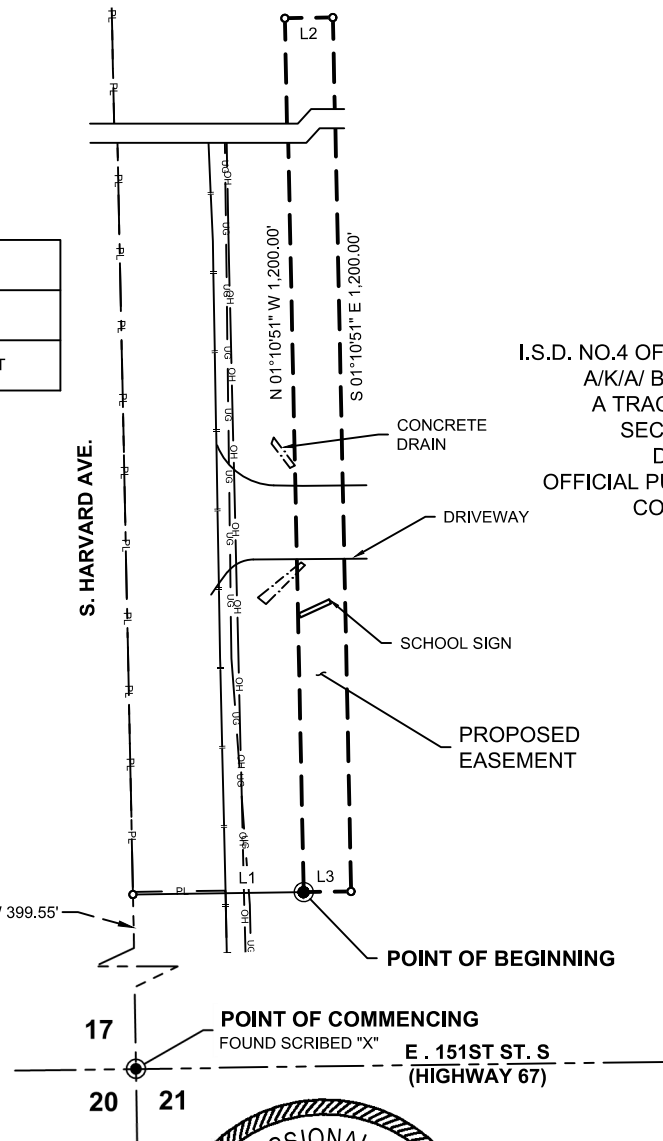
## TULSA COUNTY, OKLAHOMA

### SECTION 16, TOWNSHIP 17 N, RANGE 13 E



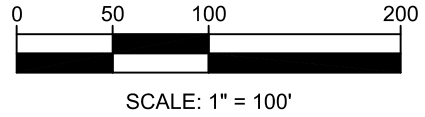
AREA TABLE	
PROPOSED EASEMENT	0.6887 ACRES
	30,000.00 SQ FT

I.S.D. NO.4 OF TULSA COUNTY, OKLAHOMA  
 A/K/A BIXBY PUBLIC SCHOOLS  
 A TRACT OUT OF THE W/2 OF  
 SECTION 16, T17N-R13E  
 DOC# 2016083157  
 OFFICIAL PUBLIC RECORDS OF TULSA  
 COUNTY, OKLAHOMA

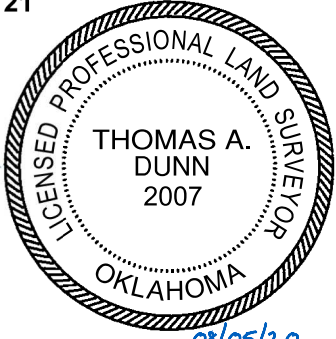


Line Table		
Line #	Direction	Length
L1	N89°11'20"E	90.00'
L2	N89°11'20"E	25.00'
L3	S89°11'20"W	25.00'

LEGEND	
	= EASEMENT
	= PROPERTY LINE
	= SECTION LINE
	= EXISTING PIPELINE
	= UNDERGROUND UTILITY
	= OVERHEAD UTILITY



*(Signature)*  
 THOMAS A. DUNN  
 PROFESSIONAL LAND  
 SURVEYOR NO. 2007  
 SURVEYED ON THE GROUND 05 / 11 / 20



STATE OF OKLAHOMA PROFESSIONAL  
 LAND SURVEYOR FIRM NO.7261

14952 S. HARVARD AVE.

## PROPOSED 25' EASEMENT

0.6887 ACRES SITUATED IN THE  
 I.S.D. NO. 4 OF TULSA COUNTY, OKLAHOMA,  
 A/K/A BIXBY PUBLIC SCHOOLS PROPERTY  
 SECTION 16, TOWNSHIP 17 N, RANGE 13 E  
 TULSA COUNTY, OKLAHOMA

CENTERLINE FOOTAGE: 1,200.00'    RODS: 72.72

- NOTES:
- ALL BEARINGS AND DISTANCES ARE REFERENCED TO THE OKLAHOMA COORDINATE SYSTEM OF 1983, NORTH ZONE, U.S. SURVEY FEET.
  - THIS IS AN EASEMENT DRAWING AND IS NOT INTENDED TO REPRESENT A BOUNDARY SURVEY.
  - TITLE RESEARCH PERFORMED BY OTHERS.



REV.	DATE	REVISION DESCRIPTION	BY	CHK.	APP.
1	08/05/20	ADD SCHOOL SIGN IN EASEMENT	SGT	SGT	PES
0	05/26/20	ISSUED FOR ACQUISITION	ST	KC	PES

# EXHIBIT 'A'

## TULSA COUNTY, OKLAHOMA

### SECTION 16, TOWNSHIP 17 N, RANGE 13 E

#### GENERAL DESCRIPTION

BEING A PROPOSED 0.6887 ACRE (30,000.00 SQ FT) EASEMENT TWENTY FIVE (25) FOOT WIDE IN THE WEST HALF OF SECTION 16, T-17 N, R-13 E OF THE INDIAN MERIDIAN, TULSA COUNTY, OKLAHOMA SITUATED IN THE PROPERTY OF I.S.D. NO 4 OF TULSA COUNTY, OKLAHOMA, A/K/A BIXBY PUBLIC SCHOOLS AS DESCRIBED IN THAT DOCUMENT RECORDED IN DOCUMENT NUMBER 2016083157 OF THE OFFICIAL PUBLIC RECORDS OF TULSA COUNTY, OKLAHOMA, SAID EASEMENT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

**COMMENCING** FROM THE SOUTHWEST CORNER OF SECTION 16 MARKED BY A FOUND SCRIBED "X", THENCE N 01°10' 51" W, 399.55 FEET AND THENCE N 89°11'20" E, 90.00 FEET TO A POINT IN THE PROPERTY OF SAID I.S.D. NO 4 OF TULSA COUNTY, OKLAHOMA, A/K/A BIXBY PUBLIC SCHOOLS FOR THE **POINT OF BEGINNING** OF THE HEREIN DESCRIBED EASEMENT;

**THENCE N 01°10'51" W, 1,200.00 FEET** TO AN ANGLE POINT;  
**THENCE N 89°11'20" E, 25.00 FEET** TO AN ANGLE POINT;  
**THENCE S 01°10'51" E, 1,200.00 FEET** TO AN ANGLE POINT;  
**THENCE S 89°11'20" W, 25.00 FEET** TO THE **POINT OF BEGINNING** OF THE HEREIN DESCRIBED EASEMENT CONTAINING 0.6887 ACRES.

TOTAL LENGTH OF 1,200.00 FEET OR 72.72 RODS.

*NOTE: THIS DESCRIPTION IS THE RESULT OF A SURVEY MADE ON THE GROUND UNDER MY SUPERVISION AND THE SUBSEQUENT MAPPING IS THE RESULT OF THAT SURVEY TOGETHER WITH RECORD TITLE INFORMATION FURNISHED BY OTHERS AND IS NOT A BOUNDARY SURVEY OF THE PARENT PROPERTY. ALL COORDINATES, BEARINGS AND DISTANCES ARE REFERENCED TO THE OKLAHOMA COORDINATE SYSTEM OF 1983, NORTH ZONE, U.S. SURVEY FEET.*

THOMAS A. DUNN  
 PROFESSIONAL LAND  
 SURVEYOR NO. 2007



SURVEYED ON THE GROUND 05 / 11 / 20

STATE OF OKLAHOMA PROFESSIONAL  
 LAND SURVEYOR FIRM NO.7261



NOTES:

1. ALL BEARINGS AND DISTANCES ARE REFERENCED TO THE OKLAHOMA COORDINATE SYSTEM OF 1983, NORTH ZONE, U.S. SURVEY FEET.
2. THIS IS AN EASEMENT DRAWING AND IS NOT INTENDED TO REPRESENT A BOUNDARY SURVEY.
3. TITLE RESEARCH PERFORMED BY OTHERS.

14952 S. HARVARD AVE.

## PROPOSED 25' EASEMENT

*0.6887 ACRES SITUATED IN THE  
 I.S.D. NO. 4 OF TULSA COUNTY, OKLAHOMA,  
 A/K/A BIXBY PUBLIC SCHOOLS PROPERTY  
 SECTION 16, TOWNSHIP 17 N, RANGE 13 E  
 TULSA COUNTY, OKLAHOMA*

REV.	DATE	REVISION DESCRIPTION	BY	CHK.	APP.
1	08/05/20	ADD SCHOOL SIGN IN EASEMENT	SGT	SGT	PES
0	05/26/20	ISSUED FOR ACQUISITION	ST	KC	PES

CENTERLINE FOOTAGE: 1,200.00'      RODS: 72.72

## SURPLUS ITEMS – DISTRICT

### CE

63 rooms

1512 student chairs

63 teachers desk

63 teacher chairs

1423 student desks

53 file cabinets

72 book shelve units

13 stand up double door storage cabinets

19 smart boards and projectors

23 misc carts, bins

12 dining room tables long version

43 various size four leg work tables

27 various wooden childrens cabinet, easels, kitchens, work tops

### CI

48 rooms

1132 student chairs

1248 student desks

49 teachers desks

23 file cabinets

60 book shelve units

2 stand up double door cabinets

13 smartboards and projectors

21 misc carts bins, podium, baskets,

14 dining room tables long version

43 various size four leg work tables

MS

80 computer desks

BLC

24 cubby computer desks

2 teachers desks

Sold: 196 elementary desks, 2 file cabinets, 10 smart boards and projectors

Sincerely, Mark

<b>Surplus Items from High School Media Center</b>			<b>2020-2021</b>
<b>Contact Person: Heidi Jenkins</b>			<b>366-2273</b>
<b>All surplus items are marked with a SURPLUS sign and housed in the Media Center at the High School</b>			
<b>Item</b>			
Books		334 books	
TV Cart			
TV Cart	belonged to Band		
Film Projector			



Sherry McIntyre <smcintyre@bixbyps.org>

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## Surplus desks

1 message

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Rowland Vernon <rvernon@bixbyps.org>

Tue, Aug 4, 2020 at 10:32 AM

To: Sherry McIntyre <smcintyre@bixbyps.org>, Mark Deibert <mdeibert@bixbyps.org>

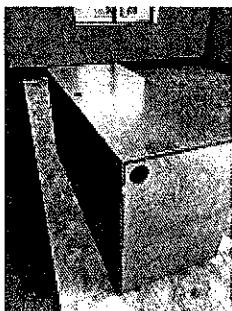
Cc: Lydia Wilson <lwilson@bixbyps.org>, Jamie Milligan <jmilligan@bixbyps.org>

Good afternoon,

We have removed these wooded desks from our computer labs. Please add them to surplus lists. We have right at 80. They are currently housed in our dining room so we will need them removed when that fits the schedule. Thank you

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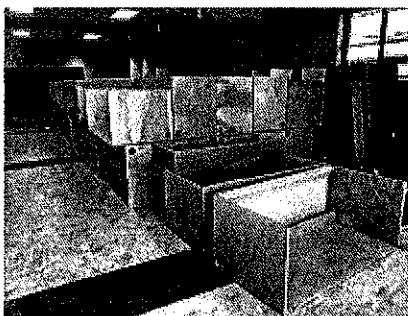
### 3 attachments



IMG\_4821.jpg  
485K



IMG\_4820.jpg  
585K



IMG\_4819.jpg  
589K