

Bixby Board of Education Regular Meeting 1
Thursday, March 14, 2019 Bixby Board of Education Regular Meeting 1
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

1. Call Meeting to Order/Roll Call

1. Pledge of Allegiance led by Elle Karalis from Bixby Middle School.

2. Superintendent's Reports

1. Special Recognition

1. Community Partner Award
2. Spartan Spirit Award - Lundy Morrison, NEE/I & Mike Embry, Maintenance
3. Spartan Coin of Excellence - Bixby MCJROTC, State Drill Championship; Bixby HS Varsity Wrestling, Academic State Championship, and Zach Blankenship, Wrestling Individual State Champion.

2. Superintendent's Update

3. Facilities Update

1. West Campus Update - Brenna Wells, CMS Willowbrook
4. Monthly Budget Report

3. Comments from the Floor - None

1. Speakers must identify themselves.
2. Each Speaker is given a maximum of three (3) minutes.
3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.
4. Total time allocated to this item is thirty (30) minutes.
5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.
6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

7. The president reserves the right to interrupt this section and move to the next item.
8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #4.1-4.10. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items 4.1 -4.10 as presented Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Matt Dotson: Yea

Lisa Kramer: Yea

Lisa Owens: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

1. Minutes of February 14, 2019 Regularly Scheduled Board Meeting
2. Activity Fund Summary of Accounts and Transfer Requests
3. Encumbrances and Change Orders for FY 2019 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, Bond Funds 31-39, and Bond-Lease Funds per attached encumbrance registers
4. Middle School Band request to attend Silver Dollar City Middle School Band Performance in Branson, MO on May 11, 2019
5. BHS Boys Varsity Golf Team request to participate in a High School Golf Tournament in Denton, TX on February 28, 2019 - March 2, 2019

6. Renewal of a software service agreement with Municipal Accounting Systems, Inc. at a cost of \$18,000 for the 2019-2020 fiscal year
7. FMLA - Certified - Central Intermediate - 3/26/19 to 4/29/19
8. FMLA - Certified - Middle School - 2/4/19 to 5/23/19
9. Employment, Resignation, Retirement - Certified Personnel - per attached
10. Employment, Resignation, Retirement - Support Personnel - per attached

5. Superintendent's Services

1. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School district to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale.

Approval of tabling this item Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Matt
Dotson: Yea

Lisa
Kramer: Yea

Lisa
Owens: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

2. Board to consider and take action on a resolution determining the maturities of, and setting a date, time and place for the sale of the \$13,970,000 General Obligation Combined Purpose Bonds of this School District, and designating Phillips Murrah P.C., as bond counsel for this issuance of bonds.

Approval of a resolution determining the maturities of, and setting a meeting on April 24, 2019 at noon at the Bixby Administrative Center for the sale of the \$13,970,000 General Obligation Combined Purpose Bonds of this School District, and designating Phillips Murrah P.C., as bond counsel for this issuance of bonds Passed with a motion by Amanda Stephens and a second by Lisa Kramer.

Matt
Dotson: Yea

Lisa
Kramer: Yea

Lisa
Owens: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

3. Discussion of Tax Increment Financing (TIF) proposals from the City of Bixby. No action required by the Board of Education.

Presentation by Jared Cottle, City of Bixby, on proposed TIF. Information only. No action by the Board of Education.

4. Discussion, consideration and vote to approve or not to approve an adjustment to Kelly Services Educational Staffing Pricing list for the 2018-2019 fiscal year.

Approval of an adjustment to Kelly Services Educational Staffing Pricing list for the 2018-2019 fiscal year Passed with a motion by Amanda Stephens and a second by Julie Prox.

Matt
Dotson: Yea

Lisa
Kramer: Yea

Lisa
Owens: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

5. Discussion, consideration and vote to approve or not to approve proposed Allowance Modification from CMS Willowbrook for entrances and storefronts for West Elementary and Intermediate School in the amount of \$640,450.

Approval of proposed Allowance Modification from CMS Willowbrook for entrances and storefronts for West Elementary and Intermediate School in the amount of \$680,450.00 Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Matt
Dotson: Yea

Lisa
Kramer: Yea

Lisa
Owens: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

6. Discussion of 2017-2018 Oklahoma School Report Cards for Bixby Public Schools. No action required by the Board of Education.

All Bixby Schools received a "B" on the new report card system.

6. Executive Session

1. Discussion, consideration and vote to go or not to go into executive session to discuss the Evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)).

At 8:30 p.m. approval of going into executive session to discuss the Evaluation of the Superintendent per Oklahoma Statutes. Passed with a motion by Lisa Owens and a second by Julie Prox.

Matt
Dotson: Yea

Lisa
Kramer: Yea

Lisa
Owens: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

2. Vote to acknowledge return to open session.

At 10:13 p.m. approval of returning to open session. Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Matt
Dotson: Yea

Lisa
Kramer: Yea

Lisa
Owens: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

3. Statement by Board president of executive session minutes.

7. New Business

8. Vote to adjourn

At 10:14 p.m. approval to adjourn. Passed with a motion by Julie Prox and a second by Lisa Owens.

Matt Dotson: Yea

Lisa Kramer: Yea

Lisa Owens: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

Bixby Board of Education Regular Meeting
Thursday, February 14, 2019
Administrative Center
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Matt Dotson: Present
Lisa Kramer: Present
Lisa Owens: Present
Julie Prox: Present
Amanda Stephens: Present
Present: 5.

1. Call Meeting to Order/Roll Call

2. Superintendent's Reports

2.1. Special Recognition

2.1.1. Community Partner Award - Bixby Outreach Center

2.1.2. Spartan Spirit Award - Tristy Fryer and Joely Flegler, Bixby PLAC

2.1.3. Spartan Coin of Excellence - Recognition of BHS All-State Recipients: Kayla Little, OCA Volleyball; Kathryn Taylor, OHSFSCA Fast-Pitch Softball; Laynie Lucas, OCA Cheerleading; Ethan Hall and Cade Cavender, OCA Football; and Sarah Albert, Paige Emberson, and Azlee Decatur, OkMEA Choir.

2.2. Superintendent's Update

2.3. Facilities Update

2.4. Monthly Budget Report

3. Comments from the Floor

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #4.1-4.10. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #4.1-4.10 as presented. Passed with a motion by Lisa Kramer and a second by Matt Dotson.

Matt Dotson: Yea
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

4.1. Minutes of January 17, 2019 Regularly Scheduled Board Meeting

4.2. Minutes of February 1, 2019 Special Board Meeting

4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and change orders for General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, Bond Funds 31-39 and Bond/Lease funds per attached encumbrance registers

4.5. BHS Debate and Speech request to attend the NIETOC National Tournament at Omaha North High School in Omaha, NE on May 9-12, 2019

4.6. Medical leave - Certified - Central Elem/Int - 2-4-19 to 3-5-19

4.7. FMLA - Certified - Central Intermediate - 1-14-19 to 2-22-19

4.8. FMLA - Certified - Northeast Intermediate - 3-28-19 to 5-20-19

4.9. Employment, Resignation, Retirement - Certified Personnel - per attached

4.10. Employment, Resignation, Retirement - Support Personnel - per attached

5. Superintendent's Services

5.1. Discussion, consideration and vote to approve or not to approve the lowest responsible bidders for the Bixby Public Schools Pool Renovation project.

Approval of the lowest responsible bidders for the Bixby Public Schools Pool Renovation project at a cost of \$1,128,758.00. The HVAC will be rebid and was not included in this figure. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Matt Dotson: Yea
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.2. Discussion, consideration and vote to approve or not to approve revised bell schedules for Bixby Public Schools for 2019-2020.

Approval of revised bell schedules for Bixby Public Schools for 2019-2020. Passed with a motion by Lisa Owens and a second by Matt Dotson.

Matt Dotson: Yea
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.3. Discussion, consideration and vote to approve or not to approve the Professional Development Committee for the 2018-2019 fiscal year.

Approval of the Professional Development Committee for the 2018-2019 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Matt Dotson: Yea
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.4. Discussion, consideration and vote to approve or not to approve a contract with Jenkins & Kemper CPA for the 2018-2019 Audit and the 2019-2020 fiscal year.

Approval of a contract with Jenkins & Kemper CPA for the 2018-2019 Audit and the 2019-2020 fiscal year. Passed with a motion by Julie Prox and a second by Lisa Owens.

Matt Dotson: Yea
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.5. Discussion, consideration and vote to approve or not to approve an agreement with The Institute for Childhood Education for professional development services for the 2018-2019 fiscal year.

Approval of an agreement with The Institute for Childhood Education for professional development services for the 2018-2019 fiscal year. Passed with a motion by Matt Dotson and a second by Julie Prox.

Matt Dotson: Yea
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.6. Discussion, consideration and vote to approve or not to approve a Memorandum of Understanding agreement with Spring Dental for screening services for the 2018-2019 fiscal year.

Approve a Memorandum of Understanding with Spring Dental for screening services for the 2018-19 school year. Passed with a motion by Lisa Kramer and a second by Lisa Owens.

Matt Dotson: Yea
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.7. Discussion, consideration, and vote to approve or not to approve the additional fundraiser request from the Northeast Intermediate PTO for the 2018-19 school year.

Approval of the additional fundraiser request from Northeast Intermediate PTO for the 2018-19 school year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Matt Dotson: Yea
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.8. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma per attached Passed with a motion by Julie Prox and a second by Lisa Kramer.

Matt Dotson: Yea
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6. New Business

7. Vote to adjourn

At 7:45 p.m. approval of adjourning Passed with a motion by Lisa Kramer and a second by Julie Prox.

Matt Dotson: Yea
Lisa Kramer: Yea
Lisa Owens: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

CERTIFIED PERSONNEL EMPLOYMENT

Ardath Lamb

Nurse

Central Intermediate
Eff. 1/22/2019

TEMPORARY CONTRACT

VIRTUAL COURSE TEACHER

CERTIFIED PERSONNEL RESIGNATION AGREEMENTS

Submitted to the Board of Education
February 14, 2019

SUPPORT PERSONNEL
EMPLOYMENT FOR THE 2018-2019 SCHOOL YEAR
SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

Mark Johnson	Bus Driver	District Wide Eff. 2/05/2019
Collin Moncrief	Bus Aide Playground Aide	District Wide Central Intermediate Eff. 01/22/2019
Patricia Underwood	Food Service Asst	Central Elementary Eff. 01/22/2019
Lena VanVoorhis	Administrative Assistant	Administration Bldg Eff. 01/28/2019
Mary Walters	Playground Aide	North Intermediate Eff. 01/29/2019

TEMPORARY EMPLOYMENT

VOLUNTEER COACHING

Joshua Bencke	Assistant Track Coach
Caitlyn Fowler	Winter Guard Coach
Sarah Rillo	Winter Guard Coach
Breanna Shepherd	Winter Guard Coach
Harry Weaver	Assistant Track Coach

SUPPORT PERSONNEL
RESIGNATION

Ashley Hubbard	Food Service Asst	Northeast Elem/Int Eff. 01/16/2019
Jeness Hengl Petree	Paraprofessional	Central Elementary Eff. 01/31/2019
Olivama Mares	Food Service Asst	Central Intermediate Eff. 03/15/2019

TERMINATED

CERTIFIED PERSONNEL EMPLOYMENT

Breanna Dean	Special Education Teacher	Northeast Elem/Int Eff. 2/19/2019
Stephaine Lloyd	Special Education Teacher	Northeast Elem/Int Eff. 2/19/2019

TEMPORARY CONTRACT

VIRTUAL COURSE TEACHER

CERTIFIED PERSONNEL RESIGNATION AGREEMENTS

Jeremy Gray	History Teacher	Eff. May 23, 2019 Middle School
Vicki Heister	Media Specialist	Eff. May 24, 2019 Central Elementary
Linda Herron	Special Ed Teacher	Eff. Feb. 28, 2019 Northeast Elem/Int
Mallory Howell	Elementary Teacher	Eff. May 23, 2019 Central Elementary

SUPPORT PERSONNEL
EMPLOYMENT FOR THE 2018-2019 SCHOOL YEAR
SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

Zach Downing	Tech Support	District Wide Eff. March 4, 2019
Tonya Foster	Food Service Asst.	Central Intermediate Eff. March 5, 2019
Shirlene Moore	Food Service Asst.	Northeast Elementary Eff. Feb. 25, 2019
Kerri Shumard	Day Porter	District Wide Eff. 3/7/2019

TEMPORARY EMPLOYMENT

Michelle Atkinson	Indian Tutor Support	Eff. 3/01/2019
Jenn Stout	RSA Tutor	Revision to Contract Eff. 2/20/2019

VOLUNTEER COACHING

SUPPORT PERSONNEL
RESIGNATION

Spencer Clark	Day Porter	Eff. 3/6/2019 District Wide
Miles Cooper	Day Porter	Eff. 2/15/2019 District Wide
Olivama Mares	Food Service Asst	Eff. Feb 26, 2019 Date Revision
Lisa Marshall	Paraprofessional	Eff. Feb. 26, 2019 High School
Kimberly Simpson	Bus Driver	Eff. 2/22/2019 District Wide
Dale Thompson	Bus Driver	Eff. 2/22/2019 District Wide
Jennifer Vratil	Paraprofessional	Eff. 1/11/2019 Middle School

TERMINATED

Alan Tollette	Bus Aide	Eff. March 1, 2019 District Wide
Collin Moncrief	Bus Aide Playground Aide	Eff. March 8, 2019 District Wide