

Bixby Board of Education Regular Meeting
Thursday, January 14, 2021 Bixby Board of Education Regular Meeting
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present

Matt Dotson: Present

Tristy Fryer: Absent

Julie Prox: Present

Amanda Stephens: Absent

Present: 3, Absent: 2.

1. Call Meeting to Order/Roll Call

2. Reports to The Board

1. Special Recognition

1. Community Partner Award - Transformation Church
2. Spartan Spirit Award - Tina Francis, Bixby High School
3. Spartan Coin of Excellence - Bixby Band and Vocal Music All-State Awards

2. Superintendent's Report - Rob Miller
3. Facilities and Operations Update - Gabe Hayes
4. Monthly Budget Report - Mike Anthony

3. Comments from the Public

1. Speakers must identify themselves.
2. Each Speaker is given a maximum of three (3) minutes.
3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.
4. Total time allocated to this item is thirty (30) minutes.
5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.
 7. The president reserves the right to interrupt this section and move to the next item.
 8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.
4. **General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #4.1-4.10. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Agenda Items 4.104.10 as presented Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin
Cheatham: Yea

Matt
Dotson: Yea

Tristy
Fryer: Absent

Julie Prox: Yea

Amanda
Stephens: Absent

Yea: 3, Nay: 0, Absent: 2

1. Minutes of December 10, 2020 Regularly Scheduled Board Meeting
2. Activity Fund Summary of Accounts and Transfer Requests

3. Encumbrances and Change Orders for FY 2021 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers
4. Approval of an agreement with Roller's Academy of Wrestling for use of facilities
5. FMLA - Support - East Intermediate - 12/1/20 to 1/4/21
6. Medical Leave - Certified - East Elementary - 3/23/21 to 5/14/21
7. Medical Leave - Support - East Elementary/Intermediate - 1/11/21 to 2/16/21
8. FMLA - Certified - North Intermediate - 1/11/21 to 4/9/21
9. Employment, Resignation, Retirement - Certified Personnel - per attached
10. Employment, Resignation, Retirement - Support Personnel - per attached

5. **Finance**

6. **Teaching and Learning**

1. Discussion, consideration and vote to approve or not to approve an MOU with Oklahoma Baptist University for Special Education teacher field experiences for the 2020-2021 fiscal year.

Approval of an MOU with Oklahoma Baptist University for Special Education teacher field experiences for the 2020-2021 fiscal year. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Absent

Julie
Prox: Yea

Amand
a
Stephen Absent
s:

Yea: 3, Nay: 0, Absent: 2

7. Operations

1. Discussion, consideration and vote to approve or not to approve the purchase of one (1) Blue Bird Type D route bus from Ross Transportation per the State Bid Contract SW110 cost of \$104,843.00.

Approval of the purchase of one (1) Blue Bird Type D route bus from Ross Transportation per the State Bid Contract SW110 cost of \$104,843.00. Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Absent

Julie
Prox: Yea

Amand
a
Stephen Absent
s:

Yea: 3, Nay: 0, Absent: 2

8. Human Resources

1. Discussion, consideration, and vote to approve or not to approve a contract with Angelo State University for the 2020-21 fiscal year.

Approval of a contract with Angelo State University Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Absent

Julie
Prox: Yea

Amand
a
Stephen Absent
s:

Yea: 3, Nay: 0, Absent: 2

2. Discussion, consideration, and vote to approve or not to approve the district's TLE (Teacher Leader Effectiveness) waiver with the State Department of Education for the 2020-21 school year.

Approval of the districts TLE (Teacher Leader Effectiveness) waiver with the State Department of Education for the 2020-21 school year Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Absent

Julie
Prox: Yea

Amand
a
Stephen Absent
s:

Yea: 3, Nay: 0, Absent: 2

3. Discussion, consideration, and vote to approve or not approve a Memo of Understanding with the Bixby Education Association for the remainder of FY 2020-21

Approval of a Memo of Understanding with the Bixby Education Association for the remainder of FY 2020-21 Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Absent

Julie
Prox: Yea

Amand
a
Stephen Absent
s:

Yea: 3, Nay: 0, Absent: 2

9. **New Business**

10. **Vote to adjourn**

At 7:43 p.m. approval of adjourning Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin
Cheatham: Yea

Matt
Dotson: Yea

Tristy
Fryer: Absent

Julie Prox: Yea

Amanda
Stephens: Absent

Yea: 3, Nay: 0, Absent: 2

President

Vice President

Clerk

Member

Member

Bixby Board of Education Regular Meeting
Thursday, December 10, 2020
Administrative Center
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present
Matt Dotson: Present
Tristy Fryer: Present
Julie Prox: Present
Amanda Stephens: Present
Present: 5.

1. Call Meeting to Order/Roll Call

2. Reports to the Board

2.1. Special Recognition

2.1.1. Community Partner Award - Jeepers Anonymous

2.1.2. Spartan Spirit Award - Bixby Elementary and Intermediate Music Teachers

2.1.3. Spartan Coin of Excellence - Oklahoma Junior High All-State Choir Selectees: Kara Kannady, Aubrey Turner, Emma Goff, and Elizabeth Wells

2.1.4. Spartan Coin of Excellence - Bixby HS Football Seniors and coaching staff

2.2. Superintendent's Report - Rob Miller

2.3. Operations Update - Gabe Hayes

2.4. Monthly Budget Report - Mike Anthony

3. Comments from the Public

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #4.1-4.10. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #4.1-4.10 as presented. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

4.1. Minutes of November 16, 2020 Special Board Meeting

4.2. Activity Fund Summary of Accounts and Transfer Requests

4.3. Encumbrances and Change Orders for FY 2021 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, Bond-Lease Funds and Bond Funds 31-39 per attached encumbrance registers

4.4. Approval of a cheer fundraiser substitution for this fiscal year 2020-21

4.5. Approval of an agreement with Peachjar for the fiscal year 2020-21

4.6. Approval of resignation agreement with Jennifer Diggs

4.7. Medical Leave - Transportation - District - 9/30/20 to 1/3/21

4.8. Medical Leave - Child Nutrition - Middle School - 11/16/20 to 1/4/21

4.9. Employment, Resignation, Retirement - Certified Personnel - per attached

4.10. Employment, Resignation, Retirement - Support Personnel - per attached

5. Teaching and Learning

5.1. Discussion, consideration, and vote to approve or not to approve a change to the Bixby Public Schools 2020-2021 Academic Calendar.

Approval of changing the Bixby Public Schools 2020-2021 Academic Calendar as follows: extension of the winter break through Friday, January 8, 2021, adding those days to the end of the school year, which will now be May 26, 2021 and moving the Professional Development Day from January 4, 2021 to April 5, 2021. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

6. Finance

6.1. Discussion, consideration and vote to approve or not to approve closing the Spartan Deli Activity Fund account and transferring the \$2,245.69 balance to the High School Miscellaneous Activity Fund account.

Approval of closing the Spartan Deli Activity Fund account and transferring the \$2,245.69 balance to the High School Miscellaneous Activity Fund account. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7. Human Resources

7.1. Discussion, consideration and vote to approve or not to approve employee group life insurance benefits.

Approval of the employee group life insurance benefits package with Prudential. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8. District Services

8.1. Discussion, consideration and vote to approve or not to approve a facilities management portal agreement with Facilitron, Inc. for the 2020-2021 fiscal year.

Approval of a facilities management portal agreement with Facilitron, Inc. for the 2019-2020 fiscal year. There is no cost to the District. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8.2. Discussion, consideration and vote to approve or not to approve an additional contract with Entrust One Facility Services, Inc. for cleaning services at Central Elementary and West Intermediate beginning December 11, 2020 - May 29, 2021 at a cost of \$78,806.74.

Approval of an additional contract with Entrust One Facility Services, Inc. for cleaning services at Central Elementary and West Intermediate beginning December 11, 2020 - May 29, 2021 at a cost of \$78,806.74. Passed with a motion by Amanda Stephens and a second by Justin Cheatham.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea

Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8.3. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring Technology items as surplus to be disposed of according to Oklahoma Statutes. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

9. Executive Session

9.1. Discussion, consideration and vote to go or not to go into executive session to discuss the Evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)).

At 8:36 p.m. approval of going into executive session to discuss the Evaluation of the Superintendent. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

9.2. Vote to acknowledge return to open session.

At 9:40 p.m. approval to return to open session. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea

Amanda Stephens: Yea
Yea: 5, Nay: 0

9.3. Statement by Board president of executive session minutes.

10. New Business

11. Vote to adjourn

At 9:41 p.m. approval to adjourn. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

CERTIFIED PERSONNEL EMPLOYMENT

Douglas Gorden

Chemistry

Eff. December 14, 2020
High School

TEMPORARY CONTRACT

VIRTUAL COURSE TEACHER

CERTIFIED PERSONNEL RESIGNATION AGREEMENTS

Jennifer Diggs

Eff. December 1, 2020
High School

Brandi Kopichanski

Eff. November 30, 2020
West Intermediate

Kelly Rutter

Eff. January 1, 2021
West Intermediate

SUPPORT PERSONNEL
EMPLOYMENT FOR THE 2020-2021 SCHOOL YEAR
SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

Crystal Barton	Office Asst.	North Elementary Eff. December 14, 2020
Mary Chandler	FS Assistant	High School Eff. November 30, 2020
Matt Davidson	Athletic Event Custodian	High School Eff. December 3, 2020
Yolanda DelRio	FS Assistant	High School Eff. December 9, 2020
Stephenie Edwards	PreKPara	West Elementary Eff. December 2, 2020
Cody Molton	Custodian	District Wide Eff. December 7, 2020
Valerie Nixon	Office Asst	Middle School Eff. December 14, 2020
Pete Tobjy	Bus Driver	District Wide Eff. November 16, 2020

TEMPORARY EMPLOYMENT

Candice Miller	RSA Tutor
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VOLUNTEER COACHING

Cyprian Hedrick	Assistant Boys Soccer
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SUPPORT PERSONNEL
RESIGNATION

Sandra Berg	Para	9 th Grade Center Eff. November 20, 2020
Whitney Crow	PreKPara	North Elementary Eff. December 1, 2020
Stephanie Esparanz	Para	West Elementary Eff. November 20, 2020
Angie Fitpatrick	Lunch Clerk	West Elem/Int Eff. November 13, 2020
Lauren Keys	Para	Central Elementary Eff. November 30, 2020

SUPPORT PERSONNEL
RESIGNATION-CONTINUED

Yesenia Lozano	EL Para	Central Elementary Eff. December 8, 2020
Rhonda Marshall	Para	Central Elementary Eff. November 11, 2020
Brenda Redding	FS Assistant	High School Eff. November 6, 2020
LeAnna Selfridge	FS Assistant	East Elem/Int Eff. December 1, 2020
Andrea Unruh	Interventionist	Central Elementary Eff. December 18, 2020
Megan Zuniga	Para	East Elementary Eff. December 18, 2020

TERMINATED

CERTIFIED PERSONNEL EMPLOYMENT

Sandra Coleman

Music

Eff. January 11, 2021
West Elem/Int

TEMPORARY CONTRACT

VIRTUAL COURSE TEACHER

CERTIFIED PERSONNEL RESIGNATION AGREEMENTS

SUPPORT PERSONNEL
EMPLOYMENT FOR THE 2020-2021 SCHOOL YEAR
SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

Breanne Battenfield	Para	North Elementary Eff. January 11, 2021
Cheryl Darneal	Para	Middle School Eff. December 14, 2020
Kori Dillingham	Athletic Secretary	Athletic Department Eff. November 14, 2020
Diep Harrison	Bus Aide	District Wide Eff. January 11, 2021
	Playground Aide	North Elementary Eff. January 11, 2021
Eric Harrison	Bus Driver	District Wide Eff. January 11, 2021
	Playground Aide	North Intermediate Eff. January 11, 2021
Mandi Lawler	Para	Central Elementary Eff. January 11, 2021
Debra Owens	Lunch Clerk	West Intermediate Eff. December 11, 2020
Maleah Troutman	Food Service Asst	West Elem/Int Eff. January 11, 2021
Markiesha Woodruff	Playground Aide	West Elementary Eff. January 11, 2021

TEMPORARY EMPLOYMENT

VOLUNTEER COACHING

Walter Hubbard

Assistant Girls Soccer

SUPPORT PERSONNEL
RESIGNATION

Jennifer Davis	Playground Aide	East Elementary November 20, 2020
Victoria Hickman	Food Service Asst	Central Elementary Eff. 12/11/2020
Lauren Johnson	Playground Aide	West Elem/Int Eff. January 24, 2021
Diana Thomas	Bus Driver	District Wide Eff. December 31,2020
Cheri Wahl	Athletic Trainer	High School Eff. January 31, 2021
Gail White	Bus Driver	District Wide Eff. December 31, 2020

TERMINATED

Cody Hyde	Custodian	District Eff. January 4, 2020
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