

Bixby Board of Education Regular Meeting
Thursday, December 9, 2021 Bixby Board of Education Regular Meeting
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present

Matt Dotson: Absent

Tristy Fryer: Present

Julie Prox: Present

Amanda Stephens: Present

Present: 4, Absent: 1.

1. **Call Meeting to Order/Roll Call**

1.1. Pledge of Allegiance led by North Elementary students Grayson Brown and Harrison Blaylock.

2. **Comments from the Public**

2.1. Speakers must identify themselves.

2.2. Each Speaker is given a maximum of three (3) minutes.

2.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

2.4. Total time allocated to this item is thirty (30) minutes.

2.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

2.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

2.7. The president reserves the right to interrupt this section and move to the next item.

2.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

3. **Special Recognition**

3.1. Spartan Spirit Award - Patrick Lueker and Vinnie Hondros

3.2. Spartan Coin of Excellence

3.2.1. 2022 OCDA Jr High All State Choir - Ava Brown, Grayson Butler, Lillian Fowler, Zach Guidry, Trenton Neuok and Elizabeth Wells

3.2.2. OSSAA One-Act Play All-State Cast Members - Sarah Mason and Joseph Graver

3.2.3. Spartan Coin of Excellence - Pride of Bixby Marching Band Seniors

4. Reports to The Board

4.1. Superintendent's Report - Rob Miller

4.2. Teaching and Learning Report - Literacy Committee

4.3. Facilities and Operations Update - Gabe Hayes

4.4. Financial Operations Report - Mike Anthony

5. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #1-11. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #1-11 as presented Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin
Cheatham: Yea

Matt
Dotson: Absent

Tristy
Fryer: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

- 5.1. Minutes of November 11, 2021 Regularly Scheduled Board Meeting
- 5.2. Minutes of December 3, 2021 Special Board Meeting #1
- 5.3. Minutes of December 3, 2021 Special Board Meeting #2
- 5.4. Activity Fund Summary of Accounts and Transfer Requests
- 5.5. Encumbrances and Change Orders for FY 2022 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers
- 5.6. Medical Leave Extension - Certified - East Intermediate - 12/1/21-1/3/22
- 5.7. Medical Leave - Certified - 9th Grade - 10/25/21-12/17/21
- 5.8. Medical Leave - Support - Central Intermediate - 12/6/21-1/2/22
- 5.9. FMLA - Certified - Middle School - 1/4/22-4/19/22
- 5.10. Employment, Resignation, Retirement - Certified Personnel - per attached
- 5.11. Employment, Resignation, Retirement - Support Personnel - per attached

6. **Finance** - no items this month

7. **Teaching and Learning**

- 7.1. Review of Return to Learn and ESSER-III Plans. Information only. No action is required by the Board of Education.
- 7.2. Discussion, consideration, and vote to approve or not to approve the BPS academic calendars for the 2022-23 and 2023-24 school years.

Approval of the BPS academic calendars for the 2022-23 and 2023-24 school years. Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin
Cheatha Yea
m:

Matt
Dotson: Absent

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

8. Operations

- 8.1. Discussion, consideration, and vote to approve or not to approve changes to Board Policy 2108 Transfer Policy and the setting of capacity limits.

Approval of the changes to Board Policy 2108 Transfer Policy and the setting of capacity limits as presented. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatha: Yea

Matt Dotson: Absent

Tristy Fryer: Yea

Julie Prox: Yea

Amanda: Yea

Stephen
s:

Yea: 4, Nay: 0, Absent: 1

8.2. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring items presented as surplus to be disposed of according to Oklahoma Statutes. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Absent

Tristy Yea
Fryer:

Julie Yea
Prox:

Amand
a Yea
Stephen
s:

Yea: 4, Nay: 0, Absent: 1

9. **Human Resources**

9.1. Discussion, consideration, and vote to approve or not to approve an addendum to the existing contract with ESS for substitute teachers for the remainder of the 2021-22 school year.

Approval of an addendum to the existing contract with ESS for substitute teachers for the remainder of the 2021-22 school year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Absent

Tristy Fryer: Yea

Julie Prox: Yea

Amanda
Stephen: Yea

Yea: 4, Nay: 0, Absent: 1

9.2. Discussion, consideration and vote to approve or not to approve any resignations submitted after the agenda was posted.

10. Miscellaneous

11. Executive Session

11.1. Discussion, consideration and vote to go or not to go into executive session to discuss the Evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)).

At 7:25 p.m. approval of going into executive session to discuss the Evaluation of the Superintendent per Oklahoma Statutes. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Absent

Tristy Fryer: Yea

Julie Prox: Yea

Amanda
Stephen Yea
s:

Yea: 4, Nay: 0, Absent: 1

11.2. Vote to acknowledge return to open session.

At 8:16 p.m. approval of returning to open session. Passed with a motion by Justin Cheatham and a second by Tristy Fryer.

Justin
Cheatha Yea
m:

Matt
Dotson: Absent

Tristy Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 4, Nay: 0, Absent: 1

11.3. Statement by Board president of executive session minutes.

12. New Business

13. Vote to adjourn

At 8:17 p.m. approval of adjourning Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin
Cheatham: Yea

Matt
Dotson: Absent

Tristy
Fryer: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

President

Vice President

Clerk

Member

Member

Bixby Board of Education Regular Meeting
Thursday, November 11, 2021
Administrative Center
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present
Matt Dotson: Present
Tristy Fryer: Present
Julie Prox: Present
Amanda Stephens: Present
Present: 5.

1. Call Meeting to Order/Roll Call

1.1. Pledge of Allegiance led by East Elementary students Eli James and Rosie Arnold.

2. Special Recognition

2.1. Community Partner Award - New Beginnings Church

2.2. Spartan Coin of Excellence - BPS Salutes our Armed Services Veterans

3. Comments from the Public

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not

permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. Reports to The Board

- 4.1. Superintendent's Report - Rob Miller
- 4.2. Teaching and Learning Report - Cheryl Wilkinson
- 4.3. Facilities and Operations Report - Gabe Hayes
- 4.4. Financial Operations Report - Mike Anthony

5. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #1-18. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval to skip to Item 6 and then to return to Item 5. Passed with a motion by Justin Cheatham and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

Approval of General Consent Agenda Items #1-18 as presented. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

- 5.1. Minutes of October 7, 2021 Regularly Scheduled Board Meeting
- 5.2. Minutes of the November 4, 2021 Special Board Meeting
- 5.3. Activity Fund Summary of Accounts and Transfer Requests

5.4. Encumbrances and Change Orders for FY 2021 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

5.5. Assistance League Tulsa awards were issued to Bixby Fine Arts Teachers: Martha Highland, Barbara Nuetzmann, Jordan Butler, Pam Stevenson, Rachel Horton and Rebecca Jones

5.6. Approval of the Facilities Use and License Agreement with Roller's Academy of Wrestling for the 2021-2022 fiscal year

5.7. Approval of BHS Girl's Wrestling request to participate in the Reeds Spring High School Wrestling Tournament in Reed Springs, MO on January 21-22, 2022

5.8. Approval of the BHS JV Cheer to participate in the JV and Middle School Cheer Nationals in Dallas, Texas on January 21-24, 2022

5.9. Approval of the MS Cheer request to participate in the JV and Middle School Cheer Nationals in Dallas, Texas on January 21-22, 2022

5.10. Approval of the BHS Cheer request to participate in the UCA High School Nationals for Cheerleading in Orlando, Florida on February 10-16, 2022

5.11. Approval of the BHS Girls' Soccer request to participate in a Soccer Tournament in Foley, Alabama on March 31-April 3, 2022

5.12. FMLA - Support - Middle School - 10/11/21 - 11/30/21

5.13. Medical Leave - Certified - Middle School - 11/19/21 - 12/1/21

5.14. Medical Leave - Certified - High School - 10/7/21 - 1/4/22

5.15. Medical Leave - Certified - East Intermediate - 12/31/21 - 2/4/22

5.16. Medical Leave - Support - Transportation - 11/29/21 - 2/9/22

5.17. Employment, Resignation, Retirement - Certified Personnel - per attached

5.18. Employment, Resignation, Retirement - Support Personnel - per attached

6. Finance

6.1. Presentation of the 2020-2021 Audit by Jenkins & Kemper, CPAs. Information only. No action required by the Board of Education.

7. Teaching and Learning

7.1. Discussion, consideration and vote to approve or not to approve a contract with the YWCA for Student Support Services.

Approval of a contract with the YWCA for Student Support Services. Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.2. Discussion, consideration and vote to approve or not to approve the Bixby Public Schools Academic Calendars for the 2022-2023 and 2023-2024 school years.

Approval of the Bixby Public Schools Academic Calendars for the 2022-2023 and 2023-2024 school years. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.3. Discussion, consideration and vote to approve or not to approve an agreement with Oklahoma State Department of Education Crisis Team for the PREPaRE Workshop on May 20, 2022.

Approval of an agreement with Oklahoma State Department of Education Crisis Team for the PREPaRE Workshop on May 20, 2022. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8. Operations

8.1. Review and discussion of proposed changes to Board Policy 2108 Transfer Policy. No action required by the Board of Education.

8.2. Discussion, consideration and vote to approve or not to approve the Bixby Public Schools Board of Education Notice of Schedule of Regular Meetings for the Calendar Year 2022.

Approval of the Bixby Public Schools Board of Education Notice of Schedule of Regular Meetings for the Calendar Year 2022. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

9. Human Resources

9.1. Discussion, consideration and vote to approve or not to approve any resignations submitted after the agenda was posted.

Approval of accepting the resignation of Laura Woods received on November 10, 2021. Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

9.2. Discussion, consideration and vote to approve or not to approve a Client Services Agreement with Soliant Health, LLC for the 2021-2022 fiscal year.

Approval of a Client Services Agreement with Soliant Health, LLC at a cost of \$85 per hour for hours worked for the 2021-2022 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

10. Miscellaneous

10.1. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring items as surplus to be disposed of according to Oklahoma Statutes. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

11. Executive Session

11.1. Consideration and vote to vote to go into executive session pursuant to OKLA. STAT. title 25, section 307(B)(4) & (7) for the purpose of confidential communications between the Board of Education and its attorneys concerning Carl Blankley's EEOC Claim No. 564-2021-01694, the board having been advised by its attorneys that disclosure will seriously impair the ability of the board to conduct the pending litigation and mediation/arbitration.

At 8:13 p.m. approval to go into executive session for the purpose of confidential communications between the Board of Education and its attorneys concerning Carl Blankley's EEOC Claim No. 564-2021-01694, the board having been advised by its attorneys that disclosure will seriously impair the ability of the board to conduct the pending litigation and mediation/arbitration. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea

Yea: 5, Nay: 0

11.2. Vote to acknowledge return to open session.

At 8:55 p.m. approval of returning to open session. Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

11.3. Statement by Board president of executive session minutes.

12. Discussion, consideration, and vote to approve or not to approve the tentative settlement reached or arising out of the scheduled mediation of Carl Blankley's EEOC Claim No. 564-2021-01694.

Approval of the tentative settlement reached or arising out of the scheduled mediation of Carl Blankley's EEOC Claim No. 564-2021-01694. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

13. **New Business**

14. **Vote to adjourn**

At 8:56 p.m. approval to adjourn. Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea
Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

**2021-2022
CERTIFIED PERSONNEL**

EMPLOYMENT

Ginger Acebo	Math Teacher	Eff. 11/01/2021 High School
Brooke Simms	Special Ed Teacher	Eff. 11/29/2021 High School

TEMPORARY CONTRACT

VIRTUAL COURSE TEACHER

RESIGNATION AGREEMENTS

Heather Bycroft	1st Grade Teacher	Eff. 11/04/2021 East Elementary
Amanda Ensley	Special Ed Teacher	Eff. 11/12/2021 Middle School
Tanya Maillet	Special Ed Teacher	Eff. 12/17/2021 North Elementary
Tracy Pruitt	Math Teacher	Eff. 10/22/2021 High School
Christina Thornhill	English Teacher	Eff. 11/16/2021 Middle School
Teresa Tucker	Speech Language Path	Eff. 01/01/2022

SUPPORT PERSONNEL

EMPLOYMENT FOR THE 2021-2022 SCHOOL YEAR **SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT**

Karen Arceo	Paraprofessional	Eff. 11/08/2021 Central Elementary
John Carpenter	Paraprofessional	Eff. 10/25/2021 High School
Shyanne Chewning	Paraprofessional	Eff. 10/11/2021 High School
James Gillispie	Bus Driver	Eff. 11/08/2021 District Wide
Carla Jones	Food Service Assistant	Eff. 11/01/2021 Middle School
Ashley Montgomery	Paraprofessional	Eff. 12/06/2021 Central Elementary
Ashley Platzner	Paraprofessional	Eff. 11/01/2021 Central Intermediate
Corey Tropepe	Food Service Assistant	Eff. 11/05/2021 9th Grade Center
Foster Wallace	Paraprofessional	Eff. 10/26/2021 North Elementary

TEMPORARY EMPLOYMENT

Beth Brady	RSA Tutor
Carman Cole	RSA Tutor
Candice Miller	RSA Tutor

VOLUNTARY COACHING

Greg Evans	Assistant Girls Wrestling
Nathan Jones	Percussion Tech
Austin Wright	Assistant Boys Basketball

Bixby Board of Education Special Meeting
Friday, December 3, 2021
Bixby West Elem/Intermediate Media Center
14901 S. Harvard Ave.
Bixby, OK 74008

Attendance Taken at 9:00 AM.

Justin Cheatham: Present
Matt Dotson: Present
Tristy Fryer: Present
Julie Prox: Present
Amanda Stephens: Present
Present: 5.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Friday, December 3, 2021 at 9:00 a.m. at Bixby West Elementary/Intermediate Media Center, 14908 S. Harvard, Bixby, OK. The meeting will conclude at the Bixby Public Schools Home of the Spartans (HOTS) facility at 601 S. Riverview Dr, Bixby, OK.

2. Call meeting to Order/Roll Call

3. **Bixby Spartan Curriculum Board Showcase** - Tour of facilities by Board of Education led by superintendent and staff. Sites will be visited in the order provided below. No action is required by the Board of Education.

- West Elementary/Intermediate: 14908 S. Harvard, Bixby, OK - Tour of proposed Spartan Nature Center and Maker Space Activity
- Middle School: 15400 S Mingo, Bixby, OK - Collaborative lessons presentation
- Central Intermediate: 9401 E 161st, Bixby, OK - Green Screen presentation, tour of new SPED classroom
- Central Elementary: 201 S Main, Bixby, OK - Visit Pre-K classrooms
- Home of the Spartans (HOTS) Athletic Meeting Room: 601 S. Riverview Dr., Bixby, OK

4. Vote to Adjourn

At 11:42 a.m. motion to adjourn. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea

Amanda Stephens: Yea
Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

Bixby Board of Education Special Meeting
Friday, December 3, 2021
BPS Home of the Spartans (HOTS), 2nd Floor Conference Room
601 S. Riverview
Bixby, OK 74008

Attendance Taken at 12:00 PM.

Justin Cheatham: Present
Matt Dotson: Present
Tristy Fryer: Present
Julie Prox: Present
Amanda Stephens: Present
Present: 5.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Board Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Friday, December 3, 2021, at 12:00 p.m. at the BPS Home of the Spartans, 2nd Floor Conference Room, 601 S. Riverview, Bixby, OK.

2. Call meeting to Order/Roll Call

3. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to the calling of a special election to authorize general obligation bonds.

No action needed on this item. All were present.

4. Board to consider and take action on separate resolutions authorizing the calling and holding of a special election to be held in this School District to authorize the issuance of general obligation bonds.

Approval of a motion for the calling and holding of a special election to be held in Bixby School District to authorize the issuance of general obligation bonds. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5. Discussion, consideration and vote to approve or not to approve the purchase of two 2023 Blue Bird Transit Type D School Buses at a cost of \$115,876 each, and the purchase of one 2022 Micro Bird by Girardin, Type A School Bus Series G5 with Wheelchair Lift at a cost of \$70,985.

Approval of a motion of purchase two 2023 Blue Bird Transit Type D School Buses at a cost of \$115,876.00 each, and the purchase of one 2022 Micro Bird by Giradin, Type A School Bus Series G5 with Wheelchair Lift at a cost of \$70,985.00. The total cost will be \$302,737.00. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6. Discussion, consideration and vote to approve or not to approve the 2021-2022 Encumbrances.

Approval of a motion to approve the 2021-2022 Encumbrances. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7. Vote to Adjourn

At 1:45 p.m. approval of a motion to adjourn. Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

**2021-2022
CERTIFIED PERSONNEL**

EMPLOYMENT

Cara Pestel	Speech Pathologist	Eff. 1/04/2022
Kelsey Reiter	English	Eff. 1/08/2021 Middle School

TEMPORARY CONTRACT

VIRTUAL COURSE TEACHER

RESIGNATION AGREEMENTS

Katie Christian	Speech Language Path	Eff. 12/17/2021 North Intermediate
Marcia Wells	English	Eff. 04/14/2022 Middle School

SUPPORT PERSONNEL

EMPLOYMENT FOR THE 2021-2022 SCHOOL YEAR

SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

Rebecca Birdsall	FS Assistant	Eff. 12/03/2021 West Elementary
Charles Ethridge	Paraprofessional	Eff. 12/06/2021 High School
Shannon Harris	Bus Driver	Eff. 11/29/2021 District Wide
Amanda Jones	Paraprofessional	Eff. 12/13/2021 West Elementary
Courtney Merriman	Behavior Tech	Eff. 11/29/2021 East Intermediate
Maria Sanchez	FS Assistant	Eff. 11/17/2021 East Elementary
Megan Shirel	FS Assistant	Eff. 12/07/2021 West Elementary
Sylvia Tetley	Paraprofessional	Eff. 12/01/2021 North Intermediate
Kayla Vega	Paraprofessional	Eff. 12/01/2021 East Intermediate

TEMPORARY EMPLOYMENT

VOLUNTARY COACHING

Paden Bailey	Asst JV Wrestling
Collin Torrence	MS Head Tennis

**SUPPORT PERSONNEL
RESIGNATIONS**

Melissa Baysinger	FS Assistant	Eff. 11/30/2021 West Elem/Int
Kyle French	Custodian	Eff. 12/03/2021 9th Grade Center
Elizabeth Gonzalez	Paraprofessional	Eff. 12/02/2021 West Elementary
Shawna Hoover	Admin Assistant Athletics	Eff. 12/20/2021 High School
Matthew Jackson	Paraprofessional	Eff. 12/10/2021 North Elementary
Susette Jones	Virtual Lab Asst	Eff. 12/31/2021 High School
Patricia Lewis	Cafeteria Aide	Eff. 11/19/2021 North Intermediate
Tina Smith	Food Service Asst	Eff. 11/17/2021 West Elementary
Alli Wignall	Paraprofessional	Eff. 12/17/2021 North Elementary

TRANSFER POLICY

Transfers that have previously been approved by the school district will remain in effect for future school years unless the district provides notification to the parent or legal guardian that the transfer is not going to be continued for an upcoming school year due to capacity, disciplinary action or attendance issues.

The school district shall not accept or deny a regular transfer application based upon the student's ethnicity, national origin, race, color, religion, gender, income level, disabling condition, proficiency in the English language, measure of achievement, aptitude, or athletic ability. Failure to meet the criteria in this policy for approval will not be deemed to be rejection for a discriminatory reason.

Notwithstanding the provisions of the Education Open Transfer Act, transfers of children with disabilities shall be granted as authorized in Section 13-103 of Title 70 of the Oklahoma Statutes.

Applications for open transfers will be accepted by the district at any time. Oklahoma law no longer allows emergency transfer of students. Receipt of applications will be documented by the district so that the district may review those applications in the order submitted for purposes of capacity limitations. The administration will not approve or deny transfers received for the next school year until after the July 1 capacity data is determined for each grade level and site within the school district. The district will not require parents resubmit a new application each school year and will advance the previous application of an enrolled student amending only the grade placement of the student.

State law does limit the ability of a student to transfer to no more than two (2) times per school year to one or more school districts in which the student does not reside. Exceptions to this limit will exist for students in foster care. Students are legally entitled to reenroll at any time in his or her school district of residence. Any brother or sister of a student who transfers may attend the school district to which their sibling transferred as long as the school district has capacity in the grade level and the sibling does not meet a basis for denial as listed below. A separate application must be filed for each student so that the district can timely consider requests in the order applications are received.

It is the policy of the board of education that any legally transferring student shall be accepted by the district under the following circumstances:

1. The district has the capacity to accept the student at the grade level at the school site;
2. The transferring student has not been disciplined for:
 - a. violation of a school regulation,
 - b. possession of an intoxicating beverage, low-point beer, as defined by [Section 163.2](#) of Title 37 of the Oklahoma Statutes, or missing or stolen property if the property is reasonably suspected to have been taken from a student, a school employee, or the school during school activities, or
 - c. possession of a dangerous weapon or a controlled dangerous substance while on or within two thousand (2,000) feet of public school property, or at a school event, as defined in the Uniform Controlled Dangerous Substances Act.

3. The transferring student does not have a history of absences. "History of absences" means ten or more absences in one semester that are not excused for the reasons provided in 70 O.S. § 10-105 or due to illness.

By the first day of January, April, July and October, the board of education shall establish the number of transfer students the district has the capacity to accept in each grade level for each school site within the district. The number of transfer students for each grade level at each site that the district has the capacity to accept will be posted in a prominent place on the school district's website. The district shall report to the State Department of Education the number of transfer students for each grade level for each school site which the district has the capacity to accept.

For grades PK through grade 6, student capacity is set at 20 students per classroom. These class size limits are set in accordance with 70 O.S. § 18-113.1. The district will multiply those limits times the number of classroom teachers employed by the school district at each grade level for each school site. If classroom space is not sufficient to accommodate that number of students due to a classroom being disproportionately sized, the district's capacity numbers will reflect a lesser amount based upon that classroom size.

For grades 7-12, capacity is set based on the total number of students who are enrolled for in-person instruction for at least one period a day. To be able to plan for in-district growth, provide adequate staffing and ensure that teachers do not exceed class size limits set forth in 70 O.S. § 18-113.3, the current capacity of students per grade level is set at:

- Grades 7-9: 500 students / grade
- Grades 10-12: 475 students / grade

Regardless of capacity limits, a student shall be allowed to transfer to a district in which the parent or legal guardian of the student is employed as a teacher as per 70 O.S. § 8-113.

The school district shall enroll transfer students in the order in which they submit their applications. If the number of student transfer applications exceeds the capacity of the district, the district shall select transfer students in the order in which the district received the application. Students who are the dependent children of a member of the active uniformed military services of the United States on full-time active-duty status and students who are the dependent children of the military reserve on active duty orders shall be eligible for admission to the school district regardless of capacity of the district. Students shall be eligible for military transfer if:

1. At least one parent of the student has a Department of Defense issued identification card; and
2. At least one parent can provide evidence that he or she will be on active-duty status or active-duty orders, meaning the parent will be temporarily transferred in compliance with official orders to another location in support of combat, contingency operation or a national disaster requiring the use of orders for more than thirty (30) consecutive days.

If accepted, a student transfer is granted for the existing school year and may continue to attend in future years. At the end of the school year, the district may deny continued transfer of the student due to capacity or for disciplinary reasons or a history of absences.

Students with Disabilities

If a student with a disability applies for a transfer, the student must supply all documentation of the resident district relating to the student's previous and current IEPs so that this District may:

1. Determine whether the District currently has appropriate programs, staff, services, and placement needed to fulfill the current or anticipated IEP of the student; and
2. If a preliminary determination is made that the District has the appropriate programs, staff, services and placement needed to fulfill the current IEP of the student if the transfer application is approved, the district will conduct the statutorily required joint IEP conference with the district of residence before a final determination of approval or denial is made. Notwithstanding the provisions of this policy, students with disabilities may be educated in this district pursuant to special education cooperative agreements between this District and other school districts. Such transfers will not be deemed to be parent or student-initiated transfer applications governed by this policy.

Appeal Process

If a transfer request is denied by the administration, the parent or legal guardian of the student may appeal the denial within ten (10) days of notification of denial to the board of education. The board of education shall consider the appeal at its next regularly scheduled board meeting if notice is provided prior to the statutory deadline for posting the agenda for the meeting. If notice is after the deadline for posting, the board shall consider the appeal at a special meeting of the board of education.

During the appeal, the board will review the action of the administration to make sure that the district policy was followed with regard to the denial of the transfer. The board of education will meet in executive session to review the educational records of the student. If the policy was not followed, the board of education shall vote to overturn the denial and the transfer will be granted. This will be a paper appeal and will include the written documentation utilized by the school district as well as a written response from the parent or legal guardian which explains why the policy was not followed.

If the board of education votes to uphold the denial of the transfer, the parent or legal guardian may appeal the denial within ten (10) days of the notification of the appeal denial to the State Board of Education. The parent or legal guardian shall submit to the State Board of Education and to the superintendent of the district, a notice of appeal on the form prescribed by the State Board of Education.

A student who enrolls in a school district in which the student is not a resident shall not be eligible to participate in school-related extramural athletic competition governed by the Oklahoma Secondary School Activities Association for a period of one (1) year from the first day of attendance at the receiving school unless the transfer is from a school district which does not offer the grade the student is entitled to pursue as per 70 O.S. § 8-103.2.

REFERENCE:

70 O.S. §1-114;
70 O.S. §1-113;
70 O.S. §5-117.1;
70 O.S. §8-101, et seq.;
70 O.S. §24-101, et seq.; §24-102;
Family Education Rights and Privacy Act; Atty. Gen. Op. No. 87-134, April 1, 1988

THIS POLICY REQUIRED BY LAW.

Adoption Date: November 13, 2000

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