

Bixby Board of Education Regular Meeting
Thursday, January 13, 2022 Bixby Board of Education Regular Meeting
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present

Matt Dotson: Present

Tristy Fryer: Present

Julie Prox: Present

Amanda Stephens: Present

Present: 5.

1. Call Meeting to Order/Roll Call

2. Comments from the Public

2.1. Speakers must identify themselves.

2.2. Each Speaker is given a maximum of three (3) minutes.

2.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

2.4. Total time allocated to this item is thirty (30) minutes.

2.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

2.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

2.7. The president reserves the right to interrupt this section and move to the next item.

2.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

3. Reports to The Board

3.1. Superintendent's Report - Rob Miller

3.1.1. COVID-19 Status Report - Update and discussion among Board members, Superintendent, and District Staff regarding COVID-19, to include current state and local data and information along with possible implications on school safety, operations, and learning during the pandemic.

3.1.2. Update on design of new High School Academic Building and Central Campus Master Plan.

3.2. Facilities and Operations Update - Gabe Hayes

3.3. Financial Operations Report - Mike Anthony

3.4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #1-12. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #1-12 as presented. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

3.4.1. Minutes of December 9, 2021 Regularly Scheduled Board Meeting

- 3.4.2. Activity Fund Summary of Accounts and Transfer Requests
- 3.4.3. Encumbrances and Change Orders for FY 2022 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers
- 3.4.4. Approval of the Middle School Vocal Music request to participate in the Heartland Music Festival Competition in Branson, MO on May 7, 2022
- 3.4.5. Approval of the Middle School Band request to participate in the Middle School 7-8th Grade Band Performance at Silver Dollar City in Branson, MO on May 14, 2022
- 3.4.6. Approval of the request from BHS Vocal Music to participate in the OAKE National Honor Choir trip in Pittsburgh, PA on March 2-4, 2022
- 3.4.7. Approval of agreement between Bixby Public Schools and the Oklahoma Department of Education for funding support for the district's continued implementation of the Oklahoma Tiered Intervention System of Support (OTISS) for BPS students.
- 3.4.8. FMLA - Support - West Intermediate - 2/1/22 - 2/22/22
- 3.4.9. Medical Leave - Certified - High School - 2/12/22 - 5/27/22
- 3.4.10. Medical Leave - Support - High School - 1/17/22 - 3/7/22
- 3.4.11. Employment, Resignation, Retirement - Certified Personnel - per attached
- 3.4.12. Employment, Resignation, Retirement - Support Personnel - per attached

4. **Finance**

- 4.1. Discussion of the Oklahoma Equal Opportunity Education Scholarship Act (68 O.S. §2357.206) and the potential impact on the district's funding of innovative educational programs. Discussion only. No action is required by the Board.
- 4.2. Discussion, consideration and vote to approve or not to approve an AIA Master Agreement with KKT Architects for the Bixby High School Track Building and Soccer Turf.

Approval of a AIA Master Agreement with KKT Architects for the Bixby High School Track Building and Soccer Turf. Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda
Stephen Yea
s:

Yea: 5, Nay: 0

4.3. Discussion, consideration and vote to approve or not to approve an AIA Master Agreement with KKT Architects for the Bixby High School Stadium Improvements.

Approval of a AIA Master Agreement with KKT Architects for the Bixby High School Stadium Improvements. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephen: Yea

Yea: 5, Nay: 0

4.4. Discussion, consideration and vote to approve or not to approve an AIA Master Agreement with KKT Architects for the Bixby High School Athletic Building.

Approval of a AIA Master Agreement with KKT Architects for the Bixby High School Athletic Building. Passed with a motion by Julie Prox and a second by Matt Dotson.

Justin Cheatha: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda: Yea

Stephen
s:

Yea: 5, Nay: 0

- 4.5. Discussion, consideration and vote to approve or not to approve an AIA Master Agreement with KKT Architects for the Bixby West Elementary & Intermediate Expansion.

Approval of a AIA Master Agreement with KKT Architects for the Bixby West Elementary & Intermediate Expansion. Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amanda
Stephen Yea
s:

Yea: 5, Nay: 0

5. Operations

- 5.1. Discussion, consideration and vote to approve or not to approve a Consultation Contract with ACES 2020, LLC for testing services at a cost not to exceed \$5,250 for the 2021-2022 fiscal year.

Approval of a Consultation Contract with ACES 2020, LLC for testing services at a cost not to exceed \$5,250 for the 2021-2022 fiscal year. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

5.2. Discussion, consideration, and vote to approve or not to approve revisions to Board of Education Policy 2101, Student Residency.

Approval of the revisions to Board of Education Policy 2101, Student Residency as presented. Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda
Stephen: Yea

Yea: 5, Nay: 0

5.3. Discussion, consideration, and vote to approve or not to approve revisions to Board of Education Policy 2108, Open Transfer Policy.

Approval of the revisions to Board of Education Policy 2108, Open Transfer Policy as presented. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda
Stephen: Yea

Yea: 5, Nay: 0

6. **Human Resources**

6.1. Discussion, consideration and vote to approve or not to approve any resignations submitted after the agenda was posted.

7. **New Business** - In accordance with the Open Meeting Act, Title 25 O.S. § 311.A.10, new business is defined as any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

8. **Vote to adjourn**

At 7:56 p.m. approval to adjourn. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin
Cheatham: Yea

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

Bixby Board of Education Regular Meeting
Thursday, December 9, 2021
Administrative Center
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present
Matt Dotson: Absent
Tristy Fryer: Present
Julie Prox: Present
Amanda Stephens: Present
Present: 4, Absent: 1.

1. Call Meeting to Order/Roll Call

1.1. Pledge of Allegiance led by North Elementary students Grayson Brown and Harrison Blaylock.

2. Comments from the Public

2.1. Speakers must identify themselves.

2.2. Each Speaker is given a maximum of three (3) minutes.

2.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

2.4. Total time allocated to this item is thirty (30) minutes.

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3. Special Recognition

3.1. Spartan Spirit Award - Patrick Lueker and Vinnie Hondros

3.2. Spartan Coin of Excellence

3.2.1. 2022 OCDA Jr High All State Choir - Ava Brown, Grayson Butler, Lillian Fowler, Zach Guidry, Trenton Neuok and Elizabeth Wells

3.2.2. OSSAA One-Act Play All-State Cast Members - Sarah Mason and Joseph Graver

3.2.3. Spartan Coin of Excellence - Pride of Bixby Marching Band Seniors

4. Reports to The Board

4.1. Superintendent's Report - Rob Miller

4.2. Teaching and Learning Report - Literacy Committee

4.3. Facilities and Operations Update - Gabe Hayes

4.4. Financial Operations Report - Mike Anthony

5. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #1-11. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #1-11 as presented. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea

Matt Dotson: Absent

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 4, Nay: 0, Absent: 1

5.1. Minutes of November 11, 2021 Regularly Scheduled Board Meeting

5.2. Minutes of December 3, 2021 Special Board Meeting #1

5.3. Minutes of December 3, 2021 Special Board Meeting #2

5.4. Activity Fund Summary of Accounts and Transfer Requests

5.5. Encumbrances and Change Orders for FY 2022 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

- 5.6. Medical Leave Extension - Certified - East Intermediate - 12/1/21-1/3/22
- 5.7. Medical Leave - Certified - 9th Grade - 10/25/21-12/17/21
- 5.8. Medical Leave - Support - Central Intermediate - 12/6/21-1/2/22
- 5.9. FMLA - Certified - Middle School - 1/4/22-4/19/22
- 5.10. Employment, Resignation, Retirement - Certified Personnel - per attached
- 5.11. Employment, Resignation, Retirement - Support Personnel - per attached

6. **Finance** - no items this month

7. Teaching and Learning

- 7.1. Review of Return to Learn and ESSER-III Plans. Information only. No action is required by the Board of Education.
- 7.2. Discussion, consideration, and vote to approve or not to approve the BPS academic calendars for the 2022-23 and 2023-24 school years.

Approval of the BPS academic calendars for the 2022-23 and 2023-24 school years.
Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin Cheatham: Yea
 Matt Dotson: Absent
 Tristy Fryer: Yea
 Julie Prox: Yea
 Amanda Stephens: Yea
 Yea: 4, Nay: 0, Absent: 1

8. Operations

- 8.1. Discussion, consideration, and vote to approve or not to approve changes to Board Policy 2108 Transfer Policy and the setting of capacity limits.

Approval of the changes to Board Policy 2108 Transfer Policy and the setting of capacity limits as presented. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
 Matt Dotson: Absent
 Tristy Fryer: Yea

Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

8.2. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring items presented as surplus to be disposed of according to Oklahoma Statutes. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

9. Human Resources

9.1. Discussion, consideration, and vote to approve or not to approve an addendum to the existing contract with ESS for substitute teachers for the remainder of the 2021-22 school year.

Approval of an addendum to the existing contract with ESS for substitute teachers for the remainder of the 2021-22 school year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

9.2. Discussion, consideration and vote to approve or not to approve any resignations submitted after the agenda was posted. None

10. Miscellaneous

11. Executive Session

11.1. Discussion, consideration and vote to go or not to go into executive session to discuss the Evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)).

At 7:25 p.m. approval of going into executive session to discuss the Evaluation of the Superintendent per Oklahoma Statutes. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

11.2. Vote to acknowledge return to open session.

At 8:16 p.m. approval of returning to open session. Passed with a motion by Justin Cheatham and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

11.3. Statement by Board president of executive session minutes.

12. New Business

13. Vote to adjourn

At 8:17 p.m. approval of adjourning. Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea

Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

President

Vice President

Clerk

Member

Member

**2021-2022
CERTIFIED PERSONNEL**

EMPLOYMENT

Cara Pestel	Speech Pathologist	Eff. 1/04/2022
Kelsey Reiter	English	Eff. 1/08/2021 Middle School

TEMPORARY CONTRACT

VIRTUAL COURSE TEACHER

RESIGNATION AGREEMENTS

Katie Christian	Speech Language Path	Eff. 12/17/2021 North Intermediate
Marcia Wells	English	Eff. 04/14/2022 Middle School

SUPPORT PERSONNEL

EMPLOYMENT FOR THE 2021-2022 SCHOOL YEAR

SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

Rebecca Birdsall	FS Assistant	Eff. 12/03/2021 West Elementary
Charles Ethridge	Paraprofessional	Eff. 12/06/2021 High School
Shannon Harris	Bus Driver	Eff. 11/29/2021 District Wide
Amanda Jones	Paraprofessional	Eff. 12/13/2021 West Elementary
Courtney Merriman	Behavior Tech	Eff. 11/29/2021 East Intermediate
Maria Sanchez	FS Assistant	Eff. 11/17/2021 East Elementary
Megan Shirel	FS Assistant	Eff. 12/07/2021 West Elementary
Sylvia Tetley	Paraprofessional	Eff. 12/01/2021 North Intermediate
Kayla Vega	Paraprofessional	Eff. 12/01/2021 East Intermediate

TEMPORARY EMPLOYMENT

VOLUNTARY COACHING

Paden Bailey	Asst JV Wrestling
Collin Torrence	MS Head Tennis

**SUPPORT PERSONNEL
RESIGNATIONS**

Melissa Baysinger	FS Assistant	Eff. 11/30/2021 West Elem/Int
Kyle French	Custodian	Eff. 12/03/2021 9th Grade Center
Elizabeth Gonzalez	Paraprofessional	Eff. 12/02/2021 West Elementary
Shawna Hoover	Admin Assistant Athletics	Eff. 12/20/2021 High School
Matthew Jackson	Paraprofessional	Eff. 12/10/2021 North Elementary
Susette Jones	Virtual Lab Asst	Eff. 12/31/2021 High School
Patricia Lewis	Cafeteria Aide	Eff. 11/19/2021 North Intermediate
Tina Smith	Food Service Asst	Eff. 11/17/2021 West Elementary
Alli Wignall	Paraprofessional	Eff. 12/17/2021 North Elementary

**2021-2022
CERTIFIED PERSONNEL**

EMPLOYMENT

Zachary Felty	English	Eff. 01/05/2022 Middle School
William Glassman	EL	Eff. 01/05/2022 High School
Lisa Harris	PE	Eff. 01/18/2022 High School
Ryan Oswald	3rd Grade	Eff. 01/10/2022 Central Elementary
Travis Patrick	Special Ed	Eff. 01/10/2022 9th Grade
Sheila Workman	Media Specialist	Eff. 01/04/2022 North Elementary

TEMPORARY CONTRACT

VIRTUAL COURSE TEACHER

RESIGNATION AGREEMENTS

Trisha Banks	Art Teacher	Eff. 12/17/2021 East Intermediate
Caitlin Cundiff	English	Eff. 12/17/2021 9th Grade Center
Katharin Evans	3rd Grade	Eff. 01/07/2022 Central Elementary
Camille Thomas	Counselor	Eff. 01/04/2022 Central Intermediate

SUPPORT PERSONNEL

EMPLOYMENT FOR THE 2021-2022 SCHOOL YEAR

SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

Tori Chambers	Athletic Secretary	Eff. 01/05/2022 District Wide
Marjorie Johnson	Paraprofessional	Eff. 01/18/2022 West Elementary
Tara Judd	Driver	Eff. 01/05/2022 District Wide

TEMPORARY EMPLOYMENT

VOLUNTARY COACHING

SUPPORT PERSONNEL RESIGNATIONS

Terri Damron	FS Assistant	Eff 01/07/2022 East Elementary
Al Garcia	Bus Driver	Eff. 12/31/2021 District Wide
Talyssa McCullough	Paraprofessional	Eff. 01/17/2022 West Elementary
Clifford O'Neal	Bus Driver	Eff. 12/31/2021 District Wide