

Bixby Board of Education Regular Meeting
Thursday, September 8, 2022 Bixby Board of Education Regular Meeting
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present

Matt Dotson: Present

Tristy Fryer: Present

Julie Prox: Present

Amanda Stephens: Present

Present: 5.

1. **Call Meeting to Order/Roll Call** - Pledge of Allegiance led by West Elementary students Jack Porter, Cameryn Breedlove, and Bennet Breedlove

2. **Reports to The Board**

- 2.1. **Special Recognition**

- 2.1.1. Recognition of Bixby Community (S)Partners - TTCU, QT, Downtown Bixby Church of Christ, New Beginnings Church, and Spartan Nutrition.

- 2.1.2. Spartan Coin of Excellence - Rowdy Dilbeck

- 2.2. Superintendent's Report - Rob Miller

- 2.3. Teaching and Learning Report - Cheryl Wilkinson

- 2.4. Facilities and Operations Report - Gabe Hayes

3. **Comments from the Public**

Board was addressed by: Ron Causly and Natalie Nirk

- 3.1. Speakers must identify themselves.

- 3.2. Each Speaker is given a maximum of three (3) minutes. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

- 3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

- 3.4. Total time allocated to this item is thirty (30) minutes.
 - 3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.
 - 3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.
 - 3.7. The president reserves the right to interrupt this section and move to the next item.
 - 3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.
4. **General Consent Agenda - Discussion and possible action on General Consent Agenda Items #1-21. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of the General Consent Agenda Items #1-21 as presented Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatham: Yea

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

- 4.1. Minutes of August 11, 2022 Regularly Scheduled Board Meeting
- 4.2. Activity Fund Summary of Accounts and Transfer Requests
- 4.3. Encumbrances and Change Orders for FY 2023 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers
- 4.4. In compliance with SB 1198, BPS developed Emergency Services Plans for athletic events with local community service providers and first responders. Agency representation included BPD, BFD, and BPS
- 4.5. Review of district and site accreditation statuses for the 2022-2023 fiscal year from the SDE
- 4.6. Approval of an agreement with Empower Academy for services for the 2022-2023 fiscal year
- 4.7. Approval of the Alternative Education Plan for the 2022-2023 fiscal year
- 4.8. Approval of the Facilities Use Agreement with Bixby Youth Cheerleading Association for the 2022-2023 fiscal year
- 4.9. Approval of the Bixby Football Team request to participate in the football game in Springdale, Arkansas on 9/2/22
- 4.10. Approval of the Bixby Cheerleading request to attend the Football game in Springdale, Arkansas on 9/2/22
- 4.11. Approval of the Bixby Cheerleading request to attend NCA Nationals in Dallas, Texas from 1/20/23 to 1/23/23
- 4.12. Approval of the Bixby Cheerleading request to attend UCA Cheer Nationals in Orlando, Florida from 2/9/23 to 2/14/23
- 4.13. Approval of the Bixby FFA request to attend the National FFA Convention in Indianapolis, Indiana from 10/26/22 to 10/29/22
- 4.14. Medical Leave - Support - 9th Grade - 8/12/22-10/3/22
- 4.15. FMLA Leave - Support - Child Nutrition - 8/24/22-9/9/22
- 4.16. Medical Leave - Support - North Elem - 11/14/22-2/6/23
- 4.17. Medical Leave - Support - 9th Grade - 8/23/22-10/11/22
- 4.18. Medical Leave - Certified - CE/CI - 1/9/23-3/10/23
- 4.19. FMLA - Certified - Middle School - 9/19/22-12/16/22

4.20. Employment, Resignation, Retirement - Certified Personnel - per attached

4.21. Employment, Resignation, Retirement - Support Personnel - per attached

5. **Finance**

5.1. Discussion and possible board action regarding the Estimate of Needs prepared by Jenkins & Kemper for the 2022-2023 fiscal year.

Approval of the Estimate of Needs prepared by Jenkins & Kemper for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

5.2. Discussion and possible board action regarding the Appropriated Funds Budget for the 2022-2023 fiscal year.

Approval of the Appropriated Funds Budget for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin
Cheatha Ye
m:

Matt
Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amand
a
Stephen Ye
s:

Yea: 5, Nay: 0

5.3. Discussion and possible board action regarding a Sponsorship Agreement with QuikTrip Corporation.

Approval of a Sponsorship Agreement with QuikTrip Corporation. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin
Cheatha Ye
m:

Matt
Dotson: Yea

Tristy Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

6. Teaching and Learning

6.1. Discussion and possible board action regarding the Gifted and Talented Advisory Committee for the 2022-2023 fiscal year.

Approval of the Gifted and Talented Advisory Committee for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

6.2. Discussion and possible board action regarding the adoption of the 1080-hour calendars for the 2022-2023 fiscal year.

Approval of the adoption of the 1080-hour calendars for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

6.3. Discussion and possible board action regarding a contract with Oklahoma Department of Career and Technology Education for Secondary Career and Technology Education Programs for the 2022-2023 fiscal year.

Approval of a contract with Oklahoma Department of Career and Technology Education for Secondary Career and Technology Education Programs for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

6.4. Discussion and possible board action regarding a Collaborative Agreement with Pre-Employment Transition Services (Pre-ETS) or the 2023 Fiscal Year.

Approval of a Collaborative Agreement with Pre-Employment Transition Services (Pre-ETS) or the 2023 Fiscal Year. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

7. Operations

7.1. Discussion and possible board action regarding the addition of Alternate #2 to the Bixby Track Facility Guaranteed Maximum Price (GMP).

Approval of the addition of Alternate #2 to the Bixby Track Facility Guaranteed Maximum Price (GMP). Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

7.2. Discussion and possible board action regarding Board Policy 2101, Student Residency.

Approval of revised Board Policy 2101, Student Residency. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

7.3. Discussion and possible board action regarding Board Policy 3105, BPS Material Selection Process.

Approval of Board Policy 3105, BPS Material Selection Process. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7.4. Discussion and possible board action regarding declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring attached items as surplus to be disposed of in accordance with the State Laws of Oklahoma. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatha: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda: Yea

Stephen
s:

Yea: 5, Nay: 0

8. **Human Resources**

8.1. Discussion and possible board action regarding the approval of Floyd Kirk as a certified adjunct teacher to teach Middle-Level Math at Middle School for the 2022-23 school year.

Approval of Floyd Kirk as a certified adjunct teacher to teach Middle-Level Math at Middle School for the 2022-23 school year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

8.2. Discussion and possible board action regarding the Negotiated Agreement and the 2022-2023 Master Contract with the Bixby Education Association (BEA) for the 2022-2023 fiscal year.

Approval of the Negotiated Agreement and the 2022-2023 Master Contract with the Bixby Education Association (BEA) for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

8.3. Discussion and possible board action regarding any resignations submitted after the agenda was posted.

9. New Business - None

10. Vote to adjourn

At 7:55 p.m. p.m. approval to adjourn. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin
Cheatham: Yea

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

Bixby Board of Education Regular Meeting
Thursday, August 11, 2022
Administrative Center
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present
Matt Dotson: Present
Tristy Fryer: Present
Julie Prox: Present
Amanda Stephens: Present
Present: 5.

1. Call Meeting to Order/Roll Call

2. Reports to The Board

- 2.1. Superintendent's Report - Rob Miller
- 2.2. Communications Update - Jessica Jernegan
- 2.3. Facilities and Operations Report - Gabe Hayes
- 2.4. Financial Operations Report - Mike Anthony

3. Comments from the Public

- 3.1. Speakers must identify themselves.
- 3.2. Each Speaker is given a maximum of three (3) minutes. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.
- 3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.
- 3.4. Total time allocated to this item is thirty (30) minutes.
- 3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.
- 3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

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3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #1-13. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #1-13 as presented Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

4.1. Minutes of July 14, 2022 Regularly Scheduled Board Meeting

4.2. Activity Fund Summary of Accounts and Transfer Requests

4.3. Encumbrances and Change Orders for FY 2023 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.4. Approve receipt of funds from GO for Public Schools approved Innovative Grant Applications in the amount of \$133,862.76.

4.5. Approval of a Memorandum of Understanding with the University of Oklahoma for Field Experience/Practicum; Internship for the 2022-2023 fiscal year.

4.6. Approval of an agreement with American Checked Inc. for Background Screening for the 2022-2023 fiscal year

4.7. Approval of an agreement with Ver Hoef Information Solutions LLC for Background Screening for the 2022-2023 fiscal year

4.8. FMLA/Medical Leave - Certified - Middle School - 8/10/2022-9/2/2022 and 9/3/2022-12/1/2022

4.9. FMLA - Certified - East Elementary - 9/26/2022-1/10/2023

4.10. Medical Leave - Certified - Central Elementary - 9/26/2022-11/18/2022

4.11. FMLA - Certified - Technology - 7/11/2022-8/15/2022

4.12. Employment, Resignation, Retirement - Certified Personnel - per attached

4.13. Employment, Resignation, Retirement - Support Personnel - per attached

5. Finance

5.1. Discussion, consideration and vote to approve or not to approve the employment of Stephen L. Smith Corporation as financial consultants to Bixby Public Schools for the 2022-2023 fiscal year.

Approval of the employment of Stephen L. Smith Corporation as financial consultants to Bixby Public Schools for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

5.2. Discussion, consideration and vote to approve or not to approve the Child Nutrition Student and Adult Meal rate increases for the 2022-2023 fiscal year.

Approval of the Child Nutrition Student and Adult Meal rate increases: Breakfast \$1.55, Lunch PreK-6 \$2.65, 7-8 \$2.85 and High School \$3.10; Adult Breakfast \$2.30 and Lunch \$4.85 for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

5.3. Discussion, consideration and vote to approve or not to approve a reimbursement agreement between General Fund and the Child Nutrition Fund for the 2022-2023 fiscal year.

Approval of a reimbursement agreement between General Fund and the Child Nutrition Fund for expenses paid from the General Fund not exceed \$1,500,000 for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6. Teaching and Learning - No items this month

7. Operations

7.1. Discussion, consideration, and vote to approve or not to approve a contract with KKT Architects, Inc. for design services related to furniture selection, specification, and bidding for the Bixby High School Academic Building Project. Cost of services is \$58,600 and will be paid with 2022 bond proceeds.

Approval of a contract with KKT Architects, Inc. for design services related to furniture selection, specification, and bidding for the Bixby High School Academic Building Project. Cost of services is \$58,600 and will be paid with 2022 bond proceeds. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.2. Discussion, consideration, and vote to approve or not to approve an architect agreement with CJC Architects, Inc. for services related to the Maintenance Building Project and the Tech Barn Interior Buildout.

Approval of an architect agreement with CJC Architects, Inc. for services related to the Maintenance Building Project and the Tech Barn Interior Buildout. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea

Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.3. Discussion, consideration, and vote to approve or not to approve Redistricting Resolution and map of board districts for future school board elections.

Approval of the new Redistricting Resolution and map of board districts for future school board elections. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.4. Discussion, consideration and vote to approve or not to approve Rob Miller as the authorized representative of Bixby Public Schools and as such empowered to execute agreements on behalf of the District with the Oklahoma State Department of Education, the U.S. Department of Education and agencies which may be prerequisite to operation of State and Federal Programs.

Approval of Rob Miller as the authorized representative of Bixby Public Schools and as such empowered to execute agreements on behalf of the District with the Oklahoma State Department of Education, the U.S. Department of Education and agencies which may be prerequisite to operation of State and Federal Programs. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.5. Discussion, consideration, and vote to approve or not to approve changes to the Bixby Public Schools Policy Book. Policies to be considered: 2108 Open Transfers; 3129 Internet-Based Instruction Policy; 4154 Teacher Evaluation; and 4164 Qualifications Teachers.

Approval of the changes to the Bixby Public Schools Policy Book. Policies to be considered: 2108 Open Transfers; 3129 Internet-Based Instruction Policy; 4154 Teacher Evaluation; and 4164 Qualifications Teachers. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.6. Discussion, consideration and vote to approve or not to approve an agreement with the YWCA of Greater Tulsa and the Bixby Daily YMCA, Go Club for the 2022-2023 fiscal year.

Approval of an agreement with the YWCA of Greater Tulsa and the Bixby Daily YMCA, Go Club for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin Cheatham: Nay
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 1

7.7. Discussion, consideration and vote to approve or not to approve the TTC Student Transportation Contract for the 2022-2023 fiscal year at a cost of \$2.60 per mile.

Approval of the TTC Student Transportation Contract for the 2022-2023 fiscal year at a cost of \$2.60 per mile. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.8. Discussion, consideration and vote to approve or not to approve an agreement with Paragon Marketing Group, LLC for the televising of Bixby Spartan Football on ESPN2.

Approval of an agreement with Paragon Marketing Group, LLC for the televising of the Bixby Spartan Football Game against Jenks on ESPN2. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.9. Discussion, consideration and vote to approve or not to approve merging the slow pitch and fast pitch softball booster clubs into one account, Softball Booster Club.

Approval of merging the slow pitch and fast pitch softball booster clubs into one account, Softball Booster Club. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.10. Discussion, consideration and vote to approve or not to approve declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8. Human Resources

8.1. Discussion, consideration and vote to approve or not to approve the recommendation of Nicholas Wilson as an adjunct teacher to teach Art at East Intermediate for the 2022-2023 fiscal year.

Approval of the recommendation of Nicholas Wilson as an adjunct teacher to teach Art at East Intermediate for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8.2. Discussion, consideration and vote to approve or not to approve the recommendation of Christina Bates as a certified adjunct teacher to teach Physical Science at the Middle School for the 2022-2023 fiscal year.

Approval of the recommendation of Christina Bates as a certified adjunct teacher to teach Physical Science at the Middle School for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8.3. Discussion, consideration and vote to approve or not to approve the recommendation of Julie Karalis as a certified adjunct teacher to teach Art at East Elementary for the 2022-2023 fiscal year.

Approval of the recommendation of Julie Karalis as a certified adjunct teacher to teach Art at East Elementary for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea

Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8.4. Discussion, consideration and vote to approve or not to approve the recommendation of Kevin Adler as a certified adjunct teacher to teach Science at the Middle School for the 2022-2023 fiscal year.

Approval of the recommendation of Kevin Adler as a certified adjunct teacher to teach Science at the Middle School for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8.5. Discussion, consideration and vote to approve or not to approve the recommendation of Katelyn Newgent as an adjunct teacher to teach Athletic Training Classes at the Middle School for the 2022-2023 fiscal year.

Approval of the recommendation of Katelyn Newgent as an adjunct teacher to teach athletic training Classes at the Middle School for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8.6. Discussion, consideration and vote to approve or not to approve any resignations submitted after the agenda was posted.

Approval of the resignation of Brock Moore at the Middle School Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

9. Executive Session

9.1. Discussion, consideration and vote to go or not to go into executive session to discuss the negotiations proceedings with the BEA (25 O.S. Sec. 307 (B)(2)), the Evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)) and an open transfer appeal (25 O.S. Sec. 307 (B)(6) and (B)(7))

At 7:58 p.m. approval of going into executive session to discuss the negotiations proceedings with the BEA (25 O.S. Sec. 307 (B)(2)), the Evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)) and an open transfer appeal (25 O.S. Sec. 307 (B)(6) and (B)(7)) Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

9.2. Vote to acknowledge return to open session.

At 9:05 p.m. approval of returning to Open Session Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

9.3. Statement by Board president of executive session minutes.

10. Miscellaneous

10.1. Vote to approve or not to approve the district's denial of an open transfer request from the family of student "ST".

Approval of the district's denial of an open transfer request from the family of student "ST". Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

11. New Business - None

12. Vote to adjourn

At 9:07 p.m. approval of adjourning Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

2022-2023 SUPPORT PERSONNEL

EMPLOYMENT FOR THE 2022-2023 SCHOOL YEAR

SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

VOLUNTEER COACHING

Long Nguyen	Head Boys Soccer	Athletics	Eff. 7/1/2022
Sarah Kling	Volleyball Middle School	Athletics	Eff. 7/18/2022
Derek Serowski	Head Volleyball	Athletics	Eff. 7/18/2022
Kari Anderson	Asst HS Volleyball	Athletics	Eff. 7/18/2022

TEMPORARY EMPLOYMENT

Ray Blake	Wrestling Coordinator/Coach	Athletics	Eff. 7/1/2022
Onis Pankey	Game Mgr./Athletic Support	Athletics	Eff. 7/1/2022
Michelle Atkinson	Indian Ed	District	Eff. 7/1/2022

EMPLOYMENT 2022-2023

Rashonda King	Custodian	Maintenance	Eff. 8/4/2022
Ladonna Baucum	Playground Aide	West Int.	Eff. 8/16/2022
Alicia Bulleigh	Paraprofessional	Central Elem.	Eff. 8/15/2022
Jamie Charlesworth	Health Clerk	East Int.	Eff. 8/15/2022
Classen Gehring	Office Assistant	North Int	Eff. 8/15/2022
Lorissa Gilmore	Paraprofessional	East Elem	Eff. 8/15/2022
Teresa Havens	Playground Aide	North Int.	Eff. 8/15/2022
Holly Hayes	Cook	Child Nutrition	Eff. 8/12/2022
Renee Hitch	Library Media Asst.	East Elem.	Eff. 8/15/2022
Courtney Hopkins	Paraprofessional	East Elem	Eff. 8/15/2022
Erik Howley	Bus Driver	Transportation	Eff. 8/15/2022
Heather Hudson	Paraprofessional	Central Elem.	Eff. 8/15/2022
Karen Hyre	Bus Driver	Transportation	Eff. 8/10/2022
John James	Shipping and Rec.	Maintenance	Eff. 7/20/2022
Rashonda King	Custodian	Maintenance	Eff. 8/04/2022
Darcelle Mealin	Paraprofessional	North Elem.	Eff. 8/15/2022
Robert Munson	Maintenance	Maintenance	Eff. 6/27/2022
Jenna Newell	Bus Aide	Transportation	Eff. 8/15/2022
Tyler Palmer	Media Aide	Central Int.	Eff. 8/15/2022
Bianca Robinson	Paraprofessional	Central Elem.	Eff. 8/15/2022
Rebecca Rieder	Paraprofessional	Central Int.	Eff. 8/15/2022
Alysia Shepard	Paraprofessional	High School	Eff. 8/15/2022
Lindsay Stair	Paraprofessional	North Elem.	Eff. 8/15/2022
Sherri Stone	Paraprofessional	North Elem.	Eff. 8/15/2022
Donna Stum	Bus Driver	Transportation	Eff. 8/15/2022

Submitted to the Board of Education: August 10th, 2022

Heather Thomas	Paraprofessional	North Int.	Eff. 8/15/2022
Steven Thompson	HVAC	Maintenance	Eff. 8/15/2022
Hannah Vandacar	Paraprofessional	North Elem.	Eff. 8/15/2022
Jerry Virden	Maintenance	Maintenance	Eff. 8/15/2022
Amanda Weir	Custodian	Maintenance	Eff. 7/20/2022
Jessica West	Manager	Child Nutrition	Eff. 8/10/2022
Amanda Williams	Paraprofessional	High School	Eff. 8/15/2022
Audra Wood	Paraprofessional	East Int.	Eff. 8/15/2022

ADJUNCT EMPLOYMENT 2022-2023

Nick Wilson	Adjunct Teacher	East Int.	Eff. 8/10/2022
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RESIGNATION AGREEMENTS

Susan Avens	CN Asst. Mgr.	Child Nutrition	Eff. 7/21/2022
Sherrie Barnett	Cook	Child Nutrition	Eff. 5/20/2022
Antaunette Burr	Maintenance	Maintenance	Eff. 8/3/2022
Katherine Burton	Paraprofessional	Middle School	Eff. 5/19/2022
Celeah Caldwell	Paraprofessional	East Elem.	Eff. 5/19/2022
Stephanie Esparza	Paraprofessional	West Elem.	Eff. 5/19/2022
Adriane Freeman	Paraprofessional	Central Int.	Eff. 5/19/2022
Karen Gwinn	Bus Driver	Transportation	Eff. 5/19/2022
Mary Lundy	Paraprofessional	Middle School	Eff. 5/19/2022
Alicia McAllister	Admin Assistant	East Elem.	Eff. 8/12/2022
Shaleigh Moore	Paraprofessional	East Elem.	Eff. 5/19/2022
Levi Morgan	Maintenance	Maintenance	Eff. 7/26/2022
Krista Sessions	Piano Lab	High School	Eff. 5/19/2022
Megan Shirel	Cook	Child Nutrition	Eff. 5/20/2022
Connie Six	Safety Systems Tech	Technology	Eff. 8/16/2022
Susan Tracy	Paraprofessional	East Inter.	Eff. 5/19/2022
Rebecca Truster	Office Clerk	East Int.	Eff. 5/19/2022
Amy Whitworth	Paraprofessional	North Elem.	Eff. 5/19/2022

**2022-2023
CERTIFIED PERSONNEL
EMPLOYMENT**

TEMPORARY CONTRACT

Roy Hunter	Virtual Teacher	High School	Eff. 8/22/2022
Allison Morris	Summer Counseling	District	Eff. 7/1/2022

Employment 2022-2023

James Berryman	Teacher	High School	Eff. 8/10/2022
Michelle Bowdle	Teacher	High School	Eff. 8/10/2022
Christina Conner	Teacher	Middle School	Eff. 8/10/2022
Rachel Cornelius	Physcologist	Middle School	Eff. 8/10/2022
Brittany Crowl	Teacher	East Elem.	Eff. 8/10/2022
Bailey Dean	Teacher	Central Int.	Eff. 8/10/2022
Staci Fehdrau	Teacher	Central Elem.	Eff. 8/10/2022
Wyatt Freeman	Teacher	High School	Eff. 8/10/2022
Sherrie Fritz	Teacher	West Elem.	Eff. 8/10/2022
Lindsey Ginesi	Teacher	Middle School	Eff. 8/10/2022
Kerry Goode	Teacher	Central Int.	Eff. 8/10/2022
Brittany Hanely	Teacher	Central Int.	Eff. 8/10/2022
Erica Hawkins	Teacher	Central Int.	Eff. 8/10/2022
Michael Hughes	Teacher	High School	Eff. 8/10/2022
Skylar Johnson	Teacher	North Int.	Eff. 8/10/2022
Denise Maguire	Assistant Principal	Middle School	Eff. 7/16/2022
Gary Mayfield	Teacher	Learning Center	Eff. 8/10/2022
Kimberly McCoy	Teacher	East Elem.	Eff. 8/10/2022
Stephanie McLemore	Teacher	Central Int.	Eff. 8/10/2022
Adina Meilner	Teacher	High School	Eff. 8/10/2022
Mason Naifeh	Teacher	9th Grade	Eff. 8/10/2022
Katelyn Newgent	Adjunct Teacher	Middle School	Eff. 8/10/2022
Clare Parmele	Teacher	High School	Eff. 8/10/2022
Jordan Perceful	Teacher	East Int.	Eff. 8/10/2022
Susan Price	Teacher	Central Int.	Eff. 8/10/2022
Kelly Qualls	Teacher	Middle School	Eff. 8/10/2022
Joshua Reginer	Assistant Principal	Middle School	Eff. 7/16/2022
Allen Simmons	Teacher	9th Grade	Eff. 8/10/2022

Submitted to Board of Education August 8th, 2022

Janet Smith	Teacher	High School	Eff. 8/10/2022
Matthew Strait	Teacher	High School	Eff. 8/10/2022
Lisa Suurmeyer	Teacher	East Int.	Eff. 8/10/2022
Rhonda Taylor	Assistant Principal	High School	Eff.7/16/2022
Whitney Walker	Teacher	Central Int.	Eff. 8/10/2022
Connie Weathers	Teacher	High School	Eff. 8/10/2022
Tiger West	Teacher	Middle School	Eff. 8/10/2022
Kelly Zilmer	Teacher	North Int.	Eff. 8/10/2022

RESIGNATION AGREEMENTS

Virginia Barnett	Psychologist	North Elem	Eff. 5/19/2022
Stacey Astrin-Bouchet	Teacher	East Elem.	Eff. 5/19/2022
Betty Fisher	Teacher	High School	Eff. 5/19/2022
Janelle Giammario	Teacher	High School	Eff. 5/19/2022
Tonia Jordan	Teacher	North Elem.	Eff. 5/19/2022
Earline Moore	Teacher	Central Elem.	Eff. 5/19/2022
Jesse Morgan	Teacher	East Int.	Eff. 5/19/2022
David Reneau	Teacher	Middle School	Eff. 5/19/2022
Brandi Staehl	Teacher	North Int.	Eff. 5/19/2022
Vanessa Stice	Asst. Principal	Middle School	Eff. 6/13/2022
Sarah Vinyard	Teacher	East Inter.	Eff. 5/19/2022
Leslie Ward	Teacher	West Elem.	Eff. 5/19/2022
Richelle Ward	Teacher	North Int.	Eff. 5/19/2022

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

7. Mailing Address (Street)	501 S. Riverview		
8. Mailing Address (City)	Bixby		
9. Mailing Address (Zip)	74008		
10. Contact Email	ddeitz@bixbyps.org		
11. Length of Program			
Program runs 4 hours 12 minutes 5 days a week			[X]
756 hours in your school calendar			[]
Deregulation turned into Accreditation office date of submission			[]
12. Days Operating	M-F		
13. Time Program Begins	08:50 --		
14. Time Program Ends	03:51 --		
15. Grade Levels Served			
Grade 7	[X]	Grade 8	[X]
Grade 9	[X]	Grade 10	[X]
Grade 11	[X]	Grade 12	[X]
16. How many students are being served each day?	60		
16 A. If serving less than 10 students and not cooping have you completed a Statutory Waiver/Deregulation Application for Alternative Education? (Due Oct 1)	No		
17. Of the above number, how many students attend a Career Technology Center?	20		
18. How many Alternative Education students take classes at the traditional school in addition to their classes in the Alternative Education Academy Program?	15		
19. How many Alternative Education students are concurrently enrolled in college or university courses?	0		

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

TEACHER INFORMATION

20. Teacher Name	Tina Thomas
21. Email Address	tthomas@bixbyps.org
22. Years of experience	>25
23. Degree Held	MS
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	73422.14
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	157649
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	No

20. Teacher Name	Tyler Schneider
21. Email Address	tschneider@bixbyps.org
22. Years of experience	12
23. Degree Held	MA
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	62950.40
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	23828
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	No

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

20. Teacher Name	Sarah Cogan
21. Email Address	scogan@bixbyps.org
22. Years of experience	4
23. Degree Held	MA
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	56521.30
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	408871
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	No

20. Teacher Name	Corbin Burchett
21. Email Address	cburchett@bixbyps.org
22. Years of experience	6
23. Degree Held	BA
24. Number of hours per week served in the Alternative Education Academy Program.	5
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	53878.68
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	435322
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	Yes

20. Teacher Name	Dolly Scott
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**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

21. Email Address	dscott@bixbyps.org
22. Years of experience	>25
23. Degree Held	M.Ed
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	78046.74
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	175699
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	No

20. Teacher Name	Blake Dean
21. Email Address	bdean@bixbyps.org
22. Years of experience	3
23. Degree Held	BA
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	52163.63
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	443557
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	No

20. Teacher Name	Paul Mayfield
21. Email Address	pmayfield@bixbyps.org
22. Years of experience	9

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

23. Degree Held	MA
24. Number of hours per week served in the Alternative Education Academy Program.	40
25. Indicate the salary and benefits on the designated step within the District's Salary Schedule including the five percent (5%) increment. (Only for the time actually served in the Alternative Education Academy Program)	54452.63
26. Has a criminal record search been conducted on this teacher?	Yes
27. Teacher Certification Number	248478
28. Has a 'Teaching Out of Certification Exemption' form been filed with the Alternative Education office for this teacher (if applicable)? Due by Oct 2	No

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

ADMINISTRATOR/COUNSELOR INFORMATION

Counselor Type

29. Administrator or Counselor Name	Regina Riddle
30. Email address	riddle@bixbyps.org
31. Documented duties performed in the Alternative Education Program	Coordinates outside counseling services create and reviews grad plans and Student schedules. 1:1 and small group counseling
32. Number of hours per week served in the Alternative Education Program.	40
33. Is this counselor a certified school guidance counselor?	School Guidance Counselor
34. Salary and benefits	81770.47
35. In what capacity does this individual serve?	Counselor

29. Administrator or Counselor Name	Daniel Deitz
30. Email address	ddeitz@bixbyps.org
31. Documented duties performed in the Alternative Education Program	Oversees the day-to-day operation of Alt.Ed. facilitates intake process, schedules, communication with students and parents, and discipline issues. Schedules presentations for life skills
32. Number of hours per week served in the Alternative Education Program.	40
33. Is this counselor a certified school guidance counselor?	--
34. Salary and benefits	95291.92
35. In what capacity does this individual serve?	Administrator

COLLABORATIVE AGENCY INFORMATION

36. Agency Name	Daybreak Counseling Services
37. Contact Name	Scott Baker
38. Phone	5616000
39. Email Address	sbaker@bixbyps.org

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

40. Services Provided School-based counseling services, 1:1 and small group counseling

41. When are the services provided? as scheduled with students

36. Agency Name Bixby Police Dept

37. Contact Name Harrell Kendrick

38. Phone 3668294

39. Email Address sro@bixbyps.org

40. Services Provided School Security, Life skills presentations, community outreach

41. When are the services provided? daily

36. Agency Name Bixby Outreach Center

37. Contact Name Missy Brumely

38. Phone 3669226

39. Email Address missy.brumely@bixbyoc.org

40. Services Provided Community assistance, community food pantry, clothing, community outreach

41. When are the services provided? as needed

36. Agency Name Junior Achievement

37. Contact Name Robyn Brown

38. Phone 6632151

39. Email Address robynbrown@jaok.org

40. Services Provided JA provides lessons in financial literacy, work and career readiness, and entrepreneurship

41. When are the services provided? Throughout the year

36. Agency Name OSU-IT

37. Contact Name Sable Vasquez

38. Phone 918-293-52

39. Email Address sablew@okstate.edu

40. Services Provided OSU provides in-class o-site training for culinary skills. Students also have a yearly tour of the OSU-IT campus and programs.

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

41. When are the services provided? Scheduled yearly

42. Check all that apply to the district's intake and screening process.

- Approved intake form [X]
- At Risk Indicator [X]
- Parent/guardian present [X]
- Teacher from the traditional school [X]
- Administrator from the traditional school [X]
- Administrator from the alternative program (when applicable) [X]
- Individualized Education Plan (IEP) Change of Placement [X]
- Counselor present [X]
- Cumulative folder [X]
- Student present [X]
- Student transcript [X]
- Written graduation plan for each student [X]
- Official referral [X]

43. How often are students allowed to enroll in the Alternative Education Program? Check all that apply.

- Daily [X]
- Once each week []
- Monthly only []
- Quarterly only []
- Semester only []
- Other interval. Please describe: []

44. Do you ensure that no indication will appear on the Alternative Education student's transcript that will eliminate the opportunity for high school credit to be accepted at institutions of higher education, career technology centers, and/or the United States Military?

Yes [X]

45. List courses that are offered to students in the traditional school that are not available to the students in the Alternative Education Program.

AP classes

46. Check all instructional strategies and activities that apply to your program. (Documented evidence required)

Lesson plans from teacher(s) at the traditional school []

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

- | | |
|---|-------------------------------|
| Hands on art instruction | [X] |
| Cooperative learning | [X] |
| Distance learning. Please list the distance learning provider used in your Alternative Education Academy program. | [X] Canvas w/teacher (if DL) |
| Computer software. Please list computer software programs used in your Alternative Education Academy program. | [X] Edgenuity |
| Teacher-developed curriculum and learning activities | [X] |
| Service-learning | [X] |
| Packaged curricula | [X] |
| Self-paced | [X] |
| Project-based learning | [X] |
| Tutoring | [X] |
| Individualized instruction | [X] |
| Life skills instruction for all students | [X] |

47. How many hours per week is counseling provided exclusively to Alternative Education students? (Documented evidence required)

> 6

48. Check the days counseling is provided exclusively to Alternative Education students.

- | | |
|-----------|-----|
| Monday | [X] |
| Tuesday | [X] |
| Wednesday | [X] |
| Thursday | [X] |
| Friday | [X] |

49. Who provides counseling services?

Regina Riddle

50. Indicate the provider's credentials. (Counselor must be certified by SDE or a mental health provider with appropriate licensure.)

MA in School Counseing (Cert# 0811177) Daybreak
Counseling for outside of school related issues (family based)

51. Check all types of counseling strategies used in the Alternative Education Program. (Documented evidence required)

- | | |
|------------|-----|
| Individual | [X] |
| Family | [X] |
| Academic | [X] |

**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

Conflict resolution	<input checked="" type="checkbox"/>
Group	<input checked="" type="checkbox"/>
Teen parenting	<input checked="" type="checkbox"/>
Career	<input checked="" type="checkbox"/>
Drug/alcohol/substance abuse	<input checked="" type="checkbox"/>

52. Which disciplines of art are taught to Alternative Education students? (Documented evidence required)

Vocal music	<input type="checkbox"/>
Instrumental music	<input type="checkbox"/>
Integrated approach (hands-on)	<input type="checkbox"/>
Performing arts (dance, drama, etc.)	<input type="checkbox"/>
Visual art (drawing, oil, photography, etc.)	<input checked="" type="checkbox"/>

53. Do students receive credit for the arts?

Yes	<input checked="" type="checkbox"/>
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54. The district will support the Alternative Education personnel's attendance at professional development workshops, regional meetings, and seminars provided by the State Department of Education. (Documented evidence required)

Yes	<input checked="" type="checkbox"/>
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55. Students in the Alternative Education Program, who otherwise meet all participation requirements, are allowed to participate in vocational programs and extracurricular activities, including but not limited to athletics, band, and clubs.

Yes	<input checked="" type="checkbox"/>
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56. How many Alternative Education senior students participated in the regular commencement exercises last school year?

> 40

57. How many Alternative Education students were reported on your district's annual Student Dropout Report for the 2020-2021 school year?

6

58. Will the Alternative Education Program be operational and ready to serve students on the 1st of September?

Yes	<input checked="" type="checkbox"/>
-----	-------------------------------------

59. Are materials and equipment purchased with revenue received for the Alternative Education Program made available exclusively to the Alternative Education students during the hours that the Alternative Education Program is operating?

Yes	<input checked="" type="checkbox"/>
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**Oklahoma State Department of Education
Districtwide Alternative Education Implementation Plan Report
2022-2023**

60. Is the Alternative Education Program site readily ADA Compliant?

Yes

No

61. Does the Alternative Education Program regularly provide transportation to students or transportation accessible if needed?

Yes

No

62. Does the Alternative Education Program offer food service to students?

Yes

No

63. I understand in order to receive funding the evidence criteria review must be completed and students must be coded correctly in your district's student information system.

Yes

No

**2022-2023
CERTIFIED PERSONNEL
EMPLOYMENT**

TEMPORARY CONTRACT

Tina Francis	Virtual Teacher	High School	Eff. 08/16/2019
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Employment 2022-2023

Cleo Grover	Teacher	High School	Eff. 8/16/2022
Jennifer Johnson	Teacher	West Elem.	Eff. 8/25/2022
Rebekah Rutledge	Teacher	North Int.	Eff. 8/10/2022

RESIGNATION AGREEMENTS

Brock Moore	Teacher	Middle School	Eff. 5/19/2022
Richard Dilbeck	Maint	Maint	Eff. 9/23/2022

2022-2023
SUPPORT PERSONNEL

EMPLOYMENT FOR THE 2022-2023 SCHOOL YEAR
SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

VOLUNTEER COACHING

TEMPORARY EMPLOYMENT

EMPLOYMENT 2022-2023

Katelyn Snow	Health Clerk	East Elem.	Eff. 8/15/2022
Vangie Arellano	EL Para	East Int	Eff. 8/17/2022
Faith Beachamp	Routing Coord	Transportation	Eff. 9/6/2022
Leslie Bennet	Para	West Elem	Eff. 8/18/2022
Edith Castro	Food Service	CN	Eff. 8/22/2022
Patricia Deere	Para	Central Int.	Eff. 8/17/2022
Emma Dilbeck	Para	HS	Eff. 9/6/2022
Kirian Fontana	Food Service	CN	Eff. 9/9/2022
Vicki Gaines	Para	East Elem.	Eff. 8/15/2022
Jennie Goodell	Bus Driver	Transportation	Eff. 8/30/2022
Brookelyn Gouyd	Para	Middle School	Eff. 8/27/2022
Theresa Holland	Sub Bus Driver	Transportation	Eff. 9/6/2022
Shai Huddleston	Para	North Elem	Eff. 8/30/2022
Kathryn Huse	Fine Arts Secretary	HS	Eff. 8/18/2022
Shelley Lombardo	Secretary	East Elem	Eff. 9/1/2022
Tara McClain	Para	MS	Eff. 8/16/2022
Grace Miller	Food Service	CN	Eff. 8/24/2022
Vashante Ridge	Custodian	Maint	Eff. 8/29/2022
Kristen Ryan	Playground Aide	East Elem	Eff. 8/24/2022
Beverly Sabell	Bus Driver	Transportation	Eff. 9/10/2022
Monica Sellers	Para	MS	Eff. 8/15/2022
Inether Walker	Custodian	Maint	Eff. 8/29/2022

ADJUNCT EMPLOYMENT 2022-2023

RESIGNATION AGREEMENTS

Christopher Bourne	CN Manager	Child Nutrition	Eff. 9/2/2022
Vicki Gaines	Paraprofessional	East Elem.	Eff. 8/31/2022
Kimberley Haithcock	Asst. CN Manager	Child Nutrition	Eff. 5/20/2022
Renee Hitch	Media Assistant	West Elem.	Eff. 08/23/2022
Levi Keim	Paraprofessional	High School	Eff. 05/20/2022
Angeline Lawson	Sub Bus Driver	Transportation	Eff. 08/29/2022
Diana Manley	Cook	Child Nutrition	Eff. 8/25/2022
Shannon McCoy	Paraprofessional	Central Elem.	Eff. 8/10/2022

BIXBY PUBLIC SCHOOLS

POLICY 3105

MATERIAL SELECTION POLICY

The Bixby Board of Education and the media staff of the Bixby Public Schools subscribe in principle to the following objectives of selection influenced by the American Association of School Librarians:

Objectives of Selection

The professional staff of school media centers is concerned with the development of informed and responsible citizens. The library media program shall be reflective of the community standards for the population the library media center serves when acquiring an age appropriate collection of print materials, nonprint materials, multimedia resources, equipment and supplies adequate in quality and quantity to meet the needs of students in all areas of the school library media program.

To this end, the responsibility of the school media center is:

To provide materials that will enrich the student as an individual and support the curriculum, taking into consideration individual needs, and the varied interests, abilities, and maturity levels of the students served.

To provide materials that will stimulate growth in factual knowledge, literary, cultural, and aesthetic appreciations, and awareness of societal and ethical standards.

To provide materials so that young citizens may develop the habit of analysis thereby enabling them to draw conclusions, make informed decisions, apply knowledge to new situations, and create new knowledge.

To provide a variety of materials which contribute to the understanding of our national heritage as well as knowledge and appreciation of the global community.

To provide high quality materials which will aid in the effort to create a comprehensive collection appropriate for the school community.

Responsibility for Selection

The Board of Education, the governing body of the school district, is legally responsible for the selection of library/media materials. This authority is delegated to the professional personnel of the district for the selection of these materials.

A district Library Review Committee, under the direction of the Director of Curriculum and Innovation, will provide guidance in the selection and review of materials as needed.

While the selection of materials may involve input from various school personnel, the responsibility for coordinating, evaluating, and recommending the selection and purchase of library/media materials rests with the certified library/media personnel and the district's site administrators.

Selection Tools

- Standard review sources such as Booklist, Kirkus Reviews, Horn Book, School Library Journal, Publishers Weekly, and The Digest of Software Reviews: Education.
- Suggestions from patrons including staff and students
- District Library Book Review Committee
- Professional and trade journals

- Lists of recommended titles

Types of Material/Resources for Purchase

Library Media Materials/Resources shall be appropriate for the subject area and for the age, emotional development, ability level, learning styles, and social development of the students for whom the materials are selected.

If a reasonable question exists from the site principal, media specialist, or Director of Curriculum and Innovation regarding the suitability of a book for the population a library serves, the selected material will undergo an internal review by the district Library Review Committee.

The following kinds of materials/resources may be selected for the media centers:

1. Materials/resources containing integral information to support both pleasure and instructional programs
2. Materials/resources presenting appropriate information for the reading level and understanding of students served by the media center
3. Materials/resources reflecting the interests and needs of the students and faculty served by the media center
4. Materials/resources presenting information designed to help students gain an awareness of our pluralistic society
5. Materials/resources warranting inclusion because of their literary and/or artistic value and merit
6. Materials/resources presenting information with the greatest degree of accuracy and clarity possible
7. Materials/resources presenting a fair and unbiased presentation of information
8. Materials/resources selected for maintaining a diverse collection of various points of view
9. Multiple items of outstanding quality and much in demand media are purchased as needed.

Criteria for Selection

Library Materials/Resources shall support and be consistent with the District's written curriculum. In selecting materials for purchase, the media specialist evaluates the existing collection and consults reputable, unbiased, professionally prepared selection aids. Media Specialists shall use the following criteria as a guide for selecting and purchasing library materials/resources:

1. Educational significance
2. Contribution the material/resource makes to the written curriculum and to the interests of the students
3. Reviews found in standard selection sources
4. Literary and professional reputation and significance of the author, producer, and/or publisher
5. Validity, currency, and appropriateness of material. This includes a review for potential content involving sexually explicit content and extreme vulgarity.
6. Contribution the material/resources make to breadth of representative viewpoints
7. Degree of potential user appeal
8. Artistic quality and/or literary style
9. Quality of factual content and presentation
10. Value commensurate with cost and/or need
11. Timeliness or permanence

Weeding and Discarding

~~Selection is an ongoing process that includes the removal of materials no longer appropriate and the replacement of lost and worn materials. Weeding (the removal of materials) is essential to maintaining a relevant collection. Materials considered for weeding should include the following:~~

- ~~• Worn or missing items will be replaced periodically as appropriate.~~
- ~~• Out-of-date or no longer useful library media materials/resources will be withdrawn from the collection.~~

Deaccessioning

In compliance with American Library Association guidelines, the collection of the library information center will be continually reevaluated in relation to evolving curriculum, new formats of materials, new instruction methods, and the current needs of its users. Materials no longer appropriate should be removed. Lost and worn materials of lasting value should be replaced. Deaccessioning or weeding is essential to maintaining a relevant, attractive collection. Materials considered for weeding should include items:

1. in poor physical condition
2. containing obsolete subject matter
3. no longer needed to support the curriculum or student/faculty interests
4. no longer aligned with BPS community standards
5. superseded by more current information
6. containing inaccurate information
7. with low circulation
8. offering stereotypical images and characterizations

Other options available for media specialists when reviewing materials include:

- a. Designating the material for a specified student group (e.g. AP, Mature)
- b. Reassigning of the material to a library serving older students

Gift Books and Materials

1. Gift books and materials are accepted with the understanding that the materials must meet the same selection criteria as materials purchased with Board of Education funds. Donors are encouraged to contact the Media Specialist before making donations of monetary gifts or materials.
2. Gift books and other materials, once accepted by the Bixby Public Schools, become the property of the Bixby Public Schools and will be utilized at the school's discretion

Procedures for Reconsideration of Materials

A parent has the right to request his/her child be exempted from the use of library media materials/resources which seem incompatible with the student's or parent's values or beliefs. It is recommended that classroom assignments involving library media materials/resources provide for alternative choices. Individual parents may not, however, determine the reading of, listening to, or viewing of materials for students other than their own children.

The following procedures establish a framework to resolve concerns at the lowest possible level while defending the principles of freedom of information, students' rights to the access of materials, and the professional responsibility and integrity of the school faculty. Therefore, no duly selected materials whose appropriateness is challenged shall be removed from the District except upon the formal recommendation of the Board of Education after the challenge procedures outlined below have been completed.

After the Review Committee has reevaluated challenged materials the same materials will not be reconsidered for a period of three (3) calendar years or the duration of the current adoption period, if the material is a district issued textbook.

The Board of Education for Bixby Public Schools adheres to the First Amendment to the United States Constitution “Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof; or abridging the freedom of speech, or of the press; or the right of the people peaceably to assemble, and to petition the Government for a redress of grievances.”

Level One (Building Level)

Objection to a selection regarding library media materials shall be reported to the appropriate principal. The following steps shall be used in efforts to resolve such objections at the building level. The material in question shall remain in public access pending a final decision.

1. The principal, and/or the appropriate designee, shall contact the patron to discuss the complaint and attempt to resolve it informally by explaining the vision, mission, and objectives of the school district and/or the library media center, the criteria for selection and qualifications of those persons selecting the material, and the intended use and educational benefits from the material. The principal will call upon the employee involved in the selection/use of the material in question for input. The principal or designee may also discuss the right of the parent to request an alternate assignment or resource from the media center.
2. If the objection is not resolved informally, the building principal or designee shall provide the patron with a copy of the Materials Selection Policy and ask the patron to complete a Request for Reconsideration form after he or she has read or viewed the material in its entirety.
3. If the completed Request for Reconsideration form has not been received by the principal within 10 calendar days after the patron’s receipt of the form, the objection shall be considered resolved.
4. Upon receipt of a completed Request for Reconsideration form, the principal shall establish and chair a building-level materials review committee. The committee will be comprised of the following from the site: the principal, a parent/guardian whose child attends the site, and three school representatives.
5. Committee members will be provided a copy of the Material Selection Policy, the completed Request for Reconsideration form, the First Amendment, Selection reviews, and committee responsibilities.
6. The committee will:
 - Prior to the meeting, read and/or view, as appropriate, the questioned material in its entirety
 - Discuss the selection reviews
 - Review and judge the material as to conformity with selection criteria and instructional goals.
 - Examine concerns referenced on the request form point by point and form opinions based on the material as a whole in the context in which it is to be used, and not on individual passages
 - Include other activities deemed by the committee to be relevant
 - Vote on the reconsideration request to determine a majority decision. Options available for the committee include:
 - No action
 - Removal of material
 - Designation of material for specified student group (e.g. AP, Mature)
 - Reassignment of material to a library serving older students

- Prepare a written report within a timely manner, usually within thirty school days after receiving the formal request for reconsideration, outlining the committee's recommendations for disposition of the matter. Specific grade levels to be affected by the committee's recommendations must be listed in the report if such report contains recommendations for the removal or additional grade-level restrictions for the material.
7. The Building Principal is responsible for disseminating the report to all involved parties, including the Superintendents, Associate Superintendents, and Curriculum Directors. The Principal will send the report via certified mail to the complainant. A copy of the report will be kept on file in the Media Center and in the Building Principal's office.
 8. If the committee recommends removal and/or grade-level restrictions for the material in question, the Principal shall forward all related materials to the Superintendent or his/her designee for further review at level two.
 9. If the complainant is not satisfied with the disposition of his/her complaint at level one, he/she may file a written request for consideration at level two within ten calendar days of receipt of the level one recommendation with the Superintendent or Designee.

Level Two (District Level)

The following steps shall be used to address level two complaints. The material in question shall remain in public access pending a final decision. Level two recommendations supersede level one recommendations.

1. The Superintendent or designee will establish a review committee as needed. Committee members will be provided a copy of the Material Selection Policy, the completed Request for Reconsideration form, the First Amendment, Selection reviews, and committee responsibilities. The committee will be comprised of seven members from the categories below:
 - Two teachers
 - One administrator who will act as committee chair
 - Two community representatives
 - Two staff members
2. The committee will:
 - Prior to the meeting, read and/or view, as appropriate, the questioned material in its entirety
 - Discuss the selection reviews
 - Review and judge the material as to conformity with selection criteria and instructional goals.
 - Examine concerns referenced on the request form point by point and form opinions based on the material as a whole in the context in which it is to be used, and not on individual passages
 - Include other activities deemed by the committee to be relevant
 - Vote on the reconsideration request to determine a majority decision. Options available for the committee include:
 - No action
 - Removal of material
 - Designation of material for specified student group (e.g. AP, Mature)
 - Reassignment of material to a library serving older students
 - Prepare a written report within a timely manner, usually within thirty school days after receiving the formal request for reconsideration, outlining the committee's recommendations for disposition of the matter. Specific grade levels to be affected by the committee's recommendations must be listed in the report if such report contains recommendations for the removal or additional grade-level restrictions for the material.

3. The committee chair is responsible for the dissemination of this report to all involved parties, including the Superintendent.

Level Three (Board Level)

In the event that the complainant does not accept the decision of the Level Two Committee, he/she may appeal to the Board of Education through the Superintendent.

A written request for a Board of Education review of the decision of the Level Two Committee must be made within 10 days of receipt of the Committee's decision.

The Board of Education will render a decision in a timely fashion, usually within 60 days. Final decision rests with the Board of Education.

After the Board of Education has made a decision regarding challenged materials/resources the materials will not be reconsidered for a period of three calendar years or the duration of the current adoption period, if the material is a district issued textbook.

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