

Bixby Board of Education Regular Meeting
Thursday, October 13, 2022 Bixby Board of Education Regular Meeting
Administrative Center 109 N. Armstrong Bixby, OK 74008
109 N Armstrong St
Bixby, OK 74008

1. **Call Meeting to Order/Roll Call** - Pledge of Allegiance and Oklahoma Pledge led by North Elementary students Eliza Roberts and Jack Rasmussen.

2. **Reports to The Board**

2.1. **Special Recognition**

2.1.1. Community (S)Partner Award - Doc's Country Mart

2.1.2. Spartan Spirit Award - Whitney Allen

2.1.3. Spartan Coin of Excellence

- Austin Cody, National Merit Semifinalist
- Bixby High School Cheer, 2022 6A Academic State Champions

2.1.4. Community Presentation to Board of Education

2.2. **Superintendent's Report - Rob Miller**

2.2.1. Football Program and Quarterback Club financial report - Loren Montgomery

2.3. Special Education Report - Kim Schein

2.4. Facilities and Operations Report - Gabe Hayes

3. **Comments from the Public**

Jaime Lee - Thank you to Board

Auree Maddox - Thank you to Board

Jennifer Phenicie - Thank you to Board

Mike David - Thank you to Board

Ron Causby - Live Streaming & Book Selection Policy

Morgan Guajardo - Pest Control

Natalie Nirk - Book Vetting System

Jeremy Cody - Mental Health

3.1. Speakers must identify themselves.

- 3.2. Each Speaker is given a maximum of three (3) minutes. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.
- 3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.
- 3.4. Total time allocated to this item is thirty (30) minutes.
- 3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.
- 3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.
- 3.7. The president reserves the right to interrupt this section and move to the next item.
- 3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.
4. **General Consent Agenda - Discussion, consideration and vote to approve or not to approve Items #1-32. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of Items #1-32 as presented Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatham: Yea

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

- 4.1. Minutes of September 8, 2022 Regularly Scheduled Board Meeting
- 4.2. Minutes of September 20, 2022 Special Board Meeting
- 4.3. Activity Fund Summary of Accounts and Transfer Requests
- 4.4. Encumbrances and Change Orders for FY 2023 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers
- 4.5. Approval of the request to participate in the 2022-2023 Buy Bixby Program with the Bixby Metro Chamber at a cost of \$400.00
- 4.6. Approval of the University of Central Oklahoma Teacher Education Program Partner School Agreement for the 2022-2023 fiscal year
- 4.7. Approval of renewal an agreement with Community Care for the Employee Assistance Program for the 2022-2023 fiscal year
- 4.8. Approval of the Oklahoma State Department of Education Agreement for the OTISS implementation for the 2022-2023 fiscal year
- 4.9. Approval of the request by Cross Country for a new Activity Fund Account for the Cross-Country Booster Club
- 4.10. Approval of closing the unused Middle School Lego League Activity Account
- 4.11. Approval of the request by the Middle School Steam Program for a new activity account - Steam Program Account
- 4.12. Approval of renaming the EE/EI Student Council Account to the East Intermediate Student Council Account and transferring all funds to the new account
- 4.13. Medical Leave Extension - Support - 9th Grade - 10/4/22-11/11/22
- 4.14. FMLA - Middle School - Custodian - 10/17/22-11/28/22
- 4.15. Medical Leave - High School - Support - 9/26/22-11/7/22

- 4.16. FMLA - East Intermediate - Certified - 2/10/23-5/1/23
- 4.17. FMLA - High School - Support - 9/19/22-10/5/22
- 4.18. FMLA - Administration - Support - 12/8/22-1/17/23
- 4.19. FMLA - North Elementary - Support - 10/17/22-1/30/23
- 4.20. Medical Leave - Middle School - Support - 4/12/23-5/19/23
- 4.21. FMLA - 9th Grade - Certified - 2/6/23-5/9/23
- 4.22. FMLA/Intermittent Medical Leave - Middle School - Certified - 10/4/22-1/18/23 and 1/19/23-4/16/23
- 4.23. FMLA - Alt Ed - Support - 10/6/22-10/27/22
- 4.24. Approval of a Facilities Use Agreement with Bixby Youth Basketball for the 2022-2023 fiscal year
- 4.25. Approval of a Facilities Use Agreement with Code Blue Volleyball Club for the 2022-2023 fiscal year
- 4.26. Approval of a Facilities Use Agreement with Roller's Academy of Wrestling for the 2022-2023 fiscal year
- 4.27. Approval of the 8th Grade Band request to go to Branson, MO on 5/12/23 to 5/13/23
- 4.28. Approval of the BHS Dance Team request to attend Dance Team Union Nationals in Orlando, FL on 2/9/23 to 2/14/23
- 4.29. Approval of the Girls Wrestling Team request to attend the Wonder Woman Tournament in Columbia, Missouri on December 28-30, 2022
- 4.30. Approval of the Girls Wrestling Team request to attend the Newton High School Tournament of Champions in Newton, Kansas on January 11-12, 2023
- 4.31. Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.32. Employment, Resignation, Retirement - Support Personnel - per attached

5. **Finance**

- 5.1. Presentation of the 2021-2022 Audit by Jenkins & Kemper, CPAs. Information only. No action required by the Board of Education.

6. **Teaching and Learning** - no items this month

7. Operations

7.1. Discussion and possible board action regarding changes to BOE Policy 1101 - Board of Education Election Districts

Approval of BOE Policy 1101 - Board of Education Election Districts Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

7.2. Discussion and possible board action regarding changes to BOE Policy 3133 - Reading Sufficiency Act Testing and Procedures.

Approval of BOE Policy 3133 - Reading Sufficiency Act Testing and Procedures. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen
s: Yea

Yea: 5, Nay: 0

7.3. Discussion and possible board action regarding the purchase of four (4) Blue Bird Type C route buses from Ross Transportation at a total cost of \$489,032.00.

Approval of the purchase of four (4) Blue Bird Type C route buses from Ross Transportation at a total cost of \$489,032.00. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin
Cheatha
m: Yea

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

7.4. Discussion and possible board action regarding declaring items as surplus to be disposed of according to Oklahoma Statutes.

Approval of declaring items as surplus to be disposed of according to Oklahoma Statutes. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

8. **Human Resources**

8.1. Discussion and possible board action on any resignations submitted after the agenda was posted.

9. **Miscellaneous**

9.1. Discussion and possible board action regarding the 2023 School Election Resolution.

Approval of the 2023 School Election Resolution. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

10. New Business

11. Vote to adjourn

At 7:58 p.m. approval to adjourn Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin
Cheatham: Yea

Matt
Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

Bixby Board of Education Regular Meeting
Thursday, September 8, 2022, 6:00 p.m.
Administrative Center
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present
Matt Dotson: Present
Tristy Fryer: Present
Julie Prox: Present
Amanda Stephens: Present
Present: 5.

1. **Call Meeting to Order/Roll Call** - Pledge of Allegiance led by West Elementary students Jack Porter, Cameryn Breedlove, and Bennet Breedlove

2. Reports to The Board

2.1. Special Recognition

2.1.1. Recognition of Bixby Community (S)Partners - TTCU, QT, Downtown Bixby Church of Christ, New Beginnings Church, and Spartan Nutrition.

2.1.2. Spartan Coin of Excellence - Rowdy Dilbeck

2.2. Superintendent's Report - Rob Miller

2.3. Teaching and Learning Report - Cheryl Wilkinson

2.4. Facilities and Operations Report - Gabe Hayes

3. Comments from the Public

Board was addressed by: Ron Causly and Natalie Nirk

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

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4. General Consent Agenda - Discussion and possible action on General Consent Agenda Items #1-21. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of the General Consent Agenda Items #1-21 as presented. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

4.1. Minutes of August 11, 2022 Regularly Scheduled Board Meeting

4.2. Activity Fund Summary of Accounts and Transfer Requests

4.3. Encumbrances and Change Orders for FY 2023 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.4. In compliance with SB 1198, BPS developed Emergency Services Plans for athletic events with local community service providers and first responders. Agency representation included BPD, BFD, and BPS

4.5. Review of district and site accreditation statuses for the 2022-2023 fiscal year from the SDE

- 4.6. Approval of an agreement with Empower Academy for services for the 2022-2023 fiscal year
- 4.7. Approval of the Alternative Education Plan for the 2022-2023 fiscal year
- 4.8. Approval of the Facilities Use Agreement with Bixby Youth Cheerleading Association for the 2022-2023 fiscal year
- 4.9. Approval of the Bixby Football Team request to participate in the football game in Springdale, Arkansas on 9/2/22
- 4.10. Approval of the Bixby Cheerleading request to attend the Football game in Springdale, Arkansas on 9/2/22
- 4.11. Approval of the Bixby Cheerleading request to attend NCA Nationals in Dallas, Texas from 1/20/23 to 1/23/23
- 4.12. Approval of the Bixby Cheerleading request to attend UCA Cheer Nationals in Orlando, Florida from 2/9/23 to 2/14/23
- 4.13. Approval of the Bixby FFA request to attend the National FFA Convention in Indianapolis, Indiana from 10/26/22 to 10/29/22
- 4.14. Medical Leave - Support - 9th Grade - 8/12/22-10/3/22
- 4.15. FMLA Leave - Support - Child Nutrition - 8/24/22-9/9/22
- 4.16. Medical Leave - Support - North Elem - 11/14/22-2/6/23
- 4.17. Medical Leave - Support - 9th Grade - 8/23/22-10/11/22
- 4.18. Medical Leave - Certified - CE/CI - 1/9/23-3/10/23
- 4.19. FMLA - Certified - Middle School - 9/19/22-12/16/22
- 4.20. Employment, Resignation, Retirement - Certified Personnel - per attached
- 4.21. Employment, Resignation, Retirement - Support Personnel - per attached

5. Finance

- 5.1. Discussion and possible board action regarding the Estimate of Needs prepared by Jenkins & Kemper for the 2022-2023 fiscal year.

Approval of the Estimate of Needs prepared by Jenkins & Kemper for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin Cheatham: Yea

Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.2. Discussion and possible board action regarding the Appropriated Funds Budget for the 2022-2023 fiscal year.

Approval of the Appropriated Funds Budget for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.3. Discussion and possible board action regarding a Sponsorship Agreement with QuikTrip Corporation.

Approval of a Sponsorship Agreement with QuikTrip Corporation. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6. Teaching and Learning

6.1. Discussion and possible board action regarding the Gifted and Talented Advisory Committee for the 2022-2023 fiscal year.

Approval of the Gifted and Talented Advisory Committee for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea

Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6.2. Discussion and possible board action regarding the adoption of the 1080-hour calendars for the 2022-2023 fiscal year.

Approval of the adoption of the 1080-hour calendars for the 2022-2023 fiscal year.
Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6.3. Discussion and possible board action regarding a contract with Oklahoma Department of Career and Technology Education for Secondary Career and Technology Education Programs for the 2022-2023 fiscal year.

Approval of a contract with Oklahoma Department of Career and Technology Education for Secondary Career and Technology Education Programs for the 2022-2023 fiscal year.
Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6.4. Discussion and possible board action regarding a Collaborative Agreement with Pre-Employment Transition Services (Pre-ETS) or the 2023 Fiscal Year.

Approval of a Collaborative Agreement with Pre-Employment Transition Services (Pre-ETS) or the 2023 Fiscal Year. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7. Operations

7.1. Discussion and possible board action regarding the addition of Alternate #2 to the Bixby Track Facility Guaranteed Maximum Price (GMP).

Approval of the addition of Alternate #2 to the Bixby Track Facility Guaranteed Maximum Price (GMP) at a cost of \$3,322,509.00. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.2. Discussion and possible board action regarding Board Policy 2101, Student Residency.

Approval of revised Board Policy 2101, Student Residency. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.3. Discussion and possible board action regarding Board Policy 3105, BPS Material Selection Process.

Approval of Board Policy 3105, BPS Material Selection Process. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

7.4. Discussion and possible board action regarding declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring the attached items as surplus to be disposed of in accordance with the State Laws of Oklahoma. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8. Human Resources

8.1. Discussion and possible board action regarding the approval of Floyd Kirk as a certified adjunct teacher to teach Middle-Level Math at Middle School for the 2022-23 school year.

Approval of Floyd Kirk as a certified adjunct teacher to teach Middle-Level Math at Middle School for the 2022-23 school year. Passed with a motion by Matt Dotson and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8.2. Discussion and possible board action regarding the Negotiated Agreement and the 2022-2023 Master Contract with the Bixby Education Association (BEA) for the 2022-2023 fiscal year.

Approval of the Negotiated Agreement and the 2022-2023 Master Contract with the Bixby Education Association (BEA) for the 2022-2023 fiscal year. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

8.3. Discussion and possible board action regarding any resignations submitted after the agenda was posted. **No new resignations.**

9. New Business - None

10. Vote to adjourn

At 7:55 p.m. p.m. approval to adjourn. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

**2022-2023
CERTIFIED PERSONNEL
EMPLOYMENT**

TEMPORARY CONTRACT

Tina Francis	Virtual Teacher	High School	Eff. 08/16/2019
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Employment 2022-2023

Cleo Grover	Teacher	High School	Eff. 8/16/2022
Jennifer Johnson	Teacher	West Elem.	Eff. 8/25/2022
Rebekah Rutledge	Teacher	North Int.	Eff. 8/10/2022

RESIGNATION AGREEMENTS

Brock Moore	Teacher	Middle School	Eff. 5/19/2022
Richard Dilbeck	Maint	Maint	Eff. 9/23/2022

2022-2023
SUPPORT PERSONNEL

EMPLOYMENT FOR THE 2022-2023 SCHOOL YEAR
SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

VOLUNTEER COACHING

TEMPORARY EMPLOYMENT

EMPLOYMENT 2022-2023

Katelyn Snow	Health Clerk	East Elem.	Eff. 8/15/2022
Vangie Arellano	EL Para	East Int	Eff. 8/17/2022
Faith Beachamp	Routing Coord	Transportation	Eff. 9/6/2022
Leslie Bennet	Para	West Elem	Eff. 8/18/2022
Edith Castro	Food Service	CN	Eff. 8/22/2022
Patricia Deere	Para	Central Int.	Eff. 8/17/2022
Emma Dilbeck	Para	HS	Eff. 9/6/2022
Kirian Fontana	Food Service	CN	Eff. 9/9/2022
Vicki Gaines	Para	East Elem.	Eff. 8/15/2022
Jennie Goodell	Bus Driver	Transportation	Eff. 8/30/2022
Brookelyn Gouyd	Para	Middle School	Eff. 8/27/2022
Theresa Holland	Sub Bus Driver	Transportation	Eff. 9/6/2022
Shai Huddleston	Para	North Elem	Eff. 8/30/2022
Kathryn Huse	Fine Arts Secretary	HS	Eff. 8/18/2022
Shelley Lombardo	Secretary	East Elem	Eff. 9/1/2022
Tara McClain	Para	MS	Eff. 8/16/2022
Grace Miller	Food Service	CN	Eff. 8/24/2022
Vashante Ridge	Custodian	Maint	Eff. 8/29/2022
Kristen Ryan	Playground Aide	East Elem	Eff. 8/24/2022
Beverly Sabell	Bus Driver	Transportation	Eff. 9/10/2022
Monica Sellers	Para	MS	Eff. 8/15/2022
Inether Walker	Custodian	Maint	Eff. 8/29/2022

ADJUNCT EMPLOYMENT 2022-2023

RESIGNATION AGREEMENTS

Christopher Bourne	CN Manager	Child Nutrition	Eff. 9/2/2022
Vicki Gaines	Paraprofessional	East Elem.	Eff. 8/31/2022
Kimberley Haithcock	Asst. CN Manager	Child Nutrition	Eff. 5/20/2022
Renee Hitch	Media Assistant	West Elem.	Eff. 08/23/2022
Levi Keim	Paraprofessional	High School	Eff. 05/20/2022
Angeline Lawson	Sub Bus Driver	Transportation	Eff. 08/29/2022
Diana Manley	Cook	Child Nutrition	Eff. 8/25/2022
Shannon McCoy	Paraprofessional	Central Elem.	Eff. 8/10/2022

Bixby Board of Education Special Meeting
Wednesday, September 21, 2022
Administrative Building
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 5:00 PM.

Justin Cheatham: Present
Matt Dotson: Absent
Tristy Fryer: Absent
Julie Prox: Present
Amanda Stephens: Present
Present: 3, Absent: 2.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given the Board of Education of Independent School District No. 4, Tulsa County, Oklahoma, will hold a Special Meeting on Wednesday, September 21, at 5:00 p.m. at the BPS Administrative Center, 109 N. Armstrong, Bixby, OK.

2. Call meeting to Order/Roll Call – 5:00 p.m.

3. Discussion and possible Board action regarding an increase to the Guaranteed Maximum Price (GMP) for the Bixby High School Academic Building.

Approval of an increase in the amount of \$12,773,493.00 to the Guaranteed Maximum Price (GMP) for the Bixby High School Academic Building. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Absent
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 3, Nay: 0, Absent: 2

4. Vote to Adjourn

At 5:13 p.m. approval to adjourn Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Absent

Tristy Fryer: Absent

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 3, Nay: 0, Absent: 2

President

Vice President

Clerk

Member

Member

**2022-2023
CERTIFIED PERSONNEL
EMPLOYMENT**

TEMPORARY CONTRACT

Tina Francis	Virtual Teacher	Middle School	Eff. 8/16/2022
Ray Blake	Wrestling Coach		
	Coordinator	Athletics	Eff. 7/1/2022

Employment 2022-2023

Jennifer Keathley	Teacher	High School	Eff. 10/10/2022
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RESIGNATION AGREEMENTS

Renee Kelley	Teacher	West Elem.	Eff. 5/22/2022
Edith Tow	Teacher	High School	Eff. 12/16/2022
Cami Vanarsdel	Teacher	High School	Eff. 9/16/2022

2022-2023
SUPPORT PERSONNEL

EMPLOYMENT FOR THE 2022-2023 SCHOOL YEAR

SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

VOLUNTEER COACHING

Paden Bailey	Jr High Asst. Wrestling	Eff. 10/1/2022
Kendall Schlipf	Dance	Eff. 8/1/2022
Austin Wright	HS Asst Basketball	Eff. 8/15/2022
Trevor Leu	Asst. Baseball	Eff. 8/17/2022
Kenny Giddens	Asst. Varsity Wrestling	Eff. 8/11/2022
Kristen Atkinson	Asst. Girls Basketball	Eff. 8/15/2022
Brittany Scrapper	Head Girls Soccer	Eff. 8/15/2022
Erin Roden	MS Volleyball	Eff. 7/18/2022
Shane Roller	Asst. Wrestling	Eff. 8/2/2022
Joe Vincent	Asst. Varsity Tennis	Eff. 1/2/2023
Mike Daniel	Asst. Girls Soccer	Eff. 7/26/2022
Wally Hubbard	Asst. Girls Soccer	Eff. 8/30/2022
Brandon Cogan	JV Asst. Baseball	Eff. 8/15/2022
Ian Lonsdale	Asst. Football	Eff. 8/8/2022
Povi Blankenship	Asst. Cross Country Track	Eff. 9/7/2022
Phil Sherry	Asst. Boys Basketball	Eff. 8/15/2022

TEMPORARY EMPLOYMENT

Danielle Hacking	Neglected Liaison	Eff. 8/1/2022
Stacy Stout	Indian Ed Tutor	Eff. 8/16/2022
Beth Brady	Indian Ed Tutor	Eff. 8/16/2022
Judy Shipman	Indian Ed Tutor	Eff. 8/16/2022
Avery Dykes	Indian Ed Tutor	Eff. 8/16/2022
Andi Wilson	Indian Ed Tutor	Eff. 8/16/2022
Anne White	Indian Ed Tutor	Eff. 8/16/2022
Carman Cole	Immigrant Tutor	Eff. 10/1/2022
Sandra Beltran	Immigrant Liaison	Eff. 10/1/2022

EMPLOYMENT 2022-2023

Praveena Chandran	Para	Middle School	Eff. 9/26/2022
Randy Connell	Recess Aide	Central Int.	Eff. 8/16/2022
Laura Culison	Para	East Int.	Eff. 9/16/2022
Harold Hansen	Maintenance	Maintenance	Eff. 9/23/2022
Tyler Little	Custodian	Maintenance	Eff. 9/23/2022
Denisse Medrano	Para	East Elem.	Eff. 9/26/2022
Monica McCann	Para	Central Elem.	Eff. 9/26/2022
Paige McDaniel	Para	Central Elem.	Eff. 9/26/2022
Shelette Paulino	Para	North Elem.	Eff. 9/27/2022
Cody Rowe	Bus Driver	Transportation	Eff. 10/10/2022

ADJUNCT EMPLOYMENT 2022-2023

RESIGNATION AGREEMENTS

Pravenna Chandran	Para	Middle School	Eff. 9/27/2022
Kirian Fontana	Cook	Child Nutrition	Eff. 10/28/2022
Amanda Jones	Para	West Elem.	Eff. 8/15/2022
Sally Shinn	Admin Asst	West Elem.	Eff. 9/30/2022
Joanna Maher	Para	Middle School	Eff. 05/19/2022
Christy Morgan	Para	West Elem	Eff. 9/30/2022
Neenu Pongayil	Recess Aide	Central Elem.	Eff. 9/16/2022
Olivia Riggs	Attendance	West Inter.	Eff. 10/14/2022
Cody Rowe	Bus Driver	Transportation	Eff. 10/10/2022
Sherri Siebert	Bus Driver	Transportation	Eff. 10/28/2022
Madison Simpson	Dispatcher	Transportation	Eff. 9/23/2022
Bryan Stephens	Bus Driver	Transportation	Eff. 5/19/2022
Kristen Atkinson	Asst Girls Basketball	Athletics	Eff. 9/20/2022

BOARD OF EDUCATION ELECTION RESOLUTION

TO: Tulsa County Election Board

FROM: The Bixby School District, Independent School
District No. I-004 of Tulsa, County, Oklahoma

The Board of Education of the Bixby School District has approved the following resolution calling for an election to be submitted to the voters of the district.

Date of the Election:

A Board of Education Primary Election shall be held on February 14, 2023, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 4, 2023, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.

Board Member Position on Ballot:

The voters shall elect a board member for board position No. 3, which has a 5-year term of office.

Qualifications of Candidates for Office:

To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the election district for six months preceding the first day of the filing period.

No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.

A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such

crime shall not be eligible to be a candidate for or be elected to any school board office for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.

No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).

Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics, duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

Voters Eligible to Vote:

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

Ballot Titles:

The ballot to be submitted to the voters shall call for the voters to:

1. Select one candidate for Bixby School Board Position No. 3:

Approved by the Bixby Board of Education this 13th day of October, 2022.

President of the Board of Education

Clerk of the Board of Education