

Bixby Board of Education Regular Meeting
Thursday, January 12, 2023 Bixby Board of Education Regular Meeting
Administrative Center
109 N Armstrong
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present

Matt Dotson: Present

Tristy Fryer: Present

Julie Prox: Present

Amanda Stephens: Present

Present: 5.

1. **Call Meeting to Order/Roll Call**

- Pledge of Allegiance led by West Intermediate students, Ben Lawson & Evan Dean.

2. **Reports to The Board**

2.1. **Special Recognition**

2.1.1. Community "S-Partner" Award - Mabrey Bank

2.1.2. Spartan Spirit Award - Stephanie Beasley

2.1.3. Spartan Coin of Excellence

- Bixby cheerleaders Haylie Hill and Sydney Dale, OCA All-State
- Spartan Football Seniors, Coaches, and Trainers
 - 2022 State Champions and Academic State Champions

2.2. Superintendent's Report - Rob Miller

- Update on High School Academic Building - Nabholz and KKT
 - Board President moved to Section 7.1 and 7.2 and then returned to 2022 Bond Update
- Update on 2022 Bond Status

2.3. Financial Operations Report - Mike Anthony

3. **Comments from the Public - None**

- 3.1. Speakers must identify themselves.
 - 3.2. Each Speaker is given a maximum of three (3) minutes. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.
 - 3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.
 - 3.4. Total time allocated to this item is thirty (30) minutes.
 - 3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.
 - 3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.
 - 3.7. The president reserves the right to interrupt this section and move to the next item.
 - 3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.
4. **General Consent Agenda - Discussion and possible Board action to approve or not to approve Items #1-13. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of General Consent Agenda Items #1-13 as presented Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatham: Yea

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

4.1. Minutes of December 8, 2022 Regularly Scheduled Board Meeting

4.2. Activity Fund Summary of Accounts and Transfer Requests

4.3. Encumbrances and Change Orders for FY 2023 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.4. Approval of an Agreement with Cooking for Kids: Culinary Training for School Nutrition Professionals for the use of our facility for training purposes at a cost of \$500 per day

4.5. FMLA - Support - Middle School - 12/17/22-1/6/23

4.6. Medical Leave - Certified - East Intermediate - 12/12/22-1/6/23

4.7. FMLA - Certified - NE/EE - 11/17/22-1/2/23

4.8. Extended Medical Leave - Support - North Elementary - 2/4/23-2/27/23

4.9. FMLA - Certified - Administration - 12/13/22-12/16/22

4.10. FMLA - Certified - Central Intermediate - 1/17/23-3/1/23

4.11. Medical Leave - Support - North Elementary - 1/3/23-2/10/23

4.12. Employment, Resignation, Retirement - Certified Personnel - per attached

4.13. Employment, Resignation, Retirement - Support Personnel - per attached

5. **Finance**

5.1. Discussion and possible board action regarding the purchase of two (2) Blue Bird Type D Activity buses from Ross Transportation at a cost of \$222,619.00 each, total cost of \$445,238.00. Funds will come from the 2022 transportation bond proceeds.

Approval of the purchase of two (2) Blue Bird Type D Activity buses from Ross Transportation at a cost of \$222,619.00 each, total cost of \$445,238.00. Funds will

come from the 2022 transportation bond proceeds. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

6. **Teaching and Learning** - No items this month

7. **Operations**

7.1. Discussion and possible board action regarding Guaranteed Maximum Price (GMP) Amendment #7 for the High School Academic Building in the amount of \$39,673,724.00.

Approval of the Guaranteed Maximum Price (GMP) Amendment #7 for the High School Academic Building in the amount of \$39,673,724.00. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

7.2. Discussion and possible board action to approve Nabholz Change Orders #12 to #14, and #16 through #19 for the BHS Academic Building at a cost of \$465,321.80.

Approval of the Nabholz Change Orders #12 to #14, and #16 through #19 for the BHS Academic Building at a cost of \$465,321.80. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

- 7.3. Discussion and possible board action regarding a service agreement with John Turner and bravED to support the implementation of a Benefits-Based School and District Accountability System. The first year costs of \$43,000 will be funded from the district's innovative grant fund.

Approval of a service agreement with John Turner and bravED to support the implementation of a Benefits-Based School and District Accountability System. The first year costs of \$43,000 will be funded from the district's innovative grant fund. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

7.4. Discussion and possible Board action concerning proposed changes to BPS Policy 3105, Material Selection Policy.

Approval of the changes to BPS Policy 3105, Material Selection Policy Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amanda
Stephens: Yea

Yea: 5, Nay: 0

7.5. Discussion and possible Board action concerning proposed changes to BPS Policy 2135, Student Activities: Eligibility.

Approval of the changes to BPS Policy 2135, Student Activities: Eligibility. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen
s: Yea

Yea: 5, Nay: 0

7.6. Discussion and possible board action regarding declaring items as surplus to be disposed of according to Oklahoma statutes.

Approval of declaring items as surplus to be disposed of according to Oklahoma statutes. Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha
m: Yea

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

8. Human Resources

8.1. Discussion and possible board action regarding any resignations submitted after the agenda was posted.

9. Miscellaneous

9.1. Discussion and possible board action regarding the engagement of Bixby Public Schools with Scott McDaniel of McDaniel Acord PLLC in the matter of Bixby Public Schools, et. al. intervening in the Oklahoma Supreme Court Case Ind. School Dist #52, et.al v. Hofmeister, et.al. State Aid Recoupment Dispute at a maximum expense to Bixby Public Schools of \$5,000.00.

Approval of the engagement of Bixby Public Schools with Scott McDaniel of McDaniel Acord PLLC in the matter of Bixby Public Schools, et. al. intervening in the Oklahoma Supreme Court Case Ind. School Dist #52, et.al v. Hofmeister, et.al. State Aid Recoupment Dispute at a maximum expense to Bixby Public Schools of \$5,000.00. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

10. Executive Session

10.1. Discussion and possible board action about holding executive session to discuss the evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)).

At 8:16 p.m. approval of holding executive session to discuss the evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)). Passed with a motion by Matt Dotson and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

10.2. Vote to acknowledge return to open session.

At 9:30 p.m. approval of returning to open session Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin
Cheatha Yea
m:

Matt
Dotson: Yea

Tristy
Fryer: Yea

Julie
Prox: Yea

Amand
a
Stephen Yea
s:

Yea: 5, Nay: 0

10.3. Statement by Board president of executive session minutes.

11. New Business

12. Vote to adjourn

At 9:32 p.m. approval of adjourning Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin
Cheatham: Yea

Matt
Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

President

Vice President

Clerk

Member

Member

Bixby Board of Education Regular Meeting
Thursday, December 8, 2022
Bixby Public Schools Administrative Center
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham: Present
Matt Dotson: Absent
Tristy Fryer: Present
Julie Prox: Present
Amanda Stephens: Absent
Present: 3, Absent: 2.

1. Call Meeting to Order/Roll Call

1.1. Pledge of Allegiance led by East Elementary students Emma Olson and Kate Osten.

2. Reports to The Board

2.1. Special Recognition

2.1.1. Spartan Spirit Award - Onis Pankey

2.1.2. Spartan Coin of Excellence

- Zach Guidry & Trenton Neuok, OKCDA Junior High All-State Choir
- Pride of Bixby Band Drum Majors and Captains, and 2023 OkMEA All-State musicians

2.2. Superintendent's Report - Rob Miller

2.3. Facilities and Operations Report - Gabe Hayes

2.4. Financial Operations Report - Mike Anthony

3. Comments from the Public –

The Board was addressed by: Ron Causby - Livestream/Library Policy, Tim Reiland - Information posted on the online agenda and Janice Danforth - Book Issues

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

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3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. General Consent Agenda - Discussion and possible board action regarding approval of Items #1-12. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #1-12 as presented. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Absent
Yea: 3, Nay: 0, Absent: 2

4.1. Minutes of November 10, 2022 Regularly Scheduled Board Meeting

4.2. Minutes of December 2, 2022 Special Board Meeting

4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and Change Orders for FY 2023 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.5. Approval of the BTC Broadband renewal of the Fiber Optic Network agreement for the 2022-2023 fiscal year

4.6. Approval of the Oklahoma University MOU continuing contract for year 2 of the 3-year agreement

4.7. Medical Leave - 9th Grade - Support - Cafeteria - 11/1/22-12/16/22

4.8. FMLA - East Elementary - Certified - 12/8/22-1/10/23

4.9. Medical Leave - Middle School - Certified - 3/6/23-5/1/23

4.10. Medical Leave - North Elementary - Certified - 11/9/22-12/16/22

4.11. Employment, Resignation, Retirement - Certified Personnel - per attached

4.12. Employment, Resignation, Retirement - Support Personnel - per attached

5. **Finance** - No items this month

6. **Teaching and Learning**

6.1. Discussion and possible board action to approve the BPS academic calendar for the 2023-24 school year.

Approval of the BPS academic calendar for the 2023-24 school year. Passed with a motion by Justin Cheatham and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Absent
Yea: 3, Nay: 0, Absent: 2

6.2. Review of Return to Learn and ESSER-III Plans. Information only. No action is required by the Board of Education.

6.3. Discussion and possible board approval regarding an agreement with Connected Kids, Inc. for trauma informed professional development at a cost of \$4,200.00 to be paid from Federal Funds.

Approval of an agreement with Connected Kids, Inc. for trauma informed professional development at a cost of \$4,200.00 to be paid from Federal Funds. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Absent
Yea: 3, Nay: 0, Absent: 2

7. Operations

7.1. Discussion and possible board action related to Board Policy 2108 Transfer Policy and the establishment of capacity limits.

Approval of the Board Policy 2108 Transfer Policy and maintaining the current capacity limits of 500 in all grades. Passed with a motion by Justin Cheatham and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Absent
Yea: 3, Nay: 0, Absent: 2

7.2. Discussion and possible board action regarding an Easement Agreement with Oklahoma Gas and Electric Company.

Approval of an Easement Agreement with Oklahoma Gas and Electric Company. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Absent
Yea: 3, Nay: 0, Absent: 2

7.3. Discussion and possible board action regarding The University of Tulsa Agreement for clinical practicum for speech-language pathology students for the 2022-2023 fiscal year.

Approval of The University of Tulsa Agreement for clinical practicum for speech-language pathology students for the 2022-2023 fiscal year. Passed with a motion by Tristy Fryer and a second by Justin Cheatham.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Absent
Yea: 3, Nay: 0, Absent: 2

7.4. Discussion and possible board action regarding a Counseling Contract with Connect and Restore to be paid from Federal Funds for the 2022-2023 fiscal year.

Approval of a Counseling Contract with Connect and Restore at a cost of \$150.00 per hour for 4 hours per week to be paid from Federal Funds for the 2022-2023 fiscal year. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Absent
Yea: 3, Nay: 0, Absent: 2

7.5. Discussion and possible board action regarding declaring items as surplus to be disposed of according to Oklahoma statutes.

Approval of declaring items as surplus to be disposed of according to Oklahoma statutes as presented. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Absent
Yea: 3, Nay: 0, Absent: 2

8. Human Resources

8.1. Discussion and possible board action regarding the rescinded resignation of employee Kirian Fontana.

Approval of rescinding the resignation of employee Kirian Fontana. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Absent
Yea: 3, Nay: 0, Absent: 2

8.2. Discussion and possible board action regarding any resignations submitted after the agenda was posted. There were no resignations submitted.

9. New Business - None

10. Vote to adjourn

At 7:36 p.m. approval of adjourning. Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Absent
Yea: 3, Nay: 0, Absent: 2

President

Vice President

Clerk

Member

Member

**2022-2023
CERTIFIED PERSONNEL
EMPLOYMENT**

TEMPORARY CONTRACT

EMPLOYMENT 2022-2023

Jonathan Aven	Asst Director	Transportation	Eff. 1/3/2023
Cammie Flanagan	Teacher	High School	Eff. 12/12/2022

RESIGNATION AGREEMENTS

Brittany Crowl	Teacher	East Elementary	Eff. 11/11/2022
Morgan Creekmore	Teacher	Middle School	Eff. 12/2/2022

2022-2023
SUPPORT PERSONNEL

EMPLOYMENT FOR THE 2022-2023 SCHOOL YEAR

SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

VOLUNTEER COACHING

TEMPORARY EMPLOYMENT

ADJUNCT EMPLOYMENT 2022-2023

EMPLOYMENT 2022-2023

Thomas Brown	Bus Driver	Transportation	Eff. 12/6/2022
Jennifer Hernandez	Cafeteria Manager	Child Nutrition	Eff. 11/14/2022
Roy Houston	Paraprofessional	High School	Eff. 12/12/2022
Shauna Merbouhi	Paraprofessional	East Elementary	Eff. 11/16/2022
Bridget Palmer	Transportation Aide	Transportation	Eff. 11/14/2022
Alexis Richardson	Paraprofessional	West Elementary	Eff. 11/29/2022
Patricia Richardson	Food Service Asst.	Child Nutrition	Eff. 11/14/2022
Elizabeth Sundstrom	Paraprofessional	Middle School	Eff. 12/1/2022

RESIGNATION AGREEMENTS

Angel Amora	Lunch Clerk	Child Nutrition	Eff. 11/14/2022
Leslie Bennett	Paraprofessional	West Elementary	Eff. 11/15/2022
Shyanne Chewning	Paraprofessional	High School	Eff. 11/30/2022
Alexis Richardson	Paraprofessional	West Elementary	Eff. 12/1/2022

**2022-2023
CERTIFIED PERSONNEL
EMPLOYMENT**

TEMPORARY CONTRACT

EMPLOYMENT 2022-2023

Jordyn Oxford	Teacher	Middle School	Eff. 1/09/2023
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RESIGNATION AGREEMENTS

Brittany Crowl	Teacher	East Elementary	Eff. 11/11/2022
Morgan Creekmore	Teacher	Middle School	Eff. 12/2/2022
Samantha Bass	Teacher	Central Elem.	Eff. 12/16/2022
Javier Arellano	Teacher	Middle School	Eff. 1/13/2023

2022-2023
SUPPORT PERSONNEL

EMPLOYMENT FOR THE 2022-2023 SCHOOL YEAR

SUBJECT TO JOB ASSIGNMENT BY THE SUPERINTENDENT

VOLUNTEER COACHING

TEMPORARY EMPLOYMENT

Ethan Smith	Immigrant Tutor	HS/9GC	Eff. 1/3/2023
Candice Miller	Title I Tutor	Central Elem.	Eff. 1/11/2023

ADJUNCT EMPLOYMENT 2022-2023

EMPLOYMENT 2022-2023

Julie Adams	Interventionist Para	Central Elem.	Eff. 11/28/2022
Shirley Clanton	Food Service Asst.	Child Nutrition	Eff. 1/12/2023
Madeline Davis	Paraprofessional	Central Elem.	Eff. 1/3/2023
Jamie Finley	Counselors Secretary	9th Grade Ctr	Eff. 1/3/2023
Shaina Jeffries	Library Media Asst.	East Elem.	Eff. 12/12/2022
Alexandra Mendoza	Transportation Aide	Transportation	Eff. 12/12/2022
Samra Mumtaz	Records Clerk	East Elem.	Eff. 1/3/2023
Jerry Philpott	Bus Driver	Transportation	Eff. 1/10/2023
Allison Streck	Paraprofessional	West Elem.	Eff. 12/14/2022
Sandra Williams	Bus Driver	Transportation	Eff. 1/10/2023

RESIGNATION AGREEMENTS

Brenda Booth	Food Service Asst.	Child Nutrition	Eff. 12/16/2022
Kirian Fontana	Food Service Asst.	Child Nutrition	Eff. 12/09/2022
Thomas Brown	Bus Driver	Transportation	Eff. 12/16/2022
Denisse Medrano	Paraprofessional	East Elem.	Eff. 1/13/2023
Julie Kelley	Bus Driver	Transportation	Eff. 1/11/2023
Ashley Griffin	Paraprofessional	East Elem.	Eff. 1/31/2023
Donna Hinton	Transportation Aide	Transportation	Eff. 1/11/2023

TERMINATIONS

Submitted to the Board of Education: January 12th, 2023