

Minutes of the Board of Education Work Session

The Board of Education regular meeting of the Crofton Community School was held on Monday, July 14, 2025 at Immediately following Student Fees Policy Hearing with the following attendance: **Absent:** Michael Janssen, **Present:** Jayne Arens, Jeremy Buschkamp, Amy Hoffman, Craig Marsh, Lisa Van Heek. Present: 5, Absent: 1..

The motion was made by Jeremy Buschkamp and seconded by Craig Marsh to declare the meeting open and properly advertised by the certificate attached to these minutes. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Amy Hoffman and seconded by Lisa Van Heek to approve excusing absent board member, Michael Janssen. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Jayne Arens and seconded by Lisa Van Heek to approve the consent agenda. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Amy Hoffman and seconded by Craig Marsh to approve the Parental Involvement Policy and Student Fees Policy for 2025-26, as presented. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Craig Marsh and seconded by Lisa Van Heek to update the board policies recommended by KSB School Law as presented.. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Amy Hoffman and seconded by Jeremy Buschkamp to approve both of the Student Handbooks (ES and HS), the Staff Handbook, and the Coach-Sponsor Handbook for 2025-2026, as presented.. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent,
Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Jayne Arens and seconded by Amy Hoffman to go into closed to discuss administrative assignments at 6:36 pm. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent,
Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Jeremy Buschkamp and seconded by Amy Hoffman to come out of closed session at 6:46 pm, with only having discussed administrative assignments. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent,
Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

The motion was made by Amy Hoffman and seconded by Craig Marsh to set the next meeting for August 11, 2025, at 7:00 pm, and to adjourn the meeting at 6:52 pm. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Absent,
Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 5, Nay: 0, Absent: 1

Minutes of the Board of Education Meeting

The Board of Education regular meeting of the Crofton Community School was held on Monday, June 9, 2025 at 6:00 pm, with the following attendance: **Absent:** Craig Marsh, **Present:** Jayne Arens, Jeremy Buschkamp, Amy Hoffman, Michael Janssen, Lisa Van Heek. Present: 5, Absent: 1.

The motion was made by Michael Janssen and seconded by Amy Hoffman to declare the meeting open and properly advertised by the certificate attached to these minutes. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Jayne Arens and seconded by Lisa Van Heek to approve excusing absent board member Craig Marsh. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Michael Janssen and seconded by Jeremy Buschkamp to approve the consent agenda. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

There was one person that gave public comment.

In Administrative time, Mr. Look presented his report to the Board members.

The motion was made by Amy Hoffman and seconded by Michael Janssen to approve Jami Stevens as the district census taker for 2025-2026. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Jayne Arens and seconded by Jeremy Buschkamp to approve Mark Wragge as Title I LEA representative for 2025-2026. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Lisa Van Heek and seconded by Michael Janssen to approve a March 16, 2026 Board of Education workshop with NASB for \$1500 or less, plus travel expenses. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Jeremy Buschkamp and seconded by Michael Janssen to renew the food service contract, and to increase by \$0.65, the following: K-12 breakfast (\$2.45), K-5 lunch, and 6-12 lunch (\$3.75 and \$3.90) and also increase adult prices (\$3.50/\$5.35) for the 2025-2026 school year. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea,

Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Lisa Van Heek and seconded by Amy Hoffman to approve the purchase of 25 classroom desks for replacement at the high school for \$8,913.50 from Innovative, as presented. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

The motion was made by Amy Hoffman and seconded by Jayne Arens to approve a contract with Heartland Licensed Mental Health Practitioner Counseling Services for \$25,000.00 for the 2025-2026 school year. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

Mr. Ostermeyer and Mr. Wragge discussed the updates/changes to the high school and elementary handbooks, along with the updates to the staff and coaches handbooks for 2025-2026.

The motion was made by Lisa Van Heek and seconded by Amy Hoffman to approval and adoption of A RESOLUTION OF THE BOARD OF EDUCATION OF KNOX COUNTY SCHOOL DISTRICT 0054 (CROFTON COMMUNITY SCHOOLS) IN THE STATE OF NEBRASKA CALLING FOR A SPECIAL ELECTION TO BE HELD IN THE DISTRICT REGARDING A PROPOSITION TO ISSUE GENERAL OBLIGATION BONDS OF THE DISTRICT IN AN AMOUNT NOT TO EXCEED \$5,900,000 AND APPROVING MATTERS RELATED THERETO. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Nay, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 4, Nay: 1, Absent: 1

The motion was made by Jayne Arens and seconded by Jeremy Buschkamp to set the next meeting for July 14, 2025, at 5:55 pm, and to adjourn the meeting at 7:40 pm. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Absent, Lisa Van Heek: Yea; Yea: 5, Nay: 0, Absent: 1

Dana Wortmann, Acting Secretary

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>	
Checking	1		
Checking	1 Fund: 01 GENERAL FUND		
20/20 TECHNOLOGIES LLC	TECHNOLOGY SERVICES	1,856.72	
		Vendor Total:	1,856.72
402 COLLISION AND TOWING	DRIVERS ED CAR BRAKE	350.63	
		Vendor Total:	350.63
A-OX WELDING SUPPLY	TANK RENTALS	122.03	
		Vendor Total:	122.03
ACCESS	STORAGE FEES	14.98	
		Vendor Total:	14.98
ARTS GARBAGE SERVICE	GARBAGE SERVICE/TEMP DUMPSTER	1,574.22	
		Vendor Total:	1,574.22
BLACK HILLS ENERGY	GAS SERVICE	458.07	
		Vendor Total:	458.07
CROFTON COMMUNITY FOUNDATION FUND	FROM SHERYL SCHERSCHLIGT-- DONATION TRANS	200.00	
		Vendor Total:	200.00
CROFTON LUMBER COMPANY	CUSTODIAL SUPPLIES	54.55	
		Vendor Total:	54.55
DOWNTOWN AUTO SERVICE	SPED/REG VEHICLE REPAIRS	2,669.23	
		Vendor Total:	2,669.23
EAKES OFFICE SOLUTIONS	SPED/GUIDANCE/INST. SUPPLIES	6,425.08	
		Vendor Total:	6,425.08
EDUCATIONAL SERVICE UNIT #7	SOFTWARE LICENSES	128.00	
		Vendor Total:	128.00
GREAT PLAINS COMM	INTERNET/PHONE	1,204.23	
		Vendor Total:	1,204.23
HOMETOWN LEASING	COPIER/PRINTER LEASES	1,511.21	
		Vendor Total:	1,511.21
J. W. PEPPER & SON INC.	SUPPLIES	9.99	
		Vendor Total:	9.99
KOLETZKY IMPLEMENT	REPAIR SUPPLIES	41.20	
		Vendor Total:	41.20
MENARDS-YANKTON	CUSTODIAL SUPPLIES	75.66	
		Vendor Total:	75.66
NE STATE FIRE MARSHAL/BOILER DIV.	BOILER INSPECTIONS	216.00	
		Vendor Total:	216.00
OLSON'S PEST TECHNICIANS	EXTERMINATION SERVICES	124.00	
		Vendor Total:	124.00
PROCHEM DYNAMICS LLC	CUSTODIAL SUPPLIES	969.14	
		Vendor Total:	969.14
SAFEGUARD BUSINESS SYSTEMS	BUSINESS OFFICE SUPPLIES	560.63	
		Vendor Total:	560.63
SHERWIN WILLIAMS	CUSTODIAL SUPPLIES	333.51	
		Vendor Total:	333.51
SOFTWARE UNLIMITED INC	ANNUAL SOFTWARE FEES	6,050.00	
		Vendor Total:	6,050.00
TIME MANAGEMENT SYSTEMS	MONTHLY FEES	64.03	
		Vendor Total:	64.03
YANKTON FIRE & SAFETY	ANNUAL FIRE EXTINGUISHER INSPECTIONS	616.00	
		Vendor Total:	616.00
		Fund Total:	25,629.11
		Checking Account Total:	25,629.11

<u>Vendor Name</u>		<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 01 GENERAL FUND		
C K P P D		ELECTRICITY	4,246.94	
			Vendor Total:	4,246.94
CMART, LLC		REG/OTHER GAS	170.37	
			Vendor Total:	170.37
CROFTON JOURNAL		ADVERTISING/PRINTING	143.38	
			Vendor Total:	143.38
FIRST NATIONAL BANK OMAHA		TRAVEL	519.00	
FIRST NATIONAL BANK OMAHA		SUPPLIES/TRAVEL	522.01	
FIRST NATIONAL BANK OMAHA		HAL/SPED/SUPPLIES/TRAVEL	4,251.77	
FIRST NATIONAL BANK OMAHA		TRAVEL	47.63	
FIRST NATIONAL BANK OMAHA		TRAVEL REIMB.	(252.00)	
			Vendor Total:	5,088.41
KSB SCHOOL LAW, PC LLO		LEGAL SERVICES	306.00	
			Vendor Total:	306.00
PEOPLES GROCERY		SUPPLIES	150.34	
			Vendor Total:	150.34
Tonsu, Jason		SPED PARENT MILEAGE	280.00	
			Vendor Total:	280.00
Yates Jr, Roger		ANNUAL MILEAGE	450.00	
			Vendor Total:	450.00
			Fund Total:	10,835.44
			Checking Account Total:	10,835.44

The president may acknowledge any visitors at this time and provide time for public comment if Necessary.

- (Optional) Public Comment
 - The Board's Role
 - Listen - This time is meant to only listen to their opinions or thoughts.
 - Important: Do not engage in conversation with the speaker or answer questions posed by them to you.
 - Time limit - The Board should have a timer.
 - 5-minute time limit per speaker (30-minute total for all speakers)
 - Speaker Identification (Neb. Rev. Stat. 84-1412):
 - Any member of the public desiring to address the body shall be required to identify himself or herself, including an address and the name of any organization represented by such person, unless the address requirement is waived to protect the security of the individual.