

Minutes of the Board of Education Work Session

The Board of Education regular meeting of the Crofton Community School was held on Monday, January 12, 2026 at 6:30 PM with the following attendance: **Present:** Jayne Arens, Jeremy Buschkamp, Amy Hoffman, Michael Janssen, Craig Marsh, Lisa Van Heek. Present: 6..

The motion was made by Michael Janssen and seconded by Amy Hoffman to declare the meeting open and properly advertised by the certificate attached to these minutes. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Lisa Van Heek and seconded by Craig Marsh to for nominations for President. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Jeremy Buschkamp and seconded by Lisa Van Heek to cease nominations. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Craig Marsh and seconded by Jayne Arens to for nominations for Vice-President. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Jeremy Buschkamp and seconded by Amy Hoffman to cease nominations. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Craig Marsh and seconded by Jayne Arens to for nominations for Secretary. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Lisa Van Heek and seconded by Michael Janssen to cease nominations. The motion passed by the following roll call vote. passed

Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Craig Marsh and seconded by Amy Hoffman to appoint Dana Wortmann as Board Treasurer. The motion passed by the following roll call vote. passed
Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Jayne Arens and seconded by Jeremy Buschkamp to appoint committee members for the 2026 year, as discussed. The motion passed by the following roll call vote. passed
Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Amy Hoffman and seconded by Michael Janssen to approve the consent agenda. The motion passed by the following roll call vote. passed
Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Craig Marsh and seconded by Jayne Arens to appoint Farmers & Merchants State Bank as our official bank, the Crofton Journal and Yankton Daily Press and Dakotan as our official newspapers, and KSB Law and Perry Law Firm as our official legal counsel for the 2026 year. The motion passed by the following roll call vote. passed
Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Jayne Arens and seconded by Craig Marsh to approve the boys golf coop between Crofton and Wynot for the 2025 - 2026 and 2026 - 2027 seasons. The motion passed by the following roll call vote. passed
Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Lisa Van Heek and seconded by Jayne Arens to ratify the 2026-2027 certificated teacher agreement as presented. The motion passed by the following roll call vote. passed
Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Lisa Van Heek and seconded by Jeremy Buschkamp to set the next meeting for February 11, 2026, at 6:30 pm, and to adjourn the meeting at 8:21 pm. The motion passed by the following roll call vote. passed
Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

Minutes of the Board of Education Meeting

The Board of Education regular meeting of the Crofton Community School was held on Monday, December 8, 2025 at 6:30 pm, with the following attendance: **Absent:** Lisa Van Heek, **Present:** Jayne Arens, Jeremy Buschkamp, Amy Hoffman, Michael Janssen, Craig Marsh. Present: 5, Absent: 1. **Present:** Lisa Van Heek. (arrived at 6:34 pm) Present: 6.

The motion was made by Jayne Arens and seconded by Jeremy Buschkamp to declare the meeting open and properly advertised by the certificate attached to these minutes. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Absent
Yea: 5, Nay: 0, Absent: 1

The motion was made by Amy Hoffman and seconded by Craig Marsh to approve excusing absent board member Van Heek, who will be arriving late. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Absent; Yea: 5, Nay: 0, Absent: 1

The motion was made by Michael Janssen and seconded by Craig Marsh to approve the consent agenda. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

In Administrative time, Ms. Higgins, Mr. Ostermeyer, Miss Kramer, and Mr. Wragge, all presented their reports to the Board members.

The board and the superintendent will begin negotiations for the renewal of Mr. Wragge's contract.

Mr. Wragge provided updates on the building project. Bonds will be sold on December 15th, and we will receive funds following that. He also discussed with the board the elementary gym ceiling, new kitchen equipment, the elementary roof material, city codes and the project budget.

The motion was made by Amy Hoffman and seconded by Craig Marsh to go into closed session at 7:32 pm to discuss the Superintendent's annual evaluation. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

The motion was made by Amy Hoffman and seconded by Lisa Van Heek to come out of closed session at 7:44 pm, with only having discussed the Superintendent's annual evaluation. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea
Yea: 6, Nay: 0

The motion was made by Craig Marsh and seconded by Michael Janssen to go into closed session at 7:45 pm, for the purpose of discussing collective bargaining. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

The motion was made by Craig Marsh and seconded by Jeremy Buschkamp to come out of closed session at 7:49 pm, with only having discussed collective bargaining. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

Item 5.5 on the agenda was not available as of the meeting, and will be presented at a later date.

The motion was made by Jeremy Buschkamp and seconded by Michael Janssen to set the next meeting for January 12, at 6:30 pm, and to adjourn the meeting at 7:50 pm. The motion passed by the following roll call vote. Passed - Jayne Arens: Yea, Jeremy Buschkamp: Yea, Amy Hoffman: Yea, Michael Janssen: Yea, Craig Marsh: Yea, Lisa Van Heek: Yea; Yea: 6, Nay: 0

Dana Wortmann, Acting Secretary

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>	
Checking	1		
Checking	1 Fund: 01 GENERAL FUND		
A-OX WELDING SUPPLY	TANK RENTALS	118.35	
		Vendor Total:	118.35
ACCESS	STORAGE FEES	17.90	
		Vendor Total:	17.90
ALL SEASONS POWERSPORTS	BLADE REPAIRS	89.60	
		Vendor Total:	89.60
APPEARA	RENDERED SERVICES	78.50	
		Vendor Total:	78.50
ARTS GARBAGE SERVICE	GARBAGE SERVICES	1,569.50	
		Vendor Total:	1,569.50
B-J SCHOOL BUSES	CONTRACTED PUPIL TRANSP.	42,038.02	
		Vendor Total:	42,038.02
BOMGAARS	CUSTODIAL SUPPLIES	115.27	
		Vendor Total:	115.27
CHOICE PRINTING	OFFICE SUPPLIES	118.37	
		Vendor Total:	118.37
CLIMATE SYSTEMS, INC.	PM SERVICE	4,888.00	
		Vendor Total:	4,888.00
CROFTON LUMBER COMPANY	CUSTODIAL SUPPLIES/POSTAGE	68.77	
		Vendor Total:	68.77
DATA BUSINESS SYSTEMS, INC.	SUPPLIES	211.84	
		Vendor Total:	211.84
ESU #1	REGISTRATION FEES	50.00	
		Vendor Total:	50.00
FIRST NATIONAL BANK OMAHA	PRINCIPAL TRAVEL	58.07	
FIRST NATIONAL BANK OMAHA	SUPPLIES	327.12	
FIRST NATIONAL BANK OMAHA	SOFTWARE RENEWAL	59.88	
FIRST NATIONAL BANK OMAHA	SPELLING BEE RENEWAL FEES	199.00	
FIRST NATIONAL BANK OMAHA	SUPPLIES/LONG DISTANCE PHONE	794.72	
		Vendor Total:	1,438.79
GREAT PLAINS COMM	PHONE/INTERNET	761.00	
		Vendor Total:	761.00
HARDING GLASS	DOOR REPAIRS	360.00	
		Vendor Total:	360.00
HOMETOWN LEASING	PRINTER/COPIER LEASES	1,432.71	
		Vendor Total:	1,432.71
KSB SCHOOL LAW, PC LLO	TRAINING FEES	350.00	
		Vendor Total:	350.00
MENARDS-YANKTON	CUSTODIAL SUPPLIES	188.34	
MENARDS-YANKTON	CUSTODIAL SUPPLIES	35.75	
		Vendor Total:	224.09
NE STATE FIRE MARSHAL/BOILER DIV.	BOILER INSPECTIONS	288.00	
		Vendor Total:	288.00
NEBRASKA ASSOCIATION OF	SUPT. EVALUATION TOOL	250.00	
		Vendor Total:	250.00
NSBA	DUES RENEWAL/REGISTRATION FEES	290.00	
		Vendor Total:	290.00
OLSON'S PEST TECHNICIANS	EXTERMINATION SERVICES	124.00	
		Vendor Total:	124.00
One SourceThe Background Check Co.	BACKGROUND CHECK FEES	5.50	
		Vendor Total:	5.50
PROCHEM DYNAMICS LLC	CUSTODIAL SUPPLIES	1,320.20	
		Vendor Total:	1,320.20

Unposted; Batch Description JANUARY 2026 REG AP INVOICES-0001

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>	
RASMUSSEN MECHANICAL SERVICES, INC.	BOILER REPAIRS	2,498.73	
		Vendor Total:	2,498.73
RESERVE ACCOUNT - PITNEY BOWES BANK INC	POSTAGE METER REFILL	450.00	
		Vendor Total:	450.00
SHERWIN WILLIAMS	PAINT SUPPLIES	96.87	
		Vendor Total:	96.87
STEFFEN SERVICE	SPED GAS	200.43	
		Vendor Total:	200.43
Tomsu, Jason	SPED PARENT MILEAGE	425.60	
		Vendor Total:	425.60
		Fund Total:	59,880.04
		Checking Account Total:	59,880.04

Board Report

Unposted; Batch Description JANUARY 2026 LATE AP INVOICES-0001

<u>Vendor Name</u>		<u>Description</u>	<u>Amount</u>	
<u>Checking</u>	1			
Checking	1	Fund: 01 GENERAL FUND		
BLACK HILLS ENERGY		GAS SERVICE	6,185.00	
			Vendor Total:	6,185.00
C K P P D		ELECTRICITY	3,949.90	
			Vendor Total:	3,949.90
CITY OF BLOOMFIELD		WR BLDG RENT	2,500.00	
			Vendor Total:	2,500.00
CITY OF CROFTON		WATER & SEWER	979.50	
			Vendor Total:	979.50
CMART, LLC		REG/SPED/OTHER GAS	595.60	
			Vendor Total:	595.60
DOWNTOWN AUTO SERVICE		SPED VEHICLE MAINTENANCE	106.82	
			Vendor Total:	106.82
LAQUINTA INNS & SUITES		STATE FB ROOMS	1,602.00	
			Vendor Total:	1,602.00
LEWIS & CLARK PULLEY MUSEUM & CATERING		CHRISTMAS PARTY ROOM RENT/CATERING	1,200.00	
			Vendor Total:	1,200.00
			Fund Total:	17,118.82
			Checking Account Total:	17,118.82

The president may acknowledge any visitors at this time and provide time for public comment if Necessary.

- (Optional) Public Comment
 - The Board's Role
 - Listen - This time is meant to only listen to their opinions or thoughts.
 - Important: Do not engage in conversation with the speaker or answer questions posed by them to you.
 - Time limit - The Board should have a timer.
 - 5-minute time limit per speaker (30-minute total for all speakers)
 - Speaker Identification (Neb. Rev. Stat. 84-1412):
 - Any member of the public desiring to address the body shall be required to identify himself or herself, including an address and the name of any organization represented by such person, unless the address requirement is waived to protect the security of the individual.