

Board of Education Regular Meeting
Monday, March 11, 2019 8:00 PM
HS CONFERENCE ROOM
705 N 9th St
Arlington, Nebraska 68002

1. OPENING PROCEDURES

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approval of Regular Meeting Agenda

2. WELCOME TO GUESTS AND PUBLIC FORUM

3. CURRICULUM/INSTRUCTION REPORTS

1. Art Report

4. PRINCIPALS' REPORTS

1. Mr. Pfingsten's Report
2. Mrs. Morgan's Report
3. Mr. Shada's Report

5. SUPERINTENDENT'S REPORT

1. Staffing Update
2. Board Workshop Planning - March 20 @ 5:30 p.m. at the Fremont Golf Club
3. Enrollment Figures

6. COMMITTEE AND REPRESENTATIVE REPORTS

1. Professional Development Sharing

7. UNFINISHED BUSINESS

1. Discuss, Consider and Take Necessary Action to adopt Policy Qualifications of Non-Certificated Employees on second reading.
2. Discuss, Consider, and Take Necessary Action to initiate a contract with a facility planning firm.

8. NEW BUSINESS

1. Discuss and Consider continuing employment for certificated teachers.
2. Discuss, Consider and Take Necessary Action to approve option enrollment capacities for the 2019-2020 school year.
3. Discuss, Consider and Take Necessary Action to approve the 2019-2020 activity admissions and pass prices.
4. Discuss, Consider, and Take Necessary Action to approve the purchase of a riding floor scrubber.
5. Discuss, Consider and Take Necessary Action to increase staffing in the Special Education Program.
6. Discuss and Review Policies 5000-5104.

9. CONSENT AGENDA

1. Minutes of the Previous Board Meeting(s): February 11, 2019 Special Board Meeting and Regular Board Meeting Minutes
2. Monthly Financial Reports

3. Accept Ann Jamison's resignation as secondary teacher in math, HAL and as special education assistant coordinator.
4. Accept Amber Sims' resignation as secondary language arts teacher.
5. Hire Dawn Klein as secondary math teacher and HAL teacher.

10. EXECUTIVE SESSION

11. ACTION ON EXECUTIVE SESSION ITEMS

12. ADJOURNMENT

StudentsStudent AttendanceAttendance Policy and Excessive Absenteeism

Regular and punctual student attendance is required. The administration is responsible for developing further attendance rules and regulations, and all staff are expected to implement this policy and administrative rules and regulations to encourage regular and punctual student attendance. The Principals and teachers are required to maintain an accurate record of student attendance.

A. Attendance and Absences.

1. Circumstances of Absences - Definitions. An absence from school will be reported as: (a) an excused absence or (b) an unexcused absence.
 - a. Excused Absence. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.

An absence for any of the following reasons may be excused, provided the required procedures have been followed:

- (1) Attendance at a funeral for a member of the immediate family (parents, siblings, and grandparents),
- (2) Illness which causes a student to be absent from school,
- (3) Doctor or dental appointment which require student to be absent from school,
- (4) Court appearances that are required by a court order,
- (5) School sponsored activities which require students to be absent from school,
- (6) Family trips in which student accompanies parent(s)/legal guardian(s), and
- (7) Other absences which have received prior approval from the Principal.

The Principal shall have the discretion to deny approval for any of the foregoing reasons, depending on circumstances such as the student's number of other absences, the student's academic status, the tests or other projects which may be missed, and in the case of a family trip, whether the trip could be taken during non-school time and the educational nature of the trip.

- b. Unexcused Absence. An absence which is not excused is unexcused. A student who engages in unexcused absences may be considered truant as per state law Neb. Rev. Stat. ' 79-201. Truancy is a violation of school rules. Students are subject to disciplinary consequences for trancies.
2. Absence Procedure. In its Student Information System, the District may identify many different codes that provide greater definition to the circumstances of a child's absence, but all of the codes need to be identified to parents and students as fitting into one of the above defined absence circumstances. A student will not be allowed to enter class after an absence until an admit slip, based upon a written or verbal parental excuse, is issued by the Principal's office.

Two school days will be allowed to make up work for each day missed, with a maximum of 10 days allowed to make up work.

3. Mandatory Ages of Attendance. A child is of mandatory age if the child will reach age 6 prior to January 1 of the then-current school year and has not reached 18 years of age.

Exceptions for Younger Students. Attendance is not mandatory for a child who has reached the age of 6 years of age prior to January 1 of the then-current school year, but will not reach age 7 prior to January 1 of such school year, if the child's parent or guardian has signed and filed with the school district in which the child resides an affidavit stating either: (1) that the child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or (2) that the parent or guardian intends for the child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

Exceptions for Older Students. Attendance is also not mandatory for a child who: (1) has obtained a high school diploma by meeting statutory graduation requirements; (2) has completed the program of instruction offered by a school which elects pursuant to law not to meet accreditation or approval requirements; or (3) has reached the age of 16 years and has been withdrawn from school in the manner prescribed by law.

Early Withdrawal for Students Enrolled in Accredited or Approved Schools. A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if an exit interview is conducted and a withdrawal form is signed.

Exit Interview. The process is initiated by a person who has legal or actual charge or control of the child submitting a withdrawal form. The form is to be as prescribed by the Commissioner of Education. Upon submission of the form, the Superintendent or Superintendent's designee shall set a time and place for an exit interview if the child is enrolled in Arlington Public Schools or resides in Arlington Public Schools and is enrolled in a private, denominational, or parochial school.

The exit interview shall be personally attended by:

- The child, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable;
- the person who has legal or actual charge or control of the child who requested the exit interview;
- the Superintendent or Superintendent's designee;
- the child's principal or the principal's designee if the child at the time of the exit interview is enrolled in a school operated by the school district; and
- any other person requested by any of the required parties who agrees to attend the exit interview and is available at the time designated for the exit interview which may include, for example, other school personnel or the child's principal if the child is enrolled in a private school.

At the exit interview, the person making the written request must present evidence that (a) the person has legal or actual charge or control of the child and (b) the child would be withdrawing due to either:

- financial hardships requiring the child to be employed to support the child's family or one or more dependents of the child, or
- an illness of the child making attendance impossible or impracticable.

The Superintendent or Superintendent's designee shall identify all known alternative educational opportunities, including vocational courses of study, that are available to the child in the school district and how withdrawing from school is likely to reduce potential future earnings for the child and increase the likelihood of the child being unemployed in the future. Any other relevant information may be presented and discussed by any of the parties in attendance.

At the conclusion of the exit interview, the person making the written request may sign a withdrawal form provided by the school district agreeing to the withdrawal of the child OR may rescind the written request for the withdrawal.

Withdrawal Form. Any withdrawal form signed by the person making the written request shall be valid only if:

- the child also signs the form, unless the withdrawal is being requested due to an illness of the child making attendance at the exit interview impossible or impracticable, and

- the Superintendent or Superintendent's designee signs the form acknowledging that the interview was held, the required information was provided and discussed at the interview, and, in the opinion of the Superintendent or Superintendent's designee, the person making the written request does in fact have legal or actual charge or control of the child and the child is experiencing either (i) financial hardship, or (ii) an illness making attendance impossible or impracticable.

Early Withdrawal for Students Enrolled in an Exempt School (Home Schools). A person who has legal or actual charge or control of a child who is at least 16 but less than 18 years of age may withdraw such child from school before graduation and be exempt from the mandatory attendance requirements if such child has been enrolled in a school that elects not to meet the accreditation or approval requirements by filing with the State Department of Education a signed notarized release on a form prescribed by the Commissioner of Education.

4. Reporting and Responding to Excessive Absenteeism. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the superintendent or such person(s) who the superintendent designates to be the attendance officer (hereafter, "attendance officer"). The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to address the problem of excessive absenteeism. Such services shall include, as appropriate, the services listed below under "Excessive Absenteeism" and "Reporting Excessive Absenteeism."
5. Excessive Absenteeism. Students who accumulate five (5) **non-school related** absences in a quarter shall be deemed to have "excessive absences." Such absences shall be determined on a per day basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, the following procedures shall be implemented, **but not limited to:**
 - a. Verbal or written communication by school officials with the person or persons who have legal or actual charge or control of any child; and
 - b. One or more meetings shall be held between the school, (a school attendance officer, a school administrator or his or her designee, and/or a school social worker) the child's parent or guardian and the child, when appropriate, to address barriers to attendance. The result of the meeting or

meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall consider, but not be limited to:

- (i) Illness related to physical or behavioral health of the child.
- (ii) Educational counseling;
- (iii) Educational evaluation;
- (iv) Referral to community agencies for economic services;
- (v) Family or individual counseling; and
- (vi) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

6. Reporting Excessive Absenteeism to the County Attorney.

- a. Ten (10) Absences. The school may report to the county attorney of the county in which the person resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than ten (10) absences per year. The school shall notify the child's family in writing prior to referring the child to the county attorney. Illness that makes attendance impossible or impracticable shall not be the sole basis for referral to the county attorney.
- b. A report to the county attorney may also be made when a student otherwise accrues excessive absences as herein defined.

Legal Reference: Neb. Rev. Stat. ' ' 79-201 and 79-209; Neb. Rev. Stat. ' 79-527

Date of Adoption: August 11, 2014 and September 8, 2014

Reviewed: April 11, 2016

StudentsResident Students

Students who are residents of the school district will attend the district schools without paying tuition.

A student is a resident of the school district if he or she resides in the school district, or if at least one of the student's parents reside in the school district.

Students whose residency in the district ceases during a school year may be permitted to continue attending school for the remainder of the school year.

In cases of disputed residency, the Superintendent will decide each case involving the determination of residence of a student upon its individual merits. The burden of proof to supply the necessary documents to demonstrate legal residence shall rest with the person claiming legal residence in the district. At the request of the Superintendent, parents will submit form "Proof of Residency – A" to the district, with the required supporting documentation.

Any student who is unable to provide proof of residency by providing the required documentation listed in "Proof of Residency – A", will submit form "Proof of Residency – B" with the required co-signatures and notarization. Any such student will also be subject to residency checks by the district. A residency check is a visit to the provided address by district staff to ensure that the student and/or the student's parent(s) are residing in the address provided. Students who repeatedly fail residency checks will be deemed to be improperly enrolled.

Improper Enrollment:

If a student is improperly enrolled in the district, the district in its sole discretion may:

1. Exclude the student from the schools of the district: or
2. Permit the nonresident student to remain enrolled in the district as a nonresident student provided the student files appropriate option paperwork or other legal documents entitling him/her to attend the district.

All admissions are subject to the condition that admission requirements other than residency be satisfied to the extent required by law and that the School District is legally responsible for or authorized to admit the child or provide educational services to the child.

Legal Reference: Neb. Rev. Stat. ' 79-215 (residency and admission)

Date of Adoption: July 9, 2018

E EGAN SUPPLY CO.

"It's Service After The Sale That Counts"

13838 Industrial Road • Omaha, NE 68137

PRICE QUOTE

Phone 402-346-0597

Fax 402-346-5076

Page 1

Printed 02/11/19 ME

Quoted ARLINGTON PUBLIC SCHOOL Attn: LAWRENCE P.O. BOX 580 ARLINGTON NE 68002 Tel:402-478-4171 Fax:402-478-4176	Ship To ARLINGTON PUBLIC SCHOOL 705 NORTH 9TH STREET ARLINGTON NE 68002
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Quote # Q023905	Quote Date 02/01/2019	Exp Date 04/02/2019	Customer # 0420326	Customer P/O #	Ship Via	Writer CP
Job ID			Customer Terms Net 30 Days		Salesman Matt Egan	

Product	Description	UM	Quant	Unit Price	Extension

	* delivery hours are 7-6pm	*			
	* can call lawrence	*			
	* 402-720-2194 if any questions	*			
	*	*			
	* closed on fridays during	*			
	* summer.	*			
	*	*			

TC-505-28TE	PRO 28" EDGE Rider	EA	1	14721.49	14721.49
TRADE IN	TRADE IN	EA	-1	2000.00	-2000.00
	Betco Rider Trade In				
	*originally purchased pre-2008				
TRADE IN	TRADE IN	EA	-1	1500.00	-1500.00
	Tomcat Magnum Trade In				
	*originally purchased March 2013				

X: _____ (Accepted by)	Sub Total	\$11,221.49	T o t a l \$11,221.49
	Freight	\$0.00	
	Misc Charges	\$0.00	
	Tax Amount	\$0.00	

MESSAGE	TERMS
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Factory Cat Pilot Rider Scrubber Quotation

Date: 02-28-2019
 Quote #: 319454-36772-1-FCL
 Valid for: 30 Days
 Customer: Arlington Public School
 Address: 705 North 9th Street
 City/ST/Zip: Arlington, NE 68002
 Contact: Lawrence Reed
 Title:
 Phone: 402-487-4131 x 130
 Lead Time: 2 Weeks
 E-Mail: lawrence.reed@apseagles.org

STANDARD FEATURES

*Standard features are for base models with no options chosen.

1.2 HP - 2700 RPM Motor
 22 gal. Solution / 23 gal Recovery
 28" x 14" Blue Pad
 36V / 175 ah Trojan Battery Pack
 36V / 25A automatic smart charger
 740 watt 2-stage vacuum motor

WARRANTY

36 months Parts/ 12 months Labor

INSTALLED BY

Authorized Service Provider

PAYMENT TERMS

Payment Prior To Shipment



*Photo may not be an exact representation of quoted machine.

ITEM	PART #	DESCRIPTION	PRICE EACH	QTY	EXTENDED PRICE
Machine	505-28TE	PRO 28" EDGE Rider	\$ 12,910.00	1	\$ 12,910.00

Subtotal:	\$ 12,910.00
Freight Charge	\$ 500.00
Total (in United States Dollar) *may be subject to additional sales tax:	\$ 13,410.00

Quotation Submitted By:

Rick Haertel - Territory Manager
 rick.haertel@rpscorporation.com
 Office: (800) 634-4060 / Mobile: (414) 350-8873
 RPS Corporation 1711 South Street
 Racine, WI 53401

CUSTOMER SIGNATURE HERE

IMPORTANT: A faxed or emailed Purchase Order Document is required to process the order

NOTE: If you have not filled out a credit application please go to www.factorycat.com/credit_app



APPLICATION OF NON-PUBLIC SCHOOL STUDENT FOR PART-TIME ENROLLMENT

Application Process:

- Step 1: Complete Parts I, II and III of this Application.
- Step 2: Complete the attached “Statement of Person in Legal or Actual Charge or Control of a Child” form.
- Step 3: Complete Part IV of this Application, **if** you checked item (2) (b) (c) or (d) of the “Statement of Person in Legal or Actual Charge or Control of a Child” form.
- Step 4: Sign this Application in the presence of a notary

Note: You may also need to provide the following documents:

- (1) birth certificate
- (2) proof of immunization, proof of physical examination, and proof of visual evaluation, or written objections signed by parent or legal guardian
- (3) durable power of attorney (delegation of parental powers)
- (4) student records from school currently attending and school last attended & release of student records form

PART I–Student Information

Student’s Name:	DOB:	Grade Level:
Parent/Guardian’s Name(s):	Address:	Telephone:
School Currently Attending:	School Address:	Telephone:
School Last Attended:	School Address:	Telephone:
Special Needs/Concerns (e.g. health concerns) (information is requested for accommodation planning purposes): _____	Special Education Needs: ____ Yes ____ No	If “yes” describe needs: ____ _____ _____ _____

PART II–Part-Time Enrollment Request

Semester Child seeks to begin attending:	
Course(s) or Program(s) in which Child seeks to enroll:	
If the Course is an Integrated Course (e.g. Algebra II), provide description of courses Child has passed to meet prerequisites:	
State whether the Course or Program is offered in the Child’s School:	

State whether Child is seeking to participate in extracurricular activities; and if so, list the activities:	
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PART III–Expulsion Status

Has the child been expelled from school (either public or private, and in any state)? ___ Yes ___ No

Has the term (time period) of the expulsion been completed? ___ Yes ___ No

If “no,” state the reason for the expulsion and the term (time period) of the expulsion: _____

PART IV– Residency Information. If you checked item (2) (b) (c) or (d) of the “Statement of Person in Legal or Actual Charge or Control of a Child” form, provide the following supplemental information:

<p>A. Child living with adult who is exercising parental responsibility for the child</p> <p>Name of adults(s) with whom child resides: _____</p> <p>Child's relationship to those adults: _____</p> <p>How long has child lived with you? _____</p> <p>Why is the child residing in the District? (Explain thoroughly) _____</p> <p>Who is legally responsible for the child? _____</p> <p>Are you assuming parental responsibilities for this child? _____</p> <p>Have you given the District a signed Power of Attorney? _____</p>	<p>B. Child living on own</p> <p>Do the parents/guardians supply any necessities of life (e.g., food, rent or shelter, health care, etc.) for this child (if "yes", explain)? _____</p> <p>Do the parents/guardians claim the child as a dependent for tax purposes? _____</p> <p>Do the parents/guardians provide health insurance coverage? _____</p> <p>Do the parents/guardians provide an allowance or other monetary benefits? (Explain thoroughly) _____</p> <p>Why is the child residing in the District? (Explain thoroughly) _____</p>
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STATE OF NEBRASKA)
)
 COUNTY OF _____) ss.

The applicants affirm that the above information is full, true and complete to the best of the applicant(s)' knowledge and belief, that the applicants are not aware of any facts which may make the child ineligible for admission to this public school district, and understand and agree that an exclusion from school and criminal complaint may result from the giving of false information. In the circumstance where the child is living with a person other than a parent or legal guardian, the applicant(s) assumes the legal responsibility of a parent for the student for education purposes, and the legal responsibility of a parent in matters concerning liability for disciplinary action, damages to school property, damages to private property at school, and injuries, etc. which may be caused by this child.

It is understood that admission for part-time enrollment is subject to annual application and approval. If admitted the building assignment is to be determined by District policy, the child will be subject to the student conduct and attendance policies of the District, the child must apply for enrollment and attend the entire school year unless an

ARTICLE 5

STUDENTS

5004 Attachment

exception exists, and the child is not permitted on school grounds except during times required for attendance in the courses or programs for which part-time enrollment is approved, subject to the discretion of the building principal. It is further understood that the child is not eligible for transportation or transportation reimbursement.

Applicant(s)

Applicant(s)

Subscribed and sworn to me this _____ day of _____, 200_.

Notary Public

**STATEMENT OF PERSON IN LEGAL OR ACTUAL CHARGE OR CONTROL OF A CHILD
SUBMITTED TO ARLINGTON PUBLIC SCHOOLS FOR PURPOSES OF SCHOOL ENROLLMENT**

The undersigned state that I am an adult in legal or actual charge or control of *(Child's Name)*: _____,
a child who resides in this school district at *(Child's Address)*

- 1) I state that I am the child's parent, or
- 2) I state that I have been entrusted with, or assumed, day-to-day care and full-time supervision of, and responsibility for, the child and have been given the authority to act as parent or guardian in educational matters as established by (check *all* that apply):
 - a) a court or testamentary appointment as a legal guardian (*attach copy*) and/or
 - b) a power of attorney delegating such parental powers (*attach copy*) and/or
 - c) through an in loco parentis designation by a parent in which I have been authorized to stand in the place of the parent in caring for and raising the child (*attach any written documentation of such designation*), and/or
 - d) through some other set of circumstances (*please explain on a separate sheet*).

I understand that I may be requested to provide additional information regarding this child. The names and current or last known address of the child's parents are:

Mother: _____ Address: _____ Telephone: _____

Father: _____ Address: _____ Telephone: _____

I understand that I will be responsible for, and will be expected to make, decisions regarding education (including, but not limited to, records, discipline, and special education unless otherwise provided under special education laws and regulations), emergency medical care, and other matters for this child while in legal or actual charge or control of this child and I state that I have the authority to take such responsibility and to make such decisions and to so act. I also understand that I will have responsibilities under the state truancy laws to cause this child to attend school.

Signature of Adult in Legal or Actual Charge or Control

Dated: _____

Home Address of Adult in Legal or Actual Charge or Control

Home Phone: _____

Daytime Work Address

Daytime Work Phone: _____

NOTE: SECTION 79-215 R.R.S. PROVIDES THAT IF THE STUDENT IS HOMELESS OR IF THE ADULT DOES NOT HAVE A PHONE NUMBER AND ADDRESS WHERE HE OR SHE MAY GENERALLY BE REACHED DURING THE SCHOOL DAY, THOSE PARTS OF THE FORM MAY BE LEFT BLANK AND A

BOX MAY BE MARKED ACKNOWLEDGING THAT THESE ARE THE REASONS THESE PARTS OF THE FORM WERE LEFT BLANK. THE ADULT WITH LEGAL OR ACTUAL CHARGE OR CONTROL OF THIS STUDENT SHALL ALSO SIGN THE FORM.

_____ This child is homeless, which is the reason items were left blank.

_____ This adult does not have a phone number or address where they may generally be reached during the school day

(FOR SCHOOL'S USE)

APPLICATION STATUS

Decision:	Not Admitted	()	Child a Non-resident
	Not Admitted	()	Board of Education Approval Required (Expelled Student)
	Not Admitted	()	Other _____
	Admitted	()	Residency based on ____ Natural parent is a resident of District ____ In Loco Parenti ____ Child is Emancipated
	Admitted	()	Courses or Programs of part-time enrollment: _____

(Admission is subject to receipt of birth certificate, proof of immunization, physical and visual evaluation, and other required documentation)

Notes:

Date

Signature

Reviewed: March 14, 2016

StudentsAdmission RequirementsMinimum Age:

A child shall be eligible for admission into kindergarten at the beginning of the school year if the child is five years of age or will be five years of age on or before July 31 of the calendar year in which the school year for which the child is seeking admission begins. The School Board shall admit a child who will reach the age of five years on or after August 1 and on or before October 15 of such school year if the parent or guardian requests such entrance and provides an affidavit stating that (i) the child attended kindergarten in another jurisdiction in the current school year; (ii) the family anticipates a relocation to another jurisdiction that would allow admission within the current year; or (iii) the child is capable of carrying the work of kindergarten which can be demonstrated through a recognized assessment procedure approved by the School Board.

Early Admission to Kindergarten:

The following assessment procedure for determining if a child is capable of carrying the work of kindergarten is approve and shall be made available to interested persons:

Early kindergarten enrollment exceptions may be made for younger children who are intellectually advanced. At a minimum, eligibility for the admission shall be based upon an analysis of the child's: (1) intellectual ability, (2) social/emotional development, and (3) visual-motor processing.

The kindergarten early entrance assessment procedures are designed to identify and place in kindergarten those children who:

- a. will turn 5 years of age between August 1 and October 15;
- b. are deemed by parents or guardians as being intellectually advanced and likely to benefit from advanced grade placement; and
- c. are selected on the basis of testing by professionals trained and certified to administer the assessments that will produce evidence of strength in:
 1. intellectual ability defined as scoring at or above the 95th percentile on a standardized assessment of cognitive ability such as the Wechsler Preschool and Primary Scale of Intelligence – Third Edition;
 2. social/emotional development defined by scoring at or above the 50th percentile on a test of adaptive behavior such as the Adaptive Behavior Assessment System – Second Edition; and
 3. visual-motor processing as defined by scoring at or above the 50th percentile on a test of fine motor ability/visual-motor processing such as the Beery Test of Visual-Motor Integration.

In the discretion of the Superintendent or designee, the assessments may be administered by the School District's professional staff with parents/guardians charged a \$100 nonrefundable assessment fee, or the parents or guardians may be required, at their own

expense, to have all or some of the required assessments completed by reputable professionals and to submit the results of such assessments to the School District.

The decision regarding early entrance to kindergarten requires careful consideration of all factors that affect kindergarten success with final determination to be made based on the recommendation of the District Evaluation Team, to be composed of such individuals as the Superintendent or designee determine appropriate. The academic, social, and emotional readiness, as well as the student's physical development and well-being, must be weighed with institutional factors also considered. Sound decision making in the area of early entrance to kindergarten is dependent upon reliable information regarding a student's readiness and a thoughtful balancing of the myriad of factors implicated by the decision. Parents will be notified in writing of the results of the Early Kindergarten Entrance assessment and the determination of the District Evaluation Team in a timely fashion; not to exceed three weeks after the assessments are completed.

Families who seek early admission of their child into kindergarten must obtain an *Early Entrance to Kindergarten Application Guide* from the School District Administration. Parents must complete and submit forms as directed in packet.

Decisions regarding early kindergarten entrance must include consideration of the above and shall not be made based on race, color, gender, religion, ancestry, national origin, marital status, age, disability, or sexual orientation of the child or the child's parents or guardians. Institutional factors, such as capacity, may also be considered.

Admission to First Grade:

A child may be eligible to enter first grade, even if the child has not attended kindergarten, if the child is six years of age or will be six years of age on or before October 15 of the current school year and school officials determine that first grade is the appropriate placement for the child.

Graduates:

A student who has received a high school diploma or received a General Equivalency Diploma shall not be eligible for admission or continued enrollment.

Age 21:

A student shall not be admitted or continued in enrollment after the end of the school year in which the student reaches the age of 21. The school year for this purpose ends at the last day of instruction for graduating seniors.

Birth Certificate, Physical, Visual Evaluation and Immunization:

The parents or legal guardian shall furnish:

- (1) A certified copy of the student's birth certificate issued by the state in which the child was born, upon admission of a child for the first time, shall be provided within 30 days of enrollment. Other reliable proof of the child's identify and age, accompanied by an affidavit explaining the inability to produce a copy of the birth

certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or disenrollment, but does result in a referral to local law enforcement for investigation).

- (2) Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.
- (3) Evidence of a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.
- (4) Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox), Haemophilus Influenzae type b (Hib), invasive pneumococcal disease and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement that establishes that an exception to the immunization requirements are met.

- (5) Every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.

The Superintendent or Superintendent's designee shall notify the parent or guardian in writing of the foregoing requirements and of the right to submit affidavits or statements to object to the requirements, as applicable. The Superintendent or Superintendent's designee shall also provide a telephone number or other contact information to assist the parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify.

A student who fails to meet the foregoing requirements shall not be permitted to enroll or to enter school, or if provisionally enrolled or enrolled without compliance, shall not be permitted to continue in school until evidence of compliance or an exemption from compliance is given.

Enrollment of Expelled Students

If a student has been expelled from any public school district in any state, or from a private, denominational, or parochial school in any state, and the student has not completed the terms or time period of the expulsion, the student shall not be permitted to enroll in this school district until the expulsion period from such other school has expired, unless the School Board of this school district in its sole and absolute discretion upon a proper application approves by a majority vote the enrollment of such student prior to expiration of the expulsion period. As a condition of enrollment, the School Board may require attendance in an alternative school, class or educational program pursuant to Nebraska law until the terms or time period of the original underlying expulsion are completed. A student expelled from a private, denominational, or parochial school or from any public school in another state, will not be prohibited from enrolling in the public school district in which the student resides or in which the student has been accepted pursuant to the enrollment option program for any period of time beyond the time limits placed on expulsion, pursuant to the Student Discipline Act, or for any expulsion for an offense for which expulsion is not authorized for a public school student under such Act. For purposes of this policy, the term expulsion or expelled includes any removal from any school for a period in excess of twenty (20) school days.

Legal Reference: Neb. Rev. Stat. §§ 43-2001 to 43-2012
Neb. Rev. Stat. § 79-214
Neb. Rev. Stat. §§ 79-217 to 79-223
Neb. Rev. Stat. § 79-266.01
173 NAC Chapters 3 and 4 (HHS Regulations)

Date of Adoption: September 9, 2013

Reviewed: March 14, 2016

APS 2018-2019
STUDENT ENROLLMENT SUMMARY

Grades	8/10/18	11/1/18	1/3/19	3/4/19	.
PS	26	29	29	31	
KG	46	48	48	48	
1ST	46	49	49	48	
2ND	40	42	42	43	
3RD	52	53	53	54	
4TH	52	53	54	54	
5TH	53	56	55	55	
6TH	42	44	44	44	
PS-6 TOTAL	357	374	374	377	
7TH	57	57	58	57	
8TH	51	54	54	54	
9TH	58	58	58	59	
10TH	52	53	53	52	
11TH	67	65	65	62	
12TH	46	45	45	47	
7-12 TOTAL	331	332	333	331	
PK-12 TOTAL	688	706	707	708	
FREE/REDUCED		177	174	181	
SPED		108	115	119	
ELL		11	11	11	
OPTION ENROLLMENT					
IN/OUT		IN/OUT	IN/OUT	IN/OUT	
KG		7/2	7/2	7/2	
1ST		9/2	9/2	9/2	
2ND		6/2	6/2	6/2	
3RD		6/3	6/3	6/3	
4TH		7/3	7/3	7/3	
5TH		8/2	8/3	8/3	
6TH		11/4	11/4	11/4	
7TH		16/1	16/2	14/2	
8TH		14/8	14/8	14/8	
9TH		12/4	12/4	12/4	
10TH		10/5	10/5	10/5	
11TH		18/3	18/4	17/4	
12TH		16/5	16/6	16/6	
TOTAL		140/44	140/48	137/48	

StudentsOption EnrollmentA. Process and Time Lines to Option In

For a student to attend Arlington Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the Arlington Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period").

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

Provisions for Waiver of Application Deadline:

The application deadline will be waived by the School Board for applications to option into the Arlington Public School District, provided that the application contains a release approval from the resident district and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School Board to be at capacity in accordance with the capacity standards (Appendix "1"), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

B. Rejection of Applications; Reasons

1. Capacity: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.
2. Timeliness: An option enrollment application shall be rejected in the event the application is not filed on a timely basis and the filing deadline has not been waived.
3. Previous Option Enrollment: An option enrollment application shall be rejected in the event the student has previously filed an option enrollment application for enrollment in any School District and has had such application accepted, unless a statutory exception to the "one-time" rule is applicable to the student's circumstance.

4. Other Reasons: An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School Board determines: The application is not submitted on a form prescribed by the State Department of Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally prohibited from being considered as standards for acceptance or rejection of applications (including "previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings" and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

C. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at Arlington Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third to those without an option student sibling in attendance at Arlington Public Schools, with priority within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

D. Determination of Capacity

The School Board will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building or in any special education programs operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and availability of appropriate special education programs, and may declare a program, class or school unavailable to option students due to lack of capacity. Such determinations may be made in the form of an Appendix "1" to this Policy. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared.

E. Releases for Options Out

Provisions for Release:

A request for release of a resident student of the Arlington Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be

granted unless the release shall not be granted if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent's designee is hereby authorized to execute such releases on behalf of the School Board and the School District, subject to subsequent ratification by the School Board.

F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the Arlington Public School District, the Superintendent or the Superintendent's designee shall notify, in writing, the parent or legal guardian of the student and the resident school district whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the Arlington Public School District, the Superintendent or the Superintendent's designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

G. Applications Subsequent to Relocations or Mergers

An option enrollment application does not require a release and shall be accepted or rejected within forty-five days after filing in the following circumstances:

1. the student relocated to a different resident school district after February 1, or
2. the student's option school district merged with another district effective after February 1, and
3. the application is for attendance during the immediately following and subsequent school years.

H. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law. Transportation or transportation reimbursement will be provided in the following circumstances:

1. The Arlington Public School District may, upon mutual agreement with the parent or legal guardian of an option student, provide transportation to the option student on the same basis as provided for resident students. The school district may charge the parents of each option student transported a fee sufficient to recover the additional costs of such transportation.
2. Option students who qualify for free lunches are eligible for either free transportation or transportation reimbursement from the option school district.
3. For option students receiving special education services, the transportation services required in the student's Individualized Education Plan shall be provided by the resident school district.

I. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the Arlington Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference: Neb. Rev. Stat. §§ 79-232 to 79-246

Date of Adoption: August 8, 2016



QUOTE

5365 S. Moorland Rd.
New Berlin, WI 53151
(414) 422-9960
Fax (414) 422-0480
orders@nasscoinc.com

ACCOUNT: ARLINGTON PUBLIC SCHOOL
C/O: LAWRENCE
705 NORTH 9TH STREET
ARLINGTON, NE 68002

DATE	ACCOUNT	PHONE#	TERMS	SALES REP
February 28, 2019		402-720-2194	Net 30 Days	SW

ITEM#	DESCRIPTION	U/M	PRICING	ORD QTY
505-28TE	TOMCAT PRO 28" RIDER FLOOR SCRUBBER COMPLETE TO INCLUDE; 14"X28" ORBITAL SCRUB DECK WITH FIXED PAD HOLDER, 3-225AHR BATTERIES, SINGLE-POINT BATTERY WATERING SYSTEM, AUTOMATIC CHARGER AND MANUALS		\$14,883.00	
	F.O.B. NEW BERLIN, WI 53151			
	NO OFFER IS MADE ON TRADE-IN EQUIPMENT			

Conditions: This quotation is valid for 30 days, unless mutually agreed upon with your NASSCO sales representative.
All non-stock returns are subject to a restocking charge, if deemed necessary. Nominal delivery charge for orders under \$150.00.

THANK YOU FOR GIVING ME THE OPPORTUNITY TO QUOTE YOU NASSCO PRODUCTS!

James Shada
March 2019
Board Report

Winter Sports Season

Congratulations to the cheerleaders and dance team for their performances at state cheer and dance. The cheerleaders were 8th with their side line routine and place 3rd in game day. The dance team was 7th in high kick and 7th in their Jazz routine. The girls' basketball team finished up with a record of 15-9, Maggie Schmidt and Taylor Wakefield were 2nd team, and Milee Young were selected as honorable mention for the Nebraska Capitol Conference. The boys' basketball team finished with a 2-20 record and Brant Hilzendeger was selected to the second team for the Nebraska Capitol Conference and Aiden Foreman was honorable mention. In wrestling we had Hunter Gilmore, Josh Miller, Talon Mues, Jacob Thiem, Kobe Wilkins, Travis Warner, Remington Gay, and Gustavo Duarte qualify for state wrestling. Kobe Wilkins 6th, Josh Miller placed 4th and Hunter Gilmore place 2nd and Remington Gay 1st. We also had four state qualifiers in swimming. Elizabeth Morrison, Adeline Schiemann, Logan Kirk, and Daniel Young

Booster Club Basketball and Youth Wrestling Tournament

On Saturday February 2nd we helped the Arlington booster club host their annual basketball tournament. There were 36 teams in the tournament. This was a great opportunity for our coaches, athletes, and administration to work with the citizens of Arlington to help raise money for the booster club. On Sunday January 13th we were also able to help host the Arlington youth wrestling tournament. There were approximately 380 wrestlers competing in the tournament. This was also a great opportunity for our coaches, athletes, and administration to work with the citizens of Arlington to help raise money for the Arlington Youth Wrestling Club.

Key Up Coming Dates

- The musical Little Mermaid on March 15th and 16th at 7pm.
- On April 27th the NCC track meet will be at Platteview.
- On April 26th we will host the Arlington Boys Golf Invite.
- On May 2rd we will host the Arlington Jr. Track Invite.
- On May 3th we will host the Arlington Track Invite.

Art Board Report 2018-2019

Multicultural Aspect:

Art incorporates many multicultural aspects. All classes K-12 have influence from different famous artists from around the world. High school students focus on famous artists twice a month in what I call, Art Fact Friday. I provide images and information on an artist, and students take notes and reflect in their daily sketchbooks. Elementary classes have at least one project per school year that is based on a famous artist.

SMART Goal:

My focus goal this year supports the broad goal of reading. My high school students complete written reflections and critiques with each project discussing the use of concepts, techniques, and art related content.

How do I know when students are learning?

Since I see every grade level, I can assess student learning by the growth from year to year. An example of this is pencil shading. I introduce this in the 5th and 6th grade, and then expand on it in the 7th grade. Art I and Art II both do projects using the same technique. Students also complete worksheets and initial brainstorms prior to projects to show they understand the concept. One on one instruction also helps with student learning.

How do I respond when students are not learning?

Middle school and high school students that are not learning are placed in ESP or GRIP. This is generally due to incomplete work. Clear expectations are set during the introduction of each project. A timeline is set, and students are reminded of those deadlines. One on one instruction during projects helps to redirect students that may be struggling.

How do I extend or enrich the learning for students who exceed proficiency?

To challenge those students that are already exemplary, middle and high school students are encouraged to take on a more difficult subject matter or to work on a larger scale.

Other Information

ESU#3 Exhibit- Elementary, middle, and high school students showcased their work at the ESU#3 building during the month of December.

Awesome Artists- Each month the display cases in the library are changed and filled with elementary artwork. When a student has artwork selected, they receive a certificate for their achievement.

Art Club- The 2018-2019 Art Club consists of eighteen high school students. This school year we have helped with face painting at the Arlington Fall Festival in October. We repainted the traveling barn for the elementary, and we are also doing some large scale paintings that will be backdrops for the musical.

Arlington Art Show- April 17th- Arlington will be hosting our third art show. This year Hastings College will be bringing their mobile glass lab to do demonstrations throughout the day. Last year Fort Calhoun hosted the event.

Personnel - Non-Certificated EmployeesQualifications of Non-Certificated Employees

A) ~~Custodians~~ **Non-certificated employees** shall meet the statutory license requirements and such other qualifications as may be determined by the Superintendent of Schools. Preference for employment will be given to applicants who have some training **and/or successful experience in the area for which they are applying.** ~~in the maintenance of buildings and the operation of school heating systems.~~

B) **Employees who are less than full-time and/or** employees appointed to fill temporary jobs, shall not be entitled to the **same** benefits provided twelve-month employees, ~~such as vacations.~~

Date of Adoption: March 10, 2008

Reviewed: February 13, 2012; February 8, 2016

RESOLUTION

WHEREAS, the School Board is required by law to adopt by resolution policies and specific standards for acceptance or rejection of option enrollment applications; and,

WHEREAS, the School Board has received and reviewed evidence and information submitted by the administration and other sources and made determinations thereon with respect to standards for acceptance or rejection and with respect to the capacity of this school district to accept option enrollment students based upon available staff, available facilities, projected enrollment, and availability of special education programs; and,

WHEREAS, the School Board has determined that the educational interests of this school district would be best served by adoption of the resolutions, and the policies and specific standards herein contained.

NOW, THEREFORE, BE IT RESOLVED that the Option Enrollment Policy presented to the School Board as Policy 5006, and Appendix "1" to such Policy 5006, should be and the same are hereby adopted, and any previous policy or interpretation or application of the option enrollment program which is or has been inconsistent with the Policy 5006, and Appendix "1" to such Policy 5006, are repealed effective on the date of the passage of this resolution,

BE IT FURTHER RESOLVED that all paragraphs, subparagraphs, and portions of words of this Resolution, of Policy 5006, and Appendix "1" to such Policy 5006 are severable and that in the event any of the same are determined to be invalid for any reason, such determination shall not affect the validity of any of the remainder of the same.

BE IT FURTHER RESOLVED that policies and specific standards for acceptance or rejection of option enrollment applications should be and are hereby adopted, for applications filed after adoption of this resolution, and are hereinafter set forth:

The above Resolution, having been read in its entirety, member _____ moved for its passage and adoption, member _____ seconded the same. After discussion and on roll call vote, the following members voted in favor of passage and adoption of the above Resolution:

The following members voted against the same: _____.

The following members were absent or not voting: _____. The Resolution having been consented to and approved by more than a majority of the members of the School Board, was declared as passed and adopted by the President at a duly held and lawfully convened meeting in full compliance with the Nebraska open meetings law.

DATED this 11th day of March, 2019.

ARLINGTON PUBLIC SCHOOLS

By: _____
President

Attest: _____
Secretary

Appendix “1” to Option Enrollment Policy

The following is Appendix “1” to Policy 5006 for the 2019-2020 School Year. The Board of Education hereby sets forth the maximum number of option students for the 2019-2020 school year in any program, class, grade level or school building or in any special education programs operated by this school district, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this school district will contract based on existing contractual arrangements, and availability of appropriate special education programs.

PROGRAM	PROGRAM CAPACITY	PROJECTED ENROLLMENT
Kindergarten	42	37
First	42	48
Second	42	48
Third	42	43
Fourth	46	54
Fifth	50	54
Sixth	50	55
Seventh	52	44
Eighth	52	57
Ninth	65	58
Tenth	65	58
Eleventh	65	52
Twelfth	65	63
Level I Elementary Speech / Speech and Multicategorical	12/10	8/14
Level I & II Elementary Multicategorical	15	12
Level I Middle School Speech / Speech and Multicategorical (Grades 5-8)	10/10	5/7
Level I & II Middle School Multicategorical (Grades 5-8)	15	13
Level I High School Speech / Speech and Multicategorical (Grades 9-12)	3/3	0/0
Level I & II High School Multicategorical (Grades 9-12)	10	19
Level III	0	1

Arlington Public Schools'
Board of Education Webinar Training Minutes
Monday, February 11, 2019, 6 p.m. Central

HS Conference Room
705 North 9th Street
Arlington NE 68002-0580

1. Open Meeting

Board President Matt O'Daniel opened the meeting. Board members present: Matt O'Daniel, Bruce Scheer, Janet Warner. Lynn Johnson was also present for the training.

2. Webinar Training

The board listened to the webinar training. Jason Arp entered the meeting at 6:20 p.m. Shanon Willmott entered the meeting at 6:40 p.m.

3. Adjourn

The meeting was adjourned at 6:49 p.m.

Matt O'Daniel, Board President

Lynn Johnson, Board Secretary

Date

Date

StudentsDrug and Substance Use and Prevention**Drug-Free Schools**

The District shall implement regulations and practices which will ensure compliance with the Drug-Free Schools and Communities Act and all regulations and rules promulgated pursuant thereto. The District's safe and drug-free schools program is established in accordance with principles of effectiveness as required by law to respond to such harmful effects.

Education and Prevention

The District promotes comprehensive, age appropriate, developmentally based drug and alcohol education and prevention programs, which will include in the curriculum the teaching of both proper and incorrect use of drugs and alcohol for all students in all grades of this School District. Further, the District will have proper in-service orientation and training for all employed staff.

Standards of Conduct; Notice to Students and Parents

Students are to be provided a copy of the standards of conduct for student behavior in the District which prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any of the school's activities. It shall be the further policy of the District to keep a file showing receipt of standards of conduct and a statement of disciplinary sanctions that may be taken for violations of such standards of conduct. The receipt shall be signed by both student and parent or guardian and returned to the respective Principal. It shall contain in prominent letters the following language:

"RECEIPT SHALL SERVE TO DEMONSTRATE THAT YOU AS PARENT OR GUARDIAN OF A STUDENT ATTENDING ARLINGTON PUBLIC SCHOOLS HAVE RECEIVED NOTICE OF THE STANDARDS OF CONDUCT OF THIS DISTRICT EXPECTED OF STUDENTS CONCERNING THE ABSOLUTE PROHIBITION AGAINST THE UNLAWFUL POSSESSION, USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL ON SCHOOL PREMISES OR AS A PART OF ANY OF THE SCHOOL'S ACTIVITIES AS DESCRIBED IN BOARD POLICY OR ADMINISTRATIVE REGULATION. THIS NOTICE IS BEING PROVIDED TO YOU PURSUANT TO P.L. 101-226 AND 34 C.F.R. PART 86, BOTH FEDERAL LEGAL REQUIREMENTS FOR THE DISTRICT TO OBTAIN ANY FEDERAL FINANCIAL ASSISTANCE. YOUR SIGNATURE ON THIS RECEIPT ACKNOWLEDGES THAT YOU AND YOUR CHILD OR CHILDREN WHO ARE STUDENTS ATTENDING THIS DISTRICT FULLY UNDERSTAND THE DISTRICT'S POSITION ABSOLUTELY PROHIBITING THE UNLAWFUL POSSESSION, USE, OR DISTRIBUTION OF ILLICIT DRUGS AND ALCOHOL ON SCHOOL PREMISES OR AS A PART OF THE SCHOOL'S ACTIVITIES AS HEREIN ABOVE DESCRIBED AND THAT COMPLIANCE WITH THESE STANDARDS IS MANDATORY. ANY NON-COMPLIANCE WITH THESE STANDARDS CAN AND WILL RESULT IN PUNITIVE

MEASURES BEING TAKEN AGAINST ANY STUDENT FAILING TO COMPLY
WITH THESE STANDARDS."

Drug and Alcohol Education and Prevention Program of the District Pursuant to the Safe and Drug-Free Schools and Communities Laws and Regulations

Students are to be provided an age appropriate, developmentally based drug and alcohol education and prevention program. The program educates on the adverse effects of the use of illicit drugs and alcohol, with the primary objective being the prevention of illicit drug and alcohol use by students.

Drug and Alcohol Counseling, Rehabilitation and Re-entry Programs

Students are to be provided information concerning available drug and alcohol counseling, rehabilitation, and re-entry programs within sixty miles of the administrative offices of the District or, where no such services are found, within the State of Nebraska. Information concerning such resources shall be presented to all of the students of the District upon request by the counselor.

In the event of disciplinary proceedings against any student for any District policy pertaining to the prohibition against the unlawful possession, use, or distribution of illicit drugs and alcohol, appropriate school personnel shall confer with any such student and his or her parents or guardian concerning available drug and alcohol counseling, rehabilitation, and re-entry programs that appropriate school personnel shall consider to be of benefit to any such student and his or her parent or parents or guardian.

Safe and Drug-Free Schools-- Parental Notice of Right to Withdraw

Parents will be notified that, if upon receipt of information regarding the content of safe and drug free school programs and activities other than classroom instruction a parent objects to the participation of their child in such programs and activities, the parent may notify the School District of such objection in writing. Upon the receipt of such notice the student will be withdrawn from the program or activity to which parental objection has been made.

Standards of Student Conduct Pertaining to the Possession, Use, or Distribution of Illicit Drugs, Alcohol or Tobacco.

These standards are in addition to standards of student conduct elsewhere adopted by board policy or administrative regulation. The District's standards prohibit the possession, use, or distribution of illicit drugs, alcohol or tobacco on school premises, in school vehicles, or as a part of any of the school's activities on or off school premises. Conduct prohibited at places and activities as hereinabove described shall include, but not be limited to, the following:

1. Possession, use distribution or being under the influence of any controlled substance, including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, or any depressant.
2. Possession of any prescription drug in an unlawful fashion.
3. Possession, use, distribution or being under the influence of alcohol.
4. Possession, use, distribution, or being under the influence of any abusable glue or aerosol paint or any other chemical substance for inhalation, including but not limited

- to lighter fluid, whiteout, and reproduction fluid, when such activity constitutes a substantial interference with school purposes.
5. Possession, use, or distribution of any look-alike drug or look-alike controlled substance when such activity constitutes a substantial interference with school purposes.
 6. Possession, use or distribution of any tobacco product.

Disciplinary Sanctions

Violation of any of the above prohibited acts will result in disciplinary sanction being taken within the bounds of applicable law, up to and including short term suspension, long term suspension, expulsion, and referral to appropriate authorities for criminal prosecution. In particular, students should be aware that:

1. Violation of these standards may result in suspension or expulsion.
2. Prohibited substances will be confiscated and turned over to law enforcement authorities.
3. The student may be referred for counseling or treatment.
4. Parents or legal guardian will be notified.
5. Law enforcement will be notified.
6. If it appears there is imminent danger to the student, other students, school personnel, or students involved, emergency medical services will be contacted.

Intervention

The Arlington Public School District does not have the authority or responsibility to make medical or health determinations regarding chemical dependency. However, when observed behavior indicates that a problem exists which may affect the student's ability to learn or function in the educational climate or activity, the school then has the right and responsibility to refer the student for a formal chemical dependency diagnosis based on behavior observed by school staff. The school will issue a statement to all students and employed staff that the use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful. The school shall make available to students and employed staff information about any drug and alcohol counseling, and rehabilitation and re-entry programs, which are available to students.

Administration

The administration is authorized to adopt such administrative rules, regulations or practices necessary to properly implement this policy. Such regulations, rules or practices may vary the procedures set forth herein to the extent necessary to fit the circumstances of an individual situation. Such rules, regulations and practices may include administrative forms, such as checklists to be used by staff to record observed behavior and to determine the proper plan of action.

Date of Adoption: August 8, 2016

Reviewed: October 10, 2016

SPECIAL EDUCATION STUDENT/STAFFING INFORMATION

The following chart captures information about special education student counts and staffing over the past few years.

Year	Students (May)	Weighted Count	Staffing FTE (approx.)
SY2014/2015	69		4.75 FTE
SY2015/2016	82		4.75 FTE
SY2016/2017	87		4.25 FTE
SY2017/2018	105		4.25 FTE
SY2018/2019	120 (est.)	(12/22/25/44/40/49/18*)	5.25 FTE
		*Speech	

Westside, Papillion, and Bennington have suggested that they try to maintain a weighted caseload of 23 at the elementary level, 25-28 at the middle, and 28-30 at the HS. Ann Jamison has indicated that at the ESU#3 Special Education Advisory meetings that she attends, many of the metro area school use the weighted method and similar caseload parameters.

More Specific Breakdown:

Students	Weighted Count
* 8	12 (ANN)
* 11	22 Secondary
* 16	25 Secondary
18	18 (Speech)
24	44 Elementary
10	40 (Pull-out elementary/middle)
22	49 Elementary

StudentsIntroductory Statement

The focus of the school system is on the student. The students and their educational development is the central concern of the board of education's policies and the administrative regulations.

The board of education, within the parameters provided by the patrons of the school district, will attempt to provide adequate facilities and available means to all who wish to learn in the school district.

Date of Adoption: April 14, 2008

Reviewed: March 14, 2016

StudentsAttendance During School Day (Dismissals and Field Trips)

Students may not be permitted to leave school prior to the regular dismissal time except by permission of the Principal.

No student may be permitted to leave school prior to the dismissal hour at the request of or in the company of anyone other than a school employee, police officer, court official, or parent of the child, unless permission of the parent has been first secured. If any police or court official requests the dismissal of a student, the student's parents should be notified as soon as possible.

Field trips or excursions off school grounds must have the approval of the Principal in advance and administrative requirements may be established for such activities.

Date of Adoption: April 14, 2008

Reviewed: April 11, 2016

StudentsAssignment of Students: Grade Placement and Transfer StudentsAssignment of Students

It shall be the responsibility of the administration to determine academic placement decisions involving students, including situations where students transfer into Arlington Public Schools from other educational settings. The District reserves the right to make the most appropriate grade level placement, class placement and teacher assignment for students which best fulfills the needs of the students and the school district.

Grade Level Placement and Credits

Students who enter the District shall be required to present transfer documents and such records as the administration determines appropriate, indicating grade placement, courses completed, and special needs or accommodations, and may be required to complete achievement test to determine appropriate placement.

Placement decisions will consider whether the student is transferring from a school which is accredited or approved. An “accredited” or “approved” school is one which was accredited or approved by the Nebraska Department of Education and, for schools from other states, is a school which is accredited or approved by that state’s department of education, meeting requirements which are the same or equivalent as those of the Nebraska Department of Education.

Transfers from Accredited or Approved Schools

Students transferring from accredited or approved schools will initially be placed in the next grade level above that which the student last successfully completed, or for transfers during the school year, in the same grade level as the student was at prior to the transfer. Credits earned at an accredited or approved school may be accepted by the Arlington Public Schools. A student who enrolls during the school year shall be given the opportunity to earn full credit for the courses in which the student is enrolled if the student is able to demonstrate mastery of the subject matter and/or completion of course requirements, other than attendance, at a level required for other students to receive credit who have been enrolled throughout the period for which the credit is to be granted. The administration may use a review of transcripts from prior schools attended, standardized tests, assessments, and/or teacher evaluations of student competency in the subject matter to make such a determination.

Transfers from Non-Accredited or Approved Schools

New students entering the district from non-accredited schools or home schools, or who have not attended accredited schools in the past semester, will be placed in grades and classes on the following basis:

Elementary (Grades 1-5) – The appropriate level of placement for elementary students may be determined by, but not limited to, consideration of the following information:

Chronological age.

Previous public or private accredited school performance.

Diagnostic test data.

Standardized achievement test data.

Other data that would allow for a demonstration of the student's current level of performance.

Secondary (Grades 6-12) – The appropriate level of placement for secondary students may be determined by, but not limited to, consideration of the following information:

Chronological age.

Previous public or private accredited school performance.

Diagnostic test data.

Standardized achievement test data.

Criterion referenced test data.

Final examination test data.

Other data that would allow for a demonstration of the student's current level of performance.

Graduation Credits – A student who enrolls in the district after attending a non-accredited or home school will be granted credits in core subject matter (English, mathematics, science, social science and physical education) to the extent that the student can show evidence of mastery of the subject matter. Elective credit will not be granted. Mastery may be determined by the following assessment methods:

Completion of chapter tests and/or final exams.

Appropriate criterion referenced examination performance.

Diagnostic test data.

Students transferring from schools which are not accredited or approved (e.g., home schools) will be placed at a grade level to be determined by the administration based on consideration of the following factors:

1. Student's chronological age
2. Transcript review
3. Testing (achievement test date; diagnostic test data; and/or criterion referenced test data)
4. Teacher evaluation of student competency

Credits earned at a school which is not accredited or approved will not be accepted by the Arlington Public Schools. However, the administration may, in its discretion and subject to regulatory requirements, grant a student credits towards meeting graduation requirements for core curriculum courses (not elective courses) completed by the student in a non-accredited or non-approved school if the student is able to demonstrate mastery of the subject matter and completion of course requirements, other than attendance, at a level required for other students to receive credit and to demonstrate that the student has received instruction in such course(s) comparable to that which the student would have received by attending an accredited or approved school. The administration may use a review of transcripts from prior schools attended, standardized tests, assessments, and/or teacher evaluations of student competency in the subject matter to make such a determination. The same criteria will be used for determining whether to grant credit to such a student who enrolls during the year.

Class Rank and Graduation

It shall be the responsibility of the High School Principal to determine academic grade point average, class rank and eligibility for graduation, subject to review by the Superintendent.

Grade point average (G.P.A.) shall be maintained for the 9th through 12th grades. Courses taken prior to 9th grade are not considered for G.P.A. purposes.

If transferring in from a non-accredited program, pass/fail grades will be assigned to those courses in which students are granted credit when they begin attending Arlington Public Schools.

Class rank is maintained for the 9th through 12th grades. Class rank is based on the Arlington Public Schools G.P.A. To be considered for class ranking and any honors or awards which are based on class rank or G.P.A. (e.g., Valedictorian), students must complete a minimum of four semesters of attendance at Arlington Public Schools. To receive a diploma from Arlington Public Schools students must be enrolled in and complete one semester of courses taken at Arlington Public Schools and students who have transferred from a school which is not accredited or approved must earn a minimum of two years credit in an approved or accredited senior high school, grades 10-12, with the final semester's credit being earned in this school district.

Legal Source: **Neb. Rev. Stat. Sections 79-526 and 79-729;**

Title 92, Nebraska Administrative Code, Chapter 10 and February 1993 "NDE Position Statement Regarding Reintegration of Rule 13 Students to Accredited Schools"

Date of Adoption: April 14, 2008

Date of Re-adoption: June 9, 2008 and September 15, 008

Reviewed: March 14, 2016

GENERAL FUND EXPENDITURES

FEBRUARY 2019

Accounts Payable \$ 101,866.47

Payroll \$ 293,530.66

Total General Fund \$ 395,397.13

Arlington Public Schools
February 28, 2019

Fund Name 2 Rivers Bank	Starting Balance	Receipts October	Disbursements October	Interfund Transfers	Ending Balance
General Fund - 864	\$ 238,899.13	\$ 480,726.01	\$ 563,392.04	\$ 47,806.48	\$ 204,039.58
Activities - 109	\$ 144,400.20	\$ 22,223.22	\$ 22,835.28	\$ -	\$ 143,788.14
Sweep - 956	\$ 3,678,670.34	\$ 2,204.48		\$ (15,695.30)	\$ 3,665,179.52
Hot Lunch - 487	\$ 121,995.72	\$ 30,087.75	\$ -	\$ (32,111.18)	\$ 119,972.29
Employee Benefit Fund	\$ 70,817.03	\$ -	\$ 19,336.52	\$ -	\$ 51,480.51
			(January ck cashed 2/1/19)		
Depreciation Fund	\$ 1,706,568.51	\$ 1,007.29	\$ 14,977.00	\$ -	\$ 1,692,598.80
			(Dave Cartwright from January)		
2017 Bond Refunding	\$ 437,540.19	\$ 20,980.19	\$ -	\$ -	\$ 458,520.38
QCPUF	\$ 103,675.93	\$ 11,678.01	\$ 600.00	\$ -	\$ 114,753.95
			(Fee Bill From January)		
Spec Bldg Fund	\$ 195,236.95	\$ 13,209.08	\$ -	\$ -	\$ 208,446.03
Total Special Funds	\$ 2,513,838.61	\$ 46,874.57	\$ 34,913.52	\$ -	\$ 2,525,799.66

QUARTERLY SUMMARY REPORT

		MARCH 2019					
	Description	Budget	Qtr 2	YTD total	Budget Balance	% Spent	
SITE							
100	ELEMENTARY						
	201100 Regular Instruction	\$ 1,531,144.00	\$ 358,297.83	\$ 709,801.68	\$ 821,342.32	46%	
	201200 Sped School Age	\$ 606,875.00	\$ 134,135.72	\$ 240,821.61	\$ 366,053.39	40%	
	201291 PreK Sped	\$ 3,499.00	\$ 588.75	\$ 1,214.82	\$ 2,284.18	35%	
	202120 Guidance	\$ 76,740.00	\$ 18,659.84	\$ 35,853.71	\$ 40,886.29	47%	
	202140 Reg Psych Services	\$ 5,000.00	\$ 12,355.68	\$ 18,548.07	\$ (13,548.07)	371%	
	202141 Psych School Age	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	0%	
	202151 Speech School Age	\$ 116,715.00	\$ 40,691.76	\$ 86,064.50	\$ 30,650.50	74%	
	202161 OT School Age	\$ 15,810.00	\$ 5,270.00	\$ 9,222.50	\$ 6,587.50	58%	
	202171 PT School Age	\$ -	\$ 147.44	\$ 1,039.07	\$ (1,039.07)	100%	
	202183 Vision Svcs Sped	\$ -	\$ 391.50	\$ 391.50	\$ (391.50)	100%	
	202213 Staff Training	\$ 12,586.00	\$ 1,966.74	\$ 1,966.74	\$ 10,619.26	16%	
	202220 Library Media	\$ 25,902.00	\$ 6,539.67	\$ 13,858.90	\$ 12,043.10	54%	
	202410 Principals	\$ 163,004.00	\$ 7,938.72	\$ 16,529.22	\$ 146,474.78	10%	
	202610 Custodians	\$ 50,000.00	\$ 33,452.05	\$ 64,529.33	\$ (14,529.33)	129%	
	202710 Trans Reg Ed	\$ 151,198.00	\$ 19,999.51	\$ 38,919.89	\$ 112,278.11	26%	
	202712 Sped School Age Trans	\$ 8,342.00	\$ -	\$ -	\$ 8,342.00	0%	
	202713 Van Operation below 5	\$ 13,179.00	\$ 1,230.36	\$ 2,470.02	\$ 10,708.98	19%	
	202730 Reg Trans Maint	\$ 85,168.00	\$ 16,038.68	\$ 28,783.37	\$ 56,384.63	34%	
	202732 Sped van School age	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	0%	
	202733 van below 5 maint	\$ 2,000.00	\$ 429.64	\$ 668.85	\$ 1,331.15	33%	
	206200 Title 1 Part A Essa	\$ 63,305.00	\$ 15,481.62	\$ 32,056.27	\$ 31,248.73	51%	
	206210 Title 1 Accountability	\$ 8,151.00	\$ -	\$ -	\$ 8,151.00	0%	
	206310 Title 11 Part A Essa	\$ -	\$ 5,261.03	\$ 7,014.54	\$ (7,014.54)	100%	
	206404 IDEA Base	\$ 46,351.00	\$ 23,374.42	\$ 39,058.26	\$ 7,292.74	84%	
	206406 IDEA 3-4	\$ 7,015.00	\$ -	\$ 7,670.28	\$ (655.28)	109%	
	206410 IDEA E/P (611)	\$ 61,151.00	\$ 5,569.97	\$ 11,188.79	\$ 49,962.21	18%	
	206412 IDEA Proportionate share	\$ 1,890.00	\$ -	\$ -	\$ 1,890.00	0%	
	TOTAL ELEMENTARY	\$ 3,076,525.00	\$ 707,820.93	\$ 1,367,671.92	\$ 1,708,853.08	44%	
SITE							
200	SECONDARY						
	201100 Regular Instruction	\$ 2,346,488.00	\$ 536,177.55	\$ 1,080,890.51	\$ 1,265,597.49	46%	
	201125 HS Flex Funding	\$ 23,676.00	\$ -	\$ -	\$ 23,676.00	0%	
	201200 Sped School Age	\$ 304,613.00	\$ 55,705.08	\$ 102,157.17	\$ 202,455.83	34%	
	202013 Summer School	\$ 3,523.00	\$ -	\$ -	\$ 3,523.00	0%	
	202120 Guidance	\$ 117,922.00	\$ 23,101.98	\$ 45,595.76	\$ 72,326.24	39%	
	202140 Reg Psych Services	\$ 5,000.00	\$ 1,820.00	\$ 5,378.47	\$ (378.47)	108%	
	202141 Psych School Age	\$ 25,000.00	\$ -	\$ -	\$ 25,000.00	0%	
	202151 HS Speech School Age	\$ 13,660.00	\$ 3,410.04	\$ 16,759.93	\$ (3,099.93)	123%	
	202171 HS PT Sped	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0%	
	202213 Staff Training	\$ 11,336.00	\$ 40.00	\$ 40.00	\$ 11,296.00	0%	
	202220 Library Media	\$ 4,000.00	\$ 36.40	\$ 50.34	\$ 3,949.66	1%	
	202410 Principals	\$ 251,763.00	\$ 90,240.78	\$ 182,851.78	\$ 68,911.22	73%	
	202490 Ath Director	\$ 61,016.00	\$ -	\$ 192.93	\$ 60,823.07	0%	
	202610 Custodians	\$ 50,000.00	\$ 21,094.83	\$ 40,993.19	\$ 9,006.81	82%	
	202710 Trans Reg Ed	\$ 50,426.00	\$ 14,847.90	\$ 28,685.07	\$ 21,740.93	57%	
	202730 Reg Trans Maint	\$ 29,020.00	\$ 4,934.66	\$ 8,112.50	\$ 20,907.50	28%	
	203500 HS Text Book Loan	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	0%	
	206700 Perkins	\$ 1,300.00	\$ 279.74	\$ 4,603.31	\$ (3,303.31)	354%	
	208000 Trans to Activity	\$ 10,000.00	\$ -	\$ 10,000.00	\$ -	100%	
	TOTAL SECONDARY	\$ 3,318,743.00	\$ 751,688.96	\$ 1,526,310.96	\$ 1,792,432.04	46%	
SITE							
300	DISTRICT WIDE						
	201150 LEP Add'l Compensation	\$ 7,544.00	\$ -	\$ 2,143.62	\$ 5,400.38	28%	
	201160 Poverty	\$ 33,608.00	\$ 12,625.16	\$ 25,387.54	\$ 8,220.46	76%	
	202130 Health	\$ 61,278.00	\$ 17,543.35	\$ 35,875.45	\$ 25,402.55	59%	
	202210 Improve Instruction	\$ 6,915.00	\$ 250.00	\$ 410.95	\$ 6,504.05	6%	
	202212 Instruc/Curric	\$ 63,086.00	\$ 12,766.26	\$ 19,906.79	\$ 43,179.21	32%	
	202214 Implement Standards	\$ 31,331.00	\$ -	\$ -	\$ 31,331.00	0%	

QUARTERLY SUMMARY REPORT

MARCH 2019							
	Description	Budget	Qtr 2	YTD total	Budget Balance	% Spent	
202220	Librarian	\$ 93,344.00	\$ 23,734.11	\$ 47,241.38	\$ 46,102.62	51%	
202224	Educational TV Services	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00	0%	
202230	Instruct Related Tech	\$ 150,578.00	\$ 36,471.11	\$ 102,024.49	\$ 48,553.51	68%	
202310	Board of Education	\$ 33,900.00	\$ 17,842.61	\$ 20,790.41	\$ 13,109.59	61%	
202320	Superintendent	\$ 254,395.00	\$ 52,861.73	\$ 105,941.88	\$ 148,453.12	42%	
202330	Legal Services	\$ 25,342.00	\$ 2,693.50	\$ 5,262.50	\$ 20,079.50	21%	
202510	Fiscal Services	\$ 103,137.00	\$ 18,825.46	\$ 48,902.33	\$ 54,234.67	47%	
202530	Print/Publish/Duplicate	\$ 8,250.00	\$ 1,705.69	\$ 2,587.84	\$ 5,662.16	31%	
202540	Plan Research Develop	\$ 1,000.00	\$ -	\$ 2,875.00	\$ (1,875.00)	288%	
202560	Public Info Services	\$ 19,500.00	\$ 3,848.70	\$ 11,381.78	\$ 8,118.22	58%	
202570	Personnel Services	\$ 9,700.00	\$ 296.75	\$ 386.75	\$ 9,313.25	4%	
202580	Admin Technology	\$ 41,668.00	\$ 20,948.73	\$ 41,897.46	\$ (229.46)	101%	
202610	Operations of Bldg	\$ 480,148.00	\$ 45,589.36	\$ 87,459.98	\$ 392,688.02	18%	
202620	Maintenance of Bldg	\$ 1,169,774.00	\$ 26,475.50	\$ 43,650.21	\$ 1,126,123.79	4%	
202630	Care/Upkeep of Grounds	\$ 50,500.00	\$ 14,784.14	\$ 27,613.31	\$ 22,886.69	55%	
202640	Care/Upkeep of Equip	\$ 30,000.00	\$ 7,425.12	\$ 9,165.63	\$ 20,834.37	31%	
202650	Vehicle Operations	\$ 5,300.00	\$ 4,794.28	\$ 6,881.51	\$ (1,581.51)	130%	
202660	Security	\$ 36,600.00	\$ 134.69	\$ 1,102.69	\$ 35,497.31	3%	
202670	Safety	\$ 5,415.00	\$ 271.00	\$ 1,555.50	\$ 3,859.50	29%	
202680	Operate/Maintenance	\$ 18,000.00	\$ 198.12	\$ 3,550.73	\$ 14,449.27	20%	
203400	Grants Private Interest	\$ -	\$ 57,788.00	\$ 57,788.00	\$ (57,788.00)	100%	
203535	HAL	\$ 9,682.00	\$ 5,692.31	\$ 11,436.64	\$ (1,754.64)	118%	
206990	Walk to School / Other Gen	\$ 2,000.00	\$ 3,000.00	\$ 3,000.00	\$ (1,000.00)	150%	
206992	REAP	\$ 34,000.00	\$ 4,550.46	\$ 9,092.53	\$ 24,907.47	27%	
	TOTAL DISTRICT WIDE	\$ 2,805,995.00	\$ 393,116.14	\$ 735,312.90	\$ 2,070,682.10	26%	
	GENERAL FUND TOTAL	\$ 9,201,263.00	\$ 1,852,626.03	\$ 3,629,295.78	\$ 5,571,967.22	39%	
	HOT LUNCH						
	203100 Food Service Expense	\$ 333,787.06	\$ 77,790.84	\$ 167,616.19	\$ 166,170.87	50%	

CHECK REGISTER FOR MARCH 2019 BOARD MEETING

(Includes special fund checks)

PAYEE NAME	DESCRIPTION	AMOUNT
4Tec Precision Imaging	Digital Mixer	\$1,611.52
American Broadband	Telephone Service	\$485.41
American Life and Sign	Move Scoreboard	\$670.00
Bomgaars	2 heaters	\$298.96
Cash-Wa Distributing	Food	\$2,798.55
Center Point	Natural Gas	\$5,648.10
Chem Tech Fumigation	Pest Control	\$92.94
Countryside Repair	Pickup repairs	\$345.84
Countryside Repair	Tractor Tire repair	\$118.25
Dennis supply	Gas Detector	\$197.04
Earthgrains	Food	\$883.15
Enterprise Publishing	Legal Notices/Minutes/Ads	\$748.27
ESU #3	Building Dist Wide Tier 3 Systems	\$100.00
ESU #3	W2 order	\$84.71
Fremont Sanitation	Trash	\$378.00
Frontline Technologies group	Applicant Tracking	\$2,000.00
Ft Calhoun	Psychologist Services	\$3,951.42
Gibbs M Smith	The Nebraska Adventure	\$1,229.58
Heinemann	Literacy Intervention Conference	\$1,270.00
Hiland Dairy	Dairy	\$2,144.98
Hireright	Drug Test	\$31.40
Hometown Leasing	Copier Lease	\$1,723.15
Jackson Service Inc	Kitchen Supplies	\$324.92
Kimball Midwest	DOT Push-in Elbow and swvl br	\$83.60
Knudsen Oil and Feed	Gas for Buses	\$2,830.41
Koger, Shawna	mileage reimb - Perkins	\$47.56
KSB School Law	Webinar new board members	\$150.00
KSB School Law	Legal Services	\$3,823.72
LE Learn2Move	PT Services	\$504.25
LE Learn2Move	PT Services	\$630.20
Matheson Linweld	Electrode 50# box, gloves	\$218.17
Midwest Alarm	Extinguisher refill	\$35.00
NRCSA	Legislative Formum for L Johnson	\$80.00
Omaha Truck	Bus Parts / Repairs	\$183.44
One Source	Background Checks	\$5.00
OPPD	Electricity	\$9,484.64
PayFlex	Payflex	\$100.00
Pegler	food	\$2,472.19
Plains Equip Group	Mower Inspection	\$311.14
Prairie Fields Fam Med	Bus/Van Drvr Physicals	\$160.00
Ramada Inn	NE Literacy Conference	\$170.00
Shada, James	mileage reimb	\$72.50
Thermo King Christiansen	Bus Parts	\$448.06
Two Rivers Bank	Direct Deposit fee	\$18.00
Unite Private Networks	Distance Learning	\$554.00
US Foods Inc	Food	\$2,323.73
Valmont Industries	Flag Pole	\$250.00
VISA	Wrestling meals	\$20.66
VISA	supplies	\$1,898.20
Walmart	Supplies	\$399.78
Windsor Learning	Sonday System 1 Readers Set	\$401.50
Winnelson	Plumbing Supplies	\$132.87
Total Payables		\$54,944.81

HANDPAYABLES

Cash	USPO	\$151.63
ESU	17-18 district services funds overage	\$2,062.50
Herff Jones LLC	neck medals	\$81.75
Jones School Supply	winged foot and other supplies	\$72.38
Kitchen	PTC food	\$92.00
Kitchen	Interview day food	\$166.75
Knudsen Oil and Feed	gas for buses	\$544.00
Lenovo	Buyout of Laptops	\$18,831.89
Menards Fremont	Bulding Maintenance	\$587.01
Midland University	Festival of the Arts fee	\$200.00
Ralston Public Schools	Dead and Hard of Hearing svcs	\$22,789.02
Shell	Gas for vehicles	\$728.42
Shell	Gas for vehicles	\$596.31
Two Rivers Bank	Direct Deposit fee	\$18.00

Total Handpayables	\$46,921.66
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Total General Fund	\$101,866.47
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SPECIAL FUNDS

Total Special Funds	\$0.00
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EFINANCE - POWERSCHOOL
DATE: 03/06/2019
TIME: 09:26:39

ARLINGTON PUBLIC SCHOOL
CHECK REGISTER

PAGE NUMBER: 1
VENCHK11
ACCOUNTING PERIOD: 7/19

FUND - 99 - DISBURSEMENT FUND

CHECK NUMBER	CASH ACCT	DATE ISSUED	-----VENDOR-----	ACCT	-----DESCRIPTION-----	AMOUNT
29550			4607 VISA		VOID: MULTI STUB CHECK	
29551	9001	03/06/19	4607 VISA	2650	100 PACK OF RJ45 CONNECTO	8.99
29551	9001	03/06/19	4607 VISA	2610	3 12 PACKS OF DOUBLE SIDE	126.13
29551	9001	03/06/19	4607 VISA	2643	CORRECT E0191104	-10.05
29551	9001	03/06/19	4607 VISA	2330	CREATIVE MATHEMATICS - RE	187.00
29551	9001	03/06/19	4607 VISA	2330	CREATIVE MATHEMATICS DAY	458.00
29551	9001	03/06/19	4607 VISA	2650	DELL POWER SUPPLY FOR LIB	19.99
29551	9001	03/06/19	4607 VISA	2734	ESTIMATED SHIPPING/HANDLI	35.00
29551	9001	03/06/19	4607 VISA	2650	ESTIMATED SHIPPING/HANDLI	15.10
29551	9001	03/06/19	4607 VISA	2610	FLOWERS FOR WARREN SCHEER	24.61
29551	9001	03/06/19	4607 VISA	2626	GAS PURCHASED IN KEARNEY	103.54
29551	9001	03/06/19	4607 VISA	2626	GAS PURCHASED IN KEARNEY	25.89
29551	9001	03/06/19	4607 VISA	2650	HP REPLACEMENT LAPTOP BAT	14.69
29551	9001	03/06/19	4607 VISA	2610	LAPTOP BATTERIES	62.68
29551	9001	03/06/19	4607 VISA	2650	LENOVO X131E SYSTEM BOARD	40.00
29551	9001	03/06/19	4607 VISA	2650	LOGITECH WIRELESS PRESENT	37.09
29551	9001	03/06/19	4607 VISA	2530	LONG DISTANCE	67.53
29551	9001	03/06/19	4607 VISA	2643	READING A-Z SUBSCRIPTION	109.00
29551	9001	03/06/19	4607 VISA	2610	REGISTRATION FOR CELEBRAT	70.00
29551	9001	03/06/19	4607 VISA	2650	REPLACEMENT LAPTOP BATTER	35.26
29551	9001	03/06/19	4607 VISA	2650	REPLACEMENT LAPTOP BATTER	28.99
29551	9001	03/06/19	4607 VISA	2650	REPLACEMENT LAPTOP BATTER	29.38
29551	9001	03/06/19	4607 VISA	2734	REPLACEMENT LENOVO X131E	163.32
29551	9001	03/06/19	4607 VISA	2610	SANDWICHES FOR SUPERINTEN	140.00
29551	9001	03/06/19	4607 VISA	2650	SIMM PACKING TRAY FOR MEM	9.90
29551	9001	03/06/19	4607 VISA	2610	TEACHER PAY TEACHER - COM	7.59
29551	9001	03/06/19	4607 VISA	2610	TEACHER PAY TEACHER - MAK	3.50
29551	9001	03/06/19	4607 VISA	2610	TEACHER PAY TEACHER - MAK	6.00
29551	9001	03/06/19	4607 VISA	2610	TEACHER PAY TEACHER - MEA	7.25
29551	9001	03/06/19	4607 VISA	2734	VGA CARDS FOR AUTOCAD COM	71.82
		TOTAL CHECK				1,898.20
		TOTAL FUND				1,898.20
		TOTAL REPORT				1,898.20

StudentsStudent Discipline

- A. Development of Uniform Discipline System. It shall be the responsibility of the Superintendent to develop and maintain a system of uniform discipline. The discipline which may be imposed includes actions which are determined to be reasonably necessary to aid the student, to further school purposes, or to prevent interference with the educational process, such as (without limitation) counseling and warning students, parent contacts and parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling upon written consent of the parent or guardian, or in-school suspension. The discipline may also include out-of-school suspension (short-term or long-term) and expulsion.

1. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

- a. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or
- b. Other violations of rules and standards of behavior adopted by the Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

- a. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
- b. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
- c. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
- d. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference.

- e. A student who on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.
- 2. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension; the procedures will be those set forth in the Student Discipline Act.
- 3. Expulsion:
 - a. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless the misconduct occurred (a) within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) unless the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period. A student who has been expelled shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the parents/guardian when the Principal recommends an expulsion. The notice will include a description of the procedures for expulsion; the procedures will be those set forth in the Student Discipline Act.
 - b. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent, if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
 - c. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.

- d. Alternative Education: Students who are expelled may be provided an alternative education program that will enable the student to continue academic work for credit toward graduation. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
 - e. Suspension of Enforcement of an Expulsion: Enforcement of an expulsion action may be suspended (i.e., “stayed”) for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a condition of such suspended action, the student and parents will be required to sign a discipline agreement.
 - f. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than nineteen years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to the order of the District Court, County Court, or Juvenile Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal’s designee shall meet with the student’s probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal’s designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.
4. Emergency Exclusion: A student may be excluded from school in the following circumstances:
- a. If the student has a dangerous communicable disease transmissible through normal school contacts and poses an imminent threat to the health or safety of the school community; or
 - b. If the student’s conduct presents a clear threat to the physical safety of himself, herself, or others, or is so extremely disruptive as to make temporary removal necessary to preserve the rights of other students to pursue an education.

Any emergency exclusion shall be based upon a clear factual situation warranting it and shall last no longer than is necessary to avoid the dangers described above.

If the emergency exclusion will be for five school days or less, the procedures for a short-term suspension shall be followed. If the Superintendent or his or her designee determines that an emergency exclusion shall extend beyond five days, a hearing is to be held and a final determination made within ten school days after the initial date of exclusion. Such procedures shall substantially comply with the procedures set forth in this policy for a long-term suspension or expulsion, and be modified only to the extent necessary to accomplish the hearing and determination within this shorter time period.

5. Other Forms of Student Discipline: Administrative and teaching personnel may also take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not be limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.
- B. Student Conduct Expectations. Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.
- C. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment. The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.
 1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.

2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision.
5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks.
7. Engaging in selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Tobacco means any tobacco product (including but not limited to cigarettes, cigars, and chewing tobacco), vapor products (such as e-cigarettes), alternative nicotine products, tobacco product look-alikes, and products intended to replicate tobacco products either by appearance or effect. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant.
8. Public indecency or sexual conduct.
9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events.
10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction.
11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten.

12. A repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes.
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion.
15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for riding school buses or vehicles.
17. A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:
 - a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or
 - b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.
18. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing.

Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
- c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
- d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

D. Additional Student Conduct Expectations and Grounds for Discipline. The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

1. Student Appearance: Students are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:
 - a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants, etc.) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
 - b. Shorts, skirts, or skorts that do not reach mid-thigh or longer.
 - c. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
 - d. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage "horse-play" or that would damage property (e.g. cleats).
 - e. Head wear including hats, caps, bandannas, and scarves.
 - f. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double.

- g. Clothing or jewelry that is gang related.
- h. Students must wear shoes.
- i. Visible body piercing (other than ears), body art, or body alterations that are disruptive to the learning environment or pose a safety risk.

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school's guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal's office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

On a first offense of the dress code. The student will be asked to change the offensive clothing or turn it inside out. If this is not possible, they will be asked to call home for new clothing or return home to correct the problem. Time missed will be made up in detention. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

2. Academic Integrity.

a. Policy Statement: Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

- b. Definitions: The following definitions provide a guide to the standards of academic integrity:
- (1) "Cheating" means intentionally misrepresenting the source, nature, or other conditions of academic work so as to accrue undeserved

credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others. Cheating includes, but is not limited to:

- (a) Tests (includes tests, quizzes and other examinations or academic performances):
 - (1) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.
 - (2) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for “open book” tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.
 - (3) Use of Other Student Answers: Copying or looking at another student’s answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student’s paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student’s answers on the test paper.
 - (4) Use of Other Student to Take Test: Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.
 - (5) Misrepresenting Need to Delay Test: Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student’s real reason for missing class was because the student was not prepared for the test.
- (b) Papers (includes papers, essays, lab projects, and other similar academic work):

- (1) Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.
 - (2) Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.
 - (3) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.
 - (4) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.
 - (5) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.
- (c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.
- (2) "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works. Plagiarism includes, but is not limited to:
- (a) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.

- (b) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.
 - (3) "Contributing" to academic integrity violations means to participate in or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.
- c. Sanctions: The following sanctions will occur when a student engages in cheating, plagiarism, or contributing to an academic integrity offense:
 - (1) Academic Sanction. The instructor will refuse to accept the student's work in which the academic integrity offense took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work.
 - (2) Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.
 - (3) Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension, or expulsion or removal from class with loss of credit and/or a failing grade. Such additional sanctions will be given strong consideration where a student has engaged in serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

3. Electronic Devices

- a. Philosophy and Purpose. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices. Although Arlington Public Schools encourages the use of individual student devices but expects all student to adhere to school policy regarding technology use

regardless of the device being used. Arlington Public School is not responsible for lost or stolen personally owned devices.

b. Definitions.

- (1) “Electronic devices,” include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, lap top computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.
- (2) “Sexting” means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:
 - (i) Displays sexual content, including erotic nudity, any display of genitalia, unclothed female breasts, or unclothed buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or
 - (ii) Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,
 - (iii) Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.

c. Possession and Use of Electronic Devices.

- (1) Students are not permitted to possess or use any electronic devices during class time or during passing time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during any class period; including voice usage, digital imaging, or text messaging.
- (2) Students are permitted to possess and use electronic devices before school hours, at lunch time in the cafeteria, and after school hours, provided that the student not commit any abusive use of the device (see paragraph (4)(a). Administrators have the discretion to prohibit student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.
- (3) Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a lap top computer for a class presentation).

- (4) Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a compelling need to have the device (e.g., a student whose parent is in the hospital could be allowed limited use of the cell phone for family contacts, so the family can give the student updates on the parent's condition).

d. Violations

- (1) **Prohibited Use of Electronic Devices:** Students shall not use electronic devices at any time or place for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment; (f) recording others (photographs, videotaping, sound recording, etc.) or otherwise transmitting images and/or sounds of another person or persons without direct administrative approval and consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public; (g) "sexting;" or (h) activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.
- (2) **Disposition of Confiscated Electronic Devices:** Electronic devices used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school's main office to be identified, placed in a secure area, and returned to the student and/or the student's parent/guardian in a consistent and orderly way.
 - (i) **First Violation:** Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student personally comes to the school's main office and retrieves the electronic device.
 - (ii) **Second Violation:** Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a

conference between the student and his/her parent/guardian and the school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

(iii) **Third Violation:** Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration, a conference between the student and his/her parent/guardian and the school principal or assistant principal, and suspension of the student from school. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

(iv) **Subsequent Violations:** Students who are repeat offenders of this policy shall be subject to the imposition of any appropriate disciplinary action, which may include suspension and expulsion from school.

(3) **Penalties for Prohibited Use of Electronic Devices:** Students who send or encourage another to send a "sexting" message shall be subject to disciplinary action. Students who receive a "sexting" message are to report the matter to a school administrator and then follow the protocol outlined by administration or law enforcement agency. Students shall not participate in sexting or have any "sexting" message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this policy shall be subject to the imposition of appropriate disciplinary action, up to and including expulsion.

(4) **Reporting to Law Enforcement:** Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.

e. **Responsibility for Electronic Devices.** Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students' electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

- E. Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:

1. 1st Offense: Student will be confronted and directed to cease.
2. 2nd Offense: Student will be confronted, directed to cease, and parents will be notified. Disciplinary action may be taken.
3. 3rd Offense: Student will be suspended from school for a minimum of 1 day, and parents and student will need to meet with Administrator(s) and/or counselor.

If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.

- F. Specific Rule Items: The following conduct may result in disciplinary action which, in the repeated violations, may result in discipline up to expulsion:

1. Students are not given locker passes, restroom passes or telephone passes to leave a classroom or study hall unless special circumstances arise.
2. Students in the hallway during class time must have a pass with them.
3. Gum, candy, seeds, etc. are not allowed in the school building or classrooms. The pop machine is closed until after school and pop is to be drunk outside.
4. Students are expected to bring all books and necessary materials to class. This includes study halls.
5. Assignments for all classes are due as assigned by the teacher.
6. Students are not to operate the mini-blinds or the windows.
7. Classes are ended by the teacher. Students are not to begin to pack up or leave the class until the dismissal bell has rung or the teacher has dismissed the class.
8. Students are to be in their seats and ready for class on the tardy bell.
9. Special classes such as Industrial Technology, Art, P.E., and computers courses will have other safety or clean-up rules that will be explained to you by that teacher which must be followed.
10. Students are not to bring "nuisance items" to school. A nuisance item is something that is not required for educational purposes and which would cause a distraction to the student or others.
11. Students are to stand back from the entry steps and doors in the mornings before school and at noon before the bell so that others may pass in and out of the entry doors.
12. Snow handling is prohibited.

- G. Law Violations

1. Any act of a student which is a basis for expulsion and which the principal or designee knows or suspects is a violation of the Nebraska Criminal Code will be reported to law enforcement as soon as possible. Conduct to be reported for law enforcement referral includes conduct that may constitute a felony, conduct which may constitute a threat to the safety or well-being of students or others in school programs and activities, and conduct that the legal system is better equipped to address than school officials. Conduct that does not need to be reported for law

enforcement referral includes typical adolescent behavior that can be addressed by school administrators without the involvement of law enforcement. In making the decision of whether to report, consideration should be given to the student's maturity, mental capacity, and behavioral disorders, where applicable. When appropriate, it shall be the responsibility of the referring administrator to contact the student's parent of the fact that the referral to legal authorities has been or will be made.

The foregoing reporting standards shall be reviewed annually by the school board on or before August 1 of each year, be annually reviewed in collaboration with the County Attorney each year, be distributed to each student and his or her parent or guardian at the beginning of each school year, or at the time of enrollment if during the school year, and shall be posted in conspicuous places in each school during the school year.

2. When a principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the principal or other school official shall take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken, except when a minor has been taken into custody as a victim of suspected child abuse, in which case the principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.

Legal Source: Neb. Rev. Stat. Sections §79-254 to §79-296

Date of Adoption: August 13, 2018

1. OPENING PROCEDURES

1.1 Call Meeting to Order

Matt O'Daniel called the meeting to order at 7:00 p.m.

1.2 Roll Call

Motion to approve Jessie Scheer as excused absence. Passed with a motion by Bruce Scheer and a second by Janet Warner.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

Board members present were Matt O'Daniel, Shanon Willmott, Bruce Scheer, Janet Warner, and Jason Arp. Also present were Superintendent Lynn Johnson, High School Principal Aaron Pfingsten, High School Athletic Director James Shada, Elementary Principal Jacqueline Morgan, and recording secretary Jenny Hansen.

1.3 Pledge of Allegiance

1.4 Approval of Regular Meeting Agenda

Motion to approve the regular meeting agenda as presented. Passed with a motion by Bruce Scheer and a second by Matt O'Daniel.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

2. WELCOME TO GUESTS AND PUBLIC FORUM

No patrons spoke at tonight's meeting.

3. CURRICULUM/INSTRUCTION REPORTS

Teachers were not present to report to the board due to the weather. The board reviewed the curriculum reports as presented and did not have any follow-up questions.

3.1 Family Consumer Science Report

3.2 5th/6th Grade Report

3.3 NSCAS Student Performance Report

Mrs. Johnson and the principals commented on the NSCAS and other assessments and how that affects our instruction. In regards to new testing, our district did not see a drop in our results and we believe this is a good sign that our teaching objectives are on target.

4. PRINCIPALS' REPORTS

4.1 Mr. Pfingsten's Report

Mr. Pfingsten updated the board on course offerings for next year, February 20-21 will be the electives fair including new STEM classes, the UNO economics and accounting day, the Elemental and Butler Ag learning trip, and that our student Travis Warner won a t-shirt design for Friday Night Lights Buckle Up.

4.2 Mrs. Morgan's Report

Mrs. Morgan spoke on the spelling bee, the 6th grade business experience which pays for their spring field trip, the band trip to the symphony, and the Battle of the Books competition.

4.3 Mr. Shada's Report

Mr. Shada reported on the completion of Quiz Bowl, State Skills USA coming up, athlete of the week interviews, Band Soup Supper rescheduled for Monday, February 18th, Coaches vs Cancer, and basketball, wrestling, and swimming updates.

5. SUPERINTENDENT'S REPORT

5.1 Staffing Update

Mrs. Johnson updated the board on the staffing changes which includes the resignations of Julie Fritz and Kevin Capron and the hiring of Jocelyn Gerrish, Amanda Hager, and Madison Egr. We are currently understaffed by one elementary para.

6. COMMITTEE AND REPRESENTATIVE REPORTS

There were no committee reports.

6.1 Americanism/Education Evaluation

6.2 Buildings and Grounds Committee

6.3 Finance Committee

6.4 Negotiations Committee

6.5 Professional Development Sharing

7. UNFINISHED BUSINESS

7.1 Discuss, Consider and Take Necessary Action to adopt a policy that prohibits board members from being an employee or applying for employment with the district.

Motion to adopt Policy 4135 Prohibition of Employment of Board Members on second reading as presented. Passed with a motion by Bruce Scheer and a second by Matt O'Daniel.

Janet Warner: Abstain (With Conflict), Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Jessica Scheer: Yea, Shanon Willmott: Yea

8. NEW BUSINESS

8.1 Discuss, Consider and Take Necessary Action to approve the purchase of social studies curriculum material.

Mrs. Johnson informed the board of the proposed social studies and Spanish curriculum as presented.

Motion to approve the purchase of social studies curriculum materials from Pearson for \$27,655.23; Houghton Mifflin Harcourt for \$64,286.72; and Gibbs Smith for \$1,229.58. Passed with a motion by Janet Warner and a second by Bruce Scheer.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

8.2 Discuss, Consider and Take Necessary Action to approve the purchase of Spanish curriculum material.

Motion to approve the purchase of Spanish curriculum materials in the amount of \$20,270 from Vista Higher Learning. Passed with a motion by Matt O'Daniel and a second by Bruce Scheer. Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

8.3 Discuss, Consider and Take Necessary Action to approve the purchase of computers. The motion presented to purchase the computers currently on lease rather than starting a new three year lease as these are still in excellent condition and this would save the district money.

Motion to approve the buyout proposal for the 165 leased Lenovo computers in the amount of \$18,832. Passed with a motion by Bruce Scheer and a second by Shanon Willmott.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

8.4 Discuss, Consider and Take Necessary Action to hire a new superintendent.

Matt O'Daniel shared that there were 45 applicants for this position which speaks well for our school, our district, our current superintendent, our principals, our board, and our community. We should all be proud.

Motion to hire Dr. Dawn Lewis as superintendent for Arlington Public Schools. Passed with a motion by Janet Warner and a second by Shanon Willmott.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

8.5 Discuss, Consider and Take Necessary action to renew the contract of secondary principal.

Negotiation Chair Matt O'Daniel shared that the committee and board strives to position all categories of employees with competitive compensation as determined by comparative arrays to enable our district to attract and retain quality employees. The committee recommends these contracts as in line with that philosophy.

Motion to approve administration contract renewal for Aaron Pfingsten for the 2019-2020 school year for the position of secondary principal as presented. Passed with a motion by Matt O'Daniel and a second by Janet Warner.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

8.6 Discuss, Consider, and Take Necessary Action to renew the contract of elementary principal.

Motion to approve administration contract renewal for Jacquelyn Morgan for the 2019-2020 school year for the position of elementary principal as presented. Passed with a motion by Janet Warner and a second by Matt O'Daniel.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

8.7 Discuss, Consider, and Take Necessary Action to renew the contract of assistant principal/AD.

Motion to approve administration contract renewal for James Shada for the 2019-2020 school year for the position of assistant principal/AD as presented. Passed with a motion by Janet Warner and a second by Jason Arp.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

8.8 Discuss and Review Policies 4150-4260.

The board discussed the policies as presented. They discussed possible changes to 4200 and 4250 which the board will review again next month after input from our attorney.

9. CONSENT AGENDA

Motion to approve the consent agenda as presented. Passed with a motion by Bruce Scheer and a second by Shanon Willmott.

Jason Arp: Yea, Matt O'Daniel: Yea, Bruce Scheer: Yea, Janet Warner: Yea, Shanon Willmott: Yea

9.1 Minutes of the Previous Board Meeting(s): January 14, 2019 Regular Meeting; January 31, 2019 Special Meeting; February 5, 2019 Special Meeting

9.2 Monthly Financial Reports

9.3 Accept Resignations: Kevin Capron and Julie Fritz

9.4 Hire Madison Egr, Elementary Teacher; Amanda Hager – Cafeteria; Jocelyn Gerrish - Elementary SPED Paraeducator

10. EXECUTIVE SESSION

11. ACTION ON EXECUTIVE SESSION ITEMS

12. ADJOURNMENT

Matt O'Daniel adjourned the meeting at 8:10 p.m.

Matt O'Daniel, Board President

Lynn Johnson, Board Secretary

Date

Date

March 2019 Elementary Principal Report

NAG Conference – Nebraska Association for the Gifted Conference was held February 21st and 22nd. We sent three teachers and one para-professional to the conference. They attended many sessions on how to better utilize personnel, materials, and time for High Ability Students. All participants came back with great ideas and strategies to begin immediately.

State Reading Conference – Nebraska State Reading Conference was held February 21st and 22nd in Kearney. We sent two teachers to engage in many different Reading sessions to help all levels of readers.

Dr. Seuss Breakfast – On Friday, March 1st we celebrated Dr. Seuss' Birthday and Read Across America Week with a Dr. Seuss Breakfast. The official count was 280 breakfasts served! What a success!

Book Madness – Mrs. Christensen and Mrs. Wolf have worked to create our first Book Madness Challenge. It is a tournament modeled after the NCAA's March Madness. Classes will read a series of books and vote on their favorites. The book with the most votes will move on in the competition.


Spring Conferences - We had an overall attendance of 93% K-6.

Day Care Meeting – On March 7th we had 10 local day care providers come and gain training and information. The presentation was a teaming of Gail Barth and Jennifer Haggart from ESU3. This is the beginning of a partnership with local day care providers to gain accreditation and provide a seamless transition from day care to school.

Kindergarten Round-up – We had 30 students and families attend Kindergarten round up on February 11th.

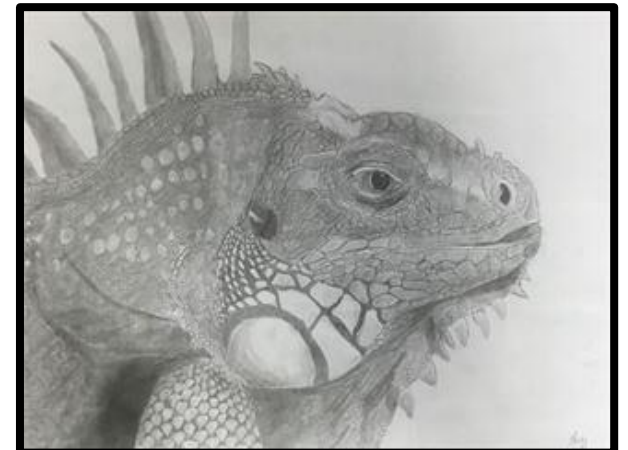
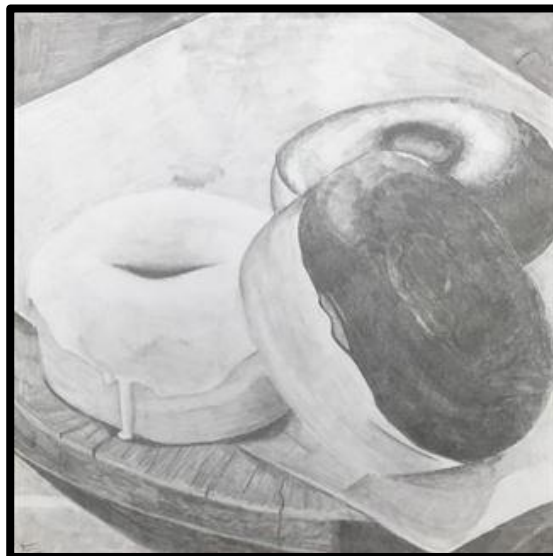


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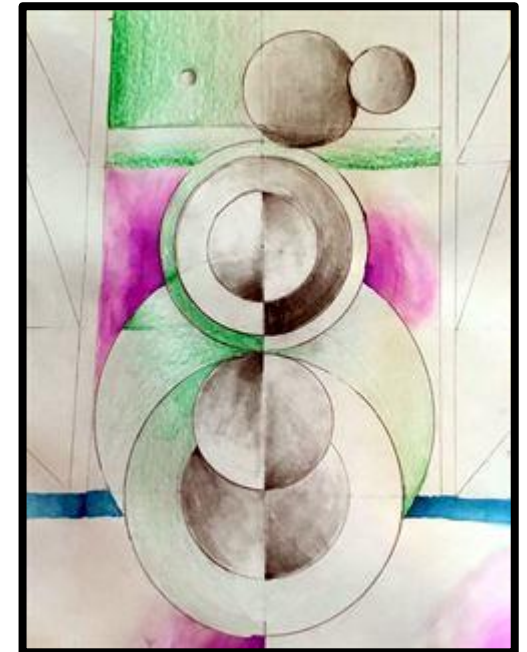


2018-2019

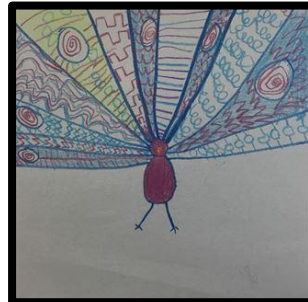
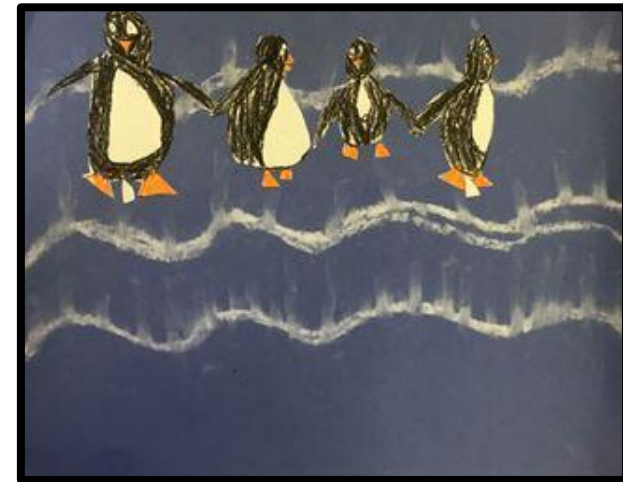
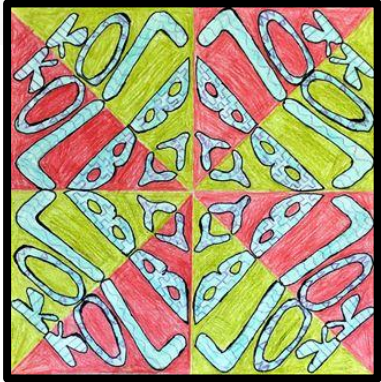
HIGH SCHOOL EXAMPLES



7TH GRADE EXAMPLES



ELEMENTARY EXAMPLES



ART CLUB



Our work in progress for the backdrops for the high school musical, The Little Mermaid.



HIGH SCHOOL ART SHOW

APRIL 17TH



The show will be open to the public from 12:30- 3:00. Please join us!



Hastings College will be at the show with their mobile glass lab.



Artsonia.com

- To see more art from our Arlington artists please visit artsonia.com
- Arlington Elementary School
- Arlington Middle and High School



StudentsFull-Time and Part-Time EnrollmentFull-Time Enrollment

Students must be enrolled in Arlington Public Schools on a full-time basis. Full-time basis is defined as attending classes for the full instructional day within the public school system.

Exceptions may be permitted for:

1. enrolled students attending another state accredited institution such as a vocational-technical school or a college or university for school credit;
2. enrolled students taking the limited number of credits needed to graduate in the school year;
3. enrolled students in need of modified school attendance as an accommodation for a disability or similar unique circumstance;
4. enrolled students receiving special education services where the student's IEP requires a modified schedule, or non-enrolled students receiving special education services or other legally mandated services required to be provided to eligible resident children under state and federal laws and regulations;
5. students from other school districts participating in programs offered by the District pursuant to an interlocal agreement or other arrangement approved by the School Board; and
6. non-public school students in accordance with the policies and procedures set forth in this policy.

Part-Time Enrollment of Non-Public School Students

The School Board shall allow the part-time enrollment of students who are residents of the school district and who are also enrolled in a private, denominational, or parochial school or in a school which elects pursuant to section 79-1601 not to meet accreditation or approval requirements. Such students are referred to herein as "non-public school students."

The School Board establishes the following guiding principles for enrollment of non-public school students:

- (1) The primary school for a non-public school student is the student's private, denominational, parochial or home school.
- (2) Enrollment of a non-public school student in Arlington Public Schools is allowed for the purpose of providing enhanced educational opportunities not otherwise available to the non-public school student. It is not to supplant programming of the student's primary school.
- (3) Non-public school students are not to be given priority over full-time students.
- (4) Non-public school students are to be enrolled only in programs or courses that are educationally appropriate for the student.
- (5) Enrollment of non-public school students is not to negatively affect the educational services to be provided to full-time students.

The School Board establishes the following specific policies and procedures for enrollment of non-public school students. In the event the specific policies and procedures require interpretation or do not fully resolve an issue, the above established guiding principles are to be considered.

A. Non-Public School Student Enrollment Application Procedures.

1. Application. Parent or guardian must submit an Application of Non-Public School Student for Part-Time Enrollment to the principal of the school the student desires to attend.
2. Deadline for Applications. The application must be received by August 1st preceding the school year the student wishes to enroll.
 - a. Change of Residence Exception: The application deadline for a student who becomes a resident of the District after the school year has commenced is: 20 calendar days after the student becomes a resident of the District. The principal may delay enrollment until the next following quarter or semester starts, or at such other time as determined to be educationally appropriate.
 - b. High School Course Exception: The application deadline for a student who desires to enroll in a second semester high school course is December 1st.
3. Action on Applications. The principal will review the application and will notify the parent of the approval or denial of the application within 2 weeks of receipt of the application or 2 weeks prior to the start of school or 2 weeks prior to the start of the next semester, whichever is later.
4. Appeals. The parent or guardian may appeal the principal's action to deny their application. Any such appeal must be submitted to the Superintendent within 14 calendar days from the date of the principal's action. The appeal shall be in writing and shall be decided on the basis of the written submission. The Superintendent may request the parent or guardian to provide further explanation or information and the appeal may be denied in the event the parent or guardian fails to fully respond on a timely basis. The Superintendent shall decide the appeal within 10 calendar days of the submission of the appeal. The Superintendent may make a decision later than the 10 days in the event good reason for delay exists. Good reason includes but is not limited to the Superintendent being unable to gather the information the Superintendent determines necessary to make the decision within the decision period.

5. Annual Applications. Part-time enrollment is determined annually. Application must be made each school year. There will be no guarantee that enrollment will be continued from one year to the next.

B. Non-Public School Student Admission

1. Admission Requirements. Students must meet the normal admission requirements. This includes the requirements that the student: be a resident of the District, be of school attendance age and not have graduated or have received a GED.
2. Admission Process. Students must complete the normal enrollment process and forms required by the District and/or the building for enrollment of all children. This includes the requirements relating to: birth certificates, immunizations, physical examinations, and visual evaluations.

C. Non-Public School Student Enrollment Standards

1. Maximum Enrollment. Students may not enroll in more than 2 middle school or high school courses during any one semester. Elementary students may not enroll in programming of greater than 90 minutes of instruction each day.
2. Capacity Limits. Enrollment will be subject to capacity limits. Any grade level, program, or course which has been determined to be at capacity for option enrollment purposes shall not be available for non-public school students. The middle school principal and counselor shall also establish capacity limits for particular courses each semester. Students will not be permitted to enroll in courses beyond the established capacity limits.
3. Integrated Courses. Students must meet prerequisite requirements to be enrolled in a course by appropriate credits earned through an accredited program. The principal may on a discretionary basis allow prerequisite requirements to be satisfied where the student provides reasonable indications that the academic criteria have been met, such as results from achievement tests or other indications of adequate preparation.
4. Educationally Appropriate Programs and Courses. Students will not be allowed to enroll in programs or courses which the school administration determine to not be educationally appropriate for the student. Determination of whether a program or course is educationally appropriate will be made based on the standards the District uses for making academic placement decisions.

5. Essential versus Non-Essential Elective Courses. Non-public school students are not permitted to enroll in essential courses. Essential courses are those which are required to be offered by the student's private, denominational, parochial or home school. For non-public school students attending an approved school, essential courses are: language arts, social studies, science, mathematics, vocational education, foreign language, visual and performing arts, and personal health and physical fitness. For non-public school students attending an exempt school, essential courses consist of a sequential program of instruction designed to lead to basic skills in the language arts, mathematics, science, social studies, and health. A non-public school student will not be precluded by this provision from enrolling in non-essential elective courses.

D. Non-Public School Student Policies

1. General Standard. Non-public school students who are enrolled part-time are to be subject to the same standards as full-time enrolled students except where appropriate to reflect their part-time status.
2. Building assignment. Students must enroll in the attendance center that serves the student's residence, provided that the administration reserves the authority to make a different attendance center assignment. A student may request assignment to an attendance center other than that of the student's residence under the intra-district transfer procedures.
3. No Partial Part-Time Enrollment. Students must apply for enrollment and attend the entire school year for which enrollment is made or, for high school courses, for the full length of the course. Once enrolled, part-time students will be required to participate in all activities, programs, and tests related to the program or course for which the student is enrolled, including as applicable State or District-wide assessments, as full-time students.
4. Student Conduct Policies. Students enrolled on a part-time basis shall be required to follow all school policies that apply to other students at any time the part-time student is present on school grounds or at a school-sponsored activity or athletic event. This includes the District's student conduct policies. Students enrolled on a part-time basis shall be subject to discipline, including suspension or expulsion, for violation of student conduct rules.
5. Attendance. Students enrolled on a part-time basis are not exempt from the compulsory attendance laws or from the District's attendance policies. Students who engage in excessive absenteeism as defined in Board policy are to be reported under the truancy laws.

6. Presence on School Grounds. Students enrolled on a part-time basis are to be present on school grounds during the school day only at the times required for their attendance in the program or course in which they are enrolled. Exceptions may be made in the discretion of the principal or the principal's designee. Students must sign in and out of the school by following the building level procedure. Students are responsible for being aware of any changes in the school schedule during inclement weather or for other reasons.
7. Transportation. Students enrolled on a part-time basis are not entitled to transportation or transportation reimbursement. Full-time students will be given first consideration for parking on the high school campus.
8. Academic Honors. Students enrolled on a part-time basis will not be eligible to graduate or receive a diploma from the District or receive academic honors (for example, class rank and honor roll) except to the extent the student meets all requirements of the District's policies for such, including attainment of minimum credits and semesters of attendance.
9. Extracurricular Activities. Students enrolled on a part-time basis and/or students enrolled at St. Paul's Lutheran School may be permitted, in the discretion of the principal and athletic director, to participate in extracurricular activities. Part-time student participants will be required to meet the same participation requirements as full-time students. Participation in activities that are subject to bylaws of the Nebraska School Activities Association (NSAA) will be limited to those students who meet the NSAA bylaws.

Legal Source: Laws 2006, LB 821; Neb. Rev. Stat. Section 79-526;
Title 92, Nebraska Administrative Code, Chapter 10

Date of Adoption: July 10, 2017

Secondary Principal's Report

For the March 2019 Board Meeting

Approval for Courses

In response to the allowance for .25 FTE to be used for some new STEM courses, I am seeking approval of the following courses to be added to our curriculum guide:

INTRODUCTION TO COMPUTER SCIENCE (Foundations of Computing)

Course Number:
Course Length: 1 Semester
Grades: 10-12

Students will learn the basics of computer programming and algorithm development. Various methods will be used to practice coding skills and develop computational critical thinking skills to create basic computational artifacts.

COMPUTER PROGRAMMING (Computer Science Principles)

Course Number:
Course Length: 2 Semesters
Grades: 11-12
Prerequisite: Introduction to Computer Science

Students will advance their knowledge of computer programming languages and development of conditional statements, recursive functions, and other programming skills. Students will create computational artifacts that demonstrate multiple functions and programming skills. Students will also learn about computer science careers.

APPLIED TECHNOLOGY

Course Number:
Course Length: 1 Semester
Grades: 11-12

Students will explore multiple forms of STEM applications. Methods used but are not limited to inquiry based learning and 3D design and printing. Problem solving techniques using science, technology, engineering, and mathematics will be applied through projects and testing hypotheses.

Philanthropy -

Pennies for Patients

-Benefiting the Leukemia and Lymphoma Society; hosted by the freshmen class in March

Blood Drive

-Annual Red Cross Blood Drive; hosted by NHS on March 6

#BeKind

-T-shirt sales benefiting the local non-profit Roots to Wings eclipsed the \$500 mark

FFA - CDE

At the recent FFA CDE (career development events) we had many students and teams place which qualifies them for the state contest in April. The list of individual students who placed is lengthy, so here are the teams that placed:

1st - Poultry Evaluation

3rd - Ag Technology & Mechanics

3rd - Food Science

3rd - Livestock Management

3rd - Welding

Prom

Prom will be held on Saturday, March 30 in the competition gym followed by post-prom at the Fremont YMCA. We look forward to a great night of fun!

End of 3rd Quarter

Due to the number of inclement weather days this quarter, we have moved the end of the third quarter back a few days. The new end of the 3rd quarter is March 18.

Arlington Public Schools

Proof of Residency – A

Student Name _____

I certify that I, parent and/or guardian of _____
am a resident of the Arlington Public School District.

Residing at _____

Printed Name: _____
Parent/Legal Guardian

Date: _____

Signature: _____
Parent/Legal Guardian

Date: _____

Proof of residency must include three of the documents below. As least one of the documents submitted must be marked with a “ * ”.

_____ *Purchase Agreement/Deed with name and Arlington School District address

_____ *Car Documentation (Title, Driver’s License. or Proof of Insurance with name and Arlington School District address).

_____ *Tax Receipt or statement with name and Arlington School District address

_____ *Utility Bill with name and service with an Arlington School District address

_____ Proof of Employment (either three paystubs or signed letter from Supervisor)

_____ Bank Statement with name and Arlington School District address

FORMS FOR HEALTH RELATED ADMISSION REQUIREMENTS

- 1. Notice of Requirements for Student Admission—Birth Certificate, Immunization, Physical Examination and Visual Evaluation**
- 2. Immunization—Affidavit of Refusal—For Reason of Religious Conflict**
- 3. Immunization—Affidavit of Refusal—For Reason of Religious Conflict (Alternative: HHS Form)**
- 4. Immunization—Affidavit of Refusal—For Medical Reason (HHS Form)**
- 5. Immunization—Medical Documentation of Varicella (Chickenpox) Disease (HHS Form)**
- 6. Physical Examination or Visual Evaluation—Parent Objection Form**
- 7. Waiver of Physical Examination/Visual Evaluation Requirement (HHS Form)**
- 8. HHS Summary of the School Immunization Rules and Regulations 2018-2019**
- 9. Affidavit (For Child to Enroll Early in Kindergarten)**
- 10. Request for Non Disclosure of High School Personal Information to Institutions of Higher Education and Military Recruiters**
- 11. Section 9528. Armed Forces Recruiter Access to Students and Student Recruiting Information**

**NOTICE OF REQUIREMENTS FOR STUDENT ADMISSION—
BIRTH CERTIFICATE, IMMUNIZATION, PHYSICAL EXAMINATION
AND VISUAL EVALUTION**

Nebraska law requires that the parents or legal guardian furnish the following documents as a condition of admission to school:

1. A certified copy of the student's birth certificate issued by the state in which the child was born, prior to admission of a child for the first time. Other reliable proof of the child's identity and age, accompanied by an affidavit explaining the inability to produce a copy of the birth certificate, may be used in lieu of a birth certificate. An affidavit is defined as a notarized statement by an individual who can verify the reason a copy of the birth certificate cannot be produced. (Failure to provide the birth certificate does not result in non-enrollment or disenrollment, but does result in a referral to local law enforcement for investigation).
2. Evidence of a physical examination by a physician, physician assistant, or nurse practitioner, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a physical examination.
3. Evidence of a visual evaluation (for school year 2018-2019 and each school year thereafter) by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist, within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade, unless the parent or legal guardian submits a written statement objecting to a visual evaluation. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity.
4. Evidence of protection against diphtheria, tetanus, pertussis, polio, measles, mumps, and rubella, Hepatitis B, Varicella (chicken pox) and Haemophilus Influenzae type b (Hib) and other diseases as required by applicable law, by immunization, prior to enrollment, unless the parent or legal guardian submits a written statement refusing immunization or meets other exceptions established by law (refer to Health and Human Services regulations, 173 NAC 3).
5. On and after July 1, 2010, every student entering the seventh grade shall have a booster immunization containing diphtheria and tetanus toxoids and an acellular pertussis vaccine which meets the standards approved by the United States Public Health Service for such biological products, as such standards existed on January 1, 2009.

Forms to submit objections are available from the school.

The following information is provided to assist a parent or guardian in receiving information regarding free or reduced-cost visual evaluations for low-income families who qualify: Information about free or reduced-cost visual evaluations may be obtained from the Nebraska Foundation for Children's Vision (NFCV), nechildrensvision.org, 1633 Normandy Court, Suite A, Lincoln, NE 68512—Fax 402-476-6547—Phone 402-474-7716. To identify a participating SEE TO LEARN doctor nearest you, call 1-800-960-3937. For assistance from VISION USA call 1-800-766-4466. In addition, Lions Clubs throughout Nebraska are committed to assisting disadvantaged families by sponsoring eye exams and eyewear. NOA member doctors will provide eye exams at no cost if no other resources are available.

**AFFIDAVIT OF REFUSAL OF IMMUNIZATION--
FOR REASON OF RELIGIOUS CONFLICT**

This Affidavit is being submitted on behalf of:

(Name of Student)

_____/_____/_____
(Birthdate of Student – mm/dd/yyyy)

If the student is of the age of majority:

I, _____, of lawful age and being first duly sworn, depose and state as follows:
(Name of Affiant/Student)

Immunization conflicts with the tenets and practice of a recognized religious denomination of which I am an adherent or member or immunization conflicts with my personally and sincerely followed religious beliefs.

If the student is a minor:

I, _____, as legally authorized representative of
(Name of Affiant)

_____, of lawful age and being first duly sworn, depose and state as follows:
(Name of Student)

Immunization conflicts with the religious tenets and practice of a recognized religious denomination of which the student is an adherent or member or immunization conflicts with the student's personally and sincerely followed religious beliefs.

(Signature of Affiant)

SUBSCRIBED AND SWORN to before me this _____ date of _____, 20_____.

Notary Public

STATE OF NEBRASKA)
)
COUNTY OF _____) **ss.**

My Commission expires: _____

**REFUSAL OF IMMUNIZATION
For Medical Reasons**

As the physician of:

Child's Last Name	First Name	Age
<hr/>		
Birth Date	School	Grade
<hr/>		

A. I have elected to not immunize this student against the following disease(s): (check box*)

- ☐ Diphtheria
- ☐ Tetanus
- ☐ Pertussis
- ☐ Polio
- ☐ Measles (Rubeola)
- ☐ Mumps
- ☐ Rubella (German Measles)
- ☐ Hepatitis B
- ☐ Varicella (chickenpox)

In my opinion, this/these immunization(s) would be injurious to the health and well-being of

- ☐ The student
- ☐ A member of the student's household or family

Comments _____

Signature of Physician

Date

* Each disease for which a vaccine has not been administered must be checked. Parent / guardian

must submit dates of immunization for all other diseases.

Printed from the Nebraska Health and Human Services System Web site. www.hhs.state.ne.us

Documentation of Varicella (Chickenpox) Disease

(To be filled out by the parent, guardian, or medical provider of the child/student)

This document is being submitted on behalf of:

(Name of child/student)

(Birth date of child/student)

I _____ verify that the above listed child/student
Parent/Guardian/Medical Provider

had the varicella disease in _____ (year).

(Signature of parent/guardian/medical provider)

**PARENT OBJECTION TO
PHYSICAL EXAMINATION OR VISUAL EVALUATION
(For School Admission)**

I am the parent or guardian of the following children who are enrolling in the beginner grade or seventh grade in Arlington Public Schools, or who are transferring from out of state into any grade in Arlington Public Schools:

Child No. 1: _____

Child No. 2: _____

I understand that state law requires that the school be provided with: (1) evidence of a physical examination by a physician, physician's assistant, or nurse practitioner and (2) a visual evaluation by a physician, a physician assistant, an advanced practice registered nurse, or an optometrist. The physical examination and visual evaluation is required to be completed within six months prior to the entrance of the child into the beginner grade and the seventh grade or, in the case of a transfer from out of state, to any other grade. The visual evaluation is to consist of testing for amblyopia, strabismus, and internal and external eye health, with testing sufficient to determine visual acuity. No such physical examination or visual evaluation shall be required of any child whose parent or guardian objects in writing.

I hereby object in writing to the:

_____ physical examination

_____ visual evaluation

(check one or both)

for the above named child(ren). I will not hold Arlington Public Schools responsible for any injury or harm caused by or relating to such refusal to obtain a physical examination or visual evaluation for the above named child(ren).

Dated this ____ day of _____, 20__.

Parent or Guardian

[Legal Reference: Neb. Rev. Stat. sections 79-214(3) and 79-220]

**Summary of the School Immunization Rules and Regulations
For 2018-2019 School Year**

Student Age Group	Required Vaccines
Ages 2 through 5 years enrolled in a school based program not licensed as a child care provider	<p>4 doses of DTaP, DTP, or DT vaccine</p> <p>3 doses of Polio vaccine</p> <p>3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age</p> <p>3 doses of pediatric Hepatitis B vaccine</p> <p>1 dose of MMR or MMRV given on or after 12 months of age</p> <p>1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted.</p> <p>4 doses of pneumococcal or 1 dose of pneumococcal given on or after 15 months of age</p>
Students entering school (Kindergarten or 1 st Grade depending on the school district's entering grade)	<p>3 doses of DTaP, DTP, DT, or Td vaccine, one given on or after the 4th birthday</p> <p>3 doses of Polio vaccine</p> <p>3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if student is 11-15 years of age</p> <p>2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month</p> <p>2 doses of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. If the child has had varicella disease, they do not need any varicella shots.</p>
Students entering 7 th grade	<p>Must be current with the above vaccinations</p> <p>AND receive</p> <p>1 dose of Tdap (contain Pertussis booster)</p>
Students transferring from outside the state at any grade	Must be immunized appropriately according to the grade entered.

Source: Nebraska Immunization Program, Nebraska Department of Health and Human Services. For additional information, call 402-471-6423.

The School Rules & Regulations are available on the internet: <http://www.hhs.state.ne.us/reg/t173.htm> (Title 173: Control of Communicable Diseases - Chapter 3; revised and implemented 2011)
Updated 1/25/2017

Date of Adoption: July 10, 2017

AFFIDAVIT
(For Child to Enroll Early in Kindergarten)

The undersigned, being first duly sworn, states upon oath as follows:

I am the parent or guardian of _____ (Child's name). The Child's date of birth is _____. The Child will reach the age of five years on or after August 1 and on or before October 15 of the current school year.

I elect to enroll the Child this school year and hereby affirm (check or initial appropriate provision for early enrollment):

_____ the Child attended kindergarten in another jurisdiction in the current school year; or

_____ the family anticipates relocation to another jurisdiction that would allow admission within the current year; or

_____ the Child is capable of carrying the work of kindergarten which can be demonstrated through a recognized assessment procedure approved by the board.

IN WITNESS WHEREOF, this affidavit is signed and acknowledged this ____ day of _____, 20____.

Parent or Guardian

STATE OF NEBRASKA)
)
COUNTY OF _____) **ss.**

The foregoing instrument was acknowledged before me this ____ day of _____, 20__ by _____.

Notary Public

**Request For Non Disclosure of
High School Student Personal Information
To Institutions of Higher Education or Military Recruiters**

I hereby request that the name, address, and telephone listing of _____ (name of student), a high school student at Arlington Public Schools, not be released without prior parental consent to:

_____ institutions of higher education

_____ military recruiters

(check one, both, or none)

Signed by: ____ Student ____ Parent (Check One)

_____ Signature/Date

_____ Print Name

_____ Address

_____ City/State/Zip Code

Note to students/parents: This certificate can be signed by either student or a parent. The provision of this form does not reflect the position of Arlington Public Schools that the request for non-disclosure should or should not be made.

“SEC. 9528. ARMED FORCES RECRUITER ACCESS TO STUDENTS AND STUDENT RECRUITING INFORMATION.

“(a) POLICY.—

“(1) ACCESS TO STUDENT RECRUITING INFORMATION.—Notwithstanding section 444(a)(5)(B) of the General Education Provisions Act and except as provided in paragraph (2), each local educational agency receiving assistance under this Act shall provide, on a request made by military recruiters or an institution of higher education, access to secondary school students names, addresses, and telephone listings.

“(2) CONSENT.—A secondary school student or the parent of the student may request that the student’s name, address, and telephone listing described in paragraph (1) not be released without prior written parental consent, and the local educational agency or private school shall notify parents of the option to make a request and shall comply with any request.

“(3) SAME ACCESS TO STUDENTS.—Each local educational agency receiving assistance under this Act shall provide military recruiters the same access to secondary school students as is provided generally to post secondary educational institutions or to prospective employers of those students.

20 USC 7908.

Reviewed: March 14, 2016

StudentsExtracurricular Activity**Section 1 Extracurricular Activity Philosophy**

Extracurricular activity programs enrich the curriculum of the school by making available a wide variety of activities in which a student can participate. Extracurricular activity programs are considered an integral part of the school's program of education that provides experiences that will help students physically, mentally and emotionally.

The element of competition and winning, though it exists, is controlled to the point it does not determine the nature or success of the program. This is considered to be educationally and psychologically sound because of the training it offers for living in a competitive society. Students are stimulated to want to win and excel, but the principles of good sportsmanship prevail at all times to enhance the educational values of contests. Participation in activities, both as a competitor and as a student spectator, is an integral part of the students' educational experiences. Such participation is a privilege that carries with it responsibilities to the school, team, student body, community and the students themselves. In their play and their conduct, students are representing all of these groups. Such experiences contribute to the knowledge, skill and emotional patterns that they possess, thereby making them better individuals and citizens.

Safety

The District's philosophy is to maintain an activities program which recognizes the importance of the safety of the participants. To ensure safety, participants are required to become fully familiar with the dangers and safety measures established for the activity in which they participate, to adhere to all safety instructions for the activity in which they participate, to inform their coach or sponsor when they are injured or have health problems that require their activities be restricted, and to exercise common-sense.

Warning for Participants and Parents

The purpose of this warning is to bring your attention to the existence of potential dangers associated with athletic injuries. Participation in any intramural or athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility.

Section 2 Extracurricular Activity Code of Conduct

Purpose of the Code of Conduct. Participation in extracurricular activities is a privilege. The privilege carries with it responsibilities to the school, team, student body, and the community. Participants are not only representing themselves, but also their school and community in all of their actions. Others judge our school on the student participants' conduct and attitudes, and how they contribute to our school spirit and community image.

The student participants' performance and devotion to high ideals and values make their school and community proud. Consequently, participation is dependent upon adherence to this Code of Conduct and the school district's policies, procedures and rules.

Scope of the Code of Conduct.

Activities Subject to the Code of Conduct: The Code of Conduct applies to all extracurricular activities. Extracurricular activities means student activities or organizations which are supervised or administered by the school district which do not count toward graduation or grade advancement and in which participation is not otherwise required by the school.

Extracurricular activities include but are not limited to: all sports, cheerleading, dance team, Skills USA, FFA, Quiz Bowl, Pep Band, vocal, band, speech and drama, One-Act, FBLA, Spanish Club, Art Club, Student Council, National Honor Society, school sponsored dance and other school sponsored organizations and activities. The Code of Conduct also applies to participation in school sponsored activities such as school dances and royalty for such activities.

A participant means a student who participates in, has participated in, or will participate in an extracurricular activity.

When: The Code of Conduct rules apply to conduct which occurs at any time during the school year, and also includes the time frame which begins with the official starting day of the fall sport season established by the NSAA and extends to the last day of the spring sport season established by the NSAA, whether or not the student is a participant in an activity at the time of such conduct.

The rules also apply when a student is participating or scheduled to participate in an extracurricular activity that is held outside the school year or the NSAA season. For example, if an FBLA student plans to participate in a conference in July and commits a Code of Conduct infraction in June, the student may be suspended from participating in the conference. Conduct during the summer months may also affect a student's participation under the team selection and playing time guidelines.

Where: The Code of Conduct rules apply regardless of whether the conduct occurs on and off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under the general student code of conduct. A student who is suspended or expelled from school shall not be permitted to participate in activities during the period of the suspension or expulsion, and may also receive an extended activity suspension.

Grounds for Extracurricular Activity Discipline. Students who participate in extracurricular activities are expected to demonstrate cooperation, patience, pride, character, self respect, self-discipline, teamwork, sportsmanship, and respect for authority. The following conduct rules have been determined by the Board of Education to be reasonably necessary to aid students, further school purposes, and prevent interference with the educational process. Such conduct constitutes grounds for suspension from participation in extracurricular activities and grounds for other restrictions or disciplinary measures related to extracurricular activity participation:

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, bullying, harassment or similar conduct in a manner that constitutes a substantial interference with school or extracurricular activity purposes or making any communication that a reasonable person would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property, repeated damage or theft involving property or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including a school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect another person shall not constitute a violation.
5. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from a student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon, or bringing or possessing any explosive device, including fireworks, on school grounds or at a school function or event, or in a manner that is unlawful or contrary to school activity rules.
7. Selling, using, possessing or dispensing alcohol, tobacco, narcotics, drugs, a controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. (Note: Refer to “Drug and Alcohol Violations” for further information).
8. Public indecency.

9. Sexual assault or attempting to sexually assault any person. Engaging in sexual conduct, even if consensual, on school grounds or at a school function or event.
10. Engaging in any activity forbidden by law which constitutes a danger to other students, interferes with school purposes or an extracurricular activity, or reflects a lack of high ideals.
11. Repeated violation of any of the school rules.
12. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
13. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to a school employee, school volunteer, or student. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion.
14. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school or of an extracurricular activity; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
15. Willfully violating the behavioral expectations for those students riding Arlington Public School buses or vehicles used for activity purposes.
16. Failure to report for the activity at the beginning of the season. Reporting for one activity may count as reporting on time if there is a change in activity within the season approved by the coach or the supervisor.
17. Failure to participate in regularly scheduled classes on the day of an extracurricular activity or event.
18. Failure to attend scheduled practices and meetings. If circumstances arise to prevent the participant's attendance, the validity of the reason will be determined by the coach or sponsor. Every reasonable effort should be made to notify the coach or sponsor prior to any missed practice or meeting.
19. All other reasonable rules or regulations adopted by the coach or sponsor of an extracurricular activity shall be followed, provided that participants shall be advised by the coach or sponsor of such rules and regulations by written handouts or posting on bulletin boards prior to the violation of the rule or regulation.
20. Failure to comply with any rule established by the Nebraska School Activities Association, including, but not limited to, the rules relating to eligibility.

All terms used in the Code of Conduct have a less strict meaning than under criminal law and are subject to reasonable interpretation by school officials.

Drug and Alcohol Violations.**Meaning of Terms.**

Use or consume includes any level of consumption or use. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation.

Under the influence means any level of impairment and includes even the odor of alcohol on the breath or person of a student, or the odor of an illicit drug on the student. Also, it includes being impaired by reason of the abuse of any material used as a stimulant.

Possession includes having control of the substance and also includes being in the same area where the substance is present and no responsible adult present and responsible for the substance. Possession includes situations where, for example:

- (1) Alcohol is in a vehicle in which the student is present. The student is considered to be in possession if the student is aware that the alcohol is in the vehicle, even though the student has not touched or consumed the alcohol; and
- (2) Alcohol is present at a party attended by the student. The student is considered to be in possession if the student is aware that alcohol is at the party and fails to immediately leave the party, even though the student has not touched or consumed the alcohol.

In these situations, a violation would not exist if the alcohol is in the control of a parent or guardian or other responsible adult (age 21 or older) such that students are not allowed to access the alcohol. A violation would also not exist if the student did not know or have a reasonable basis to know that alcohol would be present, and the student leaves the location where the alcohol is present as soon the student could safely do so. (Students are expected to leave immediately, but are not to do so in a manner that would endanger them. For example, you are not to leave in a car being driven by a person who has been drinking just to get away from the alcohol party immediately when there is no other way to get home. Instead, you should call for a safe ride home and, while waiting, clearly distance yourself from the alcohol).

Consequences.

Students may be suspended from practices or participation in interscholastic competition or participation in co-curricular activities for violations of the Code of Conduct. The period of suspension or other discipline for such offenses shall be determined by the school administration.

The disciplinary consequence will be determined based on consideration of the seriousness of the offense, any prior violations, the student's compliance with the self-reporting obligations, the student's level of cooperation and willingness to resolve the matter, and the student's demonstration of a commitment to not commit future violations.

Because of the significance of drug and alcohol violations on the student participants, other students and the school, the following consequences are established for such violations:

Drugs and Alcohol.

An activity participant who violates the drug or alcohol rules (other than steroids) shall be prohibited from participating in any extracurricular activity for the following minimum periods:

First Offense:

Situation 1: Five-week suspension from participating in all co-curricular activities, events, and/or contests.

Situation 2: Three-week suspension from participating in all co-curricular activities, events, and/or contests for a student that can provide proof of non-consumption through valid test(s) administered by a law enforcement official at the scene.

Self Report (1st Offense Only): Anyone that self-reports will receive a two-week reduction in their suspension period for being honest and taking responsibility for their actions. The self-report must happen in a timely manner in which the student reports prior to the administration starting their formal investigation.

Second Offense:

A second violation of our Activity Code is considered serious and results in a suspension from participating in all co-curricular activities, events, and/or contests for the remainder of the school year.

Steroid Offenses. A student who possesses, dispenses, delivers, or administers anabolic steroids shall be prohibited from participating in any extracurricular activity for the following minimum periods:

1. First Violation: Five (5) weeks.
2. Second or Any Subsequent Offense: One calendar year.

Letters and Post-Season Honors. A student who commits a Code of Conduct violation is:

1. Not eligible to letter or to receive honors during the sport or activity in which they are participating at the time of the offense and/or in sports or activities in which they have been suspended due to a code violation. The coach/sponsor, with the Athletic Director's approval, may make an exception where the student has self-reported or otherwise demonstrated excellence in character allowing for such honors.

Determining a Violation Has Occurred. A violation of the Code of Conduct will be determined to have occurred based on any of the following criteria:

1. When a student is cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist.

2. When a student is convicted of a criminal offense. Conviction includes, without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.
3. When a student admits to violating one of the standards of the Code of Conduct.
4. When a student is accused by another person of violating one of the standards of the Code of Conduct and school officials determine that such information is reliable.
5. When school officials otherwise find sufficient evidence to support a determination that a violation has occurred.

Procedures for Extracurricular Discipline. The following procedures are established for suspensions from participation in extracurricular activities:

1. Investigation. The school official(s) considering the suspension will conduct a reasonable investigation of the facts and circumstances and determine whether the suspension will help the student or other students, further school purposes, or prevent an interference with a school purpose.
2. Meeting. Prior to commencement of the suspension, the school official considering the suspension or their designee will provide the student an opportunity to give the student's side of the story. The meeting for this purpose may be held in person or via a telephone conference.
 - a. The student will be given oral or written notice of what the student is accused of having done, an explanation of the evidence the school has, and the opportunity to explain the student's version. Detail is not required where the activity participant has made a self-report or otherwise admits the conduct. Names of informants may be kept confidential where determined to be appropriate.
 - b. The suspension may be imposed prior to the meeting if the meeting can not reasonably be held before the suspension is to begin. In that case the meeting will occur as soon as reasonably practicable. The student is responsible for cooperating in the scheduling of the meeting.
3. Notice Letter. Within two school days (two business days if school is not in session), or such additional time as is reasonably necessary following the suspension, the Athletic Director or the Athletic Director's designee will send a written statement to the student and the student's parents or guardian. The statement will describe the student's conduct violation and the discipline imposed. The student and parents or guardian will be informed of the opportunity to request a hearing.
4. Informal Hearing Before Superintendent. The student or student's parent/guardian may request an informal hearing before the Superintendent. The Superintendent may designate the Athletic Director or another administrator not responsible for the suspension decision as the Superintendent's designee to conduct the hearing and make a decision.

- a. A form to request such a hearing must be signed by the parent or guardian. A form will be provided with the notice letter or otherwise be made available by request from the Principal's office.
- b. The request for a hearing must be received by the Superintendent's office within five days of receipt of the notice letter.
- c. If a hearing is requested:
 - i. The hearing will be held within ten calendar days of receipt of the request; subject to extension for good cause as determined by the Superintendent or the Superintendent's designee.
 - ii. The Superintendent or the Superintendent's designee will notify the participants of the time and place of the hearing a reasonable time in advance to allow preparation for the hearing.
 - iii. Upon conclusion of the hearing, a written decision will be rendered within five school days (ten calendar days if school is not in session). The written decision will be mailed or otherwise delivered to the participant, parents or guardian.
 - iv. A record of the hearing (copies of documents provided at the hearing and a tape recording or other recordation of the informal hearing) will be kept by the school if requested sufficiently in advance of the hearing by the parent/guardian.
5. No Stay of Penalty. There will be no stay of the penalty imposed pending completion of the due process procedures
6. Opportunity for Informal Resolution. These due process procedures do not prevent the student or parent/guardian from discussing and settling the matter with the appropriate school officials at any stage.

Section 3 Attendance

Student participants are expected to apply themselves academically by following these expectations:

1. Attend school regularly and show evidence of sincere effort towards scholastic achievement.
2. Be on time for all scheduled practices, contests and departure for contests. In the event a participant is unable to attend a practice or contests he/she should contact the coach or sponsor in advance.
3. Attendance, for the entire day, is required to be eligible for the contest that day. Arrangements in advance for extenuating circumstances, such as doctor/dentist appointments, funerals or other activities, can be made with the building Principal or Activities Director in writing. Every attempt should be made to be in attendance the day of a contest. Sleeping in to rest up for the game will not be considered an extenuating circumstance, nor will going home ill and then returning to play in the contest later that day.
4. Attendance, for the three periods prior to practice time, is required to be eligible to practice that day. Arrangements in advance for extenuating circumstances, such as doctor/dentist appointments, funerals or other activities, can be made with

the building Principal or Activities Director in writing. Every attempt should be made to be in attendance. Sleeping in will not be considered an extenuating circumstance, nor will going home ill and then returning for practice that day.

5. Appearance: Participants will dress appropriately for the activity in which they are involved and will at all times maintain a neat, clean and well groomed appearance.

Section 4 Academic Standards

All students at Arlington Junior-Senior High must maintain passing grades to be eligible to participate in co-curricular activities. This is determined on a weekly basis. A student's eligibility will be determined by their cumulative progress at the given time in the semester. Dances are considered co-curricular.

Students (grades 9-12) are subject to eligibility rules established by the NSAA: "to be eligible a student shall have earned 20 semester hours of school work for the immediate preceding semester." In addition, all students at Arlington Junior-Senior High must maintain passing grades to be eligible to participate in co-curricular activities. This is reported on a weekly basis. Following are the academic eligibility guidelines:

1. A student who is reported failing one class will have a one-week probationary period to revise the course grade to a passing mark. If after the one-week probationary period the student is still failing the class, he/she will be ruled ineligible for participation in all extracurricular activities. The suspension period will be until the first Tuesday it is determined the student is receiving a passing grade in all classes.
2. A student who is reported failing two or more classes will be immediately ruled academically ineligible for participation in all co-curricular activities. The eligibility period will be until the first Tuesday it is determined the student is receiving a passing grade in all classes.
3. Teachers who submit names to the ineligibility list will be responsible for initially contacting parents about the student's status.

Parents and staff should work together to develop a plan for student improvement.

*Note: A student ruled academically ineligible will be allowed to practice during the suspension period. Ineligible students will not be excused from classes to attend an activity held during the school day.

Legal Source: Neb. Rev. Stat. Sections 79-254 to 79-296

Date of Adoption: October 10, 2016

Arlington Public Schools

Proof of Residency – B

Student Name _____

I, _____ being the lease/mortgage holder of the residence at

_____ do hereby avow that _____
Lessee

is living with me at the above address for an extended period of time.

Printed name of Lease/Mortgage holder

Printed Name of parent/guardian

Signature of Lease/Mortgage holder

Signature of parent/guardian

Date

Date

STATE OF NEBRASKA
COUNTY OF WASHINGTON

Subscribed and Sworn to before me, a notary public, on this _____ day of
_____, 20_____

Signature of Notary

StudentsDiscontinuance of Enrollment for Children Younger Than Six Years of Age

Any person with legal or actual charge or control of a child younger than six years of age prior to the then-current school year, who is enrolled in this school district, may discontinue the enrollment of such child by submitting a written notification to the Superintendent or the Superintendent's designee, indicating that child's name, date of birth, grade level and effective date of discontinuation of enrollment. The notification must be in writing and on a form provided by or acceptable to the Superintendent or the Superintendent's designee containing all information required herein. The form must be dated and signed by a parent or person with legal or actual charge or control of the child. The school district may request written verification or documentation of the person's authority to dis-enroll the child. Upon receipt of required written form and any other required information or documentation, the school district shall note discontinuance of the enrollment on its official records pursuant to state law. Any child dis-enrolled shall not be eligible to re-enroll in this school district until commencement of the next school year, or until the child reaches the age of six prior to the then-current school year, whichever occurs earlier. Any person signing a request for discontinuation of enrollment, acknowledges this policy, procedure and the requirement thereof, and expressly agrees thereto.

Legal Reference: Neb. Rev. Stat. §79-201

Date of Adoption: April 14, 2008

Reviewed: March 14, 2016

AFFIDAVIT
(For Child Age 6 to Not Attend School)

The undersigned, being first duly sworn, states upon oath as follows:

I am the parent or guardian of _____ (Child's name). The Child's date of birth is _____. The Child has or will reached the age of six prior to January 1 of the current school year, but will not reach age seven prior to January 1 of the current school year.

I elect to not enroll the Child in an accredited school this school year and hereby affirm (check or initial appropriate exception for attendance):

_____ the Child is participating in an education program that the parent or guardian believes will prepare the child to enter grade one for the following school year; or

_____ the parent or guardian intends for the Child to participate in a school which has elected or will elect pursuant to law not to meet accreditation or approval requirements and the parent or guardian intends to provide the Commissioner of Education with a statement pursuant to section 79-1601(3) on or before the child's seventh birthday.

IN WITNESS WHEREOF, this affidavit is signed and acknowledged this ____ day of _____, 200_.

 Parent or Guardian

STATE OF NEBRASKA)
)
COUNTY OF _____) **ss.**

The foregoing instrument was acknowledged before me this ____ day of _____, 200_ by _____.

 Notary Public

PARENT RELEASE
(For Children Age 16 and 17 to Discontinue Enrollment)

The undersigned, being first duly sworn, states upon oath as follows:

I am the parent or guardian of _____ (Child's name). The Child's date of birth is _____. The Child has reached the age of 16 and has not reached the age of 18.

I hereby release the Child from continued enrollment in school. The Child is disenrolled from school effective _____ (insert date; if none stated, disenrollment is effective immediately).

NOTICE: Once disenrollment occurs by Parent Release, any future enrollment or re-enrollment must be approved by the Superintendent.

IN WITNESS WHEREOF, this affidavit is signed and acknowledged this ____ day of _____, 200_.

Parent or Guardian

STATE OF NEBRASKA)
)
COUNTY OF _____) ss.

The foregoing instrument was acknowledged before me this ____ day of _____, 200_ by _____.

Notary Public

StudentsParent-Student Handbook

Each year the Board of Education shall adopt a Parent-Student Handbook. The rules, procedures, and practices adopted in the Parent-Student Handbook shall have the effect of Board Policy.

Date of Adoption: April 14, 2008

Reviewed: April 11, 2016

Students

School Census

The Superintendent is authorized to take such steps as necessary to take a complete school census every year in accordance with state and local laws.

Date of Adoption: April 14, 2008

Reviewed: April 11, 2016

StudentsOption EnrollmentA. Process and Time Lines to Option In

For a student to attend Arlington Public Schools as an option enrollment student, the student's parent or legal guardian must submit an application to the Board of Education of the Arlington Public School District between September 1 and March 15 for enrollment during the following and subsequent school years (the "application period").

Upon receipt of an application, the Superintendent or the Superintendent's designee shall provide the resident school district with the name of the applicant on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

Provisions for Waiver of Application Deadline:

The application deadline will be waived by the School Board for applications to option into the Arlington Public School District, provided that the application contains a release approval from the resident district and satisfies any other requirements of law. Further, the application deadline shall not be waived if the application is for enrollment in any program, class, grade level or school building or in any special education programs operated by this School District which have been determined by the School Board to be at capacity in accordance with the capacity standards (Appendix "1"), and no waiver of the deadline shall be made for such an application regardless of whether such capacity determinations are declared invalid for any reason.

B. Rejection of Applications; Reasons

1. Capacity: An option enrollment application shall be rejected in the event the capacity of a program, class, grade level, or school building or the availability of appropriate special education programs operated by the School District would be exceeded by acceptance of the application, and an option enrollment application shall be rejected in the event the application is for enrollment in a program, class, grade level, or school building which has been declared unavailable to option students due to lack of capacity.
2. Timeliness: An option enrollment application shall be rejected in the event the application is not filed on a timely basis and the filing deadline has not been waived.
3. Previous Option Enrollment: An option enrollment application shall be rejected in the event the student has previously filed an option enrollment application for enrollment in any School District and has had such application accepted, unless a statutory exception to the "one-time" rule is applicable to the student's circumstance.

4. Other Reasons: An option enrollment application may be rejected in the event the Superintendent, the Superintendent's designee, or the School Board determines: The application is not submitted on a form prescribed by the State Department of Education, is not completely and accurately filled in, is not received within the time required by law, or any additional information requested to be supplied is not supplied to the School District within the time lines indicated; or in the event acceptance of the application is not required by law. Matters which are legally prohibited from being considered as standards for acceptance or rejection of applications (including "previous academic achievement, athletic or extracurricular ability, disabilities, proficiency in the English language, or previous disciplinary proceedings" and further including, without limitation, race, national origin, and gender) shall not be considered as reasons for acceptance or rejection.

C. Priority of Acceptance

Priority shall be accorded in the following order: (1) first, to those applications required to be given priority by law, (2) second, to those with a sibling in attendance at Arlington Public Schools, with priority within this group being given to those who had earliest filed applications, and (3) third to those without an option student sibling in attendance at Arlington Public Schools, with priority within this group to those who had earliest filed applications.

Filing date determinations are made by the Superintendent, or the Superintendent's designee. In the event applications within a group are received at the same or substantially the same time, priority as between such same-date applications shall be determined on the basis of random drawing.

D. Determination of Capacity

The School Board will determine and set, on an annual basis, the maximum number of option enrollment applications the School District will accept in any program, class, grade level or school building or in any special education programs operated by this School District, based upon available staff, facilities, projected enrollment of resident students, projected number of students with which this School District will contract based on existing contractual arrangements, and availability of appropriate special education programs, and may declare a program, class or school unavailable to option students due to lack of capacity. Such determinations may be made in the form of an Appendix "1" to this Policy. The determination and declaration made for any school year shall continue in effect for the next and subsequent school years unless otherwise determined and/or declared.

E. Releases for Options Out

Provisions for Release:

A request for release of a resident student of the Arlington Public School District who submits an enrollment option application after March 15 or any other statutory deadline will be

granted unless the release shall not be granted if the administration is considering or has recommended expulsion of the student at the time the application is filed, and the administration determines it is appropriate to complete the expulsion process.

The Superintendent or the Superintendent's designee is hereby authorized to execute such releases on behalf of the School Board and the School District, subject to subsequent ratification by the School Board.

F. Notification of Acceptance or Rejection

In the case of an application to option enroll into the Arlington Public School District, the Superintendent or the Superintendent's designee shall notify, in writing, the parent or legal guardian of the student and the resident school district whether the application is accepted or rejected on or before April 1 or, in the case of an application submitted after March 15, within sixty days after submission.

If an option enrollment application or a request for release is rejected by the Arlington Public School District, the Superintendent or the Superintendent's designee shall provide written notification to the parent or guardian stating the reasons for the rejection and the process for appealing such rejection to the State Board of Education. Such notification shall be sent by certified mail.

G. Applications Subsequent to Relocations or Mergers

An option enrollment application does not require a release and shall be accepted or rejected within forty-five days after filing in the following circumstances:

1. the student relocated to a different resident school district after February 1, or
2. the student's option school district merged with another district effective after February 1, and
3. the application is for attendance during the immediately following and subsequent school years.

H. Status of Option Student

A student who is admitted under the enrollment option program shall be treated as a resident student, and in such regard shall be required to provide such enrollment information and documentation as is required for enrollment of other students (e.g., certified birth certificate and evidence of physical examination, visual evaluation and immunization), shall be required to be enrolled on a full-time basis, and shall be required to adhere to student conduct rules. The building assignment for an option student, as well as classroom and grade level assignments, shall be determined by the administration.

An option student shall not be entitled to transportation except as required by law. Transportation or transportation reimbursement will be provided in the following circumstances:

1. The Arlington Public School District may, upon mutual agreement with the parent or legal guardian of an option student, provide transportation to the option student on the same basis as provided for resident students. The school district may charge the parents of each option student transported a fee sufficient to recover the additional costs of such transportation.
2. Option students who qualify for free lunches are eligible for either free transportation or transportation reimbursement from the option school district.
3. For option students receiving special education services, the transportation services required in the student's Individualized Education Plan shall be provided by the resident school district.

I. Information Regarding Schools, Programs, Policies and Procedures.

As part of the option enrollment program, the administration shall make information about the Arlington Public Schools and its school, programs, policies and procedures available to all interested persons and shall have a copy of the option enrollment policy and regulations available at each school building.

Legal Reference: Neb. Rev. Stat. §§ 79-232 to 79-246

Date of Adoption: August 8, 2016

StudentsAlternative Education Programs or Plans For Expelled Students

In the event action is being taken to expel a student from this school district, the Administration shall select one of the following described educational options to be made available to the expelled student during the period of expulsion, to-wit: (1) An alternative school, class, or educational program (hereinafter referred to as an "alternative program"); or (2) The development of a plan of behavior modification, educational objects, and financial resources and community programs available to meet the behavioral and educational objects, and monthly reviews to assess the student's progress toward meeting the specified goals and objects. The superintendent or superintendent's designee shall make known to the expelled student which of the alternative educational options the administration has selected for the student's expulsion. Such information shall be made known to the expelled student on or before the date the expulsion becomes effective. An expulsion becomes effective, as to a student who has been given a written notice of a recommendation to expel, on the earliest of the following dates: (1) if the student, parent, or guardian has not requested a hearing, the sixth school day following receipt of the notice of the recommendation to expel, (2) if the student has requested a hearing, the date the student, parent, or guardian receives notice of the determination of the superintendent or superintendent's designee to expel the student, or (3) such other date as may be mutually agreed by the student, parent, or guardian and the administration.

A. ALTERNATIVE EDUCATION PROGRAM:

The approved alternative programs are: (1) community-based programs, (2) home-based programs, (3) specialized tutorial experiences, (4) on-line programs and (5) distance-learning. The Board of Education may, from time to time, approve other alternative programs and may approve specific alternative programs and may enter into contracts for the provision of such specific alternative programs. To the extent that the alternative programs are to be provided on-site, the individuals responsible for providing such on-site alternative program shall hold a valid Nebraska Teaching or Administrative Certificate. To the extent that the alternative program is to be community-based or off-site, such alternative program shall be planned in cooperation with and monitored or supervised by a school district staff member who holds a Nebraska Teaching or Administrative Certificate. Alternative programs may be conducted at times other than the regular school day.

The superintendent or superintendent's designee shall determine which alternative programs shall be made available to each specific expelled student based on a consideration of the interests of the school district and the student's educational and behavioral objectives and needs, as determined in the discretion of the superintendent or the superintendent's designee. If a parent or guardian refuses to participate or have their expelled child participate in the alternative programs made available, the district shall have no further obligation with regard to the provision of an alternative program. The superintendent or superintendent's designee shall establish a specific date or time within which the parent or guardian shall be required to state in writing an agreement to participate in the alternative program. As a condition of participation in alternative programs which involve the payment of tuition or other similar expenses, the student, parent, or

guardian may be required, as a condition of such alternative program being available, to agree in writing to pay the tuition or other similar costs for such program in the event the expelled student fails to successfully complete the program.

The standards of student behavior and cooperation required of students in the regular programs of this school district shall also be required of expelled students throughout the entire time period of the alternative program. Additional standards may be established in each specific program and for each specific expelled student. If the expelled student fails to meet the required standards of student behavior or cooperation, the student may be further disciplined by disciplinary punishment up to and including expulsion for an additional period of time beyond that being served by the expelled student. Further, if the expelled student fails to meet any of the conditions of the learning program, the district may, by action of the superintendent or superintendent's designee, terminate the alternative program for the expelled student. A due process hearing substantially in compliance with the statutory provisions for suspension and expulsion of students shall be made available, unless waived by the parent or legal guardian.

Upon preapproval by the superintendent or the superintendent's designee, academic credit towards graduation or advancement in grade level shall be available to students participating in alternative programs for expelled students. The academic credits to be awarded shall be equal to the same academic credit a student in the school district's regular educational program would earn for completion of a similar educational program, as determined in the discretion of the superintendent or superintendent's designee. Such academic credits shall not be earned unless the expelled student has successfully completed the conditions of the alternative program, as determined by the teacher and the superintendent or superintendent's designee. The superintendent or superintendent's designee shall determine whether or to what extent such academic credits should be assigned to subject area or other specific graduation or advancement requirements. The achievement mark (i.e., grades) assigned for such academic credits shall not be available to the advantage of the expelled student for honor roll, class rank, or other academic honors or recognition.

B. EDUCATION PLAN PROGRAM:

If the administration elects not to provide an alternative education program outlined in subparagraph A. above, the following procedures shall be followed prior to expelling a student unless the expulsion was required by subsection (4) of the Neb. Rev. Stat. § 79-283; said procedures being as follows, to wit:

(1) A conference shall be called by a school administrator and held to assist the district in the development of a plan with the participation of a parent or a legal guardian, the student, a school representative, and a representative of either a community organization with a mission of assisting young people or a representative of an agency involved with juvenile justice.

(2) The plan shall be in writing and adopted by a school administrator and presented to the student and the parent or legal guardian.

(3) The plan shall:

- (a) Specify guidelines and consequences for behaviors which have been identified as preventing the student from achieving the desired benefits from the educational opportunities provided,
- (b) Identify educational objectives that must be achieved in order to receive credits toward graduation,
- (c) Specify the financial resources of the community programs available to meet both the educational and behavioral objects identified, and
- d) Require the student to attend monthly reviews in order to assess the student's progress toward meeting the specified goals and objectives.

The school district shall submit such plan on the form "Section 79-266(2) Plan" attached to this policy as Appendix "1".

Legal Reference: Neb. Rev. Stat. §79-266

Date of Adoption: April 14, 2008

Readopted: June 9, 2008

Reviewed: September 10, 2012; October 10, 2016

APPENDIX "1"

SECTION 79-266(2) PLAN

Student: _____

Date and Participants: _____
(List parent or legal guardian, school representative, and community or agency representative)**(a) Guidelines and Consequences for Behaviors**

The student has been recommended for expulsion for conduct as specified in correspondence and memoranda recently provided to the student and the student's parents. This conduct has had the effect of preventing the student from achieving the desired benefits from the educational opportunities provided. The student is expected to conform his conduct to the school rules for which he has been recommended for expulsion and all other established school rules. Further disciplinary measures, including possible future expulsions, can result from future violations of such behavioral guidelines and expectations.

(b) Educational Objectives

In order to graduate, the student needs to receive the credits listed in Attachment "A", subject to future modifications in graduation requirements.

(c) Financial Resources and Community Programs Available

The financial resources and community programs available to meet the educational and behavioral objectives identified in this plan include school resources (e.g., upon return from the recommended expulsion, counseling with the school counselor, and meetings with the school administration and teachers) and community organizations which assist young people (e.g., civic organizations, local college and university programs, and community college programs).

(d) Monthly Reviews & Other

During the period of the expulsion, the student shall be required to attend monthly reviews with the Principal or designee to assess the student's progress toward meeting the specified goals and objectives. The student shall be responsible for contacting the named school official to schedule the monthly meetings. (Attach separate sheet for any additional information or terms of plan).

Dated this _____ day of _____, 200__, adopted by the school administrator after a conference held to assist the district in the development of the plan with the participation of a parent or legal guardian, the student, a school representative, and a representative of either a community organization with a mission of assisting young people or a representative of an agency involved in juvenile justice, and presented to the student and parent or legal guardian at the conference prior to the student being expelled in accordance with law.

Adopted by _____
[Administrator]

Attachments: Attachment "A" (academic credits needed to graduate or other, if applicable)

StudentsForeign Exchange Students

Arlington Public Schools recognizes the value of cultural exchange for students. The District will consider applications for the admission of foreign exchange students from host parents/legal guardians of students currently enrolled in the high school. The administration shall review each application and determine whether to grant such based on administrative regulations or standards and determine whether such admission may be made without payment of tuition. A foreign exchange student may not participate in commencement exercises unless they have met graduation requirements.

Date of Adoption: April 14, 2008

Reviewed: April 11, 2016