

**Cozad Community Schools
Board of Education Regular Meeting
Monday, November 14, 2016 12:00 PM
Office of the Superintendent**

Mission: The mission of Cozad Community Schools is to prepare students to be lifelong learners and productive, responsible citizens by providing a quality education in cooperation with family and community.

Values - Guiding Principles

Respect - Trust, appreciate, celebrate, value, act with urgency

Integrity - Do the right thing, deliver highest quality instruction and practice full accountability

Teamwork - Teamwork at all levels districtwide, recognize and celebrate, have fun and enjoy

Innovation - Positive attitude, open to new ideas,

Courage - Embrace change and take calculated risk, encourage others, communicate directly with respect

1. Discuss, Consider, and Take Action on the Approval of the Adoption of Board Policy 1001 General Policy Statement, Replacing Current Policy 9151: Administration in Absence of Policy

1. 2016 DISTRICT MISSION, VISION, VALUES, & BELIEFS

Vision: Learning for All.... Learning for Life

Mission: The mission of Cozad Community Schools is to prepare students to be lifelong learners and productive, responsible citizens by providing a quality education in cooperation with family and community.

Values - Guiding Principles

Respect - Trust, appreciate, celebrate, value, act with urgency

Integrity - Do the right thing, deliver highest quality instruction and practice full accountability

Teamwork - Teamwork at all levels districtwide, recognize and celebrate, have fun and enjoy

Innovation- Positive attitude, open to new ideas,

Courage - Embrace change and take calculated risk, encourage others, communicate directly with respect

2. IN-SERVICE 11.40 a.m.

Audit report via teleconference call with Marcy Luth, Almquist, Maltzahn, Galloway, & Luth.

3. BOARD OF EDUCATION REGULAR MEETING 12:00 P.M.

3.1. Call to Order, Roll Call, Excused/Unexcused Absences

3.2. Nebraska Open Meeting Law, Publication of Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A current copy of the Nebraska Open Meetings Act is posted on the N.E. wall of the meeting room.

Notice of this meeting was given in advance by publication in the Tri-City Tribune and posted on the Cozad Community Schools website and at the District Office. Notice of this meeting was also given in advance to all members of the Board of Education.

3.3. Approval of Agenda

4. PUBLIC COMMENTS

The Board of Education invites you to offer comments during the public comments portion of the agenda. Those wishing to contribute to the discussion on regular agenda items must be recognized by the Board President. Individual comments should be limited to 5 minutes and should speak specifically to the agenda item. Normally 20 minutes will be allotted for public input. We ask that those making public comments come forward to the front of the board table and recognize themselves. The board will not respond with action but will take comments under advisement and direct the comments to the appropriate staff member to address outside of the board meeting.

Policy 9323.3: Public Participation in Board Meetings. Policy can be accessed at www.cozadschools.net Board Policies.

5. PRINCIPAL/ADMINISTRATIVE REPORTS

5.1. BBeckenhauer Report

5.2. BRegelin Report

5.3. D Henderson Report

5.4. JBeckenhauer Report

5.5. C Spotanski, Activities Director

5.6. DEvertson Tech Report

5.7. T Osborn Report

6. SUPERINTENDENT REPORT

7. CONSENT AGENDA

7.1. Approval of Minutes of Previous Meeting(s)

Minutes of the October 17, 2016 Regular Board Meeting

7.2. Congratulations, Condolences, Correspondences

Congratulations to Ann Burkholder, Joel Carlson and Michelle Starman on being elected to serve on the Board of Education.

Condolences to Barb Ritterbush and Family on death of Barb and her late husband Ron's daughter, Darcy.

Condolences to Mike & Stacy Hickenbottom and Family on the death of Stacy's father, Dick Reier.

Thank you from Teri Coenen for the Cozad Bucks given at the time of her retirement.

Thank you from the Cozad Softball Team for continued support and allowing students to attend their games.

7.3. Salary Advancements

Marcia Fritz - Traditional Storytelling - UNK - 3 hours.

Audrie Muller - Curriculum Development in Multicultural Ed - UNK - 3 hours.

7.4. CLASSIFIED RESIGNATION

Resignation of Darrel Francescato, Head Volleyball Coach, effective immediately.

Resignation of Denise Halouska, CEEC Para-professional, effective December 23, 2016.

7.5. Standing Reports

7.5.1. Bond Fund Taxes Report

7.5.2. Building Fund Taxes Report

7.5.3. General Fund Taxes Report

7.5.4. Substitute Reports

7.5.5. Nutrition Services SNP Claim for Reimbursement Summary September 2016

7.5.6. Bus Route Averages

8. ACTION ITEMS

8.1. Consent Agenda

8.2. Discuss, Consider, and Take Action on the approval of the Audit Report for the fiscal year ending August 31, 2016 and the response letter as presented

Findings were reviewed and a response letter was presented as to how those findings will be or have been corrected.

Burkholder asked if everything has been done with the banks that is needed to do regarding the pledge securities. Ramona reported she has worked with the banks and the District Treasure to monitor this and make request to the banks when needed.

Following approval, President Peden and Superintendent Applegate signed the response letter which will be submitted to Nebraska Departement of Ed and also to the auditors.

8.3. Discuss, Consider, and Take Action on the transfer from General Fund to Activity Accounts in the amount of \$6500.00 distributed to the following accounts: Speech, \$4000.00; One Acts, \$2000.00; National Honor Society, \$500.00

8.4. Discuss, Consider, and Take Action on the Financial Reports and Claims

8.4.1. District Treasurer's Report

8.4.2. District Financial Report

8.4.3. Check Journal General Fund

8.4.4. Check Journal Lunch Fund

TOTAL CLAIMS: LUNCH FUND

PR: \$25,301.83

AP: \$28,999.70

TOTAL: \$54,301.53

8.4.5. Activities Financial Report

8.4.6. Activities Check Journal

8.5. Discuss, Consider, and Take Action on the approval of the Revision of Board Policy 5130.4: National Competitions

8.6. Discuss, Consider, and Take Action on the Revision of Board Policy 9000.1: Board Member Code of Ethics

8.7. Discuss, Consider, and Take Action on the Revision of Board Policy 9130: Vacancies

9. DISCUSSION ITEMS

9.1. Recommended changes to the Cozad Community Schools 403(b) plan document

Follow up from last month's decision to move forward with Mrs. Luth on amending the plan document to allow in-service distributions for employees prior to age 59 1/2.

Board consideration of also adding the option to convert traditional 403(b) investments to Roth 403(b) investments.

9.2. Restitution Civil Suit Update

We received notice that the inactivity of the case had actually surpassed the 5 year limit as suspected. An order has been filed to "revive" the case, which resulted in a notice being sent out allowing her 30 days to respond to the order. After this timeline, the execution and garnishment will be filed.

9.3. Garden Grant

Expectations.

Additional information from Mr. Clark.

9.4. HVAC at High School

Report on discussion with Ed Kucirek

9.5. Superintendent Evaluation

Board members are provided with an evaluation tool in order to complete their individual evaluation of the Superintendent. These individual evaluations will then be compiled so the final evaluation can be presented to the Superintendent in December, where the board will also consider renewal of contract and compensation for said contract.

Superintendent job description is attached for guidance during the evaluation process. This also needs to be reviewed so that consideration of possible changes can be presented in December.

9.6. Closed Session

Negotiations 2017-2018

10. AGENDA SETTING AND FUTURE MEETINGS

- November 16-18, 2016, 98th Annual State Education Conference, La Vista
98th Annual State Education Conference Registration open Wednesday, September 14, 2016
Ann Burkholder, Joel Applegate, and Ramona Priel will be attending

- The Basics of Board Service Workshop November 30, 2016, 8:45 a.m. to 4:00 p.m.
Suggested Audience: Newly Elected Board Members/Veteran Board Members/
Superintendents
- December 19, 2016, 7:00 p.m. Board of Education Regular Meeting

11. ADJOURNMENT

* **Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

****Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

*****Action Item:** The board reserves the right to take action on any item on the board agenda.