

**Cozad Community Schools
Board of Education Regular Meeting
Monday, May 14, 2018 12:00 PM
Office of the Superintendent**

Mission: The mission of Cozad Community Schools is to prepare students to be lifelong learners and productive, responsible citizens by providing a quality education in cooperation with family and community.

Values - Guiding Principles

Respect - Trust, appreciate, celebrate, value, act with urgency

Integrity - Do the right thing, deliver highest quality instruction and practice full accountability

Teamwork - Teamwork at all levels districtwide, recognize and celebrate, have fun and enjoy

Innovation - Positive attitude, open to new ideas,

Courage - Embrace change and take calculated risk, encourage others, communicate directly with respect

1. BOARD OF EDUCATION REGULAR MEETING 12:00 P.M.

1.1. Call to Order, Roll Call

1.2. Nebraska Open Meeting Law, Publication of Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A current copy of the Nebraska Open Meetings Act is posted on the N.E. wall of the meeting room.

Notice of this meeting was given in advance by publication in the Tri-City Tribune and posted on the Cozad Community Schools website and at the District Office. Notice of this meeting was also given in advance to all members of the Board of Education.

1.3. Excused/Unexcused Board Member Absence

1.4. Approval of Agenda

2. PUBLIC COMMENTS

The Board of Education invites you to offer comments during the public comments portion of the agenda. This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

When you have been recognized, please stand and state your name and come forward to the front of the board table.

The board will generally allow a total of 20 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 4 individuals who wish to address the board, the 20 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.

For additional instructions on public participation, brochures are provided for you to view. A copy of Policy 2009 Public Participation at Board Meetings is available upon request.

3. PRINCIPAL/ADMINISTRATIVE REPORTS

3.1. Dave Evertson Report

3.2. William Beckenhauer Report

Maker Fair Video done by Nebraska Loves Public Schools

<http://nelovesps.org/story/cozad-maker-fair/>

3.3. Jordan Cudney Report

3.4. Brian Regelin Report

3.5. Dale Henderson Report

3.6. Jill Beckenhauer Report

4. SUPERINTENDENT REPORT

5. CONSENT AGENDA

5.1. Approval of the Minutes of Previous Meeting(s)

Minutes from the April 16, 2018 Regular Board Meeting.

5.2. Congratulations, Condolences, Correspondences

Condolences to Amanda Rossell, Alison Feik and family on the passing of their mother, Karla Bryant, who served our district as a Physical Therapist.

Condolences to Tim Hansen and family on the passing of long-time teacher, mentor, and friend of Cozad Community Schools, Bonnie Hansen.

Congratulations to Megan Buss on the birth of her twin boys, Sawyer Laverne and Anthony Steven, on May 4th.

Thank you cards for the board from AfterZone staff and Peg Butler for the steaks received for teacher appreciation week.

Thank you to Cozad Subway for donating today's meal for the board.

5.3. Classified Resignations

5.4. Classified Hires

5.5. Standing Reports

5.5.1. Bond Fund Taxes Report

5.5.2. Building Fund Taxes Report

5.5.3. General Fund Taxes Report

5.5.4. Sub Reports

5.5.5. Nutrition Services SNP Claim for Reimbursement Summary

5.5.6. Bus Route Averages

6. ACTION ITEMS

6.1. Consent Agenda

6.2. Discuss, Consider and Take Action on the transfer of \$10,000.00 from the General Fund to the Activities Fund for Athletics

6.3. Discuss, Consider, and Take Action on the Financial Reports and Claims

6.3.1. District Treasurer's Report

6.3.2. District Financial Report

Including April's report as well since it was not presented last month.

6.3.3. Check Journal General Fund

Payroll: \$796,570.50

AP: \$138,413.02

TOTAL: \$934,983.52

6.3.4. Check Journal Lunch Fund

Payroll: \$1,690.50

AP: \$39,455.83

TOTAL: \$41,146.33

6.3.5. Activities Financial Report

6.3.6. Activities Check Journal

6.4. Discuss, Consider and Take Action on the Approval of Resignation of Certificated Staff at the end of the 2017-2018 Contract Year

Stephanie Osborn, 1st grade teacher.

6.5. Discuss, Consider and Take Action on the Approval of Certificated Staff Contracts for the 2018-2019 School Year

Natalie Hauschild, Middle School Science.

**6.6. Discuss, Consider and Take Action on the Amendment of a Certificated Employee's Contract for the 2018-2019 school year due to Reduction in Force
RESOLUTION TO AMEND CONTRACT BECAUSE OF
REDUCTION IN FORCE - FAILURE TO REQUEST HEARING**

WHEREAS, Jeremy Young was notified on April 11, 2018 that the Cozad Board of Education would consider the amendment of his contract to a .4194 full-time employee after the close of the 2017-18 contract year because of reduction in force; and

WHEREAS, Mr. Young did not send a request for a hearing regarding the proposed termination of employment within seven days of receiving the notice;

NOW THEREFORE BE IT RESOLVED that the board of education amends Mr. Young's employment contract and reduces his employment to a .4194 full-time employee because of reduction in force effective at the end of the 2017-2018 school year, consider his contract to have been amended with honor, and give Mr. Young the statutory right of preferred employment for 24 months commencing at the end of the contract year.

6.7. Discuss, Consider and Take Action on the approval of the Free & Reduced Price Policy Statement - Permanent Agreement Amendment with the Nebraska Department of Education

As a participant in the National School Lunch Program, the district has a permanent agreement with NDE which includes a free and reduced price policy statement that addresses the district's responsibilities related to providing free and reduce meals to students.

Due to changes withing the National School Lunch Program, the Free and Reduce Price Policy Statement was updated.

Board policy regarding same may be updated once we receive recommendations from legal counsel through our policy service with KSB.

6.8. Discuss, Consider, and Take Action on the approval of the 2018-2019 food service contract renewal with Opaa! Food Management, Inc.

Tray price increases:

Breakfast increase of \$0.03

Lunch increase of \$0.06

Snack increase of \$0.02

Meal Equivalent for non-reimbursable sales increase of \$0.06

SFSP Breakfast increase of \$0.03

SFSP Lunch increase of \$0.06

SFSP Snack increase of \$0.02

Pending review and final approval from NDE Nutrition Services.

6.9. Discuss, Consider and Take Action on the Approval of meal price increase of \$0.05 for the 2018-2019 school year

	Current Price	Proposed Price
<u>Breakfast</u>		
Elementary	\$1.40	\$1.45
MS/HS	\$1.65	\$1.70
Adult	\$2.20	\$2.25
<u>Lunch</u>		
Elementary	\$2.75	\$2.80
MS/HS	\$2.95	\$2.90

Adult	\$3.50	\$3.55
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6.10. Discuss, Consider and Take Action on the Approval of the proposed substitute pay rates for the 2018-2019 school year

Substitute Rates Per Day

Local \$100.00

Certified \$110.00

Long-Term \$188.65 (starts on the eleventh consecutive day)

6.11. Discuss, Consider and Take Action on the Approval of the Student and Staff Responsible Use Agreement for 2018-2019.

As recommended by Dave Evertson, Technology Director

6.12. Discuss, Consider and Take Action on the Approval of the Quote from ControlTemp for the Purchase of Two Hot Water Boilers for the High School.

To be purchased from Building Fund

6.13. Discuss, Consider and Take Action on the Approval of Updates to Policies 2005, 2008, 2016, and 3011

6.13.1. Policy 2005 - Conflict of Interest

KSB has updated this policy since the board's initial adoption with REQUIRED changes.

Highlight of changes:

- Added a definition of "immediate family member" consistent with the Nebraska Accountability and Disclosure Act and remove a parenthetical description.
- Took out the reference to board policy 4015 in case district's follow a different numbering system or in case KSB ever changes that internal numbering.
- Provided correct Accountability and Disclosure Forms which apply to board members and employees of schools and ESUs.

6.13.2. Policy 2008 - Meetings

KSB has update this policy since the board's initial adoption, these changes are REQUIRED.

Summary of changes:

- Removed reference to work sessions and retreats which stated that the board would not take "immediate action". This should NOT be in policy, because a work session or retreat is a "meeting" at which a board can take action so long as they have an appropriate agenda item.
- Added paragraph regarding weather delays.

6.13.3. Policy 2016 - Participation in Insurance Program by Board Member

KSB has updated this policy since the board's initial adoption, the changes are REQUIRED.

Summary of changes:

- district's are required to report those board members who have elected coverage on a QUARTERLY basis during a board meeting.

6.13.4. Policy 3011 - Transportation

KSB has updated this policy since the board's initial adoption, these changes are REQUIRED.

Summary of changes:

- ESSA requires districts to collaborate with child welfare agencies about transportation issues related to students who have been placed in foster care. If there is no additional cost for the transportation (as when a foster student lives on an existing bus route) the school must provide the transportation. If there will be any additional expense involved in providing transportation, the school must confer with the child welfare agency to see if either entity will agree to pay those costs. If the child welfare agency agrees to reimburse the school district for transportation costs, then the school will be required to provide the transportation services. If

the child welfare agency doesn't agree to pay the additional costs, the district does not have to provide the transportation unless otherwise required by law.

7. DISCUSSION ITEMS

7.1. Use of Committees

This discussion item was requested by Joel Carlson. A list of the committees and members is attached along with a reference document regarding committees published by NASB.

7.2. High School Locker Room Project Update

We did not receive any bids on the locker room project. Dr. Applegate spoke with Ed Kucirek regarding our next steps in the process. Calls were made to local heating and air conditioning companies to see if there was any interest in the project. Six vendors were sent project specs on May 10th and asked to submit sealed bids by May 17th at 2:00 PM.

7.3. High School Boiler Room Project Update

The updated timeline for the boiler room project is as follows:

- Advertisements for Invitation for Bid went out for publication to the Tri City Tribune (5/9), Kearney Hub (5/12) and North Platte Telegraph (5/12)
- 5/10 Ed Kucirek sent out drawings to contractors
- 5/17 Pre bid meeting at 10 am at District Office
- 5/24 Sealed bids due at 10 am at District Office
- 5/24 Special Board Meeting at 12 pm to Approve Bid

7.4. Executive Session - Security Assessment Report from Makhaira Group

Discussing in executive session due to the confidential nature of the reports.

8. AGENDA SETTING AND FUTURE MEETINGS

Possible Board of Education Special Meeting at 12:00 PM on May 24, 2018

-To approve bid for HS Boiler Room Project

School Law Seminar in Kearney on June 15, 2018

-Joel Carlson registered to attend

Board of Education Regular Meeting at 12:00 PM on June 18, 2018

9. ADJOURNMENT

* **Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

****Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

*****Action Item:** The board reserves the right to take action on any item on the board agenda.