

**Cozad Community Schools
Board of Education Regular Meeting
Monday, June 18, 2018 12:00 PM
Office of the Superintendent**

Mission: The mission of Cozad Community Schools is to prepare students to be lifelong learners and productive, responsible citizens by providing a quality education in cooperation with family and community.

Values - Guiding Principles

Respect - Trust, appreciate, celebrate, value, act with urgency

Integrity - Do the right thing, deliver highest quality instruction and practice full accountability

Teamwork - Teamwork at all levels districtwide, recognize and celebrate, have fun and enjoy

Innovation - Positive attitude, open to new ideas,

Courage - Embrace change and take calculated risk, encourage others, communicate directly with respect

1. BOARD OF EDUCATION REGULAR MEETING 12:00 P.M.

1.1. Call to Order, Roll Call

1.2. Nebraska Open Meeting Law, Publication of Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A current copy of the Nebraska Open Meetings Act is posted on the N.E. wall of the meeting room.

Notice of this meeting was given in advance by publication in the Tri-City Tribune and posted on the Cozad Community Schools website and at the District Office. Notice of this meeting was also given in advance to all members of the Board of Education.

1.3. Excused/Unexcused Board Member Absence

1.4. Approval of Agenda

2. PUBLIC COMMENTS

The Board of Education invites you to offer comments during the public comments portion of the agenda. This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

When you have been recognized, please stand and state your name and come forward to the front of the board table.

The board will generally allow a total of 20 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 4 individuals who wish to address the board, the 20 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.

For additional instructions on public participation, brochures are provided for you to view. A copy of Policy 2009 Public Participation at Board Meetings is available upon request.

3. PRINCIPAL/ADMINISTRATIVE REPORTS

3.1. Dave Evertson Report

3.2. William Beckenhauer Report

3.3. Jordan Cudney Report

3.4. Brian Regelin Report

3.5. Dale Henderson Report

3.6. Jill Beckenhauer Report

4. SUPERINTENDENT REPORT

5. CONSENT AGENDA

5.1. Approval of the Minutes of Previous Meeting(s)

Minutes from the Board of Education Regular Meeting on May 14, 2018.

Minutes from the Board of Education Special Meeting on May 24, 2018.

5.2. Congratulations, Condolences, Correspondences

Congratulations to Matt and Caitlin Smith on the birth of their son, Seyerson Boyd, born on May 21st.

Congratulations to Jordan and Kara Cudney on the birth of their daughter, Henley Grace, born on June 1st.

Congratulations to Kristin and Kasey Ahlenstorf on the birth of their daughter, Kodi, born on June 11th.

Condolences to Dawn Beans and family on the death of Dawn's mother, Judith Smock.

Condolences to Charles and Lisa Petska and family on the death of Charles's brother, Larry Petska.

Condolences to Bruce and Connie Hird and family on the death of Connie's father, Virgil Coryell.

Thank you card from Patty Margritz for the staff appreciation steaks.

5.3. Classified Resignations

Ashley Bartlett, Elementary Para-professional effective June 7, 2018.

5.4. Classified Hires

Gabe Estrada, Summer AfterZone - Effective May 22, 2018.

Juanita Way, Elementary Para-Professional - Effective August 9, 2018.

5.5. Salary Advancement Applications

Gavin Skiles - Curriculum Development, Wayne State College - 3 hours

Gavin Skiles - Fundamental Curriculum Development, Wayne State College - 3 hours

5.6. Standing Reports

5.6.1. Bond Fund Taxes Report

5.6.2. Building Fund Taxes Report

5.6.3. General Fund Taxes Report

5.6.4. Sub Reports

5.6.5. Nutrition Services SNP Claim for Reimbursement Summary

No claim submitted per website not accessible. Support not available, will contact as soon as possible to figure out why locked out of system.

5.6.6. Bus Route Averages

6. ACTION ITEMS

6.1. Consent Agenda

6.2. Discuss, Consider, and Take Action on the Financial Reports and Claims

6.2.1. District Treasurer's Report

6.2.2. District Financial Report

6.2.3. Check Journal General Fund

6.2.4. Check Journal Lunch Fund

6.2.5. Activities Financial Report

6.2.6. Check Journal Activities Fund

6.3. Discuss, Consider and Take Action on the Revision of the Middle School/High School Lunch Price for 2018-2019 School Year

Correction from the May 14, 2018 Regular Board of Education Meeting:

On the chart presented under Section 6.9 "Discuss, Consider and Take Action on the Approval of meal price increase of \$0.05 for the 2018-2019 School Year the price" listed MS/HS lunch at \$2.90 instead of the correct price of \$3.00 (in keeping with a \$0.05 increase). HS/MS lunch prices will increase from \$2.95 to \$3.00.

6.4. Discuss, Consider and Take Action on the approval of the proposed Board of Education Regular Meeting Calendar for 2018-2019.

The proposed meeting dates are the same layout as last year, with the only difference being the April 8, 2019 regular meeting being a week earlier in case any reductions in force are needed (as those staff members must be notified before April 15th).

6.5. Discuss, Consider and Take Action on the approval of attendance waivers for three students for second semester, as presented by Mr. Beckenhauer

6.6. Discuss, Consider and Take Action on the continuation of offering Cozad Community Wellness Center stipends to staff for the 2018-2019 school year.

Employees have the choice to apply the stipend towards a Cozad Community Wellness Center membership, punch cards or decline participation. Stipends for full time stipends employees are \$100.00, for part time employees are \$50.00.

During the beginning of the 2017-2018 school year, punch cards were selected by 46 employees and memberships were selected by 48 employees. The benefit total was \$9,200.00.

6.7. Discuss, Consider and Take Action on continuing to offer wellness benefit regarding unpaid sick leave to staff for the 2018-2019 school year

Unused sick pay (wellness incentive) was first offered to certified staff for the 2005-2006 school year, approved at a board meeting held in August 2005. Classified staff started to receive the benefit in the 2010-2011 school year, approved at a board meeting held in August 2010.

Full-time staff receive \$50.00 per day and part time staff receive \$25.00 per day of unused sick leave, up to the first 8 days.

Average cost for the benefit the past 5 years (including FICA) is \$25,967.54.

6.8. Discuss, Consider and Take Action on designating Superintendent Joel Applegate as the district's representative for federal and state programs starting July 1, 2018.

6.9. Discuss, Consider and Take Action on the addition of another Fall Play/Musical sponsor beginning at the start of the 2018-2019 school year.

Another sponsor is requested so that there can be a "live pit" for composition, by our CHS band, rather than paying for recording tracks and licensing fees for the music. The district currently budgets \$3,000.00 to support the Fall Play/Musical every other year. Licensing fees in the past ranged anywhere from \$500 to \$1,500.

Mark Messner and Stacie Blackmore will present further rationale.

6.10. Discuss, Consider and Take Action on activity admission prices and activity pass prices for adults/students for the 2018-2019 school year

Admission prices for the 2018-2019 school year are not changing, but the family passes have been restructured so that if a family buys a family pass, they do not have to pay the \$35 student participation fee for each of their students involved in activities. Instead, that money will be taken out of the \$210 family pass.

For example: A family has two children, one in 7th grade and one in 9th grade who both participate in activities. \$70 would be taken out of the \$210 family pass to cover the \$35 activity fee for each student and be deposited into the Student Fee Fund, the remaining \$140 would be deposited into the Athletics Activity account.

6.11. Discuss, Consider and Take Action on the Approval of Contract for Physical Therapy Services with Cozad Community Hospital for the 2018-2019 School Year.

Services will be provided by Cozad Community Physical Therapy. Jessica Botts, PT, DPT, will be the regularly scheduled Physical Therapy provider to create consistency for students.

6.12. Discuss, Consider and Take Action on the Approval of the bid from Mid-States Automation for the High School Mechanical Room Temperature Controls

6.13. Discuss, Consider and Take Action on moving fall parent-teacher conference date from October 18, 2018 to October 15, 2018

There is a home football game scheduled on Thursday, October 18th. It is Dr. Applegate and the administration's request to move the parent-teacher conferences scheduled for that date to Monday, October 15th from 8AM-8PM.

This requires a school calendar change as no school would be held on October 15th and school would be held on October 18th.

6.14. Discuss, Consider and Take Action on Policies 3030, 3031, 3032, 3033, 3034, 3035, 3036 and 3037

The policy committee met and discussed these policies on 6/5.

6.14.1. Policy 3030 - Automatic External Defibrillator Program

Current policy #4132.3 will be changed to policy #3030 with the presented changes, needs adopted.

6.14.2. Policy 3031- Students Electing to Attend School in Adjoining State

No current policy, needs adopted.

6.14.3. Policy 3032- Copying Fees for School District Records

Proposed to replace current policy #1329, needs adopted. If adopted, policy #1329 will need to be revoked.

6.14.4. Policy 3033- Lending Textbooks to Children Enrolled in Private Schools

Proposed to replace current policy #1621, needs adopted. If adopted, policy #1621 will need to be revoked.

6.14.5. Policy 3034- Disbursements

No current policy, needs adopted.

6.14.6. Policy 3035- Chain of Command

No current policy, needs adopted.

6.14.7. Policy 3036- Purchasing (Credit) Card Program

No current policy, needs adopted.

6.14.8. Policy 3037- Petty Cash Policy

No current policy, needs adopted.

6.15. Discuss, Consider, and Take Action on the approval to revoke board policies 1329 and 1621

If policy #3032 - Copying Fees for School District Records and #3033 - Lending Textbooks to Children Enrolled in Private Schools were adopted, these policies need to be revoked.

7. DISCUSSION ITEMS

7.1. Committee Meeting Calendar

By board member request, we may need to use our committees in a more efficient way. The committees are set up for better communication and more efficiency of action during board meetings. Some of our current committees don't meet at all and some only when issues arise, such as the Facilities Committee for current HVAC project.

I tried to develop a schedule for committees to meet at least twice a year. Once in the fall and once in spring unless that committee is needing to meet more often because of a project or major changes. The committee(s) that need to meet more often can make the determining dates as needed. The time of the meetings can be determined by the members of the committee.

We can not have more than three people on the committee or it will be called an official board meeting. The Americanism Committee and Personnel and Community Relations Committee will need to be reduced.

This is a draft and the times can be adjusted however the board would like.

7.2. Student Cell Phone usage

Request to discuss student cell phone use. Board policy #5151.1: Electronic Devices as well as Page 30 of the MS/HS Student Handbook have been attached for your reference.

8. AGENDA SETTING AND FUTURE MEETINGS

Regular Board of Education Meeting - July 16, 2018 at 12:00PM

NASB Candidate Forum in Kearney - July 12, 2018 at 6:30 - 8:30PM, Candidate Judy Eggleston and Dr. Applegate are currently registered.

9. ADJOURNMENT

*** Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

****Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

*****Action Item:** The board reserves the right to take action on any item on the board agenda.