

Cozad Community Schools

Board of Education Regular Meeting

Monday, February 18, 2019 7:00 PM

Office of the Superintendent

Mission: The mission of Cozad Community Schools is to prepare students to be lifelong learners and productive, responsible citizens by providing a quality education in cooperation with family and community.

Values - Guiding Principles

Respect - Trust, appreciate, celebrate, value, act with urgency

Integrity - Do the right thing, deliver highest quality instruction and practice full accountability

Teamwork - Teamwork at all levels districtwide, recognize and celebrate, have fun and enjoy

Innovation - Positive attitude, open to new ideas,

Courage - Embrace change and take calculated risk, encourage others, communicate directly with respect

1. BOARD OF EDUCATION REGULAR MEETING 7:00 P.M.

1.1. Call to Order, Roll Call

1.2. Nebraska Open Meeting Law, Publication of Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A current copy of the Nebraska Open Meetings Act is posted on the N.E. wall of the meeting room.

Notice of this meeting was given in advance by publication in the Tri-City Tribune and posted on the Cozad Community Schools website and at the District Office. Notice of this meeting was also given in advance to all members of the Board of Education.

1.3. Excused/Unexcused Board Member Absence

1.4. Approval of Agenda

2. PUBLIC COMMENTS

The Board of Education invites you to offer comments during the public comments portion of the agenda. This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

When you have been recognized, please stand and state your name and come forward to the front of the board table.

The board will generally allow a total of 20 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 4 individuals who wish to address the board, the 20 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.

For additional instructions on public participation, brochures are provided for you to view. A copy of Policy 2009 Public Participation at Board Meetings is available upon request.

3. PRINCIPAL/ADMINISTRATIVE REPORTS

3.1. Dave Evertson Report

3.2. William Beckenhauer Report

3.3. Jordan Cudney Report

3.4. Brian Regelin Report

3.5. Dale Henderson Report

3.6. Jill Beckenhauer Report

4. SUPERINTENDENT REPORT

5. CONSENT AGENDA

5.1. Approval of the Minutes of Previous Meeting(s)

Minutes from the January 14, 2019 Board of Education Regular Meeting.

Minutes from the January 29, 2019 Board of Education Retreat.

5.2. Congratulations, Condolences, Correspondences

Condolences to Jamion and Tasia Aden on the death of their daughter, Rhakenna Aden.

Correspondences: Notice from the City of Cozad regarding the Hunke Subdivision Preliminary Plat.

Correspondences: Thank you letter sent to the District Office from the family of Rhakenna Aden for the monetary gift and all the support they have received from CCS staff.

Correspondences: Thank you card from Thomas Bond thanking CCS staff for his retirement cards and for all the support and fellowship he received over the years.

5.3. Local Substitute Permit Request

Paul Pack has requested a local substitute permit for Cozad Community Schools.

5.4. Salary Advancement Applications

Laura Johnson, Baker University, Digital Tools for Formative Assessment- 3 credit hours.

Gavin Skiles, Wayne State College, Seminar in Organizational Behavior- 3 credit hours.

5.5. Standing Reports

5.5.1. Bond Fund Taxes Report

5.5.2. Building Fund Taxes Report

5.5.3. General Fund Taxes Report

5.5.4. Sub Reports

5.5.5. Nutrition Services SNP Claim for Reimbursement Summary

5.5.6. Bus Route Averages

6. ACTION ITEMS

6.1. Consent Agenda

6.2. Discuss, Consider and Take Action on the approval to transfer \$2,676 from the General Fund to the Employee Benefit Fund

The transfer is due to an unemployment claim.

6.3. Discuss, Consider, and Take Action on the Financial Reports and Claims

6.3.1. District Treasurer's Report

6.3.2. Check Journal General Fund

AP: \$104,933.51

PR: \$824,456.85

TOTAL: \$929,390.36

6.3.3. Check Journal Lunch Fund

AP: \$87,870.34

TOTAL: \$87,870.34

6.3.4. Activities Financial Report

6.3.5. Activities Check Journal

6.4. Discuss, Consider and Take Action on the approval of the Driver's Education Contract for Summer 2019

Registration cost will increase from \$275 to \$285

6.5. Discuss, Consider and Take Action on the approval of the 2019-2020 Educational Service Unit 10 contract for school age and below age five special education services.

6.6. Discuss, Consider and Take Action to approve sponsoring the Summer Food Service Program for 2019

OPAA! has agreed to participating in the summer food service program again this summer. It would take place at the high school cafeteria.

6.7. Discuss, Consider and Take Action to waive rescheduling the missed school day on February 11, 2019 due to inclement weather.

6.8. Discuss, Consider and Take Action on the approval to charge tuition at the Cozad Early Education Center and to change the program from 4 to 5 days week for the 2019-2020 school year.

Tuition cost would be based off of a sliding scale. Paid students would be charged \$250 per month, students who qualify for reduced-price benefits would pay \$125 per month, and students who qualify for free benefits would not have to pay to attend.

6.9. Discuss, Consider and Take Action on the Proposal for Cozad High School Mechanical Renovations Phase 3- Steam to Hot Water Conversion from Kucirek Engineering, Inc.

6.10. Discuss, Consider and Take Action on the approval of policies 4038, 4039, 4041, 4042, 4043, 4044, 4045, 4046, 4048, 4050, 4051, and 4052

6.10.1. Policy 4038- Classified Staff Defined

No current policy, adopting KSB's policy

6.10.2. Policy 4039- Employment of Classified Staff

No current policy, adopting KSB's policy

6.10.3. Policy 4041- Staff Dress and Appearance

No current policy, adopting KSB's policy

6.10.4. Policy 4042- Employee Social Security Numbers

No current policy, adopting KSB's policy

6.10.5. Policy 4043- Professional Boundaries between Employees and Students

Adopting KSB policy, replacing current policy 4122

6.10.6. Policy 4044- Political Activity by Staff Member

No current policy, adopting KSB's policy

6.10.7. Policy 4045- Milk Expression

No current policy, adopting KSB's policy

6.10.8. Policy 4046- Internet Searches Regarding Potential Employees

No current policy, adopting KSB's policy

6.10.9. Policy 4048- Assessment Administration and Security

Adopting KSB policy, replacing current policy 6213

6.10.10. Policy 4050- Overtime

Adopting KSB policy, replacing current policy 4018

6.10.11. Policy 4051- Use of Social Media by Staff and District

No current policy, adopting KSB's policy

6.10.12. Policy 4052- Job References to Prospective Employers for Current and Former Employees

No current policy, adopting KSB's policy

6.11. Discuss, Consider and Take Action to repeal current policies 4018, 4122 and 6213

Upon approval of policies 4043, 4048 and 4050- the current board policies 4018, 4122 and 6213 need repealed

6.12. Executive Session

6.13. Discuss, Consider, and Take Action to approve the Superintendent Contract Amendment for Joel Applegate, for the 2019-2020 contract year

As negotiated by the Board and Superintendent, the amendment consists of the following:

- Increase base salary from \$153,000 to \$156,060 (resulting in a 2% increase of \$3,060)
- Increase monthly cell phone reimbursement from \$75.00 to \$100.00 (resulting in a \$25.00 increase per month)
- Added bereavement leave as a fringe benefit structured the same as certified staff (3 days per year, cumulative to 5 days)

6.14. Discuss, Consider and Take Action on the approval of Temporary Early Retirement Incentive Program (TERIP) Applications

7. DISCUSSION ITEMS

7.1. Committee Meeting Schedule

Per board president request, the tentative committee meeting schedule has been attached with the intent of locking down specific dates and times for the committees to meet in the future.

7.2. Roof Repairs/Replacement Proposals from Weathercraft

This information pertains to the high school only. The high school roof map has been attached with areas lettered by section. Estimates for replacing the following sections are as follows:

Roof C- \$27,490
Roof D- \$57,980
Roof E- \$47,655
Roof F- \$22,869

7.3. Strategic Plan Update

The next steps for the strategic plan are as follows:

- Continue selecting members for the Strategic Overview Committee. Administrators are working on selecting students, parents and teachers for the committee. Dr. Applegate and the administrative team are also working on selecting community members.
- Once the SOC team has been finalized, selecting a date for the first SOC meeting.
- Selecting a date for the business leaders meeting.

7.4. Software Conversion Update

Update on the timeline regarding the roll over to the new accounting software.

8. AGENDA SETTING AND FUTURE MEETINGS

- February 20, 2019: Budget/Finance Workshop at 5:00pm in North Platte
 - Judy and Ramona registered to attend
- February 26, 2019: Board Retreat to watch KSB Webinar - District Office at 5:30pm
- March 18, 2019: Board of Education Regular Meeting at 7:00pm
- March 26-27, 2019: State NAEP Conference in Grand Island
- April 8, 2019: Board of Education Regular Meeting at 7pm
- April 10-12, 2019: State NASBO Conference in Lincoln
- April 17, 2019: Spring Legal Workshop in North Platte
 - Anyone interested in attending?

9. ADJOURNMENT

*** Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

****Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

*****Action Item:** The board reserves the right to take action on any item on the board agenda.