

## **Cozad Community Schools**

### **Board of Education Regular Meeting**

**Monday, November 11, 2019 7:00 PM**

### **Office of the Superintendent**

Mission: The mission of Cozad Community Schools is to prepare students to be lifelong learners and productive, responsible citizens by providing a quality education in cooperation with family and community.

#### Values - Guiding Principles

Respect - Trust, appreciate, celebrate, value, act with urgency

Integrity - Do the right thing, deliver highest quality instruction and practice full accountability

Teamwork - Teamwork at all levels districtwide, recognize and celebrate, have fun and enjoy

Innovation - Positive attitude, open to new ideas,

Courage - Embrace change and take calculated risk, encourage others, communicate directly with respect

#### **1. BOARD OF EDUCATION REGULAR MEETING 7:00 P.M.**

##### **1. Call to Order, Roll Call**

##### **2. Nebraska Open Meeting Law, Publication of Meeting**

This meeting has been preceded by advance notice and is hereby declared to be in open session. A current copy of the Nebraska Open Meetings Act is posted on the N.E. wall of the meeting room.

Notice of this meeting was given in advance by publication in the Tri-City Tribune and posted on the Cozad Community Schools website and at the District Office. Notice of this meeting was also given in advance to all members of the Board of Education.

##### **3. Excused/Unexcused Board Member Absence**

#### **2. PUBLIC COMMENTS**

The Board of Education invites you to offer comments during the public comments portion of the agenda. This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

When you have been recognized, please stand and state your name and come forward to the front of the board table.

The board will generally allow a total of 20 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 4 individuals who wish to address the board, the 20 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.

For additional instructions on public participation, brochures are provided for you to view. A copy of Policy 2009 Public Participation at Board Meetings is available upon request.

3. **PRINCIPAL/ADMINISTRATIVE REPORTS**

1. **Patty Wolfe Report**
2. **William Beckenhauer Report**
  1. **Possible Report by FFA**
3. **Jeremy Yilk Report**
4. **Brian Regelin Report**
5. **Dale Henderson Report**
6. **James Ford Report**

4. **SUPERINTENDENT REPORT**

1. **Audit Report via teleconference call with Marcy Luth, from Almquist, Maltzahan, Galloway and Luth**

5. **CONSENT AGENDA**

1. **Approval of the Minutes of Previous Meeting(s)**
  - Minutes from the October 14th, 2019 Board of Education Regular Meeting

- Minutes for the October 28th, 2019 Board of Education Special Meeting

2.     **Congratulations, Condolences, Correspondences**  
Congratulations to Taylor & Zack Jenner on the birth of their baby boy.
3.     **Classified Resignations**  
Tammy Byrum, Afterzone, effective 11.8.2019
4.     **Classified Hires**  
Pedro Garcia- ELL Para, effective 10.14.2019  
Canda Montgomery- District Office Administrative Assistant, effective 11.8.2019
5.     **Salary Advancement Applications**
6.     **Local Substitute Teaching Permit**  
Approving the Local Substitute Teaching Permit for:  
Amber Mathews  
Sasha Rutkowski
7.     **Standing Reports**
  1.     **Cash Flow Report**
  2.     **Sub Reports**
  3.     **Nutrition Services SNP Claim for Reimbursement Summary**
  4.     **Bus Route Averages**
6.     **Approve New Superintendent Evaluation Tool**
7.     **Approval of Arnold Insurance Renewal for 2019-2020 School Year**
8.     **ETI APPROVALS**  
Assign a person to sign off contracts during the HVAC project for ETI.  
Allowance for HVAC bid.

9. **Office Personal Salaries**

Added responsibilities.

10. **Approval of \$42,328.61 Purchase from Lunch Account**

The purchase of \$42,328.61 is designated as follows:

1-Scotsman Ice Machine- High School Kitchen- \$5,311.72  
10- 12ft Rectangle Tables with benches- Middle School Cafeteria -\$18,993.15  
19- 60x60 Octagon Tables- High School Cafeteria -\$16,250.46  
10- 96x30 Folding Tables- High School and Middle School Cafeteria- \$1,773.28

\*Total includes shipping and installation

11. **FINANCIAL REPORTS AND CLAIMS**

1. **District Treasurer's Report**
2. **District Financial Report**
3. **Check Journal General Fund**
4. **Check Journal Lunch Fund**
5. **Activities Financial Report and Check Journal**
6. **Bond Fund**
7. **Building Fund**
8. **General Fund**
9. **Depreciation**
10. **Employee Benefit**
11. **Student Fees**

12. **New Bus**

Discuss the purchase of another bus

13. **AGENDA SETTING AND FUTURE MEETINGS**

- November 20-22, 2019, NASB State Education Conference-Omaha
  - Eggleston, Starman, Goff, Peden, Wymore, Burkholder and Carlson have been registered.

- December 16, 2019, Board of Education Regular Meeting at 7pm

14. **ADJOURNMENT**

\* **Closed Session:** If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Nebraska Open Meetings Law.

\*\***Sequence of Agenda:** The sequence of agenda topics is subject to change at the discretion of the board. Please arrive at the beginning of the meeting.

\*\*\***Action Item:** The board reserves the right to take action on any item on the board agenda.

**GENERAL FUND***Comparison*

Beginning Balance as of 10/1/2019	\$ 3,592,155.69	
Deposits	\$ 674,192.76	
Voided Checks		
Interest	\$ 3,005.62	
Payroll expenses	\$ 845,582.65	\$ 839,350.96 as of 10/31/2018
ACH Fee	\$ 75.00	
Accounts Payable expenses	\$ 202,249.95	\$ 97,006.87 as of 10/31/2018
Total book balance as of 10/31/2019	<u>\$ 3,221,446.47</u>	\$ 2,510,315.68 as of 10/31/2018
Projected tax deposit	\$ -	\$ 135,800.88 as of 11/15/2018
Other deposits to date	\$ 188,730.00	\$ 5,346.55 as of 11/15/2018
Payroll to date	\$ 834,870.75	\$ 828,868.66 as of 11/15/2008
Accounts Payable to date	\$ 260,792.10	\$ 212,388.43 as of 11/15/2008
Total book balance as of 11/8/2019	<u>\$ 2,314,513.62</u>	\$ 1,610,206.02 as of 11/15/2008

**BOND FUND**

Beginning Balance as of 10/1/2019	\$ 560,924.87	
Deposits	\$ 16,586.99	
Interest	\$ -	
Disbursements	\$ -	
Total book balance as of 10/31/2019	<u>\$ 577,511.86</u>	\$ 518,994.62 as of 10/31/2018
Projected tax deposit	\$ -	\$ 5,121.84 as of 11/15/2008
Total book balance as of 11/5/2019	<u>\$ 577,511.86</u>	\$ 524,116.46 as of 11/15/2008

**BUILDING FUND**

Beginning Balance as of 10/1/2019	\$ 562,202.04	
Deposits	\$ 8,527.09	
Interest	\$ 65.32	
Disbursements	\$ -	
Total book balance as of 10/31/2019	<u>\$ 570,794.45</u>	\$ 491,124.65 as of 10/31/2018
Projected tax deposit	\$ -	\$ 1,653.92 as of 11/15/2018
Disbursements to date	\$ 20,394.18	
Total book balance as of 11/7/2019	<u>\$ 550,400.27</u>	\$ 492,778.57 as of 11/15/2018

**QUALIFIED CAPITAL PURPOSE UNDERTAKING FUND**

Current balance is ZERO and there has been no activity in the past 12 months.

**DEPRECIATION FUND**

Beginning Balance as of 10/1/2019	\$ 1,021,620.41	
Deposits	\$ -	
Interest	\$ 217.28	
Disbursements	\$ -	
Total book balance as of 10/31/2019	<u>\$ 1,021,837.69</u>	\$ 974,464.41 as of 10/31/2018

**LUNCH FUND**

Beginning Balance as of 10/1/2019	\$ 191,636.29	
Deposits	\$ 64,369.36	
Voided Checks	\$ -	
Interest	\$ 8.92	
Payroll expenses	\$ -	
Accounts Payable expenses	\$ 52,768.77	\$ 42,980.73 as of 10/31/2018
Total book balance as of 10/31/2019	<u>\$ 203,245.80</u>	\$ 127,685.63 as of 10/31/2018
Projected federal reimbursement	\$ 40,198.49	\$ 37,051.52 as of 11/15/2018
Other deposits to date	\$ 5,193.55	\$ 12,216.40 as of 11/15/2018
Payroll to date	\$ -	
Accounts Payable to date	\$ 54,343.43	\$ 55,088.42 as of 11/15/2018
Total book balance as of 11/8/2019	<u>\$ 194,294.41</u>	\$ 121,865.13 as of 11/15/2018

**EMPLOYEE BENEFIT FUND**

Beginning Balance as of 10/1/2019	\$ 2,825.65	
Deposits	\$ -	
Interest	\$ 0.80	
Disbursements	\$ 204.00	
Total book balance as of 10/31/2019	<u>\$ 2,622.45</u>	\$ (1,718.85) as of 10/31/2018
Disbursements to date	\$ 852.00	
Total book balance as of 11/5/2019	<u>\$ 1,770.45</u>	\$ (1,718.85) as of 11/15/2018

**STUDENT FEE FUND**

Beginning Balance as of 10/1/2019	\$ 10,636.67	
Deposits	\$ 563.00	
Interest	\$ 3.06	
Disbursements	\$ 279.50	
Total book balance as of 10/31/2019	<u>\$ 10,923.23</u>	\$ 11,564.52 as of 10/31/2018
Other deposits to date	\$ 755.00	\$ 635.00 as of 11/15/2018
Disbursements to date	\$ -	\$ 285.00 as of 11/15/2018
Total book balance as of 11/6/2019	<u>\$ 11,678.23</u>	\$ 11,914.52 as of 11/15/2018