

Board of Education Regular Meeting
Monday, July 13, 2015 6:00 PM
Dundy County Stratton High School
P.O. Box 586
400 9th Avenue West
Benkelman, NE 69021-0586

1. Call to Order and Notice of Open Meetings Act

Procedural Item

1. The Board of Education reserves the right to enter into closed/executive session for 1) the protection of the public interest or 2) the prevention of needless injury to the reputation of an individual, and the individual has not requested a public meeting. When making a motion to enter into closed/executive session, the member making such a request should be as specific as possible keeping the previously listed stipulation in consideration.
2. If the Board is in agreement, a motion may be to enter into closed/executive session to 1) discuss a personnel matter or 2) for the prevention of needless injury to the reputation of the individual, or 3) to discuss litigation and for the protection of the public interest.
3. Action concerning matters discussed in executive session will be taken in open session.

2. Roll Call

Procedural Item

3. Public Items of Discussion

Information Item

Limited to 30 minutes or 5 minutes per speaker

4. Consent Agenda

Consent Agenda

Consent agenda items are those routine and regulatory items which should require little or no discussion. Please look consent agenda items over closely prior to the meeting and call the superintendent with questions. Should you wish to have an item moved to the regular agenda, please do so with a request and motion at the meeting. The purpose of the consent agenda is to speed up the meeting and allow us to focus time and energy on those matters which require discussion, explanation and deliberation.

Motion to approve consent agenda as presented Passed with a motion by Mr. Mike Lutz and a second by Kevin League.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea

4.A. Verification of publication and notice

Consent Item

To verify that notice of the meeting was given by posting in three prominent locations in the district and by written notice to each member of the board, the designated method(s) of giving notice.

4.B. Approval of Agenda

Consent Item

Approve the agenda of this meeting. The Board reserves the right to change the order of items within the agenda.

4.C. Approval of Minutes

Consent Item

Approve minutes of previous meeting(s)

4.D. Excusing board members absent from this meeting

Consent Item

4.E. Payment of bills

Consent Item

4.F. NDE Accreditation recognition

Consent Item

Annually the Nebraska Department of Education recognizes the schools in the state for meeting the accreditation rules set forth by the Department and Legislature. We have received that notice, it is an attachment to this packet. We annually acknowledge this recognition with a motion.

4.G. Annual policy review

Consent Item

The policies we approved on first reading last month are attached to the packet this month for your review. You may leave this item in the consent agenda or move it to the action agenda

4.H. Activity shuttle bus

Consent Item

The activity shuttle vehicle is addressed annually per the respective merger agreements. The service is usually provided by staff, who use a school vehicle, whenever we can. If not a driver is hired at a rate of \$15 per trip. A copy of the information relating to the shuttle service is attached. We have not charged for the service recently, most of the time staff have driven the school vehicles. They get a free ride to work and take students home for us. We don't have to find or pay a driver. The students also get a free ride, because if we hire a driver the students split that cost.

4.I. Substitute teacher pay

Consent Item

We currently pay \$100 per day for substitutes. That is consistent with area schools.

4.J. Activity ticket prices

Consent Item

We currently charge \$4.00 for adults, \$3.00 for students and \$8.00 for a family to attend our events. This is consistent with RPAC schools and the RPAC conference events.

4.K. Drivers Education

Action Item

You will need to approve the contracting of Rich Wilson to teach drivers education this summer

5. Business Meeting

Information Item

Discuss, consider and take all necessary action regarding:

5.A. Financial Report

Action Item

Presentation of the financial status of the district, balances in the various funds, recent/impending activity therein, anticipated expenses and planning for future considerations.

Motion to approve the financial report as presented Passed with a motion by Mr. Mike Lutz and a second by Amy Haines.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.B. Statutorily required policy reviews

Action Item

5.B.1. Review of parent involvement in Title I Policy 5057

Action Item

To acknowledge that the board of education reviewed the Parent Involvement in Title I policy Passed with a motion by Sandy Noffsinger and a second by Amy Haines.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.B.2. Multicultural education program report (6141.31)

Action Item

We will present information regarding the districts multicultural education program.

Motion to acknowledge the review of the districts multicultural education program
Passed with a motion by Amy Haines and a second by Sandy Noffsinger.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.B.3. Student assessment plan review (4048, 5012, 5013)

Action Item

Our assessment plan must be reviewed annually. Should the board wish to make a change we must submit a new plan to the state.

Motion to acknowledge the review of the student assessment plan as required by the Nebraska Department of Education Passed with a motion by Kevin League and a second by Kent Lorens.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.B.4. Bullying (5054)

Action Item

The board must review the bullying policy annually.

Motion to acknowledge that the board conducted its annual review of the bullying policy as required by the Nebraska Department of Education Passed with a motion by Amy Haines and a second by Kevin League.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.B.5. Attendance policy review (5001)

Action Item

We must annually review the district's attendance policy.

Motion to acknowledge that the board conducted its annual review of the attendance policy as required by the Nebraska Department of Education Passed with a motion by Amy Haines and a second by Sandy Noffsinger.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.B.6. Americanism statute review

Action Item

We appointed new members to the required committee in January. That must be done annually. The statute is also attached for your review.

Motion to acknowledge review of the Americanism statute and the continued appointment of Amy Haines, Mike Blecha and Mike Lutz to that committee Passed with a motion by Mr. Mike Lutz and a second by Brad Baney.

Brad Baney:	Yea
Jason Frederick:	Yea

Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.B.7. Parental involvement policy (6036)

Action Item

After the hearing the board must by statute either alter and adopt the revised policy or reaffirm it as written.

Motion to reaffirm the Parent involvement policy as written Passed with a motion by Kevin League and a second by Sandy Noffsinger.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.B.8. Student fees policy (5045)

Action Item

At the hearing we reviewed the money collected and the waivers provided to students under this policy. No action is required but we may alter and adopt the revised policy or reaffirm it as written.

Motion to reaffirm the student fees policy (5045) as written Passed with a motion by Sandy Noffsinger and a second by Kent Lorens.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea

Kent Lorens: Yea
Mr. Mike Lutz: Yea
Sandy Noffsinger: Yea
Shad Stamm: Yea

5.C. PPACA Update

Action Item

This was a topic again at the School Law Seminar in Kearney. Bobby Truhe did the presentation that day. We are doing our due diligence in tracking employee hours to see who will be eligible next year. We meet the 50 employee threshold but not the 100 employee . For us implementation is scheduled to take place on September 1, 2016. which may make a difference for us. We will have some employees who qualify. We will survey staff in February of 2016, form any new policy subgroups after that. Work with staff on plans in May and June of 2016. The EHA application will be July 1, 2016 and the tax penalties will begin on September 1, 2016.

5.D. Superintendent bond

Action Item

District insurance covers all employees for theft of funds, however we are not covered for forgery and alteration. I am sure there is a distinction in there someplace. Premium to included Forgery & Alteration on the School's Crime Policy would be \$215 annually. Pro-rated premium to provide coverage till the 9/5/15 renewal date is \$42.

Motion to approve the addition of forgery and alteration coverage in the districts insurance policy Passed with a motion by Kevin League and a second by Amy Haines.

Mr. Mike Lutz: Nay
Brad Baney: Yea
Jason Frederick: Yea
Amy Haines: Yea
Kevin League: Yea
Kent Lorens: Yea
Sandy Noffsinger: Yea
Shad Stamm: Yea

5.E. Design contract

Action Item

After the meeting with W Design and BD Construction some additional ideas have surfaced. If the board is interested in including those in the process we would need to approve the attached contract with W Design.

5.F. Additional activity assignments

Action Item

We should have additional activity assignments ready to present.

5.G. Signatures and authorization to conduct business

Action Item

I brought some ideas to the board last month. Based on that and some conversation at the office level we have some recommendations. I would recommend the following signatures:

Activity Account: Jim Kent on all checks and one of Adam Fette, Mike Rotherham, JoAnn Decker, Stacey Waters

General Fund Clearing: Jim Kent on all checks and one of Adam Fette, Mike Rotherham, JoAnn Decker, Stacey Waters

School Lunch: Jim Kent on all checks and one of Adam Fette, Mike Rotherham, JoAnn Decker, Stacey Waters

Cafeteria Plan: Jim Kent on all checks and one of Adam Fette, Mike Rotherham, JoAnn Decker, Stacey Waters

Unemployment Account: Jim Kent on all checks and one of Adam Fette, Mike Rotherham, JoAnn Decker, Stacey Waters

Currently the principal or superintendent sign off on all authorizations to purchase. Then either JoAnn or Stacey write the check. Then the principal and superintendent sign the check. Three people see the check. If we add to the signature cards then we have the potential of adding a fourth person to the list of those who see checks before they go out.

Our protocol would be to have the person who did not write the check be the person who signs the check. If Stacey writes an activity check then JoAnn could sign it. Particularly in the summer and at times when the principals are gone getting things signed is an issue. The superintendent remains the final signature on all checks.

Purchasing, other than small miscellaneous items, as always is done only on my authorization.

Motion to authorize the following signatures on these accounts: Activity Account: Jim Kent and one of Adam Fette, Mike Rotherham, JoAnn Decker, Stacey Waters

General Fund Clearing: Jim Kent and one of Adam Fette, Mike Rotherham, JoAnn Decker,

Stacey Waters School Lunch: Jim Kent and one of Adam Fette, Mike Rotherham, JoAnn

Decker, Stacey Waters Cafeteria Plan: Jim Kent and one of Adam Fette, Mike

Rotherham, JoAnn Decker, Stacey Waters Unemployment Account: Jim Kent and one of Adam Fette, Mike Rotherham, JoAnn Decker, Stacey Waters Failed with a motion by Kevin League and a second by Kent Lorens.

Brad Baney:	Nay
Amy Haines:	Nay
Mr. Mike Lutz:	Nay
Sandy Noffsinger:	Nay
Jason Frederick:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Shad Stamm:	Yea

Motion to authorize the following signatures on these accounts: Activity Account: Jim Kent and one of Adam Fette, Mike Rotherham, JoAnn Decker, General Fund Clearing: Jim Kent and one of Adam Fette, Mike Rotherham, JoAnn Decker, School Lunch: Jim Kent and one of Adam Fette, Mike Rotherham, JoAnn Decker, Cafeteria Plan: Jim Kent and one of Adam Fette, Mike Rotherham, JoAnn Decker, Unemployment Account: Jim Kent and one of Adam Fette, Mike Rotherham, JoAnn Decker, Passed with a motion by Amy Haines and a second by Brad Baney.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.H. Classified compensation

Action Item

Raises take effect with August hours and will be reflected on paychecks in September. It would be better if we approve these now.

Motion to approve the classified staff salaries and raises as presented with a package of 2.5% Passed with a motion by Sandy Noffsinger and a second by Amy Haines.

Brad Baney:	Yea
Jason Frederick:	Yea

Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.I. Lunch and breakfast prices

Action Item

We need to set lunch and breakfast prices for 2015-2016.

Motion to increase lunch and breakfast prices by \$0.05 for the 2015-2016 school year

Passed with a motion by Kevin League and a second by Amy Haines.

Mr. Mike Lutz:	Nay
Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea

5.J. Staffing 2015-2016

Information Item

We need to discuss staffing for 2015-2016. We have struck out three times on adding part time music. We have one more semi legitimate possibility. Work on the high school schedule ins proceeding with the realistic thought in mind that Mr. Loghry will have to to the music in all buildings K-12. A copy of the tentative high school schedule is also attached.

6. Reports and discussion items

Information Item

6.A. Technology report

Information Item

Lisa has supplied some information for you to look at prior to the meeting. You can find her stuff by going to the original calendar login page and looking at the Technology 1:1 link in the list at the top right. You may reach the calendar page by clicking on the NETS online button in the top right of you page and selecting "My Portal"

You can also see the information at this link: <http://dcs1to1.weebly.com/>
Just copy and paste it into your browser.

<http://dcs1to1.weebly.com/>

6.B. Transportation report

Information Item

6.B.1. Monthly vehicle report

Information Item

Attached as usual

6.B.2. Hail damage

Information Item

Insurance totaled out bus #9 and bus #11. The check will be somewhat less than a new bus. For now we just have to run them. They also gave us damage checks on #27 and a white van. Those we may fix.

6.B.3. Activity vehicles

Information Item

Several years ago the federal government outlawed the transportation of students in 15 passenger vehicles. So we all bought the 10 passenger vans. Then they decided that only those with “experience” could drive the 10 passenger vans. So that eliminated anyone who was not a regular driver prior to the rule change. Now they have changed again and are requiring yearly physical for anyone to drive the 10 passenger vans but are eliminating the ‘experience’ factor.

Small vans and suburban/expeditions are still not under these rules. We need to discuss the fate of our 10 passenger vans, when to send buses, whether to buy different vehicles, etc...

6.B.4. DMV records and criminal background checks

Information Item

Once upon a time our insurance carrier conducted checks for us on our drivers. Then it became our responsibility to check DMV records yearly. Now we must also check the criminal backgrounds of our drivers with the state patrol each year when their license expires.

6.B.5. Summer NDE transportation reminders

Information Item

The document from NDE is attached

6.C. Elementary Principal report

Information Item

6.D. Secondary Principal report

Information Item

6.E. Superintendent report

Information Item

6.E.1. Job openings

Information Item

We have begun to seek applications for non-teaching openings. We will discuss and report at the meeting

6.E.2. RPAC

Information Item

The fall meeting will be in Bartley on August 12 at 5:00 MT. All coaches and activity sponsors attend.

6.E.3. Track progress

Information Item

They should be starting work soon

6.E.4. HVAC progress

Information Item

They have begun demolition and the installation of some of the wiring.

6.E.5. Storm settlements with insurance

Information Item

We have received some payment for damages. We will be receiving more I believe. We will also work with the local Emergency Management folks and FEMA in hopes of recovering our deductibles.

6.E.6. Commissioner

Information Item

I had a meeting with Dr. Matt Blomstedt on July 8. It was a good meeting and we discussed many topics. He indicated that we need to find a senator to introduce a bill on Early Childhood so the discussion can be had. I told him we would do all we could to help with that. I will be in contact with Senators Hughes and Sullivan. I will also bring it up to NRCSA when the executive board meets.

6.F. Board items

Information Item

6.F.1. Foundation Board meeting

Information Item

The District #117 Foundation will meet at 5:00 on Monday July 13, 2015. We need to set scholarship amounts.

6.F.2. Budget committee

Information Item

I would like to meet with the budget committee yet in July.

6.F.3. NASB area meetings

Information Item

The NASB will be hosting its annual area membership meetings again this fall. The meeting in Kearney will be held on August 27, and the meeting in North Platte is September 30. Plan to attend one of these meetings as we pursue another recognition award for the full board.

6.G. Calendar

Information Item

Motion to adjourn at 9:24 Passed with a motion by Mr. Mike Lutz and a second by Brad Baney.

Brad Baney:	Yea
Jason Frederick:	Yea
Amy Haines:	Yea
Kevin League:	Yea
Kent Lorens:	Yea
Mr. Mike Lutz:	Yea
Sandy Noffsinger:	Yea
Shad Stamm:	Yea