

Bellevue City Council Meeting +++Amended Agenda+++

Tuesday, March 17, 2020 6:00 PM

Bellevue City Hall

1500 Wall Street

Bellevue, NE 68005

1. PLEDGE OF ALLEGIANCE
2. INVOCATION - Rev. Dr. Mike Elliott, First Presbyterian Church, 1220 Bellevue Blvd. South.
3. CALL TO ORDER AND ROLL CALL
4. OPEN MEETINGS ACT - Posted in the Entry to the Council Chambers
5. APPROVAL OF AGENDA, CONSENT AGENDA, CLAIMS, AND ADVISORY COMMITTEE REPORTS:
 - a. Approval of the Agenda
 - b. Approval of the Consent Agenda (*Items marked with an (*) are approved where this item is, unless otherwise removed*)
 1. * Acknowledge receipt of Tree Board Minutes for January 8, 2019, February 12, 2019, March 12, 2019, April 9, 2019, June 11, 2019, August 13, 2019, September 10, 2019, October 8, 2019, November 12, 2019, and December 10, 2019.
 2. * Acknowledge receipt of the February 27, 2020 Planning Commission Minutes
 3. * Approval of March 3, 2020 City Council Minutes
 4. * Acknowledge receipt of Complete Street Report
6. * APPROVAL OF CLAIMS
7. SPECIAL PRESENTATIONS:
 - a. Presentation of 2019 Tree Board Report (Councilman Preister)
8. ORGANIZATIONAL MATTERS: **None**
9. APPROVED CITIZEN COMMUNICATION: **None have been received**
10. LIQUOR LICENSES:
 - a. Recommend approval of a Special Designated Liquor License for the Bellevue Economic Enhancement Foundation for the "Riverfest Community Event" on Friday, June 26, 2020, from 5:00 p.m. to 12:30 a.m. and on Saturday, June 27, 2020 from 7:00 a.m. to 12:30 p.m., at American Heroes Park, 2502 Payne Street. (City Clerk)
11. ORDINANCES FOR ADOPTION (3rd reading):
 - a. Ordinance No. 3966: Request to annex Sanitary and Improvement District #67, Normandy Hills. Applicant: City of Bellevue **[Request to table]** (Planning Manager)
 - b. Ordinance No. 3970: Request to annex Sanitary and Improvement District #242, Cedar View. Applicant: City of Bellevue **[Request to table]** (Planning Manager)
12. ORDINANCES FOR PUBLIC HEARING (2nd reading): **None**
13. ORDINANCES FOR INTRODUCTION (1st reading):
 - a. Ordinance No. 3990: Request to amend Section 5.26, City of Bellevue Zoning Ordinance, regarding indoor and outdoor recreational facilities as a permitted use in the FX zoning district. Applicant: City of Bellevue (Planning Manager)
 - b. Ordinance No. 3991: Request to amend Sections 5.24 and 8.03, City of Bellevue Zoning Ordinance, to allow for the parking of semi-trailers, tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length, as a conditional use permit in the BGH Zoning District. Applicant: City of Bellevue (Planning Manager)
 - c. **EMERGENCY ORDINANCE - Ordinance No. 3992: An Emergency Ordinance to add Section 14-11 to the Bellevue Municipal Code pertaining to Pandemic Sick Leave. (Mayor/City Administrator). {Emergency Ordinance pursuant to 16-314 and 16-405}.**
14. PUBLIC HEARING ON MATTERS OTHER THAN ORDINANCES:
 - a. Approve Event License Application for the Bellevue Chamber of Commerce to have the

"Riverfest Community Event" on Friday, June 26, 2020 from 5:00 p.m. to 12:30 a.m. on Saturday, June 27, 2020 and on Saturday, June 27, 2020 from 7:00 a.m. to 12:30 a.m. on Sunday, June 28, 2020, at American Heroes Park, 2502 Payne Street (City Clerk)

b. Approve Event License Application from MAK Throwers for the "Celtic Festival - Highland Games" on Sunday, April 5, 2020 from 7:00 a.m. to 6:00 p.m. for the Highland Games at Banner Park (City Clerk)

15. RESOLUTIONS: None

a. **EMERGENCY RESOLUTION - Resolution No. 2020-15: An Emergency Resolution regarding the implementation of a Pandemic Sick Leave Policy for the full-time and part-time employees of the City of Bellevue. (Mayor/City Administrator)**

b. **EMERGENCY RESOLUTION - Resolution No. 2020-16: An Emergency Resolution regarding the implementation of a Pandemic Finance Expenditure Policy in the event the City Council does not meet and City Council business needs to be conducted. (Mayor/City Administrator/Finance Director)**

16. CURRENT BUSINESS:

a. Approve and authorize the Mayor to sign the contract with HOA Solutions to complete Phase IV of the Bellevue Lift Station Upgrades, in an amount not to exceed \$85,095.00 (Public Works Director)

b. Approve and authorize the Mayor to sign the State of Nebraska Department of Natural Resources Relinquishment of Surface Water Appropriation by landowners for Permit D-1072 (City Attorney/Public Works Director)

c. Approve and authorize the Mayor to sign the proposal for the purchase of a new Gator from Plains Equipment Group, in an amount not to exceed \$7,520.20 (Public Works Director)

d. Acceptance of the Annual Audited Financial Statements for the period October 1, 2018 through September 30, 2019 (Finance Director)

e. +++ Accept proposal in order to carry out the condemnation order to demolish the structure located at 1503 Galvin Rd. S., Bellevue, NE 68005 - bays 4 through 7 (Chief Building Inspector)

17. ADMINISTRATION REPORTS: **Revising Process**

18. CLOSED SESSION: **None**

19. ADJOURNMENT

Tree Board Meeting- January 8, 2019

Members present: Deb Woracek, Joanne Langabee, Holly Hofreiter, Brian Madison, Dave Anson, Tom Mruz, Don Preister by phone, Guest Nancy Scott

Joanne passed around the sheet for volunteer hours, and called the meeting to order.

Deb made a motion that we accept the December minutes with the change of Kramer trail to nature trail in American Heroes Park. Tom seconded it and those present approved of the minutes with the correction.

Parks update- Brian

Last two or three weeks concentrated on Haworth cleanup. All six of the ash trees were taken down at City Hall parking lot. Mark Blackburn checked them for EAB and did not find evidence. Brian had thought there was an exit hole on one trunk. The first tree by exit from parking lot was not healthy and looked like mildew at base.

Jeff is ok with putting trees back or no trees. If there are trees put in he doesn't want large trees. The larger tree roots may damage the asphalt. Don said that the stumps would need to be ground so there is room for the new plantings. Don felt that there needed to be some trees there. Brian said that they were going to make the curb deeper to hold the water, mulch, and dirt. There will be no irrigation system, he added. Don said that we could plant trees and other plants that were sustainable with little care. We just need to assess the situation and coordinate with everyone.

Dave mentioned that there were trimmings left from tree trimming on the south side of College Heights Park. Brian said he was unaware of it. The city crews did not do any work there. Brian said he would check it out.

Don said that now would be a good time with the warmer weather to do some tree chipping. Brian said that his staff had been on holiday break.

Jewel park- Dave/Brian

The work on plans for Jewel Park has been slowed because of the holidays, new city council and people gone or busy. Engineer Dean Dunn has been gone for 3 weeks. Brian said they took out the downed tree- Dave wondered if it was a Siberian elm because they are weak trees with lack of roots, and come down easily in the snow. Now that the west and south area of the dog park is cleared out they could make that into a bioretention area because of water issues. Dave said that it was an extremely low area- the large dog area is an increasingly wet area. There is a need for more drainage.

Dean is still working on the drainage at Jewel Park. Dave would like to see more done for a long term solution than just grass.

Park- Next Phase of construction

They will finish the trail around the great lawn. Sidewalks will be put around the memorial and they will widen the entrance road. As people are coming and going they are off the edge of the road, especially larger vehicles.

Joanne asked Brian if he had the landscaping plan for the parking lot to the right side by the pond.

Brian said he would look for it.

There is a rumor that the crews will be cutting the whole tree line on the edge of the park but they will only be cutting a few trees. The nature trail is closed but Brian doesn't know if it will be permanently closed. The north end of the lake there is a drainage culvert and it is graded so the water drains to the north. We need to fix the washout near the stream of the entrance to the nature trail- they will not be trying to drain the excess water into the lake. The lake fills with the river; you can open and close a gate to the lake. Joanne requested that if they plant any additional trees there that they let her know the species etc.

Haworth park-Brian

The past method of online reservations was not user friendly, and expensive at \$550 per month. Karen still had to spend time with the reservations. They have changed to Reserve America. It costs \$220.00 per month, they can use their call center for free, it is more user friendly and there are no merchant fees. It will take 3-4 weeks to get it up and running.

They are still cleaning up at Haworth. They need to fill the low areas that are still holding water. There is a tree limb down in the RV park, but they have not been able to get their equipment in to clean it up because the ground has been too wet. It has flooded two times this past season and they closed the park after the second flood. Brian thinks it will continue to flood and wonders if it is cost effective to maintain. Don said he would start the conversation among council members about the issue.

New grants

Joanne brought up the Men's Garden Club in Bellevue offers grants. She thought it might be possible to get money for the cages to protect the trees that are planted each year. Nancy said to get an estimate of the trees lost to deer and rabbits to put in the application. Dave said he could come up with the numbers of trees lost for each park but not what was the cause. Dave thinks most of the damage was done by animals - maybe 60%. We need to look at what kind of wire is best and how much we would need. We would want something that wouldn't rust so the cages could be reused. Dave mentioned we should look at the cages at Spring Lake Park in Omaha for an example. Dave will send Joanne the numbers of trees lost in each park.

Winter projects-Tree Inventories

The six ash trees that were taken out by city hall need to be recorded. Joanne didn't think they were on the 2011 inventory. Brian was having trouble downloading past information from the GPS. Joanne said she would play around with it and see if she could figure it out. We may have to figure out a different way of doing it. Maybe Stacey Nelson at Public Works could help figure it out. Deb mentioned that maybe Michelle Foss would know how to do it.

Planting trees in the cemetery- Deb is currently working on a tree list for Brian to give to people that may want to donate a tree.

Park Staff training- Want to have hands on training as opposed to a video. It would be great if Graham Herbst would teach another class -maybe just the hands on part. Brian will talk to Graham about the best time of year to do the training and see if they could set up a time.

Web Links/ News Articles for Public Education-

As the newspaper doesn't have a wide circulation anymore, we need to look to the internet- possibly Facebook. Next Door apps are good but need to be invited or asked to be invited. Brian suggested Bellevue 411 or Bellevue Voice as possibilities. Bellevue 411 is more positive and "cleaner" than Bellevue Voice. Dave will contact Phil and see if he has any ideas.

New Business-

Brian said he had money left over from the grant for trees at Two Springs and was looking at a spring planting, possibly in April. The tree would still be dormant. It was suggested that the trees be small- 4-5 gallon root ball. Look for native stock, maybe hophornbeam and osage orange. Holly will contact Great Plains to see about their stock and when they would be available.

Joanne set the next meeting on Tuesday, February 12th at Goldenrod Park. The meeting was adjourned.

Respectfully submitted by Holly Hofreiter

Bellevue Tree Board Meeting Minutes February 12, 2019

Members Present: Brian Madison, Joanne Langabee, Holly Hofreiter, Don Preister, Deb Woracek, Dave Anson, Craig Kimball Volunteers: Nancy Scott

Don called the meeting to order.

Joanne passed around the volunteer hour sheet for everyone to record their hours.

Joanne made a motion to approve of the January minutes as revised; Dave seconded it and all those present voted to approve the minutes. Deb and Tom voted by email to approve them.

Parks Update:

Brian reported that very little tree work was done because of other priorities, especially snow removal. The second week in January they did more clean up in Haworth for the model airplane flying group. Also the parks staff has to assess all the SID annexations that the City Council is working on to approve. Black Hawk is in the final stages of addition to the city. Jeff is working with the HOA to find out what is needed by the park crews to take care of Black Hawk Park. Brian noted that with the annexing of SIDs there will be more work and needed personnel. The city has to make sure it has the resources.

Brian hasn't had a chance yet but will check on the tree debris left in College Heights Park.- Brian thinks it might have been done by Asplunk, but will check on it.

Heber Park has an Ailantis Tree that needs to be cut down. Brian will look into it.

Jewel Park

Dean Dunn has been gone and hasn't gotten to work on plans for the Park. Dave brought up the possibility of a grant from Green Towns Initiative to help with the remediation of the drainage at Jewell Park. We could receive up to \$50,000 . The grant is through the Nebraska Forest Service. He has to contact Graham to find out more information. Dave pointed out that there are legal aspects to having street drainage close to the river. It was suggested that Robin Armani, a grant writer, could possibly help write the grant. Don asked Dave to contact Thomas to keep him informed.

American Heroes Park/Haworth

Brian said the reservation system was changed over. Jeff did an assessment on what monies were coming in from the campers and what were the costs. He found that the park was a money maker.

JoAnne asked about the landscaping plans for the section near the east side of the road of American Heroes Park so she could work on mapping the trees. Brian will try to get them to her.

Concerning the north end American Heroes Park, we should work with Fontenelle Forest, and others to determine options and move ahead with a plan for the area. **Don will work with Jeff to bring it up in city council.**

Tree City USA Report was submitted.

Tree Board Annual Report

Don is putting the draft together and will email it to us for our review. Don needs the list of volunteers and hours from JoAnne. He also needs the number of remaining ash trees. The number he has is 155 remaining after the 6 were removed from the city hall. Brian will check with Mark and see what tally they have.

Grants for trees

Brian hasn't had a chance to look at grants this past month due to other priorities.

Grants for Cages – for protection

JoAnne is looking into a grant from Bellevue Men's Garden Club for trees for city hall and wire for cages. She is looking at 5 ft. tall wire cages with 3 ft. diameters and 2" x 4" openings. A 100 ft. roll would give us 10 cages for \$110; 500 ft. roll would give us 50 cages for \$1000. There would be 5 trees from Great Plains for city hall ordered. Wahoo trees were suggested along with Euonymus trees as possible small trees. Heavier fencing like concrete reinforcing wire was suggested. The only problem is that it rusts but would last longer and be stronger. We have 300 posts previously purchased and we can use them for the frames.

Tree Inventories

Joanne figured out the GPS with the help of Michelle Foss. Joanne was able to get to Sarpy County website, download maps and run off them for inventories. We will have three copies, one for a master and two for making changes. Written inventory lists will be updated on master on each quadrant each year. We will do cemetery inventories when leaves come out on the trees. The frost line is deep this year and should slow down the oak wilt. Also the Japanese beetles should have a drop in population due to freezing temperatures for extended periods. It might kill six percent of EAB population.

Cemetery tree List

Deb is working on contacting other cemeteries for their restrictions and looking into possible tree lists. She emailed us her rough draft and report. (If you need a copy let me know.)

Tree on 2814 Ponderosa Drive

Gene Black was appealing the request by Code Enforcement and had planned on coming to the tree board meeting but was unable to make it. Several of the members of the tree board assessed the tree. It was concluded by all that the tree was healthy but needed to be trimmed. The hanging dead branches were small and hanging over owner's property. They most likely would not to cause harm. **Don would write up our conclusions and email it to us for our approval. Don would pass it on to city council.** It was moved and seconded that Don would write up the assessment. It passed by all present.

Staff Training

Staff training took place last month but not tree related. 7-8 staff members went for training.

Public Education

It was concluded that when important information needs to be communicated to the public that we do a mass mailing of flyers. Not everyone reads the newspapers or social media. Also put the information in the newspapers, social media and the links on the city website. There should be a separate flyer on EAB policy gleaned from our city EAB plan.

Earth Day Booth

We will again have a booth on April 28th, noon to 4 at the Lied Center in Bellevue. Check your calendars and save the date.

March meeting was set on Tuesday March 12 at Goldenrod Park.

The meeting was adjourned.

Respectfully submitted by Holly Hofreiter

Agenda for March 12, 2019

Call meeting to order

Volunteer hours/ Approval of February Minutes

Parks Update-**Brian**

Jewel Park/American Heroes Park –**Brian, Dave**

Tree Board Annual Report-**Don**

Grants- **Dave, Joanne, Brian**

Tree Inventories-**Joanne, Holly**

Staff Training

Public Education

Arbor Day

Earth Day Booth-**Holly**

Next Meeting date set/Meeting Adjourned

Tree Board Minutes March 12, 2019

Members Present: Don Preister, Joanne Langabee, Holly Hofreiter Tom Mruz, Dave Anson

Volunteers Present: Nancy Scott

Don called the meeting to order and Joanne passed the volunteer hour sheet around for everyone to record their hours.

The motion was made by Tom to approve the March Minutes; it was seconded by Dave and all those present voted to approve the minutes. **If you were unable to make the meeting please vote by email. Thanks.**

Brian was not present but sent his report- **Parks Update**

The Parks Department has not done any tree work in the last month at all because of snow and snow operations on our part and also supporting the Streets Department.

We bought three rolls of the wire mesh that the Tree Board requested a few weeks ago.

I submitted this morning a grant to the NRD Celebrate Trees Grant requesting \$2100.00 for trees to be planted at Wall Street where we took the Ash trees out.

When the weather starts cooperating with us we will switch gears and look at tree work that needs to be accomplished. I just don't know when that will be currently.

If you need anything else from me please let me know.

Jeff was only in favor of planting small trees in the City Hall's parking area so the roots don't cause a problem with the roadways.

Jewel Park – Thomas will talk with Brian, Jeff and the engineer about Jewel park. Dave sent an email to Thomas with suggestions. Dave observed a 3'X3' hole in the center of the large dog area and is thinking it is a sink hole. Dave also observed that the area north of Heroes Park is flooded and not walkable. If they abandon that area of nature trail other places for a nature trail could be Jewel Park- there needs to be walking access to Jewel Park. Another possibility would be Daniel Trail and third Quail Creek has a wilderness area that could be developed. We need to promote Bellevue as having great parks. Paul Cook on City Council could be a possible person to promote our park development. We need to encourage less effort into Haworth and other parks with flooding problems that consistently cost more to maintain in favor of some other parks.

Jewel Park TOH - Don wondered if we were going to do a spring kill and if we had enough chemical or needed to order more. Tom said we have about half of a five gallon container left and we used another 5 gallon up. So we could order another 5 gallon container and it should be plenty for this year. Tom said he needed the oil to add to it- Nancy and Joanne suggested "spreader sticker" found at Tractor

Supply. Nancy said we needed better gloves. Don said he purchased some heavy duty ones on clearance this past month.

Dave was in favor of doing a kill this spring because it would show results faster. Tom said that FF recommends spraying in fall because it goes down to the roots instead of up to the crown in the spring. Maybe the fall is the better time. **Deb could check on any new information on the season to spray.** We can look for results of last fall's spraying this spring. Nancy added that the spring is a great time to pull the babies, Don agreed. Don mentioned we really need to focus on the sows; which means public education to get private property owners to cut them down.

Lincoln road needs another spraying. We also need to do something about the large population near the Reed Center. One property next to the Reed Center has not had the taxes paid on it and the city lists as abandoned. Another property near the Reed Center has a house on it and the city actually sold the land to him years ago. That property owner could be asked to let us cut down and spray the younger trees.

Dave noted that Haworth Park has off road damage from vehicles doing circles, etc.

Tree Board Annual Report

Don has finished the Annual Tree Board Report. He sent the revised one to us right before the meeting for our reading. Joanne made a motion to approve the Report and Tom seconded it. All those present voted to approve the Annual Report, along with Brian and Scott who voted to approve it by email. **If you missed the meeting please read the report and vote by email if you haven't. Thanks. Don asked for someone to give the report and it was suggested that Deb might and could emphasize our work on TOH kills and restoration in cooperation with FF. Don will contact Deb.**

Grants

Joanne applied to the Bellevue Men's Garden Club and received \$500 toward the fencing and trees at City Hall. She is not sure of the requirements of plants vs. the fencing and how much has to be spent on each. Brian also acquired funding for fencing and the trees at City Hall. (See his report)

We still have \$4,500 for trees from the Bellevue Foundation for planting Arbor Day and Fall.

There is nothing to report on Tree Inventories due to weather. Deb was not present to comment on the Tree List for the Cemetery. Staff training had nothing new.

Public Education

As mentioned earlier the need for education on the TOH is great. **Holly will check on numbers of flyers on Invasive Species for the Earth Day Table. Brian could print more if needed.**

Earth Day Table

Earth day Event at the Lied Center is Sunday, April 28th, noon to 4pm. The Tree Board Table will be next to the Parks table and Master naturalist's tables. Holly will check the numbers of brochures that we have left over from last year. Nancy said we should have a live example of TOH so people can smell it and look at bud scars. Don will see if we can get some seedlings from NRD/Omaha Earth Day. Many of our Board members will be assisting elsewhere and will help when they can. **Please check your availability and let Holly know what shifts you can help with. Set up- 11am to Noon; Be at Table to talk with public- Noon to 2pm and 2pm to 4pm; and Clean up 4pm to 4:30pm Thanks!**

Arbor Day

Arbor Day is April 26th. We can plant trees on that day or another day that works out. We have planted trees with all the public High schools, Junior highs and most of the elementary schools. We have not worked with the private schools. Perhaps we can invite Gross High School and St. Burnadette this year. **Don will ask the schools.** Avery Elementary and St. Matthew are also possibilities. **Don will get the Arbor Day Proclamation ready and let the Mayor know.** The schools could be invited to the City Council meeting for the presentation.

No new business was brought up.

Don set the next meeting date on April 9, 2019 at Goldenrod Park. He adjourned the meeting.

Respectfully submitted, Holly Hofreiter

Tree Board Meeting April 9th 2019 Minutes

Members Present: Scott Evans, Holly Hofreiter, Joanne Langabee, Don Preister, Brian Madison, Tom Mruz, Dave Anson

Don called the meeting to order. Volunteer hrs./miles sheet was passed around.

Joanne made a motion to approve the March minutes, Tom seconded it. The minutes were approved by all present.

Parks update- Brian

The river is rising again as the snow melts from further North. It is at 25.46 feet now and is expected to crest at 27.3 feet on April 13th. Once again the staff will have to switch gears if the weather gets as bad as predicted this next week.

The NRD has awarded the city the grant for \$2,100 for trees on Wall street in front of city hall. The six trees need to be small to medium size. The crews have already cleaned out the islands, tilled in new soil, and would like to plant trees there before May 1st. Brian wondered about the timing to plant. Joanne said it was a good time to plant them. Brian wants older trees to plant so they will fill the space sooner. Scott added that the younger trees adjust better and catch up to the older ones in size in a few years.

The trees could be planted for Arbor Day. Witch hazel, Seven Sons, Chinese fringe tree, red buckeye, Black Jack oak and Post oak were suggested as good trees to plant. **The planting is set for Sat. morning, 9:00 am, April 27th. Dave and Tom thought they could make it.**

Don will contact Council Members and the Mayor to see if they can make it. It would be a good photo opportunity.

Brian said Haworth is under water. He is getting a number of calls asking when it will be open. He doesn't know but it will not open anytime soon. It is so expensive to keep Haworth open when it consistently floods. Brian lost \$60,000 in grass seed alone last year.

American Heroes Park- Traffic in the area is becoming a problem because people are going to look at the flood damage. It is mostly cleaned up from the flood but there are still low areas with water. The trees look ok and they are being monitored. Dave said he checked them when he was at the park and he thought they looked good. Because the water was there less than a week the trees should be fine. Don added that the ground was still frozen and they were still dormant, so the water shouldn't affect them much.

The soil samples for American Heroes Park still have not come back. There are concerns about soil contamination. The contractor hired to do work in the park is starting back to work and there will be a push to get things done for River Fest.

Banner Park is serving as a backup for events. The Celtic Festival was held there.

Crews have been pumping water down by Paradise Lake area due to the wastewater that entered the waterways during the flood. They have had some time to do tree work. They cut down 4 dead cottonwood trees and 1 ash tree in Faulkland Park. The stumps were spray painted and when they have time they will grind the stumps.

Papillion Waste was asked to pick up trash in the parks more often because of trash from the flood. It will take a while to get everything cleaned up. Brian mentioned the number of cornstalks that were left by the water; some were causing problems with the drainage systems.

Jewel Park- Jewel park is shut down due to the flooding. The large dog area is really wet and has the sink hole that needs to be filled. Brian thinks they might shut the large dog area permanently because of the drainage problems. The area for smaller dogs will be for all size dogs. Brian hasn't heard of any complaints putting all the dogs together. There have been problems of people crossing / moving the barricades in the parking lot. Mr. Fredricks, a regular user of the dog park had not realized the dog park was even closed.

Dean was not aware of the list of suggestions for Jewel Park. Dave and Thomas Burns did send him copies of the emails, but somehow communication broke down. Dave and Thomas will contact him again with suggestions for the future of the park, drainage ideas and TOH.

Brian noted he still had most of the \$5,000 grant for trees at Two Springs for fall tree planting.

A big thanks to Deb for summarizing and presenting the annual Tree Board report. The presentation to the City Council went well. Deb did a nice job. There were good questions from the council and Paul Cook sent the Tree Board a thank you note for all the work we have done.

Joanne was awarded the grant from the Men's Garden Club for \$500. It will be used for trees and wire cages. Don will see about depositing in Green Bellevue's account. Dave suggested using it for trees at the north end of Everett Park.

Tree Inventories- Joanne was able to get 2 of the 3 parks left to be GPS with the help of her granddaughter.

Staff Training- Brian hasn't heard from Graham yet. They have other training that is required that takes precedent.

Public Education- This month we will be reaching out to the public at Arbor day plantings and Earth Day events. Arbor Day at Veterans Home will be the 23rd at 10:00 am. Lisa Swanson is organizing it. They will showcase the different gardens such as the vegetable garden, butterfly garden, Purple Heart garden, and rain garden as well as plant trees. **Don and Dave plan on being there.** Dave Williamson came to the City council meeting to accept the Arbor Day proclamation.

Brian mentioned that the public needs to be educated on mosquito spraying. The city will not do spraying because it is not effective, costly, and bad for the environment. The city is encouraging the

public to take action on their own properties with mosquito repellant briquettes and other preventative measures.

Our Arbor Day will be on April 30th at Gross High School at 1:00 pm. Rich Cary came to the City Council meeting to accept the Arbor Day Proclamation. Rich will work out the tree details with Allen and pick up the trees. The holes will be dug previously. Two trees will be planted; one for each group of students. The whole school will participate. **Don will invite the Mayor and City Council members to take part in the celebration.**

Earth day Booth-

We will have a booth at the Lied Center for Earth Day, April 28th from noon to 4:00 pm. Holly will bring the signs and flyers. We will set up from 11:30 to noon. **Most of our Board members will be there to help at the event in some capacity. Dave, Holly, Scott (12 to 2), and hopefully Craig will take turns at the booth to talk with the public. Clean up will be 4:00 to 4:30.** Thanks to everyone for their help. **Don will see if he can get seedlings from NRD.**

New Business-

Don received an inquiry about Ailanthus trees on Rex Road in Bellevue. **He will email us the details.**

Our next Board meeting will be on June 11th at 10:00 at Goldenrod Park.

Don adjourned the meeting.

Minutes respectfully submitted by Holly Hofreiter

Tree Board Meeting Minutes, June 11, 2019, 10 am

Members Present: David Anson, Tom Mruz, Joanne Langabee, Don Preister, with Karen Chandler representing Parks Dept.

Excused: Holly Hofreiter, Scott Evans, Deb Worcek, Craig Kimball

Don called the meeting to order at 10 am. Volunteer hours and miles sheet was sent around by Joanne.

Parks update

Karen said, they are short staffed with only 8 people working, plus 6 seasonal workers. Mowing and trying to keep up is about all they can manage. Moral is good though. Haworth Park dock washed away so there is no boat access. The trees are dying and some have fallen, with much debris, dead animals. Joanne suggested that Ducks Unlimited be contacted for financial support to turn the area into waterfowl habitat. All of the flower gardens need work. A military family was going to do the Heroes Park rose garden, but not seeing it yet. Bellevue Garden Club is to do the city sign areas, Joanne and Green Bellevue are doing the Depot, triangle, Everett, Vets Home, library and others. So much rain caused care delays. Dave said he will weed and mulch the rose garden in Heroes.

Jewell Park

The dog park sinkhole in Jewell, Dave measured at 10 feet deep, has been filled in. The wetlands, drainage issue will continue. A Parks Board may be proposed to the Council by Thomas Burns to help with the Parks Master Plan. More to come.

Ailanthus

Tom will get more chemical and crop oil to do the Ailanthus tree spray in September. He has new gloves and all else for the treatment in Jewell park.

Parks in general

Sorenson Park had \$100,000 in playground equipment installed a few years ago that Dave said, sits unused. There are no children in the area now. That should have been determined before the expenditure was made. Both splash pads are well used with many adults taking young children to them.

Both could use more sprinklers and area to accommodate the children. A thank you card was circulated for Brian that Don will mail to him. Code E. has noticed the new owners of the people living next to College Heights Park who have put junk and a building on Park land. This was supposed to be taken care of under the past Parks Superintendent, MF. Now it will be. Concern was expressed for the large fire ring full of junk, down by the Burlington RR tracks. Access to the property has to double cross the tracks to get there. Don will check on the status of the property.

Grants

We have grant funds of \$4,500 left to plant fall trees. Joanne will check the tree inventory for places to plant. Daniell trail, College Heights, Gilbert were discussed as possible. Determining the locations, species and numbers needs done, soon, to place the order. Nurseries are not carrying the stock we need, so time is needed to search for them. Wire for cages was purchased by Brian before he left.

Tree Inventory

Joanne is planning for the next round and will look into what we need to do with the new annexations.

Public Education

Good outreach at the Earth Day event and others. More to needs to be done, especially about Ailanthus.

Arbor Day

We had 3 nice events: Veterans Home; City Hall with the Mayor and his wife helping us plant the parking islands; Gross High for the entire student body and staff--even the band played for us! Thanks to Green Bellevue for buying the trees again! We have now conducted a ceremony and tree planting at every school in Bellevue except St. Bernadette. They asked us to wait until next year, due to area work.

Earth Day

Holly was thanked for doing the TB organizing. The event was well planned by Green Bellevue. The TB did a nice outreach education. We talked with many people about tree issues and what we do as a board. It was well worth the time again.

April Minutes

Dave moved, Joanne second, to approve the April minutes. All voted, Yes, as did Holly, Scott and Deb by email. Minutes approved.

Next meeting set for August 13, at 10 am.

Tree Board Meeting Minutes for 8-13, 2019 10 am

The meeting was opened at 10 am by Don Preister.

Members present; Tom Mruz, Joanne Langabee, David Anson, Craig Kimball, Deb Woracek, and Don Preister

Others; Nancy Scott

Excused: Scott Evans and Holly Hofreiter

Motion by Tom with second by David to approve June 11th meeting minutes. All voted yes, minutes approved.

Parks, no report due to Arrows to Aerospace event requiring all staff

Parks in general

Heroes Park lake has odor and the warning sign closing the trail under the toll bridge is missing--Jeff Roberts later informed by Don. There was discussion about the value to inspecting the trees for health and safety conditions and determining the root zone health.

Jewell Park, no change or improvements. Ailanthus that were sprayed have nearly all died, but many more are there and all over Bellevue.

Councilman Thomas Burns has introduced and the Council passed establishing a Parks Advisory Board. Each Council Ward will have one representative to advise and direct following the Parks Master Plan to the administration and council.

Tree Inventory

Joanne is continuing the count. On Friday the 16th, she will lead us in the cemetery tree inventory. A large tree was removed from Washington Park that needs to be taken from the inventory. Parks staff need to inform us when removals, new trees or changes are made.

Education

More education for all trees and especially Alianthus needs to be done. We might use Next Door and other Social Media to inform. We have the brochure and video to use. The tree and flower mulched area by the Depot was heavily string trimmed, killing flowers. Staff education and coordination is needed, too.

New Trees

It was agreed that with staff changes and shortages we would seek to do a small planting this year of 12 trees. Focus on replanting in McCann Park with full service to the trees. Use amended soil, wire cages, mulch and water all done the same day as planting. Councilman Bob Stinson is interested in trees for this park that is near his house. We can do the planting on a Saturday when he and neighbors are available to help. They can help look out for new plantings. Don will check on available Saturday for planting and with Street Dept. for weekly watering through fall. Joanne will check on which of the tree species, just discussed and selected, are available from Papio Valley Nursery. Coordination with Jim Shada will be done.

Meeting adjourned at 11:30 with minutes taken by Don Preister

Bellevue Tree Board Meeting Sept. 10, 2019, 10 am Bellevue Planning Dept.

The meeting was opened at 10am by Don Preister. The following members were present: Don Preister, Tom Mruz, Joanne Langabee, Scott Evans, and Deborah Woracek. Jim Shada was present representing the city parks. Holly Hofreiter was excused. Nancy Scott was a guest.

Motion made by Joanne, seconded by Tom, to approve 8-13-19 meeting minutes. The motion was carried.

Jim Shada gave the parks update – a dangerous tree will be taken down at Cascio Pool in late fall or winter. Don asked about any necessary trimming and suggested that the Tree Board help with regular necessary maintenance. Jim has concerns of liability and safety. It was pointed out that Tree Board members are covered under the city insurance, per Ordinance. Jim was glad for the help and okay with us doing pruning. **Jim** was also concerned with the staff time needed to keep up with the regular trimming. The Tree Board can help with this, too. After trimming, the branch piles would be picked up by the City workers. Jim reported that the tight ties and stakes were removed from the new trees in American Hero's Park. **Jo requested new maps and information on any newly annexed areas of Bellevue for the tree inventory.**

Scott brought up new research from Germany which states that maintenance trimming should be done in the spring. Any damaged or diseased branches need to be mitigated immediately though. Don brought up that most maintenance can still be done during the slower times in winter.

Jim asked how the Board decides on how many and which species of trees to plant each year. Don pointed out that it is based on current needs e.g. the tornado's impact to Two Springs and the flood in Hayworth which caused us to lose most newly planted trees. It had been previously decided to plant fewer trees with proper care rather than plant in more areas with less maintenance. Species are selected from our developed TB list and NFS guidelines for NE.

Discussion concerning having the hole's pre-dug for the McCann's Park planting at the end of the month followed. Jim stated no holes would be pre-dug, but after the discussion, it was decided to mark the pre-dug holes with safety cones/wires to save the city over-time for Saturday. **Craig may leave mulch on the asphalt between the tennis court and the playground** for ease of cleanup. **Jo will pick up the trees** on Friday the 27th of September. Nancy offered her pickup truck as well if it is needed. Jim will determine and mark the locations for the new trees prior to the September 28th planting date. **Bobby Riggs, Streets, will have the trees watered through the fall.** Jim announced the purchase of a Ventrack machine. He thanked the Board for all of our help with the parks.

Don reported that approval of the formation of a Parks Advisory Board is on the agenda for the next City Council meeting. If approved, the mayor will appoint the nominees as members from each council ward. Don also reported he has support for \$250,000 for parks improvements in the next Parks budget.

September 28, 2019 tree planting at McCann Park was the next order of business. Don reported the guard wires are already pre-cut to be placed around the new trees. We are to meet at **9am**. The tree **invoice should be emailed to either the City of Bellevue or to Don. The trees should be placed by the appropriate holes, etc. We were invited to the pot luck picnic in Washington Park which will occur immediately after the tree planting.**

Ailanthus treatment. Tom suggested that it would be more efficient for us to target one area and get volunteers to help. He suggested we set a date and time to treat. Jo suggested we target an area that has already had an initial treatment to follow up to see if progress is really being made such as in Jewell Park. It was brought up that Jewell is not as visible as other areas that have also been previously treated. Tom suggested we start in the Bellevue Cemetery (a visible area) and then progress over the hill to Jewell Park since they are connected. Don brought up that we need better gloves than used last time and need to use a 1-gal. pump canister to spray the herbicide. Jo said to approach Ace

Hardware as they had worked with the Bellevue Garden Club. Ace may give us a discount as it is the end of the season for sprayers. **Don/Tom will inventory the number of good nitrile gloves** we have to see how many more pairs we need to have 6 – 10 pairs to use. It was discussed and concluded that a brush hog and a blanket spray would be best for the area on Lincoln Road that had been previously treated but now the Ailanthus has returned. It was agreed to **meet at the Reed Community Center (1200 Lord Blvd.) at 9am on the 25th of Sept.**

Joanne updated on city-wide **tree inventory**. She **will add the new McCann trees and any newly annexed areas trees.**

The Tree City, USA application needs to be completed for December. We are to send any photos, etc. to Karen in the Parks office so she can complete the application.

Ash trees on the inventory are being monitored and removed as necessary. Any ash in Gilbert Park need to be assessed. Our city's trees have not shown any signs of EAB damage yet. Bellevue Parks staff are removing the 10 worst ash trees per year with only 150 left in the city. We have managed well, saving tax dollars in removal costs.

Education – Scott proposed we tag the Douglas County Extension Facebook page and link it to Next Door as they have excellent educational memos. These could also be sent to Bellevue 411. **Don will contact Phil Davidson and give him a paragraph regarding Ailanthus and EAB issues. He will also invite Phil Davidson to come photograph any of our efforts** to upload for the public's education.

Winter projects will be discussed at the October B. Tree Board meeting. Jo proposed we monitor the mulch on the new trees for the city in late fall before winter.

As there was no other business brought forward, the meeting was adjourned at 11:30.

Next Meeting will be October 8th at the Planning Department on Wall St

Respectfully submitted, Deborah L. Woracek, Secretary Pro-tem

Agenda 10-8-19 meeting

Approve September minute

Parks update—Jim Shada

Parks in general

Parks Advisory Board

Recap tree planting at McCann

Ailanthus spray 10-9-19

Tree Inventory

Tree City, USA application

Education, social media, web links

Winter projects—assess and install mulch around park trees

Other

Tree Board Minutes October 8, 2019

Meeting was called to order by Don Preister.

Members Present: Dave Anson, Don Preister, Tom Mruz, Holly Hofreiter, Joanne Langabee, Deborah Woracek. Excused: Craig Kimball, Scott Evans

Joanne passed around the volunteer hour sheet.

Joanne made a motion to approve the September minutes. Holly seconded it and all voted yes on the motion. Minutes were approved.

Parks update- Jim Shada was unable to make the meeting. He was busy switching equipment over from summer to winter, and all that entails. **Don will ask him if he could write up a summary that could be read in his absence in the future.**

Dave noticed that all the vegetation- willows, cattails, etc. were cut down around the lake at American Heroes Park. This will take away all cover for animals defeating the goal of creating natural areas for wildlife. For example, nothing to help filter the water, no nesting places for killdeer and redwing blackbirds. Don added that it was against the law to cut down cover for shore birds during nesting season. New staff is not familiar with practices to promote wildlife and cleaner water. Now that Riverfest is no longer going to be held, the field grasses can be left to grow.

Dave also noted that heavy spraying is being done in the ditches. Vegetation in the ditch by the Lied center has been killed by chemicals, leaving just the trash. Ditches are maintained by the Streets Department but the city oversees the waterways. Native plants such as the native thistle could be left to help wildlife and help filter water. **Don suggested Dave draft a letter from the Tree Board to the Public Works Director, and City Council members, with a copy sent to the Parks Board of our concerns.**

It was also noted that bagworms are more prevalent especially on the evergreens. Is there anyone in the maintenance department that watches for them? Don didn't know if anyone does. **This should be added to the list of concerns. We may not have anyone certified to spray in the department anymore. It is recommended that the spraying for bagworms, be done in late April and again the first of June. Ask Scott what chemical spray is best to use.**

Tree Planting at McCann Park

The consensus of those that were there was that it was the best tree planting ever. Thanks to all that helped! Joanne picked up the trees and got to the site with others at 8am to get everything set up. Dave complimented Jim on not digging the holes too deep. Don agreed. They had enriched soil to amend the soil, mulch and fencing. We had neighbors to help plant. There were two groups of tree planters, someone to put up the fencing and someone to mulch. Dividing up the labor worked well. Also having experienced people in groups with first timers was a good idea. Joanne said that working

for 2 hours and having a small number of trees helped to do a thorough job and ensure the trees had a good chance for survival. Dave agreed and added that concentrating on one park each year would be helpful. Don mentioned the timing of the planting couldn't have been better right before the rains.

We spent under \$1,000 for the 12 trees and have 1700 left in the grant for next Arbor Day and Fall Tree Planting. We should be ok till then. The policy on grants has changed and now the Tree Board can apply for grants. The city finance dept. will keep track and pay the bills. The parks dept. has the invoice for the newly planted trees and will turn it into the finance dept.

There are two wire cages left and they are outside the Park's maintenance office.

Ailanthus Spraying

We are still planning on spraying the trees on Wed. Sept 9th at 9 am at the Reed Center. We will leave our cars there and spray the areas nearby. There should be 2 cemetery workers to help. Don, Dave and Tom would be there from the board. Don would have to leave before 11am. He has a OPPD citizen panel meeting. Don said he sprayed some trees at Mary Ann's before it rained and he had good success. The Ag oil keeps the chemical sticking to the trunks and gives it staying power. Tom would bring the materials and the chemical. They will need nitrol gloves, pump spray bottles, masks and foam brushes. You need only a small amount of the chemical /oil solution as it is 33% chemical. Tom suggested setting the bottles for more of a stream instead of mist because the mist would kill more surrounding vegetation. You only pump the spray bottle just enough for a dribble and let it run down the trunk all the way around the tree. Tom uses a foam brush to smear it around. Don has gotten permission to spray the trees on private property on Rex Road. He said we can pull the small seedlings out to cut down on spraying.

Tree Inventory- Joanne

Joanne has inventoried the new trees at McCann and the west side of Banner. Karen has given her the names of the new parks. There are only three of them- the rest are trails. Oakhurst, Fox Ridge, and Heartland Hills are the three new parks. She counted 52 trees in the new parks. Black Hawk Park is being maintained by the Black Hawk HOA and we should also inventory the trees there as Black Hawk was annexed too. She will group the new parks with the fire stations and the maintenance buildings in the inventory rotation.

She has added up all the trees in the 42 parks and the total is 2,760 trees. She included the 12 new trees in McCann and the annexed parks. The last count was 2,521. We now have 148 ash trees. This includes 7 from the new parks. **Joanne has checked on the number and percent of the major groups of trees and will email us the results.** She also checked to see the number of native trees and found we have 38% native and another 10% almost native trees.

All the maps are updated with the trees that need to be removed in red. Joanne recorded the GPS of the living trees in Banner Park that still needed to be done.

Tree City USA Award

Who will prepare it this year? Probably the Tree Board. Also we don't know what happened to the growth Award report last year. We should have received it. We should apply again this year. With Bellevue University as a Tree Campus and OPPD as a Tree utility company we have all the needed points. Information for both awards needs to be collected and we need to start filling out the forms Dec 1st. The forms need to be turned in by December 31st. Dave noted we need to check to see if the forms require a specific number or percentage of trees planted.

Park Advisory Board

Four out of the 5 members (one from each ward) were approved at the last City Council meeting. The 5th one should be approved at the next Council meeting. The board will meet on the first Wed. of each month. Don will give them the discs of the Parks Master Plan. It includes some proposals that are good and some that are impractical. The board will focus on a major park of each ward. They have \$50,000 to spend on the parks.

Joanne noted that the ward boundaries were very irregular. There will be an independent group that will redraw the ward lines. Also there will be a restructuring of the Planning department.

Education

Education of staff and public is very important. Scott sent a video and an article on Ailanthus from Penn State. The video seems to be a good one for the public to watch. The article was technical. **Dave will read through the article and summarize it for use.** Our flyer might be better because the public is most likely to read something shorter and less technical. Scott also sent us articles on tree wound healing and time of year.

Winter projects

- 1) Put mulch around the trees. We can start with the new trees we planted the last few years. Maybe do the new trees this year? **Joanne will talk to Craig to see if it is possible to coordinate delivery of mulch with the day he cuts down a tree.** We will have to check and see what trees and what parks. The mulch at McCann is all gone. Not sure what happened to it.

Other- New Business

Dave has noticed a lot of Burr oaks are dying on Bellevue Boulevard He counted over 50. The cemetery has 52 Burr Oaks left after cutting down 8 that had died. **Dave will ask Scott if there is anything we can do. Dave will add it to our list of concerns.**

Don called for adjournment and noted our next meeting is Nov. 12th, at the Wall Street Building, 10am.

Respectfully submitted,

Holly Hofreiter

Agenda for Nov 12 2019 Tree Board Meeting

Meeting called to order

Attendance/ Recording of volunteer hours

Approval of October Minutes

Parks Report – Jim Shada

Parks in General

Parks Advisory Board

Bellevue Tree Ordinance

Ailanthus Spraying

Tree Inventory

Tree City USA / Growth Award application

Education, Social Media, Web Links

Tree Board's Letter of Concerns-Dave,Don

Winter Projects

Mulch Trees

New Business

Meeting Adjourned/Set next Meeting date

Tree Board Minutes November 12, 2019

Tree Board Members present: Don Preister, Joanne Langabee, Dave Anson, Scott Evans, Holly Hofreiter
Tom Mruz Volunteer Members: Nancy Scott Excused for work: Deb Woracek

City Officialss: Jim Shada, Jeff Roberts, Mark Blackburn

Volunteer Hour sheet was passed around and filled out

October Minutes were approved after a motion by Joanne, with 2nd by Tom and all voting yes.

Statement of Conservation practices

Discussion was opened on the statement drafted by the Tree Board concerning practices that need to be improved by the City to better support wildlife, vegetation and trees.

Dave talked about leaving areas to grow naturally, such as the wetland areas of Heroes Park. A question of what constitutes a wetland came up. Don said wetlands can come and go. They don't always have to be wet. Plants are dormant when it is dry and come back to life when it is wet. Mark said that they mowed areas they have always mowed. Mark and Jeff both commented they receive multiple complaints about not mowing. The tree board is in the minority on the issue of mowing. Many citizens do not want natural areas because of mosquitoes and snakes that inhabit the grasses. Dave mentioned that he and Kathryn knocked on doors to get feedback on mowing. Everyone but one person was in favor of leaving areas natural. He added that there were places they mowed that were not practical. Mark mentioned that they followed state and federal guidelines for spraying and mowing. Mark said they no longer spray the parks except for around fences and utility poles. They are very careful to follow regulations and use chemicals approved for waterways. Some of the over spraying was done by the people contracted for mowing. It was commented that the streets department may have done some of the spraying. Nancy said that pollinators suffer when spraying is done and mowing done at wrong times. Some pollinators depend on the weeds as a source of food, such as the monarchs. Other pollinators need the hollow stems for their eggs. The Rusty Patch bumblebee is an example of an endangered pollinator. Much of our food supply depends on pollinators and their numbers are in steep decline.

We can educate the public about the issues, but many don't care. Attitudes are hard to change. Dave mentioned that school children can help by doing litter clean up, as a way of educating them and their parents. People learn by doing. Students that have a part in planting and caring for trees don't vandalize them. **Parks staff would prefer hearing suggestions about their practices vs what may be viewed as complaints**, which they get many of. **Don will route all suggestions to Jim Shada going forward. Suggestions for when to cut rain gardens and such areas will be provided to Jim.** We all want to work together to improve outcomes. With new annexed parks and public land, staff will have a larger work load. The TB members are pruning trees, cleaning litter to help. They will continue doing so.

Parks Advisory Board met twice. No update available.

Tree Ordinance proposed has not gone to the agenda yet.

Ailanthus Spray went well. Using the gallon jugs with nozzles is safer, cleaner and easier. Success rate seems good and will be confirmed in the spring. Tom will ask Green Bellevue to budget for buying more chemical for next year. It was agreed to treat again next year, even though spraying is challenging. The hills of Jewell Park area are steep, slick and overgrown.

Tree inventory is done for season, except the very recent planted Heroes Park trees. New annexed areas will be added next year.

Tree City USA application is being worked on by Joanne with Karen Chandler in Parks. Karen Eidenmiller transferred to the Police Dept. We need pictures and info sent to Joanne to coordinate.

Education seems best done on Bellevue 411, via Phil Davidson. Short statements with pictures are best.

Winter Projects like mulching, were put on hold, due to the early cold and snow.

New Business none

Meeting Adjourned at 11:40 am with minutes taken by Holly Hofreiter/Don Preister

Agenda for next meeting 12-10-19 10 am

Volunteer hours

Approval of 11-12-19 minutes

Parks Report

Parks in General

Parks Advisory Board

Tree Ordinance amendments

Tree City, USA application

Winter projects

New Business

Set next agenda/Meeting

Tree Board Minutes December 10th 2019

Tree Board Members present: Holly Hofreiter, Dave Anson, Deb Woracek, Volunteer: Nancy Scott

The volunteer hour sheet was passed around

The minutes from November were approved after a motion by Deb and a second by Holly. Minutes were also approved by those that couldn't make the meeting by email.

Parks Report -Jim was unable to be present and was not able to get a written report to us in time for the meeting. **Perhaps he can email one to us.**

Parks in general-

Nancy walked Daniel Trail and found that some trees had cages and others did not. The parks department was going to cage all the trees after they were planted, but for some reason they did not. Nancy had a cage and she put it around one of the trees missing a cage. She was concerned about the honeysuckle and other weeds taking over at the Trail. Honeysuckle is very invasive and hard to eliminate. Nancy said there was a lot of erosion along the creek bed. Areas that had been planted by neighbors had little erosion.

Deb mentioned that the Light show at Washington Park was fabulous and we should try to visit – Monday thru Friday , 6-6:45 pm. It was also on weekends but she wasn't sure of the time.

Parks Advisory Board

Still no update. We discussed the possibility of inviting someone on their board to join us and maybe even visiting their board meeting. This would increase communications between boards. **Dave will look into it.**

Tree ordinance-

The Tree Ordinance will need approval by the City Council and will be put on the agenda. **Don will let us know.**

Tree City USA application and Growth Award-

Joanne has worked hard to put the applications together over the last month. She just needs any volunteer hours that haven't been turned in. She is turning the report in on Friday this week. Please email her any additional hours and mileage by Thursday night. Her email is jlangabee@hotmail.com. Nancy mentioned that if we get the growth award we will need to put together a display for the award ceremony in March this year. Joanne – Thanks for all your work!

Winter projects

The mulching will need to wait for warmer weather. Dave and Nancy thought the trees that were planted this fall at McCann should be checked for moisture and watered if needed. The trees were mulched well so they may not need to be watered. **Dave is going to check them and water them if needed.**

Education presentations- Dave looked into this and was advised that to reach the most people the information should be put on Bellevue 411 and /or the Next Door websites. Scott had a video that we could put on. Dave said we have videos on the ash borer and Ailanthus. We could scan the flyer we made on invasive species and put that on. We do not have a video on Honeysuckle. Honeysuckle is very difficult to eliminate. Hack and squirt doesn't work well because of all the offspring from berries and roots. The most effective means is fire. The seedlings grow rapidly.

Holly thought that we should put something on the two websites once a month. The information will help to eradicate invasives in yards and private property.

New Business

It was questioned if we needed a meeting in January and decided that we needed to get updates that we didn't get this month. So we will meet in January.

Ideas, Comments for the Annual Tree Board Report-

Events that should be mentioned- We helped with the plantings at the VA Home; Earth Day Booth was very effective-we talked to many people; Arbor Day; We finished the tree inventory this year; We need more support from the city for parks

On agenda for next month – the rain garden behind Culvers on 36th. We had funding from the NRD, State, and City to put that in and it is now in poor shape. Dave felt that the area had been sprayed. We need to find out more information. Holly mentioned that maybe the Parks Advisory board should address it?

Also for next month – develop a plan of action for our conservation concerns

Deb moved that we adjourn, Holly seconded it and we will meet on January 14th at 10:00 at the Wall Street Facility

Respectfully submitted by Holly Hofreiter

Agenda for January 14th 2020

Attendance/Volunteer hours recorded

Approval of the Dec. Minutes

Parks Report

Parks in General

Parks Advisory Board

Tree Ordinance

Tree City USA Application/Growth Award

Winter Projects

Rain Garden behind Culvers on 36th

Conservation Practices Concerns

New Business

Set Agenda/ Meeting for Feb/Adjourn Meeting

MINUTE RECORD

Bellevue Planning Commission Meeting, February 27, 2020 Page 1

The Bellevue Planning Commission held a regular meeting on Thursday, February 27, 2020 at 7:00 p.m. in the Bellevue City Council Chambers. Upon roll call, present were Commissioners Casey, Cain, Aerni, Ritz, Ackley, Hankins and Jacobson. Absent were Commissioners Perrin and Cutsforth. Also present were Tammi Palm, Planning Department Manager, and Angela Curry, Assistant Planning Manager.

Notice of this meeting was given in advance thereof by publication in the Bellevue Leader and posting in two public places, and was also given to the Chairperson and members prior to the meeting. These minutes were written and available for public inspection within ten days of the meeting.

Ritz announced a copy of the Open Meetings Act was posted in the entry to the City Council Chambers.

Motion was made by Ackley, seconded by Casey, to approve the minutes of the January 23, 2020 regular meeting as presented. Upon roll call, Casey, Cain, Aerni, Ritz, Ackley, Hankins and Jacobson voted yes. Motion carried.

Ritz asked if there were any updates or additions to staff reports. Palm advised there were updates on item two and she would update the public at time of the public hearing.

Motion was made by Jacobson, seconded by Hankins, to accept into the record all staff reports, attachments, memos, and handouts regarding each application. Upon roll call, Casey, Cain, Aerni, Ritz, Ackley, Hankins and Jacobson voted yes. Motion carried.

Ritz explained the public hearing procedures.

PUBLIC HEARING was held on a request to amend Sections 5.26 and 5.27, City of Bellevue Zoning Ordinance, regarding indoor recreational facilities as a conditional use in the FX and ML zoning district. Applicant: Bellevue Elite Fastpitch Softball.

There was no one present to speak in favor of, or opposition to this request. Subsequently, Ritz closed the public hearing.

Palm explained Section 5.27 of the ML Zoning District allows for indoor and outdoor recreational facility as a permitted use. Palm offered an amendment to the request to leave Section 5.27 alone. For Section 5.26 Palm recommended an amendment to allow for indoor and outdoor recreational facilities as a permitted use in the FX Zoning District, to be consistent with how they are listed in the BG, BGH, and ML zoning districts.

Ackley asked Palm to repeat the items in exact language. Palm explained in Section 5.26, indoor and outdoor recreational facilities will be offered as a permitted use rather than a conditional use and will fall under Section 5.26.02 rather than 5.26.03.

MOTION was made by Ackley, seconded by Cain to recommend APPROVAL of the text amendment to Section 5.26.02 subsection 26 to add indoor and outdoor recreational facilities. Upon roll call, all present voted yes. MOTION carried unanimously.

This item will proceed to CITY COUNCIL for PUBLIC HEARING on April 7, 2020.

PUBLIC HEARING was held on a request to amend Sections 5.24 and 8.03, City of Bellevue Zoning Ordinance, to allow for the parking of semi-trailers, tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length, as a conditional use permit in the BGH Zoning district. Applicant: City of Bellevue.

There was no one present to speak in favor of, or opposition to this request. Subsequently, Ritz closed the public hearing.

Palm provided a brief summary. Palm stated occasionally staff looks at ordinances with regard to the different uses and different zoning districts to see if any updates are needed. Discussion with administration and staff concluded it would make sense to allow a conditional use permit (CUP) in the BGH zoning district to allow for the parking of larger trucks and trailers. This CUP would prove to be beneficial in the BGH Zoning District for uses such as contractor warehouses and wholesale stores. The City would still maintain control over when and how it would be utilized. Currently, any semi-tractor or truck exceeding eight feet in width or 21 feet in length is only allowed in the AG, FX, ML and MH zoning districts. They are expressly prohibited in any other zoning districts.

MINUTE RECORD

Bellevue Planning Commission Meeting, February 27, 2020, Page 2

Jacobson asked if this is addressing parking only and not utilization. He asked if someone bringing in an oversized mobile concrete plant that is all semi-based, this would allow the equipment be parked but not used. Palm stated that was correct; the use would still have to follow the permitted uses currently allowed in the zoning district. Jacobson asked if the conditional use permit stays with the property and if the zoning changes, does the conditional use permit expire with the zoning change. Palm stated there would need to be a clause in the conditional use permit. If the property were zoned ML or MH it is allowed as a permitted use, but if it is zoned BG it would no longer be allowed as a conditional use.

Aerni stated he wanted to offer an amendment to include the same language from Section 5.24.03, 5. A. requiring conditions such as fencing and landscaping.

Ritz stated his concern with the amendment requiring conditions such as fencing and landscaping. He stated a construction company with a twenty one foot truck, would need a fully screened yard in order to park their truck on the lot. Aerni stated, as of today a vehicle this size cannot park in an area zoned BGH. The amendment would be a compromise, but still keep the integrity of the area. He said since it is a conditional use permit the approval, of the type of screening would be left to the Planning Director.

Ritz asked if language needed to be added regarding the vehicles being operable. Aerni stated he would support that recommendation because it is listed in Section 5.24.03.

Ackley asked if there was a potential applicant regarding this text amendment. Palm stated there would be a potential applicant.

Jacobson asked if Palm agreed to the amendments being made. Cain asked if a motion was needed to discuss the amendments. Palm stated not at this point. Palm agreed the amendment would need to include the operable language and she did not have a strong opinion regarding screening and fencing. Palm stated, we have areas with BGH zoning districts that abut residential zoning districts, so at that point it would make sense require screening, fencing and landscaping in the amendment.

Jacobson asked if trucks hauling wind turbines would be permitted to pull in with several blades and store them for two or three days. Palm stated that would be acceptable.

Ackley asked for examples of where this would be allowed. Palm pointed out several examples along Ft Crook Road which are zoned BGH.

Jacobson asked if the landscaping amendment would only apply under the conditional use permit. Aerni said that's correct as approved, by the Planning Director.

Ackley initiated a discussion regarding reference to the Planning Director in the Zoning Ordinance.

MOTION was made by Jacobson, seconded by Aerni to recommend APPROVAL of a request to amend Sections 5.24 and 8.03, City of Bellevue Zoning Ordinance, to allow for the parking of semi-trailers, tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length, as a conditional use permit in the BGH Zoning district and including an amendment regarding all vehicles must be in operable condition, and including language that landscaping and fencing be required. Upon roll call, all present voted yes. MOTION carried unanimously.

This item will proceed to CITY COUNCIL for PUBLIC HEARING on April 7, 2020.

Meeting adjourned at 7:30 p.m.



Dianna Van Horn
Planning Secretary

MINUTE RECORD

3/17/2020
*5b3.

Bellevue City Council Meeting, March 3, 2020, Page 1

A regular meeting of the Mayor and Council of the City of Bellevue was called to order by Mayor Rusty Hike at the Bellevue City Hall on the 3rd day of March, 2020, at 6:00 p.m. Present were Council Members Bob Stinson, Paul Cook, Pat Shannon, Thomas Burns, and Don Preister. Councilwoman Kathy Welch was absent.

Notice of this meeting was given in advance thereof by publication in the Bellevue Leader and posting in two public places, the designated method for giving notice and was also given to the Mayor and all members of the City Council. A copy of the affidavit of publication, the certificate of posting, and the council's acknowledgment of receipt of notice are hereby attached to these minutes. All proceedings shown hereafter were taken while the convened meeting was open to the public.

PLEDGE OF ALLEGIANCE AND INVOCATION

Mayor Hike led in the Pledge of Allegiance. Pastor Joseph Gastineau, Revival Tabernacle Church, 2226 Jefferson Street, Bellevue gave the invocation.

OPEN MEETINGS ACT

Mayor Hike announced a copy of the Open Meetings Act is posted in the entry to the City Council Chambers.

APPROVAL OF THE AGENDA

Motion was made by Shannon, seconded by Stinson, to approve the agenda. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

APPROVAL OF THE CONSENT AGENDA:

Motion was made by Preister, seconded by Burns, to approve the consent agenda which included the following: Approval of February 18, 2020 City Council Minutes, Approval of Claims, and Approve the sprinkler repairs compensation for the 36th Street Improvement Project, in an amount not to exceed \$311.92. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

SPECIAL PRESENTATIONS:

Sarpy County Economic Development Corporation - Bellevue's Annual Return on Investments, along with overall 2019 numbers (Mr. Andrew Rainbolt)

Mr. Andrew Rainbolt provided an update to the Council. Discussion followed.

ORGANIZATIONAL MATTERS:

Approval and authorize the Mayor to sign the Agreement with the Bellevue Police Officers Association Fraternal Order of Police Lodge 59 (BPOA) for the term October 1, 2019 through September 30, 2021. (Administration)

Motion was made by Cook, seconded by Stinson, to approve and authorize the Mayor to sign the Agreement with the Bellevue Police Officers Association Fraternal Order of Police Lodge 59 (BPOA) for the term October 1, 2019 through September 30, 2021.

Motion by Preister, seconded by Shannon, to amend with the grammatical corrections on pages 30 and 55. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

Roll call vote on the motion as amended was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

APPROVED CITIZEN COMMUNICATION: None

LIQUOR LICENSES:

Recommendation to approve application of Midwest Catering and Events LLC dba "Patricia's Catering" for a Class "CK" Liquor License to sell beer, wine and distilled spirits, On and Off Sale, 436 Galvin Road N, Bellevue and for Cynthia Eischeid as Manager. (City Clerk)

Mayor Hike opened the meeting to the public to give opportunity for individuals to speak in favor of or in opposition to the proposed ordinance.

No one in the audience came forth to speak in support of or in opposition to the application. Mayor Hike declared the public hearing closed.

Motion made by Preister, seconded by Shannon, to recommend to approve application of Midwest Catering and Events LLC dba "Patricia's Catering" for a Class "CK" Liquor License to sell beer, wine and distilled spirits, On and Off Sale, 436 Galvin Road N, Bellevue and for Cynthia Eischeid as Manager. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

MINUTE RECORD

Bellevue City Council Meeting, March 3, 2020, Page 2

ORDINANCES FOR ADOPTION (Third Reading)

Ordinance No. 3986: Request to rezone Lots 1 and 2, Whispering Timber Estates Replat 6, being a replat of Lots 103A, 103B, 124A, the West 22' of Lot 127, and Lot 128, Whispering Timber Estates; Lots 6, part of Lot 7B, 8A2A, part of Lot 9 except the South 155', and part of Lot 10B1, except the South 30', Fair Hill Addition, from AG, RE and RS-84 to RE and RS-84 for the purpose of existing Single Family Residential Development. Applicants: Nick Brim and Megan Crain. Location: 1606 Camp Gifford Road. (Planning Manager)

Ordinance No. 3986, an ordinance to amend the Official Zoning Map of the City of Bellevue, Nebraska, as provided for by Article 3 of Ordinance No. 3619 by changing the zone classification of land located at or near 1606 Camp Gifford Road, more particularly described in Section 1 of the Ordinance and to provide an effective date, was read by title only for the third and final time.

Motion was made by Preister, seconded by Cook, to approve and adopt Ordinance No. 3986. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

Request to approve the Small Subdivision Plat of Lots 1 and 2, Whispering Timbers Estate Replat 6. (Planning Manager)

Motion was made by Cook, seconded by Preister, to approve the Small Subdivision Plat of Lots 1 and 2, Whispering Timbers Estate Replat 6. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

Ordinance No. 3987: Request to rezone Lot 2, Twin Valley Church Replat 1 Addition, from RG-28 to RG-28-PS for the purpose of Multi Family Residential Development, with site plan approval. Applicant: Encompass Design Inc. General Location: Fort Crook Road and Grenoble Drive. Case # Z-1906-05. (Pa

Ordinance No. 3987, an ordinance to amend the Official Zoning Map of the City of Bellevue, Nebraska, as provided for by Article 3 of Ordinance No. 3619 by changing the zone classification of land located at or about the Southwest Corner of Normandy Boulevard and Grenoble Drive, more particularly described in Section 1 of the Ordinance and to provide an effective date, was read by title only for the third and final time.

Motion was made by Stinson, seconded by Cook, to approve and adopt Ordinance No. 3987.

There was a lengthy discussion on the access road to Normandy Hills, lack of a second access road to the entire subdivision, and what the current zoning of the property would allow to be built.

Motion made by Shannon to open this item for a second Public Hearing. Due to the lack of a second, motion failed.

Roll call vote on original motion was as follows: Stinson, Cook, Preister, and Burns voted yes; voting no: Shannon; absent: Welch. Motion carried.

Ordinance No. 3989: Request to rezone Lot 1, Cascio Addition No.1, from BG-PCO to RG-20 for the purpose of an existing multi-family residential building. Applicant: Sheltering Tree Housing Corporation. Location: 1903 Gregg Road. Case #: Z-1912-08. (Planning Manager)

Ordinance No. 3989, an ordinance to amend the official zoning map of the City of Bellevue, Nebraska, as provided for by Article 3 of Ordinance No. 3619 by changing the zone classification of land located at or about 1903 Gregg Road, more particularly described in Section 1 of the Ordinance and to provide an effective date was read by title only for the third and final time.

Motion was made by Cook, seconded by Preister, to approve and adopt Ordinance No. 3989. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

ORDINANCES FOR PUBLIC HEARING: (Second Reading): None

ORDINANCES FOR INTRODUCTION: (First Reading): None

PUBLIC HEARINGS ON MATTERS OTHER THAN ORDINANCES:

Approve the request to extend the Final Plat approval for 30 days for Belle Lago Replat 1. Applicant: E & A Consulting Group Inc. (Planning Manager)

Motion was made by Cook, seconded by Preister, to approve the request to extend the Final Plat approval for 30 days for Belle Lago Replat 1. Applicant: E & A Consulting Group Inc. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

MINUTE RECORD

Bellevue City Council Meeting, March 3, 2020, Page 3

RESOLUTIONS:

Resolution No. 2020-14: Approve and authorize the Mayor to sign Resolution authorizing representatives to work with Congressman Fortenberry's office for assistance regarding FEMA funding and hazard mitigation relating to the March 2019 flooding. (Administration)

Motion was made by Burns, seconded by Preister, to approve Resolution No. 2020-14: Approving and authorizing the Mayor to sign Resolution authorizing representatives to work with Congressman Fortenberry's office for assistance regarding FEMA funding and hazard mitigation relating to the March 2019 flooding. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

CURRENT BUSINESS:

Accept and authorize the Mayor the sign the low proposal of Christensen Excavating Co. to carry out the condemnation order to demolish the structure located at 7312 S. 25th Street, Bellevue, in an amount not to exceed \$10,100.00 (Chief Building Inspector)

Motion was made by Preister, seconded by Shannon, to accept and authorize the Mayor the sign the low proposal of Christensen Excavating Co. to carry out the condemnation order to demolish the structure located at 7312 S. 25th Street, Bellevue, in an amount not to exceed \$10,100.00. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

Accept and authorize the Mayor to sign the Proposal from Anderson Excavating Co. to carry out the condemnation order to demolish the structure located at 3614 Josephine Street, Bellevue, in an amount not to exceed \$9730.00 (Chief Building Inspector)

Motion was made by Shannon, seconded by Preister, to accept and authorize the Mayor to sign the Proposal from Anderson Excavating Co. to carry out the condemnation order to demolish the structure located at 3614 Josephine Street, Bellevue, in an amount not to exceed \$9730.00. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

Approve and authorize the Mayor to sign the Proposal with The Schemmer Associates to survey the proposed Washington Park CDBG Project, in an amount not to exceed \$7600 (Public Works Director)

Motion was made by Shannon, seconded by Preister, to approve and authorize the Mayor to sign the Proposal with The Schemmer Associates to survey the proposed Washington Park CDBG Project, in an amount not to exceed \$7600.

Discussion occurred on the scope of services.

Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

Approve and authorize the Mayor to sign the lowest bid from TR-Construction for the Fire Training Facility Pavement Replacement - Phase 2, in an amount not to exceed \$74,148.65 plus a 10% contingency totaling \$81,563.52 (Public Works Director)

Motion was made by Cook, seconded by Preister, to approve and authorize the Mayor to sign the lowest bid from TR-Construction for the Fire Training Facility Pavement Replacement - Phase 2, in an amount not to exceed \$74,148.65 plus a 10% contingency totaling \$81,563.52. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

Recommend approval to lease a new vehicle for the Police Department DEA Task Force member (Interim Police Chief)

Motion was made by Cook, seconded by Stinson, to recommend approval to lease a new vehicle for the Police Department DEA Task Force member. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.

ADMINISTRATION REPORTS:

Currently the Administrative Report process is being revised.

CLOSED SESSION: None

MINUTE RECORD

Bellevue City Council Meeting, March 3, 2020, Page 4

ADJOURNMENT:

There being no further business to come before the Council at this time, on motion by Shannon, seconded by Preister, the meeting adjourned at 6:55 p.m. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, and Burns voted yes; voting no: none; absent: Welch. Motion carried.



Susan Kluthe, City Clerk

Rusty Hike, Mayor

I, the undersigned, City Clerk of the City of Bellevue, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 3, 2020; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agendas for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.



Susan Kluthe, City Clerk

3/17/2020
*5b4.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

COUNCIL MEETING DATE: 03/17/20		SUBMITTED BY: Tammi Palm, Planning Manager		
AGENDA ITEM:	CONSENT AGENDA <input type="checkbox"/>	SPECIAL PRESENTATION <input type="checkbox"/>		
LIQUOR LICENSE <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>	PUBLIC HEARING <input type="checkbox"/>		
RESOLUTION <input type="checkbox"/>	CURRENT BUSINESS <input type="checkbox"/>	OTHER <input checked="" type="checkbox"/>		

SUBJECT:

Complete Streets Annual Report

SYNOPSIS/BACKGROUND:

The attached report includes activities undertaken by both City staff and the Citizen Complete Streets Advisory Panel to further advance complete streets principles within the city. Ordinance No. 3921, requires an annual report from the City Administrator to the City Council showing the progress made in implementing complete streets.

FISCAL IMPACT: none BUDGETED FUNDS?: NO GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: NO	COUNTER-PARTY:	INTERLOCAL AGREEMENT: NO
CONTRACT DESCRIPTION:		
CONTRACT EFFECTIVE DATE:	CONTRACT TERM:	CONTRACT END DATE:
PROJECT NAME:		
START DATE:	END DATE:	PAYMENT DATE:
		INSURANCE REQUIRED: NO
CIP PROJECT NAME:	CIP PROJECT NUMBER:	
STREET DISTRICT NAME (S):	STREET DISTRICT NUMBER (S):	
ACCOUNTING DISTRIBUTION CODE:	ACCOUNT NUMBER:	

RECOMMENDATION:

No action is required by the City Council; the report is for informational purposes only.

ATTACHMENTS:

1. Complete Streets Annual Report	2.	3.
4.	5.	6.

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

A. Bree Roblins
[Signature]
[Signature]



Bellevue Citizen Complete Streets Advisory Panel (CCSAP) 2019 Report

As required by the Bellevue Complete Streets Ordinance 3921, this report is made by the CCSAP to be a part of the annual required report.

Our CCSAP mission: To provide that transportation improvements are planned, designed, and constructed to encourage walking, bicycling and transit use while promoting safe and efficient operation for all users.

CCSAP Accomplishments for 2019 include:

- Conducted CCSAP work meetings with recorded minutes. Available minutes are attached.
 - Compiled and submitted the 2019 CCSAP Report to the City Council.
 - Researched complete streets policies locally as well as nationwide.
 - Attended Heartland 2050 meetings and national conference in Dallas, TX
 - Communicated with city staff regarding Smart Growth America, Goal Zero, Smart Cities, Smart Grid, and the American Public Transportation Association.
 - Attended and made presentations to the City Council regarding complete streets issues for annexation
 - Attended Smart Cities planning and working meetings
 - Attended MAPA Board meetings
 - Met with the Mayor and City Council members regarding Complete Streets
 - Worked on integrating biking and walking into the Bellevue Olde Towne redevelopment plan.
 - Researched trends nationally and internationally regarding biking, walking, city design, electric biking, Walk America, and complete streets.
 - Attended the Nebraska Bike/Walk Summit
- CCSAP members performed 254 hours of professional service:
- Total year contribution of labor is \$5,425
 - Total cumulative contributions value is \$45,698

CCSAP volunteers:

John Perrin, Safety
Leland Jacobson, Safety and Technology
Mike Wagster, Offutt Liaison/Safety

Supported by:

Tammi Palm, Land Use Planner
Dean Dunn, Public Works Engineering Manager
Angela Curry, Assistant Planning Manager

In accordance with Ordinance No. 3921, the City Administrator is required to provide the City Council with an annual report showing the progress made in implementing complete streets. During 2019, Complete Streets activities were conducted by city staff (Planning and Public Works Departments) and the Citizens Complete Streets Advisory Panel.

City staff activities conducted to further the Complete Streets program include:

- Staff attendance at Citizens Complete Streets Advisory Panel meetings
- Participation in various MAPA committees including the Coordinated Transit Committee and others
- Continued work on the design of 36th Street improvements. The right-of-way process and plan finalization continued through 2019. Phase 1 of the project will add a sidewalk and trail along 36th Street from Blaine Ave. to Blackhawk Dr. Phase 1 is anticipated to be let in May 2020 with construction beginning in October 2020.
- Membership on the MAPA Transportation Technical Advisory Committee and attendance at monthly meetings
- American Heroes Park Phase 6 – This phase extended trails from the lake to the north end of the park and added connection to Haworth Park.
- Lion's Gate Subdivision – Construction is continuing. Trail connection along South 48th Street in addition to trails throughout a proposed park area are expected to be constructed in spring/summer of 2020.
- Falcon Pointe Subdivision – Construction is continuing. Design includes trail connection along South 48th Street in addition to trails throughout a proposed park area.
- Belle Lago – General obligation sidewalks and ADA curb ramps to be let in late March 2020 with construction in spring/summer of 2020.
- Belle Lago South - Preliminary plat includes trail connection to Clearwater Falls, as well as trails throughout the subdivision which provide connections to future projects. Site grading is expected to begin in summer of 2020.
- Constructed 21 ADA curb ramps during the annual overlay, concrete projects, and CDBG projects.
- The Street Department constructed 14 ADA curb ramps as part of their routine maintenance work.
- Public Works had a traffic signal study conducted along Cornhusker Road and optimized signal timing based on the results.
- Fort Crook Road bicycle lanes were removed.
- Attended sessions at a statewide planning conference regarding complete streets and connectivity in cities.
- Attended meetings of the MAPA Transportation Safety Workshop.

In 2020, it is the intent of City staff to continue working with the Citizen Complete Streets Advisory Panel and others involved in transit planning to implement complete streets principles wherever possible, including road improvement projects and new subdivisions.

Ordinance No. 3921 includes performance measurements to judge the effectiveness of the Complete Streets program. These measurements include:

- The miles of bicycle routes created – no new routes were signed in 2019; however, this is an on-going project and new routes will be signed as determined by the CCSAP and City staff.
- New linear feet of pedestrian accommodation –As infrastructure improvements continue in Fairview South 2, Hyda Hills 2, Liberty Phase I and II, Spring Ridge, Lion's Gate, Belle Lago, Belle Lago South, Falcon Pointe, and Cedar Grove Phase II, new sidewalks will be installed on all streets.
- Increase in use of public transportation, bicycling, and walking - The total monthly ridership statistics for the Bellevue 95 Express in 2018 and 2019 are attached. Metro saw an overall decline on their Express riderships. The Bellevue 95 Express did see months with increases. Staff will continue to meet with Metro and monitor the performance of the Bellevue Express route.
- The miles of connection added between trails - the Lion's Gate, Falcon Pointe, and Belle Lago subdivisions are installing approximately three-quarters of a mile of trails along the South 48th Street corridor as part of their infrastructure. These trails will connect with the existing South 48th Street trail, adjacent to the Cedar Grove subdivision. Additional trails have been approved as part of the Belle Lago South subdivision, which will connect with the Clearwater Falls trail.
- The increased efficiency of traffic flow through the use of sophisticated traffic control devices, turn lanes, traffic circles, and the leveling or decrease of transportation-related accidents – the Public Works Department continues to monitor signal timing and traffic flow at the busy intersections of 25th St./Highway 370, 36th St./Highway 370, and 15th St./Cornhusker Rd., and adjusts as needed.

CCSAP Meeting Minutes January 17, 2019

The Citizen Complete Streets Advisory Panel held a regular meeting on Thursday January 17, 2019 at 4:30 p.m. in the Planning Department conference room. Present were members Leland Jacobson and John Perrin. Tammi Palm, Planning Department, was also present.

Tammi updated the panel members that Tara Baumgartner had resigned her position. She is moving to Germany. Tammi advised we need two new members on the panel. Leland and John indicated they both knew people who would be good for the panel. Tammi asked them to have any interested parties contact her or the Mayor's office.

Much of the meeting's conversation centered on the recent amendment to the Complete Streets ordinance. Language was added to the ordinance pertaining to allocation of costs and the City Council being made aware of costs associated with Complete Streets. Conversation in regards to how this will be implemented ensued.

Tammi mentioned it is once again time to gather information for the annual Complete Streets report to the city council. She asked members to verify 2018 volunteer hours. Tammi indicated she would email a draft of the report to the panel.

Tammi provided a quick B-Cycle update. She indicated she'd had a conversation with City Administrator Jim Ristow as to whether or not B-Cycle is something the new administration wants to continue to pursue. Tammi will keep the panel members updated.

Meeting adjourned at 5:30 p.m.

Next meeting: April 11, 2019 at 4:30 p.m. in the Planning Department Conference Room

CCSAP Meeting Minutes August 15, 2019

The Citizen Complete Streets Advisory Panel held a regular meeting on Thursday August 15, 2019 at 3:30 p.m. in the Planning Department conference room. Present were members Leland Jacobson and John Perrin. Dean Dunn, Public Works Department, was also present.

Dean provided a summary of the recent splash pad public meeting which was held at Leonard Lawrence Elementary School for the Lookingglass Park area.

The Panel discussed the Fort Crook Road bike lanes. Several topics were covered in regards to the future of the bike lanes: integration with the City of Omaha's transportation plan, mass transit opportunities, signage to redirect bike lanes, MOBA/MAPA's comments on this matter, as well as whether or not a public hearing would be required to terminate the existence of the bike lanes.

Dean updated the Panel as to the 36th Street widening project. Trails were discussed and how the trail for this project would connect to the Holubar Trail.

Discussion occurred regarding the pending SID #67, Normandy Hills annexation package. The Panel expressed concern with the lack of connectivity and the safety of pedestrians and cyclists using the northern access road to Fairview Road.

The Panel discussed sidewalk regulations with Dean, particularly in regards to maintenance and upkeep.

Signal detection was also discussed for the intersection of Herman and Fort Crook Road.

Meeting adjourned at 5:00 p.m.

CCSAP Meeting Minutes November 14, 2019

The Citizen Complete Streets Advisory Panel held a regular meeting on Thursday November 14, 2019 at 3:30 p.m. in the Planning Department conference room. Present were members Leland Jacobson and John Perrin. Tammi Palm, Planning Manager, was also present.

The Panel discussed the recent removal of the Fort Crook Road bike lanes as it related to the complete streets ordinance.

Leland Jacobson updated the Panel as to the recent MAPA Heartland 2050 discussions regarding the potential of a dedicated bus lane stretching from Omaha to Plattsmouth. Leland indicated a task force has been initiated to look at this possibility.

Dean Dunn (PW Engineering Manager) had provided maps showing sidewalk information for the city. The Panel discussed these maps in regards to where sidewalks are lacking and where recent work has made sidewalk/trail connections possible.

Tammi updated the Panel as to the bridge replacement project beginning along 25th Street south of Capehart Road. This project will include a trail, which will provide a connection from 25th/Lynnwood to 25th/Capehart near the Base Clinic.

Tammi also updated the Panel as to the 36th Street widening project. This matter was discussed amongst the Panel as far as traffic efficiency and trail connectivity.

Meeting adjourned at 4:45 p.m.

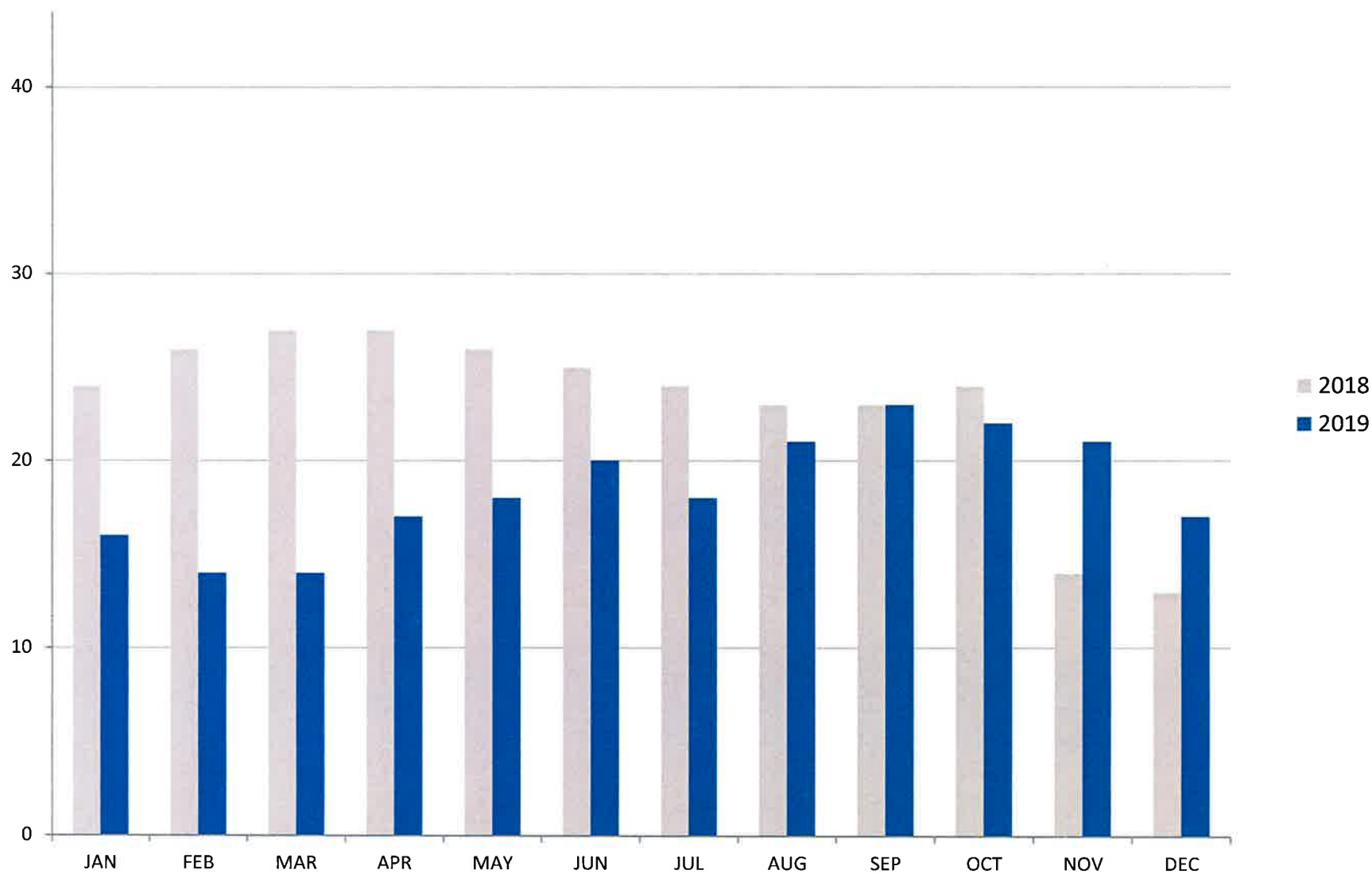
Next meeting: February 13, 2020 at 3:00 p.m. in the Planning Department Conference Room

95 Express Avg Ridership	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2018	24	26	27	27	26	25	24	23	23	24	14	13	276
2019	16	14	14	17	18	20	18	21	23	22	21	17	221
% Change	-33.3%	-46.2%	-48.1%	-37.0%	-30.8%	-20.0%	-25.0%	-8.7%	0.0%	-8.3%	50.0%	30.8%	-19.9%

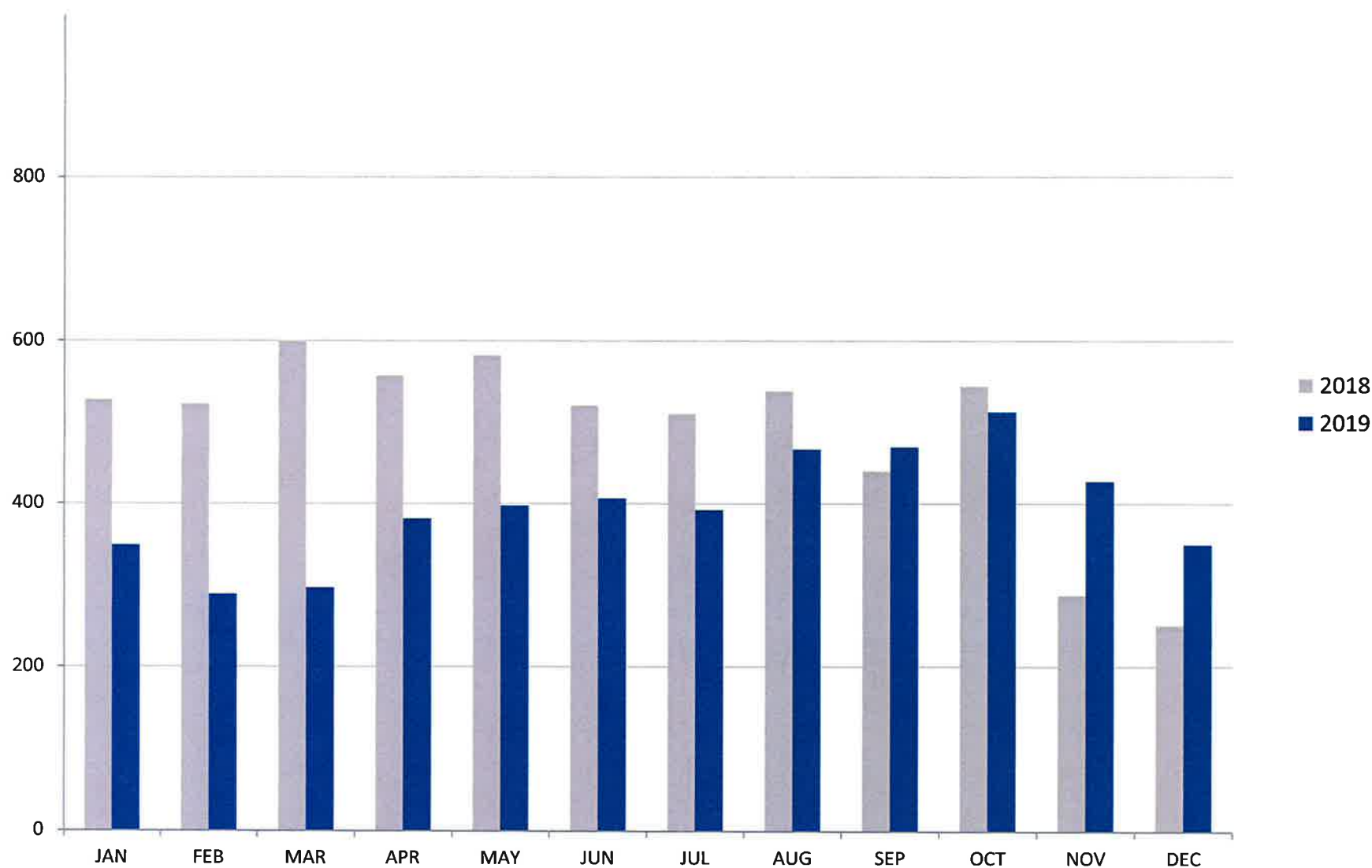
95 Express Total Ridership	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2018	527	522	599	557	582	520	510	538	440	544	288	251	5,878
2019	349	289	297	381	397	406	392	466	469	512	427	350	4,735
% Change	-33.8%	-44.6%	-50.4%	-31.6%	-31.8%	-21.9%	-23.1%	-13.4%	6.6%	-5.9%	48.3%	39.4%	-19.4%

All Express Avg Ridership	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2018	395	408	373	406	400	423	382	389	414	394	339	301	4,624
2019	349	321	329	351	348	336	325	348	371	354	339	295	4,066
% Change	-11.6%	-21.3%	-11.8%	-13.5%	-13.0%	-20.6%	-14.9%	-10.5%	-10.4%	-10.2%	0.0%	-2.0%	-12.1%

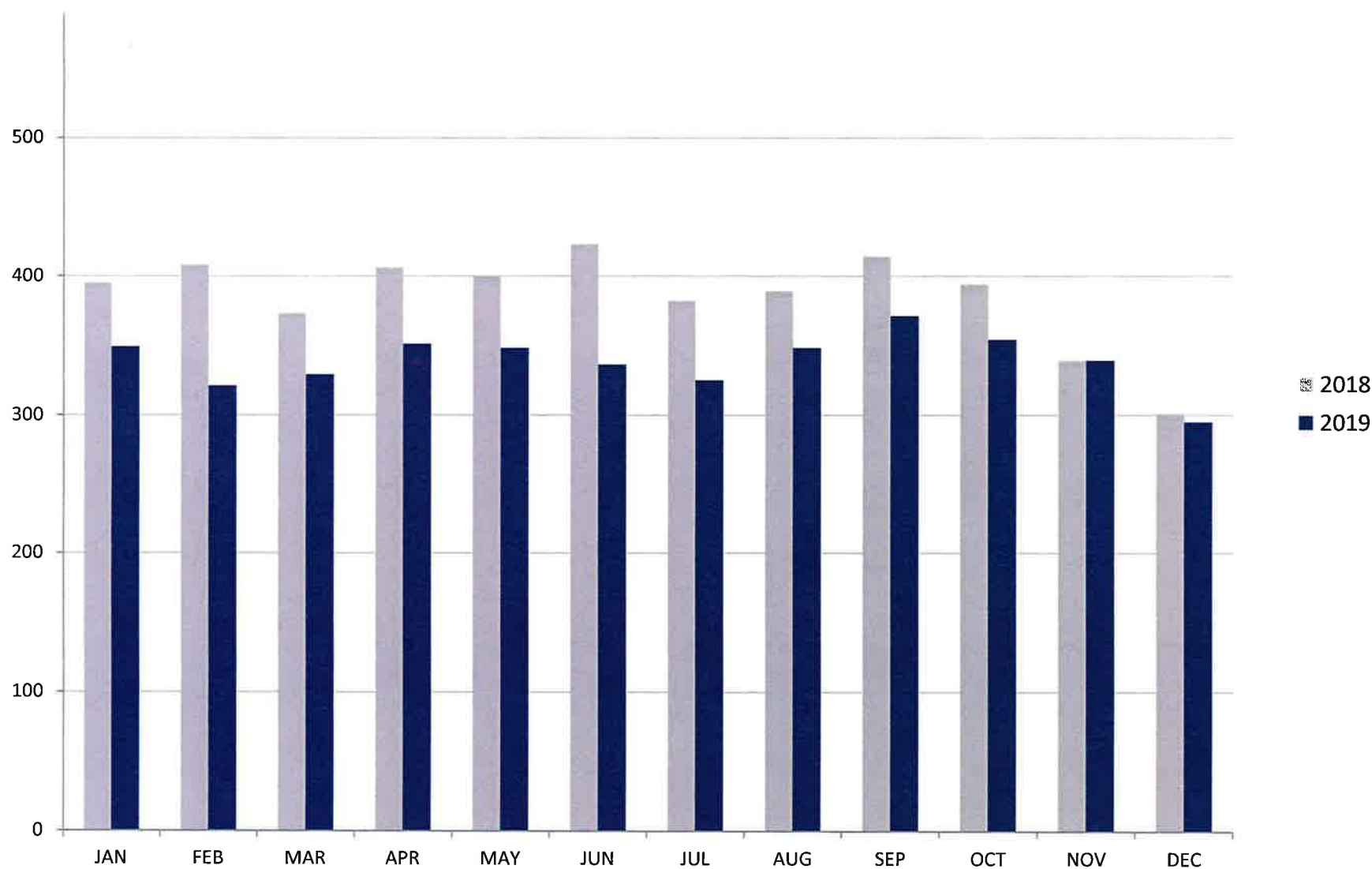
Bellevue Express - Average Weekday Ridership



Bellevue Express - Total Monthly Ridership



All Express Routes - Average Weekday Ridership



MINUTE RECORD

3/17/2020
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CLAIMS FOR MARCH 17, 2020

PAGE 1

MAYOR

BELLEVUE TRAVEL	CPS-AGENT FEE	45.00
CANTH AWARDS	CPS-LIFE SAVING AWARD	73.93
CENTURY LINK	MONTHLY SERVICE-2020-2-22	14.45
METROPOLITAN AREA PLANNING AGENCY	MAPA LUNCHEON	12.00
MGM RESORT	CPS-LODGING FOR ICSC CONFERENCE	317.46
SOUTHWEST AIRLINES	CPS-AIR FARE-ISCs CONFERENCE	405.96
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	52.19
		<hr/>
		\$ 920.99

CITY ADMINISTRATOR

BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	115.12
CAPITAL BUSINESS SYSTEMS, INC	COPIER EXPENSE	108.94
CENTURY LINK	MONTHLY SERVICE-2020-2-22	27.95
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	4,641.90
GREATER BELLEVUE AREA CHAMBER OF COMMERCE	MAYOR'S FORUM	75.00
INTERNATIONAL ASSOCIATION OF CHIEFS OF POLICE	CPS-MEMBERSHIP DUES-ELBERT	190.00
KWIK SHOP #0675	CPS-WATER FOR OFFICE	24.95
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	98.07
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	42.86
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	73.23
MGM RESORT	CPS-LODGING FOR ICSC CONFERENCE	317.46
SOUTHWEST AIRLINES	CPS-AIR FARE-ISCs CONFERENCE	355.96
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	99.30
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	113.29
YOURMEMBERSHIP-CAREERS	CPS-AD FOR POLICE CHIEF	200.00
		<hr/>
		\$ 6,484.03

CITY COUNCIL

EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	814.39
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	120.27
		<hr/>
		\$ 934.66

LEGAL SERVICES

CENTURY LINK	MONTHLY SERVICE-2020-2-22	28.42
NEBRASKA.GOV	CPS-SUBSCRIPTION RENEWAL	50.00
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	3,109.92
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	65.38
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	26.69
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	39.67
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	89.39
		<hr/>
		\$ 3,409.47

CABLE ADVISORY

BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	97.86
CENTURY LINK	MONTHLY SERVICE-2020-2-22	9.63
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	3,857.20
GREATER BELLEVUE AREA CHAMBER OF COMMERCE	MAYOR'S FORUM	25.00
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	65.38
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	23.55
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	30.36
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	49.19
		<hr/>
		\$ 4,158.17

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CITY CLERK		
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	86.34
CAPITAL BUSINESS SYSTEMS, INC	COPIER EXPENSE	54.66
CENTURY LINK	MONTHLY SERVICE-2020-2-22	14.45
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	3,177.03
JASON D NEUGEBAUER	REFUND FOR NUISANCE VIOLATION FEE	35.00
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	65.38
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	22.29
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	28.53
REDFIELD & COMPANY	MINUTE RECORD BOOKS	648.63
SUBURBAN NEWS ADV	LEGAL ADS	1,289.96
		\$ 5,422.27
FINANCE/RISK MANAGEMENT		
AATRIX EFILE CENTER	CPS-FORM 1099 PROCESSING	160.93
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	149.66
CAPITAL BUSINESS SYSTEMS, INC	COPIER EXPENSE	91.15
CENTURY LINK	MONTHLY SERVICE-2020-2-22	70.00
CNA SURETY	TREASURER'S SURETY BOND THRU 2021-4-24	500.00
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	6,576.53
GREATER BELLEVUE AREA CHAMBER OF COMMERCE	MAYOR'S FORUM	25.00
INFOSAFE SHREDDING	SHREDDING SERVICE	30.00
J P COOKE COMPANY	INK STAMPS FOR ACCOUNTING	106.35
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	196.14
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	68.22
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	105.89
THE CURE	SAFETY GLOVES	42.75
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	54.23
		\$ 8,176.85
LIBRARY		
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	441.58
CENTURY LINK	MONTHLY SERVICE-2020-2-22	48.15
DEMCO	BOOKS SUPPLIES	81.27
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	7,623.75
INGRAM LIBRARY SERVICES	BOOKS	1,976.56
LIBRARY IDEAS	BOOKS	372.55
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	261.52
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	75.74
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	92.40
MIDWEST TAPE	VIDEOS	67.47
OCLC INC	BILLING PERIOD-12/01/2019-12/31/2019	1,357.52
OCLC INC	BILLING PERIOD-1/1/2020-1/31/2020	1,357.52
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-25	1,732.39
PAYPRO GLOBAL	CPS-YEARLY MAINTENANCE	50.64
RECORDED BOOKS	RECORDED BOOKS	308.79
RUFF WATERS	AQUARIUM MAINTENANCE	208.93
		\$ 16,056.78
ADMINISTRATIVE SERVICES/PERSONNEL		
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	126.64
CENTURY LINK	MONTHLY SERVICE-2020-2-22	67.30
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	12,151.40
ICMA	CPS-AD FOR POLICE CHIEF	300.00
INFOSAFE SHREDDING	SHREDDING SERVICE	30.00
MATRIX BUSINESS SYSTEMS	COPIER EXPENSE	143.68

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ADMINISTRATIVE SERVICES/PERSONNEL

METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	294.21
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	91.37
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	112.76
ONE SOURCE	BACKGROUND CHECKS	37.00
PAYCHEX of NEW YORK, LLC	TIME AND LABOR-JAN 2020	99.00
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	80.80
ULTIMATE SOFTWARE GROUP, INC	HANDLING OF FORMS 1099-C	19.41
UPS	MAILING FEE	2.70
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	2,038.51
YOURMEMBERSHIP-CAREERS	CPS-AD FOR POLICE CHIEF	350.00
		\$ 15,944.78

PUBLIC WORKS

AMERICAN UNDERGROUND SUPPLY, LLC	BURY FREEZELESS YARD HYDRANTS	128.25
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	135.63
CENTURY LINK	MONTHLY SERVICE-2020-2-22	57.79
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	5,395.21
HOBBYTOWN USA	CPS-HOME DÉCOR	107.48
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	163.45
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	65.31
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	94.54
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-13	186.43
ONE CALL CONCEPTS	LOCATES	362.55
SAM'S CLUB DIRECT	CPS-WATER, SUPPLIES	57.70
THOMPSON DREESSEN & DORNER	PROFESSIONAL SERVICES-SID 269	30.00
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	281.51
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	150.11
		\$ 7,215.96

PARKS

A-RELIEF SERVICES	PORTABLE RESTROOM	166.00
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	20.73
CENTURY LINK	MONTHLY SERVICE-2020-2-22	43.34
DOUGLAS COUNTY EXTENSION	HORTICULTURE TRAINING	120.00
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	8,089.18
MENARDS	SHOVEL, LIGHTS, TAPE	54.72
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	294.21
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	86.04
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	97.02
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-25	3,984.10
PAPILLION SANITATION	CODE DUMPSTER	38.77
TERRY HUGHES TREE SERVICE	TREE REMOVAL	2,225.00
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	240.23
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	1,465.35
VOGEL WEST	PAINT SUPPLIES	71.28
WALKERS UNIFORM RENTAL	UNIFORM SERVICE	13.42
WALMART COMMUNITY	CPS-ICE MELT	892.64
WESTLAKE ACE HARDWARE	SCOOP GRAIN POLY	57.98
		\$ 17,960.01

RECREATION

BELLEVUE BREEZE TRACK CLUB	BREEZE TRACK CLUB FEE	1,000.00
BELLEVUE PRINTING COMPANY	REGISTRATION FORMS PRINTING	218.25
CAPITAL BUSINESS SYSTEMS, INC	COPIER EXPENSE	21.92
CENTURY LINK	MONTHLY SERVICE-2020-2-22	60.81
CSI-SOUTH SIDE PRESS	2020 SUMMER RECREATION BROCHURES	614.15

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RECREATION (cont'd)

DEPARTMENT OF HEALTH & HUMAN SERVICES	RENEW POOL PERMITS-2020	160.00
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	2,109.96
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	65.38
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	25.12
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	32.61
MIDWEST IMPRESSIONS	SUMMER LEAGUES SHIRTS	10,226.80
NATIONAL RECREATION PARK ASSOCIATION	CPS-MEMBERSHIP-SHADA	175.00
NEBRASKA DEPARTMENT OF LABOR/FINANCE	UNEMPLOYMENT CLAIM-DF	130.15
PAY-LESS OFFICE SUPPLY	FOLDING CHAIRS, FOLDING TABLES	725.28
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	64.30
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	87.26
US TENNIS ASSOCIATION	CPS-MEMBERSHIP DUES-SHADA	35.00
		\$ 15,751.99

BUILDING MAINTENANCE

AFP WEST CORPORATION	SECURITY MONITORING	2,140.00
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	1,831.24
CENTURY LINK	MONTHLY SERVICE-2020-2-22	4.82
CONTROL MASTERS, INC	TEMPERATURE FLUCTUATIONS IN OFFICE	332.58
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	8,083.14
FERGUSON ENTERPRISES INC #1657	PLUMBING SUPPLIES	889.43
JACKSON SERVICES, INC	DOOR MAT SERVICE-CITY BLDGS	242.45
KB BUILDING SERVICES	JANITORIAL SERVICES-MAR 2020	10,708.50
MENARDS	CPS-SUPPLIES FOR OLD CHURCH	96.30
MENARDS	DRYWALL TOOLS, WALL SCRAPER, LUMBER, BALLASTS, BREAKER, PLUMBING SUPPLIES	791.93
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	228.83
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	62.49
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	72.92
NEBRASKA RURAL WATER ASSOCIATION	MEMBERSHIP DUES-NIEMIER	200.00
O'KEEFE ELEVATOR COMPANY	ELEVATOR MAINTENANCE	455.92
OMAHA DOOR & WINDOW COMPANY	REPLACE LEVER TRIM	376.33
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-25	1,729.74
OVERHEAD DOOR COMPANY	CASE OF CAN LUBE	120.00
PLIBRICO REFRACTORY CONSTRUCTION	INSTALL BOILER GAS VALVE	908.89
SECURITY EQUIPMENT	ADD FOB SECURITY TO ADMIN OFFICES	8,303.50
THE HOME DEPOT PRO-SUPPLY WORKS	JANITORIAL SUPPLIES	1,582.83
TRICO MECHANICAL SERVICES	AC MAINTENANCE-LIBRARY	1,902.30
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	25.27
UNITED ELECTRIC SUPPLY CO	FAN-DIST 4	88.20
WESTLAKE ACE HARDWARE	LED'S, SUPPLIES, SPACKLING	19.79
		\$ 41,197.40

CEMETERY

BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	20.73
CENTURY LINK	MONTHLY SERVICE-2020-2-22	4.82
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	1,506.62
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	65.38
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	18.06
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	22.42
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-25	798.90
THE SCHEMMER ASSOCIATES	PROFESSIONAL SERVICES-CEMETERY LAYOUT	2,915.00
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	49.19
		\$ 5,401.12

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STREETS

ALFRED BENESCH & COMPANY	PROFESSIONAL SERVICES-25TH ST IMPROVEMENT	13,247.09
ALFRED BENESCH & COMPANY	PROFESSIONAL SERVICES-2020 RESURFACING	557.97
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	1,446.61
CAPITAL BUSINESS SYSTEMS, INC	COPIER EXPENSE	7.84
CARHARTT, INC	UNIFORM	305.08
CENTURY LINK	MONTHLY SERVICE-2020-2-22	43.34
CHAD DAVIDSON	REIMB FOR CDL LICENSE	64.50
DJ RUSH	REIMB FOR CDL LICENSE	78.00
DULTMEIER SALES LLC	VALVE	42.30
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	38,453.48
FELSBURG HOLT & ULLEVIG, INC	PROFESSIONAL SERVICES-36TH ST TO CORNHUSKER	53,857.07
HGM ASSOCIATES INC	ENGINEERING SVCS-15TH ST EXTENSION	10,510.39
INDEPENDENT SALT CO	ICE CONTROL SANT	12,918.29
K2 CONSTRUCTION	25TH ST IMPROVEMENT	65,340.00
MATRIX BUSINESS SYSTEMS	COPIER EXPENSE	152.55
MENARDS	POST SUPPORT, NAILS	19.87
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	598.21
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	274.12
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	323.88
METROPOLITAN UTILITIES DIST	HYDRANT RENTAL	184.00
MICHAEL TODD & COMPANY	STEEL BANDING	1,892.00
MIKHAIL A MIKHAYLEVSKIY	ACQUISITION CONTRACT-SPRINKLER	311.92
MNJ TECHNOLOGIES PUBLIC SECTOR	CPS-CREDIT	(272.00)
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-13	123.18
OMAHA PUBLIC POWER DISTRICT	MONTHLY STREET LIGHTING-2020-2-27	92,951.89
PRECISE MRM LLC	POOLED DATA	690.00
READY MIXED CONCRETE COMPANY	CONCRETE	3,323.14
SARPY CO REGISTER OF DEEDS	REGISTER ROW/EASEMENT-FEB 2020	64.00
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	242.00
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	3,999.64
WALKERS UNIFORM RENTAL	UNIFORM SERVICE	13.42
WESTLAKE ACE HARDWARE	OIL, FILE GUIDE, CHAIN	67.92
		\$ 301,831.70

FLEET MAINTENANCE

911 CUSTOM, LLC	AMBER LIGHTS	811.46
AA WHEEL & TRUCK SUPPLY, INC	SEALS	12.88
AUTO VALUE PARTS - SOUTH OMAHA	BIO KLEEN	16.66
AUTOMOTIVE WAREHOUSE DIST, INC	PARTS, DOOR HINGE, SEALANT, OIL	925.02
BAUER BUILT	TIRES, TUBES	1,877.07
BAUM HYDRAULICS CORP	LOCKING COLLAR	58.93
BAXTER CHRYSLER DODGE JEEP	OIL DRAIN	7.01
BAXTER FORD	INJECTOR, WIRE ASSEMBLY	321.44
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	854.91
BUMPER & AUTO OF OMAHA	HEADLAMP	495.00
CAPITAL BUSINESS SYSTEMS, INC	COPIER EXPENSE	30.53
CENTURY LINK	MONTHLY SERVICE-2020-2-22	33.71
CERTIFIED LABORATORIES	AEROSOL	179.85
CODE 3, INC	CPS-PARTS	49.00
CORNHUSKER INTERNATIONAL TRUCKS	TORQUE RODS	234.64
DANIEL NIEMOLLER	REIMB FOR MECHANICS EXAM	171.00
DULTMEIER SALES LLC	FLANGE	247.44
EDWARDS CHEVROLET-CADILLAC	PIN, BUSHINGS, PARTS	232.25
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	19,510.81

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FLEET MAINTENANCE (cont'd)

FACTORY MOTOR PARTS CO	WIPER BLADE ASSEMBLY, OIL, ALTERNATOR, CONTROL ARM, BALL JOINT	483.98
FARM PLAN	FILTERS, TRIGGER, THROTTLE	65.34
GRAINGER	JAW COUPLING INSERT, TURNBUCKLE	223.16
HARBOR FREIGHT TOOLS	CPS-WORK PLATFORM	149.95
HOME DEPOT CREDIT SERVICES	CPS-WORK PLATORM	138.00
INTERSTATE BATTERIES	BATTERIES	94.46
J & J SMALL ENGINE SERVICE	OIL	96.66
MAC QUEEN EMERGENCY GROUP	DIRT SHOES	98.45
MATHESON TRI-GAS INC	HOSE	35.89
MENARDS	PEG HOOKS	27.39
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	490.35
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	149.78
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	189.62
MEYER LABORATORY INC	CASE OF HAND SOAP	84.00
MPH INDUSTRIES	RADIO REPAIR	430.00
NAPA AUTO PARTS	FILTERS, IDLE ARM, FLEETRANNER BELTS, CLAMPS, TOGGLE SWITCH, RING TERMINALS, DOOR HANDLE	898.42
NEBRASKA IOWA INDUSTRIAL FASTENERS	SOCKET SET, NUTS, BOLTS, TIE STRAPS	752.00
NMC EXCHANGE LLC	OIL SAMPLE KITS	115.50
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-25	1,327.47
O'REILLY AUTOMOTIVE PARTS	PARTS, MINI LAMPS	121.77
P&M HARDWARE	BUSHINGS, SEALS, LATCH HANDLE, BELT COVERS, SEALS	342.80
POWERPLAN	DITCHING BUCKET	505.50
RIVER CITY RECYCLING	RECYCLE TIRES	1,398.74
SEAGRAVES FIRE APPARATUS, LLC	HANDLE	151.89
TRUCK CENTER COMPANIES	FILTER, COOLER, TUBE	505.38
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	70.51
UPS STORE	MAILING CHARGES	22.39
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	531.98
WALKERS UNIFORM RENTAL	UNIFORM SERVICE	85.40
WESTLAKE ACE HARDWARE	SUPPLIES	1.38
		\$ 35,657.77

SOLID WASTE

WASTE CONNECTIONS OF NEBRASKA	RECYCLING DISPOSAL	270,146.13
		\$ 270,146.13

PLANNING

BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	122.07
CENTURY LINK	MONTHLY SERVICE-2020-2-22	14.45
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	4,286.59
JASON RAGONE	REFUND FEES PAID	250.00
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	98.07
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	32.19
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	40.68
METROPOLITAN AREA PLANNING AGENCY	BELLEVUE REDISTRICTING	1,500.00
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-13	168.92
		\$ 6,512.97

PERMITS & INSPECTIONS

BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	162.75
CARHARTT, INC	CPS-UNIFORM	116.29
CENTURY LINK	MONTHLY SERVICE-2020-2-22	24.08
DYNASTY HOMES	REFUND PRECONNECT DEPOSIT	500.00

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PERMITS & INSPECTIONS (cont'd)

EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	11,758.99
IDEAL PURE WATER COMPANY	BOTTLED WATER	63.00
J P COOKE COMPANY	STAMP-TEMPORARY	36.20
MARCO TECHNOLOGIES, LLC	COPIER EXPENSE	156.89
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	261.52
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	75.36
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	95.96
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-13	225.23
SHELL SUPER STORE	CAR WASH	7.50
TIGER SUPPLIES	CPS-PLAN CLIPS	149.95
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	271.51
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	535.34
		\$ 14,440.57

POLICE/CODE ENFORCEMENT

5GSTORE.COM	CPS-TRAINING-O'CONOR	556.72
ACTION SIGNS	INSTALL GRAPHICS ON CRUISER	150.00
AWARDS PLUS	BASIC TRAINING UNIFORM FOR NEW OFFICERS	408.00
BELLEVUE FORT CROOK, LLC	RENT FOR K9 BUILDING-APR 2020	1,200.00
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	2,970.27
BLUE TO GOLD LAW ENFORCEMENT	CPS-TRAINING-MERCER	349.00
CAPITAL BUSINESS SYSTEMS, INC	COPIER EXPENSE	151.06
CENTURY LINK	MONTHLY SERVICE-2020-2-22	440.91
CONSOLIDATED MANAGEMENT CO	MEALS FOR TRAINING AT THE ACADEMY	508.83
CORNHUSKER AUTO WASH	DETAIL INSIDE OF CRUISER	50.00
DAVIS & STANTON	UNIFORM POLICE BARS	133.00
DOUGLAS COUNTY SHERIFF OFFICE	FORENSIC FEES	50.00
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	124,919.98
EVENTBRITE	CPS-TRAINING-BETSWORTH, BROWN	298.00
FBINAA - NEBRASKA CHAPTER	CPS-NEB FBI CONFERENCE-STUKENHOLTZ	200.00
GLOCK PROFESSIONAL, INC	CPS-TRAINING-HARGISS, SPENCER	500.00
GRAPHIC DESIGNS INTERNATIONAL, LLC	REFLECTIVE GRAPHICS FOR NEW CRUISER	30.71
GREAT PLAINS UNIFORMS	UNIFORM EMBROIDERING, PATCHES	1,362.00
HEARTLAND CUSTOMER SOLUTIONS	CPS-TRAINING-MANNING	185.00
INDOFF	OFFICE SUPPLIES	916.48
INFOSAFE SHREDDING	SHREDDING SERVICE	210.00
INSTITUTE OF POLICE TECHNOLOGY &	CPS-TRAINING-GRUBB	795.00
JO DON'S	SEWATSHIRTS FOR FUND RAISER	616.50
LEA DATA TECHNOLOGIES	CODE ENFORCEMENT UPGRADE	305.00
LP POLICE	MONTHLY LOCATE PLAN FEE-FEB 2020	129.95
MATRIX BUSINESS SYSTEMS	COPIER EXPENSE	489.48
MENARDS	METAL SHELF AND WHEELS	195.35
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	3,672.99
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	854.31
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	1,609.36
MICROSOFT STORE	CPS-CREDIT	(106.99)
MIDWEST GANG INVESTIGATORS ASSOCIATION	CPS-TRAINING-CHASE, MEYERS	150.00
NEBRASKA DIVISION INTERNATIONAL	CPS-NEB IAI CONFERENCE-LEGBAND, HOLM	100.00
NEBRASKA LAW ENFORCEMENT TRAINING CENTER	BASIC TRAINING FOR NEW OFFICERS	450.00
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-13	4,107.17
PRODUPLICATOR	CPS-THUMB DRIVE DUPLICATOR-MILOS	490.00
RAPID GRAPHICS	NEW BANNER FRAME	227.00
REGAL AWARDS & ADVERTISING SPECIALTIES	PLAQUES FOR OFFICER OF THE YEAR	349.80

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POLICE/CODE ENFORCEMENT (cont'd)

REMINGTON ARMS COMPANY	CPS-TRAINING-GRUBB	475.00
SARPY COUNTY TREASURER (FISCAL ADMINISTRATION)	IT SERVICES-2020	3,877.00
SHELL SUPER STORE	CRUISER WASH	30.00
SOUTHERN CARLSON, INC	VEHICLE WASH SOAP	1,199.98
SOUTHWEST AIRLINES	CPS-TRAVEL-BEES, MELVIN	691.92
TRI-TECH FORENSICS, INC	EVIDENCE BAGS, FIELD TEST KITS	387.85
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	4,012.29
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	10,818.60
VERIZON WIRELESS	MONTHLY SERVICE	410.44
WAYNE STATE COLLEGE	CPS-TRAINING-MELVIN, BEES	990.00
WESTLAKE ACE HARDWARE	KEYS	5.98
		\$ 172,923.94

FIRE & RESCUE

AIRGAS USA, LLC	MEDICAL SUPPLIES	127.90
BLACK HILLS NEBRASKA GAS UTILITY CO	MONTHLY SERVICE-2020-3-3	1,176.95
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	2,245.09
CENTURY LINK	MONTHLY SERVICE-2020-2-22	122.74
EC DATA SYSTEMS, INC	CPS-SHARE OF FAX SERVER	7.95
ED M FELD EQUIPMENT CO	SCBA REPAIR	53.50
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	71,487.98
GREATER BELLEVUE AREA CHAMBER OF COMMERCE	MAYOR'S FORUM	25.00
McKESSON MEDICAL-SURGICAL GOVT	MEDICAL SUPPLIES	50.31
MENARDS	SURFACE RANGE OUTLET, CLEANING SUPPLIES, BROOM	79.32
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	2,190.23
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	577.76
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	943.45
MNJ TECHNOLOGIES PUBLIC SECTOR	SCANNERS FOR TRAINING SITE	1,194.00
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-25	6,657.16
SARPY COUNTY TREASURER (FISCAL ADMINISTRATION)	IT SERVICES-2020	2,713.99
TED'S MOWER SALES & SERVICE	CARBIDE CHAIN SAW BLADES	850.00
TELEFLEX FUNDING LLC	MEDICAL SUPPLIES	1,115.50
U.S. CELLULAR	MONTHLY SERVICE-2020-2-10	1,837.21
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	7,276.57
WESTLAKE ACE HARDWARE	CABLE TIES, CLAMPS	16.16
ZIRMED, INC	MONTHLY PROFESSIONAL CLAIMS MGT	130.20
		\$ 100,878.97

NON-DEPARTMENTAL/CONTRACTS

CENTURY LINK	MONTHLY SERVICE-2020-2-19	599.33
COMMERCIAL MOWING, INC	SID 183-MOWING SERVICE	575.00
NEBRASKA WORKERS' COMP COURT	SELF INSURE ASSESSMENT-2019	32,291.00
NE-DEPARTMENT OF REVENUE	FEBRUARY SALES TAX RETURN-2020-2-19	227.68
PM AM CORPORATION	ALARM REGISTRATIONS-JAN 2020	1,995.00
SARPY COUNTY COURT HOUSE	SARPY COUNTY ANIMAL CONTROL-APR 2020	13,406.75
SCOTT WELCH	CPS-MONTHLY WEB MAINTENANCE	125.00
		\$ 49,219.76

INFORMATION TECHNOLOGY

HOSTGATOR.COM	CPS-MONTHLY DOMAIN MAINTENANCE	59.95
MOTOROLA SOLUTIONS, INC	AUDIO ACCESSORIES	1,006.44
SARPY COUNTY TREASURER (FISCAL ADMINISTRATION)	IT SERVICES-2020	23,205.01
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	40.29
		\$ 24,311.69

MINUTE RECORD

CLAIMS FOR MARCH 17, 2020

PAGE 9

WASTEWATER

CENTURY LINK	291-2122-2020-2-22	58.86
CITY OF OMAHA	SEWER FEES-NOV 2019	455,521.95
ELLIOTT EQUIPMENT CO	FLAT BLADE FOR 3 WAY CUTTER	165.88
EMPLOYEE BENEFITS SYSTEMS	HEALTH INSURANCE-FEB 2020	9,345.31
GRAINGER	BATTERY CHARGER, WELDING SUPPLIES	285.12
HDR ENGINEERING	QUAIL CREEK LIFT STATION	25,508.69
MATRIX BUSINESS SYSTEMS	COPIER EXPENSE	55.93
MENARDS	PLUMBING SUPPLIES, DRILL BITS, PADLOCKS, BUSHINGS, CONCRETE MIX	516.70
METLIFE GROUP BENEFITS	DENTAL INSURANCE-FEB 2020	392.28
METLIFE GROUP BENEFITS	LIFE INSURANCE-MAR 2020	101.72
METLIFE GROUP BENEFITS	LTD INSURANCE-MAR 2020	122.19
METRO LEASING	JET TRUCK LEASE 8735	22,836.87
MOTION INDUSTRIES	OIL SEALS	14.44
OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-25	2,807.00
SARPY ENVIRONMENTAL SERVICES	YEARLY USAGE FEE	10.00
U.S. CELLULAR	MONTHLY SERVICE-2020-2-10	266.85
U.S. CELLULAR	MONTHLY SERVICE-2020-2-4	681.94
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-MAR 2020	1,134.45
WESTLAKE ACE HARDWARE	SAWZAL BLADE	15.99
		<u>\$ 519,842.17</u>

COMMUNITY BETTERMENT

OMAHA PUBLIC POWER DISTRICT	MONTHLY SERVICE-2020-2-25	100.16
		<u>\$ 100.16</u>

FEDERAL FORFEITURES

U.S. MARSHALS SERVICE-DIST-NEBRASKA	US MARSHALLS FORFEITURE	7,850.00
		<u>\$ 7,850.00</u>

G.O. BONDS

UMB BANK - TRUST OPERATIONS	SID 265-REFUNDING BOND INTEREST	16,322.50
UMB BANK - TRUST OPERATIONS	SID 279 REFUNDING BOND INTEREST	3,105.00
		<u>\$ 19,427.50</u>

TOTAL CLAIMS FOR MAR 17, 2020	<u>\$ 1,672,177.81</u>
TOTAL PAYROLL FOR FEB 7, 2020	<u>\$ 1,179,700.74</u>
TOTAL PAYROLL FOR FEB 21, 2020	<u>\$ 936,120.59</u>



City of Bellevue, Nebraska 2019 Tree Board Report

Tree Board Contributions

Bellevue Tree Board volunteers have performed many varied services to increase and enhance our community trees for improved quality of life, including:

Celebrated Arbor Day at E.N. Veterans' Home, City Hall and Gross High School with students, Mayor Rusty Hike and his wife Joanna, doing 9 tree plantings with ceremonies paid for by grants: Green Bellevue \$600, Bellevue Garden Club \$500

- Re-certified by the Arbor Day Foundation as a Tree City, USA for 9th year
- Retained certification as a Community Arboretum by the Nebraska Statewide Arboretum (NSA) of the Nebraska Forest Service, NFS, for 9th year
- Responded to Council and citizen requests for inspections and advised them
- Conducted Bellevue's Emerald Ash Borer Response Plan (EAB Plan) that is now part of the City Master Plan as unanimously adopted by the City Council
- Inspected all City property trees for their condition, reporting to Parks Dept. for follow up of 11 risk ash trees and others removed: no EAB identified yet
- EAB plan status: 171 original ash trees, plus 7 added in 2019 annexation, is 178, minus 30 removed to date, by Parks staff, leaving 148 city ash trees to monitor
- Collaborated with UNL County Extension Office certified arborists, alerting citizens to Emerald Ash Borer (EAB) updates and misinformation
- Coordinated action on the Council approved Bellevue City Tree Plan
- Accepted \$200 from Green Bellevue for new plants at the Eastern Nebraska Veterans Home 10 bio-retention gardens—the largest project of its kind in Nebraska, which naturally filters and prevents 5 million gallons of annual storm water run-off eroding into Quail Creek (total grant funding is over \$130,000)
- Volunteers tended the Veterans' Home Rain Garden with weeding, pruning, care
- Removed the existing plants, then redesigned and replanted a new Purple Heart garden and a pollinator garden at the Veterans Home with a MG \$1000 grant
- Authored and sent media releases for Arbor Day and other tree/plant events
- Continued hazardous tree response in conjunction with Parks' staff
- Extended the inventory assessment of over 2,533 trees on 49 city-owned Parks/property, including 229 cemetery trees, for current city tree count at 2,760 showing a 48% native species count that will be increased with new plantings
- Inventoried 221 annexed park trees in Oakhurst, Fox Ridge, Black Hawk (7 ash)
- Refreshed the city tree inventory on both Sarpy and Bellevue web sites

- Conducted 10 regular Tree Board planning meetings with minutes recorded
- Inspected and summarized dying and dangerous trees for Code Enforcement
- Developed and made available a flier on invasive plant species
- Supported the Bellevue and Midlands Community Foundations Parks funds--encouraging donations to our parks
- Participated in workshops, conferences and continuing education about trees
- Tree Board's certified arborists conducted city tree inspections for city staff
- Tree Board volunteers pruned 300 public trees
- Created, then conducted an invasive species presentation/display and provided information on EAB at Sarpy County Earth Day on 4-28-19
- Collaborating with Fontenelle Forest, Game & Parks and Nebraska Forest Service staff, on area-wide oak forest revitalization, including Jewell Park
- Consulted on removal of 2 large, diseased, cemetery oak and other city trees
- Continued to monitor and assess diseased oak trees in Bellevue Cemetery
- Partnered with library staff, supporting their efforts with books and children's programs, plus, maintained their butterfly gardens
- Maintained membership in the Alliance for Community Trees (ACTrees) and participated in their webinars about tree care
- Mulch donated by TB member, Craig Kimball Tree Service--valued at \$3,000,
- Continued conducting the flood study on Haworth & Heroes Parks with arborists gathering further understandings
- Removed 1,000 invasive Ailanthus from Jewell Park, 3,000 total removed with another Green Bellevue grant of \$300 and TB member volunteer time
- Continued leading the efforts to restore Jewell Park with neighbors and staff, including support of the new Parks Board
- Encouraged Bellevue University to become a Tree Campus, USA
- Continued promoting park sites for storm water management plans and low maintenance vegetation to reduce city mowing cost, saving tax dollars
- Remained available to the Mayor and Council for projects and recommendations
- Proposed a plan be created for city property to protect all natural assets and mitigate damage resulting from prolonged drought and excessive rains
- Maintained a Green Bellevue \$1,000 grant funded, tree ID project, to name, label 60 park trees across the city for public awareness
- Conducted tree assessment and advised staff about the tornado area, including planning for removal and restoration of vegetation along Daniel trail
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- 1,082 total trees planted on city property by volunteers & grants in 10 years

Continued next page

A total of 413 hours of service performed @ \$25	\$ 10,325
A total of 1320 miles driven by volunteers @\$.58	\$ 765
Total grant funds received and spent	\$ 6,800
Total financial contributions	\$ 0
Total 2019 financial contribution to Bellevue	\$ 17,890
 Total of previous 9 years' contributions	 \$374,678
Cumulative 10 year financial contribution to Bellevue	\$392,568

Cumulative total contributions to city trees & community well being: Priceless!

In service to Bellevue and trees: the Bellevue Tree Board,

Scott Evans, Certified Arborist: Nebraska Arborist's Association (NAA) & International Society of Arboriculture (ISA); UNL Extension Horticulturist

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Holly Hofreiter, Certified NE Master Naturalist, Biologist

Craig Kimball, Certified Arborist, owner, Kimball Tree Service

Joanne Langabee, Certified Master Gardener and Master Naturalist

Tom Mruz, Gardener, Tree Planter

Deborah Woracek, Certified NE Master Naturalist, CIG

Don Preister, Bellevue City Council

Supported by:

Jeff Roberts, Public Works Director

JIM Shada, Brian Madison, Mark Blackburn, City of Bellevue Parks Department

Nancy Scott, Certified NE Master Naturalist

Graham Herbst, NE Forest Service Arborist/Educator

plus, other professional tree, nursery and landscape people

Our gratitude and respect goes out to each of these dedicated public servants.



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plus, other professional tree, nursery and landscape people

Our gratitude and respect goes out to each of these dedicated public servants.

3/17/2020

10a.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

COUNCIL MEETING DATE: 03/17/2020		SUBMITTED BY: Susan Kluthe, City Clerk		
AGENDA ITEM:		CONSENT AGENDA <input type="checkbox"/>	SPECIAL PRESENTATION <input type="checkbox"/>	
LIQUOR LICENSE <input checked="" type="checkbox"/>		ORDINANCE <input type="checkbox"/>	PUBLIC HEARING <input type="checkbox"/>	
RESOLUTION <input type="checkbox"/>		CURRENT BUSINESS <input type="checkbox"/>	OTHER <input type="checkbox"/>	

SUBJECT:

Recommend approval of a Special Designated Liquor License for Bellevue Economic Enhancement Foundation for Riverfest

SYNOPSIS/BACKGROUND:

Bellevue Economic Enhancement Foundation, along with Bellevue Chamber of Commerce would like to be able to sell beer and distilled spirits for Riverfest on Friday, June 26, 2020 from 5:00 p.m. to 12:30 a.m. and on Saturday, from 7:00 a.m. to 12:30 a.m. at American Heroes Park, 2502 Payne St., Bellevue. SDL Applications are turned in directly to the City Clerk's Office. Application is reviewed by the Police, submitted to the City Council for review and recommendation, and then forwarded to the Nebraska Liquor Control Commission for issuance (if there are no issues).

FISCAL IMPACT:: 80.00 BUDGETED FUNDS?: NO GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: NO	COUNTER-PARTY:	INTERLOCAL AGREEMENT: NO
CONTRACT DESCRIPTION:		
CONTRACT EFFECTIVE DATE:	CONTRACT TERM:	CONTRACT END DATE:
PROJECT NAME:		
START DATE:	END DATE:	PAYMENT DATE:
INSURANCE REQUIRED: NO		
CIP PROJECT NAME:	CIP PROJECT NAME:	
STREET DISTRICT NAME (S):	STREET DISTRICT NUMBER (S):	
ACCOUNTING DISTRIBUTION CODE:	ACCOUNT NUMBER:	

RECOMMENDATION:

Recommend approval of a Special Designated Liquor License for Bellevue Economic Enhancement Foundation on Friday, June 26, 2020, from 5:00 p.m. to 12:30 a.m. and Saturday, June 27, 2020 from 7:00 a.m. to 12:30 p.m. for Riverfest Festival, at American Heroes Park, 2502 Payne Street, Bellevue.

ATTACHMENTS:

1. SDL Application	2. Police Report	3.
4.	5.	6.

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

A. Bree Robins

[Signature]

[Signature]

*REVISED 10/2019

**Special Designated License
Local Recommendation (Form 200)**

Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

Bellevue Economic Enhancement Foundation

Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)

1036 Bruin Blvd Ste 119 Bellevue, NE 68005

Retail Liquor License Address or Non-Profit Business Address

47-0715106

Retail License Number or Non-Profit Federal ID #

Consecutive Dates only

Event Date(s):

June 26

June 27

Event Start Time(s):

5:00pm

7:00 am

Event End Time(s):

12:30 am

12:30 am

Alternate Date: None

Alternate Location Building & Address:

Event Building Name: American Heroes Park

Event Street Address/City: 2502 Payne St Bellevue, NE 68123

Indoor area to be licensed in length & width: ____ X ____

Outdoor area to be licensed in length & width: 450 X 450 (Diagram Form #109 must be attached)

Type of Event: Community Festival **Estimate # of attendees:** 25-30K

Type of alcohol to be served: Beer ☒ Wine _____ Distilled Spirits _____
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: Faith Morrison **Event Contact Phone Number:** 402-504-9774

Event Contact Email: membership@bellevuenebraska.com

***Signature Authorized Representative:**  **Printed Name** Kevin Hensel

I declare that I am the authorized representative of the above named license applicant and that the statements made on this application are true to the best of my knowledge and belief. I also consent to an investigation of my background including all records of every kind including police records. I agree to waive any rights or causes of action against the Nebraska Liquor Control Commission, the Nebraska State Patrol or any other individual releasing said information to the Liquor Control Commission or the Nebraska State Patrol. I further declare that the license applied for will not be used by any other person, group, organization or corporation for profit or not for profit and that the event will be supervised by persons directly responsible to the holder of this Special Designated License.

***Retail licensee – Must be signed by a member listed on permanent license**

***Non-Profit Organization – Must be signed by a Corporate Officer**

Local Governing Body completes below:

The local governing body for the City/Village of _____ **OR** County of _____ approves the issuance of a Special Designated License as requested above. (Only one should be written above)

Local Governing Body Authorized Signature

Date

**APPLICATION FOR SPECIAL
DESIGNATED LICENSE
Non-Profit Applicants ONLY**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov/
Email Applications: michelle.porter@nebraska.gov



This page is required to be completed by Non-Profit applicants only.

**Application for Special Designated License
Under Nebraska Liquor Control Act
Affidavit of Non-Profit Status**

I HEREBY DECLARE THAT THE CORPORATION MAKING APPLICATION FOR A SPECIAL DESIGNATED LICENSE UNDER THE NEBRASKA LIQUOR CONTROL ACT IS EITHER A MUNICIPAL CORPORATION, A FINE ARTS MUSEUM INCORPORATED AS A NONPROFIT CORPORATION, A RELIGIOUS NONPROFIT CORPORATION WHICH HAS BEEN EXEMPTED FROM THE PAYMENT OF FEDERAL INCOME TAXES, A POLITICAL ORGANIZATION WHICH HAS BEEN EXEMPTED FROM THE PAYMENT OF FEDERAL INCOME TAXES, OR ANY OTHER NONPROFIT CORPORATION, THE PURPOSE OF WHICH IS FRATERNAL, CHARITABLE, OR PUBLIC SERVICE AND WHICH HAS BEEN EXEMPTED FROM THE PAYMENT OF FEDERAL INCOME TAXES AS PER §53-124.11(1).

AS SIGNATORY I CONSENT TO THE RELEASE OF ANY DOCUMENTS SUPPORTING THIS DECLARATION AND ANY DOCUMENTS SUPPORTING THIS DECLARATION WILL BE PROVIDED TO THE NEBRASKA LIQUOR CONTROL COMMISSION, THE NEBRASKA STATE PATROL OR ANY AGENT OF THE LIQUOR CONTROL COMMISSION IMMEDIATELY UPON DEMAND. I ALSO CONSENT TO THE INVESTIGATION OF THIS CORPORATE ENTITY TO DETERMINE IT'S NONPROFIT STATUS.

I AGREE TO WAIVE ANY RIGHTS OR CAUSES OF ACTION AGAINST THE NEBRASKA LIQUOR CONTROL COMMISSION, THE NEBRASKA STATE PATROL OR ANY PARTY RELEASING INFORMATION TO THE AFOREMENTIONED PARTIES.

Bellevue Economic Enhancement Foundation

NAME OF CORPORATION

47-0715106

FEDERAL ID NUMBER

Karin Herchel

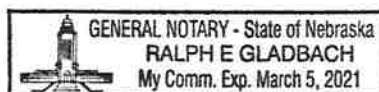
SIGNATURE OF TITLE OF CORPORATE OFFICERS

THE ABOVE INDIVIDUAL STATES THAT THE STATEMENT ABOVE IS TRUE AND CORRECT: IF ANY FALSE STATEMENT IS MADE ON THIS APPLICATION, THE APPLICANT SHALL BE DEEMED GUILTY OF PERJURY AND SUBJECT TO PENALTIES PROVIDED BY LAW. (SEC. §53-131.01) NEBRASKA LIQUOR CONTROL ACT

SUBSCRIBED IN MY PRESENCE AND SWORN TO BEFORE ME THIS 3rd DAY OF March, 2020

Ralph E Gladbach

NOTARY PUBLIC SIGNATURE & SEAL

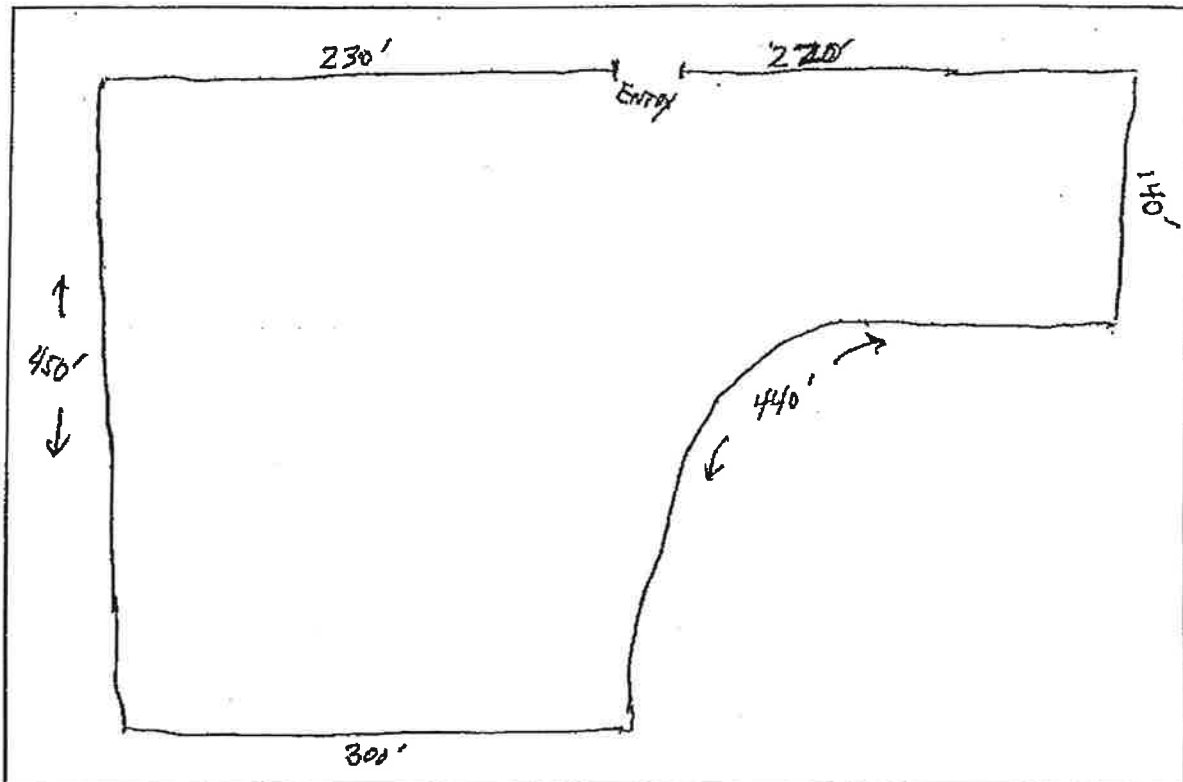


OUTDOOR AREA DIAGRAM

HOW AREA WILL BE PATROLLED BELLEVUE POLICE DEPT

- IF APPLICABLE, OUTDOOR AREA MUST BE CONNECTED TO INDOOR AREA IF INDOOR AREA IS TO LICENSED
- MEASUREMENT OF OUTER WALLS OF AREA TO BE LICENSED MUST INCLUDED LENGTH & WIDTH IN FEET
- DOUBLE FENCING IS REQUIRED FOR ALL NON-PROFIT ORGANIZATIONS UNLESS FORM #140 IS FILED WITH THIS FORM AND IS APPROVED BY THE COMMISSION
- RETAILER LIQUOR LICENSE HOLDERS ARE NOT REQUIRED TO DOUBLE FENCE, ALTHOUGH MEASURES NEED TO BE TAKEN TO SECURE THE AREA

DIAGRAM OF PROPOSED AREA:



American Heroes Park

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

USER NAME: Faith Morrison

TYPE OF NON-PROFIT: (Check one that best applies)

Municipal ___ Political ___ Fine Arts ___ Fraternal ___ Religious ___ Charitable X Public Service

FEDERAL ID # 47-0715106

NAME OF NON-PROFIT CORPORATION (AS NAME IS EXACTLY LISTED BY THE IRS):

BelleVue Economic Enhancement Foundation

ADDRESS: 1036 Bruin Blvd #119

CITY BelleVue COUNTY Sarpy ZIP 68005

CONTACT PERSON: Faith Morrison

EMAIL ADDRESS: membership@BelleVueNebraska.com

**APPLICATION FOR A
SPECIAL DESIGNATED LIQUOR LICENSE**

POLICE REPORT

DATE OF COUNCIL MEETING: 03-17-2020 Due to City Clerk: 3-11-2020

APPLICANT: Bellevue Economic Enhancement Foundation

LOCATION/ADDRESS: American Heroes Park, 2502 Payne Street

REQUESTED ACTION: Request approval for a Special Designated Liquor License to serve beer, wine, and distilled spirits at the annual Riverfest event held in American Heroes Park on Friday, June 26th from 5:00 p.m. to 12:30 a.m. and Saturday, June 27th from 7:00 a.m. to 12:30 a.m.

Contact: Faith Morrison Phn #: 402-504-9774

COMMENTS:

Approved 3-9-20
Capt DA Henthorn

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

3/17/2020
11a.

COUNCIL MEETING DATE:	September 3, 2019	AGENDA ITEM TYPE:
		SPECIAL PRESENTATION <input type="checkbox"/>
SUBMITTED BY: Tammi Palm, Land Use Planner	ORDINANCE <input checked="" type="checkbox"/>	PUBLIC HEARING REQUIRED <input type="checkbox"/>
	RESOLUTION <input type="checkbox"/>	PUBLIC HEARING REQUIRED <input type="checkbox"/>
	CURRENT BUSINESS <input type="checkbox"/>	PUBLIC HEARING REQUIRED <input type="checkbox"/>
	CONSENT <input type="checkbox"/>	
	OTHER (SEE CLERK) <input type="checkbox"/>	

SUBJECT:

Request to annex Sanitary and Improvement District #67, Normandy Hills. Applicant: City of Bellevue

SYNOPSIS:

A review of the SID debt, potential City revenue as a result of annexation, and the ability of various City departments to provide services to the residents of this area indicates it is feasible for the City to annex SID #67 at this time. This annexation is part of an annexation package consisting of nine SID's and miscellaneous lots.

BACKGROUND

See attached Planning Department memorandum regarding the fiscal analysis and department review of the proposed annexation package.

FISCAL IMPACT: \$ 0.00	BUDGETED FUNDS? N/A	GRANT/MATCHING FUNDS? N/A

TRACKING INFORMATION FOR CONTRACTS & PROJECTS

IS THIS A CONTRACT? N/A	COUNTER-PARTY:	INTERLOC N/A
CONTRACT DESCRIPTION:		
CONTRACT EFFECTIVE DATE:	CONTRACT TERM:	CONTRACT END DATE:
PROJECT NAME:		
START DATE:	END DATE:	PAYMENT DATE:
		INSURANCE REQUIRED <input type="checkbox"/>
CIP PROJECT NAME:	CIP PROJECT NUMBER:	
MAPA NAME(S):	MAPA NUMBER(S):	
STREET DISTRICT NAME(S):	STREET DISTRICT NUMBER(S):	
ACCOUNTING DISTRIBUTION CODE:	ACCOUNT NUMBER:	

RECOMMENDATION:

The Planning Department and Planning Commission have recommended approval of this annexation request.

ATTACHMENTS:

- | | |
|---|--------------------------------|
| 1 | PC recommendation |
| 2 | Planning Department staff memo |
| 3 | Proposed Ordinance |


4	
5	
6	

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL TO SUBMIT:



City of Bellevue

PLANNING COMMISSION RECOMMENDATION

APPLICANT: City of Bellevue

CITY COUNCIL HEARING DATE: September 17, 2019

REQUEST: to annex Sanitary and Improvement District #67, Normandy Hills

On August 22, 2019, the City of Bellevue Planning Commission voted nine yes, zero no, zero abstained, and zero absent to recommend:

APPROVAL of the annexation request based upon the positive financial impact on the City and the natural growth and development of the City.

VOTE:

Yes:	Nine:	No:	Zero:	Abstain:	Zero:	Absent:	Zero:
	Casey						
	Perrin						
	Cain						
	Aerni						
	Jacobson						
	Ackley						
	Hankins						
	Cutsforth						
	Ritz						

Planning Commission Hearing (s) was held on: August 22, 2019



City of Bellevue

Office of the Planning Department

To: City Council
Mayor Rusty Hike
City Administrator Jim Ristow
From: Chris Shewchuk, Planning Director *ms*
Date: August 27, 2019
Subject: City of Bellevue annexation proposal

The City of Bellevue is proposing to annex the following nine Sanitary and Improvement Districts into the city limits:

SID #67	Normandy Hills	SID #180	Lakewood Villages
SID #208	Sunrise (Phases III and IV)	SID #215	Pipers Glen
SID #242	Cedar View	SID #269	Orchard Valley
SID #279	Spring Creek	SID #280	Kennedy Town Center
SID #289	Colonial Pointe		

In addition to these SIDs, we are also proposing the annexation of an additional five parcels that are currently adjacent to the City, or will be upon approval of the SID annexations. Individual maps of the SIDs and the five additional lots are separate attachments to each agenda item.

FINANCIAL ANALYSIS

When the City annexes Sanitary and Improvement Districts, it assumes both its assets and liabilities. Assets include the infrastructure installed by the SID as well as any cash and investments held by the SID. Liabilities include any outstanding debt, in the form of bonds or warrants. The City will levy taxes on the properties (as it does on all property within the City) to generate funds for debt payments and the provision of City services. Any cash and investments held by the SIDs can also be used to pay debt.

The nine SIDs proposed for annexation have an assessed valuation for 2019 of \$490,935,449 which will generate \$2,994,706 of property tax revenue for the City, based upon the current levy amount. The SIDs also currently have \$3,466,555 in cash and investments on deposit with the County Treasurer. On the liability side, the SIDs have \$19,585,000 in outstanding bonded indebtedness. Annual debt payments for the bonded indebtedness are \$1,675,000 although it is expected the City will refinance some of the debt to more favorable interest rates and lower annual debt service payments. Annual tax revenue after debt service payments is expected to be \$1,319,706 prior to accounting for how the cash and investments are utilized. The five

unincorporated lots will add another \$968,817 of valuation and \$5,910 of tax revenue to the annexation package. A chart showing figures for the individual SIDs is attached for your review.

In addition to property tax revenue, the City will also receive sales tax revenue from items delivered to residences in these areas, as well as from automobile purchases. Occupation taxes would also be collected on such things as phone and cable bills. The amount of revenue generated from these sources is unknown at this time.

Based upon the projected revenue and costs associated with this annexation, including the departmental needs for personnel and equipment as noted below, this annexation package is financially feasible for the City to undertake. Long-term capital projects will need to be addressed separately through the budget and CIP process.

DEMOGRAPHICS

The areas proposed for annexation consist of 1,842 parcels and 2,211 dwelling units, including apartments. The population estimate of 5,793 is based upon the 2010 Census average household size of 2.62 persons per dwelling unit.

DEPARTMENT REVIEW

The annexation proposal was sent out to other City departments for review, with a request for each to identify additional personnel and equipment needed to provide services to these areas. Below is a summary of those comments; full responses are attached to this report.

Parks Department—35 acres of parks and open space, trails and tree maintenance, five playgrounds, one lake, three sports courts; need for one additional full-time staff and two X-Mark Lazer riding mowers (estimated cost is \$10,000 per lawn mower)

Human Resources/Human Services—increased demand for transportation services and additional fuel costs; equipment and personnel needs difficult to determine until full demand for services is seen; depending upon demand, transportation service routes may have to be adjusted in order to not add an additional route

Wastewater—awaiting report

City Clerk—not a significant impact for the Clerk's office, no additional personnel or equipment needs; slight increase in revenue from liquor licenses, tobacco licenses, and business permits

Library—loss of revenue due to current paid members coming into the city; increase in material costs (estimated 1,000 new members @ \$4 per member = \$4,000); many current programs are at capacity; additional memberships would result in need for additional staff; building size is a consideration with the need to house a collection to meet the needs of a larger membership audience and a lack of meeting room/programming space

Street Department—additional 45.12 lane miles to maintain; increase in State Highway Allocation funding of \$380,268; 3.5 additional FTE personnel (\$150,000); increase in operational expenses

(\$175,000); capital expenses—two snow route dump trucks and one circle-clearing route pick-up truck (\$438,000)

Fleet Maintenance—expressed concerns regarding the need to expand the Fleet Maintenance Facility which was built to be sufficient through 2015, but did not account for the extreme load of a paid Fire Department and current annexation plans; Fabrication Department has moved into the facility due to flooding; more work may need to be outsourced at a 100 – 200% increase in price and more down time

Police—analyzed calls for service for all SIDs currently under consideration for annexation; data showed a potential increase of 7% in calls for service; to maintain current service levels, the addition of seven sworn officers, one non-sworn code officer, and three vehicles would be necessary; the SIDs in this annexation proposal represent approximately 48% of the potential increase in calls for service, therefore an additional four personnel and one vehicle would be necessary as a result of this annexation

AFFECT ON ANNEXED AREAS

Areas that are annexed into the City will begin receiving City services on the effective date of the annexation. These services include street maintenance and snow removal, park maintenance (where applicable), police response, fire response (although many areas are currently served by the Bellevue Fire Department through the Eastern Sarpy Fire District), wastewater service, trash removal, free library cards, and specialized transportation services.

Property taxes

The overall property tax levy will decrease for most new residents of the City as shown in the chart below, only SID #289 would show a slight increase in property taxes (based upon current levy amounts). In determining future taxes, the levies for the SID and the fire districts were removed and replaced with the City tax levy. Total tax amounts are impossible to predict as they are subject to changes in assessed valuations and changes in the tax levy of the various taxing jurisdictions.

SID #	Change in levy	Change in property taxes per \$100,000 valuation
67	-0.275783	-\$275.78
180	-0.105709	-\$105.71
208	-0.103202	-\$103.20
215	-0.125783	-\$125.78
242	-0.125783	-\$125.78
269	-0.325783	-\$325.78
279	-0.325783	-\$325.78
280	-0.475783	-\$475.78
289	+0.049217	+49.22

The unincorporated lots will have a more significant increase in their property tax rates since they are not currently paying a SID tax. One parcel is not taxed (BPS elementary school), but the other four parcels will see an increase of 0.424217 in the mil levy, or \$424.22 per \$100,000 of valuation.

Property tax changes will be effective for taxes assessed in 2020 and due in 2021.

Sales Taxes

City residents are required to pay City sales taxes on items delivered to their homes. This will affect people who buy items on-line or have deliveries from stores such as Nebraska Furniture Mart. The sales tax will also apply to new vehicle purchases. The City's sales tax rate is 1.5%.

Trash pick-up

The City contracts with Papillion Sanitation for residential trash pick-up in the city limits. Residents have the option of choosing 35, 65, or 95 gallon trash containers at a cost of \$14.10, \$17.10, or \$19.99 per month, respectively. Residential recycling and yard waste are included in the monthly charge. Billing for trash pick-up is included in the monthly MUD water/gas bill for residents and is not optional for residents. If a new resident wishes to keep his/her current trash service they may, but they will still be billed for Papillion Sanitation service on their MUD bill.

School Districts

The annexation has no effect on school district boundaries.

Post Office/Zip Code

The annexation has no effect on zip codes and which post office serves any particular area.

Planning, Zoning, Building Permits

All areas under consideration for annexation are currently within the City's extra-territorial jurisdiction and are subject to planning, zoning, and permitting requirements. Annexation will have no effect on this. Current uses of a property will be allowed to remain provided they were lawfully established.

Wastewater

Bellevue residents currently pay a minimum monthly wastewater service fee of \$15.44. Non-residents pay the City of Omaha minimum fee of \$35.28, new residents will see a monthly savings of approximately \$20.

Pets

City residents are required to license their pets through the Nebraska Humane Society. There is no change to the number of permitted household pets (three) as that regulation is in the Zoning Ordinance.

Other

In addition to those items above, residents will be able to run for City offices and vote in local elections and be eligible to be appointed to City boards and commissions that require residency. Residents will also pay lower fees for some recreational programs and be able to get a library card free of charge.

PLANNING DEPARTMENT RECOMMENDATION

APPROVAL based upon the positive financial impact on the City and the natural growth and development of the City.

PLANNING COMMISSION RECOMMENDATION

APPROVAL based upon the positive financial impact on the City and the natural growth and development of the City.

<u>SID #</u>	<u>SID NAME</u>	<u>BONDED DEBT</u>	<u>DEBT SERVICE</u>	<u>2019 VALUATION</u>	<u>CITY TAX REVENUE</u>	<u>TAX REVENUE MINUS DEBT SERVICE</u>	<u>CASH AND INVESTMENTS</u>
67	Normandy Hills	50	50	\$38,126,428	\$232,571	\$232,571	\$412,163
180	Lakewood Villages	\$11,005,000	\$855,000	\$223,817,280	\$1,365,285	\$510,285	\$1,620,272
208	Sunrise (Phase III and IV)	\$1,070,000	\$218,000	\$56,957,239	\$347,439	\$129,439	\$377,005
215	Piper's Glen	\$3,350,000	\$265,000	\$82,196,378	\$501,398	\$236,398	\$355,898
242	Cedar View	\$80,000	\$12,000	\$7,458,599	\$45,497	\$33,497	\$70,185
269	Orchard Valley	\$265,000	\$25,000	\$7,465,063	\$45,537	\$20,537	\$38,668
279	Spring Creek	\$780,000	\$80,000	\$23,568,037	\$143,765	\$63,765	\$193,987
280	Kennedy Town Center	\$2,055,000	\$130,000	\$27,870,951	\$170,013	\$40,013	\$255,359
289	Colonial Pointe	\$980,000	\$90,000	\$21,475,474	\$143,200	\$53,200	\$143,019
	TOTALS	\$19,585,000	\$1,675,000	\$490,935,449	\$2,994,706	\$1,319,706	\$3,466,555



City of Bellevue

Bellevue Public Library

1003 Lincoln Road • Bellevue, Nebraska 68005 • (402) 293-3157

Memo

To: Chris Shewchuk, Planning Director

From: Julie Dinville, Library Director

Date: 8/15/2019

The major concerns with annexation in connection with the library relate to membership, program attendance, and materials use. We currently have persons with membership in each of the SIDs under consideration (Lakewood Villages #180, Sunrise (Phases 3 and 4) #208, Pipers Glen #215, Orchard Valley #269, Spring Ridge #279, Kennedy Town Center #280, and Colonial Pointe #289).

The approximate population of about 5,500 persons has been estimated in all the SIDs concerned (including Normandy Hills and Cedar View). We estimate that we have approximately 1,951 membership cards to these newly named areas. Even with the inactive memberships removed, this will have a significant effect on our non-resident membership revenues per year (a household membership is \$40.00 annually).

We currently spend about \$4.00 per cardholder for materials, so if we were to add an additional 1,000 card memberships, that would result in a need for an additional \$4,000 to add to our materials budget to purchase enough titles/copies to meet demand (including digital materials). If more were added, additional funds would be needed.

High-demand programs such as our Summer Library Program for children continue to put stress on our staff members. We are already planning 44 programs in four weeks in our Children's Department alone in September. Our Children's Department is run by one full-time and one 25-hour/week assistant. If we continue to add families to our membership, the library would need to increase staff hours, either by hiring an additional part-time person, or by making our assistant full-time and consider making our part-time Young Adult Librarian full-time. Other programming departments would also be stretched, and additional personnel might have to be considered in the future.

Our building size continues to be a consideration for us in regards to lack of meeting room/programming space and diminished space to house a collection that is meeting the needs of a larger membership audience.



Error! Main Document Only. **City of Bellevue**
Street Department
206 Industrial Dr • Bellevue, Nebraska 68005 • (402) 293-3126

MEMORANDUM

To: Chris Schewchuk Planning Director
Cc: Jeff Roberts Public Works Director
From: Bobby Riggs Street Superintendent
Subject: 2019 Annexation Package Review – Pt 2
Date: August 2, 2019

I. SID Areas

Lane Mile Additions

- **Package, Total Lane Miles = 45.12**
 - **#67 – Normandy Hills**
 - Lane Miles = 5.36
 - **#180 – Lakewood Village**
 - Lane Miles = 19.91
 - **#208 – Sunrise Ph III, IV**
 - Lane Miles = 4.33
 - **#215 – Pipers Glen**
 - Lane Miles = 7.96
 - **#242 – Cedar View**
 - Lane Miles = 0.58
 - **#269 – Orchard Valley**
 - Lane Miles = 0.63
 - **#279 – Spring Creek**
 - Lane Miles = 2.11
 - **#280 – Kennedy Towne Center**
 - Lane Miles = 3.03
 - **#289 – Colonial Pointe**
 - Lane Miles = 1.21

Mailing Address: 210 West Mission Avenue Bellevue, Nebraska 68005





II. MANPOWER NEEDS

Recommendation (Current + Prior Annexations, Historical Staffing Numbers)

As of year-end, fiscal 2018, the Street Department provided street pavement maintenance, snow removal, sign/signal maintenance and bi-annual street-sweeping on 568.47 lane miles of roads.

As mentioned in previous reviews, I would offer that the department should look to seek a staffing ratio of 1 employee per 12.74 lane miles, an average of 1970's (1: 5.9) and 2013 (1: 19.6) rates.

This package would warrant over 3.5 times the number needed to add a full-time position to the department in year one.

FY 19-20 increased department Personnel cost assumption, above current levels - \$150,000.

III. EQUIPMENT NEEDS

Snow removal, route equipment

In order to provide current levels of service during snow removal operations in the winter months, the department used thirty-four (34) pieces of equipment to clear roads in the winter last year. This averages 16.72 lane miles per unit. The proposed areas in this package would require adding three (3) pieces of equipment, two (2) snow route dump trucks and one (1) circle-clearing route pick-up truck.

Estimated first-year equipment cost to cover areas, above potential approved budget: \$438,000.

**Please note - this number is in addition to anticipated replacement of current, aging snow clearing equipment submitted for the upcoming FY19-20 budget*

IV. DEPARTMENT OPERATIONAL BUDGET

Required increases to for maintenance, material costs to maintain existing service levels

The Street Dept. fiscal 2018-19 budget for the funded expenses to maintain the street system of 568.47 lane miles at \$2,189,954 in total. This rate of funding breaks down to \$3,852.37 per lane mile. This package totals 45.12 lane miles and would require a funding adjustment of 7.9% above last year's budgeted levels to meet annual needs.

First-year operational budget will need to be just slightly over \$2.4 million to perform standard yearly maintenance. This number does not factor in the request for additional staff or potential regulatory sign installation in SIDs, where warranted. A reasonable assumption would be an additional year-one cost of nearly 25 thousand dollars for signs, posts and hardware to cover the potential new areas. If approved, personnel cost increases would first need to be revised and adjusted into the normal baseline.

**Please note - this report does not factor the annexation package added in the spring of this year. nor does it include part one review numbers*

Estimated year-one operational budget increase: \$175,000 *(does not include personnel or equipment)*



Error! Main Document Only. City of Bellevue
Street Department
2016 Industrial Dr • Bellevue, Nebraska 68005 • (402) 293-3126

V. HIGHWAY ALLOCATION

Projected revenue increase

Highway Allocation funding is somewhat fluid and subject to change with revenue fluctuation. Revenue projections in this report are based solely on fiscal 2018-19 budget projections reduced to a per lane mile estimate.

Fiscal 2018-19 budget – \$4,791,018 for 2018 lane mile levels. This budget forecast factors to \$8,427.92 per lane mile in revenue from the Highway Trust fund on an annual fiscal basis.

Part 2 annexation package - 45.12 lane miles

12-month anticipated increase to Highway Allocation revenue levels - \$380,267.75.

Mailing Address: 210 West Mission Avenue Bellevue, Nebraska 68005



Chris Shewchuk

From: Susan Kluthe
Sent: Thursday, August 15, 2019 11:33 AM
To: Chris Shewchuk
Subject: RE: REMINDER FW: Another annexation review

There will not be a significant impact on additional costs for the Clerk's Office. We will not need additional personnel or equipment. As far as revenue, there will be a slight increase due to additional liquor licenses, tobacco licenses and for businesses, who require a Pet Shop or Grooming Permit. With most of these SIDs being mainly residential, I feel the impact will be minimal at this point.

Thanks!
Susan Kluthe
City Clerk
City of Bellevue
1500 Wall Street
Bellevue, NE 68005
402.293.3007
susan.kluthe@bellevue.net

-----Original Message-----

From: Chris Shewchuk <Chris.Shewchuk@bellevue.net>
Sent: Thursday, August 15, 2019 8:38 AM
To: Epiphany Ramos <epiphany.ramos@bellevue.net>; Jim Shada <Jim.Shada@bellevue.net>; Todd Jarosz <Todd.Jarosz@bellevue.net>; Julie Dinville <Julie.Dinville@bellevue.net>; Susan Kluthe <Susan.Kluthe@bellevue.net>; Amanda Chandler <amanda.parker@bellevue.net>; Perry Guido <Perry.Guido@bellevue.net>; Ashley Decker <ashley.decker@bellevue.net>
Subject: REMINDER FW: Another annexation review

Just a reminder that I need comments regarding the second group of SIDs proposed for annexation. If I have missed something you already sent, please send it to me again or let me know when you sent it so I can check my e-mails.

Thanks.

Chris

-----Original Message-----

From: Chris Shewchuk
Sent: Tuesday, July 30, 2019 3:51 PM
To: Bobby Riggs <Bobby.Riggs@bellevue.net>; Epiphany Ramos <epiphany.ramos@bellevue.net>; Jim Shada <Jim.Shada@bellevue.net>; Todd Jarosz <Todd.Jarosz@bellevue.net>; Julie Dinville <Julie.Dinville@bellevue.net>; Susan Kluthe <Susan.Kluthe@bellevue.net>; Amanda Chandler <amanda.parker@bellevue.net>; Perry Guido <Perry.Guido@bellevue.net>; Ashley Decker <ashley.decker@bellevue.net>

Chris Shewchuk

From: Jim Shada
Sent: Friday, August 16, 2019 8:56 AM
To: Chris Shewchuk; Mark Blackburn; Karen Chandler
Subject: Re: REMINDER FW: Another annexation review

Chris,

In reviewing the proposed annexation package the Parks Department would need 1 additional full time staff and 2 - X - Mark Lazer riding lawn mowers(estimated cost is \$10,000 per lawn mower).

Total Open Space & Park Acres - 35 acres

Trails & Tree maintenance

1 - Lake

5 - Playgrounds

3 - Sports Courts

Thanks,

Jim

From: Chris Shewchuk
Sent: Thursday, August 15, 2019 8:37:57 AM
To: Epiphany Ramos; Jim Shada; Todd Jarosz; Julie Dinville; Susan Kluthe; Amanda Chandler; Perry Guido; Ashley Decker
Subject: REMINDER FW: Another annexation review

Just a reminder that I need comments regarding the second group of SIDs proposed for annexation. If I have missed something you already sent, please send it to me again or let me know when you sent it so I can check my e-mails.

Thanks.

Chris

-----Original Message-----

From: Chris Shewchuk
Sent: Tuesday, July 30, 2019 3:51 PM
To: Bobby Riggs <Bobby.Riggs@bellevue.net>; Epiphany Ramos <epiphany.ramos@bellevue.net>; Jim Shada <Jim.Shada@bellevue.net>; Todd Jarosz <Todd.Jarosz@bellevue.net>; Julie Dinville <Julie.Dinville@bellevue.net>; Susan Kluthe <Susan.Kluthe@bellevue.net>; Amanda Chandler <amanda.parker@bellevue.net>; Perry Guido <Perry.Guido@bellevue.net>; Ashley Decker <ashley.decker@bellevue.net>
Cc: Jeff Roberts <Jeff.Roberts@bellevue.net>; Richard Severson <richard.severson@bellevue.net>
Subject: Another annexation review

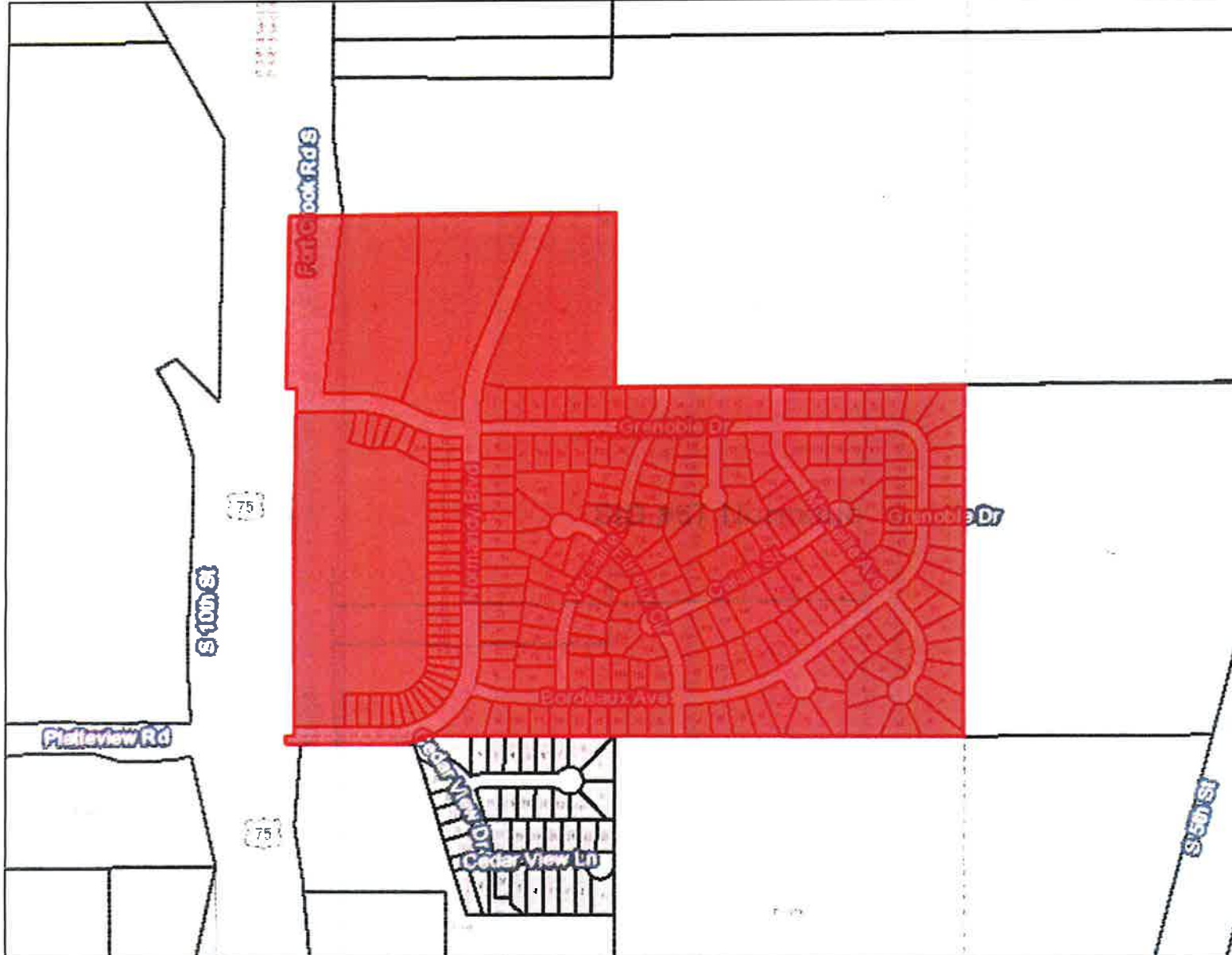
All:

Continuing the City's annexation push, I have another group of Sanitary and Improvement Districts being proposed for annexation. These SIDs are:

#180 Lakewood Villages
#208 Sunrise (Phases 3 and 4)
#215 Pipers Glen
#269 Orchard Valley
#279 Spring Ridge
#280 Kennedy Town Center
#289 Colonial Pointe

Maps of each of these SIDs are attached.

SID #67 Normandy Hills



Location



Legend

Road Centerlines



1:6,642



This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the source records and information sources to ascertain the usability of the information.



Sarpy County GIS

1210 Golden Gate Dr.
Suite 1130
Papillion, NE 68046
maps.sarpy.com

ORDINANCE NO. 3966

AN ORDINANCE TO ANNEX TO THE CITY OF BELLEVUE, SARPY COUNTY, NEBRASKA, CERTAIN LANDS, LOTS AND REAL ESTATE LYING WITHIN THE BELOW DESCRIBED BOUNDARIES, TO THE CITY OF BELLEVUE, SARPY COUNTY, NEBRASKA, AND DESIGNATING AN EFFECTIVE DATE

WHEREAS, ALL OF THE LOTS, LANDS, AND REAL ESTATE LYING WITHIN THE BOUNDARIES DESCRIBED AS FOLLOWS, AND SHOWN ON THE ATTACHED MAP, TO WIT:

Lots 3A, 3B, 6 through 18, 27 through 104, 106, and 108 through 176, Normandy Hills
Lots 1 and 2, Normandy Hills Replat 2
Lots 1 through 8, and Outlot A, Normandy Hills Replat 4
Lot 1, Bousema Addition Replat One
Lots 1A, 1B, and 2, Twin Valley Church Replat 1 Addition
Lots 1A through 16B, and 36A through 38B, French Village

AND ALL ABUTTING COUNTY ROAD RIGHTS-OF-WAY

ARE CONTIGUOUS AND ADJACENT TO THE CITY OF BELLEVUE, NEBRASKA, AND ARE URBAN OR SUBURBAN IN CHARACTER, AND

WHEREAS, SAID REAL ESTATE WILL RECEIVE MATERIAL BENEFITS AND ADVANTAGES FROM ANNEXATION TO THE SAID CITY.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BELLEVUE, NEBRASKA:

Section 1. All of the real estate lying within the area heretofore described be and the same hereby is included within the boundaries and territory of the City of Bellevue, Nebraska, and said lands and the persons residing thereon shall hereafter be subject to all of the rules, regulations, ordinances, taxes, and all other burdens and benefits of other persons and territory included with the City of Bellevue, Nebraska

Section 2. This ordinance shall become effective on November 1, 2019.

ADOPTED by the Mayor and City Council this _____ day of _____, 2019.

APPROVED AS TO FORM:

City Attorney

ATTEST

City Clerk

Mayor

First Reading: 09/03/2019

Second Reading: 09/17/2019

Third Reading: 10/01/2019 and 12/3/2019

**CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET**

3/17/2020
11b.

COUNCIL MEETING DATE:	September 3, 2019	AGENDA ITEM TYPE:	
SUBMITTED BY: Tammi Palm, Land Use Planner		SPECIAL PRESENTATION	<input type="checkbox"/>
		ORDINANCE	<input checked="" type="checkbox"/> PUBLIC HEARING REQUIRED
		RESOLUTION	<input type="checkbox"/> PUBLIC HEARING REQUIRED
		CURRENT BUSINESS	<input type="checkbox"/> PUBLIC HEARING REQUIRED
		CONSENT	<input type="checkbox"/>
		OTHER (SEE CLERK)	<input type="checkbox"/>

SUBJECT:

Request to annex Sanitary and Improvement District #242, Cedar View. Applicant: City of Bellevue

SYNOPSIS:

A review of the SID debt, potential City revenue as a result of annexation, and the ability of various City departments to provide services to the residents of this area indicates it is feasible for the City to annex SID #242 at this time. This annexation is part of an annexation package consisting of nine SID's and miscellaneous lots.

BACKGROUND

See attached Planning Department memorandum regarding the fiscal analysis and department review of the proposed annexation package.

FISCAL IMPACT: \$ 0.00 **BUDGETED FUNDS?** N/A **GRANT/MATCHING FUNDS?** N/A

TRACKING INFORMATION FOR CONTRACTS & PROJECTS

IS THIS A CONTRACT?	N/A	COUNTER-PARTY:		INTERLOC	N/A
CONTRACT DESCRIPTION:					
CONTRACT EFFECTIVE DATE:		CONTRACT TERM:		CONTRACT END DATE:	
PROJECT NAME:					
START DATE:		END DATE:		PAYMENT DATE:	
				INSURANCE REQUIRED	
CIP PROJECT NAME:			CIP PROJECT NUMBER:		
MAPA NAME(S):			MAPA NUMBER(S):		
STREET DISTRICT NAME(S):			STREET DISTRICT NUMBER(S):		
ACCOUNTING DISTRIBUTION CODE:			ACCOUNT NUMBER:		

RECOMMENDATION:

The Planning Department and Planning Commission have recommended approval of this annexation request.

ATTACHMENTS:

- 1 PC recommendation
- 2 Planning Department staff memo
- 3 Proposed Ordinance

4	
5	
6	

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL TO SUBMIT:

A. B. R. Rollins

[Signature]

[Signature]

City of Bellevue

PLANNING COMMISSION RECOMMENDATION

APPLICANT: City of Bellevue

CITY COUNCIL HEARING DATE: September 17, 2019

REQUEST: to annex Sanitary and Improvement District #242, Cedar View

On August 22, 2019, the City of Bellevue Planning Commission voted nine yes, zero no, zero abstained, and zero absent to recommend:

APPROVAL of the annexation request based upon the positive financial impact on the City and the natural growth and development of the City.

VOTE:


Yes:	Nine:	No:	Zero:	Abstain:	Zero:	Absent:	Zero:
	Casey						
	Perrin						
	Cain						
	Aerni						
	Jacobson						
	Ackley						
	Hankins						
	Cutsforth						
	Ritz						

Planning Commission Hearing (s) was held on: August 22, 2019



City of Bellevue

Office of the Planning Department

To: City Council
Mayor Rusty Hike
City Administrator Jim Ristow
From: Chris Shewchuk, Planning Director 
Date: August 27, 2019
Subject: City of Bellevue annexation proposal

The City of Bellevue is proposing to annex the following nine Sanitary and Improvement Districts into the city limits:

SID #67	Normandy Hills	SID #180	Lakewood Villages
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SID #289	Colonial Pointe		

In addition to these SIDs, we are also proposing the annexation of an additional five parcels that are currently adjacent to the City, or will be upon approval of the SID annexations. Individual maps of the SIDs and the five additional lots are separate attachments to each agenda item.

FINANCIAL ANALYSIS

When the City annexes Sanitary and Improvement Districts, it assumes both its assets and liabilities. Assets include the infrastructure installed by the SID as well as any cash and investments held by the SID. Liabilities include any outstanding debt, in the form of bonds or warrants. The City will levy taxes on the properties (as it does on all property within the City) to generate funds for debt payments and the provision of City services. Any cash and investments held by the SIDs can also be used to pay debt.

The nine SIDs proposed for annexation have an assessed valuation for 2019 of \$490,935,449 which will generate \$2,994,706 of property tax revenue for the City, based upon the current levy amount. The SIDs also currently have \$3,466,555 in cash and investments on deposit with the County Treasurer. On the liability side, the SIDs have \$19,585,000 in outstanding bonded indebtedness. Annual debt payments for the bonded indebtedness are \$1,675,000 although it is expected the City will refinance some of the debt to more favorable interest rates and lower annual debt service payments. Annual tax revenue after debt service payments is expected to be \$1,319,706 prior to accounting for how the cash and investments are utilized. The five

unincorporated lots will add another \$968,817 of valuation and \$5,910 of tax revenue to the annexation package. A chart showing figures for the individual SIDs is attached for your review.

In addition to property tax revenue, the City will also receive sales tax revenue from items delivered to residences in these areas, as well as from automobile purchases. Occupation taxes would also be collected on such things as phone and cable bills. The amount of revenue generated from these sources is unknown at this time.

Based upon the projected revenue and costs associated with this annexation, including the departmental needs for personnel and equipment as noted below, this annexation package is financially feasible for the City to undertake. Long-term capital projects will need to be addressed separately through the budget and CIP process.

DEMOGRAPHICS

The areas proposed for annexation consist of 1,842 parcels and 2,211 dwelling units, including apartments. The population estimate of 5,793 is based upon the 2010 Census average household size of 2.62 persons per dwelling unit.

DEPARTMENT REVIEW

The annexation proposal was sent out to other City departments for review, with a request for each to identify additional personnel and equipment needed to provide services to these areas. Below is a summary of those comments; full responses are attached to this report.

Parks Department—35 acres of parks and open space, trails and tree maintenance, five playgrounds, one lake, three sports courts; need for one additional full-time staff and two X-Mark Lazer riding mowers (estimated cost is \$10,000 per lawn mower)

Human Resources/Human Services—increased demand for transportation services and additional fuel costs; equipment and personnel needs difficult to determine until full demand for services is seen; depending upon demand, transportation service routes may have to be adjusted in order to not add an additional route

Wastewater—awaiting report

City Clerk—not a significant impact for the Clerk's office, no additional personnel or equipment needs; slight increase in revenue from liquor licenses, tobacco licenses, and business permits

Library—loss of revenue due to current paid members coming into the city; increase in material costs (estimated 1,000 new members @ \$4 per member = \$4,000); many current programs are at capacity; additional memberships would result in need for additional staff; building size is a consideration with the need to house a collection to meet the needs of a larger membership audience and a lack of meeting room/programming space

Street Department—additional 45.12 lane miles to maintain; increase in State Highway Allocation funding of \$380,268; 3.5 additional FTE personnel (\$150,000); increase in operational expenses

(\$175,000); capital expenses—two snow route dump trucks and one circle-clearing route pick-up truck (\$438,000)

Fleet Maintenance—expressed concerns regarding the need to expand the Fleet Maintenance Facility which was built to be sufficient through 2015, but did not account for the extreme load of a paid Fire Department and current annexation plans; Fabrication Department has moved into the facility due to flooding; more work may need to be outsourced at a 100 – 200% increase in price and more down time

Police—analyzed calls for service for all SIDs currently under consideration for annexation; data showed a potential increase of 7% in calls for service; to maintain current service levels, the addition of seven sworn officers, one non-sworn code officer, and three vehicles would be necessary; the SIDs in this annexation proposal represent approximately 48% of the potential increase in calls for service, therefore an additional four personnel and one vehicle would be necessary as a result of this annexation

AFFECT ON ANNEXED AREAS

Areas that are annexed into the City will begin receiving City services on the effective date of the annexation. These services include street maintenance and snow removal, park maintenance (where applicable), police response, fire response (although many areas are currently served by the Bellevue Fire Department through the Eastern Sarpy Fire District), wastewater service, trash removal, free library cards, and specialized transportation services.

Property taxes

The overall property tax levy will decrease for most new residents of the City as shown in the chart below, only SID #289 would show a slight increase in property taxes (based upon current levy amounts). In determining future taxes, the levies for the SID and the fire districts were removed and replaced with the City tax levy. Total tax amounts are impossible to predict as they are subject to changes in assessed valuations and changes in the tax levy of the various taxing jurisdictions.

<u>SID #</u>	<u>Change in levy</u>	<u>Change in property taxes per \$100,000 valuation</u>
67	-0.275783	-\$275.78
180	-0.105709	-\$105.71
208	-0.103202	-\$103.20
215	-0.125783	-\$125.78
242	-0.125783	-\$125.78
269	-0.325783	-\$325.78
279	-0.325783	-\$325.78
280	-0.475783	-\$475.78
289	+0.049217	+49.22

The unincorporated lots will have a more significant increase in their property tax rates since they are not currently paying a SID tax. One parcel is not taxed (BPS elementary school), but the other four parcels will see an increase of 0.424217 in the mil levy, or \$424.22 per \$100,000 of valuation.

Property tax changes will be effective for taxes assessed in 2020 and due in 2021.

Sales Taxes

City residents are required to pay City sales taxes on items delivered to their homes. This will affect people who buy items on-line or have deliveries from stores such as Nebraska Furniture Mart. The sales tax will also apply to new vehicle purchases. The City's sales tax rate is 1.5%.

Trash pick-up

The City contracts with Papillion Sanitation for residential trash pick-up in the city limits. Residents have the option of choosing 35, 65, or 95 gallon trash containers at a cost of \$14.10, \$17.10, or \$19.99 per month, respectively. Residential recycling and yard waste are included in the monthly charge. Billing for trash pick-up is included in the monthly MUD water/gas bill for residents and is not optional for residents. If a new resident wishes to keep his/her current trash service they may, but they will still be billed for Papillion Sanitation service on their MUD bill.

School Districts

The annexation has no effect on school district boundaries.

Post Office/Zip Code

The annexation has no effect on zip codes and which post office serves any particular area.

Planning, Zoning, Building Permits

All areas under consideration for annexation are currently within the City's extra-territorial jurisdiction and are subject to planning, zoning, and permitting requirements. Annexation will have no effect on this. Current uses of a property will be allowed to remain provided they were lawfully established.

Wastewater

Bellevue residents currently pay a minimum monthly wastewater service fee of \$15.44. Non-residents pay the City of Omaha minimum fee of \$35.28, new residents will see a monthly savings of approximately \$20.

Pets

City residents are required to license their pets through the Nebraska Humane Society. There is no change to the number of permitted household pets (three) as that regulation is in the Zoning Ordinance.

Other

In addition to those items above, residents will be able to run for City offices and vote in local elections and be eligible to be appointed to City boards and commissions that require residency. Residents will also pay lower fees for some recreational programs and be able to get a library card free of charge.

PLANNING DEPARTMENT RECOMMENDATION

APPROVAL based upon the positive financial impact on the City and the natural growth and development of the City.

PLANNING COMMISSION RECOMMENDATION

APPROVAL based upon the positive financial impact on the City and the natural growth and development of the City.

<u>SID #</u>	<u>SID NAME</u>	<u>BONDED DEBT</u>	<u>DEBT SERVICE</u>	<u>2019 VALUATION</u>	<u>CITY TAX REVENUE</u>	<u>TAX REVENUE MINUS DEBT SERVICE</u>	<u>CASH AND INVESTMENTS</u>
67	Normandy Hills	\$0	\$0	\$38,126,428	\$232,571	\$232,571	\$412,163
180	Lakewood Villages	\$11,005,000	\$855,000	\$223,817,280	\$1,365,285	\$510,285	\$1,620,272
208	Sunrise (Phase III and IV)	\$1,070,000	\$218,000	\$56,957,239	\$347,439	\$129,439	\$377,005
215	Piper's Glen	\$3,350,000	\$265,000	\$82,196,378	\$501,398	\$236,398	\$355,898
242	Cedar View	\$80,000	\$12,000	\$7,458,599	\$45,497	\$33,497	\$70,185
269	Orchard Valley	\$265,000	\$25,000	\$7,463,063	\$45,537	\$20,537	\$38,668
279	Spring Creek	\$780,000	\$80,000	\$23,568,037	\$143,765	\$63,765	\$193,987
280	Kennedy Town Center	\$2,055,000	\$130,000	\$27,870,951	\$170,013	\$40,013	\$255,359
289	Colonial Pointe	\$980,000	\$90,000	\$23,475,474	\$143,200	\$53,200	\$143,019
	TOTALS	\$19,585,000	\$1,675,000	\$490,935,449	\$2,994,706	\$1,319,706	\$3,466,555



City of Bellevue

Bellevue Public Library

1003 Lincoln Road • Bellevue, Nebraska 68005 • (402) 293-3157

Memo

To: Chris Shewchuk, Planning Director

From: Julie Dinville, Library Director

Date: 8/15/2019

The major concerns with annexation in connection with the library relate to membership, program attendance, and materials use. We currently have persons with membership in each of the SIDs under consideration (Lakewood Villages #180, Sunrise (Phases 3 and 4) #208, Pipers Glen #215, Orchard Valley #269, Spring Ridge #279, Kennedy Town Center #280, and Colonial Pointe #289).

The approximate population of about 5,500 persons has been estimated in all the SIDs concerned (including Normandy Hills and Cedar View). We estimate that we have approximately 1,951 membership cards to these newly named areas. Even with the inactive memberships removed, this will have a significant effect on our non-resident membership revenues per year (a household membership is \$40.00 annually).

We currently spend about \$4.00 per cardholder for materials, so if we were to add an additional 1,000 card memberships, that would result in a need for an additional \$4,000 to add to our materials budget to purchase enough titles/copies to meet demand (including digital materials). If more were added, additional funds would be needed.

High-demand programs such as our Summer Library Program for children continue to put stress on our staff members. We are already planning 44 programs in four weeks in our Children's Department alone in September. Our Children's Department is run by one full-time and one 25-hour/week assistant. If we continue to add families to our membership, the library would need to increase staff hours, either by hiring an additional part-time person, or by making our assistant full-time and consider making our part-time Young Adult Librarian full-time. Other programming departments would also be stretched, and additional personnel might have to be considered in the future.

Our building size continues to be a consideration for us in regards to lack of meeting room/programming space and diminished space to house a collection that is meeting the needs of a larger membership audience.



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Street Department

206 Industrial Dr • Bellevue, Nebraska 68005 • (402) 291-3126

MEMORANDUM

To: Chris Schewchuk Planning Director
Cc: Jeff Roberts Public Works Director
From: Bobby Riggs Street Superintendent
Subject: 2019 Annexation Package Review - Pt 2
Date: August 2, 2019

I. SID Areas

Lane Mile Additions

- **Package, Total Lane Miles = 45.12**
 - **#67 - Normandy Hills**
 - Lane Miles = 5.36
 - **#180 - Lakewood Village**
 - Lane Miles = 19.91
 - **#208 - Sunrise Ph III, IV**
 - Lane Miles = 4.33
 - **#215 - Pipers Glen**
 - Lane Miles = 7.96
 - **#242 - Cedar View**
 - Lane Miles = 0.58
 - **#269 - Orchard Valley**
 - Lane Miles = 0.63
 - **#279 - Spring Creek**
 - Lane Miles = 2.11
 - **#280 - Kennedy Towne Center**
 - Lane Miles = 3.03
 - **#289 - Colonial Pointe**
 - Lane Miles = 1.21

Mailing Address: 210 West Mission Avenue Bellevue, Nebraska 68005





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Street Department

206 Industrial Dr • Bellevue, Nebraska 68005 • (402) 293-3136

II. MANPOWER NEEDS

Recommendation (Current + Prior Annexations, Historical Staffing Numbers)

As of year-end, fiscal 2018, the Street Department provided street pavement maintenance, snow removal, sign/signal maintenance and bi-annual street-sweeping on 568.47 lane miles of roads.

As mentioned in previous reviews, I would offer that the department should look to seek a staffing ratio of 1 employee per 12.74 lane miles, an average of 1970's (1: 5.9) and 2013 (1: 19.6) rates.

This package would warrant over 3.5 times the number needed to add a full-time position to the department in year one.

FY 19-20 increased department Personnel cost assumption, above current levels - \$150,000.

III. EQUIPMENT NEEDS

Snow removal, route equipment

In order to provide current levels of service during snow removal operations in the winter months, the department used thirty-four (34) pieces of equipment to clear roads in the winter last year. This averages 16.72 lane miles per unit. The proposed areas in this package would require adding three (3) pieces of equipment, two (2) snow route dump trucks and one (1) circle-clearing route pick-up truck.

Estimated first-year equipment cost to cover areas, above potential approved budget: \$438,000.

**Please note - this number is in addition to anticipated replacement of current, aging snow clearing equipment submitted for the upcoming FY19-20 budget*

IV. DEPARTMENT OPERATIONAL BUDGET

Required increases to for maintenance, material costs to maintain existing service levels

The Street Dept. fiscal 2018-19 budget for the funded expenses to maintain the street system of 568.47 lane miles at \$2,189,954 in total. This rate of funding breaks down to \$3,852.37 per lane mile. This package totals 45.12 lane miles and would require a funding adjustment of 7.9% above last year's budgeted levels to meet annual needs.

First-year operational budget will need to be just slightly over \$2.4 million to perform standard yearly maintenance. This number does not factor in the request for additional staff or potential regulatory sign installation in SIDs, where warranted. A reasonable assumption would be an additional year-one cost of nearly 25 thousand dollars for signs, posts and hardware to cover the potential new areas. If approved, personnel cost increases would first need to be revised and adjusted into the normal baseline.

**Please note - this report does not factor the annexation package added in the spring of this year, nor does it include part one review numbers*

Estimated year-one operational budget increase: \$175,000 *(does not include personnel or equipment)*

Mailing Address: 210 West Mission Avenue Bellevue, Nebraska 68005





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Street Department

205 Industrial Dr • Bellevue, Nebraska 68005 • (402) 293-3126

V. HIGHWAY ALLOCATION

Projected revenue increase

Highway Allocation funding is somewhat fluid and subject to change with revenue fluctuation. Revenue projections in this report are based solely on fiscal 2018-19 budget projections reduced to a per lane mile estimate.

Fiscal 2018-19 budget – \$4,791,018 for 2018 lane mile levels. This budget forecast factors to \$8,427.92 per lane mile in revenue from the Highway Trust fund on an annual fiscal basis.

Part 2 annexation package - 45.12 lane miles

12-month anticipated increase to Highway Allocation revenue levels - \$380,267.75.

Mailing Address: 210 West Mission Avenue Bellevue, Nebraska 68005



Chris Shewchuk

From: Susan Kluthe
Sent: Thursday, August 15, 2019 11:33 AM
To: Chris Shewchuk
Subject: RE: REMINDER FW: Another annexation review

There will not be a significant impact on additional costs for the Clerk's Office. We will not need additional personnel or equipment. As far as revenue, there will be a slight increase due to additional liquor licenses, tobacco licenses and for businesses, who require a Pet Shop or Grooming Permit. With most of these SIDs being mainly residential, I feel the impact will be minimal at this point.

Thanks!
Susan Kluthe
City Clerk
City of Bellevue
1500 Wall Street
Bellevue, NE 68005
402.293.3007
susan.kluthe@bellevue.net

-----Original Message-----

From: Chris Shewchuk <Chris.Shewchuk@bellevue.net>
Sent: Thursday, August 15, 2019 8:38 AM
To: Epiphany Ramos <epiphany.ramos@bellevue.net>; Jim Shada <Jim.Shada@bellevue.net>; Todd Jarosz <Todd.Jarosz@bellevue.net>; Julie Dinville <Julie.Dinville@bellevue.net>; Susan Kluthe <Susan.Kluthe@bellevue.net>; Amanda Chandler <amanda.parker@bellevue.net>; Perry Guido <Perry.Guido@bellevue.net>; Ashley Decker <ashley.decker@bellevue.net>
Subject: REMINDER FW: Another annexation review

Just a reminder that I need comments regarding the second group of SIDs proposed for annexation. If I have missed something you already sent, please send it to me again or let me know when you sent it so I can check my e-mails.

Thanks.

Chris

-----Original Message-----

From: Chris Shewchuk
Sent: Tuesday, July 30, 2019 3:51 PM
To: Bobby Riggs <Bobby.Riggs@bellevue.net>; Epiphany Ramos <epiphany.ramos@bellevue.net>; Jim Shada <Jim.Shada@bellevue.net>; Todd Jarosz <Todd.Jarosz@bellevue.net>; Julie Dinville <Julie.Dinville@bellevue.net>; Susan Kluthe <Susan.Kluthe@bellevue.net>; Amanda Chandler <amanda.parker@bellevue.net>; Perry Guido <Perry.Guido@bellevue.net>; Ashley Decker <ashley.decker@bellevue.net>

Chris Shewchuk

From: Jim Shada
Sent: Friday, August 16, 2019 8:56 AM
To: Chris Shewchuk; Mark Blackburn; Karen Chandler
Subject: Re: REMINDER FW: Another annexation review

Chris,

In reviewing the proposed annexation package the Parks Department would need 1 additional full time staff and 2 - X - Mark Lazer riding lawn mowers(estimated cost is \$10,000 per lawn mower).

Total Open Space & Park Acres - 35 acres

Trails & Tree maintenance

1 - Lake

5 - Playgrounds

3 - Sports Courts

Thanks,

Jim

From: Chris Shewchuk
Sent: Thursday, August 15, 2019 8:37:57 AM
To: Epiphany Ramos; Jim Shada; Todd Jarosz; Julie Dinville; Susan Kluthe; Amanda Chandler; Perry Guido; Ashley Decker
Subject: REMINDER FW: Another annexation review

Just a reminder that I need comments regarding the second group of SIDs proposed for annexation. If I have missed something you already sent, please send it to me again or let me know when you sent it so I can check my e-mails.

Thanks.

Chris

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From: Chris Shewchuk
Sent: Tuesday, July 30, 2019 3:51 PM
To: Bobby Riggs <Bobby.Riggs@bellevue.net>; Epiphany Ramos <epiphany.ramos@bellevue.net>; Jim Shada <Jim.Shada@bellevue.net>; Todd Jarosz <Todd.Jarosz@bellevue.net>; Julie Dinville <Julie.Dinville@bellevue.net>; Susan Kluthe <Susan.Kluthe@bellevue.net>; Amanda Chandler <amanda.parker@bellevue.net>; Perry Guido <Perry.Guido@bellevue.net>; Ashley Decker <ashley.decker@bellevue.net>
Cc: Jeff Roberts <Jeff.Roberts@bellevue.net>; Richard Severson <richard.severson@bellevue.net>
Subject: Another annexation review

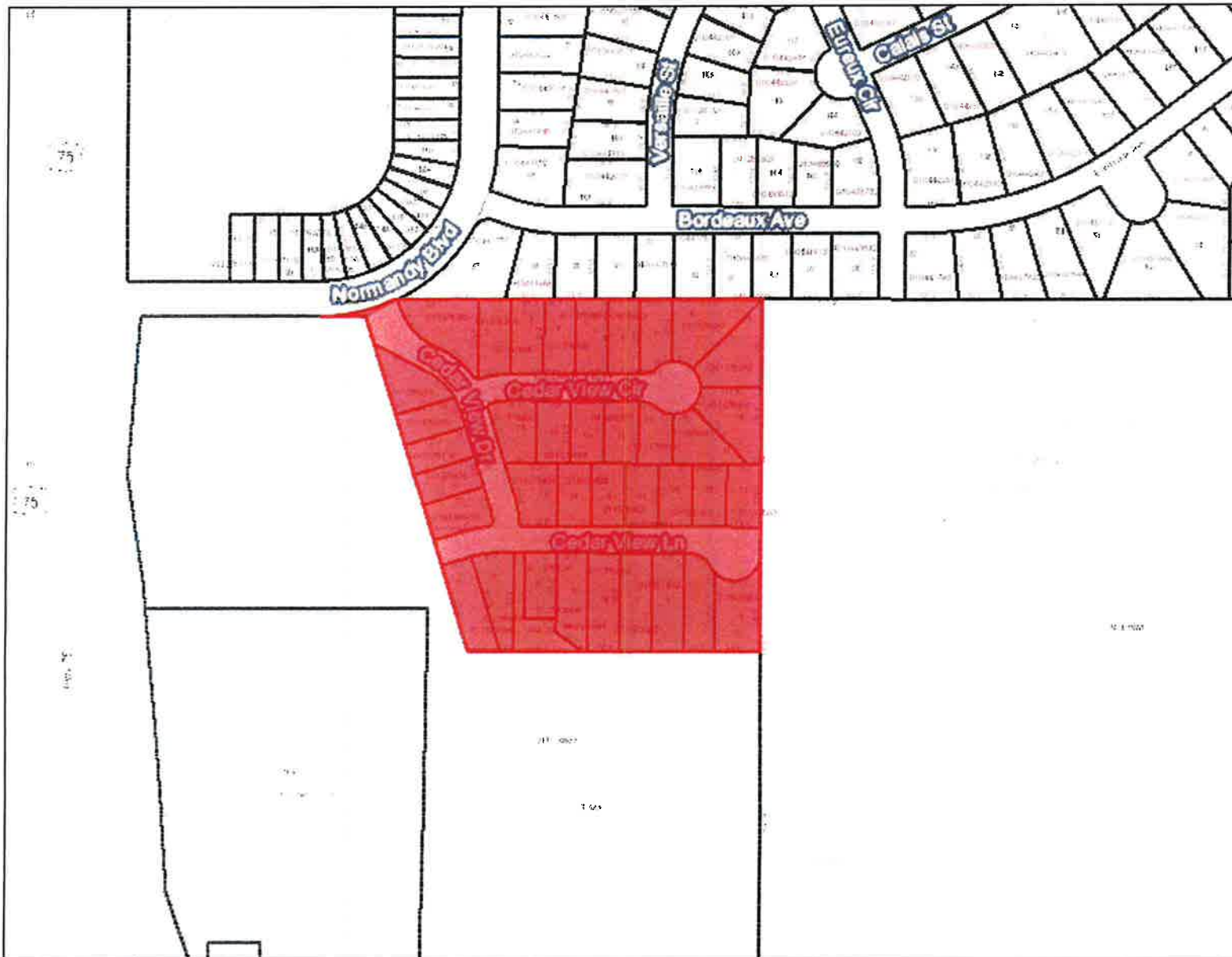
All:

Continuing the City's annexation push, I have another group of Sanitary and Improvement Districts being proposed for annexation. These SIDs are:

- #180 Lakewood Villages
- #208 Sunrise (Phases 3 and 4)
- #215 Pipers Glen
- #269 Orchard Valley
- #279 Spring Ridge
- #280 Kennedy Town Center
- #289 Colonial Pointe

Maps of each of these SIDs are attached.

SID #242 Cedar View



Location

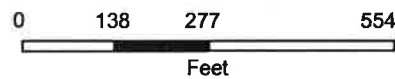


Legend

Road Centerlines



1: 3,321



This product is for informational purposes and may not have been prepared for, or be suitable for legal, engineering, or surveying purposes. Users of this information should review or consult the source records and information sources to ascertain the usability of the information.



Sarpy County GIS

1210 Golden Gate Dr.
Suite 1130
Papillion, NE 68046
maps.sarpy.com

ORDINANCE NO. 3970

AN ORDINANCE TO ANNEX TO THE CITY OF BELLEVUE, SARPY COUNTY, NEBRASKA, CERTAIN LANDS, LOTS AND REAL ESTATE LYING WITHIN THE BELOW DESCRIBED BOUNDARIES, TO THE CITY OF BELLEVUE, SARPY COUNTY, NEBRASKA, AND DESIGNATING AN EFFECTIVE DATE

WHEREAS, ALL OF THE LOTS, LANDS, AND REAL ESTATE LYING WITHIN THE BOUNDARIES DESCRIBED AS FOLLOWS, AND SHOWN ON THE ATTACHED MAP, TO WIT:

Lots 1 through 23, 30, and 33 through 37, Cedar View
Lots 1 and 3 through 7, and Outlot A, Cedar View Replat 1
Lots 1 and 2, Cedar View Replat 2

AND ALL ABUTTING COUNTY ROAD RIGHTS-OF-WAY

ARE CONTIGUOUS AND ADJACENT TO THE CITY OF BELLEVUE, NEBRASKA, AND ARE URBAN OR SUBURBAN IN CHARACTER, AND

WHEREAS, SAID REAL ESTATE WILL RECEIVE MATERIAL BENEFITS AND ADVANTAGES FROM ANNEXATION TO THE SAID CITY.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BELLEVUE, NEBRASKA:

Section 1. All of the real estate lying within the area heretofore described be and the same hereby is included within the boundaries and territory of the City of Bellevue, Nebraska, and said lands and the persons residing thereon shall hereafter be subject to all of the rules, regulations, ordinances, taxes, and all other burdens and benefits of other persons and territory included with the City of Bellevue, Nebraska

Section 2. This ordinance shall become effective on November 1, 2019.

ADOPTED by the Mayor and City Council this _____ day of _____, 2019.

APPROVED AS TO FORM:

City Attorney

ATTEST

City Clerk

Mayor

First Reading: 09/03/2019
Second Reading: 09/17/2019
Third Reading: 10/01/2019 and 12/3/2019

3/17/2020
13a.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

COUNCIL MEETING DATE: 03/17/20		SUBMITTED BY: Tammi Palm, Planning Manager	
AGENDA ITEM:	CONSENT AGENDA <input type="checkbox"/>	SPECIAL PRESENTATION <input type="checkbox"/>	
LIQUOR LICENSE <input type="checkbox"/>	ORDINANCE <input checked="" type="checkbox"/>	PUBLIC HEARING <input type="checkbox"/>	
RESOLUTION <input type="checkbox"/>	CURRENT BUSINESS <input type="checkbox"/>	OTHER <input type="checkbox"/>	

SUBJECT:

Request to amend Section 5.26, City of Bellevue Zoning Ordinance, regarding indoor and outdoor recreational facilities as a permitted use in the FX zoning district. Applicant: City of Bellevue.

SYNOPSIS/BACKGROUND:

Staff is recommending Section 5.26, FX zoning district, be amended to allow for indoor and outdoor recreational facilities as a permitted use. Indoor and outdoor recreational facilities are currently permitted uses in the BG, BGH, and ML zoning districts. This amendment would provide for consistency in the zoning ordinance.

FISCAL IMPACT: n/a BUDGETED FUNDS?: NO GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: NO	COUNTER-PARTY:	INTERLOCAL AGREEMENT: NO
CONTRACT DESCRIPTION:		
CONTRACT EFFECTIVE DATE:	CONTRACT TERM:	CONTRACT END DATE:
PROJECT NAME:		
START DATE:	END DATE:	PAYMENT DATE:
INSURANCE REQUIRED: NO		
CIP PROJECT NAME:	CIP PROJECT NUMBER:	
STREET DISTRICT NAME (S):	STREET DISTRICT NUMBER (S):	
ACCOUNTING DISTRIBUTION CODE:	ACCOUNT NUMBER:	

RECOMMENDATION:

Staff and the Planning Commission are recommending approval of this text amendment as presented.

ATTACHMENTS:

1. PC Recommendation sheet	2. Staff Memo	3. Ordinance
4.	5.	6.

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

A. Bree Robins
[Signature]
[Signature]

ORDINANCE NO. 3990

AN ORDINANCE TO AMEND SECTION 5.26, ORDINANCE NO. 3619, BELLEVUE ZONING ORDINANCE, RELATING TO INDOOR AND OUTDOOR RECREATIONAL FACILITIES AS A PERMITTED USE IN THE FX FLEX SPACE ZONING DISTRICT; TO REPEAL SUCH SECTIONS AS HERETOFORE EXISTING; TO PROVIDE AN EFFECTIVE DATE OF THE ORDINANCE; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BELLEVUE, NEBRASKA:

Section 1. That Section 5.26 of Ordinance No. 3619 is hereby amended to read as follows:

Section 5.26 FX Flex Space District

5.26.01 Intent: This zone provides for a variety of commercial, retail, and industrial uses. The flex space district is designed to accommodate both traditional and modern businesses and industries by having regulations that are adaptive and more responsive to market trends and conditions. Such uses may include retail, service, public, and light industrial.

5.26.02 Permitted Uses:

The following principal uses are permitted in the FX District.

1. Building materials yards with enclosed and screened storage areas.
2. Business parks and services.
3. Call center.
4. Car wash.
5. Commercial parking lots.
6. Commercial recreation facilities, indoor and outdoor.
7. Construction and contractor storage yards.
8. Convenience store with limited fuel sales.
9. Facilities for building construction contractors.
10. Garden supply and retail garden center.
11. Gasoline stations.
12. Governmental services – administrative facilities.
13. Highway maintenance yards or buildings.
14. Laboratories.
15. Landscape and horticultural services.
16. Light manufacturing; assembly, fabrication and processing of products inside an enclosed building, except hazardous or combustible materials.
17. Logistical center.
18. Lumber and other building materials dealer
19. Manufacture and assembly of electrical and electronic appliances.
20. Manufacture of light sheet metal products including heating and ventilation equipment.
21. Manufacturing, compounding, processing, packaging, or treatment of articles or merchandise from previously prepared materials.
22. Parks and recreation.
23. Printing and publishing business.
24. Public utility main transmission lines including substations, distribution centers, regulator stations, pumping stations, treatment facilities, storage, equipment buildings, garages, towers, or similar public service uses.
25. Railroad through and spur tracks.
26. Recreational Facilities (Indoor and Outdoor), with the exception of golf courses.
27. Retail business or service establishment supplying commodities or performing services, such as, or in compatibility with and including the following:
 - A. Antique store
 - B. Automobile parts and supply store
 - C. Bicycle shop
 - D. Communication services

- E. Dairy products sales
 - F. Dance studios, not including those classified under Sexually Oriented Business
 - G. Dry cleaning and laundry pickup
 - H. Exercise, Fitness, and Tanning Spa. (*Ord. No. 3911, September 10, 2018*)
 - I. Furniture store or showroom
 - J. Gunsmith
 - K. Hardware store
 - L. Health Clubs, exercise, fitness and tanning salons, not including uses defined under Sexually Oriented Business
 - M. Hobby and craft store
 - N. Locksmith
 - O. Outlet retail store
 - P. Paint store
 - Q. Pet shop, provided that all facilities are fully enclosed.
 - R. Second hand stores
 - S. Social club and fraternal organizations, not including uses defined under Sexually Oriented Business
 - T. Telephone answering service
 - U. Telephone exchange
28. Self-service storage facilities, provided they meet the following restrictions:
- A. Lot Standards: All space limits as specified in the FX Zone shall be followed.
 - B. Limitation of Activities: No activity other than the rental of storage space and the administration of the facility shall be permitted.
 - C. Access to Buildings: No storage building may open into required side or rear yards, if the site directly abuts a residential zoning district. Individual storage bays shall not be interconnected by interior doors or other interior means which would provide access from one storage bay to another.
 - D. Storage Restrictions: All storage on the site must be within Storage Restrictions: All storage on the site must be within enclosed buildings. The storage of hazardous materials on the site is prohibited.
 - E. Parking/Loading:
Parking: Two parking spaces shall be provided at the rental office of 1.5 parking spaces per employee, whichever is greater.
Loading: Loading docks shall be prohibited, all loading areas shall be at the same elevation as the floor elevation of the individual storage bay.
 - F. Drive Lanes: Minimum drive lane width shall be twenty-four (24) feet.
 - G. Landscaping/Fencing: Landscaping shall be provided in accordance with the City of Bellevue's Landscape Ordinance. In addition, the perimeter of each facility shall be fully enclosed by fencing or screening walls, as approved by the Planning Director. All fencing shall be located on the interior side of the required buffer yards.
 - H. Site Plan: Each application for a self-storage facility shall provide a detailed site plan as required by the Planning Director.
 - I. Special and vocational educational and training facilities.
29. Stone and monument work.
30. Totally enclosed, automated and conveyor-style car washes.
31. Toy and sporting goods store.
32. Veterinarian services or animal hospitals.
33. Warehouses and wholesale businesses.

5.26.03 Conditional Uses:

The following uses are subject to any conditions listed in this Ordinance and are subject to other conditions relating to the placement of said use on a specific tract of ground in the FX District as recommended by the Planning Commission and approved by the City Council.

- 1. Amusement parks.
- 2. Auction Sales.
- 3. Automotive rental / leasing and other heavy equipment rental.
- 4. Automotive sales and repair service, including recreational vehicles such as boats and campers
- 5. Bowling center.
- 6. Cabinetry millwork
- 7. Commercial greenhouse.
- 8. Construction and heavy equipment sales and service.
- 9. Farm implement sales and service.

10. Fertilizer transmission lines.
11. Home Improvement Center, provided that the following minimum standards are present:
 - A. All lumber shall be enclosed with the primary structure.
 - B. All year round landscaping materials shall be enclosed within the primary structure.
12. Hotels and Motels
13. Kennels and stables
14. Live-in quarters used by live-in watchman or custodians during periods of construction or when necessary as an accessory to permitted use
15. Mail order services.
16. Micro-breweries and brew pubs.
17. Outdoor storage, subject to the following requirements:
 - A. A landscape buffer shall be provided subject to the approval of the zoning administrator.
 - B. Exterior lighting fixtures shall be shaded so that no direct light is cast upon any residential property and so that no glare is visible to any traffic on any public street
 - C. All outdoor storage areas shall be screened by a fence or wall or a combination of both, and shall be located to the rear of the landscape buffer.
18. Radio, television and communication towers and transmitters, as per Section 8.05.
19. Recreational establishments.
20. Recycling collection and processing facilities, both public and private.
21. Research facilities.
22. Truck Stops.
23. Utility substations, terminal facilities, and reservoirs.

5.26.04 Permitted Accessory Uses:

1. Accessory uses for commercial or light industrial (flex) development shall include those normally appurtenant to such development, except as further specified herein.
2. Residential and small wind energy systems, subject to Section 8.09.
3. Temporary buildings and uses incidental to construction work that will be removed upon completion or abandonment of the construction work.

5.26.05 Space Limits:

1. Minimum lot area for business or industry: 10,000 square feet.
2. Minimum width of lot: 50 feet.
3. Maximum building height: No restriction except as limited by gross floor area ratio and by any restrictions which may be imposed by virtue of aircraft approach and turning zone height restrictions.
4. Minimum front yard: 20 feet front yard setback required only when no parking is present in the front yard. If parking is located in the front yard then front yard setback is a minimum of 50 feet.
5. Minimum rear yard: None.
6. Minimum side yard: None.
7. Minimum side yard on street side of corner: 10 feet.
8. Maximum gross floor area ratio: 1.0
9. Maximum ground coverage: 75percent.

5.26.06 Miscellaneous Provisions:

1. Off-street parking and loading shall be provided for all uses established in this zone.
2. All parking and storage of vehicles, boats, campers and trailers shall be in conformance with Sections 8.01-8.03.
3. All signage shall be in conformance with Article 7.
4. All buildings shall conform to building design regulations in Section 8.11.
5. All landscaping shall be in conformance with Article 9.
5. When adjacent to residentially zoned land, no parking, drives or signs shall be allowed in any required yard within 15 feet of such district. Furthermore, permanent screening shall be provided in this area in order to minimize impacts on residentially zoned property, as per Article 9.
7. No outdoor storage is permitted, except
 - A. The display of new merchandise for sale to the public
 - B. Unless specifically permitted within this Section
1. Exterior lighting fixtures shall be shaded so that no direct light is cast upon any residential property and so that no glare is visible to any traffic on any public street.

2. No use shall produce a nuisance or hazard from fire, explosion, toxic or corrosive fumes, gas, smoke, odors, obnoxious dust or vapor, harmful radioactivity, offensive noise or vibration, flashes, objectionable effluent, or electrical interference which may affect or impair the normal use and peaceful enjoyment of any surrounding property, structure, or dwelling.
3. Height and minimum lot requirements of accessory buildings are considered same as their associated permitted or conditional use.
4. Performance standards shall conform to Section 8.07 of the Supplemental Regulations.

Section 2. That Section 5.26 of Ordinance No. 3619, the Bellevue Zoning Ordinance, as heretofore existing is hereby repealed.

Section 3. That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as required by law.

ADOPTED by the Mayor and City Council this _____ day of _____, 2020.

APPROVED AS TO FORM:

City Attorney

ATTEST

City Clerk

Mayor

First Reading: _____

Second Reading: _____

Third Reading: _____

City of Bellevue

PLANNING COMMISSION RECOMMENDATION

APPLICANT: City of Bellevue

CITY COUNCIL HEARING DATE: April 7, 2020

REQUEST: to amend Section 5.26, City of Bellevue Zoning Ordinance, regarding indoor and outdoor recreational facilities as a permitted use in the FX Zoning District.

APPROVAL of the text amendment as presented.

VOTE:

Yes:	Seven:	No:	Zero:	Abstain:	Zero:	Absent:	Two:
	Casey						Perrin
	Cain						Cutsforth
	Aerni						
	Ritz						
	Ackley						
	Hankins						
	Jacobson						

Planning Commission Hearing (s) was held on: February 27, 2020



City of Bellevue
Planning Department
1510 Wall Street • Bellevue, Nebraska 68005
(402) 293-3026

MEMORANDUM

TO: City Council
Mayor Hike
City Administrator Jim Ristow
FROM: Angela Curry, Assistant Planning Manager
DATE: February 28, 2020
RE: Amendment to Section 5.26 regarding permitted uses

The City of Bellevue is proposing an amendment to the Zoning Ordinance to add Indoor and Outdoor Recreational Facilities as a permitted use in the FX (Flex Space) Zoning District. The BG (General Business), BGH (Heavy General Business), BGM (Metropolitan General Business) and ML (Light Manufacturing) Zoning Districts have language which allows for indoor and outdoor recreational facilities as a permitted use.

As such, staff is recommending the following amendment to Section 5.26:

Section 5.26 FX Flex Space District

5.26.01 Intent: This zone provides for a variety of commercial, retail, and industrial uses. The flex space district is designed to accommodate both traditional and modern businesses and industries by having regulations that are adaptive and more responsive to market trends and conditions. Such uses may include retail, service, public, and light industrial.

5.26.02 Permitted Uses:

The following principal uses are permitted in the FX District.

1. Building materials yards with enclosed and screened storage areas.
2. Business parks and services.
3. Call center.
4. Car wash.
5. Commercial parking lots.
6. Commercial recreation facilities, indoor and outdoor.
7. Construction and contractor storage yards.
8. Convenience store with limited fuel sales.
9. Facilities for building construction contractors.

10. Garden supply and retail garden center.
11. Gasoline stations.
12. Governmental services – administrative facilities.
13. Highway maintenance yards or buildings.
14. Laboratories.
15. Landscape and horticultural services.
16. Light manufacturing; assembly, fabrication and processing of products inside an enclosed building, except hazardous or combustible materials.
17. Logistical center.
18. Lumber and other building materials dealer
19. Manufacture and assembly of electrical and electronic appliances.
20. Manufacture of light sheet metal products including heating and ventilation equipment.
21. Manufacturing, compounding, processing, packaging, or treatment of articles or merchandise from previously prepared materials.
22. Parks and recreation.
23. Printing and publishing business.
24. Public utility main transmission lines including substations, distribution centers, regulator stations, pumping stations, treatment facilities, storage, equipment buildings, garages, towers, or similar public service uses.
25. Railroad through and spur tracks.
26. Recreational Facilities (Indoor and Outdoor), with the exception of golf courses
27. Retail business or service establishment supplying commodities or performing services, such as, or in compatibility with and including the following:
 - A. Antique store
 - B. Automobile parts and supply store
 - C. Bicycle shop
 - D. Communication services
 - E. Dairy products sales
 - F. Dance studios, not including those classified under Sexually Oriented Business
 - G. Dry cleaning and laundry pickup
 - H. Exercise, Fitness, and Tanning Spa. (*Ord. No. 3911, September 10, 2018*)
 - I. Furniture store or showroom
 - J. Gunsmith
 - K. Hardware store
 - L. Health Clubs, exercise, fitness and tanning salons, not including uses defined under Sexually Oriented Business
 - M. Hobby and craft store
 - N. Locksmith
 - O. Outlet retail store
 - P. Paint store
 - Q. Pet shop, provided that all facilities are fully enclosed.
 - R. Second hand stores
 - S. Social club and fraternal organizations, not including uses defined under Sexually Oriented Business

- T. Telephone answering service
- U. Telephone exchange
- 28. Self-service storage facilities, provided they meet the following restrictions:
 - A. Lot Standards: All space limits as specified in the FX Zone shall be followed.
 - B. Limitation of Activities: No activity other than the rental of storage space and the administration of the facility shall be permitted.
 - C. Access to Buildings: No storage building may open into required side or rear yards, if the site directly abuts a residential zoning district. Individual storage bays shall not be interconnected by interior doors or other interior means which would provide access from one storage bay to another.
 - D. Storage Restrictions: All storage on the site must be within Storage Restrictions: All storage on the site must be within enclosed buildings. The storage of hazardous materials on the site is prohibited.
 - E. Parking/Loading:
 - Parking: Two parking spaces shall be provided at the rental office of 1.5 parking spaces per employee, whichever is greater.
 - Loading: Loading docks shall be prohibited, all loading areas shall be at the same elevation as the floor elevation of the individual storage bay.
 - F. Drive Lanes: Minimum drive lane width shall be twenty-four (24) feet.
 - G. Landscaping/Fencing: Landscaping shall be provided in accordance with the City of Bellevue's Landscape Ordinance. In addition, the perimeter of each facility shall be fully enclosed by fencing or screening walls, as approved by the Planning Director. All fencing shall be located on the interior side of the required bufferyards.
 - H. Site Plan: Each application for a self-storage facility shall provide a detailed site plan as required by the Planning Director.
 - I. Special and vocational educational and training facilities.
- 29. Stone and monument work.
- 30. Totally enclosed, automated and conveyor-style car washes.
- 31. Toy and sporting goods store.
- 32. Veterinarian services or animal hospitals.
- 33. Warehouses and wholesale businesses.

5.26.03 Conditional Uses:

The following uses are subject to any conditions listed in this Ordinance and are subject to other conditions relating to the placement of said use on a specific tract of ground in the FX District as recommended by the Planning Commission and approved by the City Council.

- 1. Amusement parks.
- 2. Auction Sales.
- 3. Automotive rental / leasing and other heavy equipment rental.
- 4. Automotive sales and repair service, including recreational vehicles such as boats and campers
- 5. Bowling center.
- 6. Cabinetry millwork

7. Commercial greenhouse.
8. Construction and heavy equipment sales and service.
9. Farm implement sales and service.
10. Fertilizer transmission lines.
11. Home Improvement Center, provided that the following minimum standards are present:
 - A. All lumber shall be enclosed with the primary structure.
 - B. All year round landscaping materials shall be enclosed within the primary structure.
12. Hotels and Motels
13. Kennels and stables
14. Live-in quarters used by live-in watchman or custodians during periods of construction or when necessary as an accessory to permitted use
15. Mail order services.
16. Micro breweries and brew pubs.
17. Outdoor storage, subject to the following requirements:
 - A. A landscape buffer shall be provided subject to the approval of the zoning administrator.
 - B. Exterior lighting fixtures shall be shaded so that no direct light is cast upon any residential property and so that no glare is visible to any traffic on any public street
 - C. All outdoor storage areas shall be screened by a fence or wall or a combination of both, and shall be located to the rear of the landscape buffer.
18. Radio, television and communication towers and transmitters, as per Section 8.05.
19. Recreational establishments.
20. Recycling collection and processing facilities, both public and private.
21. Research facilities.
22. Truck Stops.
23. Utility substations, terminal facilities, and reservoirs.

5.26.04 Permitted Accessory Uses:

1. Accessory uses for commercial or light industrial (flex) development shall include those normally appurtenant to such development, except as further specified herein.
2. Residential and small wind energy systems, subject to Section 8.09.
3. Temporary buildings and uses incidental to construction work that will be removed upon completion or abandonment of the construction work.

5.26.05 Space Limits:

1. Minimum lot area for business or industry: 10,000 square feet.
2. Minimum width of lot: 50 feet.
3. Maximum building height: No restriction except as limited by gross floor area ratio and by any restrictions which may be imposed by virtue of aircraft approach and turning zone height restrictions.
4. Minimum front yard: 20 feet front yard setback required only when no parking is present in the front yard. If parking is located in the front yard then front yard

- setback is a minimum of 50 feet.
5. Minimum rear yard: None.
 6. Minimum side yard: None.
 7. Minimum side yard on street side of corner: 10 feet.
 8. Maximum gross floor area ratio: 1.0
 9. Maximum ground coverage: 75percent.

5.26.06 Miscellaneous Provisions:

1. Off-street parking and loading shall be provided for all uses established in this zone.
2. All parking and storage of vehicles, boats, campers and trailers shall be in conformance with Sections 8.01-8.03.
3. All signage shall be in conformance with Article 7.
4. All buildings shall conform to building design regulations in Section 8.11.
5. All landscaping shall be in conformance with Article 9.
5. When adjacent to residentially zoned land, no parking, drives or signs shall be allowed in any required yard within 15 feet of such district. Furthermore, permanent screening shall be provided in this area in order to minimize impacts on residentially zoned property, as per Article 9.
7. No outdoor storage is permitted, except
 - A. The display of new merchandise for sale to the public
 - B. Unless specifically permitted within this Section
1. Exterior lighting fixtures shall be shaded so that no direct light is cast upon any residential property and so that no glare is visible to any traffic on any public street.
2. No use shall produce a nuisance or hazard from fire, explosion, toxic or corrosive fumes, gas, smoke, odors, obnoxious dust or vapor, harmful radioactivity, offensive noise or vibration, flashes, objectionable effluent, or electrical interference which may affect or impair the normal use and peaceful enjoyment of any surrounding property, structure, or dwelling.
3. Height and minimum lot requirements of accessory buildings are considered same as their associated permitted or conditional use.
4. Performance standards shall conform to Section 8.07 of the Supplemental Regulations.

PLANNING DEPARTMENT RECOMMENDATION:

APPROVAL of the proposed amendment as presented.

PLANNING COMMISSION RECOMMENDATION:

APPROVAL of the proposed amendment as presented

3/17/2020
13b.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

COUNCIL MEETING DATE: 03/17/20	SUBMITTED BY: Tammi Palm, Planning Manager	
AGENDA ITEM:	CONSENT AGENDA <input type="checkbox"/>	SPECIAL PRESENTATION <input type="checkbox"/>
LIQUOR LICENSE <input type="checkbox"/>	ORDINANCE <input checked="" type="checkbox"/>	PUBLIC HEARING <input type="checkbox"/>
RESOLUTION <input type="checkbox"/>	CURRENT BUSINESS <input type="checkbox"/>	OTHER <input type="checkbox"/>

SUBJECT:

Request to amend Sections 5.24 and 8.03, City of Bellevue Zoning Ordinance, to allow for the parking of semi-trailers, tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length, as a conditional use permit in the BGH Zoning District.
Applicant: City of Bellevue.

SYNOPSIS/BACKGROUND:

Staff is requesting a text amendment to allow for the parking of larger semi-trailers, tractors, or trucks as a conditional use permit in the Heavy General Business (BGH) zoning district. As a conditional use permit, requests would have to go through the public hearing process and be approved by the City Council.

FISCAL IMPACT: n/a BUDGETED FUNDS?: NO GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: NO	COUNTER-PARTY:	INTERLOCAL AGREEMENT: NO
CONTRACT DESCRIPTION:		
CONTRACT EFFECTIVE DATE:	CONTRACT TERM:	CONTRACT END DATE:
PROJECT NAME:		
START DATE:	END DATE:	PAYMENT DATE:
		INSURANCE REQUIRED: NO
CIP PROJECT NAME:	CIP PROJECT NUMBER:	
STREET DISTRICT NAME (S):	STREET DISTRICT NUMBER (S):	
ACCOUNTING DISTRIBUTION CODE:	ACCOUNT NUMBER:	

RECOMMENDATION:

Staff is recommending approval of this amendment. The Planning Commission recommended approval, to include language regarding vehicles being in operable condition, as well as the addition of landscaping and screening.

ATTACHMENTS:

1. PC recommendation sheet	2. Staff memo	3. Ordinance
4.	5.	6.

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

A. Bree Robins
[Signature]
[Signature]

ORDINANCE NO. 3991

AN ORDINANCE TO AMEND SECTIONS 5.24 AND 8.03, ORDINANCE NO. 3619, BELLEVUE ZONING ORDINANCE, RELATING TO PARKING OF OVERSIZED VEHICLES IN THE BGH HEAVY GENERAL BUSINESS ZONING DISTRICT AS A CONDITIONAL USE, AND ARTICLE 8 SUPPLEMENTAL REGULATIONS, RELATING TO PARKING OF OVERSIZED VEHICLES; TO REPEAL SUCH SECTIONS AS HERETOFORE EXISTING; TO PROVIDE AN EFFECTIVE DATE OF THE ORDINANCE; AND TO PROVIDE FOR THE PUBLICATION OF THIS ORDINANCE IN PAMPHLET FORM.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BELLEVUE, NEBRASKA:

Section 1. That Section 5.24 of Ordinance No. 3619 is hereby amended to read as follows:

Section 5.24 BGH Heavy General Business District

5.24.01 Intent. This zone is designed to provide for the widest range of retail and service establishments short of actual industrial operations.

5.24.02 Permitted Uses:

1. Retail and service stores and offices of the following types ranging from small stores to large box retail, provided all activities and display goods are carried on within an enclosed building except that green plants and shrubs may be displayed in the open and further provided that all waste material be kept within a sight obscuring enclosure:
 - A. Animal hospital.
 - B. Animal specialty services.
 - C. Antique Store.
 - D. Apparel store, tailor shops, dressmaker.
 - E. Art gallery.
 - F. Automatic vending structures when located on that portion of a lot on which a principal building is permitted.
 - G. Automobile parts and supply store.
 - H. Automobile rental store.
 - I. Automotive (light) repair services.
 - J. Bakery, custom, selling all production at retail on the premises or as retail custom orders for delivery.
 - K. Bank, Savings and Loan Association.
 - L. Barber, beauty shops.
 - M. Bicycle sales and repair shops, but not including sales and repair of motor driven vehicles.
 - N. Book store.
 - O. Bowling alley, trampoline or rebound equipment center miniature golf, pool hall, dance hall, kiddy parks, skating rinks.
 - P. Candy, ice cream store including manufacture, if all production is sold at retail on the premises or as retail custom orders for delivery.
 - Q. Car wash.
 - R. Child care center.
 - S. Commercial parking lots.
 - T. Convenient store with limited fuel sales.
 - U. Dairy products sales.
 - V. Dancing studios and schools including group instruction, not including those classified under sexually oriented business.
 - W. Dental clinic.
 - X. Drug or drug-variety store.
 - Y. Drive-in uses for permitted businesses shall be allowed, provided that any such establishment shall provide adequate off-street storage space for all cars of patrons; that there be a sturdy, close woven or solid fence on all but the front side;

that no music or loud speaker system shall be installed that may be heard at neighboring residential properties and that no lighting shall shine on neighboring properties used for residential purposes.

- Z. Dry cleaning and laundry establishments using only non-flammable solvents and not over 1,200 square feet in floor area. The scale of such operations is intended to serve the local residents and capacity shall be limited to the service of walk-in trade and a two delivery vehicle outside operation.
- AA. Dry cleaning (self-service automatic) establishments of not more than 10 cleaning units.
- BB. Dry cleaning pick-up station with custom pressing and repair, but not including cleaning and laundering on the premises, unless self-service laundry or dry cleaning as permitted herein.
- CC. Dry goods store.
- DD. Exercise, Fitness, and Tanning Spa. (**Ord. No. 3911, September 10, 2018**)
- EE. Feed and seed store.
- FF. Florist shop.
- GG. Frame shop.
- HH. Frozen food lockers for individual or family trade, but no slaughtering, killing, eviscerating, skinning, plucking or smoking on the premises.
- II. Furniture and antique homes and stores including used furniture store.
- JJ. Furniture (specialty) shops.
- KK. Garages for the storage of automobiles, but not including major repair, body and fender work or painting.
- LL. Garden supply, commercial greenhouses, nursery stock sales yards.
- MM. Gasoline stations.
- NN. General office uses. (**Ord. No. 3984, December 3, 2019**)
- OO. Gift and card shop.
- PP. Grocery, supermarket.
- QQ. Gunsmith.
- RR. Hardware and appliance store and small tool rental when incidental to a hardware or other business.
- SS. Hobby and craft store.
- TT. Interior design firm.
- UU. Jewelry store.
- VV. Laundry (self-service automatic) of not more than 30 washing units.
- WW. Laundry (self-service automatic) of not more than 50 washing units, provided two loading and unloading spaces are provided. (**Ord. No. 3899, February 12, 2018**)
- XX. Liquor stores.
- YY. Loan office.
- ZZ. Locksmith.
- AAA. Machine sales and service (stationery and office)
- BBB. Manufacturing and repair (extremely light, professional type) of such items as eyeglasses, custom jewelry, prosthetic devices and other similar services and manufacture.
- CCC. Meat market, retail, but no killing, eviscerating, skinning, plucking or smoking of food products on the premises.
- DDD. Medical clinics.
- EEE. Micro-breweries and brew pubs.
- FFF. Music store, music studio.
- GGG. News and tobacco store.
- HHH. Outlet retail store.
- III. Paint, wallpaper, drapery and floor covering store.
- JJJ. Pawn shops.
- KKK. Pet shop, provided that all facilities are fully enclosed.
- LLL. Photographer, artist, photo finishing, and camera store.
- MMM. Printing job, when mechanical operation is not visible from a street and employing not over 15 persons engaged in operating digital printing equipment, and may be incidental to other uses permitted hereunder. (**Ord. No. 3984, December 3, 2019**)
- NNN. Real estate sales office.
- OOO. Restaurant (Drive-in or fast food).
- PPP. Restaurant (Entertainment).
- QQQ. Restaurant (General).
- RRR. Restaurant (Limited).
- SSS. Second hand stores.

- TTT. Shoe repair shop.
- UUU. Shoe store.
- VVV. Social club and fraternal organizations, not including uses defined under sexually oriented business.
- WWW. Tavern, cocktail lounge, club operated as a tavern or cocktail lounge.
- XXX. Telephone answering service.
- YYY. Telephone exchange.
- ZZZ. Television, radio and small appliance repair.
- AAAA. Toy and sporting goods store.
- BBBB. Upholstery shops.
- CCCC. Variety store. (*Ord. No. 3716, April 22, 2013*)
- 2. Automobile sales – New and used automobile, truck , tractor, construction equipment, boat, trailer and farm machinery sales rooms and lots, but excluding the storage of vehicles, boats, trailers, or machinery not in operable condition or in the process of salvage, or the major parts thereof.
- 3. Call center.
- 4. Educational Institutions, Business, and Commercial Schools (post-secondary) provided they meet the following conditions:
 - A. Lot Standards: All space limits as specified in the BG zone shall be met.
 - B. Site Plan: Each application shall provide a detailed site plan as required by the Planning Director.
- 5. Governmental Services – Administrative Facilities.
- 6. Governmental Services – Maintenance and Service Facilities.
- 7. Logistical center.
- 8. Mixed commercial – Combination display store, office, warehouse, and fabrication shop for electrical, plumbing, heating and refrigeration contractors, and automobile supply house with minor overhaul and machining of parts.
- 9. Mortuaries, funeral homes and funeral chapels.
- 10. Motel, Hotel.
- 11. Public utility main transmission lines including substations, distribution centers, regulator stations, pumping stations, treatment facilities, storage, equipment buildings, garages, towers, or similar public service uses.
- 12. Radio and television stations, except transmission towers over 35 feet high.
- 13. Railroad through and spur tracks, but no sidings or other terminal type facilities and no service, repair or administrative facilities.
- 14. Recreational Facilities (Indoor and Outdoor), with the exception of golf courses.
- 15. Theater other than drive-in.
- 16. Wholesale stores, but not establishments operated primarily as a warehouse. A wholesale store shall be distinguished from a warehouse if there is one square foot of office, sales and display space for each square foot of warehousing space, and the building is so arranged as to encourage walk-in trade.

5.24.03 Conditional Uses:

- 1. Churches, synagogues, chapels, and similar places of religious worship and instruction of a quiet nature when located in a business building or on the same lot as a business building.
- 2. Communication Towers meeting the requirements as set forth in Section 8.05.
- 3. Self-storage facilities, provided they meet the following restrictions:
 - A. Lot Standards: All space limits as specified in the BGH Zone shall be followed, however, the maximum height for any structure within the facility shall be twenty (20) feet.
 - B. Limitation of Activities: No activity other than the rental of storage space and the administration of the facility shall be permitted.
 - C. Access to Buildings: No storage building may be open into required side or rear yards, if the site directly abuts a residential zoning district. Individual storage bays shall not be interconnected by interior doors or other interior means which would provide fire access from one storage bay to another.
 - D. Storage Restrictions: all storage on the site must be within enclosed buildings, with the exception of automobiles, boats, and recreational vehicles in operable condition. The storage of hazardous materials on the site is prohibited.
 - E. Parking/Loading: Parking: Two parking spaces shall be provided at the rental office or 1.5 parking spaces per employee whichever is greater.
Loading: Loading docks shall be prohibited, all loading areas shall be at the same elevation as the floor elevation of the individual storage bay.
 - F. Drive Lanes: Minimum drive lane width shall be twenty four (24) feet.

- G. Landscaping/Fencing: Landscaping shall be provided in accordance with the City of Bellevue's Landscape Ordinance. In addition, the perimeter of each facility shall be fully enclosed by fencing or screening walls, as approved by the Planning Director. All fencing shall be located on the interior side of the required buffer yards.
- H. Site Plan: Each application for a self-storage facility shall provide a detailed site plan as required by the Planning Director. *(Ord. No. 3888, Dec. 11, 2017)*
- 4. Indoor Firing Range *(Ord. No. 3698, Feb. 11, 2013)*
- 5. Outdoor storage of automobiles, boats, and recreational vehicles in operable condition, provided the following conditions are met:
 - A. Landscaping/Fencing: Landscaping shall be provided in accordance with the City of Bellevue's Landscape Ordinance. In addition, the perimeter of each facility shall be fully enclosed by fencing or screening walls, as approved by the Planning Director or Designee. All fencing shall be located on the interior side of the required buffer yards.
- 6. The parking of semi-trailers, tractors, truck-tractors, or any truck in operable condition exceeding eight (8) feet in width or twenty-one (21) feet in length may be allowed when not utilizing required parking as defined in Section 8 of the zoning ordinances. If necessary, trucks will be measured bumper to bumper, including overhangs and attachments such as trailer hitches and side mirrors.
 - A. Landscaping/Fencing: Landscaping shall be provided in accordance with the City of Bellevue's Landscape Ordinance. In addition, the perimeter of each facility shall be fully enclosed by fencing or screening walls, as approved by the Planning Director or Designee. All fencing shall be located on the interior side of the required buffer yards.

5.24.04 Permitted Accessory Uses:

- 1. Accessory uses for commercial development shall include those normally appurtenant to such development, except as further specified herein.
- 2. Residential and small wind energy systems, subject to Section 8.09.

5.24.05 Space Limits:

- 1. Minimum lot area for business: None.
- 2. Minimum width of lot: None for business.
- 3. Maximum height of building: 55 feet.
- 4. Minimum front yard: None for business.
- 5. Minimum rear yard: None for business.
- 6. Minimum side yard: None for business.
- 7. Minimum side yard on street side of corner: None for business.
- 8. Maximum gross floor area ratio: 6.0.
- 9. Maximum ground coverage: 100 percent for business or mixed business.

5.24.06 Miscellaneous Provisions:

- 1. Off-street parking and loading shall be provided for all uses established in this zone.
- 2. All parking and storage of vehicles, boats, campers and trailers shall be in conformance with Sections 8.01-8.03.
- 3. All signage shall be in conformance with Article 7.
- 4. All buildings shall conform to building design regulations in Section 8.11.
- 5. All landscaping shall conform with Article 9.

Section 2. That Section 8.03 of Ordinance No. 3619 is hereby amended to read as follows:

Section 8.03 Off-Street Parking and Loading

- 8.03.01 **PURPOSE.** All buildings, structures, and uses of land shall provide off-street parking and loading space in an amount sufficient to meet the needs caused by the building or use of land and such parking and loading spaces shall be so oriented that they are in fact readily usable for such purpose. Because of the pedestrian orientation of the core of the central business district it is intended that parking be provided at the periphery of the core.
- 8.03.02 Each use of land and each building or structure hereafter constructed or established, and each addition to a structure, shall provide off-street parking and loading according to the standards set forth herein. When an addition is made to a building which is nonconforming as to parking or loading, a conforming amount of parking shall be supplied based upon the size of the addition. Parking spaces shall also be provided in accordance with the Americans with Disabilities Act and the Nebraska Accessibility Guidelines.

8.03.03 No addition to an existing building shall be constructed which reduces the number of spaces, area, or usability of existing parking or lading space unless such building and its addition, conform with the regulations for parking and loading contained herein. Contractual agreements may be made between uses which generate parking demand at different times in such a manner that the requirements of more than one use may be met by the same space provided the parking demand for each such use involved is in fact met.

8.03.04 Except as otherwise provided, all off-street parking and loading spaces (including parking areas used for the storage of vehicles, boats, and trailers), access, aisles, and driveways shall comply with the following requirements:

8.03.04 Except as otherwise provided, all off-street parking and loading spaces (including parking areas used for the storage of vehicles, boats, and trailers), access, aisles, and driveways shall comply with the following requirements:

1. All such areas constructed after the effective date of this ordinance shall be surfaced with Portland cement concrete (PCC) or asphaltic cement concrete (ACC).
2. Unless a site specific engineered solution is otherwise proposed, and approved by the city engineer, commercial properties shall utilize a PCC thickness of 7" or an ACC thickness of 9". Industrial properties shall utilize a PCC thickness of 8" or an ACC thickness of 10".
3. All such areas existing as of the effective date of this ordinance shall be surfaced with an approved hard surface as defined below.
4. Gravel or crushed rock driveways which are permitted under the provisions of this ordinance shall not be permitted to have areas of vegetation or exposed dirt. Permitted concrete, asphalt, brick, paving stones and block pavers shall not be permitted to have areas of exposed dirt or grass/weeds/worthless vegetation with greater than three (3) inches of growth.
5. Any property taking access to a public or private street which has been improved with concrete, asphalt, or brick shall provide an apron, improved with concrete, between the street pavement and the property line. Such apron shall be at least as wide as the associated driveway or access. Any property which does not comply with this provision at the time of its approval by the City Council shall be required to come into compliance not later than October 1, 2012.
6. In the event a property has frontage on more than one street, the property owner may, unless otherwise prohibited, determine the street from which to take access. Regardless of which street is used for access, all off-street parking and loading spaces, access, aisles and driveways shall be provided with an approved hard surface in accordance with this section.
7. The surface of any existing parking pad shall be of a quality greater than or equal to the driveway or access leading to such parking pad.
8. For the purposes of this section, "approved hard surface" for an existing driveway or parking pad shall consist of one of the following materials: concrete, asphalt, brick, paving stones, block pavers, or gravel/crushed rock. For the purposes of Paragraph 7, this list of approved hard surfaces is listed in decreasing degree of quality.
9. The "Hard Surface Committee" consisting of three City Council members appointed by the Mayor, shall hear and decide upon any dispute between a property owner and City staff as to what constitutes an approved hard surface. A property owner's request for a hearing before the Hard Surface Committee shall be submitted in writing on a form provided by the City, which must include payment of the applicable fee as stated in the master fee schedule. Requests submitted without payment of the required fee shall be returned to the property owner.
10. The provisions of this section shall not apply to sales conducted under the terms of a Seasonal Vendor Permit or a permit for the sale of fireworks issued by the City.

(Ord. No. 3663, Feb. 13, 2012)

8.03.05 All parking spaces on concrete shall be a minimum of one hundred sixty-two (162) square feet, and in no event shall any such parking space be smaller than the square footage of the motor vehicle, recreational vehicle, trailer, or boat and boat trailer occupying such parking spaces.

1. Nothing contained herein shall prohibit the City from proceeding simultaneously against both an owner of any real property lot or ground or any part of any lot and against an agent, occupant, or other person in possession, charge, or control of any real property lot or ground or any part of any lot to remedy any violations of Section 8.03 of the Bellevue Zoning Ordinance, as amended.

8.03.06 Subject to the exception contained in Section 8.03.04, all motor vehicles shall be parked on concrete. In all residential zones, all recreational vehicles, trailers, or boats and boat trailers shall be parked in the following manner:

1. Inside any enclosed structure, which structure otherwise conforms to the zoning requirements of the particular zone where located.
2. Outside the side yard or rear yard on a concrete, asphalt, or other approved hard surface, provided it is not nearer than two (2) feet to the lot line.
3. Outside on a concrete driveway, provided space is not available in the rear yard or side yard, or there is no reasonable access to either the side yard or rear yard; a corner lot is generally deemed to have reasonable access to the rear yard; and a fence is not necessarily deemed to prevent reasonable access.
4. The body of the recreational vehicle, trailer, or boat and boat trailer must be at least thirteen (13) feet from the face of any curb.
5. No part of the recreational vehicle, trailer, or boat and boat trailer may extend over the public sidewalk or public thoroughfare (right-of-way).
6. Parking is permitted only for storage purposes, and any recreational vehicle, trailer, or boat and boat trailer shall not be:
 - A. Used for dwelling purposes, except for overnight sleeping for a maximum of fourteen (14) days in any one (1) calendar year. Cooking is not permitted at any time.
 - B. Permanently connected to sewer lines, water lines, or electricity. The recreational vehicle may be connected to electricity temporarily for charging batteries or other purposes.
 - C. Used for storage of goods, materials, or equipment other than those items considered to be part of the unit or essential for its immediate use.
7. Notwithstanding any other provisions, of Section 8.03.06, a recreational vehicle, trailer, or boat and boat trailer may be parked anywhere on the premises during active loading or unloading, and use of electricity or propane fuel is permitted when necessary to prepare a recreational vehicle, trailer, or boat and boat trailer for use.
8. The recreational vehicle, trailer, or boat and boat trailer shall be owned by the resident on whose property the recreational vehicle, trailer, or boat and boat trailer is parked for storage.

8.03.07 Except in the AG, FX, ML, and MH zoning district, parking of semi-trailers, tractors, truck-tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length shall be strictly prohibited. Parking of semi-trailers, tractors, truck-tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length may be allowed in BGH zoning districts by conditional use permit. If necessary, trucks will be measured bumper to bumper, including overhangs and attachments such as trailer hitches and side mirrors.

8.03.08 Uses listed below shall provide parking and loading in the amounts specified and at locations specified for the group in which such use falls. For any use not listed, the City Administrator, or designee, shall determine the property requirement by classifying the proposed use among the uses specified herein so as to assure equal treatment. In making any such determination, the City Administrator, or designee, shall follow the principals set forth in the statement of purpose for the parking and loading provisions.

8.03.09 For the purpose of this Section, a parking space shall be at least one hundred sixty-two (162) square feet in size and shall be of easily usable and convenient shape, orientation, and grade. Handicap accessible parking spaces shall be a minimum of ninety-six (96) inches in width and provide an adjacent access aisle a minimum of sixty (60) inches in width. Van accessible parking spaces shall be a minimum of ninety-six (96) inches in width and provide an adjacent access aisle a minimum of ninety-six (96) inches in width. Each such space shall be readily accessible and aisles required for access to any space shall not be counted in meeting the requirements for spaces. Loading spaces shall be at least twelve (12) feet wide and sixty (60)

feet long for industrial and warehouse type uses but may be twelve (12) feet wide and thirty (30) feet long for retail, service and institutional establishments. Aisles adequate to accommodate the maneuvering into position of such vehicles shall be provided accessory to such space or spaces. Specified distances from the principal use for which a parking space is provided shall be measured from the edge of the usable parking space to a normal entrance to the building or use along a convenient and unobstructed pedestrian route. Parking spaces shall not be provided within a required front yard, or a side yard at a corner, except as specifically authorized herein.

- 8.03.10 All off-street parking and loading areas shall be landscaped and screened in accordance with Article 9.
- 8.03.11. **GROUP A:** All uses of land and buildings enumerated under Group A shall provide off-street parking on the same zoning lot as such use or building and said parking shall have convenient and unobstructed pedestrian access across said zoning lot to a principal entrance to the following buildings or uses:

USE	PARKING REQUIRED	
Dwellings	One (1) for each	
Apartments	Two (2) For each dwelling unit	
Boarding, rooming, and lodging houses	One (1) for each bedroom	
Doctor’s offices, medical and dental clinics	Five (5) spaces for each medical or dental practitioner	
Restaurants, beer parlor, taverns, bars, night clubs	One (1) for each two and one half (2.5) seats	
Retail stores and shops	One (1) space for each two hundred (200) square feet of gross sales area.	
Furniture and appliance sales & furniture and appliance repair	One (1) for each five hundred (500) square feet of gross sales space and repair space	
Funeral homes and mortuaries	One (1) for each three (3) seats in chapels or one (1) for each fifty (50) square feet of public area, whichever is greater	
Real estate sales offices	Two (2) for the first two hundred (200) square feet plus one (1) for each one hundred (100) square feet of office and public space	
Small item service and repair shops	One (1) for each two hundred (200) square feet of gross floor area	
Beauty and barber shops	Two (2) for each operator	
Automotive or machinery sales and service garages	One (1) for each four hundred (400) square feet of floor area	
Bowling alleys	Five (5) for each alley.	
Roller and ice rinks, intensive spots and recreation establishments and dance halls	One (1) for each three (3) fixed seats or one (1) for each one hundred (100) square feet of gross floor area of public space as appropriate	
Banks and professional offices and general offices	One (1) for each three hundred (300) square feet of floor area	
Assisted living and multi-family dwellings exclusively for senior citizens	One (1) space for each dwelling unit	
Self-service storage facilities	Two (2) spaces at the rental office or one and one half (1.5) spaces per employee, whichever is greater	

Day care centers	One (1) space per three hundred and fifty (350) square feet of gross floor area plus three (3) spaces for vehicles of the operation	
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8.03.12 **GROUP B:** All uses of land or buildings enumerated under Group B shall provide off-street parking on the same zoning lot as such building or use for all customers or patrons frequenting the establishment and said parking shall have convenient and unobstructed pedestrian access across said parking lot to a principal entrance to the building or use. That portion of the parking requirement that is attributed to employees may be provided within three hundred thirty (330) feet of the following uses or buildings:

USE	PARKING REQUIRED	
Hotel, apartment hotel, motel, club with guest rooms	One (1) space for each unit for the first twenty (20) units, plus one (1) space for each two (2) units for those in excess of twenty (20) on site, plus one (1) space for each two (2) employees on the largest shift.	
Hospitals and rest homes	One (1) space for each four (4) beds plus one (1) space for each two (2) staff physicians on site, plus one (1) space for each three (3) employees of all classes on the largest shift.	
College fraternities, college sororities	One (1) space for each two (2) bedrooms. Half of the requirement may be off site.	
Clubs, organization halls	One (1) space for each one hundred (100) square feet of assembly space on site, plus one (1) space for each two (2) employees	
Wholesale stores with stock of goods (without stock, see general offices)	One (1) space for each four hundred (400) square feet of gross floor area. At least half of the requirement shall be on site.	
Warehouses	Four (4) spaces for the first five thousand (5,000) square feet of gross floor area, plus one (1) additional space for each additional five thousand (5,000) square feet or major fraction thereof twenty five (25) percent of total requirements shall be on site	

8.03.13 **GROUP C:** Parking requirements for customers, patrons, and employees may be provided within six hundred sixty (660) feet of said following uses or buildings:

USE	PARKING REQUIRED	
Auditoriums, stadiums (except school), theaters, community centers and similar places of public assembly	One (1) space for each five (5) seats in the main assembly area, or where no fixed seats are provided one (1) space for each fifty (50) square feet of main assembly area	
Churches	One (1) space for each four (4) seats in the main assembly area	
Libraries, museums and similar uses	One (1) space for each four hundred (400) square feet of gross space to which the public has access.	

Senior high schools, junior high schools, elementary schools (including public, parochial and private)	One (1) space for each teacher or employee except that where living accommodations for such teachers or employees are provided on or near the site this requirement may be satisfied by the parking provided for the living quarters, plus one (1) space for each one hundred (100) square feet of seating space in the auditorium or multi-purpose room, whichever is greater.	
Manufacturing, freight terminals	Four (4) spaces for each ten thousand (10,000) square feet of gross floor area or major fraction thereof, plus one (1) space for each employee on the largest shift	
Multi-tenant commercial strip building	Four and one half (4.5) parking spaces per one thousand (1,000) square feet of gross leasable area	

8.03.07 Except in the AG, FX, ML, and MH zoning district, parking of semi-trailers, tractors, truck-tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length shall be strictly prohibited. Parking of semi-trailers, tractors, truck-tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length may be allowed in BGH zoning districts by conditional use permit. If necessary, trucks will be measured bumper to bumper, including overhangs and attachments such as trailer hitches and side mirrors.

Section 3. That Sections 5.24, and 8.03 of Ordinance No. 3619, the Bellevue Zoning Ordinance, as heretofore existing are hereby repealed.

Section 4. That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as required by law.

ADOPTED by the Mayor and City Council this _____ day of _____, 2020.

APPROVED AS TO FORM:

City Attorney

ATTEST

City Clerk

Mayor

First Reading: _____
Second Reading: _____
Third Reading: _____

City of Bellevue

PLANNING COMMISSION RECOMMENDATION

APPLICANT: City of Bellevue

CITY COUNCIL HEARING DATE: April 7, 2020

REQUEST: to amend Sections 5.24 and 8.03, City of Bellevue Zoning Ordinance, to allow for the parking of semi-trailers, tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length, as a conditional use permit in the BGH Zoning district.

APPROVAL of a request to amend Sections 5.24 and 8.03, City of Bellevue Zoning Ordinance, to allow for the parking of semi-trailers, tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length, as a conditional use permit in the BGH Zoning district and including an amendment regarding all vehicles must be in operable condition, and including language that landscaping and fencing be required.

Yes:	Seven:	No:	Zero:	Abstain:	Zero:	Absent:	Two:
	Casey						Perrin
	Cain						Cutsforth
	Aerni						
	Ritz						
	Ackley						
	Hankins						
	Jacobson						

Planning Commission Hearing (s) was held on: February 27, 2020



City of Bellevue

Planning Department

1510 Wall Street • Bellevue, Nebraska 68005

(402) 293-3026

MEMORANDUM

TO: City Council
Mayor Hike
City Administrator Jim Ristow

FROM: Angela Curry, Assistant Planning Manager

DATE: February 28, 2020

RE: Amendment to Sections 5.24 and 8.03 regarding conditional uses

The City of Bellevue is proposing to amend the BGH (Heavy General Business) Zoning District, Section 5.24.03 and Article 8 (Supplemental Regulations) Section 8.03.07 regarding parking of oversized vehicles. The BGH zoning district allows for the sale of automobile, truck, tractor, construction equipment, boat, trailer, and farm machinery. Additionally, commercial parking lots are permitted. Currently, Section 8.03.07 prohibits the parking of semi-trailers, tractors, truck-tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length. Based on the permitted uses of the BGH Zoning District, staff believes it is suitable to allow for the parking of oversized semi-trailers, tractors, truck-tractors as a conditional use in the BGH zoning district. The Planning Commission recommended including language that all vehicles must be in operable condition and that landscaping and fencing be required.

As such, staff is proposing to amend Sections 5.24.03 and 8.03.07 as follows:

Section 5.24 BGH Heavy General Business District

5.24.01 Intent. This zone is designed to provide for the widest range of retail and service establishments short of actual industrial operations.

5.24.02 Permitted Uses:

1. Retail and service stores and offices of the following types ranging from small stores to large box retail, provided all activities and display goods are carried on within an enclosed building except that green plants and shrubs may be displayed in the open and further provided that all waste material be kept within a sight obscuring enclosure:
 - A. Animal hospital.
 - B. Animal specialty services.
 - C. Antique Store.

- D. Apparel store, tailor shops, dressmaker.
- E. Art gallery.
- F. Automatic vending structures when located on that portion of a lot on which a principal building is permitted.
- G. Automobile parts and supply store.
- H. Automobile rental store.
- I. Automotive (light) repair services.
- J. Bakery, custom, selling all production at retail on the premises or as retail custom orders for delivery.
- K. Bank, Savings and Loan Association.
- L. Barber, beauty shops.
- M. Bicycle sales and repair shops, but not including sales and repair of motor driven vehicles.
- N. Book store.
- O. Bowling alley, trampoline or rebound equipment center miniature golf, pool hall, dance hall, kiddy parks, skating rinks.
- P. Candy, ice cream store including manufacture, if all production is sold at retail on the premises or as retail custom orders for delivery.
- Q. Car wash.
- R. Child care center.
- S. Commercial parking lots.
- T. Convenient store with limited fuel sales.
- U. Dairy products sales.
- V. Dancing studios and schools including group instruction, not including those classified under sexually oriented business.
- W. Dental clinic.
- X. Drug or drug-variety store.
- Y. Drive-in uses for permitted businesses shall be allowed, provided that any such establishment shall provide adequate off-street storage space for all cars of patrons; that there be a sturdy, close woven or solid fence on all but the front side; that no music or loud speaker system shall be installed that may be heard at neighboring residential properties and that no lighting shall shine on neighboring properties used for residential purposes.
- Z. Dry cleaning and laundry establishments using only non-flammable solvents and not over 1,200 square feet in floor area. The scale of such operations is intended to serve the local residents and capacity shall be limited to the service of walk-in trade and a two delivery vehicle outside operation.
- AA. Dry cleaning (self-service automatic) establishments of not more than 10 cleaning units.
- BB. Dry cleaning pick-up station with custom pressing and repair, but not including cleaning and laundering on the premises, unless self-service laundry or dry cleaning as permitted herein.
- CC. Dry goods store.
- DD. Exercise, Fitness, and Tanning Spa. (*Ord. No. 3911, September 10, 2018*)
- EE. Feed and seed store.

- FF. Florist shop.
- GG. Frame shop.
- HH. Frozen food lockers for individual or family trade, but no slaughtering, killing, eviscerating, skinning, plucking or smoking on the premises.
- II. Furniture and antique homes and stores including used furniture store.
- JJ. Furniture (specialty) shops.
- KK. Garages for the storage of automobiles, but not including major repair, body and fender work or painting.
- LL. Garden supply, commercial greenhouses, nursery stock sales yards.
- MM. Gasoline stations.
- NN. General office uses. *(Ord. No. 3984, December 3, 2019)*
- OO. Gift and card shop.
- PP. Grocery, supermarket.
- QQ. Gunsmith.
- RR. Hardware and appliance store and small tool rental when incidental to a hardware or other business.
- SS. Hobby and craft store.
- TT. Interior design firm.
- UU. Jewelry store.
- VV. Laundry (self-service automatic) of not more than 30 washing units.
- WW. Laundry (self-service automatic) of not more than 50 washing units, provided two loading and unloading spaces are provided. *(Ord. No. 3899, February 12, 2018)*
- XX. Liquor stores.
- YY. Loan office.
- ZZ. Locksmith.
- AAA. Machine sales and service (stationery and office)
- BBB. Manufacturing and repair (extremely light, professional type) of such items as eyeglasses, custom jewelry, prosthetic devices and other similar services and manufacture.
- CCC. Meat market, retail, but no killing, eviscerating, skinning, plucking or smoking of food products on the premises.
- DDD. Medical clinics.
- EEE. Micro breweries and brew pubs.
- FFF. Music store, music studio.
- GGG. News and tobacco store.
- HHH. Outlet retail store.
- III. Paint, wallpaper, drapery and floor covering store.
- JJJ. Pawn shops.
- KKK. Pet shop, provided that all facilities are fully enclosed.
- LLL. Photographer, artist, photo finishing, and camera store.
- MMM. Printing job, when mechanical operation is not visible from a street and employing not over 15 persons engaged in operating digital printing equipment, and may be incidental to other uses permitted hereunder. *(Ord. No. 3984, December 3, 2019)*
- NNN. Real estate sales office.

OOO. Restaurant (Drive-in or fast food).
 PPP. Restaurant (Entertainment).
 QQQ. Restaurant (General).
 RRR. Restaurant (Limited).
 SSS. Second hand stores.
 TTT. Shoe repair shop.
 UUU. Shoe store.
 VVV. Social club and fraternal organizations, not including uses defined under sexually oriented business.
 WWW. Tavern, cocktail lounge, club operated as a tavern or cocktail lounge.
 XXX. Telephone answering service.
 YYY. Telephone exchange.
 ZZZ. Television, radio and small appliance repair.
 AAAA. Toy and sporting goods store.
 BBBB. Upholstery shops.
 CCCC. Variety store.

(Ord. No. 3716, April 22, 2013)

2. Automobile sales – New and used automobile, truck , tractor, construction equipment, boat, trailer and farm machinery sales rooms and lots, but excluding the storage of vehicles, boats, trailers, or machinery not in operable condition or in the process of salvage, or the major parts thereof.
3. Call center.
4. Educational Institutions, Business, and Commercial Schools (post secondary) provided they meet the following conditions:
 - A. Lot Standards: All space limits as specified in the BG zone shall be met.
 - B. Site Plan: Each application shall provide a detailed site plan as required by the Planning Director.
5. Governmental Services – Administrative Facilities.
6. Governmental Services – Maintenance and Service Facilities.
7. Logistical center.
8. Mixed commercial – Combination display store, office, warehouse, and fabrication shop for electrical, plumbing, heating and refrigeration contractors, and automobile supply house with minor overhaul and machining of parts.
9. Mortuaries, funeral homes and funeral chapels.
10. Motel, Hotel.
11. Public utility main transmission lines including substations, distribution centers, regulator stations, pumping stations, treatment facilities, storage, equipment buildings, garages, towers, or similar public service uses.
12. Radio and television stations, except transmission towers over 35 feet high.
13. Railroad through and spur tracks, but no sidings or other terminal type facilities and no service, repair or administrative facilities.
14. Recreational Facilities (Indoor and Outdoor), with the exception of golf courses.
15. Theater other than drive-in.
16. Wholesale stores, but not establishments operated primarily as a warehouse. A wholesale store shall be distinguished from a warehouse if there is one square foot

of office, sales and display space for each square foot of warehousing space, and the building is so arranged as to encourage walk-in trade.

5.24.03

Conditional Uses:

1. Churches, synagogues, chapels, and similar places of religious worship and instruction of a quiet nature when located in a business building or on the same lot as a business building.
2. Communication Towers meeting the requirements as set forth in Section 8.05.
3. Self-storage facilities, provided they meet the following restrictions:
 - A. Lot Standards: All space limits as specified in the BGH Zone shall be followed, however, the maximum height for any structure within the facility shall be twenty (20) feet.
 - B. Limitation of Activities: No activity other than the rental of storage space and the administration of the facility shall be permitted.
 - C. Access to Buildings: No storage building may be open into required side or rear yards, if the site directly abuts a residential zoning district. Individual storage bays shall not be interconnected by interior doors or other interior means which would provide fire access from one storage bay to another.
 - D. Storage Restrictions: all storage on the site must be within enclosed buildings, with the exception of automobiles, boats, and recreational vehicles in operable condition. The storage of hazardous materials on the site is prohibited.
 - E. Parking/Loading: Parking: Two parking spaces shall be provided at the rental office or 1.5 parking spaces per employee whichever is greater. Loading: Loading docks shall be prohibited, all loading areas shall be at the same elevation as the floor elevation of the individual storage bay.
 - F. Drive Lanes: Minimum drive lane width shall be twenty four (24) feet.
 - G. Landscaping/Fencing: Landscaping shall be provided in accordance with the City of Bellevue's Landscape Ordinance. In addition, the perimeter of each facility shall be fully enclosed by fencing or screening walls, as approved by the Planning Director. All fencing shall be located on the interior side of the required bufferyards.
 - H. Site Plan: Each application for a self-storage facility shall provide a detailed site plan as required by the Planning Director. (*Ord. No. 3888, Dec. 11, 2017*)
4. Indoor Firing Range (*Ord. No. 3698, Feb. 11, 2013*)
5. Outdoor storage of automobiles, boats, and recreational vehicles in operable condition, provided the following conditions are met:
 - A. Landscaping/Fencing: Landscaping shall be provided in accordance with the City of Bellevue's Landscape Ordinance. In addition, the perimeter of each facility shall be fully enclosed by fencing or screening walls, as approved by the Planning Director. All fencing shall be located on the interior side of the required bufferyards.
6. The parking of semi-trailers, tractors, truck-tractors, or any truck, in operable condition, exceeding eight (8) feet in width or twenty-one (21) feet in length may

be allowed when not utilizing required parking as defined in Section 8 of the zoning ordinances. If necessary, trucks will be measured bumper to bumper, including overhangs and attachments such as trailer hitches and side mirrors. The following conditions must also be met:

A. Landscaping/Fencing: Landscaping shall be provided in accordance with the City of Bellevue's Landscape Ordinance. In addition, the perimeter of each facility shall be fully enclosed by fencing or screening walls, as approved by the Planning Director or Designee. All fencing shall be located on the interior side of the required bufferyards.

5.24.04 Permitted Accessory Uses:

1. Accessory uses for commercial development shall include those normally appurtenant to such development, except as further specified herein.
2. Residential and small wind energy systems, subject to Section 8.09.

5.24.05 Space Limits:

1. Minimum lot area for business: None.
2. Minimum width of lot: None for business.
3. Maximum height of building: 55 feet.
4. Minimum front yard: None for business.
5. Minimum rear yard: None for business.
6. Minimum side yard: None for business.
7. Minimum side yard on street side of corner: None for business.
8. Maximum gross floor area ratio: 6.0.
9. Maximum ground coverage: 100 percent for business or mixed business.

5.24.06 Miscellaneous Provisions:

1. Off-street parking and loading shall be provided for all uses established in this zone.
2. All parking and storage of vehicles, boats, campers and trailers shall be in conformance with Sections 8.01-8.03.
3. All signage shall be in conformance with Article 7.
4. All buildings shall conform to building design regulations in Section 8.11.
5. All landscaping shall conform with Article 9.

ARTICLE 8 SUPPLEMENTAL REGULATIONS

8.03.07 Except in the AG, FX, ML, and MH zoning district, parking of semi-trailers, tractors, truck-tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length shall be ~~strictly~~ prohibited. ~~Parking of semi-trailers, tractors, truck-tractors, or any truck exceeding eight (8) feet in width or twenty-one (21) feet in length may be allowed in BGH zoning districts by conditional use permit.~~ If necessary, trucks will be measured bumper to bumper, including overhangs and attachments such as trailer hitches and side mirrors.

PLANNING DEPARTMENT RECOMMENDATION:

APPROVAL of the amendment as presented.

PLANNING COMMISSION RECOMMENDATION:

APPROVAL as a conditional use permit in the BGH Zoning district and including an amendment regarding all vehicles must be in operable condition and including language that landscaping and fencing be required.

EMERGENCY ORDINANCE NO. 3992

AN EMERGENCY ORDINANCE PURSUANT TO NEBRASKA REVISED STATUTES SECTION 16-314 AND 16-405; TO ADD SECTION 14-11 OF THE BELLEVUE MUNICIPAL CODE PERTAINING TO PANDEMIC SICK LEAVE, AND TO PROVIDE FOR THE IMMEDIATE EFFECTIVE DATE OF THIS ORDINANCE.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BELLEVUE, NEBRASKA.

Section 1. That Section 14-11 of the Bellevue Municipal Code is hereby created to read as follows:

Sec. 14-11. Pandemic Sick Leave.

The City Administrator, as chief executive officer of the City, is responsible for the proper administration of Pandemic Sick Leave. In the unforeseen event of a pandemic, the City Administrator shall adopt and implement a Pandemic Sick Leave Policy that governs the standard operating procedures, practices and guidelines for all employees, including part-time employees, to benefit from pandemic sick leave.

ADOPTED by the Mayor and City Council this 17th day of March, 2020.

ATTEST:

Mayor, Rusty Hike

City Clerk

First Reading:

Second Reading:

Third Reading:

WAIVED

WAIVED

APPROVED AS TO FORM:

City Attorney

**CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET**

COUNCIL MEETING DATE: 03/17/2020		SUBMITTED BY: Susan Kluthe, City Clerk	
AGENDA ITEM:	CONSENT AGENDA <input type="checkbox"/>	SPECIAL PRESENTATION <input type="checkbox"/>	
LIQUOR LICENSE <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>	PUBLIC HEARING <input checked="" type="checkbox"/>	
RESOLUTION <input type="checkbox"/>	CURRENT BUSINESS <input type="checkbox"/>	OTHER <input type="checkbox"/>	

SUBJECT:

Application from Bellevue Chamber of Commerce for the "Riverfest Community Event" on Friday, June 26, 2020 from 5:00 p.m. to 12:30 a.m. on Saturday, June 27, 2020 and on Saturday, June 27, 2002, from 7:00 a.m. to 12:30 a.m. on Sunday June 28, 2002, at American Heroes Park, 2502 Payne Street

SYNOPSIS/BACKGROUND:

The "Riverfest Community Event" is an annual event and is being held at American Heroes Park. The event will be held on Friday, June 26, 2020 from 5:00 p.m. to 12:30 a.m. and on Saturday, June 27, 2020 on Saturday, June 27, 2002, from 7:00 a.m. to 12:30 a.m. on Sunday June 28, 2002, at American Heroes Park, 2502 Payne Street.

FISCAL IMPACT: \$50 BUDGETED FUNDS?: NO GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?:	NO	COUNTER-PARTY:		INTERLOCAL AGREEMENT:	NO
CONTRACT DESCRIPTION:					
CONTRACT EFFECTIVE DATE:		CONTRACT TERM:		CONTRACT END DATE:	
PROJECT NAME:					
START DATE:	END DATE:	PAYMENT DATE:	INSURANCE REQUIRED: NO		
CIP PROJECT NAME:		CIP PROJECT NUMBER:			
STREET DISTRICT NAME (S):		STREET DISTRICT NUMBER (S):			
ACCOUNTING DISTRIBUTION CODE:		ACCOUNT NUMBER:			

RECOMMENDATION:

Approve Event License Application from Bellevue Chamber of Commerce for the "Riverfest Community Event" on Friday, June 26, 2020 from 5:00 p.m. to 12:30 a.m. on Saturday, June 27, 2020 and on Saturday, June 27, 2002, from 7:00 a.m. to 12:30 a.m. on Sunday June 28, 2002, at American Heroes Park, 2502 Payne Street

ATTACHMENTS:

- | | | |
|----------------------------------|-----------------------------|---------------------------------------|
| 1. Application for Event License | 2. Certificate of Insurance | 3. Comments from PD, Streets, & Parks |
| 4. | 5. | 6. |

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

A. Bree Roblins
[Signature]
[Signature]



CITY OF BELLEVUE

APPLICATION FOR EVENT LICENSE

The undersigned hereby makes application to conduct or operate a carnival, show, temporary amusement park, or music concert in the City of Bellevue, Nebraska, under the provisions of City Code Sections 5-36 thru 5-40, and hereby submits the following facts in support thereof:

Date: **March 2, 2020**_____

APPLICANT (Name/Address/Phone #): **Kevin Hensel, President 1036 Bruin Blvd #119 Bellevue, NE 68005**_____

CORPORATION (Name/Address): **Bellevue Chamber of Commerce 1036 Bruin Blvd #119 Bellevue, NE 68005**_____

CORPORATION OFFICERS: **Ralph Gladback-President, Amanda Glazebrook-Vice-President, Tom Deall Secretary,** _____

PROPOSED ACTIVITY: **Riverfest Community Event**_____

DAY/DATE OF PROPOSED ACTIVITY: **June 26, 2020 5pm-June 27th 12:30 am; June 27th 7:00 am-June 28th 12:30 am**_____

LOCATION OF PROPOSED ACTIVITY: **American Heroes Park 2502 Payne Street Bellevue, NE**_____

HOURS OF OPERATION: **Friday June 26th 5pm-June 27th 12:30 AM; JUNE 27th 7:00 AM-June 28th 12:30 am**_____

WHAT PROVISIONS, IF APPLICABLE, HAVE BEEN MADE FOR THE FOLLOWING:

1. Sanitary Facilities: A-Relief-both handicap and regular facilities_____
2. Running Water: not available_____
3. Power: on site portable generators provide by City and NMC_____
4. Parking: on site w/assistance from BFD_____
5. Insurance: Special Events policy with city, private sector per vendor, fireworks vendor, liquor liability and additional insure designation on rental contracts._____

(Please provide Certificate of Insurance Naming City of Bellevue as Additional Insured)

Please address any specific requests of the Police/Parks/Streets Departments on the 2nd page.

I guarantee to the City of Bellevue that the premises will be cleaned and inspected following the above listed event on the day(s) indicated and, after inspection by the City, we will meet any additional responsible requests of the City of Bellevue as to the cleaning of the premises. For equal opportunity enjoyment for all individuals, I guarantee that all events will meet the legal requirements outlined in the American with Disabilities Act (ADA) and its amendments to prevent discrimination and enable individuals with disabilities to participate fully in all aspects of the event.

RECEIVED
MAR 02 2020
CITY CLERK

Signature of Applicant: Kevin Hezel

FOR CITY OFFICE USE ONLY:

Notice of Hearing published in a legal newspaper on _____.

City Council hearing date: _____

License Fee of \$50 paid on: _____ Receipt #: _____

Police Department Requests: _____

Parks Department Requests: _____

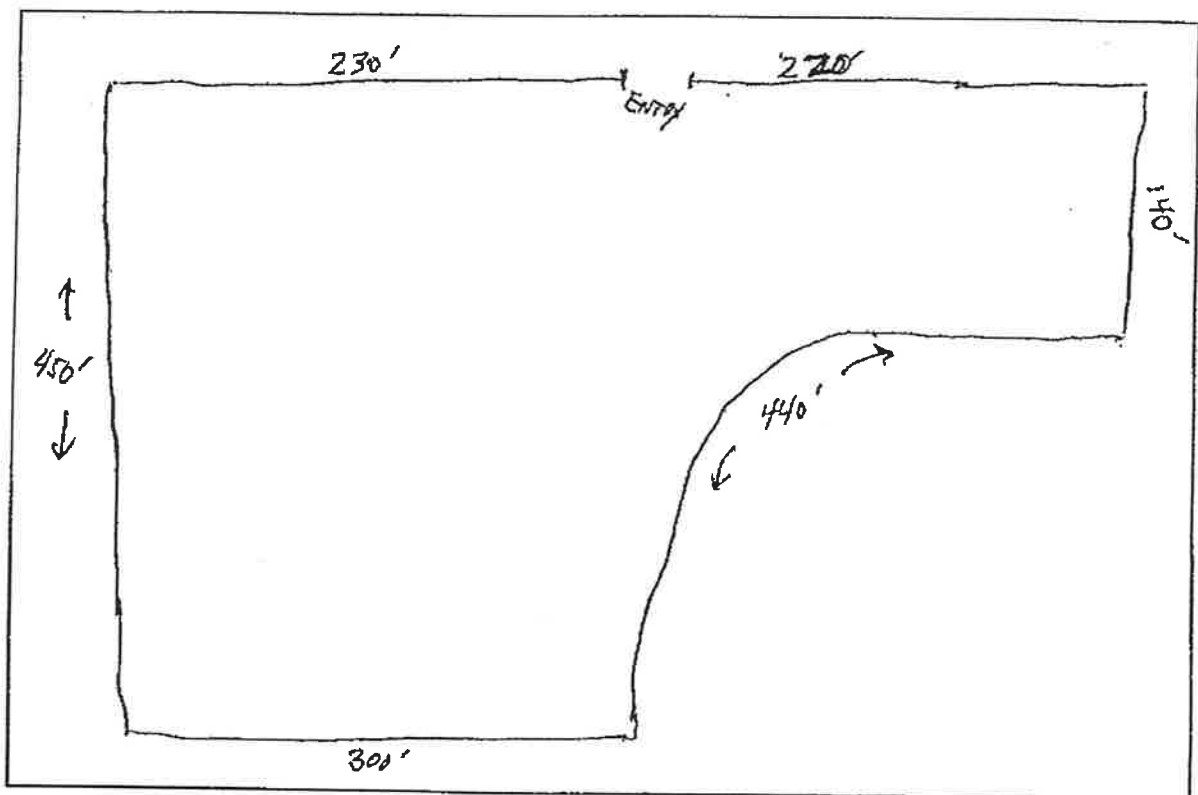
Street Department Requests: _____

OUTDOOR AREA DIAGRAM

HOW AREA WILL BE PATROLLED BELLEVUE POLICE DEPT

- IF APPLICABLE, OUTDOOR AREA MUST BE CONNECTED TO INDOOR AREA IF INDOOR AREA IS TO LICENSED
- MEASUREMENT OF OUTER WALLS OF AREA TO BE LICENSED MUST INCLUDED LENGTH & WIDTH IN FEET
- DOUBLE FENCING IS REQUIRED FOR ALL NON-PROFIT ORGANIZATIONS UNLESS FORM #140 IS FILED WITH THIS FORM AND IS APPROVED BY THE COMMISSION
- RETAILER LIQUOR LICENSE HOLDERS ARE NOT REQUIRED TO DOUBLE FENCE, ALTHOUGH MEASURES NEED TO BE TAKEN TO SECURE THE AREA

DIAGRAM OF PROPOSED AREA:



American Heroes Park



CITY OF BELLEVUE EVENT LICENSE REVIEW FORM

City of Bellevue
City Clerk
1500 Wall Street
Bellevue, NE 68005
(402) 293-3007

☐ Police Department
☒ Captain Stukenholtz
☐ Sgt. Larry Lampman

☐ Parks Department
☐ Jim Shada
☐ Mark Blackburn

☐ Streets Department
☐ Bobby

☐ Public Works Department
☐ Jeff Roberts

FROM: Susan Kluthe

DATE: March 11, 2020

SUBJECT: Request for an Event License Application from Bellevue Chamber of Commerce for Riverfest Community Event, at American Heroes Park on Friday, June 26th, 5:00 p.m. to 12:30 a.m. and Saturday, June 27th, 7:00 a.m. to 12:30 a.m.

Please make comments on the above request and return to Susan Kluthe, as soon as you can. I can be reached at (402) 293-3007 or susan.kluthe@bellevue.net if there are any questions concerning the above. If you fail to make comment or return this form by the deadline date, the City Clerk's Office will assume you have no position in this matter, and will therefore proceed accordingly.

☒ Comments

☐ No Comments

We have covered this event at this venue previously, no new issues with this location.

Capt. DG Stukenholtz

3-11-20

Signature or Fill in Your Name

Date

Signature of Applicant: Karim Hossain

Notice of Hearing published in a legal newspaper on _____, _____.

City Council hearing date: _____

License Fee of \$50 paid on: _____ Receipt #: _____

Parks Department Requests:

Street Department Requests:

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

COUNCIL MEETING DATE: 03/17/2020		SUBMITTED BY: Susan Kluthe, City Clerk	
AGENDA ITEM:	CONSENT AGENDA <input type="checkbox"/>	SPECIAL PRESENTATION <input type="checkbox"/>	
LIQUOR LICENSE <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>	PUBLIC HEARING <input checked="" type="checkbox"/>	
RESOLUTION <input type="checkbox"/>	CURRENT BUSINESS <input type="checkbox"/>	OTHER <input type="checkbox"/>	

SUBJECT:

Application from Mak Throwers for the "Celtic Festival - Highland Games" on Sunday, April 5, 2020, from 7:00 a.m. to 6:00 p.m., for the Highland Games at Banner Park.

SYNOPSIS/BACKGROUND:

The "Celtic Festival" is an annual event when they have the Highland Games. The event will be held on Sunday, April 5 2020, from 7:00 a.m. to 6:00 a.m.

FISCAL IMPACT: \$50 BUDGETED FUNDS?: NO GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: NO	COUNTER-PARTY:	INTERLOCAL AGREEMENT: NO
CONTRACT DESCRIPTION:		
CONTRACT EFFECTIVE DATE:	CONTRACT TERM:	CONTRACT END DATE:
PROJECT NAME:		
START DATE:	END DATE:	PAYMENT DATE: INSURANCE REQUIRED: NO
CIP PROJECT NAME:	CIP PROJECT NUMBER:	
STREET DISTRICT NAME (S):	STREET DISTRICT NUMBER (S):	
ACCOUNTING DISTRIBUTION CODE:	ACCOUNT NUMBER:	

RECOMMENDATION:

Approve Event License Application from Mak Throwers for the "Celtic Festival - Highland Games" on Sunday, April 5, 2020, from 7:00 a.m. to 6:00 p.m., for the Highland Games at Banner Park.

ATTACHMENTS:

1. Application for Event License	2. Certificate of Insurance	3. Comments from PD, Streets, & Parks
4.	5.	6.

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

A. Bree Hoblins
[Signature]
[Signature]



The undersigned hereby makes application to conduct or operate a carnival, show, temporary amusement park, or music concert in the City of Bellevue, Nebraska, under the provisions of City Code Sections 5-36 thru 5-40, and hereby submits the following facts in support thereof:

Date: 3/9/2020

APPLICANT (Name/Address/Phone #): Josh Haggin

2010 Dear Park Blvd

402 616-8505

CORPORATION (Name/Address):

MDK Showers

2010 Dear Park Blvd

CORPORATION OFFICERS:

Josh Haggin, President

PROPOSED ACTIVITY:

Highland Games

DAY/DATE OF PROPOSED ACTIVITY:

April 5th

LOCATION OF PROPOSED ACTIVITY:

Hastings Banner Park

HOURS OF OPERATION:

7am to 6pm

WHAT PROVISIONS, IF APPLICABLE, HAVE BEEN MADE FOR THE FOLLOWING:

1. Sanitary Facilities: Porta Potties from A-Relief Services

2. Running Water:

3. Power:

4. Parking:

5. Insurance: through Acord insurance

(Please provide Certificate of Insurance Naming City of Bellevue as Additional Insured)

Please address any specific requests of the Police/Parks/Streets Departments on the 2nd page.

I guarantee to the City of Bellevue that the premises will be cleaned and inspected following the above listed event on the day(s) indicated and, after inspection by the City, we will meet any additional responsible requests of the City of Bellevue as to the cleaning of the premises. For equal opportunity enjoyment for all individuals, I guarantee that all events will meet the legal requirements outlined in the American with Disabilities Act (ADA) and its amendments to prevent discrimination and enable individuals with disabilities to participate fully in all aspects of the event.

Signature of Applicant:

FOR CITY OFFICE USE ONLY:

Notice of Hearing published in a legal newspaper on _____.

City Council hearing date: _____

License Fee of \$50 paid on: _____

Receipt #: _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Parks Department Requests: Can I have power turned on for that day.

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or other markings on the paper.

Street Department Requests: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/01/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945	CONTACT NAME: Will Maddux PHONE (A/C, No, Ext): (530) 477-6521 FAX (A/C, No): E-MAIL ADDRESS: info@theeventhelper.com														
INSURED Josh Haggin 2010 Deer Park Blvd Omaha NE 68108	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A : Lloyds Syndicate 2623</td><td>AA-1128623</td></tr><tr><td>INSURER B : Lloyds Syndicate 623</td><td>AA-1126623</td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Lloyds Syndicate 2623	AA-1128623	INSURER B : Lloyds Syndicate 623	AA-1126623	INSURER C :		INSURER D :		INSURER E :		INSURER F :	
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INSURER B : Lloyds Syndicate 623	AA-1126623														
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR Host Liquor Liability Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	Y		EH-771320-L2631095	04/05/2020 12:01 AM	04/06/2020 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	DAMAGE TO RENTED PREMISES \$ 100,000						
	MED EXP (Any one person) \$ 5,000						
	PERSONAL & ADV INJURY \$ 1,000,000						
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ INCLUDED
							Deductible \$ 1,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY SCHEDULED AUTOS NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.
Attendance: 50, Event Type: Pool and/or Billiards Tournaments.

CERTIFICATE HOLDER**CANCELLATION**

City of Bellevue 1500 Wall St Bellevue NE 68005	<p>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</p> <p>AUTHORIZED REPRESENTATIVE </p>
---	---

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
City of Bellevue 1500 Wall St Bellevue, NE 68005
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A.** In the performance of your ongoing operations; or
- B.** In connection with your premises owned by or rented to you.



**CITY OF BELLEVUE
EVENT LICENSE REVIEW FORM**

**City of Bellevue
City Clerk
1500 Wall Street
Bellevue, NE 68005
(402) 293-3007**

☐ Police Department
☒ Captain Stukenholtz
☐ Sgt. Larry Lampman

☐ Parks Department
☐ Jim Shada
☐ Mark Blackburn

☐ Streets Department
☐ Bobby

☐ Public Works Department
☐ Jeff Roberts

FROM: Susan Kluthe

DATE: March 9, 2020

SUBJECT: Request for an Event License Application from NE Celtic Festival Events, for the Highland Games on Sunday, April 5, 2020, from 7:00 a.m. to 6:00 p.m.

Please make comments on the above request and return to Susan Kluthe, by, **March 11, 2020**. I can be reached at (402) 293-3007 or susan.kluthe@bellevue.net if there are any questions concerning the above. If you fail to make comment or return this form by the deadline date, the City Clerk's Office will assume you have no position in this matter, and will therefore proceed accordingly.

☒ Comments

☐ No Comments

This group and organizer have been great to work with in the past. They have held two events, one at Hayworth and the other at Banner with no PD needed. I don't see an issue from our end other than an email to the road patrol for an FYI.

Sgt. Lampman

Capt. DG Stukenholtz

3-9-20

Signature or Fill in Your Name

Date



**CITY OF BELLEVUE
EVENT LICENSE REVIEW FORM**

City of Bellevue
City Clerk
1500 Wall Street
Bellevue, NE 68005
(402) 293-3007

☐ Police Department
☐ Captain Stukenholtz
☐ Sgt. Larry Lampman

☐ Parks Department
☐ Jim Shada
☐ Mark Blackburn

☒ Streets Department
☒ Bobby

☐ Public Works Department
☐ Jeff Roberts

FROM: Susan Kluthe

DATE: March 9, 2020

SUBJECT: Request for an Event License Application from NE Celtic Festival Events, for the Highland Games on Sunday, April 5, 2020, from 7:00 a.m. to 6:00 p.m.

Please make comments on the above request and return to Susan Kluthe, by, **March 11, 2020**. I can be reached at (402) 293-3007 or susan.kluthe@bellevue.net if there are any questions concerning the above. If you fail to make comment or return this form by the deadline date, the City Clerk's Office will assume you have no position in this matter, and will therefore proceed accordingly.

☐ Comments

☒ No Comments

Street Dept sees no issues or conflicts with the event as proposed.


Signature or Fill in Your Name

March 10, 2020
Date

Celtic Festival
Highland Games -
(PARKS)

Police Department Requests: _____

Parks Department Requests: Can I have power turned on two days

Parks Department:

We will provide ~~power~~ electricity & additional Trash Cans

J. S. Smith

Street Department Requests: _____

EMERGENCY RESOLUTION NO. 2020-15**PANDEMIC SICK LEAVE**

WHEREAS, pursuant to Nebraska Revised Statutes a City of the First Class has the power to do all acts on relation to the concerns of the City necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Nebraska Revised Statutes, the powers of the City as a body are exercised by the Mayor & City Council; and,

WHEREAS, the Mayor & City Council has the authority to adopt ordinances, resolution and other regulations, which shall have the force and effect of law; and,

WHEREAS, pursuant to Neb. Rev. Stat. § 16-405, in cases of riots, infectious diseases, or other impending danger, or any other emergency requiring its immediate operation, such ordinance shall take effect upon the proclamation of the mayor immediately upon its first publication; and

WHEREAS, an emergency ordinance has been created adding Section 14-11 of the Bellevue Municipal Code pertaining to pandemic sick leave; and,

WHEREAS, said Emergency Ordinance gave power to the City Administrator, as chief executive officer of the City, the responsibility of proper administration of Pandemic Sick Leave; and,

WHEREAS, said Emergency Ordinance gave power the City Administrator to adopt and implement a Pandemic Sick Leave Policy that governs the standard operating procedures, practices and guidelines for all employees, including part-time employees, to benefit from pandemic sick leave.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELLEVUE, NEBRASKA, that the following Pandemic Sick Leave Policy shall immediately be implemented:

All employees, excluding temporary workers, shall be provided paid leave to cover an absence of up to **fourteen (14) consecutive calendar days** from work without loss of pay, to be known as Pandemic Sick Leave (PSL), in addition to any days already earned as regular sick time.

Part-time employees shall receive pay to cover an absence of up to fourteen (14) consecutive calendar days based upon their normally scheduled work hours. For purposes of this policy, “normally scheduled” work hours shall be determined by calculating the average number of hours worked in each week by the employee in the 26 weeks preceding the request for PSL.

In order to be eligible for using PSL days, the employee must have one or more of the following qualifying events:

1. the employee’s medical diagnosis of a qualifying pandemic illness such as COVID-19;
2. the diagnosis of the employee’s spouse, child(ren) or other member of the employee’s household with a qualifying pandemic illness such as COVID-19;
3. the employee has been requested to self-quarantine by the Nebraska Department of Health and Human Service, the Local Health Department, or the City Administrator;
4. the announcement that the employee’s child(ren)’s school/daycare is subject to an order of quarantine or is otherwise closed as a result of a pandemic illness, and, such employee is the only available caregiver resulting in the employee being unable to come to work; and
5. the employee has an extenuating circumstance related to the pandemic illness. Any request for PSL under extenuating circumstances must be submitted to the City Administrator (or his/her designee) in writing for approval.

Any request for additional PSL days must be made in writing, accompanied by a physician’s statement that such additional time off is necessary for the recovery of the employee or the employee’s immediate family or household member. Said request must be directed to the employee’s department Director who will forward same to the attention of the City Administrator. The City Administrator (or his/her designee) shall make all final decisions regarding the extension of PSL days and any such decision shall not be subject to the grievance procedure.

Any PSL days shall not be treated the same as a non-PSL sick day for purposes of pay and accumulation. PSL days are not eligible for payout at any time.

Return to work after illness: No employee shall return to work after a diagnosis of a pandemic illness until the employee has submitted to a full examination by a medical professional of his/her choice and has received a written statement from said professional attesting to the employee’s

ability to safely return to work and has been cleared of the pandemic illness. In the event the employee fails to provide such a statement upon his/her return, that employee's immediate supervisor shall send the employee home to secure such a statement with directions that the employee will not be allowed to return to work without the statement.

Prevention at worksite: All employees are expected to be responsible for their own health. It is important that employees be aware of safety and prevention practices while at work. These include avoiding close contact when unnecessary, washing hands often, covering the nose and mouth when sneezing and/or coughing and washing hands immediately thereafter.

ADOPTED AND APPROVED this 17th day of March, 2020.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

EMERGENCY RESOLUTION NO. 2020-16
PANDEMIC – FINANCE EXPENDITURES

3/17/2020
15b.

WHEREAS, pursuant to Nebraska Revised Statutes a City of the First Class has the power to do all acts on relation to the concerns of the City necessary to the exercise of its corporate powers; and,

WHEREAS, pursuant to Nebraska Revised Statutes, the powers of the City as a body are exercised by the Mayor & City Council; and,

WHEREAS, the Mayor & City Council has the authority to adopt ordinances, resolution and other regulations, which shall have the force and effect of law; and,

WHEREAS, Executive Order No. 20-03, Coronavirus – Public Meeting Requirement Limited Waiver was issued on March 17, 2020 by Governor Pete Ricketts providing for a limited waiver of the Open Meetings Act for public bodies to assist in meeting the emergency conditions that exist due to COVID-19 pandemic; and

WHEREAS, given the uncertainty of the COVID-19 pandemic, future council meetings may be canceled; and

WHEREAS, in the event of a meeting cancelation an authorization is required to allow staff to pay all normal and necessary expenditures that cannot be held over until the next regularly scheduled council meeting.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELLEVUE, NEBRASKA, that given the uncertainty of the COVID-19 pandemic and future council meetings possibly being canceled; staff are hereby authorized to pay all normal and necessary expenditures that cannot be held over until the next regularly scheduled council meeting in the event of cancelation.

ADOPTED AND APPROVED this 17th day of March, 2020.

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

A. Bruce Roblin
City Attorney

3/17/2020
16a.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

COUNCIL MEETING DATE: 03/17/2020		SUBMITTED BY: Jeff Roberts, Public Works Director		
AGENDA ITEM:		CONSENT AGENDA <input type="checkbox"/>	SPECIAL PRESENTATION <input type="checkbox"/>	
LIQUOR LICENSE <input type="checkbox"/>		ORDINANCE <input type="checkbox"/>	PUBLIC HEARING <input type="checkbox"/>	
RESOLUTION <input type="checkbox"/>		CURRENT BUSINESS <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>	

SUBJECT:

Bellevue Lift Station Upgrades Phase IV

SYNOPSIS/BACKGROUND:

Request approval of a Project Agreement with HOA Solutions for the Bellevue Lift Station Upgrades - Phase IV.

FISCAL IMPACT: 85,095.00 BUDGETED FUNDS?: YES GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: YES		COUNTER-PARTY:	INTERLOCAL AGREEMENT: NO
CONTRACT DESCRIPTION: Bellevue Lift Station Upgrades Phase IV			
CONTRACT EFFECTIVE DATE:		CONTRACT TERM:	CONTRACT END DATE: 09/30/2020
PROJECT NAME: SCADA Upgrades, Phase 3-4; automated communication system for sanitary lift station networks			
START DATE:	END DATE:	PAYMENT DATE:	INSURANCE REQUIRED: YES
CIP PROJECT NAME: SCADA Upgrades, Phase 3-4; automated communication system for sanitary lift station networks		CIP PROJECT NUMBER: WW 20(3)	
STREET DISTRICT NAME (S):		STREET DISTRICT NUMBER (S):	
ACCOUNTING DISTRIBUTION CODE: WW 20(3)		ACCOUNT NUMBER:	

RECOMMENDATION:

Have the Council approve the contract with HOA Solutions to complete phase IV of the Bellevue Lift Station upgrades. Have the Mayor authorize and size.

ATTACHMENTS:

1. Project Agreement	2. Proposal	3.
4.	5.	6.

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

A. Bree Roblins
R/S
7

PROJECT AGREEMENT

This Project Agreement ("Agreement") made between Contractor and Owner is as follows:

Date: 03/02/2020

Owner: City of Bellevue

Contractor: HOA Solutions
2601 West L Street, Suite 1
Lincoln, Nebraska 68522

Project Name: Bellevue Lift Station Upgrades Phase IV

Work: See Attached Proposals Phase IV

Project Price: See Attached Proposals Phase IV

Schedule: Substantial completion of the Work shall be achieved on or before **September 30th, 2020.**

The Terms and Conditions of this Agreement are included below and incorporated by this reference.

City of Bellevue ("**Owner**")

HOA Solutions ("**Contractor**")

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: COO, HOA Solutions Inc.

TERMS AND CONDITIONS

Price and Payment. As full compensation for performance by the Contractor of the Work, the Owner shall pay the Contractor the Project Price. Payment is due 15 days after invoicing. If all Work cannot be completed in the same calendar month, Contractor may send a monthly billing to Owner. If Contractor is not paid timely, Contractor may stop proceeding with the Work.

Permits. Owner shall secure and pay for all other permits, approvals, easements, assessments, and fees required for the Work.

Insurance and Risk of Loss. Before commencing the Work, the Contractor shall procure and maintain in force workers' compensation insurance, business automobile liability insurance, and commercial general liability insurance (CGL). Contractor shall provide a certificate of insurance to Owner upon request. Except to the extent a loss is covered by applicable insurance, risk of loss or damage to the Work shall be upon the Contractor until the date of substantial completion and then shall be upon the Owner.

Contractor will maintain and provide evidence of the following insurance coverages:

- Commercial General Liability \$1,000,000 per occurrence, \$2,000,000 aggregate, City of Bellevue named as an Additional Insured including completed operations, Waiver of Subrogation in favor of City of Bellevue.
- Commercial Auto Liability - \$500,000 combined single limit.
- Workers Compensation/Employers Liability - Statutory limits \$100,000, \$500,000, \$100,000 limits, Waiver of Subrogation in favor of City of Bellevue.
- Commercial Umbrella Liability - \$2,000,000 minimum limit, City of Bellevue named as Additional Insured.

Builders Risk/Installation Floater - Limit equal to completed value of project. Coverage must apply to City's and all subcontractors interests in property and project.

Changes to Work and Schedule. The Contractor may request or the Owner may order changes in the Work or the timing or sequencing of performance of the Work that impacts the Project Price or the Schedule. All changes in work shall be by written Change Order executed by the Project representative of each Party. City and Contractor each represents that its Project representative is authorized to execute such Change Order and shall be bound by the same; provided, however, that prior approval of the Bellevue City Council shall be required for (i) any Change Order resulting in an adjustment to the Contractor's compensation of more than \$10,000, or (ii) any Change Order or series of Change Orders which in the aggregate increase Contractor's compensation by ten percent (10%) or more of the original compensation. Contractor shall be granted a reasonable extension of time for any delays outside of the Contractor's reasonable control.

Project Conditions. Should concealed or subsurface conditions be encountered in the performance of the Work different than reasonably expected by Contractor, Contractor shall notify Owner thereof and shall not proceed with that aspect of the Work without proper instructions from Owner. If Contractor encounters any hazardous material, in, on or under the Project site, Contractor shall suspend the performance of Work to the extent required to avoid

any safety or health hazard and until action sufficient to protect employees has been taken. Contractor shall notify Owner immediately upon encountering any hazardous materials in, on or under the Project site.

Warranty. Contractor warrants, for the period of twelve (12) months commencing on the date of substantial completion, that: (i) the Work will be free of defects in materials, construction and workmanship, and conform to the standard of material and workmanship prevailing in the industry; and (ii) it will accomplish all Work in accordance with the standard of care specified herein and in accordance with all applicable laws. Owner shall notify Contractor within a reasonable time after any defect or deficiency or breach of this warranty becomes apparent, not to exceed thirty (30) days from the date Owner becomes aware of such defect or deficiency or breach of this warranty.

Service Agreement. After said warranty period has expired (12) months from substantial completion. A Service Agreement Contract will be offered to the owner on an annual basis. The Service Agreement will be outlined as follows:

- i. Master Control Center (Main Office)
 - a. (1) One site visit per year to inspect all hardware provided, (Servers, Computers, Switches, Routers, Monitors, UPS's and to perform routine factory recommended cleaning and maintenance. This visit could be coupled with other maintenance visits.
 - b. (1) One site visit per year for software support. This will include but not limited to license updates, security updates, SCADA software updates, Microsoft Office updates, Screen Connect updates and any patching necessary.
 - c. Remote support will be offered for troubleshooting and diagnostic purposes, access for HOA Solutions technicians to the owner's system will be the sole decision of the owner.
- ii. Remote Lift Stations (RTU's)
 - a. (1) One site visit per year to inspect all hardware provided (PLC's, Cellular Modems, Radios, Antennas, Transducers, Flowmeters, VFD's, relay logic, and health of the overall remote communication scheme.
- iii. Preferred Service Option
 - a. This option will place the owner on a list that will guarantee the owner "immediate" support in the case of an emergency or catastrophic damage. (Wide spread thunderstorms, tornadoes, ice storms, floods, wind)
 - i. "Immediate" is defined as phone support within 1 hour of receiving the request from the customer or on-site service within 8 hours of receiving the request from the customer.

Indemnity. To the fullest extent permitted by law, Contractor and Owner each agree to indemnify, hold harmless and defend the other, its officers, employees, owners, agents, and successors from and against any and all liability, debts, claims, suits, losses, damages, causes of actions, judgments, costs and expenses, including attorney's fees, relating to or arising out of the following, to the extent caused by and proportionally to that party's actions or omissions:

- (i) those arising by reason of claims by governmental authorities or other entities of any actual or asserted failure to comply with any applicable law or permit, including without limitation actual or asserted failure to pay taxes, duties, or fees, or to comply with employee safety orders or safe place of employment laws; or
- (ii) those arising on account of injury to or death of persons or damage to or loss of property.

Each party shall promptly notify the other of any loss, claim or proceeding in respect of which it is or may be entitled to indemnification under this section. Such notice shall be given as soon as reasonably practicable after the party claiming indemnification becomes aware of any loss, claim or proceeding. Any failure to provide prompt notice shall not affect indemnification obligations hereunder except to the extent that there has been actual prejudice as a result of such delay. The indemnification obligations hereunder shall survive the completion or termination of this Agreement subject to applicable statutes of limitations and repose.

Waiver of Incidental and Consequential Damages. The Contractor and Owner waive all claims against each other for contract, warranty, tort (including negligence or strict liability) or otherwise for any special, indirect, incidental or consequential damages of any kind or nature whatsoever. This mutual waiver includes, but is not limited to damages incurred by the Owner for rental expense, for loss of use, income, profit, financing, business or reputation, and for loss of management or employee productivity or the services of such persons and any other loss that could be construed as an incidental or consequential damage or arising out of a breach of this Agreement. This mutual waiver is also applicable, without limitation, to all consequential damages due to either party's termination of this Agreement.

Termination for Default. In addition to any other remedies at law or in equity, City may terminate this Contract whenever Contractor (i) repeatedly refuses to materially comply with any reasonable requirement of City; (ii) fails to timely make any payment required by this Contract; or (iii) fails or refuses to cure any other default within seven (7) days from written notice from City specifying such default. Termination shall be effective immediately upon notice from City; provided, however, City may, without prejudice to any of its other rights or remedies under this Contract or otherwise, correct such default in which event Contractor shall reimburse City for all costs and expenses incurred in undertaking such cure or to collect such reimbursement from Contractor.

Notices. Any notice which may be permitted or required to be given pursuant to this Contract shall be delivered personally or shall be sent by United States certified mail, postage prepaid addressed as set forth below:

If to City:

City of Bellevue

Attn: Jeff Roberts
1500 Wall Street
Bellevue, NE 68005
Fax No.: (402) 293-_____

With a copy to:

Bree Robins
Bellevue City Attorney
1510 Wall Street
Bellevue, NE 68005
Fax No.: (402) 293-3023

If to Contractor:

Lincoln Williams
2601 West "L" Street
Lincoln, NE 68522
Fax No.: 402-467-1568

With a copy to:

Troy Euse
2601 West "L" Street
Lincoln, NE 68522
Fax No.: 402-467-1568

(i) Each Party may from time to time change its address for receipt of notices by sending a notice in the manner provided to the others specifying the new address.

(ii) Each notice given by certified mail shall be deemed delivered on the date of delivery as shown on the return receipt, or if delivery is attempted at the last address specified and if the notice is returned, notice shall be deemed delivered on the date the notice was originally sent. Each notice delivered in any other manner shall be deemed delivered as of the time of actual receipt thereof. In the event the Parties utilize "facsimile" transmitted signed documents, the Parties hereby agree to accept and to rely upon such documents as if they bore original signatures. Each Party acknowledges and agrees to provide to the other Party, within 72 hours of transmission, such documents bearing the original signatures.

(iii) City's Project representative shall be Public Works Director Jeff Roberts, or his designee; Contractors 'representative shall be **Mitch Bargmann**, or his/her designee.

Miscellaneous. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and shall supersede all previous negotiations, conversations, writings and agreements by the parties with respect to the subject matter hereof. The provisions of this Agreement shall be changed, modified, waived or amended only by a written agreement signed by the parties. No oral agreement or conversation with any officer, agent or employee of Contractor or Owner, either before or after the execution of this Agreement, shall affect, alter or modify the obligations of the parties.

Counterparts. This Agreement may be executed by signing the original or a counterpart thereof. If this Agreement is executed in counterparts, all counterparts taken together shall have the same effect as if all the parties had signed the same instrument. A facsimile or pdf signature shall be treated as an original signature.

E-Verify. The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.



HOA Solutions Inc.

HOA Solutions
2601 West "L" Street, Suite 1
Lincoln, NE 68522
402-467-3750
www.HOA-Solutionsinc.com

PROPOSAL FOR: CITY OF BELLEVUE LIFT STATION SCADA AND CONTROL UPGRADE PHASE IV



Bellevue

HOA Solutions Inc.

2601 West L Street, Lincoln, NE 68522

Phone: 402.467.3750 | Fax: 402.467.1568

mitch@hoa-solutionsinc.com | www.hoa-solutionsinc.com



Executive Summary

Hydro Optimization and Automation Solutions, (HOA Solutions) is pleased to have been considered to provide a proposal and become the Subcontractor to provide the Instrumentation and Controls for the City of Bellevue Wastewater Department. HOA Solutions has been involved in this industry for over 25 years. We have studied the existing system and are familiar with the system architecture, equipment requirements and operation. Our ultimate goal is to meet all of the City's needs for SCADA reporting and alarm management. I believe with the amount of user friendliness and remote capabilities; our system will meet or exceed all your needs. HOA takes great pride in customer service, if there are any questions, concerns, or issues, we will be there to help you.

Implementation, Support and Training

HOA Solutions will work closely with the City of Bellevue to determine all details of the system to ensure a seamless installation and start-up for the project. HOA takes pride in the fact that we are called upon by many engineers in the industry to assist them with the design of various different types of Civil Control Projects

HOA Solutions has developed a series of technical notes and troubleshooting guides to help operators with small issues. There will be pictures taken of your panels with labels of what indicator lights should be on or off, so an operator can check for minor issues quickly, without searching a number of widespread manuals.

Throughout the years in this industry, we have found that Training is a very important facet to the project that sometimes gets overlooked or just brushed by. We have found that with extensive training and a level of overall knowledge the operator understands about the new system, we can reduce down time for the system, and reduce tech support and service calls. Our team of skilled individuals will deliver a level of training that will go beyond a generic overview of the system. We will review all levels of the entire project and not walk away until the operators have a level of comfortability that pleases them.

Quality Control

HOA Solutions adheres to our Proven Process and Procedures to maintain a high level of Quality Controls. Our Process and Procedure documentation requires HOA staff to document all information that is secured and developed throughout the project. From the initial site visit, through conclusion, we maintain records to provide documentation on the system requirements, design, production, installation, and commissioning. Our Proven Process includes:

- **Initial Contact:** Discussion with Customer on their wants and needs for the project
- **Recommendation:** HOA Solutions' recommendations on the proposed system
- **Discovery:** Site Specific analysis and customer specific operation details
- **Project Development:** Internal HOA Kick-Off Meeting
 - Review of site-specific analysis and customer interview
 - Enhancement suggestions by HOA Staff
 - Define Project timeline



- Assignment of project tasks
- **Test of overall system at HOA, prior to deployment:** PLC, HMI and Communications
- **Installation of System:** Coordinate with owner on timeline and appropriate sequence
- **SAT-Site Acceptance Testing:** Confirm correct operation of all aspects of the project
- **Customer Finalization:** Perform requested customer changes and completion interview

Safety

HOA Solutions requires our employees to maintain a high level of safety. Our work conditions include elevated situations, electrical installation, mechanical installations, and significant drive time. Each item has the potential to cause serious injury or even death and we take the necessary safety precautions to minimize any risk. HOA Solutions maintains a Safety Manual which explains our procedures, expectations and possible disciplinary action for violations of safety rules. HOA Solutions abides by our Safety Manual, but on several occasions have been required to adhere to the safety requirements of the General Contractor. This is perfectly acceptable to HOA Solutions and allows for consistent safety protocols on a job site. HOA Solutions is also a Member of Avetta Consortium (PICS) that reviews and approves Safety Procedures, Workers Compensation experience mods, Insurance, and employee experience to be considered eligible for Government Projects. Our Workman's Compensation Mods have been below our industry standard for the last 5 years.

Value Management Philosophies

HOA Solutions empowers our people to make appropriate decisions that are in the best interests of all parties involved. We seek to hire people that share the same Core Values as HOA Solutions. Our Core Values guide our everyday actions. We believe our actions need to reflect are Core Values, as follows:

Does the Right thing –do what is right with a genuine concern for all involved people as whole, customers, you, HOA, and morally and ethically correct

Have Fun- Enjoy your job and let it show in a careful and professional way.

Can Do Attitude- embraces challenge with a confident attitude and continued effort to do or achieve something despite difficulties, failure, or opposition

Efficient/ Smart Worker- highly productivity and use available resources

Flexible- ability to think out of the box and open to change

Closing

Our goal is to provide the greatest “value” to our customers. A quality project starts from an interview of the customer to determine their current and future needs, and then develop a product that will meet those needs. Our systems are designed to be reliable and as trouble free as possible. We recognize there are costs associated with downtime and maintenance. Our system design and use of quality



components minimizes downtime and maintenance of the system to provide excellent “value” to the customer over the life of the system.

Proposed lift stations to be upgraded & brought onto the SCADA network for phase IV are as follows:

Lift Station #11 – 16th & Bluff

Lift Station #16 – 48th & Schroeder

Lift Station #23 – Quail Creek

East Lift Station

Lift Stations #11 16th & Bluff, #16 48th & Schroeder & #23 Quail Creek will of the proposed lift stations will be a complete control panel with SCADA monitoring enclosure and will replace the existing controls.

Equipment to be supplied

- i. (1) Enclosure & Back Panel
- ii. (1) Allen Bradley CompactLogix PLC System with required I/O modules
- iii. (1) 8 Port Ethernet Switch
- iv. (1) Control Transformer
- v. (1) 120 Vac Surge Suppressor
- vi. (1) Enclosure Heater
- vii. (1) Intrinsically Safe Relay & Float Back-Up Controller
- viii. (1) 24 Vdc Power Supply
- ix. (1) eWon Cellular Modem
- x. (2) Batteries
- xi. (1) Antenna & Antenna Cable along with Lightning Arrestor
- xii. (2) Yaskawa P1000 VFD's with remote mount keypads
- xiii. (1) Strobe Light & Alarm Horn
- xiv. (Lot) Required miscellaneous relays, fuses, circuit breakers, pilot lights, switches, terminal blocks, etc. for proper operation

Instrumentation to be supplied for lift stations #11 16th & Bluff, #16 48th & Schroeder and #23 Qual Creek.

- i. (1) Submersible Level Transducer
- ii. (5) Floats with anchor, support cable & brackets
- iii. (1) Level Display



The East lift station of the proposed lift stations will utilize the new building and enclosure space supplied at the lift station. Required equipment to add the lift station to the SCADA network will be installed at newly furnished site.

Equipment to be supplied

- i. (1) 8 Port Ethernet Switch
- ii. (1) eWon Cellular Modem
- iii. (1) Antenna & Antenna Cable along with Lightning Arrestor
- iv. (Lot) Required miscellaneous relays, fuses, circuit breakers, pilot lights, switches, terminal blocks, etc. for proper operation

Lift Stations to be switched over to hard-line communications are as follows:

Lift Station #7 – Fontanelle Hills

Lift Station #14 – Whispering Timbers West

Lift Station #15 – Whispering Timbers East

At these three locations no new equipment will be supplied by HOA. HOA will do any re-configuration of the eWon if it is needed. HOA will work with the ISP to coordinate any information that is needed to ensure communications are established to the Wastewater Maintenance Facility.

Work to be completed at Bellevue Wastewater Maintenance Facility

- i. Configuration of new lift stations screens to VTScada
- ii. Configuration of new lift stations data to reports
- iii. Programming of new lift station alarms to alarm dial out



Price for switching three lift stations to hard line communication, replacement of three lift station control panels & Instrumentation.....\$85,095.00

If the proposal is acceptable, please provide a Purchase Order Number, sign, date and return a signed copy to HOA Solutions.

City of Bellevue, Nebraska

PO#

Date

Again, Thank you for the opportunity.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mitch Bargmann', with a stylized flourish at the end.

Mitch Bargmann

Hydro Optimization and Automation Inc.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

3/17/2020
16b.

COUNCIL MEETING DATE: 3.17.20		SUBMITTED BY: Legal/Public Works		
AGENDA ITEM:		CONSENT AGENDA <input type="checkbox"/>	SPECIAL PRESENTATION <input type="checkbox"/>	
LIQUOR LICENSE <input type="checkbox"/>		ORDINANCE <input type="checkbox"/>	PUBLIC HEARING <input type="checkbox"/>	
RESOLUTION <input type="checkbox"/>		CURRENT BUSINESS <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>	

SUBJECT:

Approve the State of Nebraska Department of Natural Resources Relinquishment of Surface Water Appropriation By Landowners for permit D-1072 and authorize the Mayor to sign the same.

SYNOPSIS/BACKGROUND:

In 1980 and 1981, the Nebraska Department of Natural Resources obtained a permit D-1072 for certain water appropriation rights on land that is now known as and includes portions of American Heroes Park which is now owned by the City of Bellevue. NPPD and the NDNR has no use for the Surface Water Appropriation and the City owns the property, therefore for record-keeping purposes, we have been requested to approve their relinquishment of those rights, which requires the Mayor to sign the same.

FISCAL IMPACT: 0 BUDGETED FUNDS?: NO GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: NO	COUNTER-PARTY:	INTERLOCAL AGREEMENT: NO
CONTRACT DESCRIPTION:		
CONTRACT EFFECTIVE DATE:	CONTRACT TERM:	CONTRACT END DATE:
PROJECT NAME:		
START DATE:	END DATE:	PAYMENT DATE:
		INSURANCE REQUIRED: NO
CIP PROJECT NAME:	CIP PROJECT NUMBER:	
STREET DISTRICT NAME (S):	STREET DISTRICT NUMBER (S):	
ACCOUNTING DISTRIBUTION CODE:	ACCOUNT NUMBER:	

RECOMMENDATION:

Approve and authorize the Mayor to sign the State of Nebraska Department of Natural Resources Relinquishment of Surface Water Appropriation By Landowners

ATTACHMENTS:

1. Relinquishment	2. Misc. Documents	3.
4.	5.	6.

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

A. Breechling
[Signature]
[Signature]

American Heroes Park

Bellevue Nebraska



American Heroes Park

Bellevue Nebraska



American Heroes Park

Bellevue Nebraska



State of Nebraska
Department of
Water Resources

Filed in the Department of
Water Resources at 10:00
o'clock A. M. this 19th.
day of May, 1981
Michael Jess
Act. Director *v.s.*

CLAIM No. D-1072
WATER DIVISION 2 - F

State of Nebraska }
Sarge County } SS

I hereby certify that the map and plans of the Kramer Power Station Project consisting of 2 sheets is an accurate representation of a survey made under my direction and of bearings and distances, etc. are correct to the best of my knowledge and belief.

Dated April 9, 1981

Irwin R. Menden
Irwin R. Menden
Nebraska L. S. No. 285
Chief Surveyor

State of Nebraska }
Sarge County } SS

I hereby certify that this tracing representing the Kramer Power Station Project was made with my full knowledge and consent and shows the source from which the appropriation of water is to be diverted, the course of the distributing works, and the legal subdivisions of land upon which the water is to be applied by virtue of Claim Number D-1072 filed in the office of the Department of Water Resources on the 22nd day of September, 1980.

Dated May 14, 1981

R. H. Hinkle
Applicant

APPROVED JULY 2, 1981

DEPARTMENT OF WATER RESOURCES

Michael Jess
DIRECTOR

CLASSIFICATION NUMBER	1	2	3	4	5	6	7	8	9	10
WATER RESOURCES PROJECT KRAMER POWER STATION SHEET 1 OF 2										DATE PMH 5/18/81
APPROVED										DATE
FILED										DATE
401093629										0

13804

COORDINATES & BEARINGS SHOWN ARE
TIED TO THE KRAMER POWER STATION
GRID SYSTEM

16°16' N
PLANT NORTH

RIGHT BANK

LEFT BANK

MISSOURI RIVER

POINT OF DISCHARGE
N 10,055
E 5,110

POINT OF DIVERSION
N 10,180
E 5,110

NE 1/4
NW 1/4

SE 1/4
NW 1/4

E 4974
180
220
N 10,061

POWER PLANT

E 5000

NE 1/4
SW 1/4

SE 1/4
SW 1/4

4128.36'
N 41° 53' 83.8" E

BNRR ROW (WEST TRACK)

MISSION AVE

63° 53' 13"

NORTH LINE SECTION 31
T14N, R14E
BEARING S 74° 12' 21.2" E

NW COR. SEC. 31

SW CORNER SECTION 31
T14N, R14E
N 7,107.189
E 2,352.968

NW 1/4
NW 1/4

SW 1/4
NW 1/4

NW 1/4
SW 1/4

SW 1/4
SW 1/4

13804

STATE OF NEBRASKA
DEPARTMENT OF WATER RESOURCES

Corrected Map Approval

This is to certify that Map Number 13804, filed in the office of the Department of Water Resources on May 19, 1981, which was made under the direction of Irwin R. Mierau, Surveyor, has been examined.

The map shows the location of the diversion point, the source from which the appropriation of water is to be diverted, the location of the power plant and the location of the point of discharge by virtue of Claim Number Docket 1072.

The appropriation of water shall be measured at the point of diversion located on the right bank of the Missouri River in the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 31, Township 14 North, Range 14 East of the 6th P.M., and shall not exceed 365.42 cubic feet per second of time (164,000 gallons per minute).

I HEREBY APPROVE the Map Number 13804, which is filed under Claim Number Docket 1072 for the purpose of cooling the Kramer Power Plant, located in the SE $\frac{1}{4}$ of the NW $\frac{1}{4}$ of Section 31, Township 14 North, Range 14 East, Sarpy County, Nebraska.

DEPARTMENT OF WATER RESOURCES



Director of Water Resources

August 14, 1981

RECORD COPY

RECORD
COPY

STATE OF NEBRASKA
DEPARTMENT OF WATER RESOURCES

In the Matter of a Claim Identified)
as D-1072 for a Permit to Divert Water)
from the Missouri River. Water)
Division 2-F.)

APPROVAL

On the 22nd day of September, 1980, Nebraska Public Power District of Columbus, Nebraska, filed in the office of the Department of Water Resources a claim for water from the Missouri River.

The Claim is hereby approved subject to the following limitations, conditions and notice:

1. The source of this appropriation is the Missouri River.
2. The water appropriated shall be used for cooling purposes only.
3. The priority date of this appropriation is September 1, 1949.

4. The claimant shall file in the office of the Department of Water Resources on or before September 16, 1981, a map as provided by Section 46-237, Reissue Revised Statutes of Nebraska, 1943, which shall be prepared in accordance with the rules and regulations of the department. No rights shall be deemed to have been acquired until the provisions of this paragraph shall have been complied with, and a failure to so comply shall work a forfeiture of the appropriation and all rights thereunder.

5. The department may at any time require the installation of a measuring device as provided by Section 46-256.

6. The prior rights of all persons who, by compliance with the laws of the State of Nebraska, have acquired the right to use the waters of the natural streams of the state must not be interfered with by the use of water under this approval.

DEPARTMENT OF WATER RESOURCES



Acting Director

Dated: March 16, 1981

3/17/2020

16c.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

COUNCIL MEETING DATE: 03/17/2020		SUBMITTED BY: Jeff Roberts, Public Works Director	
AGENDA ITEM:	CONSENT AGENDA <input type="checkbox"/>	SPECIAL PRESENTATION <input type="checkbox"/>	
LIQUOR LICENSE <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>	PUBLIC HEARING <input type="checkbox"/>	
RESOLUTION <input type="checkbox"/>	CURRENT BUSINESS <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>	

SUBJECT:

Purchase of a new Gator for the Recreation Department.

SYNOPSIS/BACKGROUND:

Request permission to purchase one a new Gator for the Recreation Department.

FISCAL IMPACT: \$ 7,520.20 BUDGETED FUNDS?: YES GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: NO	COUNTER-PARTY:	INTERLOCAL AGREEMENT: NO
CONTRACT DESCRIPTION:		
CONTRACT EFFECTIVE DATE:	CONTRACT TERM:	CONTRACT END DATE:
PROJECT NAME:		
START DATE:	END DATE:	PAYMENT DATE:
INSURANCE REQUIRED: NO		
CIP PROJECT NAME:	CIP PROJECT NUMBER:	
STREET DISTRICT NAME (S):	STREET DISTRICT NUMBER (S):	
ACCOUNTING DISTRIBUTION CODE: 6433	ACCOUNT NUMBER: 10-12-6433	

RECOMMENDATION:

For the Council to approve the purchase of a new Gator from Plains Equipment Group and have the Mayor authorize and sign.

ATTACHMENTS:

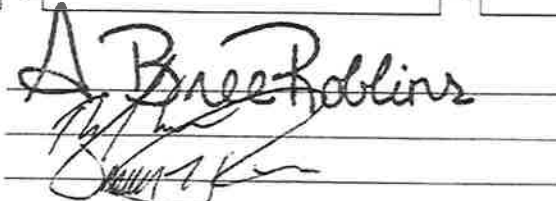
1. MEMO	2.	3.
4.	5.	6.

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:



*REVISED 10/2019

MEMO

TO: Mr. Jeff Roberts, P.E.
Public Works Director

FROM: Jim Shada 

SUBJECT: John Deere Gator

DATE: February 28, 2020

Attached is the price quote for the new Gator. It is similar to the other two Gators we have purchased over the last 3 years. The vendor is the same as well.

The Recreation Department expense code #6433 (small equipment) has \$9,975 in it.

Thank You for this consideration!



JOHN DEERE

YOUR CONTRACT. YOUR QUOTE. YOUR HELP REQUESTED.

**Ensure your equipment arrives with no delay.
Issue your Purchase Order or Letter of Intent.**

To expedite the ordering process, please include the following information in Purchase Order or Letter of Intent:

For any questions, please contact:

- ☐ Shipping address
- ☐ Billing address
- ☐ Vendor: John Deere Company
2000 John Deere Run Cary,
NC 27513
- ☐ Contract name and/or number
- ☐ Signature
- ☐ Tax exempt certificate, if applicable

Ty Eret

Plains Equipment Group
15151 South Highway 31
Gretna, NE 68028

Tel: 402-332-4967
Fax: 402-332-4896
Email: teret@plainseg.com

The John Deere Government Sales Team



Quote Id: 21307596

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Plains Equipment Group
15151 South Highway 31
Gretna, NE 68028
402-332-4967
JDGretna@plainseg.com

Prepared For:
City Of Bellevue



Proposal For:
City Of Bellevue

Delivering Dealer:

Ty Eret

Plains Equipment Group
15151 South Highway 31
Gretna, NE 68028

JDGretna@plainseg.com

Quote Prepared By:

TY ERET

teret@plainseg.com

Date: 27 February 2020

Offer Expires: 27 March 2020

Confidential

**ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Plains Equipment Group
15151 South Highway 31
Gretna, NE 68028
402-332-4967
JDGretna@plainseg.com

Quote Summary**Prepared For:**

City Of Bellevue
NE

Delivering Dealer:

Plains Equipment Group
Ty Eret
15151 South Highway 31
Gretna, NE 68028
Phone: 402-332-4967
teret@plainseg.com

Quote ID: 21307596**Created On:** 27 February 2020**Last Modified On:** 27 February 2020**Expiration Date:** 27 March 2020

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE GATOR™ TS (Model Year 2020)	\$ 8,952.63	\$ 7,520.20 X	1 =	\$ 7,520.20
Contract: NE Construction, Ag, Ground Maint 14922 OC (PG 0Q CG 22)				
Price Effective Date: December 18, 2019				
Equipment Total				\$ 7,520.20

* Includes Fees and Non-contract items

Quote Summary

Equipment Total \$ 7,520.20

Trade In

SubTotal **\$ 7,520.20**

Est. Service \$ 0.00

Agreement Tax

Total \$ 7,520.20

Down Payment (0.00)

Rental Applied (0.00)

Balance Due \$ 7,520.20

Salesperson : X _____

Accepted By : X _____

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JOHN DEERE

Selling Equipment



Quote Id: 21307596

Customer Name:

ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):Deere & Company
2000 John Deere Run
Cary, NC 27513

FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:Plains Equipment Group
15151 South Highway 31
Gretna, NE 68028402-332-4967
JDGretna@plainseg.com

JOHN DEERE GATOR™ TS (Model Year 2020)

Hours:

Stock Number:

Contract: NE Construction, Ag, Ground Maint 14922 OC (PG
0Q CG 22)

Price Effective Date: December 18, 2019

Suggested List *

\$ 8,952.63

Selling Price *

\$ 7,520.20

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
571PM	GATOR TS (Model Year 2020)	1	\$ 7,399.00	16.00	\$ 1,183.84	\$ 6,215.16	\$ 6,215.16
Standard Options - Per Unit							
001A	US/Canada	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
0501	PR - Base	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
1015	Turf Tires	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
2016	Non Adjustable Seat	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
3100	Cargo Box Manual Lift	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
4099	Less Front Protection Package	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
4199	Less Rear Protection Package	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
6018	Less Rear Receiver Hitch	1	\$ 0.00	16.00	\$ 0.00	\$ 0.00	\$ 0.00
Standard Options Total			\$ 0.00		\$ 0.00	\$ 0.00	\$ 0.00
Dealer Attachments/Non-Contract/Open Market							
BM23458	Front Bumper	1	\$ 220.41	16.00	\$ 35.27	\$ 185.14	\$ 185.14
BM23765	Cargo Box Power Lift Kit	1	\$ 846.37	16.00	\$ 135.42	\$ 710.95	\$ 710.95
BM22720	Deluxe Light Kit	1	\$ 435.49	16.00	\$ 69.68	\$ 365.81	\$ 365.81
BM17801	1.25 in. Rear Receiver Wagon Hitch	1	\$ 51.36	16.00	\$ 8.22	\$ 43.14	\$ 43.14
Dealer Attachments Total			\$ 1,553.63		\$ 248.58	\$ 1,305.04	\$ 1,305.04
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 8,952.63		\$ 1,432.42	\$ 7,520.21	\$ 7,520.20

Confidential

City of Bellevue, Nebraska

Independent Auditor's Reports and Financial Statements

September 30, 2019

City of Bellevue, Nebraska

September 30, 2019

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Independent Auditor's Report

The Honorable Mayor and Members of the City Council
City of Bellevue, Nebraska

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Bellevue, Nebraska (the "City"), as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Bellevue, Nebraska, as of September 30, 2019, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison information for the General Fund and the Community Betterment Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, pension and other postemployment benefit information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The accompanying schedule of expenditures of federal awards as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards*, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The schedule of expenditures of federal awards is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we also have issued our report dated March 13, 2020, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

BKD, LLP

Omaha, Nebraska
March 13, 2020

MANAGEMENT'S DISCUSSION AND ANALYSIS

The management of the City of Bellevue, Nebraska (the City) offers the readers of the City's financial statements this narrative overview and a brief analysis of the financial activities of the City for the fiscal year ended September 30, 2019. The City's financial performance is discussed and analyzed within the context of the accompanying financial statements and notes to the financial statements.

FINANCIAL HIGHLIGHTS

- The City's total net position, as reported on the full accrual basis of accounting and presented on page 12, increased by \$5,565,437 from the prior year. The net position is the net assets and deferred outflows of the City less its liabilities and deferred inflows and totaled \$64,883,557 at September 30, 2019. Within the City's total net position, business-type (Waste water utility) activities increased and governmental activities increased.
- The City's total long-term debt decreased by \$657,978 (1%) to \$54,668,873 during the current fiscal year primarily due to aggressive paydown of debt with low-yielding cash reserves. The City refinanced \$8,705,000 (refunding bonds) in the current year that improved cash flow over the life of the bonds by \$1,351,000 with an associated net present value savings of \$789,000.
- The City's total governmental fund balance, as reported on the modified accrual basis of accounting and presented on page 14, was \$20,898,220 as of September 30, 2019. Of that amount, \$11,118,426 (53%), is unassigned and available to fund City operations in the General Fund. That amount accounts for 22% of General Fund expenditures. The City's unassigned General Fund balance increased \$4,317,023 (56%) to \$12,060,194.
- During the year, and while experiencing historic flooding, the City enhanced parks and recreation and improved streets. Specifically, the City:
 - Enhanced roadways, parking and vegetation at American Heroes Park
 - Overlaid eight lane-miles of streets
 - Replaced playground equipment at Swanson Park and Washington Park
 - Replaced the roof on the Old Church
- Valuation of the City increased to \$3,392,853,103 by the end of the fiscal year due partially to the annexation of Sanitary and Improvement Districts #147 "Blackhawk".

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements include: (1) government-wide financial statements presented on a full accrual basis, (2) fund financial statements presented on a modified accrual basis (governmental) or full accrual basis (proprietary), and (3) notes to the financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The City's government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to private-sector business. Information for fiscal years 2015 and prior has not been restated for adoption of GASB 75 (Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions).

The *Statement of Net Position* presents information on all of the City's assets, deferred outflows of resources, liabilities and deferred inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

City of Bellevue Government-Wide Net Position Trend September 30, 2015-2019

	2015	2016	2017	2018	2019
Total net position	\$57,307,228	\$55,647,612	\$59,304,429	\$59,318,120	\$64,883,557

The *Statement of Activities* presents information showing how the City's net position changed during the year ended September 30, 2019. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned, but unused vacation leave).

Government-wide financial statements distinguish governmental activities of the City that are principally supported by taxes and intergovernmental revenues from business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general government, public safety, streets and highways, planning and zoning, economic and community development, parks and recreation, the library, the cemetery, permits and inspections, transportation services, engineering, and fleet management. Business-type activities include the City's waste water utility.

The government-wide financial statements can be found on pages 12-13 of this report.

FUND FINANCIAL STATEMENTS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into governmental funds and proprietary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the City's near-term financing requirements. For September 30, 2019, governmental fund assets were \$21 million more than liabilities and deferred inflows of resources (fund balance), including \$11,118,426 of unassigned fund balance, indicating the ability to adequately fund the current operating cycle.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. To that end, both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide reconciliations to governmental funds and governmental activities on pages 15 and 17, respectively, of this report.

The City maintained seven individual governmental funds during the fiscal year. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General fund, the Community Betterment fund, and the Debt Service fund, which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. The non-major funds are Community Development, Economic Development, Law Enforcement Trust and Federal Forfeitures.

The basic governmental fund financial statements can be found on pages 14-17 of this report.

The City adopted an appropriated budget for 2018-2019. A budgetary comparison statement has been provided for the General and Community Betterment major funds to demonstrate compliance with the portion of the budget related to FY 2019.

Proprietary funds are reported in the fund financial statements and generally report services for which the City charges customers a fee. There are two kinds of proprietary funds. *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide statements. The city uses an enterprise fund to account for its waste water utility.

The basic proprietary fund financial statements can be found on pages 20-22 of this report.

NOTES TO THE FINANCIAL STATEMENTS

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements can be found on pages 23-54 of this report.

OTHER INFORMATION

In addition to the basic financial statements and accompanying notes, this report also presents (1) certain required supplementary information concerning the City's progress in funding its obligation to provide pension benefits to its police employees, and to provide other postemployment benefits to all full-time employees (found on pages 55-57 of this report), and (2) supplementary information reporting the schedule of expenditures of federal awards (found on pages 58-59 of this report).

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets exceeded liabilities by \$64,883,557 at September 30, 2019.

The City's investment in capital assets (e.g. land, buildings, improvements, infrastructure, and machinery and equipment), less any related debt used to acquire those assets that is still outstanding, was \$52,753,795 at September 30, 2019 (81% of City's net position). The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

City of Bellevue Condensed Statement of Net Position Condensed Statement of Net Position September 30, 2019 and 2018

	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
Current and other assets	\$ 25,285,451	\$ 21,582,167	\$ 3,400,269	\$ 4,185,731	\$ 28,685,720	\$ 25,767,898
Capital assets	96,907,070	96,239,896	10,553,443	9,216,093	107,460,513	105,455,989
Total assets	122,192,521	117,822,063	13,953,712	13,401,824	136,146,233	131,223,887
Deferred outflows of resources	2,929,954	2,512,934	19,339	21,113	2,949,293	2,534,047
Current liabilities	11,094,886	10,682,897	1,952,112	2,327,337	13,046,998	13,010,234
Long-term liabilities outstanding	57,905,349	57,782,463	2,509,143	2,840,210	60,414,492	60,622,673
Total liabilities	69,000,235	68,465,360	4,461,255	5,167,547	73,461,490	73,632,907
Deferred inflows of resources	735,469	790,769	15,010	16,138	750,479	806,907
Net position:						
Net investment in capital assets	44,950,976	43,707,519	7,802,819	6,154,652	52,753,795	49,862,171
Restricted	10,059,071	10,760,681	-	-	10,059,071	10,760,681
Unrestricted	376,724	(3,389,332)	1,693,967	2,084,600	2,070,691	(1,304,732)
Total net position	\$ 55,386,771	\$ 51,078,868	\$ 9,496,786	\$ 8,239,252	\$ 64,883,557	\$ 59,318,120

At September 30, 2019, \$10,059,071 (16% of City net position) represents resources that are subject to external restrictions on their use. The City's governmental activities unrestricted net position of \$376,724 is an improvement over the prior year (which was caused by unfunded employee benefits and pension liabilities). The City believes it will have sufficient cash-on-hand to fund the liabilities as they come due.

City of Bellevue Condensed Statement of Activities
Condensed Statement of Activities
September 30, 2019 and 2018

	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
Program revenues						
Charges for services	\$ 11,205,043	\$ 9,737,773	\$ 9,166,815	\$ 8,336,268	\$ 20,371,858	\$ 18,074,041
Operating grants and contributions	6,174,365	6,386,560	-	-	6,174,365	6,386,560
Capital grants and contributions	2,489,108	1,218,646	-	-	2,489,108	1,218,646
General revenues						
Property taxes	20,662,489	19,732,155	-	-	20,662,489	19,732,155
In-lieu of taxes	2,038,185	2,020,981	-	-	2,038,185	2,020,981
Sales and use taxes	12,013,965	10,696,610	-	-	12,013,965	10,696,610
Occupation taxes	1,498,769	1,466,540	-	-	1,498,769	1,466,540
State aid	1,298,874	1,189,205	-	-	1,298,874	1,189,205
Unrestricted investment earnings	38,417	26,533	-	-	38,417	26,533
Miscellaneous and general revenues	1,016,362	302,241	(72,581)	-	943,781	302,241
Total revenues	58,435,577	52,777,244	9,094,234	8,336,268	67,529,811	61,113,512
Program expenses						
General government	7,515,045	7,476,415	-	-	7,515,045	7,476,415
Public safety	22,832,004	21,788,687	-	-	22,832,004	21,788,687
Community development	2,602,176	2,337,433	-	-	2,602,176	2,337,433
Public works	19,409,295	20,173,977	-	-	19,409,295	20,173,977
Interest of long-term debt	1,769,154	1,749,846	-	-	1,769,154	1,749,846
Waste water	-	-	7,836,700	7,573,463	7,836,700	7,573,463
Total expenses	54,127,674	53,526,358	7,836,700	7,573,463	61,964,374	61,099,821
Changes in net position	4,307,903	(749,114)	1,257,534	762,805	5,565,437	13,691
Net position - beginning of year	51,078,868	51,827,982	8,239,252	7,476,447	59,318,120	59,304,429
Net position - end of year	\$ 55,386,771	\$ 51,078,868	\$ 9,496,786	\$ 8,239,252	\$ 64,883,557	\$ 59,318,120

GOVERNMENTAL ACTIVITIES

As previously stated, the *Statement of Activities* presents information showing how the City's net position changed during the year. Activities as described in this section are reported on the full accrual basis, such that all changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned, but unused vacation leave).

Governmental activities' net position increased by \$4,307,903 for fiscal year 2019 compared to a decrease of \$749,114 for the prior year.

Revenues increased by \$5,658,333 (11%) and associated expenses increased by \$601,316 (1%).

Key elements impacting the increase in revenues were as follows:

- Program revenues increased from the prior year by \$2,525,537 largely due to increases in charges for services and capital grants of \$1,467,270 and \$1,270,462, respectively, primarily due to flood recovery activity.
- General revenues increased \$3,132,796 primarily due to higher sales and property taxes.

BUSINESS-TYPE ACTIVITIES

Business-type activities increased the City's net position by \$1,257,534. These activities are related to the City-owned waste water utility. Contractual service fees, primarily paid to the City of Omaha for waste water utility services and Metropolitan Utilities District for billing and collection services, totaled \$5,913,350 (76%) of the total program expenses.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

GOVERNMENTAL FUNDS

Governmental fund financial statements are reported on the modified accrual basis, with the focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary spending at the end of the fiscal year.

City of Bellevue					
Unassigned Governmental Fund Balance Trend					
Trend - September 30, 2015-2019					
	2015	2016	2017	2018	2019
Unassigned fund balance	\$5,139,456	\$8,850,289	\$6,849,094	\$6,667,311	\$11,118,426

At the end of the current fiscal year, the City's governmental funds reported combined ending total fund balances of \$20,898,220, an increase of \$3,268,226 in comparison with the prior year. Of this total amount, \$11,118,426 (53%) constitutes unassigned fund balance, which is available for spending at the City's discretion. The remainder of fund balance is not available for new spending because it is (1) restricted for debt service \$5,106,990, (2) restricted for community betterment \$3,485,230, (3) restricted for community development \$181,805, (4) restricted for economic development \$708,109 (5) restricted for public safety \$64,001, (6) non-spendable inventory \$214,808 or (7) non-spendable prepaid expenses \$18,851.

The General Fund is the primary operating fund of the City. At September 30, 2019, the unassigned fund balance of the General Fund was \$11,118,426 or 53% of the total governmental fund balance. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 22% of total general fund expenditures.

The Community Betterment Fund had a total fund balance of \$3,485,230, a decrease of \$683,113 in comparison to the prior year. Total revenue from the City's lottery operations and associated investment income was \$965,092, an increase of 7%. Qualified community betterment spending was \$1,365,266 in the current year. This included funding of \$750,000 for Economic Development.

The Debt Service Fund had a total fund balance of \$5,106,990, a decrease of \$370,597 in comparison to the prior year. Bond and loan proceeds of \$12,371,436 and fund revenues of \$6,282,131, primarily due to property taxes, were offset by \$19,024,164 of expenditures primarily due to debt service payments and bond refunding activity.

PROPRIETARY FUND

The City's proprietary fund information can be found in the government-wide financial statements under Business-type Activities and is related to Waste water operations. Unrestricted net position of the Waste water enterprise fund decreased \$390,633 to \$1,693,967 at September 30, 2019.

GENERAL FUND BUDGETARY HIGHLIGHTS

REVENUES

Total General Fund revenues were \$1,109,008 (2%) favorable to the budgeted revenues of \$46,814,278 primarily due to:

- Higher sales tax and permits and inspection fee receipts
- Insurance reimbursements

EXPENDITURES

Total General Fund expenditures were \$5,927,151 (11%) favorable to budgeted expenditures of \$54,781,573 primarily due to:

- Police defined-benefit pension funding (fewer retirements than budgeted)
- Lower street project expenditures

OTHER FINANCING SOURCES

Other financing sources of the General Fund were \$3,005,575 (38%) unfavorable to budget primarily due to:

- Bonds proceeds lower due to fewer street projects and decisions to use existing cash instead of bonding the projects
- Fewer projects funded by transfers from the Community Betterment Fund

CAPITAL EXPENDITURES AND DEBT ADMINISTRATION

CAPITAL ASSETS

The City's capital assets for its governmental and business-type activities as of September 30, 2019, totaled \$107,460,513 (net of accumulated depreciation), an increase of \$2,004,524 (2%). This investment in capital assets included streets and highways, bridges, buildings, machinery and equipment, parks, waste water facilities and lines, automobiles and recreation facilities.

City of Bellevue
Capital Assets (net of depreciation)
September 30, 2019 and 2018

	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
Land	\$ 13,854,971	\$ 13,854,971	\$ -	\$ -	\$ 13,854,971	\$ 13,854,971
Buildings and equipment	27,819,440	29,045,388	685,633	751,202	28,505,073	29,796,590
Machinery and equipment	2,473,161	2,409,488	-	-	2,473,161	2,409,488
Infrastructure	45,441,187	46,533,548	-	-	45,441,187	46,533,548
Vehicles	3,816,496	2,905,499	-	-	3,816,496	2,905,499
Plant and distribution lines	-	-	8,502,484	8,464,891	8,502,484	8,464,891
Construction in progress	3,501,815	1,491,002	1,365,326	-	4,867,141	1,491,002
Total	\$ 96,907,070	\$ 96,239,896	\$ 10,553,443	\$ 9,216,093	\$ 107,460,513	\$ 105,455,989

Major capital asset events during the fiscal year included the following:

Significant acquisitions or improvements placed in service during the current year at their installed values:

- Park Department equipment - \$82,577
- Police Department recording, storage and record management systems - \$253,076
- Police Department vehicles - \$473,604
- Fire Department Alerting System - \$231,067
- Fire Department vehicles - \$1,088,697
- City Administration vehicle - \$27,000
- Old Church roof - \$115,449
- Playground equipment in parks - \$103,543
- American Heroes Park improvements - \$922,628
- Street Department vehicles - \$101,222
- Waste Water lift station upgrades - \$560,976

Construction in Progress consisted of costs associated with 36th street widening, 25th street improvement and Highway 370 traffic signal upgrades on the governmental side and East lift station and force main for Wastewater.

- 36th street widening \$1,815,151
- 25th street improvement \$74,130
- Highway 370 traffic signal upgrades \$1,612,534
- East lift station and force main \$1,365,326 (Wastewater business-type activity)

Additional information on the City's capital assets can be found in Note 7 of the notes to the financial statements on pages 33-34 of this report.

The City's expenditures also included items that were significant but did not meet the criteria for capitalization and, therefore, are reflected in current year expenses, as follows:

- Overlays that were 2" or less and bridge repairs - \$2,346,581
- Communication and information systems equipment where individual items were less than \$10,000 each - \$426,728

LONG-TERM DEBT

At the end of the current fiscal year, the City had total bonded debt outstanding of \$53,370,000 at par, unamortized bond premium of \$238,385 and capital lease obligations of \$1,060,488.

City of Bellevue
Outstanding Long-Term Debt
September 30, 2019 and 2018

	Governmental Activities		Business-Type Activities		Total	
	2019	2018	2019	2018	2019	2018
General obligation bonds	\$ 37,670,000	\$ 36,700,000	\$ -	\$ -	\$ 37,670,000	\$ 36,700,000
Public safety tax anticipation notes	10,420,000	11,115,000	-	-	10,420,000	11,115,000
Redevelopment revenue bonds	2,865,000	3,205,000	-	-	2,865,000	3,205,000
Unamortized Bond Premium	238,385	-	-	-	238,385	-
Revenue refunding bonds	-	-	2,415,000	2,655,000	2,415,000	2,655,000
Capital lease obligations	735,428	1,245,410	325,060	406,441	1,060,488	1,651,851
Total	<u>\$ 51,928,813</u>	<u>\$ 52,265,410</u>	<u>\$ 2,740,060</u>	<u>\$ 3,061,441</u>	<u>\$ 54,668,873</u>	<u>\$ 55,326,851</u>

ECONOMIC FACTORS AND FUTURE BUDGETS AND RATES

The budget for 2019-2020 was approved in September 2019 by the City of Bellevue. The key economic factors expected to impact future budgets and rates are:

- The tax levy rate remained at .610000 per \$100 of valuation for taxes due December 31, 2019. The property valuation increased \$288,611,879 (9%) from \$3,104,241,224 to \$3,392,853,103 which includes the annexation of SID#147 "Blackhawk". This is estimated to result in added property tax revenue of \$1,760,532 during the 2019-20 fiscal year.
- During October and November 2019, the city annexed 14 Sanitary and Improvement Districts (SIDs) and numerous unincorporated areas that is anticipated to add \$800 million in valuation, 3,000 households and over 8,000 residents. The city also acquired \$32 million of debt previously issued by the annexed SIDs. These annexations were subsequent to the current year's budget year and were not included in the original 2019-2020 budget, however, the city anticipates amending the current year budget for the effects of these annexations.

These factors, except where noted, were considered in preparing the City's budget for the 2019-20 fiscal year.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City of Bellevue's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City of Bellevue, Finance Director, 1500 Wall Street, Bellevue, Nebraska 68005.

City of Bellevue, Nebraska
Statement of Net Position
September 30, 2019

	Governmental Activities	Business-type Activities	Total
Assets			
Cash and cash equivalents	\$ 18,807,519	\$ 2,423,142	\$ 21,230,661
Receivables, net	2,118,731	1,008,445	3,127,176
Due from other governments, net	4,081,703	-	4,081,703
Internal balances	31,318	(31,318)	-
Inventories	214,808	-	214,808
Prepaid expenses	31,372	-	31,372
Capital assets			
Non-depreciable	17,356,786	1,365,326	18,722,112
Depreciable, net	79,550,284	9,188,117	88,738,401
Total assets	122,192,521	13,953,712	136,146,233
Deferred Outflows of Resources			
Deferred loss on refunded debt	47,835	-	47,835
Deferred outflows on pension	1,934,506	-	1,934,506
Deferred outflows on OPEB	947,613	19,339	966,952
	2,929,954	19,339	2,949,293
Liabilities			
Accounts payable and accrued expenses	2,471,007	1,559,881	4,030,888
Interest payable	437,428	19,193	456,621
Compensated absences			
Payable within one year	2,300,000	40,000	2,340,000
Payable in more than one year	2,849,181	38,929	2,888,110
Claims and judgments	331,382	-	331,382
Unearned revenue	125,237	-	125,237
Other long-term liabilities			
Payable within one year	18,909	-	18,909
Payable in more than one year	2,538,775	-	2,538,775
Pension and other postemployment benefits			
Payable within one year	200,000	9,479	209,479
Payable in more than one year	5,799,503	53,713	5,853,216
Long-term debt, net			
Payable within one year	5,210,923	323,559	5,534,482
Payable in more than one year	46,717,890	2,416,501	49,134,391
Total liabilities	69,000,235	4,461,255	73,461,490
Deferred Inflows of Resources			
Deferred inflows on OPEB	735,469	15,010	750,479
Net Position			
Net investment in capital assets	44,950,976	7,802,819	52,753,795
Restricted			
Debt service	5,619,926	-	5,619,926
Community betterment	3,485,230	-	3,485,230
Community development	181,805	-	181,805
Economic development	708,109	-	708,109
Public safety	64,001	-	64,001
Unrestricted	376,724	1,693,967	2,070,691
Total net position	\$ 55,386,771	\$ 9,496,786	\$ 64,883,557

See Notes to Financial Statements

City of Bellevue, Nebraska
Statement of Activities
Year Ended September 30, 2019

		Program Revenues			Net Revenues (Expenses) and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Functions/Programs	Expenses						
Governmental Activities							
General government	\$ 7,515,045	\$ 2,789,661	\$ 323,913	\$ 444,773	\$ (3,956,698)	\$ -	\$ (3,956,698)
Public safety	22,832,004	3,014,917	560,368	8,000	(19,248,719)	-	(19,248,719)
Community development	2,602,176	962,728	-	-	(1,639,448)	-	(1,639,448)
Public works	19,409,295	4,437,737	5,290,084	2,036,335	(7,645,139)	-	(7,645,139)
Interest on long-term debt	1,769,154	-	-	-	(1,769,154)	-	(1,769,154)
Total governmental activities	54,127,674	11,205,043	6,174,365	2,489,108	(34,259,158)	-	(34,259,158)
Business-Type Activities							
Waste water	7,836,700	9,166,815	-	-	-	1,330,115	1,330,115
Total business-type activities	7,836,700	9,166,815	-	-	-	1,330,115	1,330,115
Total primary government	\$ 61,964,374	\$ 20,371,858	\$ 6,174,365	\$ 2,489,108	(34,259,158)	1,330,115	(32,929,043)
General Revenues							
Property taxes					20,662,489	-	20,662,489
In-lieu of taxes					2,038,185	-	2,038,185
Sales and use taxes					12,013,965	-	12,013,965
Occupation taxes					1,498,769	-	1,498,769
State aid					1,298,874	-	1,298,874
Unrestricted investment earnings					38,417	-	38,417
Miscellaneous general revenues					942,394	1,387	943,781
Transfers					73,968	(73,968)	-
Total general revenues					38,567,061	(72,581)	38,494,480
Change in Net Position					4,307,903	1,257,534	5,565,437
Net Position - Beginning of Year					51,078,868	8,239,252	59,318,120
Net Position - End of Year					\$ 55,386,771	\$ 9,496,786	\$ 64,883,557

City of Bellevue, Nebraska

Balance Sheet

Governmental Funds

September 30, 2019

	General Fund	Community Betterment Fund	Debt Service Fund	Other Governmental Funds	Total
Assets					
Cash and cash equivalents	\$ 10,178,708	\$ 3,462,359	\$ 4,903,649	\$ 262,803	\$ 18,807,519
Receivables, net	1,477,437	69,925	549,096	22,273	2,118,731
Due from other governments	4,081,703	-	-	-	4,081,703
Inventories	214,808	-	-	-	214,808
Prepaid expenses	18,851	-	-	12,521	31,372
Due from other funds	-	-	167,181	-	167,181
Total assets	<u>\$ 15,971,507</u>	<u>\$ 3,532,284</u>	<u>\$ 5,619,926</u>	<u>\$ 297,597</u>	<u>\$ 25,421,314</u>
Liabilities					
Accounts payable and accrued expenses	\$ 2,266,920	\$ 47,054	\$ -	\$ 10,703	\$ 2,324,677
Due to other funds	135,863	-	-	-	135,863
Claims payable	29,397	-	-	-	29,397
Unearned revenue	40,822	-	-	41,088	81,910
Total liabilities	<u>2,473,002</u>	<u>47,054</u>	<u>-</u>	<u>51,791</u>	<u>2,571,847</u>
Deferred Inflows of Resources					
Unavailable revenues	<u>1,438,311</u>	<u>-</u>	<u>512,936</u>	<u>-</u>	<u>1,951,247</u>
Fund Balances					
Nonspendable					
Inventory	214,808	-	-	-	214,808
Prepaid expenses	18,851	-	-	-	18,851
Restricted for					
Debt service	-	-	5,106,990	-	5,106,990
Community betterment	-	3,485,230	-	-	3,485,230
Community development	-	-	-	181,805	181,805
Economic development	708,109	-	-	-	708,109
Public safety	-	-	-	64,001	64,001
Unassigned	<u>11,118,426</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,118,426</u>
Total fund balances	<u>12,060,194</u>	<u>3,485,230</u>	<u>5,106,990</u>	<u>245,806</u>	<u>20,898,220</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 15,971,507</u>	<u>\$ 3,532,284</u>	<u>\$ 5,619,926</u>	<u>\$ 297,597</u>	<u>\$ 25,421,314</u>

City of Bellevue, Nebraska
Reconciliation of the Balance Sheet
of Governmental Funds to the
Statement of Net Position
September 30, 2019

Amounts reported for governmental activities in the statement of net position are different because:

Total fund balances of governmental funds.	\$ 20,898,220
Capital assets used in governmental activities are not financial resources and, therefore, not reported in the funds.	96,907,070
Deferred inflows of resources related to OPEB do not represent an obligation of current financial resources, and, therefore, are not reported in the funds.	(735,469)
Deferred inflows of resources for unavailable revenues are not available to pay current period expenditures and, therefore, not recognized in the funds.	1,951,247
A portion of the accrued claims and judgments liability requires the use of unavailable financial resources and, therefore, is not reported in the funds.	(301,985)
Deferred outflows of resources related to OPEB and pension are not current financial resources, and, therefore, are not reported in the funds.	2,882,119
Deferred outflows of resources related to the loss on refunded debt are not current financial resources, and, therefore, are not reported in the funds.	47,835
Long-term liabilities, including bonds and leases payable, and related interest, are not due and payable in the current period and, therefore, not reported in the funds.	(52,366,241)
Other long-term liabilities are not due and payable in the current period and, therefore, not reported in the funds. Amount includes pension and OPEB liabilities.	(13,896,025)
Net position of governmental activities	<u>\$ 55,386,771</u>

City of Bellevue, Nebraska
Statement of Revenues, Expenditures and
Changes in Fund Balances – Governmental Funds
Year Ended September 30, 2019

	General Fund	Community Betterment Fund	Debt Service Fund	Other Governmental Funds	Total
Revenues					
Property tax	\$ 14,542,652	\$ -	\$ 6,007,510	\$ -	\$ 20,550,162
In-lieu of tax	1,806,439	-	208,305	-	2,014,744
Sales and use tax	12,013,965	-	-	-	12,013,965
Occupation tax	1,498,769	-	-	-	1,498,769
Permits and licenses	1,322,537	-	-	-	1,322,537
Fees	1,475,587	-	-	-	1,475,587
Charges for services	4,194,007	-	-	-	4,194,007
Intergovernmental	10,296,505	-	14,532	585,192	10,896,229
Investment income	12,959	2,364	14,974	426	30,723
Lottery	-	962,728	-	-	962,728
Special assessments	40,000	-	1,009	-	41,009
Reimbursements	1,093,545	-	-	-	1,093,545
Miscellaneous	1,270,753	-	35,801	-	1,306,554
Total revenues	49,567,718	965,092	6,282,131	585,618	57,400,559
Expenditures					
Current					
General government	5,541,632	-	58,228	-	5,599,860
Public safety	21,586,152	-	-	134,963	21,721,115
Community development	1,848,603	282,939	-	445,742	2,577,284
Public works	15,724,660	-	-	-	15,724,660
Capital outlay	5,187,871	-	-	-	5,187,871
Debt service					
Principal	876,758	-	4,420,800	-	5,297,558
Bond issue costs	-	-	155,305	-	155,305
Interest and fiscal charges	196,738	-	1,412,346	-	1,609,084
Total expenditures	50,962,414	282,939	6,046,679	580,705	57,872,737
Excess (Deficiency) Of Revenues Over (Under) Expenditures	(1,394,696)	682,153	235,452	4,913	(472,178)
Other Financing Sources (Uses)					
Refunding bonds issued	-	-	8,410,000	-	8,410,000
Premium on debt issued	-	-	246,436	-	246,436
Bond and loan issuance	-	-	3,715,000	-	3,715,000
Payment to refunded bond escrow agent	-	-	(8,705,000)	-	(8,705,000)
Transfers in (out), net	5,711,719	(1,365,266)	(4,272,485)	-	73,968
Total other financing sources (uses)	5,711,719	(1,365,266)	(606,049)	-	3,740,404
Change in Fund Balances	4,317,023	(683,113)	(370,597)	4,913	3,268,226
Fund Balances - Beginning of Year	7,743,171	4,168,343	5,477,587	240,893	17,629,994
Fund Balances - End of Year	\$ 12,060,194	\$ 3,485,230	\$ 5,106,990	\$ 245,806	\$ 20,898,220

City of Bellevue, Nebraska
Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balances of Governmental Funds
to the Statement of Activities
Year Ended September 30, 2019

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 3,268,226
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Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period, including the effects of assets assumed in annexation.	699,799
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The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.	339,844
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Certain expenses (e.g. compensated absences and claims and judgments) reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	135,882
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Changes in net pension and total OPEB liability, deferred outflows and deferred inflows related to total pension and total OPEB liability do not represent financial activity in the governmental funds.	(404,575)
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Amortization of deferred amounts on refunding does not represent financial activity in the governmental funds.	(25,603)
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Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds and change in revenues in fund statements previously recognized in the statement of activities.	294,330
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Change in net position of governmental activities	<div style="border-top: 1px solid black; border-bottom: 3px double black; display: inline-block; width: 100%;">\$ 4,307,903</div>
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City of Bellevue, Nebraska
Statement of Revenues, Expenditures and Changes in Fund Balance –
Budget and Actual (Budget Basis)
General Fund
Year Ended September 30, 2019

	Budgeted Amount		Actual	Variance With Final Positive (Negative)
	Original	Final		
Revenues				
Property tax	\$ 15,336,538	\$ 15,152,495	\$ 14,372,586	\$ (779,909)
In-lieu of tax	904,800	904,800	979,614	74,814
Sales tax	11,205,164	10,737,690	11,688,931	951,241
Franchise tax	863,900	863,900	832,622	(31,278)
Occupation taxes	1,513,100	1,412,465	1,410,940	(1,525)
Permits, fees and licenses	8,349,778	6,221,631	6,832,109	610,478
Intergovernmental	8,160,202	11,162,097	10,274,953	(887,144)
Miscellaneous and reimbursements	172,600	359,200	1,531,531	1,172,331
Total revenues	46,506,082	46,814,278	47,923,286	1,109,008
Expenditures				
Current				
General services	5,328,142	5,528,142	5,325,568	202,574
Public safety	24,346,882	24,934,070	23,412,658	1,521,412
Community development	2,870,822	2,383,118	2,227,749	155,369
Public works	21,936,931	21,936,243	17,888,447	4,047,796
Total expenditures	54,482,777	54,781,573	48,854,422	5,927,151
Deficiency of Revenues Under Expenditures	(7,976,695)	(7,967,295)	(931,136)	7,036,159
Other Financing Sources				
Proceeds from issuance of bonds and notes	5,760,695	2,077,220	-	(2,077,220)
Transfers in (out), net	2,216,000	5,890,075	4,961,720	(928,355)
Total other financing sources	7,976,695	7,967,295	4,961,720	(3,005,575)
Change in Fund Balance	\$ -	\$ -	\$ 4,030,584	\$ 4,030,584

City of Bellevue, Nebraska
Statement of Revenues, Expenditures and Changes in Fund Balance –
Budget and Actual (Budget Basis)
Community Betterment Fund
Year Ended September 30, 2019

	Budgeted Amount		Actual	Variance With Final Positive (Negative)
	Original	Final		
Revenues				
Investment income	\$ 3,400	\$ 3,400	\$ 2,364	\$ (1,036)
Lottery	957,000	957,000	966,860	9,860
Total revenues	960,400	960,400	969,224	8,824
Expenditures				
Community development	252,778	252,778	285,370	(32,592)
Total expenditures	252,778	252,778	285,370	(32,592)
Excess of Revenues Over Expenditures	707,622	707,622	683,854	(23,768)
Other Financing Uses				
Transfers in (out), net	(2,625,000)	(2,625,000)	(1,365,266)	1,259,734
Total other financing uses	(2,625,000)	(2,625,000)	(1,365,266)	1,259,734
Change in Fund Balance	<u>\$ (1,917,378)</u>	<u>\$ (1,917,378)</u>	<u>\$ (681,412)</u>	<u>\$ 1,235,966</u>

City of Bellevue, Nebraska

Balance Sheet

Proprietary Fund

September 30, 2019

	Waste Water Fund
Assets	
Current Assets	
Cash and cash equivalents	\$ 2,423,142
Receivables	1,008,445
Total current assets	3,431,587
Capital Assets	
Plant and distribution lines	19,883,268
Building and equipment	1,976,634
Construction in progress	1,365,326
Accumulated depreciation	(12,671,785)
Total capital assets, net	10,553,443
Total assets	13,985,030
Deferred Outflows of Resources	
Deferred outflows on OPEB	19,339
Total assets and deferred outflows of resources	\$ 14,004,369
Liabilities, Deferred Inflows of Resources and Net Position	
Current Liabilities	
Accounts payable and accrued expenses	\$ 1,559,881
Interest payable	19,193
Due to other funds	31,318
Compensated absences	40,000
Current portion of OPEB liability	9,479
Current portion of long-term debt	323,559
Total current liabilities	1,983,430
Noncurrent Liabilities	
Compensated absences	38,929
Other postemployment benefits	53,713
Long-term debt	2,416,501
Total noncurrent liabilities	2,509,143
Total liabilities	4,492,573
Deferred Inflows of Resources - OPEB	15,010
Net Position	
Net investment in capital assets	7,802,819
Unrestricted	1,693,967
Total net position	9,496,786
Total liabilities, deferred inflows of resources and net position	\$ 14,004,369

City of Bellevue, Nebraska
Statement of Revenues, Expenses
and Changes in Fund Net Position
Proprietary Fund
Year Ended September 30, 2019

	Waste Water Fund
Operating Revenues	
Charges for services	\$ 9,166,815
Miscellaneous income	1,387
	<hr/>
Total operating revenues	9,168,202
	<hr/>
Operating Expenses	
Personal services	794,394
Operation and maintenance	426,950
Contractual services	5,913,350
Supplies and materials	38,384
Depreciation and amortization	588,952
	<hr/>
Total operating expenses	7,762,030
	<hr/>
Operating Income	1,406,172
	<hr/>
Nonoperating Expenses	
Interest expense	(74,670)
	<hr/>
Total nonoperating expenses	(74,670)
	<hr/>
Change in net position before transfers	1,331,502
	<hr/>
Transfers Out	(73,968)
	<hr/>
Change In Net Position	1,257,534
	<hr/>
Net Position - Beginning of Year	8,239,252
	<hr/>
Net Position - End of Year	\$ 9,496,786
	<hr/>

City of Bellevue, Nebraska
Statement of Cash Flows
Proprietary Fund
Year Ended September 30, 2019

	Waste Water Fund
Cash Flows from Operating Activities	
Receipts from customers	\$ 8,841,158
Payments to suppliers	(6,771,270)
Payments to employees	(797,043)
	<u>1,272,845</u>
Net cash provided by operating activities	<u>1,272,845</u>
Cash Flows from Noncapital Financing Activities	
Transfers to other funds	(73,968)
Net change in interfund borrowings	31,318
	<u>(42,650)</u>
Net cash used in noncapital financing activities	<u>(42,650)</u>
Cash Flows from Capital and Related Financing Activities	
Purchase of capital assets	(1,915,739)
Principal paid on bonds, notes, and capital lease obligations	(321,381)
Interest paid on bonds, notes, and capital lease obligations	(73,928)
	<u>(2,311,048)</u>
Net cash used in capital and related financing activities	<u>(2,311,048)</u>
Decrease in Cash and Cash Equivalents	(1,080,853)
Cash and Cash Equivalents - Beginning of Year	<u>3,503,995</u>
Cash and Cash Equivalents - End of Year	<u><u>\$ 2,423,142</u></u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities	
Operating income	\$ 1,406,172
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation and amortization	588,952
Changes in operating assets and liabilities	
Receivables	(327,043)
Prepaid expenses	334
Accounts payable and accrued expenses	(392,587)
Deferred outflows of resources	646
Compensated absences	(3,629)
	<u>1,272,845</u>
Net cash provided by operating activities	<u><u>\$ 1,272,845</u></u>
Supplemental Disclosure of Noncash Information	
Accounts payable incurred for the acquisition of capital assets	\$ 10,564

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 1: Summary of Significant Accounting Policies

Reporting Entity

The City of Bellevue, Nebraska (City) was incorporated as a first-class city on December 16, 1955, under the provisions of Nebraska Statute Section 16-102. The City operates under a Mayor-Council-City Administrator form of government and provides the following services as authorized by its charter: public safety (police and fire), highways and streets, health and social services, culture and recreation, public improvements, urban development, mass transportation, planning and zoning, sanitary sewer system, library, solid waste, and general administrative services.

The accompanying financial statements present the City as the primary government. In determining its financial reporting entity, the City has considered all potential component units for which it is financially accountable, including other organizations which are fiscally dependent on the City, or the significance of their relationship with the City are such that exclusion would be misleading or incomplete. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability, which was used in making this evaluation.

The City has determined the Bellevue Municipal Building Corporation and the Bellevue City Marina Corporation to be blended component units. The City Council appoints the majority of the governing board of these organizations and these organizations almost exclusively exist to benefit the City. Blended component units, although legally separate entities, are, in substance, part of the government's operations and thus are presented as such and included in the general fund.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the primary government. The material effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Functional expenses may also include an element of indirect cost, designed to recover administrative (overhead) costs. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 1: Summary of Significant Accounting Policies - Continued

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the total economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, including interest on long-term debt, as well as expenditures related to pension and other postemployment benefits, compensated absences and claims and judgments are recorded only when payment is due or expected to be liquidated with expendable available financial resources.

Property taxes, sales taxes, state highway allocation, interdepartmental charges, intergovernmental revenues, and interest associated with the current fiscal period are all considered to be susceptible to accrual. Special assessments are recorded as revenues in the year the assessments become current. Other revenue items are considered to be measurable and available only when cash is received by the City.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary funds are charges to customers for goods and services. Operating expenses include the cost of sales and service, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

The City reports the following major governmental funds:

General Fund finances the day-to-day operation of the basic governmental activities, such as legislative, administration, police and fire protection, legal services, planning, and parks and recreation. Revenues are derived primarily from property and other local taxes, state and federal distributions, licenses, permits, charges for services and interest income.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 1: Summary of Significant Accounting Policies - Continued

Measurement Focus, Basis of Accounting and Financial Statement Presentation - Continued

Community Betterment Fund is used to account for the City's lottery revenues and expenditures. The monies are restricted for community betterment purposes.

Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

The City reports the following major enterprise fund:

Waste Water Fund is used to account for the revenues and expenses of the City-owned waste water utility.

The effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the business-type functions and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Cash Equivalents

The City considers all liquid investments with original maturities of three months or less to be cash equivalents. At September 30, 2019, cash equivalents consisted primarily of money market mutual funds and cash held at the Sarpy County Treasurer's office. These investments are not specifically identified with any one fund. Interest is allocated to the individual funds on the basis of average cash balance.

Inventories

Inventories consist of fuel and materials. Inventories are stated at the lower of cost or market. Cost is determined using the first-in, first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when used.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, (e.g., road, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 1: Summary of Significant Accounting Policies - Continued

Capital Assets - Continued

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	15 – 40
Machinery and equipment	4 – 39
Infrastructure	7 – 50
Automobiles	4 – 10

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has three items that qualify for reporting in this category, the deferred loss on refunding, deferred outflows on pensions and deferred outflows on OPEB, reported in the government-wide statement of net position. A deferred loss on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The deferred outflows on pensions and OPEB result from changes in actuarial assumptions and differences between expected and actual experience. These amounts are amortized over the weighted average of the expected remaining service lives for all active and inactive pension or OPEB plan members.

In addition to liabilities, the statement of net position or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The City has two items that qualify for reporting in this category. The unavailable revenues reported in the governmental funds balance sheet are from property taxes, special assessments and grants that are deferred and recognized as an inflow of resources in the period that the amounts become available. The deferred inflows on OPEB reported in the government-wide statement of net position are from changes in actuarial assumptions and differences between expected and actual experience. These amounts are amortized over the weighted average of the expected remaining service lives for all active and inactive OPEB plan members.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 1: Summary of Significant Accounting Policies - Continued

Compensated Absences

City employees earn sick leave at the rate of 8-12 hours per month, depending on hire date. Employees earn various hours of vacation per pay period based on years of service. Vacation and sick leave accumulate on a monthly basis and are fully vested when earned. Limitations on accumulated sick leave vary based on labor agreements, but in no case will accumulated sick leave payout exceed 50% of the accumulated balance, up to 960 hours. Accumulated vacation limitations vary from 120 to 360 hours depending on labor agreement. All accumulated vacation and sick leave, subject to the limitations noted, is paid at separation.

All vacation and sick leave is accrued when incurred in the government-wide and proprietary fund financial statements. In the governmental funds, only compensated absences that have matured as of year-end, for example, as a result of employee resignations and retirements, are recorded as a fund liability. Accruals are based on current salary rates plus an additional amount for compensation-related payments such as Social Security and Medicare taxes and pension amounts using rates in effect at that date.

Long-term Obligations

In the government-wide financial statements, and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as an other financing source. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenditures.

Net Position

Net position is required to be classified into three components – net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

Net investment in capital assets – This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvements of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction or improvement of those assets or related debt also should be included in this component of net position. If there are significant unspent related debt proceeds at year-end, the portion of debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 1: Summary of Significant Accounting Policies - Continued

Net Position - Continued

Restricted – This component of net position consists of restrictions placed on net position use through external constraints imposed by creditors (such as debt covenants), contributors, or law or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted – This component consists of net position that does not meet the definition of “restricted” or “net investment in capital assets.”

Fund Balance Classification

The fund balances for the City’s governmental funds are displayed in five components:

Nonspendable – Nonspendable fund balances are not in a spendable form or are required to be maintained intact.

Restricted – Restricted fund balances may be spent only for the specific purposes stipulated by external resource providers, constitutionally or through enabling legislation. Restrictions may be changed or lifted only with the consent of resource providers.

Committed – Committed fund balances may be used only for the specific purposes determined by ordinance or resolution of the City Council. Commitments may be changed or lifted only by passage of an ordinance or issuance of a resolution by the City Council.

Assigned – Assigned fund balances are intended to be used by the City for specific purposes as determined by management. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

Unassigned – Unassigned fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications.

Fund balances are classified as restricted, committed, assigned or unassigned. When expenditures are incurred that use funds from more than one classification, the City will generally determine the order which the funds are used on a case-by-case basis, taking into account any application requirements of grant agreements, contracts, business circumstances, or other constraints. If no other constraints exist, the order of spending of resources will be restricted, committed, assigned and, lastly, unassigned.

Budgetary Information

An appropriate budget is adopted each fiscal year for the General, Special Revenue, Debt Service and Enterprise Funds on the cash basis of accounting which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America (GAAP).

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 1: Summary of Significant Accounting Policies - Continued

Budgetary Information - Continued

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The City Administrator submits to the Mayor and City Council a proposed operating budget for the fiscal year commencing October 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.
3. Prior to September 20, the budget is legally enacted through passage of an ordinance and filed with the appropriate governmental entities and agencies.

Budget adjustments within a fund can be made with City Administrator approval. However, the City Council must approve any supplemental appropriations.

An encumbrance system is not used by the City and all appropriations lapse at year-end.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses/expenditures and other changes in net position during the reporting period. Actual results could differ materially from those estimates.

Pensions and Other Postemployment Benefits

For purposes of measuring the net pension liability and total other postemployment benefit (OPEB) liability, deferred inflows and outflows of resources related to pensions/OPEB and pension and OPEB expense, information about the fiduciary net position of the City Police Defined Benefit Pension Plan or OPEB plan and additions to/deductions from the Plan's net/total position have been determined on the same basis as they are reported by the Plans. For this purpose, benefit payments are recognized when due and payable in accordance with benefit terms.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 2: Reconciliation of Budget Basis to GAAP

Amounts presented on a non-GAAP budget basis of accounting differ from those presented in accordance with GAAP due to the treatment afforded accruals and funds for which legally adopted annual budgets are not established. A reconciliation for the year ended September 30, 2019, which discloses the nature and amount of the adjustments necessary to convert the actual GAAP data to the budgetary basis, is presented below:

	General Fund	Community Betterment Fund
Net Change in Fund Balances		
Balance on a GAAP basis	\$ 4,317,023	\$ (683,113)
Basis differences (accruals) occur because the cash basis of accounting used for budgeting differs from the modified accrual basis of accounting prescribed for governmental funds.	(286,439)	1,701
Balance on a budget basis	<u>\$ 4,030,584</u>	<u>\$ (681,412)</u>

Note 3: Deposits

Deposits

Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. The City's deposit policy for custodial credit risk requires compliance with the provision of state law.

Section 16-714 and 16-715 of the Revised Statutes of Nebraska 1943 require banks either to give bond or to pledge government securities (types of which are specifically identified in the Statutes) to the City Treasurer in the amount of the City's deposits. The Statutes allow pledged securities to be reduced by the amount of the deposit insured by the Federal Deposit Insurance Corporation (FDIC).

At September 30, 2019, the City's bank balances of approximately \$265,000 were uninsured and uncollateralized.

Cash at the County Treasurer of \$234,712 was covered by collateral held by the County.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 3: Deposits - Continued

Summary of Carrying Values

The carrying values of deposits are included in the government-wide statement of net position as follows:

Carrying values	
Deposits	\$ 20,995,949
Cash at county treasurer	<u>234,712</u>
Cash and cash equivalents	<u><u>\$ 21,230,661</u></u>

Note 4: Property Taxes

The tax levy for the City is certified by the Sarpy County Board of Commissioners on or before October 15. Real estate and personal property taxes are due and become an enforceable lien on property on December 31. The first half of these taxes become delinquent on April 1 and the second half become delinquent August 1 following the levy date. Delinquent taxes bear interest at a rate of 14% per annum.

Property taxes levied for 2018-2019 are recorded as revenue in the governmental funds when expected to be collected within 60 days after September 30, 2019. Prior-year levies were recorded using these same principles, and remaining receivables are re-evaluated annually. Property taxes expected to be collected after 60 days are recorded as deferred inflow of resources in the governmental funds.

In the government-wide financial statements, property taxes receivable and related revenue include all amounts due the City regardless of when cash is received. Historically, substantially all property taxes have been collected.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 5: Receivables

Receivables at September 30, 2019, consist of the following:

Fund	Property Taxes	Accounts and Notes Receivable	Special Assessments	Gross Receivables	Allowance for Uncollectibles	Net Receivables
General	\$ 346,878	\$ 1,130,559	\$ -	\$ 1,477,437	\$ -	\$ 1,477,437
Community Betterment	-	69,925	-	69,925	-	69,925
Debt Service	166,617	242,469	280,020	689,106	(140,010)	549,096
Wastewater	-	1,008,445	-	1,008,445	-	1,008,445
Nonmajor Special Revenue	-	61,273	-	61,273	(39,000)	22,273
Total	\$ 513,495	\$ 2,512,671	\$ 280,020	\$ 3,306,186	\$ (179,010)	\$ 3,127,176

Note 6: Due From Other Governments

Due from other governments includes the following items:

Nature	Amount
State of Nebraska, sales and use tax	\$ 2,158,850
State of Nebraska, motor vehicle taxes	946,327
State of Nebraska, highway user fees	105,344
Eastern Sarpy Suburban Fire District, fire protection services	518,566
Black Hills, in-lieu of taxes	11,326
Omaha Public Power District, in-lieu of taxes	341,290
	<u>\$ 4,081,703</u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 7: Capital Assets

The following is a summary of capital asset transactions for the year ended September 30, 2019.

	Beginning Balance	Increases	Decreases	Transfers	Ending Balance
Governmental Activities					
Capital assets, not being depreciated					
Land	\$ 13,854,971	\$ -	\$ -	\$ -	\$ 13,854,971
Construction in progress	1,491,002	2,010,813	-	-	3,501,815
Total capital assets, not being depreciated	15,345,973	2,010,813	-	-	17,356,786
Capital assets, being depreciated					
Buildings	48,411,822	115,449	(326,250)	-	48,201,021
Machinery and equipment	16,317,710	614,977	-	-	16,932,687
Infrastructure	176,794,223	2,703,103	-	-	179,497,326
Vehicles	11,985,451	1,701,843	-	-	13,687,294
Total capital assets, being depreciated	253,509,206	5,135,372	(326,250)	-	258,318,328
Less accumulated depreciation for					
Buildings	(19,366,434)	(1,308,772)	293,625	-	(20,381,581)
Machinery and equipment	(13,908,222)	(551,304)	-	-	(14,459,526)
Infrastructure	(130,260,675)	(3,795,464)	-	-	(134,056,139)
Vehicles	(9,079,952)	(790,846)	-	-	(9,870,798)
Total accumulated depreciation	(172,615,283)	(6,446,386)	293,625	-	(178,768,044)
Total capital assets, being depreciated, net	80,893,923	(1,311,014)	(32,625)	-	79,550,284
Governmental activities capital assets, net	\$ 96,239,896	\$ 699,799	\$ (32,625)	\$ -	\$ 96,907,070

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 7: Capital Assets - Continued

	Beginning Balance	Increases	Decreases	Transfers	Ending Balance
Business-Type Activities					
Capital assets, not being depreciated					
Construction in progress	\$ -	\$ 1,365,326	\$ -	\$ -	\$ 1,365,326
Capital assets, being depreciated					
Plant and distribution lines	19,091,873	791,395	-	-	19,883,268
Building and equipment	1,976,634	-	-	-	1,976,634
Total capital assets, being depreciated	21,068,507	791,395	-	-	21,859,902
Less accumulated depreciation for					
Plant and distribution lines	(10,626,982)	(753,802)	-	-	(11,380,784)
Building and equipment	(1,225,432)	(65,569)	-	-	(1,291,001)
Total accumulated depreciation	(11,852,414)	(819,371)	-	-	(12,671,785)
Total capital assets, being depreciated, net	9,216,093	(27,976)	-	-	9,188,117
Business-type activities capital assets, net	<u>\$ 9,216,093</u>	<u>\$ 1,337,350</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,553,443</u>

Depreciation expense was charged to functions/programs as follows:

Governmental Activities

General government	\$ 274,772
Public safety	1,182,919
Community development	24,892
Public works	3,797,916
Total depreciation expense – governmental activities	5,280,499
Accumulated depreciation assumed in annexation	1,165,887
Total increases – governmental activities	<u>\$ 6,446,386</u>

Business-Type Activities

Waste water	\$ 588,952
Accumulated depreciation assumed in annexation	230,419
Total increases – Business-type activities	<u>\$ 819,371</u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 8: Long-term Liabilities

The City issues general obligation and revenue bonds to finance the acquisition and construction of major capital assets. General obligation bonds are direct obligations and are secured by a pledge of the full faith and credit of the government. For revenue bonds, the government pledges income derived from the acquired or constructed assets to pay for the debt service.

The City has entered into lease agreements for financing the acquisition of machinery and automobiles. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. The leases are collateralized by the related financed equipment. Assets acquired through capital leases are as follows:

	Governmental Activities	Business-Type Activities
Machinery, equipment and automobiles	\$ 6,172,412	\$ 635,559
Less accumulated depreciation	(5,366,850)	(265,993)
Total	<u>\$ 805,562</u>	<u>\$ 369,566</u>

The following is a summary of long-term liability activities of the City for the year ended September 30, 2019:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities					
Long-term debt					
General obligation bonds	\$ 36,700,000	\$ 4,650,000	\$ (3,680,000)	\$ 37,670,000	\$ 3,985,000
Public safety tax anticipation notes	11,115,000	5,545,000	(6,240,000)	10,420,000	615,000
Redevelopment revenue bonds	3,205,000	2,865,000	(3,205,000)	2,865,000	265,000
Unamortized bond premiums	-	246,436	(8,051)	238,385	-
Capital lease obligations - direct borrowings	1,245,410	-	(509,982)	735,428	345,923
Total long-term debt	52,265,410	13,306,436	(13,643,033)	51,928,813	5,210,923
Other liabilities					
Compensated absences	5,306,745	2,753,867	(2,891,431)	5,149,181	2,300,000
Net pension liability	2,157,937	831,797	(86,663)	2,903,071	-
Assignment of rents	2,575,325	-	(17,641)	2,557,684	18,909
Other postemployment benefits	2,939,068	157,364	-	3,096,432	200,000
Governmental activities long-term liabilities	<u>\$ 65,244,485</u>	<u>\$ 17,049,464</u>	<u>\$ (16,638,768)</u>	<u>\$ 65,635,181</u>	<u>\$ 7,729,832</u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 8: Long-term Liabilities - Continued

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Business-Type Activities					
Long-term debt					
Revenue refunding bonds	\$ 2,655,000	\$ -	\$ (240,000)	\$ 2,415,000	\$ 240,000
Capital lease obligations - direct borrowings	406,441	-	(81,381)	325,060	83,559
Total long-term debt	<u>3,061,441</u>	<u>-</u>	<u>(321,381)</u>	<u>2,740,060</u>	<u>323,559</u>
Other liabilities					
Compensated absences	85,769	71,432	(78,272)	78,929	40,000
Other postemployment benefits	<u>59,981</u>	<u>3,211</u>	<u>-</u>	<u>63,192</u>	<u>9,479</u>
Business-type activities long-term liabilities	<u>\$ 3,207,191</u>	<u>\$ 74,643</u>	<u>\$ (399,653)</u>	<u>\$ 2,882,181</u>	<u>\$ 373,038</u>

The compensated absences reported as governmental activities will be paid from the General Fund. The compensated absences of the business-type activities will be paid from the Waste Water fund.

Long-term debt is comprised of the following issues:

	Date Issued	Date of Maturity	Date Callable	Interest Rates	Balance
Lease Purchase Refunding Bonds Tax Exempt	06/18/08	06/15/22	06/18/13	3.80 - 4.50	\$ 440,000
General Obligation Various Purpose Bonds	03/15/12	12/15/21	03/15/17	0.30 - 2.00	1,425,000
Various Purpose Bonds	08/15/13	06/15/28	08/15/18	0.35 - 3.85	1,785,000
Various Purpose Bonds	03/05/13	12/15/22	03/05/18	0.35 - 2.00	1,435,000
General Obligation Refunding Bonds	10/10/13	06/15/26	10/10/18	0.90 - 3.80	1,330,000
General Obligation Refunding Bonds	07/15/15	12/15/27	07/15/20	0.35 - 3.00	3,020,000
General Obligation Various Purpose Refunding Bonds	12/29/15	12/15/30	12/29/20	0.55 - 3.00	3,125,000
Building Bonds Taxable (Convention Center)	06/01/16	12/15/35	12/15/21	3.50 - 5.75	7,075,000
General Obligation Refunding Bonds	12/29/16	12/15/26	12/15/22	1.10 - 2.65	3,075,000
General Obligation Various Purpose	04/27/17	12/15/31	12/15/21	0.90 - 3.25	2,125,000
Certificates of Participation Series 2017	12/28/17	12/15/32	12/15/23	1.50 - 3.30	4,455,000
Highway Allocation Fund Pledge and Refunding Bonds	12/28/17	12/15/31	12/15/23	1.50 - 3.20	3,790,000
Highway Allocation Fund Pledge	03/01/19	06/15/29	12/15/23	1.80 - 3.00	3,715,000
Sanitary and Improvement District No. 147 General Obligation Refunding Bonds	05/15/18	08/15/30	05/15/23	2.45 - 3.60	<u>875,000</u>
Total general obligation bonds					<u>\$ 37,670,000</u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 8: Long-term Liabilities - Continued

	Date Issued	Date of Maturity	Date Callable	Interest Rates	Balance
Public Safety Department Tax Anticipation Bonds, Series 2012	06/15/12	06/15/32	07/09/17	0.50 - 3.65	\$ 370,000
Public Safety Department Tax Anticipation Bonds, Series 2013	06/03/13	06/01/33	05/29/18	0.45 - 3.50	2,550,000
Public Safety Department Tax Anticipation Bonds, Series 2014	02/27/14	12/01/29	02/27/19	0.35 - 3.85	300,000
Public Safety Department Tax Anticipation Bonds, Series 2016	11/29/16	12/15/25	12/15/21	1.05 - 2.00	1,655,000
Public Safety Department Tax Anticipation Refunding Bonds, Series 2019	04/30/19	12/15/32	12/15/24	1.60 - 4.00	5,545,000
Total public safety tax anticipation bonds					<u>10,420,000</u>
Taxable Redevelopment Refunding Bonds	05/06/19	12/15/21	05/06/20	2.65 - 2.95	2,865,000
Total redevelopment revenue bonds					<u>2,865,000</u>
Capital lease obligations	Various	Various	N/A	2.39 - 2.89	735,428
Total governmental activities					<u>\$ 51,690,428</u>
Revenue Refunding Bonds	06/28/18	06/15/28	06/28/23	1.85 - 3.20	\$ 2,415,000
Capital lease obligations	05/24/18	05/24/23	N/A	2.65	325,060
Total business-type activities					<u>\$ 2,740,060</u>

The Public Safety Department Tax Anticipation Bonds are limited general obligations to be paid from special tax assessments and are also considered general obligations of the City. The Redevelopment Revenue Bonds are payable solely from the limited tax revenues and reserve sub-accounts provided for under the terms of the bond resolutions and are not general obligations of the City.

The annual debt service requirements to maturity for debt as of September 30, 2019, are as follows:

Year Ending September 30,	Governmental Activities					
	General Obligation Bonds		Anticipation Notes		Redevelopment Revenue Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	\$ 3,985,000	\$ 1,088,048	\$ 615,000	\$ 464,525	\$ 265,000	\$ 88,727
2021	4,035,000	1,002,085	825,000	449,665	250,000	72,762
2022	3,500,000	925,008	920,000	432,823	2,350,000	34,662
2023	3,155,000	844,829	940,000	299,250	-	-
2024	2,770,000	765,856	970,000	276,250	-	-
2025-2029	11,705,000	2,630,206	4,450,000	735,413	-	-
2030-2034	7,975,000	759,429	1,700,000	78,025	-	-
2035-2039	545,000	39,387	-	-	-	-
Totals	<u>\$ 37,670,000</u>	<u>\$ 8,054,848</u>	<u>\$ 10,420,000</u>	<u>\$ 2,735,951</u>	<u>\$ 2,865,000</u>	<u>\$ 196,151</u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 8: Long-term Liabilities - Continued

Year Ending September 30,	Governmental Activities	
	Capital Leases -	
	Direct Borrowings	
	Principal	Interest
2021	\$ 345,923	\$ 15,077
2022	220,408	7,719
2023	115,877	3,254
2024	53,220	530
Totals	<u>\$ 735,428</u>	<u>\$ 26,580</u>

Year Ending September 30,	Business-Type Activities			
	Revenue Refunding Bonds		Capital Lease -	
	Direct Borrowings		Direct Borrowings	
	Principal	Interest	Principal	Interest
2020	\$ 240,000	\$ 61,813	\$ 83,559	\$ 7,788
2021	250,000	56,840	85,795	5,552
2022	255,000	51,371	88,092	3,256
2023	260,000	45,448	67,614	898
2024	265,000	39,110	-	-
2025-2029	1,145,000	79,605	-	-
Totals	<u>\$ 2,415,000</u>	<u>\$ 334,187</u>	<u>\$ 325,060</u>	<u>\$ 17,494</u>

Pledged Revenue

The Highway Allocation Fund Pledge Bonds are secured by a pledge of the revenues received from the City's annual allocation of State of Nebraska highway funds, through final maturity of the bonds in 2031. The total principal and interest remaining to be paid on the bonds is \$9,181,900 with annual payments expected to require approximately 11% of net revenues.

As a condition to issuing the Redevelopment Revenue Bonds, the City obtained an agreement from an operator to provide a substantial source of funds for repayment. The agreement was amended to provide for annual payments by June 1st of each year through 2021. The City remains liable for the bond payments from limited tax levying authority under the Community Development Act and other sources of revenues. The operator made the required payment for fiscal year 2017; however, in October 2017, the operator and the City terminated the agreement. The City is pursuing the potential sale of the property or agreement with a new operator.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 8: Long-term Liabilities - Continued

Current Refunding

In April 2019, the City issued \$5,545,000 of Public Safety Department Tax Anticipation Refunding Bonds, Series 2019. The bonds were issued to refund \$1,440,000 of the Public Safety Department Tax Anticipation Bonds, Series 2012, \$2,450,000 of the Public Safety Department Tax Anticipation Bonds, Series 2013, and \$1,820,000 of the Public Safety Department Tax Anticipation Bonds, Series 2014. The bonds bear interest at rates ranging from 1.60% - 4.00% and have a final maturity of December 15, 2032. There was a cash flow savings of approximately \$597,000 from refunding the bonds, and an economic gain of approximately \$400,000.

In May 2019, the City issued \$2,865,000 of Taxable Redevelopment Refunding Bonds, Series 2019. The bonds were issued to refund \$2,095,000 of the Redevelopment Revenue Bonds, Series 2009A, and \$900,000 of the Redevelopment Revenue Bonds, Series 2009B. The bonds bear interest at rates ranging from 2.65% - 2.95% and have a final maturity of December 15, 2021. There was a cash flow savings of approximately \$754,000 from refunding the bonds, and an economic gain of approximately \$389,000.

Conduit Debt

The following comprises bond issues for which the City acted as a conduit for their issuance:

Description	Balance Outstanding
IDR Refunding Bonds, Bellevue University Project, Series 2015	\$ 1,250,000

These bonds do not constitute any indebtedness of the City. The City has no responsibility for repayment of this debt, and therefore, it is not included in these financial statements.

Note 9: Defined Contribution Retirement Plans

The City of Bellevue has multiple defined contribution plans. The authority to make changes to the plans is established by the Bellevue City Council or Nebraska State Statutes, as appropriate.

Civilian Retirement Plan

All regular full-time civilian employees of the City are covered by a voluntary defined contribution plan. Contributions made by the City equal 6% of the participants' compensation. Participants also contribute 6% of their earnings, but may elect to contribute up to 10%. Vesting of employer

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 9: Defined Contribution Retirement Plans - Continued

Civilian Retirement Plan - Continued

contributions occurs over three to seven years of employment. The amount of employer and employee contributions to this plan during the fiscal year was \$513,430 and \$523,260, respectively. There were no forfeitures used to offset employer contributions for the year ended September 30, 2019. The Plan is administered by a trustee independent of the City and is, therefore, not included in these financial statements.

Fire Retirement Plan

All regular full-time fire fighters of the City are covered by a defined contribution plan. Participants are required to contribute 6.50% of their earnings but may contribute up to the maximum amount allowed under the Internal Revenue Code. Contributions made by the City equal 13% of the participants' compensation. Vesting of employer contributions occurs between four and seven years of employment. Forfeitures shall be allocated to the Unallocated Employer Account and if the Unallocated Employer Account is sufficient to meet Plan liabilities, then forfeitures shall first be used to pay expenses of administration and then to reduce City contributions. The plan members and the City contributed \$246,788 and \$534,708, respectively, to the plan in fiscal 2019. The Plan is administered by a trustee independent of the City and is, therefore, not included in these financial statements.

Police Retirement Plan

All regular full-time sworn officers of the City are covered by a defined contribution plan. Certain sworn officers are also covered by a single-employer defined benefit pension plan (see Note 10). Participants are required to contribute 7.0% of their earnings but may contribute up to the maximum amount allowed under the Internal Revenue Code. Contributions made by the City equal 7.0% of the participants' compensation. Vesting of employer contributions occurs between four and ten years of service. Forfeitures shall first be applied to administrative expense of the Plan and then may be used by the City to reduce City contributions. The plan members and the City contributed \$594,243 and \$549,243, respectively, to the plan in fiscal 2019. There were no forfeitures used to reduce the amount of funding required by the City for the year ended September 30, 2019. The Plan is administered by a trustee independent of the City and is, therefore, not included in these financial statements.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 10: Police Defined Benefit Pension Plan

Plan Description

The City has a single-employer defined benefit pension plan negotiated with certain members of the Bellevue Police Department. The City and the Retirement Committee administer a hybrid defined benefit pension plan covering sworn police officers hired after December 31, 1983 and prior to May 1, 2011 or specifically identified in a settlement agreement or State Statute for those officers hired prior to January 1, 1984. The plan is closed to new employees. The terms of the plan, including contribution rates and minimum pension benefits are established through a settlement agreement between the City and the police officers' association. The City does not issue a separate report that includes financial statements and required supplementary information for the police pension plan.

Summary of Benefit Provisions

Both the employee and the City contribute 7.0% of the employee's earnings for periods on or after October 1, 2015. Employees covered by the plan may also make voluntary contributions. The accumulated value of the employee and employer account including contributions and investment earnings is the Retirement Account Value. In the event that a participant's retirement account value will not provide for the minimum pension benefits of the plan, the City will be required to contribute an additional amount to fund the minimum pension benefits specified in the collective bargaining agreement.

Regular Pay – Defined as the greatest average salary in any period of five consecutive years preceding retirement, death, disability or termination date.

Retirement Benefit –

State Statute for Pre-1984 Hires – Participants must be employed on January 1, 1984 and continuously employed by the City through retirement date after attaining age 55 and completing 25 years of service. Minimum pension benefit equals 40% of Regular Pay for commencement between ages 55 and 60; 50% of Regular Pay for commencement at age 60 or later offset by the State Statute Actuarial Equivalence of the Retirement Account Value.

Post 1983 Hires subject to settlement agreement – Employees hired after December 31, 1983 and after attaining age 55 and completing 25 years of service. Employee entitled to the total of their Retirement Account Value or the actuarial equivalent of 55% of Regular Pay, whichever is greater based upon the actuarial assumptions of 7% interest and the 1994 GAM Mortality Table (Static) weighted 90% male/10% female. Paid as a single lump sum.

Termination Benefit Prior to 25 Years of Service – No minimum pension benefits. Employee is entitled to the value of the Retirement Account Value.

Termination Benefit After 25 Years of Service – Deferred Retirement Option Plan (DROP) provision allows minimum pension benefit at retirement age if the employee keeps their Retirement Account Value in the plan until retirement age.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 10: Police Defined Benefit Pension Plan - Continued

Summary of Benefit Provisions - Continued

Death Benefit (Line of Duty) – Death prior to retirement from causes sustained in the line of duty and survived by a spouse or minor children. Benefit equals 50% of Regular Pay to spouse until remarriage or death; to minor children split equally after remarriage or death. Benefit is subject to deduction for any workers' compensation benefits and offset by the State Statute Actuarial Equivalence of the Retirement Account Value. Payment is on a straight life annuity basis and provided under a purchase annuity contract.

Death Benefit (Other) – Employee must be continuously employed from January 1, 1984 until death, survived by spouse and death after reaching age 55 and completing at least 21 years of service. Benefit of 25% of Regular Pay to spouse until remarriage or death; to minor children split equally after remarriage or death. Benefit is offset by the State Statute Actuarial Equivalence of the Retirement Account Value. Payment is on a straight life annuity basis and provided under a purchased annuity contract.

Disability Benefit (Line of Duty) – Employee is eligible if unable to perform duties of a police officer from causes sustained in the line of duty. Benefit equals 50% of Regular Pay for the period of disability. Amount is subject to deduction for workers' compensation benefits. Total payments, in excess of workers' compensation benefits, shall not be less than the Retirement Account Value on the date of disability. If the State Statute Actuarial Equivalent exceeds the Retirement Account Value, the City shall contribute such additional amounts as may be necessary from time to time. In the event of cessation disability, payments made shall reduce the Retirement Account Value.

Deferred Retirement Option Plan

The City has established DROP for covered employees. The DROP program allows a member who has reached the minimum number of service years for retirement, but has not achieved the minimum age requirement, to terminate their employment with the Police Department and defer their retirement until they have reached at least the minimum age. Once the employee terminates service with the Police Department, neither the City or employee has further responsibility for adding funds to the employee's account. The account will remain within the retirement plan and when the employee reaches the minimum age, they will be subject to normal benefit provisions.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 10: Police Defined Benefit Pension Plan - Continued

Plan Membership

As of September 30, 2019, plan membership consisted of the following:

Inactive members currently receiving benefits	5
Inactive members entitled to but not yet receiving benefits	1
Active members	<u>63</u>
Total	<u>69</u>

Contributions and Funding Policy

The City's contributions for the additional amount to fund minimum pension benefits are limited to amounts paid to retirees during the fiscal year. Contributions made by the City for the year ended September 30, 2019, were \$86,663.

Actuarial Methods and Assumptions

Actuarially determined contribution rates are calculated as the City's contributions paid to retirees during the fiscal year to fund the minimum pension benefits of the plan. Valuations were determined using the following actuarial assumptions:

Valuation Date	September 30, 2019
Measurement Date	September 30, 2019
Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Market Value
Amortization Method	Level Dollar, Closed
Amortization Period	Immediate
Salary Increases	3.0%
Investment Rate of Return	Actual annuity purchase rates and 7.0%
Mortality Table	Actual annuity purchase rates and the 1994 GAM Table
State Statute Actuarial Equivalence for Minimum Benefits	3.0% interest and the IRS 2019 Mortality Table

Changes in Assumptions

The September 30, 2019 actuarial valuation included changes in assumptions for the discount rate decreasing it from 3.64% to 2.66%. In relation to State Statute Actuarial Equivalence amounts, the mortality table was changed from 2017 to 2019.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 10: Police Defined Benefit Pension Plan - Continued

Investment Policy

The City's obligation is unfunded at September 30, 2019.

Net Pension Liability

The components of the net pension liability of the City at September 30, 2019 were as follows:

Total Pension Liability	\$ 2,903,071
Plan Fiduciary Net Position	<u>-</u>
Net Pension Liability	<u><u>\$ 2,903,071</u></u>
Plan Fiduciary Net Position as a percentage of the Total Pension Liability	<u><u>0.00%</u></u>

Discount Rate

The discount rate used to measure the total pension liability as of September 30, 2019 was 2.66% (as determined by the Federal Reserve Bank of St. Louis' website). As an unfunded plan, the discount rate reflects the index rate for 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher as of the measurement date.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's net pension liability, calculated using the current discount rate of 2.66%, as well as the net pension liability calculated using a discount rate that is 1% lower (1.66%) or 1% higher (3.66%) than the current rate:

	1% Decrease 1.66%	Current Discount Rate 2.66%	1% Increase 3.66%
Total Pension Liability	\$ 3,240,971	\$ 2,903,071	\$ 2,622,270
Plan Fiduciary Net Position	<u>-</u>	<u>-</u>	<u>-</u>
Net Pension Liability	<u><u>\$ 3,240,971</u></u>	<u><u>\$ 2,903,071</u></u>	<u><u>\$ 2,622,270</u></u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 10: Police Defined Benefit Pension Plan - Continued

Changes in the Total Pension Liability, Plan Fiduciary Net Position and the Net Pension Liability are:

Total Pension Liability - September 30, 2018	\$ 2,157,937
Service Cost	20,569
Interest	77,735
Difference between Expected and Actual Experience	457,186
Changes of Assumptions	276,307
Benefit Payments, including refunds	<u>(86,663)</u>
Net Change in Total Pension Liability	745,134
Total Pension Liability - End of Year	2,903,071
Plan Fiduciary Net Position - Beginning of Year	-
Contributions - Employer	86,663
Benefit payments, including refunds	<u>(86,663)</u>
Net Change in Plan Fiduciary Net Position	<u>-</u>
Plan Fiduciary Net Position - End of Year	<u>-</u>
Net Pension Liability - September 30, 2019	<u><u>\$ 2,903,071</u></u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	0.00%
Covered Payroll	\$ 5,895,658
Net Pension Liability as a Percentage of the Covered Payroll	49.24%

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 10: Police Defined Benefit Pension Plan - Continued

The calculation of pension expense for the year ended September 30, 2019 is shown below:

Service Cost	\$ 20,569
Interest on Total Pension Liability	77,735
Recognition of Deferred Outflows of Resources	
Economic/Demographic (Gains)/Losses	138,092
Assumption Changes	<u>65,840</u>
Pension Expense	<u><u>\$ 302,236</u></u>

Deferred Outflows of Resources

Under GASB 68, gains and losses which are amortized over future years are referred to as deferred inflows or gains, and deferred outflows or losses. Investment gains and losses are recognized over a closed five-year period. Economic and demographic gains and losses and changes in the total pension liability due to changes in assumptions are recognized over a closed period equal to the average expected remaining service lives of all covered active and inactive members, determined as of the beginning of the measurement period. As of September 30, 2019, the deferred outflows of resources related to pensions are as follows:

	<u>Deferred Outflows of Resources</u>
Differences between expected and actual experience	\$ 1,304,978
Changes of assumptions	<u>629,528</u>
Total	<u><u>\$ 1,934,506</u></u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 10: Police Defined Benefit Pension Plan - Continued

Deferred Outflows of Resources - Continued

Amounts currently reported as deferred outflows of resources related to pensions will be recognized in future years' pension expense as follows:

Year ending September 30	<u>Annual Recognition</u>
2020	\$ 203,932
2021	203,932
2022	203,932
2023	203,932
2024	203,932
Thereafter	<u>914,846</u>
Total	<u><u>\$ 1,934,506</u></u>

Note 11: Other Postemployment Benefits

Plan Description

The City administers a single employer other postemployment benefits (OPEB) plan providing medical and prescription drug benefits (healthcare benefits) to retired employees and their dependents under certain conditions. The City does not issue a separate report that includes financial statements and required supplementary information for the OPEB plan.

Summary of Benefit Provisions

Individuals who are employed by the City and are eligible to participate in the group health plan are eligible to continue healthcare benefits upon retirement if they are at least 55 years old and have been enrolled in the City's healthcare coverage for a minimum of one year prior to retirement. Coverage during retirement ceases upon attaining age 65 or becoming eligible for Medicare. The City will pay 82% of the annual healthcare premium for the retiree for the first 24 months following retirement and 50% of the annual premium thereafter until the retiree is eligible for coverage under Medicare or Medicaid. The authority to amend the plan rests with the City Council.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 11: Other Postemployment Benefits - Continued

Plan Membership

As of September 30, 2019, plan membership consisted of the following:

Inactive members currently receiving benefits	9
Inactive members entitled to but not yet receiving benefits	0
Active members	<u>296</u>
Total	<u>305</u>

Contributions and Funding Policy

The City's contributions are made on a pay-as-you-go basis. There are no assets accumulated to pay these benefits. Contributions made by the City for the year ended September 30, 2019, were \$192,410.

Actuarial Methods and Assumptions

Actuarially determined contribution rates are calculated as the City's contributions paid for retiree premiums. Valuations were determined using the following actuarial assumptions:

Valuation Date	September 30, 2018, rolled forward to September 30, 2019
Measurement Date	September 30, 2019
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Dollar, Closed
Amortization Period	Immediate
Salary Increases	3.0%
General Inflation	3.0%
Mortality Table	RP 2014 annuitant distinct mortality table adjusted to 2006 with MP 2017 generational projection of future mortality improvement
Healthcare cost trend rates	6.5% decreasing to 5% over 7 years

Changes in Assumptions

The September 30, 2018 actuarial valuation included changes in assumptions for the discount rate, increasing it to 4.18%. The medical trend rate changed to 6.5% grading to 5.0% over seven years. The mortality assumption changed to the RP-2014 annuitant distinct mortality table adjusted to 2006 with MP 2017 generational projection of future mortality improvement.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 11: Other Postemployment Benefits - Continued

Investment Policy

The City's obligation is unfunded at September 30, 2019.

Discount Rate

The discount rate used to measure the total OPEB liability as of September 30, 2019 was 4.18% (as determined by the Federal Reserve Bank of St. Louis' website). As an unfunded plan, the discount rate reflects the index rate for 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher as of the measurement date.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the City's total OPEB liability, calculated using the current discount rate of 4.18%, as well as the total OPEB liability calculated using a discount rate that is 1% lower (3.18%) or 1% higher (5.18%) than the current rate:

	1% Decrease 3.18%	Current Discount Rate 4.18%	1% Increase 5.18%
Total OPEB Liability	<u>\$ 3,364,780</u>	<u>\$ 3,159,624</u>	<u>\$ 2,962,390</u>

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the City's total OPEB liability, calculated using the current healthcare cost trend rate of 6.5% decreasing to 5%, as well as the total OPEB liability calculated using a healthcare cost trend rate that is 1% lower (5.5% decreasing to 4%) or 1% higher (7.5% decreasing to 6%) than the current rate:

	1% Decrease 5.50% Decreasing to 4%	Current Healthcare Cost Trend Rate 6.50% Decreasing to 5%	1% Increase 7.50% Decreasing to 6%
Total OPEB Liability	<u>\$ 2,823,005</u>	<u>\$ 3,159,624</u>	<u>\$ 3,561,362</u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 11: Other Postemployment Benefits - Continued

Changes in the Total OPEB Liability are:

Total OPEB Liability - Beginning of year	\$ 2,999,049
Service Cost	222,352
Interest	130,633
Benefit Payments	<u>(192,410)</u>
Net Change in Total OPEB Liability	160,575
Total OPEB Liability - End of Year	<u><u>\$ 3,159,624</u></u>

The calculation of OPEB expense for the year ended September 30, 2019 is shown below:

Service Cost	\$ 222,352
Interest on Total OPEB Liability	130,633
Recognition of Deferred (Inflows)/Outflows of Resources	
Economic/Demographic (Gains)/Losses	4,731
Assumption Changes	<u>27,553</u>
OPEB Expense	<u><u>\$ 385,269</u></u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 11: Other Postemployment Benefits - Continued

Deferred Outflows of Resources and Deferred Inflows of Resources

Under GASB 75, gains and losses which are amortized over future years are referred to as deferred inflows or gains, and deferred outflows or losses. Economic and demographic gains and losses and changes in the total OPEB liability due to changes in assumptions are recognized over a closed period equal to the average expected remaining service lives of all covered active and inactive members, determined as of the beginning of the measurement period. The amortization period is calculated as the weighted average of expected remaining service lives assuming zero years for all inactive members. As of September 30, 2019, the deferred inflows and outflows of resources related to OPEB are as follows:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 485,593	\$ (529,586)
Changes of assumptions	<u>481,359</u>	<u>(220,893)</u>
Total	<u><u>\$ 966,952</u></u>	<u><u>\$ (750,479)</u></u>

Amounts currently reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in future years' OPEB expense as follows:

Year ending September 30	<u>Annual Recognition</u>
2020	\$ 32,284
2021	32,284
2022	32,284
2023	32,284
2024	32,284
Thereafter	<u>55,053</u>
Total	<u><u>\$ 216,473</u></u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 12: Interfund Balances and Activity

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those that are related to goods and services type transactions are classified as “due to and from other funds.”

Balances due to/from other funds at September 30, 2019 consist of the following:

Due To	Due From		Total
	General	Waste Water	
Debt Service	\$ 135,863	\$ 31,318	\$ 167,181

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (b) move revenues from restricted funds to funds where the expenditures were incurred related to the restriction and to (c) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Transfers to/from other funds for the year ended September 30, 2019, consisted of the following:

Transfer To	Transfer from			Total
	Community Betterment	Debt Service	Waste Water	
General	\$ 1,365,266	\$ 4,272,485	\$ 73,968	\$ 5,711,719

Note 13: Risk Management

The City is exposed to various risks of loss related to torts; theft, damages to, or destruction of assets; errors or omissions; injuries to employees; or acts of God for which the City carries commercial insurance. For the year ended September 30, 2019, the City has a self-insured retention for workers’ compensation exposures up to \$500,000 per individual. The City has purchased commercial insurance for amounts in excess of the self-insurance. The City currently reports all of its risk management activities in the fund financial statements in its General Fund. Settled claims have not exceeded coverage in any of the past three fiscal years.

Claim liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated in the government-wide financial statements. In the governmental funds, only claims that are expected to be liquidated with expendable available financial resources are recorded as a fund liability. At September 30, 2019, the estimated amount of the City’s claims liabilities was \$331,382, which is reported in the government-wide financial statements. This liability is the City’s best estimate based on available information.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 13: Risk Management - Continued

The following is a summary of the changes in the estimated workers' compensation claims liability for the years ended September 30, 2019 and 2018, which is included in total claims liabilities:

Balance, October 1, 2017	\$ 240,727
Current year claims and changes in estimates	485,568
Claims payments	<u>(310,178)</u>
Balance, September 30, 2018	\$ 416,117
Current year claims and changes in estimates	153,462
Claims payments	<u>(238,197)</u>
Balance, September 30, 2019	<u><u>\$ 331,382</u></u>

Note 14: Commitments and Contingencies

Claims and Litigation

The City is involved in various litigation in the normal course of its operations and services. In the opinion of City management, although the outcome of any legal proceedings cannot be predicted with certainty, the ultimate liability of the City in connection with its legal proceedings will not have a material effect on the City's financial position but could be material to the results of operations in future accounting periods.

Government Grants

The City participates in a number of federally assisted grant programs, which are subject to financial and compliance audits. The amount of expenditures, if any, which may be disallowed by the granting agencies, is not determinable at this time; however, City officials do not believe that such amounts, if any, would be significant.

Note 15: Interlocal Agreements

In 1970, the City entered into an interlocal agreement with Eastern Sarpy County Suburban Fire Protection District to provide fire protection and emergency rescue services throughout the District. As compensation for providing such services, the District agreed to pay a proportional share of the fire department operating expenses based on the valuation of the District compared to the combined valuation of the District and the City but limited to the annual levy limit allowed by state statute. The City billed approximately \$1,904,486 to the District for the year ended September 30, 2019, of which \$518,566 was due to the City at year-end.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2019

Note 16: Assignment of Future Cellphone Tower Lease Revenues

On December 10, 2013, the City entered into an agreement with a third party, under which the City relinquishes to the third party its future cellphone tower lease revenues for the next 40 years. The City received from the third party a lump-sum payment of \$2,650,000 in exchange for the rights to receive and retain 100 percent of the City's cellphone tower lease revenues through 2053 for those cell tower sites in existence at December 10, 2013. The proceeds were used to fund general operations of the City and are shown as other long-term liabilities on the statement of net position which are being amortized over the life of the agreement.

Note 17: Tax Abatements

The City of Bellevue provides tax abatements under the Tax Increment Financing Program (TIF) to encourage improvements to blighted property. The program is established under the auspices of a state statute (Article 21, Section 18-2101 – 2144) empowering cities and counties to establish such programs. The abatements equal 100 percent of the additional property tax resulting from the increase in assessed value as a result of the improvements, are administered as a rebate of the incremental taxes generated from the improvements to property, and last for up to 15 years. Eligibility for approval requires the property to have no loss of pre-existing tax revenues and the developer demonstrates the project is not feasible without TIF. Abatements are obtained through application by the property owner and are reviewed and approved by a TIF council prior to commencing the improvements. These abatements reduce the net property tax to the City of Bellevue and meet the definition of a tax abatement in GASB Statement No. 77. Taxes abated under TIF for the year ended September 30, 2019 were approximately \$73,000.

Note 18: Subsequent Events

In November 2019, the City authorized refunding of bonds up to \$36,500,000. The general obligation refunding bonds are expected to be issued in 2020.

Fourteen Sanitary Improvement Districts (SID) and other unincorporated areas were annexed subsequent to September 30, 2019. The annexations will add over \$800,000,000 in valuation, 3,043 households and approximately 8,000 residents. The City also acquired \$32,000,000 of debt previously issued by the annexed SIDs.

Required Supplementary Information

City of Bellevue, Nebraska
Required Supplementary Information
September 30, 2019

Schedule of Changes in the City's Police Pension Plan Net Pension Liability and Related Ratios

	2019	2018	2017	2016	2015
Total Pension Liability					
Service cost	\$ 20,569	\$ 19,970	\$ 51,455	\$ 49,956	\$ 21,294
Interest	77,735	75,995	75,969	100,818	95,327
Differences between expected and actual experience	457,186	-	57,115	-	1,316,179
Effect of assumption changes or inputs	276,307	-	10,597	-	575,754
Benefit payments	(86,663)	(11,658)	(266,392)	(1,378,670)	(1,029,443)
Net change in total pension liability	745,134	84,307	(71,256)	(1,227,896)	979,111
Total pension liability - beginning	2,157,937	2,073,630	2,144,886	3,372,782	2,393,671
Total pension liability - ending (a)	<u>\$ 2,903,071</u>	<u>\$ 2,157,937</u>	<u>\$ 2,073,630</u>	<u>\$ 2,144,886</u>	<u>\$ 3,372,782</u>
Plan Fiduciary Net Position					
Contributions - employer	\$ 86,663	\$ 11,658	\$ 266,392	\$ 1,378,670	\$ 1,029,443
Benefit payments	(86,663)	(11,658)	(266,392)	(1,378,670)	(1,029,443)
Net change in plan fiduciary net position	-	-	-	-	-
Plan fiduciary net position - beginning	-	-	-	-	-
Plan fiduciary net position - ending (b)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's Net Pension Liability - Ending (a) - (b)	<u>\$ 2,903,071</u>	<u>\$ 2,157,937</u>	<u>\$ 2,073,630</u>	<u>\$ 2,144,886</u>	<u>\$ 3,372,782</u>
Plan fiduciary net position as a percentage of the total pension liability	-	-	-	-	-
Covered payroll	\$ 5,895,658	\$ 6,282,727	\$ 6,099,735	\$ 6,537,271	\$ 6,858,238
City's net pension liability as a percentage of covered payroll	49.24%	34.35%	34.00%	32.81%	49.18%

Note to Schedule:

Results for the other years within the last ten years are not available and will be developed prospectively from 2015.

Changes in assumptions since the last actuarial valuation:

2019

- decrease in discount rate from 3.64% to 2.66%
- State Statute Actuarial Equivalence for Minimum Benefits assumes updated mortality table (from IRS 2017 Mortality Table to IRS 2019 Mortality Table)

2017

- decrease in discount rate from 3.68% to 3.64%
- State Statute Actuarial Equivalence for Minimum Benefits assumes updated mortality table (from IRS 2015 Mortality Table to IRS 2017 Mortality Table)

2015

- decrease in discount rate from 5.00% to 3.68%
- expected rate of return decreased from 7.5% to 7.00%
- State Statute Actuarial Equivalence for Minimum Benefits assumes updated mortality table (from IRS 2012 Mortality Table to IRS 2015 Mortality Table)

City of Bellevue, Nebraska
Required Supplementary Information
September 30, 2019

Schedule of City Contributions for the Police Pension Plan

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Actuarially determined employer contribution	\$ 86,663	\$ 11,658	\$ 266,392	\$ 1,378,670	\$ 1,029,443
	<u>86,663</u>	<u>11,658</u>	<u>266,392</u>	<u>1,378,670</u>	<u>1,029,443</u>
Actual employer contributions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Annual contribution deficiency (excess)	\$ 5,895,658	\$ 6,282,727	\$ 6,099,735	\$ 6,537,271	\$ 6,858,238
Covered payroll - current					
Actual contributions as a percentage of covered payroll	1.47%	0.19%	4.37%	21.09%	15.01%

Note to Schedule: Results for the other years within the last ten years are not available and will be developed prospectively from 2015.

Valuation date: 9/30/2019, 9/30/2017

Actuarially determined contribution rates are calculated as the City's contributions paid to retirees during the fiscal year to fund the minimum pension benefits of the Plan.

Methods and assumptions used to determine contribution rates:

Actuarial cost method:	Immediate
Amortization method:	Level dollar, closed
Asset valuation method:	Market Value
Salary increases:	3%
Investment rate of return:	Actual annuity purchase rates and 7%
Mortality table:	Actual annuity purchase rates and the 1994 GAM table

City of Bellevue, Nebraska
Required Supplementary Information
September 30, 2019

Schedule of Changes in the City's Other Postemployment Benefits
Plan Liability and Related Ratios

	2019	2018	2017	2016
Total OPEB Liability				
Service cost	\$ 222,352	\$ 260,498	\$ 252,911	\$ 158,600
Interest	130,633	118,853	116,828	122,218
Differences between expected and actual experience	-	(609,224)	-	663,793
Effect of assumption changes or inputs	-	(254,111)	-	658,007
Benefit payments	<u>(192,410)</u>	<u>(281,144)</u>	<u>(338,527)</u>	<u>(307,096)</u>
Net change in total other postemployment benefits liability	160,575	(765,128)	31,212	1,295,522
Total other postemployment benefits liability - beginning	<u>2,999,049</u>	<u>3,764,177</u>	<u>3,732,965</u>	<u>2,437,443</u>
Total other postemployment benefits liability - ending	<u><u>\$ 3,159,624</u></u>	<u><u>\$ 2,999,049</u></u>	<u><u>\$ 3,764,177</u></u>	<u><u>\$ 3,732,965</u></u>

Notes to Schedule:

No assets are accumulated to pay the above benefits.

Changes in assumptions since last actuarial valuation:

2018

- increase in discount rate from 3.06% to 4.18%
- medical trend rate changed to 6.5% grading to 5.0% over seven years
- mortality table changed to RP 2014 annuitant distinct mortality table adjusted to 2006 with MP 2017 generational projection of future mortality improvement

2016

- decrease in discount rate from 5.00% to 3.06%
- medical trend rate changed to 7.0% grading to 5.0% over eight years
- mortality table changed to RP 2014 annuitant distinct mortality table adjusted to 2006 with MP 2015 generational projection of future mortality improvement

Results for the other years within the last ten years are not available and will be developed prospectively from 2016.

Supplementary Information

City of Bellevue, Nebraska
Schedule of Expenditures of Federal Awards
Year Ended September 30, 2019

Federal Grantor/ Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
U.S. Department of Transportation/ Nebraska Department of Transportation/ Transit Services Program Cluster/ Transit-Vehicle Purchase	20.513		\$ -	\$ 45,288
Total Transit Services Program Cluster			-	45,288
U.S. Department of Transportation/ Nebraska Department of Transportation/ Highway Safety Cluster/ State and Community Highway Safety	20.600	18X9204020NE17 18X9204020NE16	-	6,745
U.S. Department of Transportation Nebraska Department of Transportation/ Highway Safety Cluster/ National Priority Safety Programs	20.616	18X920405bNE17 18X920405dNE17 18X920405dNE16	-	727
Total Highway Safety Cluster			-	7,472
Total U.S. Department of Transportation			-	52,760
U.S. Department of Housing and Urban Development/ CDBG - Entitlement Grants Cluster/ Community Development Block Grants/ Entitlement Grant	14.218		-	444,773
Department of Justice/ Equitable Sharing Program	16.922		-	122,572
Department of Justice/ Bulletproof Vest Partnership Program	16.607		-	3,045
Total Department of Justice			-	125,617
Department of Treasury Equitable Sharing Program	21.016		-	12,521
U.S. Department of Homeland Security/ Staffing for Adequate Fire and Emergency Response (SAFER)	97.083		-	434,371
			\$ -	\$ 1,070,042

City of Bellevue, Nebraska
Schedule of Expenditures of Federal Awards - Continued
Year Ended September 30, 2019

Notes to Schedule

1. The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of the City of Bellevue, Nebraska (City) under programs of the federal government for the year ended September 30, 2019. The information in this Schedule is presented in accordance with the requirements of the Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position or cash flows of the City.
2. Expenditures reported on the Schedule are reported on the accrual basis of accounting. Such expenditures are recognized following cost principles contained in Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance), wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The City has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

**Report on Internal Control over
Financial Reporting and on Compliance and Other Matters Based on an
Audit of Financial Statements Performed in Accordance with
Government Auditing Standards**

Independent Auditor's Report

The Honorable Mayor and Members of the City Council
City of Bellevue, Nebraska

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Bellevue, Nebraska (the "City"), as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated March 13, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BKD, LLP

Omaha, Nebraska
March 13, 2020

Report on Compliance for the Major Federal Program and Report on Internal Control over Compliance

Independent Auditor's Report

The Honorable Mayor and Members of the City Council
City of Bellevue, Nebraska

Report on Compliance for the Major Federal Program

We have audited the City of Bellevue, Nebraska's (the "City") compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on the City's major federal program for the year ended September 30, 2019. The City's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with federal statutes, regulations and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for the City's major federal program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the major federal program. However, our audit does not provide a legal determination of the City's compliance.

Opinion on the Major Federal Program

In our opinion, the City of Bellevue, Nebraska complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on its major federal program for the year ended September 30, 2019.

Report on Internal Control over Compliance

Management of the City of Bellevue, Nebraska is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City's internal control over compliance with the types of requirements that could have a direct and material effect on the major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for the major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

BKD, LLP

Omaha, Nebraska
March 13, 2020

City of Bellevue, Nebraska
Schedule of Findings and Questioned Costs
Year Ended September 30, 2019

Summary of Auditor's Results

Financial Statements

1. The type of report the auditor issued on whether the financial statements audited were prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) were:

☒ Unmodified ☐ Qualified ☐ Adverse ☐ Disclaimer

2. The independent auditor's report on internal control over financial reporting disclosed:

Significant deficiency(ies)?

☐ Yes ☒ None Reported

Material weakness(es)?

☐ Yes ☒ No

3. Noncompliance considered material to the financial statements was disclosed by the audit?

☐ Yes ☒ No

Federal Awards

4. The independent auditor's report on internal control over compliance for major federal awards programs disclosed:

Significant deficiency(ies)?

☐ Yes ☒ None Reported

Material weakness(es)?

☐ Yes ☒ No

5. The opinion expressed in the independent auditor's report on compliance for the major federal award program was:

☒ Unmodified ☐ Qualified ☐ Adverse ☐ Disclaimer

6. The audit disclosed findings required to be reported by 2 CFR 200.516(a)?

☐ Yes ☒ No

7. The City's major program was:

Cluster/Program	CFDA Number
Staffing for Adequate Fire and Emergency Response	97.083

City of Bellevue, Nebraska
Schedule of Findings and Questioned Costs – Continued
Year Ended September 30, 2019

Summary of Auditor's Results - Continued

8. The threshold used to distinguish between Type A and Type B programs was \$750,000.

9. The City qualified as a low-risk auditee?

☒ Yes

☐ No

City of Bellevue, Nebraska
Schedule of Findings and Questioned Costs - Continued
Year Ended September 30, 2019

Findings Required to be Reported by *Government Auditing Standards*

Reference Number	Finding
	No matters are reportable

Findings Required to be Reported by the Uniform Guidance

Reference Number	Finding
	No matters are reportable

City of Bellevue, Nebraska
Status of Prior Audit Findings
Year Ended September 30, 2019

Reference Number	Summary of Finding	Status
No matters are reportable.		

The Honorable Mayor, Members of the City Council, Audit Committee and Management
City of Bellevue, Nebraska

As part of our audits of the financial statements and compliance of the City of Bellevue Nebraska as of and for the year ended September 30, 2019, we wish to communicate the following to you.

AUDIT SCOPE AND RESULTS

Auditor's Responsibility Under Auditing Standards Generally Accepted in the United States of America and the Standards Applicable to Financial Audits Contained in *Government Auditing Standards* Issued by the Comptroller General of the United States and U.S. Office of Management and Budget (OMB) Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance)

An audit performed in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and U.S. Office of Management and Budget (OMB) Uniform Guidance is designed to obtain reasonable, rather than absolute, assurance about the financial statements and about whether noncompliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on a major federal program occurred. In performing auditing procedures, we establish scopes of audit tests in relation to the opinion unit being audited. Our engagement does not include a detailed audit of every transaction. Our engagement letter more specifically describes our responsibilities.

These standards require communication of significant matters related to the financial statement and compliance audits that are relevant to the responsibilities of those charged with governance in overseeing the financial reporting process. Such matters are communicated in the remainder of this letter or have previously been communicated during other phases of the audit. The standards do not require the auditor to design procedures for the purpose of identifying other matters to be communicated with those charged with governance.

Audits of the financial statements and compliance do not relieve management or those charged with governance of their responsibilities. Our engagement letter more specifically describes your responsibilities.

Qualitative Aspects of Significant Accounting Policies and Practices

Significant Accounting Policies

The City's significant accounting policies are described in Note 1 of the audited financial statements.

Alternative Accounting Treatments

We had discussions with management regarding alternative accounting treatments within accounting principles generally accepted in the United States of America for policies and practices for material items, including recognition, measurement and disclosure considerations related to the accounting for specific transactions as well as general accounting policies, as follows:

No matters are reportable

Management Judgments and Accounting Estimates

Accounting estimates are an integral part of financial statement preparation by management, based on its judgments. The following areas involve significant areas of such estimates for which we are prepared to discuss management's estimation process and our procedures for testing the reasonableness of those estimates:

- Compensated absences
- Claims and judgements
- Postemployment benefits
- Pension benefits
- Allowance for doubtful accounts

Financial Statement Disclosures

The following areas involve particularly sensitive financial statement disclosures for which we are prepared to discuss the issues involved and related judgments made in formulating those disclosures:

- Risk management
- Police defined benefit pension plan and other postemployment benefits

Audit Adjustments

During the course of any audit, an auditor may propose adjustments to financial statement amounts. Management evaluates our proposals and records those adjustments which, in its judgment, are required to prevent the financial statements from being materially misstated. A misstatement is a difference between the amount, classification, presentation or disclosure of a reported financial statement item and that which is required for the item to be presented fairly in accordance with the applicable financial reporting framework.

Areas in which adjustments were proposed and recorded include:

- Intergovernmental revenues and deferred inflows of resources
- Accounts payable and related expenses

Auditor's Judgments About the Quality of the City's Accounting Principles

During the course of the audit, we made the following observations regarding the City's application of accounting principles:

No matters are reportable

Other Material Communications

Listed below is an other material communication between management and us related to the audit:

- Management representation letter (attached)

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing our audit of the financial statements of the City of Bellevue, Nebraska as of and for the year ended September 30, 2019 in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, we considered the City's internal control over financial reporting (internal control) as a basis for designing our audit procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that were not identified.

A deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis.

A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented or detected and corrected on a timely basis.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

We observed the following matters that we consider to be deficiencies.

Deficiencies

The preparation of the City's financial statements required the auditor's assistance and proposed adjusting journal entries for proper financial statement presentation. The Finance Department provided the majority of the entries necessary to convert the financial statements from cash basis to modified accrual and full accrual; however, the City did not identify all potential adjustments that had a significant effect on the financial statements at year-end. Management should modify procedures to ensure that controls and resources are in place that will allow for the preparation of the financial statements in accordance with accounting principles generally accepted in the United States of America.

We observed matters that we consider to be deficiencies that we communicated to management orally.

OTHER MATTERS

Although not considered material weaknesses, significant deficiencies or deficiencies in internal control over financial reporting, we observed the following matters and offer these comments and suggestions with respect to matters which came to our attention during the course of the audit of the financial statements. Our audit procedures are designed primarily to enable us to form an opinion on the financial statements and, therefore, may not bring to light all weaknesses in policies and procedures that may exist. However, these matters are offered as constructive suggestions for the consideration of management as part of the ongoing process of modifying and improving financial and administrative practices and procedures. We can discuss these matters further at your convenience and may provide implementation assistance for changes or improvements.

New Accounting Pronouncements

Governmental Accounting Standards Board Statement No. 84

The Governmental Accounting Standards Board (GASB) has issued Statement No. 84, *Fiduciary Activities* (GASB 84). GASB 84 establishes criteria for identifying fiduciary activities. It presents separate criteria for evaluating component units, pension and other postemployment benefit arrangements, and other fiduciary activities. The focus is on a government controlling the assets of the fiduciary activity and identification of the beneficiaries of those assets. Fiduciary activities are reported in one of four types of funds: pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, or custodial funds. Custodial funds are used to report fiduciary activities that are not held in a trust. The agency fund designation will no longer be used. GASB 84 also provides guidance on fiduciary fund statements and timing of recognition of a liability to beneficiaries.

This statement will be effective for the City's fiscal year ending September 30, 2020.

Governmental Accounting Standards Board Statement No. 87

The Governmental Accounting Standards Board (GASB) has issued Statement No. 87, *Leases* (GASB 87). GASB 87 provides a new framework for accounting for leases under the principle that leases are financings. No longer will leases be classified between capital and operating. Lessees will recognize an intangible asset and a corresponding liability. The liability will be based on the payments expected to be paid over the lease term, which includes an evaluation of the likelihood of exercising renewal or termination options in the lease. Lessors will recognize a lease receivable and related deferred inflow of resources. Lessors will not derecognize the underlying asset. An exception to the general model is provided for short-term leases that cannot last more than 12 months. Contracts that contain lease and non-lease components will need to be separated so each component is accounted for accordingly.

This statement will be effective for the City's fiscal year ending September 30, 2021.

This communication is intended solely for the information and use of management, the Mayor, City Council, Audit Committee, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties.

BKD, LLP

March 13, 2020



City of Bellevue

1500 Wall Street • Bellevue, Nebraska 68005 • (402) 293-3000

March 13, 2020

BKD, LLP

Certified Public Accountants

1120 South 101st Street, Suite 410

Omaha, NE 68124

We are providing this letter in connection with your audits of our financial statements as of and for the year ended September 30, 2019 and your audit of our compliance with requirements applicable to each of our major federal awards programs as of and for the year ended September 30, 2019. We confirm that we are responsible for the fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America. We are also responsible for adopting sound accounting policies, establishing and maintaining effective internal control over financial reporting, operations and compliance, and preventing and detecting fraud.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, the following:

1. We have fulfilled our responsibilities, as set out in the terms of our engagement letter dated October 21, 2019, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
2. We acknowledge our responsibility for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
3. We acknowledge our responsibility for the design, implementation and maintenance of internal control to prevent and detect fraud.
4. We have reviewed and approved a draft of the financial statements and related notes referred to above, which you prepared in connection with your audit of our financial statements. We acknowledge that we are responsible for the fair presentation of the financial statements and related notes.
5. We have provided you with:
 - (a) Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation and other matters.
 - (b) Additional information that you have requested from us for the purpose of the audit.





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- (c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - (d) All minutes of meetings of the governing body held through the date of this letter.
 - (e) All significant contracts and grants.
6. All transactions have been recorded in the accounting records and are reflected in the financial statements.
7. We have informed you of all current risks of a material amount that are not adequately prevented or detected by entity procedures with respect to:
 - (a) Misappropriation of assets.
 - (b) Misrepresented or misstated assets, liabilities or net position.
8. We have no knowledge of any known or suspected:
 - (a) Fraudulent financial reporting or misappropriation of assets involving management or employees who have significant roles in internal control.
 - (b) Fraudulent financial reporting or misappropriation of assets involving others that could have a material effect on the financial statements.
9. We have no knowledge of any allegations of fraud or suspected fraud affecting the City received in communications from employees, customers, regulators, suppliers or others.
10. We have disclosed to you the identity of the entity's related parties and all the related party relationships and transactions of which we are aware. Related party relationships and transactions have been appropriately accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America. We understand that the term related party refers to an affiliate; management, and members of their immediate families, component units; and any other party with which the entity may deal if it can significantly influence, or be influenced by, the management or operating policies of the other. The term affiliate refers to a party that directly or indirectly controls, or is controlled by, or is under common control with us.
11. Except as reflected in the financial statements, there are no:
 - (a) Plans or intentions that may materially affect carrying values or classifications of assets and liabilities.
 - (b) Material transactions omitted or improperly recorded in the financial statements.





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- (c) Material gain/loss contingencies requiring accrual or disclosure, including those arising from environmental remediation obligations.
 - (d) Events occurring subsequent to the statement of net position/balance sheet date through the date of this letter requiring adjustment or disclosure in the financial statements.
 - (e) Agreements to purchase assets previously sold.
 - (f) Restrictions on cash balances or compensating balance agreements.
 - (g) Guarantees, whether written or oral, under which the City is contingently liable.
12. We have disclosed to you all known instances of noncompliance or suspected noncompliance with laws and regulations whose effects should be considered when preparing financial statements.
13. We have no reason to believe the City owes any penalties or payments under the Employer Shared Responsibility Provisions of the Patient Protection and Affordable Care Act nor have we received any correspondence from the IRS or other agencies indicating such payments may be due.
14. We have disclosed to you all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements. The effects of all known actual or possible litigation and claims have been accounted for and disclosed in accordance with accounting principles generally accepted in the United States of America.
15. Adequate provisions and allowances have been accrued for any material losses from:
- (a) Uncollectible receivables.
 - (b) Reducing obsolete or excess inventories to estimated net realizable value.
 - (c) Purchase commitments in excess of normal requirements or above prevailing market prices.
16. Except as disclosed in the financial statements, we have:
- (a) Satisfactory title to all recorded assets, and they are not subject to any liens, pledges or other encumbrances.
 - (b) Complied with all aspects of contractual and grant agreements, for which noncompliance would materially affect the financial statements.



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17. We have not been designated as a potentially responsible party (PRP or equivalent status) by the Environmental Protection Agency (EPA) or other cognizant regulatory agency with authority to enforce environmental laws and regulations.
18. We have notified you of any instances of noncompliance with applicable disclosure requirements of the SEC Rule 15c2-12 and applicable state laws.
19. With regard to deposit and investment activities:
 - (a) All deposit and investment transactions have been made in accordance with legal and contractual requirements.
 - (b) Disclosures of deposit and investment balances and risks in the financial statements are consistent with our understanding of the applicable laws regarding enforceability of any pledges of collateral.
 - (c) We understand that your audit does not represent an opinion regarding the enforceability of any collateral pledges.
20. With respect to any nonattest services you have provided us during the year, including assistance with drafting the financial statements and related notes and proposing certain accrual entries:
 - (a) We have designated a qualified management-level individual to be responsible and accountable for overseeing the nonattest services.
 - (b) We have established and monitored the performance of the nonattest services to ensure that they meet our objectives.
 - (c) We have made any and all decisions involving management functions with respect to the nonattest services and accept full responsibility for such decisions.
 - (d) We have evaluated the adequacy of the services performed and any findings that resulted.
21. We acknowledge that we are responsible for compliance with applicable laws, regulations and provisions of contracts and grant agreements.
22. We have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that have a direct and material effect on the determination of amounts in our financial statements or other financial data significant to the audit objectives.
23. We have identified and disclosed to you any violations or possible violations of laws, regulations and provisions of contracts and grant agreements whose effects should be considered for recognition and/or disclosure in the financial statements or for your reporting on noncompliance.





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24. We have taken or will take timely and appropriate steps to remedy any fraud, abuse, illegal acts or violations of provisions of contracts or grant agreements that you or other auditors report.
25. We have a process to track the status of audit findings and recommendations.
26. We have identified to you any previous financial audits, attestation engagements, performance audits or other studies related to the objectives of your audit and the corrective actions taken to address any significant findings and recommendations made in such audits, attestation engagements or other studies.
27. With regard to federal awards programs:
 - (a) We have identified in the schedule of expenditures of federal awards all assistance provided (either directly or passed through other entities) by federal agencies in the form of grants, contracts, loans, loan guarantees, property, cooperative agreements, interest subsidies, commodities, insurance, direct appropriations or in any other form.
 - (b) We have identified the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Compliance Supplement* regarding activities allowed or unallowed; allowable costs/cost principles; cash management; eligibility; equipment and real property management; matching, level of effort, earmarking; period of performance of federal funds; procurement and suspension and debarment; program income; reporting; subrecipient monitoring; and special tests and provisions that are applicable to each of our federal awards programs. We have identified to you our interpretation of any applicable compliance requirements subject to varying interpretations.
 - (c) We are responsible for complying, and have complied, with the requirements of Uniform Guidance.
 - (d) We are responsible to understand and comply with the requirements of federal statutes, regulations and the terms and conditions of federal awards related to each of our federal awards programs and have disclosed to you any and all instances of noncompliance with those requirements occurring during the period of your audit or subsequent thereto to the date of this letter of which we are aware. Except for any instances of noncompliance, we have disclosed to you, we believe the City has complied with all applicable compliance requirements.
 - (e) We are responsible for establishing and maintaining effective internal control over compliance to provide reasonable assurance we have administered each of our federal awards programs in compliance with federal statutes, regulations and the terms and conditions of the federal awards.
 - (f) We have made available to you all federal awards (including amendments, if any) and any other correspondence or documentation relevant to each of our federal awards programs and to our compliance with applicable requirements of those programs.





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- (g) The information presented in federal awards program financial reports and claims for advances and reimbursements is supported by the books and records from which our financial statements have been prepared.
 - (h) The costs charged to federal awards are in accordance with applicable cost principles.
 - (i) The reports provided to you related to federal awards programs are true copies of reports submitted or electronically transmitted to the federal awarding agency, the applicable payment system or pass-through entity in the case of a subrecipient.
 - (j) Amounts claimed or used for matching were determined in accordance with Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) regarding cost principles.
 - (k) We have disclosed to you any communications from federal awarding agencies and pass-through entities concerning possible noncompliance with the applicable compliance requirements for each of our federal awards programs, including any communications received from the end of the period of your audit through the date of this letter.
 - (l) We have identified to you any previous compliance audits, attestation engagements and internal or external monitoring related to the objectives of your compliance audit, including findings received and corrective actions taken to address any significant findings and recommendations made in such audits, attestation engagements or other monitoring.
 - (m) The summary schedule of prior audit findings correctly states the status of all audit findings of the prior audit's schedule of findings and questioned costs and any uncorrected open findings included in the prior audit's summary schedule of prior audit findings as of the date of this letter.
 - (n) The reporting package does not contain any protected personally identifiable information.
28. The financial statements disclose all significant estimates and material concentrations known to us. Significant estimates are estimates at the statement of net position/balance sheet date which could change materially within the next year. Concentrations refer to volumes of business, revenues, available sources of supply, or markets for which events could occur which would significantly disrupt normal finances within the next year. Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
29. The fair values of financial and nonfinancial assets and liabilities, if any, recognized in the financial statements or disclosed in the notes thereto are reasonable estimates based on the methods and assumptions used. The methods and significant assumptions used result in measurements of fair value appropriate for financial statement recognition and disclosure purposes and have been applied consistently from period to period, taking into account any changes in circumstances. The significant assumptions appropriately reflect market participant assumptions.





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30. The supplementary information required by the Governmental Accounting Standards Board, consisting of management's discussion and analysis, pension and other postemployment benefits information, has been prepared and is measured and presented in conformity with the applicable GASB pronouncements, and we acknowledge our responsibility for the information. The information contained therein is based on all facts, decisions and conditions currently known to us and is measured using the same methods and assumptions as were used in the preparation of the financial statements. We believe the significant assumptions underlying the measurement and/or presentation of the information are reasonable and appropriate. There has been no change from the preceding period in the methods of measurement and presentation.
31. With regard to supplementary information:
- (a) We acknowledge our responsibility for the presentation of the supplementary information in accordance with the applicable criteria.
 - (b) We believe the supplementary information is fairly presented, both in form and content, in accordance with the applicable criteria.
 - (c) The methods of measurement and presentation of the supplementary information are unchanged from those used in the prior period.
 - (d) We believe the significant assumptions or interpretations underlying the measurement and/or presentation of the supplementary information are reasonable and appropriate.
 - (e) If the supplementary information is not presented with the audited financial statements, we acknowledge we will make the audited financial statements readily available to intended users of the supplementary information no later than the date such information and the related auditor's report are issued.

Jim Ristow, City Administrator

Richard Severson, Finance Director

3/17/2020

16d.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

COUNCIL MEETING DATE: 03/17/2020		SUBMITTED BY: Audit Committee		Finance Director	
AGENDA ITEM:		CONSENT AGENDA <input type="checkbox"/>		SPECIAL PRESENTATION <input type="checkbox"/>	
LIQUOR LICENSE <input type="checkbox"/>		ORDINANCE <input type="checkbox"/>		PUBLIC HEARING <input type="checkbox"/>	
RESOLUTION <input type="checkbox"/>		CURRENT BUSINESS <input checked="" type="checkbox"/>		OTHER <input type="checkbox"/>	

SUBJECT:

Acceptance of the Annual Audited Financial Statements for the period October 1, 2018 through September 30, 2019.

SYNOPSIS/BACKGROUND:

The fiscal year end 2019 audit has been completed. The City of Bellevue has received an unqualified opinion again this year on its financial statements. The City's Audit Committee was briefed and received a draft report. The next step is acceptance by City Council and submission/distribution to the State Auditor and other interested parties. BKD LLP audited the financial statements for the year ended September 30, 2019 (fiscal year October 1, 2018 through September 30, 2019). The audited financial statements are due to the State Auditor by March 31, 2020. Others parties rely on the audited financial statements such as bond holders and providers of grants and funding for City projects and operations. This year's report again includes a Management's Discussion and Analysis section in which management describes numerous aspects of the City.

FISCAL IMPACT: n/a BUDGETED FUNDS?: YES GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: NO		COUNTER-PARTY:		INTERLOCAL AGREEMENT: NO	
CONTRACT DESCRIPTION:					
CONTRACT EFFECTIVE DATE:		CONTRACT TERM:		CONTRACT END DATE:	
PROJECT NAME:					
START DATE:		END DATE:		PAYMENT DATE:	
				INSURANCE REQUIRED: NO	
CIP PROJECT NAME:		CIP PROJECT NUMBER:			
STREET DISTRICT NAME (S):		STREET DISTRICT NUMBER (S):			
ACCOUNTING DISTRIBUTION CODE:		ACCOUNT NUMBER:			

RECOMMENDATION:

Accept the Auditor's Report and Financial Statements of the City of Bellevue for the Year Ended September 30, 2019 and approve submission to the State Auditor.

ATTACHMENTS:

1. 2019 Audited Financial Statements	2.	3.
4.	5.	6.

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

A. B. R. Roblin
[Signature]
[Signature]

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

COUNCIL MEETING DATE: 03/17/20		SUBMITTED BY: Mike Christensen		Permits & Inspections	
AGENDA ITEM:		CONSENT AGENDA <input type="checkbox"/>		SPECIAL PRESENTATION <input type="checkbox"/>	
LIQUOR LICENSE <input type="checkbox"/>		ORDINANCE <input type="checkbox"/>		PUBLIC HEARING <input type="checkbox"/>	
RESOLUTION <input type="checkbox"/>		CURRENT BUSINESS <input checked="" type="checkbox"/>		OTHER <input type="checkbox"/>	

SUBJECT:

Accept proposal in order to carry out the condemnation order to demolish the structure located at 1503 Galvin Rd. S Bellevue, NE. 68005 - bays 4 through 7

SYNOPSIS/BACKGROUND:

Accept low proposal in order to carry out the condemnation order to demolish the structure located at 1503 Galvin Rd. S Bellevue, NE 68005 - bays 4 through 7. The financing for this demolition will need to come from the Community Betterment Funds.

All proposals will be provided to the Council at the Council meeting on 03/17/20

FISCAL IMPACT: BUDGETED FUNDS?: NO GRANT/MATCHING FUNDS?: NO

TRACKING INFORMATION FOR CONTRACTS AND PROJECTS:

IS THIS A CONTRACT?: YES		COUNTER-PARTY: <input type="text"/>		INTERLOCAL AGREEMENT: NO	
CONTRACT DESCRIPTION: <input type="text"/>					
CONTRACT EFFECTIVE DATE: <input type="text"/>		CONTRACT TERM: <input type="text"/>		CONTRACT END DATE: <input type="text"/>	
PROJECT NAME: <input type="text"/>					
START DATE: <input type="text"/>		END DATE: <input type="text"/>		PAYMENT DATE: <input type="text"/>	
				INSURANCE REQUIRED: YES	
CIP PROJECT NAME: <input type="text"/>		CIP PROJECT NUMBER: <input type="text"/>			
STREET DISTRICT NAME (S): <input type="text"/>		STREET DISTRICT NUMBER (S): <input type="text"/>			
ACCOUNTING DISTRIBUTION CODE: <input type="text"/>		ACCOUNT NUMBER: <input type="text"/>			

RECOMMENDATION:

Accept proposal recommended by the Chief Building Inspector for the demolition and removal of the debris from the structure located at 1503 Galvin Rd. S Bellevue, NE 68005 - bays 4 through 7

ATTACHMENTS:

1. <input type="text"/>	2. <input type="text"/>	3. <input type="text"/>
4. <input type="text"/>	5. <input type="text"/>	6. <input type="text"/>

SIGNATURES:

LEGAL APPROVAL AS TO FORM:

FINANCE APPROVAL AS TO FORM:

ADMINISTRATOR APPROVAL AS TO FORM:

A. Bree Roblins
