

Bellevue City Council Meeting

Monday, March 25, 2019 6:00 PM

Bellevue City Hall

1500 Wall Street

Bellevue, NE 68005

1. PLEDGE OF ALLEGIANCE
2. INVOCATION - Pastor Jonas Myers, Calvary Christian Church, 10100 Cedar Island Road
3. CALL TO ORDER AND ROLL CALL
4. OPEN MEETINGS ACT - Posted in the Entry to the Council Chambers
5. APPROVAL OF AGENDA, CONSENT AGENDA, CLAIMS, AND ADVISORY COMMITTEE REPORTS:
 - a. Approval of the Agenda
 - b. Approval of the Consent Agenda (*Items marked with an (*) are approved where this item is, unless otherwise removed*)
 1. * Approval of the Minutes from the March 11, 2019, City Council Meeting
6. * Approval of the Claims
7. ORGANIZATIONAL MATTERS: None
8. SPECIAL PRESENTATIONS:
 - a. 2018 Annual Tree Board Report - Deborah Woracek, Tree Board Member (Councilman Preister)
 - b. Presentation by Dr. Eric Ernest, Physician Medical Director for Fire Department, on 2018 Statistics regarding STEMI/Cath Lab activations and cardiac arrest date (Fire Chief)
9. APPROVED CITIZEN COMMUNICATION: None Requested
10. LIQUOR LICENSES:
 - a. Manager Application: Mr. Binod Khadka as Manager of the Class "D" Liquor License held by Blessings of Santoshi Ma Inc., dba "Select Mart," located at 4741 Giles Road (City Clerk)
 - b. Approve recommendation of Willow Springs Bottling Co. Inc. dba Cornhusker Beverage Mart for a Special Designated Liquor License for Booster Club meeting for Bellevue East on April 13, 2019, from 4 p.m. - 11 p.m., at John B. Mueller Building - Bellevue Univ. 1000 Galvin Rd. S. (City Clerk)
11. ORDINANCES FOR ADOPTION (3rd reading): None
12. ORDINANCES FOR PUBLIC HEARING (2nd reading):
 - a. Ordinance No. 3937: Amend Bellevue City Code Section 2-30, pertaining to City Council's Order of Business, to allow for an accurate and informational Quarterly Budget Presentation
13. ORDINANCES FOR INTRODUCTION (1st reading): None
14. PUBLIC HEARING ON MATTERS OTHER THAN ORDINANCES:
 - a. Public Hearing on the request from SID 274, Hawk Ridge, for approval to expend \$59,257 for park improvements (Planning Director)
 1. Resolution No. 2019-09: Approval of SID 274, Hawk Ridge, for approval to expend \$59,257 for park improvements (Planning Director)
15. RESOLUTIONS:
 - a. Resolution 2019-10 to allow the City to waive the pre-connect fees

for dwellings and businesses for certain dwellings and businesses impacted by the March 2019 flood

b. Resolution 2019-11 to allow the City to waive demolition permit fees for dwellings in the Green Acres neighborhood in Bellevue, Nebraska for dwellings affected by March 2019 floodwaters

16. CURRENT BUSINESS:

a. * Approval of the Memorandum of Understanding with the 55th Wing, Offutt Air Force Base for Temporary Housing of Offutt Firefighters in Bellevue District Four Fire Station (Fire Chief)

b. Approve the Proposal from Felsburg Holt & Ullevig to study the retiming of the traffic lights along the Cornhusker Road and authorize the Mayor to sign (Public Works Director)

c. Request Approval of Amendment No. Three to Agreement for Engineering Services and authorize the Mayor to sign the Agreement with HDR Engineering, Inc., not to exceed \$109,000 (Public Works Director)

d. Presentation and acceptance of the Annual Audited Financial Statement for the period October 1, 2017 through September 30, 2018 (Finance Director)

e. Request to Approve 2018 SAFER Grant for six full time firefighters. Federal Share: \$898,301. Applicant/City Share: \$558,403 (Fire Chief)

f. Request Approval of the low, responsible and responsive bidder for the Right-of-Way Mowing project and authorize Mayor to sign contract (Public Works Director)

17. ADMINISTRATION REPORTS: Comments must be limited to items on the current Reports

18. CLOSED SESSION: None

19. ADJOURNMENT

MINUTE RECORD

Sbl.
3-25-11

Bellevue City Council Meeting, March 11, 2019, Page 1

A meeting of the Mayor and Council of the City of Bellevue was called to order by Mayor Rusty Hike at the Bellevue City Hall on the 11th day of March, 2019, at 6:00 p.m. Present were Council Members Bob Stinson, Paul Cook, Pat Shannon, Don Preister, Thomas Burns, and Kathy Welch.

Notice of this meeting was given in advance thereof by publication in the Bellevue Leader and posting in two public places, the designated method for giving notice and was also given to the Mayor and all members of the City Council. A copy of the affidavit of publication, the certificate of posting, and the council's acknowledgment of receipt of notice are hereby attached to these minutes. All proceedings shown hereafter were taken while the convened meeting was open to the public.

Pledge of Allegiance and Invocation

Mayor Hike led in the Pledge of Allegiance.

Open Meetings Act

Mayor Hike announced a copy of the Open Meetings Act is posted in the entry to the City Council Chambers.

Approval of the Agenda

Motion was made by Shannon, seconded by Burns, to approve the agenda. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

Approval of the Consent Agenda

Shannon asked for the following agenda items to be removed from the consent agenda: Item 5b.1 – Approval of the minutes from the February 26, 2019 City Council Meeting; Item 5b.4 – Acknowledge receipt of the Complete Streets Annual Report; Item 7b – Approval of the Budget Task Force for 2019 – 2020, consisting of City Councilman Paul Cook, City Councilman Thomas Burns, City Councilman Don Preister, Finance Director Rich Severson, City Administrator Jim Ristow, Public Works Director Jeff Roberts, Fire Chief Perry Guido, and Police Chief Mark Elbert; Item 15f – Recommendation of the Allocation of \$75,000 from the Community Betterment Funds to help kick start the holiday lighting and beautification project; and Item 15h – Approval of the Ninth Extension to the Contract with Justin Thoms for Custom Farming of approximately 61 acres at 36th Street and Capehart Road in an amount not to exceed \$24,690 and the Ninth Extension to the Contract with Justin Thoms for Custom Farming of approximately 63 acres at the Bellevue Sports Complex in an amount not to exceed \$24,309, and Waiving Council Policy 4 requiring solicitation of bids for goods and services costing more than \$30,000 and authorizing the Mayor to sign.

Motion was made by Shannon, seconded by Stinson, to approve the consent agenda, as amended, which included the following: Acknowledgement of the Minutes from the February 20, 2019, Planning Commission Minutes; Approval of the correction to February 11, 2019, City Council Minutes – appointment of Barbara Van Wassenhoven should be to the Library Board and not the Planning Commission; Approval of the Claims; Approval of the appointments of David Wees, Amanda Andrews, and Susan Hester to the CDBG Committee; and Approving the reduction of grant allocation for expiring CDBG 2017 Subrecipient Agreement with B & B Classic Dogs for the indoor practice facility. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

Motion was made by Shannon, seconded by Welch to amend the wording of the recommendation of the Library Feasibility Study on the minutes of the February 26, 2019 Council Meeting.

Council discussion ensued.

Motion was made by Shannon, seconded by Welch to approve the minutes of the February 26, 2019 Council Meeting, as amended. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

Motion was made by Shannon, seconded by Preister to acknowledge receipt of the Complete Streets Annual Report. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

ORGANIZATIONAL MATTERS:

Motion was made by Cook, seconded by Preister to approve the Budget Task Force for 2019 -2020 consisting of City Councilman Cook, City Councilman Thomas Burns, City Councilman Don Preister, Finance Director Rich Severson, City Administrator Jim Ristow, Public Works Director Jeff Roberts, Fire Chief Perry Guido, and Police Chief Mark Elbert.

Discussion ensued.

Roll call vote on the motion was as follows: Stinson, Cook, Preister, Burns, and Welch voted yes; voting no: Shannon. Motion carried.

APPROVED CITIZEN COMMUNICATION: None Submitted.

SPECIAL PRESENTATIONS: Proclamation declaring Bellevue "A Gigabit City, Powered by Cox"

MINUTE RECORD

Bellevue City Council Meeting, March 11, 2019, Page 2

Mayor Hike accepts Proclamation declaring Bellevue "A Gigabit City, Powered by Cox". This motion, made by Board Member #1 and seconded by Board Member #2, Carried.

LIQUOR LICENSES:

B & B Classic Dogs – Application for Special Designated Liquor Licenses

The application of B & B Classic Dogs for a Special Designated Liquor License to Sell Beer, Wine, and Distilled Spirits during the "Celtic Festival" at Haworth Park, 2502 Payne Drive, on Saturday, April 6, 2019, (Alternate site – Banner Park, was presented for Council consideration.

Mayor Hike asked for public comment. No one in the audience came forth to speak in support of or in opposition to the application. Mayor Hike declared the public hearing closed.

Motion was made by Stinson, seconded by Welch, to recommend to the Nebraska Liquor Control Commission the application of B & B Classic Dogs for a Special Designated Liquor License to Sell Beer, Wine, and Distilled Spirits at the "Celtic Festival," at Haworth Park, 2502 Payne Drive, on Saturday, April 6, 2019, with the alternate site – Banner Park, be approved. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

Manager Application: Mr. Binod Khadka – Class "D" Liquor License

The manager application for Mr. Binod Khadka as manager of the Class "D" Liquor License held by Blessings of Santoshi Ma Inc., dba "Select Mart," located at 4741 Giles Road, was presented for Council consideration.

Mayor Hike asked for public comment. No one in the audience came forth to speak in support of or in opposition to the application. Mayor Hike declared the public hearing closed. Discussion ensued.

Motion was made by Welch, seconded by Shannon, to table action on this item to the March 25, 2019, City Council Meeting. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

ORDINANCES:

Ordinance No. 3933: Rezoning the North ½ of the East 35.2' of Lot 2 and the North ½ of Lot 3, Tiller's Hillcrest Addition from BG and BGH to RS-84 Applicant: BJ Justice Location: 210 Galvin Road North (Third Reading)

Ordinance No. 3933, an ordinance to amend the official zoning map of the City of Bellevue, Nebraska, as provided for by Article 3 of Ordinance No. 3619 by changing the zone classification of land located at or about 210 Galvin Road North, more particularly described in Section 1 of this Ordinance and to provide an effective day, was read by title only for the third and final reading.

Motion was made by Welch, seconded by Burns, that Ordinance No. 3933 be adopted. Mayor Hike asked, "Shall Ordinance No. 3933 be passed and adopted?" and upon roll call the following voted yes: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried. Mayor Hike declared Ordinance No. 3933 passed and adopted.

Ordinance No. 3934: Annexing Tax Lot A2B, E1, E2, H1, J, K, and Parts of Tax Lots 1, D1, and D2, lying West of Abandoned Railroad Right-of-Way, Section 21, T14N, R13E of the 6th P.M., Sarpy County, Nebraska Applicants: Jose and Monica Ramirez Location: 2803 Childs Road West (Third Reading)

Ordinance No. 3934, an ordinance to annex to the City of Bellevue, Sarpy County, Nebraska, certain lands, lots and real estate lying within the boundaries, to the City of Bellevue, Sarpy County, Nebraska, and designating an effective date, was read by title only for the third and final time.

It was stated that Ordinance No. 3934, was pulled by the applicant.

Ordinance No. 3935: Rezoning Lots 1 and 2, Rancho La Estrella, from RS-72 to AG and RS-72 for the purpose of agricultural and residential uses Applicants: Jose and Monica Ramirez Location: 2803 Childs Road West (Third Reading)

Ordinance No. 3935, an ordinance to amend the official zoning map of the City of Bellevue, Nebraska, as provided for by Article 3, of Ordinance No. 3619 by changing the zone classification of land located at or about 2803 Childs Road West, more particularly described in Section 1 of the ordinance and to provide an effective date, was read by title only for the third and final time.

Motion was made by Preister, seconded by Cook, that Ordinance No. 3935 be adopted. Mayor Hike asked, "Shall Ordinance No. 3935 be passed and adopted?" and upon roll call the following voted yes: Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: Stinson. Motion carried. Mayor Hike declared Ordinance No. 3935 passed and adopted.

Ordinance No. 3936: Annexing Sanitary Improvement District #147, Blackhawk, consisting of Lots 1 through 97 and Lots 101 through 152, Blackhawk; Lot 1, Whitfield's Blackhawk; and Lot 2, Oakhurst Replat One Applicants: City of Bellevue (Third Reading)

Ordinance No. 3936, an ordinance to annex to the City of Bellevue, Sarpy County, Nebraska, certain lands, lots and real estate lying within the below described boundaries, to the City of Bellevue, Sarpy County, Nebraska, and designating an effective date, was read by title only for the third and final time.

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The Planning Director, Chris Shewchuk, notified the City Council that the notice requirement of Section 16-130(6) was met by the City.

Motion was made by Welch, seconded by Shannon, that Ordinance No. 3936 be adopted. Mayor Hike asked, "Shall Ordinance No. 3936 be passed and adopted?" and upon roll call the following voted yes: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: None. Motion carried. Mayor Hike declared Ordinance No. 3936 passed and adopted.

Motion was made by Welch, seconded by Preister, to approve the Blackhawk Park Maintenance Agreement with Blackhawk Homeowners Association and authorize the Mayor to sign. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

Ordinance No. 3937: Amend Bellevue City Code Section 2-30, pertaining to City Council's Order of Business, to allow for an accurate and informational Quarterly Report Presentation (First Reading)

Ordinance No. 3937, an Ordinance to amend Section 2-30 of the Bellevue Municipal Code pertaining to the City Council's Order of Business; to repeal such section as heretofore existing; and to provide for the effective date of this ordinance.

Ordinance No. 3938: Authorizing and Providing for Issuance of Public Safety Department Tax Anticipation Refunding Bonds, Series 2019, in an amount not to exceed \$5,785,000 (First Reading)

Ordinance No. 3938: Authorizing and providing for Issuance of Public Safety Department Tax Anticipation Refunding Bonds, Series 2019, in an amount not to exceed \$5,785,000. Staff requests waiving the Statutory three readings, holding a public hearing, and voting at this meeting.

Motion to approve waiving the Statutory Rule requiring the three readings, holding the public meeting, and voting at this meeting and Motion to approve Ordinance No. 3938 authorizing and providing for Issuance of Public Safety Department Tax Anticipation Refunding Bonds, Series 2019, in an amount not to exceed \$5,785,000. The ordinance authorizing the issuance of Public Safety Department Tax Anticipation Refunding Bonds, Series 2019 of the City of Bellevue Nebraska, in the principal amount of not to exceed five million seven hundred eighty-five thousand dollars (\$5,785,000) to provide for the payment and redemption of certain Public Safety Department Tax Anticipation Bonds of the City of Bellevue, Nebraska; prescribing the form of such bonds to be issued and authorizing officers of the City to approve certain final terms of the bonds; providing for the levy of taxes to pay the interest on and principal of such bonds; and providing for publication of this ordinance in pamphlet form; and related matters. Discussion ensued. Mayor Hike asked for public comment. No one in the audience came forth to speak in support of or in opposition to the application. Mayor Hike declared the public hearing closed.

Motion was made by Pat Shannon and seconded by Don Preister. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried.

PUBLIC HEARINGS ON MATTERS OTHER THAN ORDINANCES:

Public Hearing on Event Application for Bellevue Economic Enhancement Foundation:

Public Hearing on Event Application for Bellevue Economic Enhancement Foundation, in partnership with the Bellevue Chamber of Commerce, for the "Runway Run," on Saturday, May 11, 2019, from 6:00 a.m. to 9:30 a.m. Mayor Hike asked for public comment. No one in the audience came forth to speak in support of or in opposition to the application. Mayor Hike declared the public hearing closed.

Motion to approve the Event Application for Bellevue Economic Enhancement Foundation, in partnership with the Bellevue Chamber of Commerce, for the "Runway Run," on Saturday, May 11, 2019, from 6:00 a.m. to 9:30 a.m. This motion, made by Don Preister and seconded by Kathy Welch. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried.

Public Hearing on the 2018 Action Plan Substantial Amendment

Mayor Hike asked for public comment. No one in the audience came forth to speak in support of or in opposition to the application. Mayor Hike declared the public hearing closed.

Motion to approve the Event Application for Bellevue Economic Enhancement Foundation, in partnership with the Bellevue Chamber of Commerce, for the "Runway Run," on Saturday, May 11, 2019, from 6:00 a.m. to 9:30 a.m. This motion, made by Don Preister and seconded by Paul Cook. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried.

RESOLUTIONS:

Resolution 2019-06: Approve Sale of Inventory of current Bellevue Housing Authority home

Ms. Carolyn Pospisil, with the Bellevue Housing Authority was present to answer questions. Mayor Hike asked for public comment. No one in the audience came forth to speak in support of or in opposition to the application. Mayor Hike declared the public hearing closed.

Motion was made by Cook, seconded by Preister, to approve Resolution 2019-05: Approve Sale of Inventory of Current Bellevue Housing Authority homes and authorize the Mayor to sign. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

Motion was made by Cook, seconded by Welch, to approve and authorize the Mayor to sign the Certification by State or Local Official of PHA Plans Consistency with the Consolidated Plan or State Consolidated Plan. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

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Resolution No: 2019-07: Authorizing reimbursement of Wastewater project costs with bonds if deemed necessary in the future

Mayor Hike asked for public comment. No one in the audience came forth to speak in support of or in opposition to the application. Mayor Hike declared the public hearing closed.

Motion was made by Cook, seconded by Burns, to approve and authorize the Mayor to sign the reimbursement of Wastewater project costs. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

Resolution No: 2019-08: Authorizing and providing for issuance of taxable redevelopment refunding bonds, Series 2019, in an amount not to exceed \$2,865,000

Presentation by Rich Severson / Michael Rogers, Gilmore & Bell, P.C. / Cody Wickham, D.A. Davidson provided.

Discussion had by council. Mayor Hike asked for public comment. No one in the audience came forth to speak in support of or in opposition to the application. Mayor Hike declared the public hearing closed.

Motion was made by Shannon, seconded by Preister, Authorizing and providing for issuance of taxable redevelopment refunding bonds, Series 2019, in an amount not to exceed \$2,865,000. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Motion carried.

CURRENT BUSINESS:

Approval of a temporary construction easement over part of Lot 3, Paradise Park, more particularly described in Attachment "A", for the purpose of constructing, repairing, operating and maintaining the wastewater pipe or infrastructure upon the property. (Public Works / Manager of Engineering Services) Motion to approve a temporary construction easement over part of Lot 3, Paradise Park, more particularly described in Attachment "A", for the purpose of constructing, repairing, operating and maintaining the wastewater pipe or infrastructure upon the property. This motion, made by Paul Cook and seconded by Thomas Burns. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried.

Approval of the low, responsive responsible bid from Swain Construction, Inc., not to exceed \$238,770.29 plus potential City initiated Change Orders of up to 10% (\$23,877.03) for the CDBG Paving Improvements East of Chandler Hills Project and approve the Mayor to sign. (Public Works / Manager of Engineering Services) Motion to approve the low, responsive responsible bid from Swain Construction, Inc., not to exceed \$238,770.29 plus potential City initiated Change Orders of up to 10% (\$23,877.03) for the CDBG Paving Improvements East of Chandler Hills Project and approve the Mayor to sign. This motion, made by Kathy Welch and seconded by Don Preister. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried.

Approve the low, responsive responsible bid from Swain Construction, Inc. not to exceed \$169,710.20 plus potential City initiated Change Orders of up to 10% (\$16,971.02) for the 2019 Concrete Projects and authorize the Mayor to sign. (Public Works / Manager of Engineering Services) Motion to Approve the low, responsive responsible bid from Swain Construction, Inc. not to exceed \$169,710.20 plus potential City initiated Change Orders of up to 10% (\$16,971.02) for the 2019 Concrete Projects and authorize the Mayor to sign. This motion, made by Don Preister and seconded by Thomas Burns. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried.

Approval of a Project Agreement with HOA Solutions for the Bellevue Lift Station Upgrades-Phase II & III and authorize the Mayor to sign the Project Agreement, not to exceed \$112,964.80 (Public Works / WW Manager). Motion to Approve the Project Agreement with HOA Solutions for the Bellevue Lift Station Upgrades- Phase II & III and authorize the Mayor to sign the Project Agreement, not to exceed \$112,964.80. This motion, made by Don Preister and seconded by Paul Cook. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried.

Approve and authorize the Mayor to sign the agreement with Alfred Benesch & Company for the 2020 Overlay (NDOT) AC Project, not to exceed \$65,389.39 (Public Works / Manager of Engineering Services). Motion to approve and authorize the Mayor to sign the agreement with Alfred Bamp; Company for the 2020 Overlay (NDOT) AC Project, not to exceed \$65,389.39. This motion, made by Kathy Welch and seconded by Bob Stinson. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried.

Recommendation of the Allocation of \$75,000 from the Community Betterment Funds to help kick start the holiday lighting and beautification project (Councilwoman Welch). Discussion had. Presentation made. Motion to approve the recommendation of the Allocation of \$75,000 from the Community Betterment Funds to help kick start the holiday lighting and beautification project. This motion, made by Kathy Welch and seconded by Bob Stinson. Roll call vote on the motion was as follows: Stinson,

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Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried. Carried.

Approve the Ninth Extension to the Contract with Justin Thoms for Custom Farming approximately 61 acres at 36th and Capehart Road in an amount not to exceed \$24,690 and the Ninth Extension to the Contract with Justin Thoms for Custom Farming approximately 62 acres at the Bellevue Sports Complex in an amount not to exceed \$24,309, Waiving Council Policy 4 requiring solicitation of bids for goods and services costing more than \$30,000 and authorize the Mayor to sign (Finance Director / City Attorney). Motion to approve the Ninth Extension to the Contract with Justin Thoms for Custom Farming approximately 61 acres at 36th and Capehart Road in an amount not to exceed \$24,690 and the Ninth Extension to the Contract with Justin Thoms; for Custom Farming approximately 62 acres at the Bellevue Sports Complex in an amount not to exceed \$24,309, Waiving Council Policy 4 requiring solicitation of bids for goods and services costing more than \$30,000 and; authorize the Mayor to sign. This motion, made by Pat Shannon and seconded by Don Preister. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried.

Approve and authorize the Mayor to sign the Letter of Intent with 1st Development, LLC, to purchase, and the option to purchase various City properties mentioned in the LOI for Olde Towne Redevelopment (City Administrator). Motion to approve and authorize the Mayor to sign the Letter of Intent with 1st Development, LLC, to purchase, and the option to purchase various City properties mentioned in the LOI for Olde Towne Redevelopment. This motion, made by Kathy Welch and seconded by Thomas Burns. Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. Carried.

ADMINISTRATION REPORTS:

Mayor Hike asked if there were any questions for the City Administrator or any of the Directors on the report presented. There were no questions or comments.

CLOSED SESSION: None

ADJOURNMENT:

There being no further business to come before the Council at this time, on motion by Welch, seconded by Burns, Roll call vote on the motion was as follows: Stinson, Cook, Shannon, Preister, Burns, and Welch voted yes; voting no: none. At 8:08 p.m. the meeting adjourned.

Susan Kluthe, City Clerk

Rusty Hike, Mayor

I, the undersigned, City Clerk of the City of Bellevue, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on March 11, 2019; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agendas for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

City Clerk

MINUTE RECORD

6.
3-25-19

CLAIMS FOR MARCH 25, 2019

PAGE 1

MAYOR

CENTURY LINK	MONTHLY SERVICE-2019-2-22	14.51
		<u>\$ 14.51</u>

CITY ADMINISTRATOR

BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	186.25
CENTURY LINK	MONTHLY SERVICE-2019-2-22	29.03
LEAGUE OF NEBRASKA MUNICIPALITIES	MIDWINTER CONFERENCE SENATOR LUNCHEONS	52.00
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	49.01
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	95.30
WALMART COMMUNITY	WALL CLOCK FOR LEGAL OFFICE	26.66
		<u>\$ 438.25</u>

LEGAL

ADAMS & SULLIVAN, PC	RETAINER-FEB 2019	5,850.00
ADAMS & SULLIVAN, PC	COB VS BPOA	2,475.00
ADAMS & SULLIVAN, PC	COB VS BPOA, FOP #59	49.50
ADAMS & SULLIVAN, PC	COB VS EMPLOYEE 2017-102	49.50
ADAMS & SULLIVAN, PC	COB VS GUARDIAN TAX PARTNER	53.75
ADAMS & SULLIVAN, PC	COB VS BPOA	206.25
ADAMS & SULLIVAN, PC	COB VS BPOA LABOR MATTERS	165.00
ADAMS & SULLIVAN, PC	COB VS EMPLOYEE 2016-88	41.25
ADAMS & SULLIVAN, PC	COB VS EMPLOYEE 2017-103	41.25
ADAMS & SULLIVAN, PC	COB VS EMPLOYEE 2019-108	82.50
ADAMS & SULLIVAN, PC	COB VS EMPLOYMENT MATTERS	123.75
ADAMS & SULLIVAN, PC	COB VS LITIGATION MATTERS	123.75
ADAMS & SULLIVAN, PC	COB VS EMPLOYEE 2019-109	165.00
MARK A KLINKER	RETAINER-MAR 2019	500.00
PRESTIGE DELIVERY SERVICE, INC	DELIVERY FEE FOR LEGAL FILES	94.00
		<u>\$ 10,020.50</u>

CABLE ADVISORY

BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	158.31
CENTURY LINK	MONTHLY SERVICE-2019-2-22	9.68
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	49.01
		<u>\$ 217.00</u>

CITY CLERK

BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	139.69
CENTURY LINK	MONTHLY SERVICE-2019-2-22	14.51
MIDLANDS PRINTING	COB ENVELOPES	433.22
		<u>\$ 587.42</u>

FINANCE/RISK MANAGEMENT/SAFETY

AATRIX EFILE CENTER	1099 PROCESSING AND MAILING	87.66
BELLEVUE TRAVEL	AIR FARE FOR TRAINING-WOODARD	384.60
BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	242.13

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CLAIMS FOR MARCH 25, 2019

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FINANCE/RISK MANAGEMENT/SAFETY (cont'd)

CENTURY LINK	MONTHLY SERVICE-2019-2-22	72.33
INFOSAFE SHREDDING	SHREDDING SERVICE	30.00
MATRIX BUSINESS SYSTEMS	COPIER EXPENSE	6.57
MENARDS	HD UTILITY CART	149.99
NEOFUNDS BY NEOPOST	POSTAGE REFILL	140.00
THE CURE	FIRST AID SUPPLIES	120.00
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	62.54
		<hr/>
		\$ 1,295.82

LIBRARY

BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	747.90
CENGAGE LEARNING, INC	RENEW TESTING & EDUCATION	1,941.78
	REFERENCE CENTER SUBSCRIPTION	
CENGAGE LEARNING, INC	RENEW CHILTON LIBRARY SUBSCRIPTION	1,941.78
CENGAGE LEARNING, INC	BOOKS	963.04
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	85.08
CENTURY LINK	MONTHLY SERVICE-2019-2-22	48.38
COX BUSINESS SERVICES	MONTHLY SERVICE-2019-2-22	107.39
EBSCO INFORMATION SERVICES	ANNUAL PERIODICAL RENEWALS	7,538.54
INDOFF	OFFICE SUPPLIES	211.53
INGRAM LIBRARY SERVICES	BOOKS	3,518.29
MARCO TECHNOLOGIES, LLC	COPIER EXPENSE	333.05
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-6	106.58
MICROFILM IMAGING SYSTEMS	ANNUAL SERVICE AGREEMENT TO 2/29/2020	610.00
MIDWEST TAPE	VIDEOS	49.98
OCLC INC	CATALOGING MONTHLY	1,308.45
OMAHA HENRY DOORLY ZOO AND	PROGRAM SUPPLIES	300.00
RECORDED BOOKS	RECORDED DIGITAL BOOKS	684.94
RECORDED BOOKS	VIDEOS	236.91
RUFF WATERS	AQUARIUM MAINTENANCE	69.99
STAPLES ADVANTAGE	OFFICE SUPPLIES	290.01
		<hr/>
		\$ 21,093.62

ADMINISTRATIVE SERVICES

BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	204.88
CENTURY LINK	MONTHLY SERVICE-2019-2-22	72.57
HR CERTIFICATION INSTITUTE	RENEW MEMBERSHIP	100.00
INFOSAFE SHREDDING	SHREDDING SERVICE	30.00
MATRIX BUSINESS SYSTEMS	COPIER EXPENSE	74.16
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	13.70
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	1,798.13
		<hr/>
		\$ 2,293.44

MINUTE RECORD

CLAIMS FOR MARCH 25, 2019

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PUBLIC WORKS

BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	91.87
CENTURY LINK	MONTHLY SERVICE-2019-2-22	58.06
DVORAK LAW GROUP	DEFENSE LIABILITY CLAIMS-E4P3562	2,480.10
MATRIX BUSINESS SYSTEMS	COPIER EXPENSE	110.56
MCDONALD AND ASSOCIATES	GIFT CARDS	430.00
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-7	9.09
NEBRASKA IOWA SUPPLY CO	DIESEL FUEL	4,674.81
OMAHA WORLD HERALD CO	LEGAL ADS	45.51
SAM'S CLUB DIRECT	SUPPLIES	19.20
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	182.96
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	21.31
		<hr/>
		\$ 8,123.47

PARKS

A-RELIEF SERVICES	PORTABLE RESTROOMS	498.00
BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	45.38
CENTURY LINK	MONTHLY SERVICE-2019-2-22	43.54
COX BUSINESS SERVICES	MONTHLY SERVICE-2019-2-22	363.42
CREATIVE RISK SOLUTIONS	TPA LOSS FUNDING-FEB 2019	9,789.86
FASTOOL, INC	DEMOLITION BLADE	272.99
MARCO TECHNOLOGIES, LLC	COPIER EXPENSE	105.14
NEBRASKA IOWA INDUSTRIAL FASTENERS	LOCK NUTS, WASHERS, DRILL SCREWS, COUPLERS	108.37
PRECISE MRM LLC	GPS TRACKING	108.14
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	226.17
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	2,994.62
WALKERS UNIFORM RENTAL	UNIFORM SERVICE-2019-3-6	13.42
WESTLAKE ACE HARDWARE	LETTERS/NUMBERS KITS, CLEVIS GRAB, CHAIN TRNSPRT	274.82
		<hr/>
		\$ 14,843.87

RECREATION

BELLEVUE PRINTING COMPANY	POOL PASS CARDS, REGISTRATION CARDS	333.00
CENTURY LINK	MONTHLY SERVICE-2019-2-22	62.89
COX BUSINESS SERVICES	MONTHLY SERVICE-2019-2-22	88.39
HAUFF MID-AMERICA SPORTS	SCOREBOOKS, UMPIRE INDICATOR, SUPPLIES	245.85
HOLLY MORTENSEN	REFUND WEDDING RECEPTION DEPOSITS	725.00
KENNETH COTTRILL	REIMBURSE FOR FLAG FOOTBALL	35.00
MATRIX BUSINESS SYSTEMS	COPIER EXPENSE	20.00
MIDWEST IMPRESSIONS	T-SHIRTS FOR TRACK	746.50
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	49.01
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	40.26
		<hr/>
		\$ 2,345.90

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CLAIMS FOR MARCH 25, 2019

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BUILDING MAINTENANCE

APOLLO REFRIGERATION & HEATING	NO HEAT-DIST 1 RESTROOM	130.00
BELLEVUE VACUUMS	VACUUM BAGS	5.99
BIG RED LOCKSMITHS	KEY, CHANGE CYLINDER	40.50
BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	4,058.28
CENTURY LINK	MONTHLY SERVICE-2019-2-22	4.84
CONTROL MANAGEMENT	NO HEAT-DIST 4	240.00
FIRE PROTECTION SERVICES, LLC	SERVICE CALL FOR BROKEN PIV CAP	80.00
IDEAL PURE WATER COMPANY	BOTTLED WATER	36.75
JACKSON SERVICES, INC	DOOR MAT SERVICE-LIB RARY	208.33
KB BUILDING SERVICES	JANITORIAL SERVICES-MAR 2019-1510	10,708.50
MENARDS	LOCK DEICERS, ELECTRICAL SUPPLIES, PLUMBING SUPPLIES, TOOLS, SUPPLIES, DRYWALL LIFT RENTAL	274.58
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-11	782.65
NEBRASKA RURAL WATER ASSOCIATION	TRAINING	200.00
O'KEEFE ELEVATOR COMPANY	ELEVATOR MAINTENANCE-DEC 2018-1510 WALL ST	748.96
OVERHEAD DOOR COMPANY	REPLACE SPRINGS AND ADJUSTED DOOR- DIST 1	745.50
ROCHESTER MIDLAND CORPORATION	WATER ENERGY TEAM BILLING	280.00
SUPPLYWORKS	JANITORIAL SUPPLIES	264.22
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	6.85
WESTLAKE ACE HARDWARE	RUBBER CEMENT, WALLPLATE	13.57
	\$	18,829.52

CEMETERY

BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	22.69
CENTURY LINK	MONTHLY SERVICE-2019-2-22	4.84
COX BUSINESS SERVICES	MONTHLY SERVICE-2019-2-22	83.39
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-6	89.57
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	49.01
WESTLAKE ACE HARDWARE	SHOVELS	38.97
	\$	288.47

STREETS

ASPHALT & CONCRETE MATERIALS	ASPHALT	2,089.29
BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	3,789.54
CENTRAL SALT	DEICING SALT	3,011.06
CENTURY LINK	MONTHLY SERVICE-2019-2-22	43.54
COX BUSINESS SERVICES	MONTHLY SERVICE-2019-2-22	274.17
CREATIVE RISK SOLUTIONS	TPA LOSS FUNDING-FEB 2019	776.40
FORCE AMERICA, INC	AUGER FEEDBACK, SENSOR KIT	2,366.43
HDR ENGINEERING, INC	STORM SEWER STUDY-OLDE TOWNE	3,044.34
IDEAL PURE WATER COMPANY	BOTTLED WATER	46.00
J & J SMALL ENGINE SERVICE	BLOWER	169.99
LYMAN RICHEY SAND & GRAVEL	SAND	7,475.36
MAX I WALKER	UNIFORM BACK ORDER-RANDS	69.99
MENARDS	SUPPLIES, PIPE HEATING CABLE	61.14

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STREETS (cont'd)

METRO LEASING	AERIAL BOOM LEASE 8724	5,816.04
METRO LEASING	INT'L TRUCKS LEASE 8733A MOD A	13,612.86
METRO LEASING	INT'L TRUCKS LEASE 8733B MOD B	13,261.84
METRO LEASING	STREET SWEEPER-LEASE 8698	9,587.45
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-11	1,104.73
MICHAEL TODD & COMPANY	FORMED NOSES FOR PLOWS, BOLTS, PLOW BLADES	3,651.45
NEBRASKA IOWA SUPPLY CO	GEO MELT	8,055.00
OMAHA PUBLIC POWER DISTRICT	MONTHLY STREET LIGHTING-2019-2-27	75,980.23
THOMPSON DREESSEN & DORNER	25TH ST IMPROVEMENTS	9,090.00
TRAVELERS	AUTO LIABILITY CLAIM-FDH6576	4,622.00
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	249.60
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	8,943.36
WALKERS UNIFORM RENTAL	UNIFORM SERVICE-2019-3-13	13.42
		\$ 177,205.23

FLEET MAINTENANCE

911 CUSTOM, LLC	CHARGE GUARDS	434.00
ALLIED OIL & TIRE COMPANY	OIL	1,737.17
APS LIGHTING & SAFETY	LAMP	126.10
ARROW TOWING	HD TOW FOR ST18	350.00
ASPEN EQUIPMENT CO	TAIL GATE SPRING	51.00
AUTO VALUE PARTS - SOUTH OMAHA	PARTS, WHEEL STUDS, BELT TENSIONER	386.70
AUTOMOTIVE WAREHOUSE DIST, INC	PARTS, SEALED BEAM, GATES, WINTER BLADES	2,089.77
BARCODES INC	SCANNER	393.15
BAUM HYDRAULICS CORP	ATTACH LINK W/PINS AND KEYS	305.59
BAXTER CHRYSLER DODGE JEEP	ISOLATOR, COOLER CONNECTOR, THERMOSTAT	688.88
BAXTER CHRYSLER DODGE JEEP RAM	OIL DRAIN BOLT	7.15
BAXTER FORD	WHEEL NUTS, WHEEL NUTS, POWER TRANSMISSION, VALVE	1,299.42
BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	1,497.18
CENTURY LINK	MONTHLY SERVICE-2019-2-22	33.87
CLAYS PUMP & METER	SPOTTING PLATE, PIN	38.66
COLLECTIVE DATA, INC	CLOUD HOSTING SERVICES, MAINTENANCE RENEWAL	9,540.00
CORNHUSKER INTERNATIONAL TRUCKS	FUEL INJECTOR, GASKETS, WIPER MOTOR, INJECTOR, AXLE GASKETS, SHOE LINING	4,216.29
COX BUSINESS SERVICES	MONTHLY SERVICE-2019-2-22	107.39
CREATIVE RISK SOLUTIONS	TPA LOSS FUNDING-FEB 2019	1,091.18
CROSS-DILLON TIRE	STEEL RIMS	1,104.00
DELL ARB SUSINESS	TABLET	1,256.15
DXP ENTERPRISES, INC	PART'S	177.00
FACTORY MOTOR PARTS CO	VALVE ASSEMBLY, POWER STEERING PUMP	337.20
FARM PLAN	WHEELS, FILTERS, BRACKETS	360.56
FORCE AMERICA, INC	LEVER SENDER FOR RESERVOIR	145.59
GALVIN GLASS	REPLACE WINDSHIELDS	498.97
GCR TIRES & SERVICE	NEW TIRES	890.68

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CLAIMS FOR MARCH 25, 2019

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FLEET MAINTENANCE (cont'd)

INLAND TRUCK PARTS CO	REMANUFACTURE DIFFERENTIAL, AXLE NUTS, WEDGES	2,222.61
INTERSTATE BATTERIES	BATTERIES	511.27
JIM HAWK TRUCK TRAILERS	SPRING PIN, DRYER CARTRIDGE, BUNGEE CORDS, TRUCK CABLE	884.47
KRIHA FLUID POWER CO	HOSE ASSEMBLY W/FITTINGS, COUPLERS	1,018.27
LIBRA SAFETY PRODUCTS	LENS TOWELETES	48.00
LIONS AUTOMOTIVE, I NC	REUPHOLSTER ENG 41 SEAT	400.00
MARK HYDRAULICS COMPANY	HYD PUMP FOR STOCK	581.43
MATHESON TRI-GAS INC	WELDING SUPPLIES	238.99
MENARD - RALSTON	TOOLS FOR FAB SHOP	104.29
MENARDS	EYE BOLTS, LOCKNUTS, CLEANING SUPPLIES, ABRASIVE CRYSTALS	124.98
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-6	120.06
NAPA AUTO PARTS	TRUCK CABLE, FILTERS, COMPRESSOR, WHEEL NUTS, LAMP, SOLENOID	1,862.13
NEBRASKA ENVIRONMENTAL PRODUCTS	OUTRIGGER BACKING PLATE	184.07
NEBRASKA IOWA INDUSTRIAL FASTENERS	DRILL BITS, PLOW BOLTS, FILTERS, FLUID, HEAT SHRINK	1,363.88
OMAHA MARINE CENTER	SWITCH	253.09
O'REILLY AUTOMOTIVE PARTS	FUEL FILTER, FLUID, PAINT, RELAYS	179.64
P&M HARDWARE	WHEELS, CAPS, SHROUD, FILTERS	268.45
PURITAN MANUFACTURING	ALUMINUM	31.00
QUALITY TIRES, INC	TURF MASTER TIRES	378.00
ROGER'S TOWING	TOW CHARGE-PO706	80.00
SERVICE EXPRESS CO	BARREL PUMP	82.27
STATE STEEL	DOUBLE HEAVY CHANNEL	203.01
SUPERIOR SIGNALS	SPOTLIGHT, SPRINGS FOR PLOWS	75.50
SUSPENSION SHOP	HD SPRINGS FOR PLOW TRUCKS	4,494.20
TY'S OUTDOOR POWER & SERVICE	SPRING KITS FOR SNOW PLOWS	262.39
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	46.87
UPS STORE	FREIGHT TO SEND RADAR FOR REPAIR	19.73
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	376.44
WALKERS UNIFORM RENTAL	UNIFORM SERVICE-2019-3-13	77.40
WATEROUS COMPANY	IMPELLER SHAFT, PRIMING PUMP	6,929.76
WELLER TRUCK PARTS	REBUILD DIFFERENTIAL FOR ST19	3,000.00
WESTLAKE ACE HARDWARE	SUPPLIES	85.64
WICK'S STERLING TRUCKS	DIMMER SWITCH	57.37
		\$ 55,728.86

SOLID WASTE

WASTE CONNECTIONS OF NEBRASKA	TRASH HAULING FEES-FEB 2019	237,679.69
		\$ 237,679.69

PLANNING

BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	82.68
CENTURY LINK	MONTHLY SERVICE-2019-2-22	14.51
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-7	8.22
TAMMI PALM	REIMBURSE FOR TRAINING EXPENSES	208.80
		\$ 314.21

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PERMITS & INSPECTIONS

BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	110.25
CENTURY LINK	MONTHLY SERVICE-2019-2-22	24.19
INTERNATIONAL CODE COUNCIL, INC	MEMBERSHIP RENEWAL	100.00
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-7	10.99
SHELL SUPER STORE	CAR WASH	3.75
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	265.86
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	417.21
	\$	932.25

POLICE/CODE ENFORCEMENT

88 TACTICAL GROUP INC	FULL DAY RANGE	125.00
AUTO BODY AUTHORITY	PAINT REPAIR, TOW CHARGE	545.00
AXON ENTERPRISE, INC	TASER CARTRIDGES	5,400.00
BELLEVUE FORT CROOK, LLC	RENT FOR K9 BUILDING	1,200.00
BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	2,011.98
BROWNELLS	ARMORY SUPPLIES	366.55
CAPITAL BUSINESS SYSTEMS, INC	COPIER EXPENSE	90.40
CENTURY LINK	MONTHLY SERVICE-2019-2-22	459.36
CITY TREASURER	FULL DAY RANGE FOR SWAT	120.00
COX BUSINESS SERVICES	MONTHLY SERVICE-2019-2-22	83.39
CREATIVE RISK SOLUTIONS	TPA LOSS FUNDING-FEB 2019	18,032.67
CULLIGAN OF OMAHA	BOTTLED WATER	243.30
DEREK S BEES	REIMBURSE FOR TRAINING EXPENSES	127.50
DILLON BROTHERS H-D BUELL	HANDLEBAR REPLACEMENTS	199.90
DOLAN CONSULTING GROUP	TRAINING FOR 10 OFFICERS	3,120.00
DOUBLETREE HOTEL - DENVER	LODGING-JASHINSKE	339.66
EN POINTE TECHNOLOGIES	ACROBAT PRO FOR FORMS	328.82
ENTERPRISE FM TRUST	DEA LEASED VEHICLE- REIMBURSED	521.58
FBI LEEDA	TRAINING-FBI SUPERVISOR	700.00
HAMPTON INNS, KANSAS CITY	LODGING-MILOS	139.76
HOLIDAY INN	LODGING-BAILEY	578.70
INDOFF	OFFICE SUPPLIES	1,380.49
INFOSAFE SHREDDING	SHREDDING SERVICE	180.00
J P COOKE COMPANY	NOTARY POCKET XTAMPER	34.70
JOE BAILEY	REIMBURSE FOR TRAINING EXPENSES	280.50
LP POLICE	MONTHLY LOCATE PLAN-FEB 2019	259.90
MATRIX BUSINESS SYSTEMS	COPIER EXPENSE	497.57
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-7	200.10
MICROSOFT STORE	MICROSOFT SOFTWARE-CYBER CRIMES	106.99
MSAB INCORPORATED	XRY LICENSE RENEWAL	3,250.00
NEBRASKA FBI	FBI CONFERENCE	200.00
POLICEONE	TRAINING	2,475.00
PRIORITY 1 FITNESS	FITNESS EQUIPMENT AND MAINTENANCE	614.34
RYAN ROSKEY	REIMBURSE FOR TRAINING EXPENSES	280.50
SARPY COUNTY TREASURER (FISCAL	IT SERVICES-APR/JUN 2019	6,291.29
SHELL SUPER STORE	CRUISER WASH	3.75
SPRINT	MONTHLY SERVICE-2019-3-5	125.22
TRAVELERS	AUTO LIABILITY CLAIM-E8J0153	19,187.23

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CLAIMS FOR MARCH 25, 2019

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POLICE/CODE ENFORCEMENT (cont'd)

U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	2,612.15
ULINE	WHITE MATTE LABELS	123.15
UNIVERSITY OF NEBRASKA	PESTICIDE TRAINING	80.00
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	10,637.84
WOODHAVEN COUNSELING ASSOCIATION	NEW HIRE TESTING	730.00
		\$ 84,284.29

FIRE & RESCUE

ACCENT	REIMBURSEMENT 1307581278347	640.03
AIRGAS USA, LLC	MEDICAL SUPPLIES	284.32
AVI SYSTEMS	PROJECTOR FOR TRAINING SITE	3,049.03
BLACK HILLS NEBRASKA GAS UTILITY	MONTHLY SERVICE-2019-3-4	1,855.54
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	3,763.94
CENTURY LINK	MONTHLY SERVICE-2019-2-22	125.79
COX BUSINESS SERVICES	MONTHLY SERVICE-2019-2-22	576.95
CREATIVE RISK SOLUTIONS	TPA LOSS FUNDING-FEB 2019	794.56
EC DATA SYSTEMS, INC	MONTHLY FEE	7.95
FIRE PROTECTION SERVICES, LLC	MANUALS	498.55
INDOFF	OFFICE SUPPLIES-PAPER	195.00
JP MORGAN CHASE-ARAMARK UNIFORM SVC	LINEN SERVICE-DIST 3	2,181.82
MARCO TECHNOLOGIES, LLC	COPIER EXPENSE	432.44
MENARDS	HOSE, STRAINER, VACUUM, LUMBER, HOSE	164.69
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-11	4,666.69
MICHAEL JANKOVICH	REIMBURSEMENT	91.05
MILLARD ELECTRONICS, INC	MICROWAVE REPAIR-DIST 3	128.99
SARPY COUNTY TREASURER (FISCAL	IT SERVICES-APR/JUN 2019	2,476.49
SHRED-IT USA	SHREDDING SERVICE	180.00
U.S. CELLULAR	MONTHLY SERVICE-2019-2-4	674.48
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	5,989.28
W S DARLEY COMPANY	ELK-O-LITE HANDLINE TIPS	449.75
		\$ 29,227.34

NON-DEPARTMENTAL/CONTRACTS

CENTURY LINK	MONTHLY SERVICE-2019-2-19	1,666.26
COX BUSINESS SERVICES	MONTHLY SERVICE-2019-2-22	430.81
LOCKTON COMPANIES, LLC	PROPERTY CASUALTY INSURANCE AND BONDS	77,814.00
LOCKTON COMPANIES, LLC	WELLNESS PROGRAM-MAR 2019	1,650.00
NEBRASKA WORKER'S COMP COURT	WORK COMP SELF INSURED 2018 ASSESSMENT	32,577.00
NE-DEPARTMENT OF REVENUE	FEBRUARY SALES TAX PAYMENT	18.51
OMAHA WORLD HERALD CO	BELLEVUE MAGAZINE	308.00
SARPY COUNTY COURT HOUSE	ANIMAL CONTROL-APR 2019	13,133.40
SCOTT WELCH	MONTHLY WEB MAINTENANCE	125.00
		\$ 127,722.98

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CLAIMS FOR MARCH 25, 2019

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INFORMATION TECHNOLOGY

HOSTGATOR.COM	MONTHLY DOMAIN FEE	59.95
MNJ TECHNOLOGIES PUBLIC SECTOR	MIRAKI WIRELESS ACCESS POINT	4,932.00
MNJ TECHNOLOGIES PUBLIC SECTOR	MIRAKI CONTROLLER LICENSE-5 YRS	3,708.00
MNJ TECHNOLOGIES PUBLIC SECTOR	SMART SWITCHES	1,422.00
NETWORK CRAZE TECHNOLOGIES, INC	FIBER CABLE	155.40
SARPY COUNTY TREASURER (FISCAL	IT SERVICES-APR/JUN 2019	22,096.22
TJ CABLE	LOCATES FOR IT-FEB 2019	50.00
	\$	32,423.57

WASTEWATER

CENTURY LINK	MONTHLY SERVICE-2019-2-22	52.92
COX BUSINESS SERVICES	MONTHLY SERVICE-2019-2-22	83.39
CREATIVE RISK SOLUTIONS	TPA LOSS FUNDING-FEB 2019	2,657.47
MATRIX BUSINESS SYSTEMS	COPIER EXPENSE	40.27
METROPOLITAN UTILITIES DIST	MONTHLY SERVICE-2019-3-7	950.83
U.S. CELLULAR	MONTHLY SERVICE-2019-2-10	496.20
US BANK VOYAGER FLEET SYSTEMS	FUEL FOR CITY VEHICLES-FEB 2019	683.79
	\$	4,964.87

COMMUNITY DEVELOPMENT

ABBY HIGHLAND	CDBG CONSULTANT-JAN 2019	6,025.50
BACKYARD SPORTS, LLC	PROGRAM ASSISTANCE-SWIMMING	2,160.00
OMAHA WORLD HERALD	LEGAL AD	76.67
	\$	8,262.17

FEDERAL FORFEITURES

VERIZON WIRELESS	MONTHLY SERVICE-2019-2-23	120.05
	\$	120.05

BELLEVUE MUNICIPAL BUILDING-1500 WALL ST

NEBRASKA FURNITURE MART	FURNITURE FOR LEGAL	4,014.91
	\$	4,014.91

TOTAL CLAIMS FOR MARCH 25, 2019 **\$ 843,272.21**

TOTAL PAYROLL FOR MARCH 8, 2019 **\$ 1,031,111.34**



ga.
3-26-19

City of Bellevue, Nebraska 2018 Tree Board Report

Tree Board Contributions

Bellevue Tree Board volunteers have performed many varied services to increase and enhance our community trees, including;

- Retained certification as a Community Arboretum by the Nebraska Statewide Arboretum (NSA) of the Nebraska Forest Service, NFS
- Conducted Bellevue's Emerald Ash Borer Response Plan (EAB Plan) that is now part of the City Master Plan, as unanimously adopted by the City Council
- Inspected all City property ash and other trees for their condition, reporting to Parks Dept. to follow up—10 ash trees removed—146 of 171 remain, no EAB
- Responded to Council and Citizen requests for inspections and advised them
- Re-certified by the Arbor Day Foundation as a Tree City, USA for 8th year
- Coordinated action on the Council approved, Bellevue City Tree Plan
- Accepted \$200 from Green Bellevue for new plants at the Eastern Nebraska Veterans Home bio-retention gardens; the largest project of its kind in Nebraska, which naturally filters and prevents 5 million gallons of annual storm water run-off eroding into Quail Creek (total grant funding is over \$130,000)
- Volunteers tended the Veterans' Home Rain Garden with weeding and replanting
- Authored and sent media releases for Arbor Day and other tree/plant events
- Celebrated Arbor Day at Sarpy Museum, Bertha-Barber, Central and Belleaire elementary with students doing 7 tree plantings with ceremonies, GB \$600
- Continued inventory assessment of over 2,533 trees on city-owned property, including 229 cemetery trees
- Refreshed the city tree inventory on both Sarpy and Bellevue web sites
- Continued hazardous tree response with Parks staff
- Participated and recognized at the annual Tree City, USA conference in York NE
- Conducted 10 regular Tree Board planning meetings with minutes recorded
- Inspected and summarized dying and dangerous trees for Code Enforcement
- Tree Board's certified arborist's conducted city tree inspections for city staff
- Supported the Bellevue and Midlands Community Foundation, Parks Foundation for donations to our parks
- Participated in workshops, conferences and continuing education about trees
- Conducted a tree pruning workshop for the community
- Developed and made available a flyer on invasive plant species
- Pruned 300 public trees

- Consulted on removal of 2 large, diseased, cemetery oak and other city trees
- Partnered with library staff, supporting their efforts with books and children's programs, plus, maintained their butterfly gardens
- Maintained membership in the Alliance for Community Trees (ACTrees) and participated in their webinars about tree care
- Created then conducted presentation/display on invasive species and provided information on EAB at Sarpy County Earth Day
- Donated mulch, valued at \$2,500, by Kimball Tree Service, TB member
- Continued conducting the flood study on Haworth Park; arborists are making further recommendations
- Collaborating with Fontenelle Forest, Game & Parks and Nebraska Forest Service staff, on area-wide oak forest revitalization, including Jewell Park
- Removed 1,500 invasive TOH from Jewell Park, 2,000 total removed with Green Bellevue grant of \$300
- Continued leading the efforts to restore Jewell Park with neighbors and staff
- Authored and sent media releases on Arbor Day and tree planting projects
- Encouraged Bellevue University to become a Tree Campus, USA
- Continued to monitor and assess diseased trees in Bellevue Cemetery
- Collaborated with UNL County Extension Office certified arborist's, alerting citizens to Emerald Ash Borer (EAB) updates and misinformation
- Conducted an Invasive Species Town Hall education meeting with Fontenelle Forest that was filmed and repeatedly shown on public access TV
- Continued promoting park sites for storm water management plans and low maintenance vegetation, to reduce city mowing cost, saving tax dollars
- Remained available to the Mayor and Council for projects and recommendations
- Proposed a plan be created for city property to protect all natural assets and mitigate damage resulting from prolonged drought and excessive rain
- Maintained a Green Bellevue \$1,000 grant funded, tree tag project, to name label 60 park trees across the city for public awareness
- Conducted tree assessment and advised staff after the city tornadoes, including planning for removal and restoration of vegetation along Daniel trail
- Filmed an education clip for BTV on the tornado damage to trees
- Conducted a National Forest Service staff tour of tornado damage
- Planted 3 oak trees for a 50 state planting project, \$400 ReTree funds
- With a \$1,000 ReTree grant and \$500 Bellevue Community Foundation grant, volunteers planted 25 trees along Daniell Trail
- Total 9 year new trees planted on city property from grants and volunteers, 1,060
- Recruited two new TB members and reappointed two others

A total of 458 hours of service performed @ \$25	\$ 11,450
A total of 1145 miles driven by volunteers @\$.54	\$ 618
Total grant funds received and spent	\$ 5,500
Total financial contributions	\$ 0
Total 2018 financial contribution to Bellevue	\$ 17,568
 Total of previous 8 years' contributions	 \$357,110
Cumulative 9 year financial contribution to Bellevue	\$374,678

Cumulative total contributions to city trees & community well being: Priceless!

In service to Bellevue and trees; the Bellevue Tree Board,

Scott Evans, Certified Arborist: Nebraska Arborist's Association (NAA) & International Society of Arboriculture (ISA); UNL Extension Horticulturist

Dave Anson, Founder/Manager, The B.I.G. Garden (retired)

Holly Hofreiter, Certified NE Master Naturalist, Biologist

Craig Kimball, Certified Arborist, owner, Kimball Tree Service

Joanne Langabee, Certified Master Gardener and Master Naturalist

Tom Mruz, Gardener, Tree Planter

Deborah Woracek, Certified NE Master Naturalist, CIG

Mary Anna Anderson Certified Arborist, NAA & ISA

Thomas Bentley, Landscape Architect

Don Preister, Bellevue City Council

Brian Madison, Parks Superintendent

Supported by:

Todd Addison and Mark Blackburn, City of Bellevue Parks Department

Nancy Scott, Certified NE Master Naturalist

Jim Keepers, Gretna Tree Board

Graham Herbst, NE Forest Service Arborist/Educator

plus, other professional tree, nursery and landscape people

Our gratitude and respect goes out to each of these dedicated public servants.

2017 CITY OF BELLEVUE TREE BOARD
VOLUNTEER AND IN-KIND SERVICES PROVIDED

Volunteer Name	Reporting Date 2018	Service/In-kind Donation provided	Volunteer Hours	Miles Traveled	Other Donation	In-kind Donation Value \$
Craig Kimball	2/9/2018	mtg	2.00	4.00		
Craig Kimball	March	meeting	2.00	5.00		
Craig Kimball	7/10/2018	meeting & tree inspect	3.00	22.00		
Craig Kimball	sept	meeting	2.00			
Craig Kimball	Nov	meeting	2.00			
Craig Kimball	through year	evaluated 7 trees	7.00			
Dave Anson	Jan	Mtg	2.00	15.00		
Dave Anson	2/9/2018	mtg	2.00	10.00		
Dave Anson	March	meeting	2.00	7.00		
Dave Anson	april	city council & mtg	4.50	6.00		
Dave Anson	4/29/2018	Earth day & poster	4.00	2.00		
Dave Anson	June	Tree inventory Lincoln Rd	9.00	5.00		
Dave Anson	7/28/2018	tree inspection	4.00	5.00		
Dave Anson	8/14/2018	tree board meeting	2.00	4.00		
Dave Anson	10/21/2018	tree planting & meeting	3.75	7.00		
Dave Anson	Nov	Meeting	2.00	11.00		
Dave Anson	Dec	meeting	2.00	5.00		
Don Preister	Jan.	Planning	19.00	0.00		
Don Preister	Feb	Planning	11.00	4.00		
Don Preister	March	Mtg & Planning	14.00	4.00		
Don Preister	april	meet & plan	17.00	40.00		
Don Preister	May	Planning	6.00	0.00		
Don Preister	June	Planning	8.00	17.00		
Don Preister	july	Planning	11.00	10.00		
Don Preister	Aug	Planning	10.00	4.00		
Don Preister	sept	minutes/report	22.00	34.00		
Don Preister	Oct	meeting & planning	14.00	40.00		
Don Preister	Nov	meet & planting	11.00	5.00		
Don Preister	Dec	meet & planning	12.00	5.00		
Holly Hofreiter	1/9/1900	mtg	2.00	10.00		
Holly Hofreiter	Jan	minutes/report	1.00	0.00		
Holly Hofreiter	Jan	Observe Daniel Trail	2.00	0.00		
Holly Hofreiter	feb	Mtg & reports	3.00	6.00		
Holly Hofreiter	mar	tree conference	6.00	20.00		
Holly Hofreiter	mar	mar meet & minutes	3.00	0.00		
Holly Hofreiter	mar	april meeg & minutes	3.50	12.00		
Holly Hofreiter	3/29/2018	earth day	2.00	5.00		
Holly Hofreiter	mar	Gretna Tree Talks	2.50	30.00		
Holly Hofreiter	7/10/2018	meeting	3.00	16.00		

2017 CITY OF BELLEVUE TREE BOARD
VOLUNTEER AND IN-KIND SERVICES PROVIDED

Volunteer Name	Reporting Date 2018	Service/In-kind Donation provided	Volunteer Hours	Miles Traveled	Other Donation	In-kind Donation Value \$
Holly Hofreiter	6/25/2018	tree disease workshop	3.50	3.00		
Holly Hofreiter	7/30/2018	tree survey	3.50	0.00		
Holly Hofreiter	8/14/2018	board meeting	2.00	12.00		
Holly Hofreiter	sept	board meeting & minutes	4.00	12.00		
Holly Hofreiter	Oct	board meeting & minutes	4.00	16.00		
Holly Hofreiter	Dec	notes & meeting	4.50	16.00		
Joann Langabee	Jan	Daniel Trail Overve needs	2.00	15.00	\$ -	\$ -
Joann Langabee	Feb	mtg	2.00	16.00		
Joann Langabee	mar	meeting	2.50	16.00		
Joann Langabee	mar	tree conference	6.00	20.00		
Joann Langabee	april	mtg	2.00	16.00		
Joann Langabee	april	update tree inventory	8.00	0.00		
Joann Langabee	april	Tree city USA	8.00	0.00		
Joann Langabee	april	arbor day	2.00	5.00		
Joann Langabee	april	earth day	3.00	5.00		
Joann Langabee	June	meeting + misc	3.00	16.00		
Joann Langabee	7/25/2018	tree disease workshop	3.50	3.00		
Joann Langabee	7/30/2018	tree invenotry	3.50	0.00		
Joann Langabee	8/14/2018	tree board meeting	2.00	16.00		
Joanne Langabee	Oct	tree planting	1.70	16.00		
Joanne Langabee	Nov	meeting	2.00	16.00		
Brian Madison	mar	meeting	2.00	0.00		
Brian Madison	april	mtg	2.00	0.00		
Brian Madison	april	Tree city USA	8.00	0.00		
Brian Madison	Aug	tree board meeting	2.00	0.00		
Mary Anna Anderson	1/9/2018	Mtg	2.00	20.00		
Mary Anna Anderson	Feb	Mtg. & research	2.50	20.00		
Mary Anna Anderson	mar	mtg	2.00	15.00		
Mary Anna Anderson	3/29/2018	earth day	3.25	0.00		
Scott Evans	Feb	Mtg & reports	3.00	15.00		
Scott Evans	mar	meeting	2.00	15.00		
Scott Evans	mar	mtg	2.00	13.00		
Scott Evans	Aug	tree board meeting	1.50	15.00		
Scott Evans	Nov	tree board meeting	3.00			
Tom Bentley	2/9/2018	Mtg	2.00	16.00		
Tom Bentley	Jan	mt	2.00	16.00		
Tom Bentley	mar	meeting	1.50	10.00		
Tom Bentley	april	meeting	2.00	10.00		
Tom Mruz	Jan	Mtg	2.00	8.00		
Tom Mruz	2/9/2018	mtg	2.00	12.00		

2017 CITY OF BELLEVUE TREE BOARD
VOLUNTEER AND IN-KIND SERVICES PROVIDED

Volunteer Name	Reporting Date 2018	Service/In-kind Donation provided	Volunteer Hours	Miles Traveled	Other Donation	In-kind Donation Value \$
Tom Mruz	mar	mtg	2.50	0.00		
Tom Mruz	7/10/2018	Tree Trim Wkshop & mtg	12.00	18.00		
Tom Mruz	sept	meet & misc	12.00	0.00		
Tom Mruz	Nov	meet & planting	3.80	17.00		
Deborah Woracek	mar	meeting	2.00	8.00		
Deborah Woracek	april	meeting	2.00	14.00		
Deborah Woracek	Aug	tree board meeting	2.00	14.00		
Deborah Woracek	sept	tree board meeting	2.25	14.00		
Deborah Woracek	Oct	tree board meeting	2.00	14.00		
Deborah Woracek	Dec	tree board meeting	2.00	14.00		
Nancy Scott	feb/mar/april	meeting	6.00	14.00		
Nancy Scott	april	Tree city USA	8.00	0.00		
Nancy Scott	A 29	Earth Day	2.00	0.00		
Nancy Scott	Aug	tree board meeting	2.00	0.00		
Nancy Scott	7/25/2018	tree disease workshop	3.50	8.00		
Nancy Scott	Aug	meet 7 misc	9.00	120.00		
Nancy Scott	10/21/2018	2 Spring planting	1.75	2.00		
Nancy Scott	Dec	prairie Pines& ed	7.00	100.00		
Gary Welch	summer	trimmed trees in parks	18.00	14.00		
Totals			457.50	1145.00		

Tree Board Minutes January 9, 2018

Meeting was called to order by Don Preister

Members attended: Brian Madison, Craig Kimball, Tom Mruz, Tom Bentley, Dave Anson, Don Preister(speakerphone), Mary Anna Anderson, Holly Hofreiter

Volunteer Hours recorded- collected by Mary Anna. **If you were not able to attend please give hours to Mary Anna to record before January 21 so that she can get any Dec. hours to Don for the annual report.**

Dec. 12 meeting minutes It was moved by Mary Anna to approve the minutes as written and seconded by Brian. The motion was passed by all present and by Joanne and Don by email vote.

Old Business - Parks update-

Brian has not had a chance to talk to Jeff about putting larger wire fencing around the young trees that could be reused. **Brian will talk to him and report at the Feb. meeting**

Brian stated that all the young trees were being watered.

Scott will report on the soil sample results next meeting.

Brian stated that crews trimmed trees at Aspen Park. Seven trees were removed. Trimmed trees at Leawood Oaks Park and cleaned up brush. Cleaned out brush in drainage ditch behind townhouses. Also did work at Copper Creek.

Don asked if the trees that were taken down were marked on the GPS maps. **Brian will check with Todd to see if they were recorded.**

Brian showed us a map(from Sarpy county geocortex maps) of Daniel Trail. He pointed out the areas of Daniel Trail that belonged to the city and the ones hit by the tornado. The Drap and Schneekloth families own some of Daniel trail and do not want the city on their property.

Brian reported that the Parks department had seeded the sloping areas with the NRD mix of winter hybrid grass. At this time they are not going to plant trees until fall. This is the recommended time because of the maintenance of the trees over the summer and many are lost to the summer heat. They cannot get their water truck into the area to water the trees. Trees planted in the fall will develop their root system rather than put energy into developing a canopy. They are therefore able to take the summer heat and dryness because the roots are more developed, so they need less care the following summer.

The neighbors that want to plant trees this spring can do so but must maintain them. Trees planted in the spring require more care the first summer than trees planted in the fall; the city will help if they can but may not be able to due to other duties.

Brian said that the neighbors are asking about what is going to be done- A neighbor, Nancy Scott is keeping people informed by the Next Door App. She has attended the last two Tree Board meetings.

Brian has kept a neighbor, Mr. Jackson in the loop because his property is the lowest and could flood. Mr. Cook, the city councilman for the area is also being kept in the loop so he can answer questions from the residents if needed.

Scott, Mary Anna and Holly will work to get tree lists together for the neighbors that want to plant trees. Mary Anna will check for the tree list that Graham put out a few years back.

The parks department plans on waiting for the grass to grow and monitoring for erosion and flooding. They will keep a close eye on the areas. If needed they will put in mesh to help with erosion.

Dave stated that by planting trees in the fall there is more time to apply for grants and plan what tree species and where to plant them. Graham Herbst would be a good person to consult in the planning stages of the tree planting. Graham has suggested in the past, trees should be planted in groupings. If you planted forty or so trees that would only be four or five groupings.

Craig stated that the species of trees that were there before the storm were doing well and we could plant the same species back in the area. That way we know they would do well.

Dave said that many of the trees that were there were less desirable trees such as Siberian elm and silver maple. Mary Anna said we need to make sure we have diversity.

Tom Bentley added that we should plant grow back trees- trees that grow fast and establish a root system and canopy to help with weed and erosion control.

Holly stated that the limiting factor in what we do is maintenance. We have to wait to plant the trees in the fall because it is less maintenance. Planting grasses the first year to two years allows easier maintenance of invasives without killing other broadleaf plants. Once the grasses are established we can do another planting of native forbs if that is what is decided. There are some acceptable native plants that may come up also- not just invasives. Holly gave Brian a copy of the ideas presented by Tom Bentley and will e-mail them to everyone this week.

Dave brought up the point that we need to let the neighbors know what is going on. The longer you wait the harder it will be to get them behind the process. By keeping them informed and having them help out whenever possible will help to get them to feel invested in the park. Dave experienced that when the clean up was done at Jewel Park.

Invasive Species Tri-fold

Holly and Joanne saw very little invasives on the east side of S. 33rd ave. To the west of 33rd there is nothing now. Dave stated that most of the TOH is on the Schneekloth property and a distance from the restoration area. Holly felt that if there were no invasives at this time that maybe we should at least wait until it is a problem before we get the flyers out. Dave stated that in general the parks don't warm up as soon as other areas and that it may be April/May before you can see the invasives coming up. Don felt that education would be needed before Earth Day. Brian wanted to know if the flyer had been finalized – he couldn't figure out which email had the final one in it. Holly stated that she wasn't sure

either, but her copy in the email had misaligned columns. **Holly will contact Joanne and see if she could send a final copy to Brian.**

Tom has contacted Steve Rodie and Steve is willing to be involved. We just need to let him know what we want him to do- as long as he is able to do it. It may be that Steve will use Daniel Trail as a study project. Tom has had experience with large commercial plantings and he is willing to help too. Tom will be in contact with Brian and Steve and set up a meeting time with the engineers. Holly brought up that they need to discuss the low areas and rain garden plants to help with the erosion /slow runoff. **Tom, Steve, Brian, city engineers will meet and come up with a plan for Feb. meeting. Also a plan for the timing of neighborhood meeting and educational meetings.**

Grants for Daniel Trail

Brian stated they were looking into grants. He felt the tree grants were the easiest because of the tornado damage. **Brian will do an update on grants at the next meeting.**

Tree City USA Report

Todd sent in the report before the deadline. He emailed us the spreadsheets with all the information on them for 2016 as well as 2017. Brian had a copy of a summary at the meeting; if you would like a copy let Holly know. Don said the ceremony will be in April and we will have representation. Brian mentioned he was planning on going because he felt the City/Parks Department should be represented.

Those that are not receiving information on workshops/conferences from Eric Berg can sign up to be on the list serve. **Mary Anna will forward the information to sign up.**

Tree Board Annual Report

Don sent everyone a draft of the report. If you haven't read it and made comments please do so soon so Don can finalize it. Don needs to add the volunteer hours for 2017 so please get the Dec. hours to Mary Anna if you haven't. Brian mentioned **Don should add the consulting with Brian on Daniel Trail, the different times it was walked, and the photo shoot in the report. Don will finalize the report and have it ready by the Feb. meeting.** Then someone can present it to the city council.

Craig- Bellevue Annual Tree Talks with the Tree Board

Craig will meet with Mr. Keepers at the January Winter Conference of the Nebraska Arbor Association and talk to him about starting the program in Bellevue. **Craig will find out more information and contact phone numbers. He will report back at the next Board meeting.**

TOH plan for 2018

Tom Mruz has all materials needed such as gloves and chemical stored at his house. Dave mentioned we should assess the kill from last fall this June and July to see if the city property on Lincoln road and Jewel Park need additional work. The city also owns the property south of the Reed Center which has a heavy infestation. The property with a heavy infestation overlooking Harvel Drive just South of the First

Presbyterian Church is owned by the church. Mary Anna asked if fall was the best time to do a kill. Tom M. replied that is when Fontenelle Forest does it and the NE Forest Service advises it because the root system is the part of the tree most important to kill. We will target dates of Sept. 12th and 13th for the kill and Sept. 19th and 20th for rain dates. We will target Sept. 26th and 27th to plant trees in the fall. Check calendars and the dates will be finalized in Feb. meeting.

Our next meeting will be Tuesday, February 13th, 10:00 am at Goldenrod Parks Building
Motion was made to adjourn by Tom Bentley and seconded by Holly

Respectfully submitted by Holly Hofreiter

Agenda for February 13th meeting

Meeting called to order

Volunteer hours reported

Approve minutes from Jan meeting

Old Business

Parks Department

Brian-Parks other than Daniel Trail/GPS recording of removed trees

Brian- Wire Tree protection/watering by tree board members not using Park Dept equipment

Scott- Soil Sample explanation

Brian/ Tom - Daniel Trail Plan for Restoration

Neighborhood meetings and Educational meetings- dates set

Invasive Species/Tree Lists

Brian – Update on Grants

Tree City USA ceremony attendance

Don - Tree Board Annual Report

Craig- Annual meeting with Bellevue Tree Board

Finalize Dates for TOH kill in 2018, Fall Tree Planting

New Business

Meeting set for March/Agenda/adjournment

Tree Board Meeting Minutes for February 13, 2018

Members Present: Don Preister , Joanne Langabee, Holly Hofreiter, Tom Bentley, Brian Madison, Scott Evans, Mary Anna Anderson, Tom Mruz, Dave Anson

Non- Members Present: Nancy Scott

Meeting was called to order by Don. Mary Anna sent around the volunteer hours sheet for everyone to sign and a update sheet on members contact information. **If you didn't get your volunteer hours on the sheet or need to update your contact info please email Mary Anna. Thanks.**

There were no corrections or additions to the minutes. Joanne made a motion to approve the minutes as written and Dave seconded it. A vote was taken and the minutes passed unanimously.

Old Business

Brian reported on the other parks beside Daniel Trail. This past month was a busy one for the crews. They managed to cut low hanging branches at Haworth, otherwise they were helping with snow removal, opening the new Council building, solving heating problems, and cemetery needs. Mary Anna asked about the status of the oaks in the cemetery. Dave said that some of them were struggling last fall. Mary Anna asked if they were white or red oaks- they are white oaks. She said that white oaks can go into remission.

Heroes Park- Brian showed us the plan for the park. They are on phase 6 of development. Many of the trees first planted before the development did not survive because of soil compaction. The development company replaced some of the soil and additional trees were planted at the entrance and around the small lake. The development company is responsible if the trees die that they put in- they will replace them. The gentleman volunteering to care for the park has requested putting in another memorial for the War on Terrorism, the City Council passed the request but he has to raise the money yet. There is a problem with large number of geese on the small lake because it is in the flight path of Offutt Air Base planes. Animal control has to come and fire noise makers to discourage the geese from staying in the area. Goose droppings are also a problem.

Members of the tree board can help water trees if we use our own buckets etc. Brian said he would have the water truck near the site and we could use an attached hose for a water supply. We need to email him and let him know we will be doing it. Joanne brought up the fact that sometimes she is questioned by the public if she is authorized to water and work on the city beds. Brian said she could use his name- he gets questioned and even yelled at when is he doing work-or keeping people safe.

The crew looked into the wire tree cages that Omaha has and priced them – they are beyond the city's budget. Brian said storage and mowing could be worked out if we could get grant money to pay for them.

Scott will look at the soil sample and get back to us by email. His general opinion is that the trees did not survive because of soil compaction. He has been busy and unable to get to it. A coworker has gotten another position and he will be taking over the entire Master Gardeners' education program. He

will try to help out when he can. Don talked to Jeff and found out that soil samples were going to be taken at College Heights Park and McCann Park but they never were ordered.

Daniel Trail

Tom Bentley, Brian and the city engineers did not meet to discuss Daniel Trail and possible landscaping because the idea was turned down by Jeff Roberts. Jeff Roberts put out a email to tree board members that at this time the city has only plans to get grass established in the area bordered by 33rd street, 34th street, Tammy Street, and Rahn Blvd. They will watch for erosion problems and invasive plants. They will reseed where needed. At this time they do not want the neighbors planting trees on their own. This is mostly because of safety and maintenance of the trees in the summer. Holly pointed out that if only grass was planted it would be easier to spray for invasives if needed. Brian replied that there would not be any spraying. Dave mentioned down the road we could plant some herbaceous shrubs. Mary Anna brought a sheet on the Papio-Mo River NRD selling trees and shrubs- 25 plants for \$ 22.00. This would be a way of quickly getting ground cover and erosion control. Nancy brought a honeysuckle branch to show what the invasive plant looks like and also she wrote up a list of trees / shrubs /plants and invasives that she was aware of along Daniel Trail. She also included suggestions of plants to plant. (See list at end of agenda for March) Dave mentioned that he was surprised at the diversity. Nancy said it was because it was a patch of undisturbed land. She thought we might replant some of the species. She said the area closest to Tammy road between 33rd and 34th had a fairly large honeysuckle- and there was also a hawthorn in that area. Brian said he knew of the honeysuckle but it wasn't on city property so he can't do anything about it.

Neighborhood meeting and educational meetings on Daniel Trail

There are no meetings planned at this time. **Brian will write up the City's plan for Daniel Trail, add the flyer on invasives, and leave it as a door hanger and have Mr. Jefferson put it on Next Door App.** As far as having an actual meeting, Brian will have to check with Jeff.

Brian did receive the flyer on invasives from Joanne and will be getting that information out to the neighbors. Since the neighbors will not be planting trees this spring the tree lists can be given out at the Earth day table and the information may be given to the neighbors later at an educational meeting. Scott went over the undesirable list of trees that Graham made up and Mary Anna found in her resources and reformatted it. He added some additional problem trees and shrubs. He felt that the categories need to be explained to the general public and also why diversity is so important. Brian agreed. Nancy thought that the list should be used just for street trees because of the native trees on the list.

If Jeff agrees to let us plant some trees this fall, Nancy brought up how important it will be to include the neighbors in the project. They need to have an opportunity to help out and have something to look forward to. Holly agreed and hoped maybe to have an educational meeting beforehand if we plant trees this fall.

Scott brought up an idea for a educational demonstration, possibly at Two Springs park or head of Daniel Trail. Three trees of same species would be planted; one in a grow bag, one in a pot and one in a

ball and burlap. Then as they grow keep track of growth, and also demonstrate how to care for a young tree (pruning). Signage would be needed and pictures to document the changes. All present liked the idea. We could start planning the project next meeting. **Don would look into where we might want to plant the trees and the QR code tags.** We may want to do it in more than one park. Scott recommended that we plant a more uncommon tree such as a black gum or bald cypress. Joanne said we needed to let the nurseries know ahead of time what trees we want so we can be sure we can get the tree species we want. We may want to let Alan know.

Don sent out the finished annual report after all the corrections had been made. There was good feedback. Joanne made a motion to approve of the report and Holly seconded it. A vote was taken and it passed unanimously. **The report should be presented to the city council March 23rd. Dave Anson said he would present it.**

Brian reported he was working on grants for trees for fall planting.

Tree City USA attendance – Ceremony will be April 23rd, in York NE. Several board members expressed an interest, including Nancy Scott. As soon as information comes out we will get it sent to everyone.

Craig was not present to talk about the annual public meeting with the tree board. It will be covered next meeting.

Arbor Day planting- We will plan on the morning of April 27th to plant trees with school groups. Joanne thought we would plant them at Gemini Park. All the trees there are old and it would be nice to get some younger ones planted. We could plant two trees in conjunction with the school groups that visit the museum. **Joanne will coordinate with Brian and get it set up.** Most of the schools have already planted trees. Perhaps Gross or St. Bernadette will do it next year.

Earth Day Table- Holly applied for a table and Brittany replied- we are all set. We just need to know who will be available and when to man the table. We need to decide what handouts we need and if Craig can bring his video/slideshow on EAB.

Dates for Tree of heaven kill- We will do the kill on September 12th if weather permits and if needed September 13th. Rain dates for the TOH kill will be September 19th and 20th.

Fall Plantings will take place September 26th or 27th with rain dates October 3rd and 4th.

Meeting was adjourned. Our next meeting will be Tuesday, March 13th at 10:00am at the Parks Department Building at Goldenrod Park.

Respectfully submitted,

Holly Hofreiter

Agenda for March 13th Tree Board Meeting

Meeting called to order

Volunteer hours reported

Approve Minutes from February meeting

Old Business

Brian- Update on parks

Jewell Park inquiry

Scott's proposal on planting 3 trees for educational project

Brian- Update on Grants

Tree City USA attendance

Update on Annual Tree board report to Council

Holly-Earth Day Table finalized with sign up sheet

Joanne-Update on Arbor Day

Craig- Annual public meeting with the Tree Board

Update – Fall Planting/ TOH kill

New Business

Joanne- Oak decline at Hitchcock

Meeting adjourned/ Next meeting set

List of plants/trees identified on Daniel Trail

Walnut, Cottonwood, Black or Peach Willow, American Linden, American Elm, Fleshy Hawthorn, Wahoo euonymus, Box Elder, Bitternut Hickory, Hackberry, Grey Dogwood, Ash, Honey locust, Eastern Red Cedar, Mulberry, Black Cherry, Bur Oak, Prickly Ash, Elderberry, Coral berry, Wild grapes.

Possible Ideas for future plantings

Nanny Berry, Coffee Tree, Red bud, Amelanchier, Sycamore, American Plum, PawPaw, Red maple, Shag Bark Hickory, Button Bush, Ostra-Hophornbeam, Choke Cherry, Oaks, American Bladdernut, Butternut

Invasives found there- Honeysuckle, Barberry, Alianthus, garlic mustard

Tree Board Meeting Minutes March 13, 2018

Members Present: Don Preister, Joanne Langabee, Brian Madison, Holly Hofreiter, Tom Bentley, Scott Evans, Dave Anson

Non-Members Present: Nancy Scott

Volunteer sheets were passed around and Joanne Langabee collected them. If you have March volunteer hours please email them to Mary Anna. Thanks.

Meeting was called to order by Don. There were corrections to the minutes- Mr. Jefferson instead of Jackson, oaks going into remission, dates for Arbor day plantings, dates for fall planting, QR instead of OR. Joanne made a motion that the minutes be approved with corrections and Dave seconded it. The motion passed unanimously. (Mary Anna voting by email)

Old Business

Brian- Update on Parks

Only tree work they had time for was cutting branches that interfere with RV parking at Hayworth. Most of the time was spent on Cemetery operations, Building maintenance, and ice and snow removal. FEMA report on storm cleanup was finished except for checking to see if GPS locations were required for all the trees removed from Daniel Trail. Brian was working on getting door hangers, invasive plant flyers, and other info ready for the neighbors along Daniel Trail. He was having trouble getting on the Next Door App to put information on that, but planned to use that too to inform neighbors.

Jewel Park Inquiry

There was a complaint from Robin Armani Christensen, a neighbor of Jewel Park, of trees that were cut down along the trail for no reason. The pictures were of freshly cut trees by a chain saw. Todd and Mike are looking into the ordinances on doing work at Jewel Park. The bike trails are maintained by THOR a local mountain bike club. The members go through 2 weeks of training for maintaining the trails. THOR is a part of IMBA, an international bike club. The IMBA vice president lives locally and the local THOR group was a major help with the Jewel Park clean up spring 2016. Jewel Park is listed on the IMBA international website as a #1 trail for advanced bikers. Because of the exposure for Bellevue, the history of the bike trail in the park, and the past help the bike club has been in maintaining the Park, **Brian wants to walk the trail and gather more information, before any action is taken.** Holly mentioned the ash tree assessment done in 2016. Perhaps the trees were dead and marked for cutting. Brian said the trees in the picture appeared to be healthy. The assessment only found one tree with a possible EAB exit hole. Dave lives by Jewel Park and said that many of the neighbors see Jewel Park as abandoned dog park. They don't see the city taking care of it and feel that it directly influences their property values. The ditch is eroding property. Brian was contacting the neighbors about the ditch. Brian said that they spread wood chips to help with the wet muddy conditions of the dog park in response to complaints by Mr. Fredricks, a dog park user. Dave mentioned that the old road could be

restored as a walking path just for people that want to walk. **Don added that we need a clear understanding of the multiple uses of the park and convey that to the neighbors.**

Paul Cook wants to have a dog park in southwest Bellevue. Brian suggested Daniel Trail. Dave said it would be too close to the homes and others agreed. The noise, and smell from not cleaning up after their dogs would be a problem. It needs to be an open area away from homes. Others agreed. Don suggested putting it in the new park, at 40th and Capehart Rd. behind the Vet Retirement Center.

Dave brought up the TOH kill that was done at Jewel Park. He thought it was only 10% effective. Scott asked if Tordon was used-Tordon can take up to 2 years to kill a tree. It also can move through natural grafted roots to other trees and kill them too. Triclopyr is better to use. Dave said that is what he thought they used the last time they did a kill. It was much easier to use.

Scott- Soil Analysis- American Heroes Park

Scott handed out information on reading soil analysis's. Phosphorus was high and also potassium. It was thought the potassium was high because of the fly ash deposit at the park. Scott said that the two main problems at American Heroes Park were soil pH which was alkaline and low organic material. Both problems are not easily solved. Soil contains buffers that keep the pH from changing unless a lot of sulfur is applied which in most cases is too large of a quantity. Correcting lack of organic material is a long term process by mulching leaf litter and leaving grass clippings on ground. Compaction was also a problem. **The best solution is to choose trees that do well in alkaline and poor soil conditions. He suggested Hickory as one possibility.**

The question came up if American Heroes Park was tested for lead. It was assumed the EPA did it in their assessment. Bellevue is not considered a high risk area for lead.

McCann Park and College Heights are parks that are special circumstances, one being on a dump site and the other a firing range. College Heights could have lead contamination because it was a rifle range. Compaction is a problem in those parks also. Joanne mentioned that in a recent presentation it was mentioned that plowing down 30 inches in the areas where new trees are planted could help with compaction. Dave said that conditions in certain parks may not be suitable for the growth of trees. Other things could be done like shrubs and/or like the grasslands at Lauritzen. Would shrubs count toward the Tree USA Award? Could we get credit for the \$ amount we spend on shrubs? Don thought we could. He said roses counted.

Updates on grants-

Brian said he had contacted Papio NRD about a grant and he said it seemed almost automatic for \$2,500. He wanted to push for a fall tree planting. The trees would be 2" or less in diameter. Don mentioned that he thought the trees had to be purchased and slips turned in by June 1st. **Brian would check on that.** Joanne said that Papio Valley nursery might keep the trees till we could plant them in the fall. Nancy wondered what tree species would be planted and where. **That would need to be decided at a later date.**

Tree city USA----The tree City USA ceremony will be April 23rd in York. More information will be coming. When we find out more info we can look into carpooling. **We will look into ordering 10 hats and 5 Tree Board Handbooks and 3 large Tree City USA signs.**

Update on Tree Board Annual Report

Dave Anson will present the oral annual tree board report on the 27th of March. It could include the highlights of the year such as Earth Day, Tornado Restoration, and Arbor Day; also the value of trees, why the tree board is important to the city council and to the residents of Bellevue. Don has the written report finished except for the Tree Board logo, which Lisa Swanson will be adding. Council members will receive the written report and will have read it before the meeting.

Earth Day, Sunday April 29

Craig will be there with his slide show on EAB and ash trees. Holly, Dave, and Joanne will work the afternoon too. Tom Bentley will let us know which shift he can work (12:00 to 2:00 or 2:00 to 4:00) Brian will have a table for the Parks Dept. Scott will help with that. Don and Scott and possibly Brian will speak at the event. **Holly will bring a sign. There will be flyers on the following topics: Retree suggestions for trees to plant in Nebraska, EAB and other tree diseases, invasive species.**

Arbor Day Plantings

We will plant two trees with two school groups on Friday, April 27. Joanne set it up with Ben. Bertha-Barber will be there at 9:00am and Central Elementary will be there at 11:15am. Dave said the schools were small so class sizes would be small. Joanne and Brian will decide on the area and how large it will be. Joanne hopes to plant an island of two trees that will be pollinator trees- maybe redbud , seven sons , or dogwood and add some pollinator shrubs around them. This will compliment the butterfly/pollinator garden that is already there. **Tree Board members that can come should be there about 8:30am. Joanne and Nancy both said they would bring cameras.**

Annual public meeting with Gretna Tree Board

The meeting will be in Gretna on Sat., April 14th, Gretna schools, 9am to Noon and is open to the public. Craig will contact Jim Keepers and let us know exactly where. Our members are interested in going to see what it is like and if we might want to do it in Bellevue.

Update Fall TOH kill

We will do the kill on Sept 12th if weather permits and if needed on Sept. 13th. Rain dates will be Sept. 19th and 20th. Likely targets-Lincoln road depending on the % kill from last fall; maybe finish Jewel Park; maybe do Reed Center area. Dave said TOH leafs out early so we will be able to tell the % kill on Lincoln road in the next two months or so. Nancy mentioned we may have to do two treatments on large trees.

It was mentioned that there was a large TOH in Washington Park. It was an old sow and probably the interior wood was weak. It could be a safety issue with its proximity to the street and park shelter.

Update on Fall Planting

As of now we are planning to plant trees at Daniel Trail this fall, if approved. We will target 9:00am on Wed. Sept 26th with Thursday, the 27th if needed. Rain dates will be Oct. 3rd and 4th. We are planning to do the demonstration of three trees that Scott proposed at Two Springs Park this fall with the other tree plantings. One will be a ball and burlap tree, one in a root bag and the third in a container. All three will be the same species. Scott suggested a Bald Cypress or Kentucky Coffee Tree. It would demonstrate the growth of the trees and advantages of leaving the lower branches on.

New Business

Oak Decline at Hitchcock Nature Center

Joanne reported on a training session that was taking place Sat. March 24th at the nature center for volunteers on assessing the health of Burr Oak trees. One of the issues was Tubacia- a disease of oaks that is starting to show up in Eastern NE. Joanne asked if she could attend as a tree board member just to learn more about the health assessment of oaks. She felt it could be useful in our management of the oaks in the cemetery and possibly other parks.

Tree Board succession

We have 4 members of the tree board that have terms expiring in April. Scott Evans will be taking Mary Anna's position and Holly and Joanne will be staying on for another term. Tom Bentley will be leaving as a board member, but wishes to remain as a resource. Tom is now vice president of the board of Table Grace and will possibly be getting involved with Omaha Permaculture.

Meeting was adjourned /our next meeting will be Tuesday, April 10th

Respectfully Submitted,

Holly Hofreiter

Agenda for April 10th Board Meeting

Call meeting to order

Attendance / Volunteer Hours

Approval of March 13th Minutes

Old Business

Parks Update-**General-** Brian

Jewel Park-**Brian**

Update on Grants –**Brian**

Tree City USA attendance-**Joanne**

Earth Day-**Holly**

Arbor Day-**Joanne**

Annual Meeting with Tree Board-**Craig**

Fall Tree Planting/Three Tree Project –Species of trees to order

Oak Decline workshop-**Joanne**

New Business

Letter from Wanda Ostica- Belleaire Elementary School

Meeting Adjourned/Next Meeting Set

Tree Board Meeting Minutes April 10,2018

Members Present: Scott Evans, Mary Anna Anderson, Holly Hofreiter, Tom Murz, Don Preister, Joanne Langabee, Dave Anson, Tom Bentley

Non-Members : Deb Woracek, Nancy Scott, Todd Addison(Parks Dept. Staff)

Meeting was called to order by Don. Don mentioned that Scott was approved by the City Council as a new member of the board and the Council approved the 2nd term of Holly and Joanne. The terms begin May 1st. Congratulations to all!! Deb Woracek will be approved by the City Council in April. We are sorry to see Mary Anna and Tom Bentley go off the board – they will be missed. However we are thankful they will be consultants whenever needed.

The volunteer sheet was passed around and collected by Joanne who will take over the recording of volunteer hours. Thank you Joanne for taking over the volunteer hours.

Joanne motioned to approve the minutes from March, Mary Anna seconded it and the motion passed unanimously.

Parks Update

Todd gave the parks update- They did tree trimming last month to the trees that they could reach from hard surfaces as the soil was too soft for equipment at Hayworth and Dowding Parks. They did not do any chipping. They did acquire new equipment with a lift for cutting down trees. They plan on cutting down the large hollow maple at Gemini Park and the large TOH at Washington Park starting this week. They are both safety hazards. At the cemetery there is a dead spruce tree leaning on our property they will also take down. They will continue to work on the trees as long as the mowing season hasn't started. When the grass starts to grow, it takes a month and a half to get everything on a schedule.

Don, on behalf of the board, thanked Todd for all his work in keeping track of all the information needed for the Tree City USA Award.

There were two spruce trees donated in memory of a family member planted around the Library sign. One of them died and the Library donated another and they are watching them and other evergreens for bag worms. Todd said the crews try to remove them mechanically but with bag worms becoming more prevalent, it is getting too time consuming and overwhelming. They haven't had to spray for bag worms for three years but they will probably have to this year. They use a broad insecticide. Scott suggested using a more specific chemical, Spinosad, that kills mites and bag worms. Tempo is another that can be used the first of June and it stays on the tree awhile. Don mentioned that planting conifers may not be the best idea due to insect problems and climate change.

It was mentioned that Heber Park had a TOH on city property, leaning toward the park that probably should be treated and cut down. Scott mentioned that the larger trees after being cut down needed to have holes drilled in the stump as soon as possible and treated with Triclopyr to kill the roots so they

don't send up shoots. Triclopyr will not kill turf. Roundup could also be used to kill the small green shoots.

Jewel Park – THOR biking club has adopted Swanson and Jewel park trail maintenance. There is a representative for each park that contacts Todd whenever they plan on doing work in the parks and asks permission. **Don mentioned they could not find anything in writing about the agreement and there needs to be something put in writing.** We need to wait until the spring flush of new growth on TOH in Jewel Park to see how many trees have died and then we can treat the ones that need it. Parks Dept will start to cut down the dead TOH trees. It was suggested that the neighbors need to know what is going on- especially since one Jewel Park neighbor has already complained. TOH is nationally listed as an invasive tree. Nancy suggested putting an article in the Bellevue Leader. Nancy knows Deb Ruber, a writer for the leader and she can ask her. Actually would be good if she interviewed Dave because he is a neighbor. **Nancy would give Dave the contact information for Deb and he could contact her.** Dave was open to doing it. It was also suggested **that Dave could do a video spot on the TOH trees linked to the city website . Todd will let us know when he will be working on the TOH trees at Jewel Park so pictures can be taken.** The crew will not chip the wood from the trees as the wood does not make good mulch. Instead the logs will be cut 4-6 ft and THOR may use them to line trails. Todd noted that anyone could go to a park and cut a tree down for fire wood or cut up the logs for firewood. He cited an example that a man was seen with a saw walking across the College Heights drainage ditch after they had cleared out some trees.

Grants- Brian absent- will update in July. If anyone has any questions or suggestions please email Brian or Todd cc Brian

Tree City USA- Joanne, Brian, Holly and Nancy are going. Brian will drive. Joanne will contact everyone about times. Joanne asked about hats and signs. No one has gotten back to her yet. Todd said he thought he saw the original sign somewhere and he would look for it and let Joanne know if he finds it.

Earth Day- Holly sent a sign-up sheet around. Set Up will be 11:30 to 12. Shifts 12 to 2 pm and 2 to 4pm with cleanup 4-4:30pm. **Holly will bring a sign. Craig will bring his slide show, Dave will have a poster on TOH to add to the sign, Todd will give Brian some TOH branches to have on display. Holly will gather flyers. If you have a few pictures of last year Arbor Day or Fall Planting please email them to Holly to add to the sign. Let Holly know if you have flyers and how many. THANKS!**

Arbor Day- Joanne said everything was set up at The Sarpy County Museum-depot. We need to be there at 8:30am. The first school will be there at 9:00am. The second at 11:15am. Belleaire school students will be ready to plant at 2:15pm at Belleaire School. We should plan on being at Belleaire at 1:45. Joanne has ordered all the trees . Joanne and Nancy will bring cameras.

Gretna Tree Talks will be April 14th at Thomas Elementary School from 8:00 to noon.

Fall Tree Planting/Three tree project- We need to look at past tree inventories, decide how many we want to order, confirm the grant, select the species and order from Statewide Arboretum, Papio Valley, or elsewhere if we want specific trees.

Oak Decline workshop- Joanne attended the workshop. They mostly discussed the computer program they were using that was designed for them. They went over what things they were measuring- diameter and health of tree. Next workshop in June will be more on the diseases.

Joanne had the past tree inventories done in Bellevue Parks on a cd and gave it to Todd to make copies. She wondered how often the GPS, canopy density, height, and diameter should be updated. Scott suggested that we look into the TRAQ Tree Risk Assessment Manual by the International Society of Arboriculture. Scott would e-mail Holly the link and she could get the info out to everyone.

New Business- **Joanne received a phone call from Graham about having a workshop on tree pruning at Bellevue west on the trees in May.** Kelly McVay is resigning as ecology club leader, but maybe Cat Worner, an active senior student, would be the contact person at west. Possible people to invite – school maintenance crew, Parks crew, School group, Master Naturalists, Master Gardeners, tree boards. **She has to find out more of what he had in mind and then she can give us the details.** Scott said it was best to contact Graham by phone- 444-7804.

Our next meeting will be July 10th. We will also meet in August, September, November and December this year.

Respectfully submitted,

Holly Hofreiter

Agenda for Tree Board Meeting- July 10th

Call Meeting to Order/Attendance

Volunteer Hrs./Minutes Approved

Old Business

Update on Parks

Jewel Park- THOR issue, TOH **Brian, Dave, Tom M.**

Update on Grants-Brian

Tree City USA report/Earth Day Report/Arbor Day Report - **Joanne, Nancy, Brian, Holly**

Gretna Tree Talks -**Holly**

Fall Tree Planting/Three Tree project

Oak Decline Workshop/ Tree Pruning Workshop - **Joanne**

New Business

Meeting Adjourned /Next Meeting set

Tree Board Meeting- July 10, 2018

Members present: Don Preister, Joanne Langabee, Tom Murz, Dave Anson, Holly Hofreiter, Craig Kimball

Non-members: Nancy Scott, Karen Chandler

Meeting was called to order by Don. Joanne passed around sheets for volunteer hours.

Joanne made a motion to approve the minutes and Dave seconded it. The minutes were approved.

Old Business

Update on Parks- Karen Chandler was reporting for Brian. She reported that Brian met with other officials to check flood damage at Hayworth park. Water was up to road. Damage to trees will have to be assessed after water recedes. The water did not reach the ball fields.

Jewel Park- THOR issue- Karen reported that the issue was not resolved. The woman that made the complaint was out of town so the meeting was postponed until Friday. Tom Burns, Old Town planning, Dave Anson from Jewel Park neighborhood and tree board, and Joe Mangiamelli, city administrator were going to meet to go over the original plans for Jewel Park. It was not known why the original cost of putting a drainage area with pond for \$173,000 was changed to putting in the dog park for \$205,000.

Daniel trail- The grass is coming up and looks promising.

Washington Park- A Linden tree was struck by lightning and needed to be trimmed. Dying Pine trees were removed.

TOH - Brian, Dave, Tom M - TOH inventory at Jewel Park showed that out of about 500 trees that were treated, 450 died. However it is estimated another 5,000 seedlings along with sows were still an issue. Something else to consider for future control was the garlic mustard.

Tom did experimenting with brush application on neighbor's property on Mulberry trees and TOH. Both were successful. There are new TOH sprouts. He did the application in early September. His suggestion is to do the kill earlier than we did last fall and do the brush application using ice cream containers with slits in lids for the brushes. The brush application has less fumes. Dave felt the hack and squirt with Tordon was also effective, but the disadvantage of using Tordon is it has to be applied by a trained person. Joanne agreed with Tom we should do the kill earlier. Holly noted that we had scheduled the kill on Sept. 12th and on the 13th if needed. Rain dates will be Sept. 19th and 20th, so should be early enough.

Dave mentioned the Reed Center area is a problem with heavy concentration of TOH. In one acre there is about 10,000 trees. Perhaps that area would be best if it was mechanically skimmed off.

On Lincoln road there were 400 trees sprayed. There were 70 to 80 trees that survived making a 80% kill rate. There are new sprouts growing that will need to be treated.

Update on Grants-Brian – Brian had not heard back about the grants yet.

Tree City USA report - Joanne, Nancy - The Tree City award ceremony was split into east and west. The speakers were interesting and informative. We were recognized for our achievements, however were encouraged to try for the next level. **Joanne said she would check on the requirements** for the Tree Board, and see if we could help Brian with next year's application. One requirement is to have a tree city school. **Joanne will check into Bellevue West becoming a tree city school.** The school has an arboretum in the northeast area of the property. If we need to label the trees maybe the industrial tech students could make the signs. Joanne will check with Justin. We need a group of people to oversee the arboretum. Possibly Craig could be the arborist in the group.

The additional hats, signs and Tree Board books would have to be ordered at a later date- they did not have extra available at that time. Don would contact Graham or Eric for them.

Earth Day went well thanks to all who worked and brought posters and flyers. We had people talking to those who visited our table the whole time. Dave's poster and newspaper article(featuring Dave) on the TOH sparked conversation with visitors to our table. We also gave away dogwood bushes. The three trees that were left over from Earth day were planted in Golden Rod, out along the west fence line.

Arbor Day was great. We planted the trees at the depot and Belair school. All the trees look good except for the dogwood tree planted at the depot which suddenly died. We need to mulch around the trees at the depot to kill the grass around them. The area will be quite large and require a lot of mulch. Joanne is planning on planting pollinator shrubs in the same area. Craig will meet Joanne at the depot after the meeting to discuss mulch. Belair school would like to do something for Arbor Day each year.

Gretna Tree Talks - Holly attended the Tree Talk. There was informative speakers, lots of giveaways. It might be something we might want to do if we don't duplicate speakers and topics already in area. Jim Keeper donated left over flyers from the Gretna Tree Talks to use at our Earth day Table.

Fall Tree Planting/Three Tree project - **Brian will let us know whether or not we will be planting trees** this fall at Daniel Trail. Alternative places will be Casio and Gilbert Parks. **Scott will have to let us know about the three tree project to be planted at Two Springs Park and possibly one other Park.**

Oak Decline Workshop/ Tree Pruning Workshop – Joanne- Joanne didn't attend the second workshop at Hitchcock because of the workshop in Bellevue July 25th. The tree pruning workshop was very informative. Joanne and Tom pruned trees at Bellevue West until it stormed .

New Business

Tree Inventory- Joanne worked on the tree inventory and updated the new trees and trees that were removed. We can now know the % of each tree species in the city parks and on city property so we can decide on which species to plant in the future. We are going to divide the city into quadrants by Ft Crook road and 370. Parks/city property in each quadrant will be updated every third year. Dave said

we might want to add the Reed Center property. Joanne said Graham might have a program to help us. **This year we will update the trees on the city facilities, and American Heroes Park.**

Brian- Joanne and Holly need the list of trees planted at American Heroes Park to help with updating that Park.

The Pest detection Workshop is Wednesday the 25th of July at Bellevue West from 9-12pm. There is a limit of 20 participants.

Dangerous trees-

There is a silver maple on 7202 Woodriver that the neighbor complained was unsafe. The code department sent a complaint to the owner. The owner appealed and the tree board was asked to look at the tree. Members looked at the tree and reported it was hollow and had several dead branches that needed to be removed. Dave was concerned that if we require this tree to be removed that there will be many other trees falling in that same category and neighbors will complain. The cost to remove the branches would be almost the same as total removal and the tree would have to come down at a later time anyway. It would be less expensive to remove the whole tree now. The majority of the tree board was in agreement that the code enforcement ruling stands. The owner requested the city to remove it and she would set up payments as she could not pay for it in total at this time. Dave mentioned that the neighborly thing to do would be to share in the cost but the neighbor did not offer.

Don brought up two other code issues. He asked us to check them out.

Jake Bailey was concerned about two of his Silver Maples . One was not as bad as the other one. His address- 9610 Linden Ave. off of Sherwood east of 36th St and the fire station. He wanted us to check the trees out.

Another complaint by a neighbor , Rod lives on 2933 Chandler Rd. The neighbor on the west side of him has treated the hill on his property with roundup for a few years. There is no vegetation on it now and when it rains it washes out on to Rod's property. Rod is also concerned about the herbicide killing his trees.

Craig brought up that he was told by the Street Superintendent he could no longer dump mulch at The Cedar Island facility. He needs an alternate site. **Don said he would check into it because Craig does so much for the city that he should have access.** Nancy said there needs to be a drop off site that the public can go for mulch. Craig mentioned that the facility could charge a small fee for mulch and also charge a small fee to the public to buy mulch. Nancy added that the money in the fund could go to help cut down trees that owners cannot afford to cut them down and/or to cut down TOH. Some sows are 4 ft across and could be costly to cut down. Nancy wondered if we could get a grant to cut down the TOH. She feels in Two Springs the TOH is going to be a problem.

Don adjourned the meeting . Our next meeting will be on Tues., Aug. 14th at Golden Rod.

Respectfully submitted, Holly Hofreiter

NOTE: OUR NEXT MEETING – WED. SEPT 12 at 8:00 AM at JEWEL PARK !!

Tree Board Meeting Minutes August 14th, 2018

Members Present: Don Preister, Joanne Langabee, Dave Anson, Holly Hofreiter, Scott Evans, Brian Madison, Deb Woracek

Non-Members Present: Nancy Scott

Don called the meeting to order; Joanne passed the volunteer hour sheet around.

Don called for the minutes to be approved, Deb made the motion and Joanne seconded it. The minutes were passed unanimously by those in attendance.

Old Business

Parks Update- Brian

Haworth Park- Crews are mainly working there, leveling out areas, turned under silt so soil is on top, Planted some grass and still working on some areas. It appears that the trees have no damage as of now.

Trail head to Kramer Park was washed away. The park is closed and off limits. Dave said he checked it out and he thinks the damage is worse than the flood of 2011/2012. Not many trees left. Dave thinks it is because the water was trapped in low areas and didn't recede. Brian wondered if it was even worth doing anything. Professionals need to assess it. Dave thought about 20% of the trees have fallen, 20% will not recover and 40% of the trees left are not desirable. He thought they should spend the money on Jewel Park instead. He has already mentioned it to Thomas Burns. Dave mentioned that the tape was not going to keep people out-that more needed to be done. Brian said he had signs put up and a barrier which would need to be fixed. He also put it on social media. That was all he could do.

In June and July the crews cut down 2 spruce trees, 5 ash trees, and a mulberry in Willow Springs; cut down one ash in Golden Hills; cut down a Mulberry in Daniel Trail; cut down one dead oak in Gilder Park; also 2 dead pine and an ash were cut down; and work was done on trees in the cemetery. Don noted that we had 270 ash trees on city property and that would bring the count down to 263. For awhile the crews will have to concentrate on the grass- The department spent \$90,000 on seed, fertilizer and weed killer. Brian plans on taking out the TOH next to Schneekloft's and he will buy trees to plant at Daniel Trail with any left over money in the budget in October.

Gary Welch is volunteering to cut suckers on trees at Aspen, Bannor, and maybe Faulkland Parks. Brian has given him the authority to do so. Don knows him and Joanne does too from teaching. All feel he is responsible and that it is a super thing he is doing.

Scott reported that FAR was found in a tree on 114th and Dodge.

Nancy mentioned that in Two Springs Park near the entrance sign a neighbor cut down a TOH. It was not treated with chemical to kill the root system. The neighbor left the cuttings to be picked up and they were picked up and the milkweed plants near the sign were cut down. Brian said his crew didn't pick up the brush or cut the milkweed. Brian said it might have been the power company. They do cutting for the power lines south of the Reed Center, 36th, Swanson Park, cross the fire station too, up to the landfill. Nancy said if at all possible the mowing should be left until October. The milkweed should be left until after the 1st of September because of the Monarch caterpillars. Brian said he would try not to cut the brush in areas where he could, like the landfill, but some areas he has no control. Brian has to cut public spaces, and drainage ditches when needed. The Federal Migratory Act requires mowing left until Sept. 1st where birds are present. Brian said 92% of the public want areas mowed and 8% don't. He has to follow the majority. But he will push out mowing when he can.

Jewel Park- Thor Issue- Still working on it. Robin Armani, Tom Burns, Dave are working on an assessment of the issues. The THOR group responsible for maintenance of trails is not covering the roots of the trees that are exposed. There is constant compaction of roots. The THOR representative needs to take responsibility for the care of the tree roots.

There are ongoing complaints about the dog park area from Chuck Fredrick. The dog park is hard to keep up because of how wet the area is. The Capehart Dog Park was closed. Looking to put a dog park in the south west Bellevue neighborhoods. Stonecroft is a possibly but the park is not an ideal place because it is narrow and it would be in the middle of the walking path. The new Beardmore Dog Park on Fort Crook gives dog owners another area to go to. Maybe just the large dog area at Jewel Park would be closed.

The top of the hill, east side of Jewel Park needs a mowed or mulched connection to the sidewalk for the safety of pedestrian traffic. The road to the top of the hill could be revised or redone for use by public. Money used for Kramer Park could be redirected to Jewel Park to make the improvements. This would validate the use of the park by many people and it would be more of an asset to Olde Town. The two drainage areas off Hidden Hills could be cleared. More vegetation could be killed and the trails kept up. Instead of chipping the trails at Kramer they could do the trails at Jewel. Brian added that \$3,200 worth of chips were lost in the flood at Haworth.

Nancy said there was a prairie wetland remnant near 60th Street in Papillion. The people that own it cut it for hay- perhaps we could get some of it for seeding wet areas in the parks. It would be worth looking into.

TOH- The kill is scheduled for Wed. Sept 12 at 8:00 am at Jewel Park with Thurs. Sept 13 if needed. Raindates are Sept. 19th and 20th. We will have our board meeting first at 8:00 and then work. We will kill trees at Jewel Park and then the south part of Lincoln Rd. The steep bank along Lincoln is difficult; the school area is easier. We will start with Jewel Park and see how far we get. Scott asked if we were using Tordon because it could spread to other plants by roots. Dave answered that we were using Triclopyr instead.

Grants- Brian applied for the Retree Grant; it was quick and easy. He received 10 trees. He couldn't remember the grant he applied for last Spring- **Holly said she would send him the parts of the past minutes pertaining to grants.** Brian also handed out information about a grant from Trees For Nebraska Towns. He is planning on applying for that grant and if he has any questions for us he will contact us.

Fall Tree Planting- We are looking at planting native trees at Daniel Trail on Sept 26th and 27th if needed. Rain dates are October 3rd and 4th. Papio Valley doesn't always have native trees. We might want to look into getting them from Great Plains nursery in Wahoo. **Nancy was going to be in the area and said she would stop and check it out.**

The Three Tree project will be put on hold until next fall.

Code issues – All issues from last month went back to code. The silver maple on Woodriver will be cut down. Deb added that it shouldn't be cut down in the spring or early summer because of birds nesting.

New issue – There is a old TOH on private property on Washington St., just north of W. 23rd St. that is deteriorating . It will be turned into code to cut down because of a safety risk.

Joanne, Nancy and Holly attended the tree Pest detection workshop- they said it was worthwhile and what was learned can be used in our tree inventories and assessments.

Holly and Joanne worked on the tree inventories. They went to all the maintenance dept. and fire stations, counted the trees and marked them on the maps. Thanks to Karen (Parks Dept) for enlarging the map of the cemetery. We have the cemetery, Reed center and Heroes park to finish up this year's assessments. There is only one tree at the 36th St. Fire station; Avery Fire station has an ash and 5 other trees; Fleet maintenance dept. trees have suckers and branches that need to be trimmed, and 2 ashes need to be removed next year. Most of the area trees look healthy, but many need suckers cut and brush taken out at the base. **Deb, Nancy and Dave volunteered to help. Joanne will contact everyone as to when we are doing the cemetery.**

Tree City Growth Award- We would like to apply for the award for 2018. We have to do things in 4 different categories and have a certain amount of points. **Joanne will send the link to everyone on the requirements. Don will look at copies of things that we have done. Bellevue University has not been a Tree City Arboretum. Joanne is going to apply for Arboretum designation for Bellevue West . She is looking into filling out the forms.**

Don called for adjournment- Our next meeting is set for WED. SEPT 12 at 8:00 AM at JEWEL PARK

Agenda for Sept. 12

Call Meeting to Order/Attendance

Volunteer Hrs./Minutes Approved

Update Contact list for tree board

Old Business

Update on Parks- **Brian**

Jewel Park- THOR issue/Future changes-**Dave, Brian**

TOH **Brian, Dave, Tom M.**

Update on Grants-Brian

Fall Tree Planting/ Where to get trees

Tree inventories - **Joanne**

Tree City Growth Award/ Bellevue West as Tree City Arboretum - **Joanne**

New Business

Meeting Adjourned /Next Meeting set

Tree Board meeting minutes for Sept. 12, 2018

Members Present- Holly Hofreiter, Don Preister, Tom Murz, Deb Woracek

Volunteer Members- Nancy Scott

Don called the meeting to order. The sheet of volunteer hours was passed around. Deb made a motion to approve the minutes, Tom seconded it, and the members present voted to approve them.

The absent members will need to approve by e-mail.

Holly passed around the tree board contact list for any additions and corrections.

Old Business

Update on Parks- Brian was unable to attend so he will update us at the next meeting.

Jewel Park- THOR issue/Future changes- will be updated at next meeting

TOH Brian, **Dave, Tom M.** – We will start at Jewel Park; go over the procedure with the park staff and volunteers. Tom brought the necessary equipment including masks, foam brushes, spray bottles and Nancy brought axes. We will spread out more this time in a line so the chemical vapors would not be so concentrated. We will make notches in the trunk and then spray or paint the chemical in the notches. Or the trunk can be painted or sprayed all around the trunk a few feet up. The spray is not as dangerous as the one we have used in the past. It does not require a trained professional to apply it. Don brought plastic bags to dispose of everything when we are finished. It looks like we have about 85% kill from last year, however Josh said some trees take two years to die.

Update on Grants/Fall Tree Planting - Brian was not there to update us. However Don told us what he knew – the Retree Nebraska grant was giving us 10 trees. The trees would not be available until after the date we had set to plant trees in Sept. **We will tentatively reschedule the planting to Wed. Oct. 10th so we can make sure the trees are here and possibly have additional trees to plant. Don will get back to us to finalize the date.** Brian was unable to fill out the Trees for Nebraska Towns grant because of other priorities and the deadline is past- however the grant is mostly for street trees and we would be last to be considered. Brian was going to see if there was money in the budget left over in Oct. and then allocate it to more trees. We might have a second planting date in October. **Don will contact more people for grant money for trees and see if he can secure more trees.** He wanted about 30 more trees.

Don will contact Jeff and Joe to discuss having us fill out the grants in the future and having Brian and the city administration approve them. That way they would not depend on Brian's availability to fill them out and get them sent in. This would be more efficient.

Nancy said that she observed a large population of ragweed and other weeds on Daniel Trail. They would need to be cleared for us to plant trees. She suggested a field trip to the area to assess it.

Don said he would contact Brian and see if there was staff available to tour the trail. We need to make sure the new young trees are mulched and protected from deer/rabbits with fencing.

There is a second option of planting some trees in the spring. If this was done the neighbors would have to adopt the trees to make sure they were watered in the summer. No matter when we plant we need to make sure the neighbors are contacted and asked to help plant the trees so they are invested in the project. As of now the proposed neighborhood meetings never took place last spring. Don and Holly thought it might be more efficient if we planned the meetings and the city administrators could attend. Hopefully the neighbors will be contacted to help plant this fall.

Where to get trees- Nancy had visited the Great Plains Nursery in Weston and was quite impressed with their system of getting seed and raising the tree seedlings. The seeds are collected locally or from close by states. The seedlings are planted in plastic containers that air prune the roots so they don't circle and are more full and healthy. When the seedlings are big enough they are transplanted into growth bags. She showed us pictures of the roots and process. She highly recommends us getting trees from them and they will give us a discount. She gave us an availability sheet and contact person- Heather Byers- 402-540-4801.

Tree Inventories- Joanne has been busy/out of town and as soon as she has time, we will tackle the cemetery. Don said he had another GPS unit if it would help. We are looking to do it before the leaves drop. The tree inventories are helpful in our EAB plan to assess the ash trees and cut a few declining ash trees each year. Also they help to direct us as to what trees to plant so we have diversity.

Tree City Growth Award/ Bellevue West as Tree City Arboretum –Joanne has finished the Bellevue West application for a Tree City Arboretum. Joanne said that Bellevue University was never designated as an arboretum. Don said that he talked with the head of sustainability of Bellevue University and she will look into applying for the Tree University award. **Don will resend out the qualifications for the growth award to everyone so if there is anything else that might count toward the Tree City Growth award it can be added.**

New Business

Seeds from Prairie remnant- At last meeting Nancy had mentioned about a source for seeds from a wetland prairie. It was located off of 72nd street. The owners cut it for hay. **Joanne was going to contact them to see if we could have some of the hay with the seeds to plant in wet areas at Hero's Park and other places.**

Don brought up that we should be thinking about what our winter projects will be. One might be applying for grants early. We also could work on the tree inventories and Tree plan. We will discuss it in our next meeting.

Meeting Adjourned /Next Meeting set- Don adjourned the meeting and set the **next meeting on Tuesday, October 9th, 10:00, at Goldenrod Park facility.**

Respectfully submitted, Holly Hofreiter

Tree Board Meeting Minutes Oct. 9th 2018

Members present: Jo Anne Langabee, Holly Hofreiter, Don Preister, Dave Anson, Deb Woracek, Brian Madison

Non Member : Nancy Scott

Don called the meeting to order. The Volunteer Hour Sheet was passed around. Jo Anne made a motion to approve September's minutes. Deb seconded it. The motion passed unanimously.

JoAnne, Dave and Brian approved of the August minutes.

The Tree Board contact list was complete except for Mary Anna's email address. Everyone needs to add that. manders@cox.net Thanks.

Update on Parks

The Parks Dept. hired a company to take out four trees in Washington Park. One was a linden that had split in half. The other three were dead- spruce, pine, and hackberry.

The company also took out 2 dead oaks in the cemetery.

Brian remarked that he held off as long as possible to cut the grasses on the landfill but he cut them this past month because the state requires them to be cut by a certain date.

The city administration wants the tree companies to stop dumping tree waste in city dump areas unless they are disposing waste from city trees. This order included Craig even though he does work for the city on a volunteer basis.

Haworth Park

Not possible to do much there because the water has risen. There has been a loss of grass seed, fertilizers and man hours. At this point they are watching the water and may have to pump water out.

The recycling bins were moved over near the baseball fields. The boat docks were removed. When it floods they have to redo the electrical. Since the area is meant to flood and will probably flood again, the park may have to be permanently closed because of the clean up costs.

Kramer Trail - Eighty percent of the trees are dead from the flooding. It takes two weeks of manpower time and an estimated \$85,000 to put down woodchips and maintain trail each year. The clean up now will be additional cost and manpower time. It would take a dedicated crew 4 months to clean it up.

Don remarked that maybe the best thing to do is to let nature take its course. It is a safety issue and it will continue to flood. Holly wondered if it is realistic to expect people to stay out, especially kids. Maybe it should be made safe and then closed. It is unfortunate that the Boy Scouts did so much work there. The signs can be moved but not the mosaic work. Nancy bought up that perhaps wetland prairie could work there. JoAnne said she tried to get a hold of Marion, owner of native prairie area, but hadn't

connected yet. Joanne noted that Jonathan Larson worked on a Master Naturalist project on mini golf courses to convert the roughs into prairie wild flowers. Only maintenance is mowing once a year. Nancy felt grant money could be secured to clean up area, remove trees and plant the wildflowers. Joanne added that Jonathan would come and talk to us about the possibilities in any of our parks.

Dave noted that safety issues will remain as long as there is access from 16th St. and College Heights and area left as is. An educational effort should be made at the two high schools and Jr. High that it is unsafe. Also have an official announcement. Dave added that the maintenance money spent on the trail could be used at Jewel Park. The large dog area is flooded much of the time. The dog park plans never were officially approved by the city council. The cleaned out drains from Hidden Hills have added more water to Jewel Park. Dean Dunn, engineer could be consulted to figure out drainage. The drainage ditch at Jewel Park can't handle the added water.

Nancy said grasses could be planted, and fix drainage area by adding a bio retention area. The drainage needs to be redone. At the moment it is not bio retention. Nancy said Omaha has a class two times a year on bio retention and publishes a handbook on it. She will email the info to everyone.

Dave added that many people were not happy with conditions at Jewel Park. Hidden Hills HOA and others in the area were discussing water issues. Don stated more communication was needed with the public that things were being done.

THOR - Thomas was supposed to contact Dave and Robin. Thomas has not moved forward on it yet.

TOH – A good job was done on the hill. Seedlings under larger trees in the tree line were pulled. Seedlings under trees outside the tree line were in compacted soil and could not be pulled. Other trees were killed by spray method.

Dave stated that there were sows at the Reed Center. Don said the trees needed to be identified and gone after. The sows behind the jewelry store were on private property. Don would ask Tom and Joey to see if code enforcement could ask that it be removed if it was a safety issue. Nancy added that maybe certain trees could be outlawed in the city and couldn't be planted.

Eric Berg contacted Don and Brian about Mike Repass's 50 state tree project. Mike and others planted the NE tree and two others at Daniels Trail on Sunday Sept. 30th. The oak species were Bur, Sawtooth and Shingle.

Brian was granted a \$5,000 grant from Bellevue Community Foundation for planting trees on Daniel Trail. In addition, he has 10 trees from Retree, Nebraska and the Parks Department purchased 15 more to plant.

Brian can't do tree planting until the weekend of the 21st. It was decided the tree planting would be Sunday October 21st at 1:00 pm. Neighbors would be invited to help plant and care for the trees. Mr. Jefferson will push the planting date on the Neighborhood App. Some of the \$5,000 could be used for tree guards for the young trees and some reserved for next year. Oct 21st trees would be planted 15 feet from Trail and along the trail. Getting the south end planted is the first step.

JoAnne stated schedule and weather has prevented doing the rest of the tree inventories this year. We will do the Reed Center and Cemetery next Spring. Also, we need to check on trees planted last fall in Dowding and Stone Craft Parks. It looks like one has died in each park. We will also do American Hero's Park using the planting design from the nursery. Don has additional GPS if we need it.

Tree City Growth Award-

Joanne had sent a link for the information on the award. There are different projects that award points toward the award. Joanne thought that there are 5 or 6 projects that we have done that might qualify for points.

The Tree City Arboretum application has been sent in. Joanne has not heard from Justin yet. The trees need labels. The industrial Tech teacher would cut the wood for them and treated wood posts could be put in cement. Dave said pea gravel should be put around the posts also so the posts would last longer. Tags would be made and riveted on the wood squares.

We have an eagle scout working on making bat houses. He was planning on putting them up at Kramer trail. A better choice would be Jewel Park or cemetery. Dr Jeremy White at UNO could be contacted to help with the placement.

Tree City signs-

Don said he was holding off to order signs until we located the one that is missing. Someone brought up the fact that there is a tree city sign going south on 13th street just before it turns into Fort Crook Road. Perhaps that is the sign we have been looking for. **After more checking on the missing sign, Don will order two signs and hats.** The hats are a gift from Green Bellevue. We will continue to discuss where we might put the new two signs.

Winter projects

- 1) Updating the tree inventories- getting the new information on the county maps
- 2) Winter is the start of the new grant cycles. We can work on grants and contact people like John Royster for possible grant applications.
- 3) Plans for Mason Park- grading, cement work and tree grants. Carol Blood is doing fund raising and working with Jeff to do a sustainable, water retention community garden

Meeting was adjourned. Our next meeting will be Tuesday, Nov. 13 at Goldenrod Park.

Respectfully submitted, Holly Hofreiter

Nov. 13 Meeting Agenda

Attendance

Volunteer hours / Oct. minutes approved

Parks Update-**Brian**

Kramer Trail/Jewel Park-**Brian/Dave**

THOR- **Dave**

TOH kill- **Dave/Tom**

Fall tree planting at Daniel Trail-**Brian/Don**

Trees that we have been asked to assess health and safety issues. (7422 S. 28th St and Lillian)

Update on Grants- **Brian**

Tree City Growth Award- **Joanne/Don**

Where to put the Tree city additional signs-**Don**

Winter Projects-

Tree Inventories

New grants

Mason Park

New Business

Meeting Adjourned/ Next Meeting Date

Tree Board Minutes 11-9-18

Meeting called to order at 10 am by Don Preister

Attendees: Tom Mruz, Scott Evans, David Anson, Brian Madison, Don Preister and guest, Nancy Scott

October minutes: motion to approve by David, 2nd by Tom, **approved** by email vote of Joanne, Holly and Deb, plus, Tom, Dave, Scott, Brian and Don at meeting.

Parks Update: Brian said the 25 Trees planted in Two Springs will be the last for this year, due to cold. More will be planted in the spring. Notice needs to go out early to area residents for their support/help. Swanson Park got some trees trimmed. Banner needs some trimmed. Mulch was put out and Dave said it was too deep and up against the trees. **Staff need training to keep mulch depth at 4 inches and not touching the tree trunk.** "Volcano" style mulching is not healthy for trees. **River trail area** was reported to Council for recommended removal due to expense of continual flooding. The displays are to be removed and signs put up, enter at own risk. Any decision is still to be made. After discussion, **Brian** was told he may move to **make a decision with TB support.**

Jewell Park: Waiting word from THOR or Thomas Burns on issues. Neighbor group forming to address desire to improve park amenities. The Kids Explore nature amenities from Arbor Day Foundation are a good low cost example for here and Swanson Park additions. A wood chip trail could be added where the former road was for little cost. Dave, Brian, Thomas and Robin will continue work.

TOH kill in Jewell park was 80% successful, David said. About 1/3 of all TOH in the park have been killed. More spray to be done next fall, especially seed trees. Brian will have the dead, large, marked trees along the street, removed over winter.

Tree inspection: 3314 Spruce St. was inspected by TB members per the Code report appeal. A full report was completed by Scott and presented for discussion. the tree owners, Jim, Melanie Schiltz, were not present due to work. The tree is clearly dead, but has purpose as habitat for birds. Woodpecker holes for nesting and branches for hawks and owls to roost were observed. The fall line of the tree is clearly into the owners own property, with no danger to neighbors property. The owner, on his own, trimmed another tree near the property line. **Motion made by**

Dave, 2nd by Scott, to grant the appeal, to allow keeping the tree, at the owners liability. **All present voted yes,** with email votes to be gotten before reporting back to Code.

7422 S 28th tree was also inspected by members and all saw it as **a dying, risk tree to be removed.** Scott also did a report on this tree that was shared. **Motion by Dave, 2nd by Tom, to recommend the tree be removed, was approved** by all present. Email votes will also be taken.

Tree planting grants will be further discussed, with **Brian** looking at possibilities for **winter application** submits.

Tree City Growth Award: Todd, Mark and Brian compile application data, then Karen I. Submits the application. We have performed the extra requirements to earn the growth award. **Brian** shared the list of requirements, saying he would **submit it this year. He will ask for pictures and documentation as needed.**

Winter projects: Dave said, staff training for Arborist certification was needed. Brian said he was planning to take the training for certification. Dave, also suggested we add publishing education for the public with Leader stories. He will contact the Leader staff. We need to make the list of City licensed Arborists available to the public. Brian said he could make the list a link on Parks web site. The flyer on invasive species could also be linked there and on FB page.

Next meeting 12-11-18, agenda;

Approve November minutes and volunteer contributions

Parks Update, Brian

Jewell Park—THOR, neighbor group progress, Brian, Dave

Grants update, Brian

Tree City application

Winter projects—training, web links for invasive flyer and Arborists, inventory, education stories, others

new business

Adjourned at 11:40 am with Minutes taken by Don Preister

December 11, 2018 Tree Board Minutes

Attending members:

Joanne Langabee, Holly Hofreiter, Don Preister, Dave Anson, Brian Madison, Deb Woracek

Guests: Nancy Scott

The volunteer hour sheet was passed around. **Joanne will tally the hours for the year and send them in for the Tree City Report.**

November Minutes- Joanne motioned for them to be approved and Deb seconded it. The minutes were approved by everyone present.

Don brought tree city hats for everyone and the extra GPS for Joanne

Parks update: Brian

There is a tree that is down on the fence of the small dog area in Jewel Park that will need to be taken care of. The crews have only had time to pick up branches in the past month. There are dead tree of heaven trees that will need to be removed this winter in Jewel Park.

Cemetery trees will need to be kept to a minimal because the roots make digging difficult. Digging also damages the roots and causes the trees to die earlier. Brian said people request to plant trees there. There are 232 trees in the cemetery. After Brian left it was suggested that Brian give people interested in planting a tree in the cemetery a list of acceptable native trees to plant. For example- black oak because it is less susceptible to oak wilt. Contact Graham, Scott or Heather(Great Plains Nursery) to help put the list together.

Tree City Report/Growth Award- **Brian and Mark are working on it. Don will make sure the volunteer hours get to Mark.** Sabrina has the Arbor Day Proclamation that needs to be added to the report.

Jewel Park-The progress of the neighborhood group has been slowed by the changes in city council and Thomas hasn't had a chance to continue working on it. The deer hunt was successful this year with 7 does taken in the nine days. In the new year we will work with Thomas and get everyone up to speed. The new Mayor has shown interest in the future of Jewel Park and is verbally committed. He needs to be invited to events to learn more.

The mayor and Kathy are open to move ahead with OPPD's proposal of putting solar panels on the landfill. We need to send our meeting minutes out monthly to educate the administration on future possibilities.

American Heroes Park-the nature trail- **The recommendation from the last tree board meeting needs to be taken to Jeff and the city council by Brian.** As of now the road to the trail is blocked by construction and the weather has been helpful to keep people out of the area.

New Grants-

In our January meeting we will look at grants and identify one to apply for and how much we need. There is 4 ½ thousand left from the Bellevue Community Foundation grant. The trees we planted in the fall look good. They have had water from the fall rains and snow this last month. We will be planting more trees in the next section of Daniel Trail.

Winter Projects-

Additional Tree City Signs- It was noted that the missing sign was put up on 13th Street as you are coming from Omaha. **Don will order one more sign that could be put up.** Suggestions were 36th or 48th and 370, Bellevue City limits on Platte Road, Harrison near Papio Creek and 48th.

Tree Inventory- Joanne

Joanne has updated the trees that have been removed. Holly and Joanne inventoried the trees at the fire stations, city maintenance buildings, Police dept. this past summer. They did not get finished due to weather and schedules; the cemetery and Reed Center still need to be done. The property lines need to be verified for the Reed Center. Joanne did inventory the trees that were planted on Daniel Trail this past fall. American Heroes Park still needs to be done. Joanne is getting the landscape drawings to help with the identification there. American Heroes by the lake also needs to be done. Because of the flooding we need to do Haworth again. It was interesting that we lost more of the water tolerant trees than those that aren't. We may need to keep Haworth separate because of the frequency of flooding or may not want to plant any more trees there. **Joanne will check with Brian about downloading the past data from the GPS.**

Joanne stated that most parks and areas have been done since 2011. We are going to divide the city into quadrants and do one quadrant per year. There are approximately 2530 trees on city property. The species that are the most prevalent are cottonwood with 10.4 %, spruce and silver maple. We have 6.13% ash. If we combine all oaks we have 12.21%, all maples combined-13%, all other pines-6%. Cavalier pear and crab apples were planted in American Heroes Park, driving those numbers up. We need to try for diversity when we plant. Joanne said she could figure out the percent tree species in each park. Dave said an under planted tree was hophornbeam or ironwood. It is a strong tree, smaller understory tree, good in snow, doesn't lose its leaves and pretty. Deb and Nancy recommended Wahoo tree- but can be messy so don't plant near drive or walkway. Some parks that could use some more trees are: Gilbert, Sorenson, Twin Ridge and Washington where some trees were taken out, Dowding, and College Heights. Dowding is taken over by honeysuckle. Dave said we should look into why we have lost the majority of trees at College Heights before we plant more trees there. We lose a lot of trees to the deer. Don mentioned that part of the grant money could go to 50 reusable cages.

Ash trees on private properties Don said that the privately owned ash trees were mentioned in the EAB plan for Bellevue. We have no way of calculating the number of ash trees that were on private property and they are the responsibility of the property owner. The waste from those trees would be disposed of by the tree companies. Citizens can bring tree waste to Cedar Island Rd. on specified days. **Don will**

send link to our EAB plan to everyone for review and then we might want to update it. We will continue our efforts to educate the public on ash tree identification.

Training of Park Staff- It would be helpful to train the Park Staff on how to mulch around trees. The mulch is now put like a volcano around the young trees causing problems with root growth, mold and disease. Putting the mulch in a donut shape is a better method. It would be great to develop a video or powerpoint on young tree care for training. It was proposed that another person on staff train to be a certified arborist. This way there would be another person in the field that would be trained besides Brian. Dave suggested we ask Molly if she would be willing to take the course. Perhaps the city could pay for it or use grant money.

Brian will add links to the city website to flyers on invasive species and a list of certified licensed arborists.

Educational articles/stories –Dave

We have had good coverage of our work in the Leader but it has dismal circulation. Need other ways of getting our message out to public. The Omaha World Herald sometimes will carry the Leader stories. The neighborhood apps like Next Door might be great for education. Other social media could be used also, such as the neighborhood bulletin board, Green Bellevue facebook page, 411 Bellevue, city link, and our network on facebook.

The meeting was adjourned. Our next meeting will be the second Tuesday in January-January 8th.

Respectfully submitted by Holly Hofreiter

Agenda for Jan. 8th meeting 2019

Attendance/volunteer hours

Dec. Minutes Approved

Parks Update- Brian

Jewel Park/ Kramer Trail – Dave, Brian

Tree City Application/Growth Award- Brian

New Grants

Winter Projects

Tree Inventories/ Staff training/Web links/News articles

New Business

Meeting adjourned/Next Meeting date set

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

86
3-25-19

COUNCIL MEETING DATE: 3-25-19	AGENDA ITEM TYPE:
SUBMITTED BY: Chief Perry Guido, Fire Department <i>PG</i>	SPECIAL PRESENTATION <input checked="" type="checkbox"/>
	LIQUOR LICENSE <input type="checkbox"/>
	ORDINANCE <input type="checkbox"/>
	PUBLIC HEARING <input type="checkbox"/>
	RESOLUTION <input type="checkbox"/>
	CURRENT BUSINESS <input type="checkbox"/>
	OTHER (SEE CLERK) <input type="checkbox"/>

SUBJECT:

Dr. Eric Ernest, the physican medical director for the fire department, would like to present some 2018 statistics

SYNOPSIS:

Dr. Ernest would like to present some stastics for the fire department for 2018 regarding our STEMI/Cath lab activations and cardiac arrest data in general.

FISCAL IMPACT:

BUDGETED ITEM: ☐ YES ☐ NO

GRANT/MATCHING FUNDS

☐ YES ☐ NO

IF NO, EXPLAIN:

IF YES, %, \$, EXPLAIN:

PROJECT NAME, CALENDAR AND CODING:

Requestor	Project Name:	
	Expected Start Date:	Expected End Date:
	CIP Project Name:	
	MAPA # and Name:	
	Street District # and Name:	
Finance	Distribution Code:	[Fund-Dept-Project-Subproject-Funding Source-Cost Center]
	GL Account #:	GL Account Name:

RECOMMENDATION:

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BACKGROUND:

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ATTACHMENTS:

1		4	
2		5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

10a
3-25-19

COUNCIL MEETING DATE:	03-11-19	AGENDA ITEM TYPE:	
SUBMITTED BY: Susan Kluthe, City Clerk		SPECIAL PRESENTATION	<input type="checkbox"/>
		LIQUOR LICENSE	<input checked="" type="checkbox"/>
		ORDINANCE	<input type="checkbox"/>
		PUBLIC HEARING	<input type="checkbox"/>
		RESOLUTION	<input type="checkbox"/>
		CURRENT BUSINESS	<input type="checkbox"/>
		OTHER (SEE CLERK)	<input type="checkbox"/>

SUBJECT:

Liquor License - Manager Application

SYNOPSIS:

Application of Mr. Binod Khadka as Manager of the Class "D" liquor license for Blessing of Santoshi Ma Inc., dba "Select Mart," located at 4741 Giles Road in Bellevue

FISCAL IMPACT:

n/a

BUDGETED ITEM: ☐ YES ☐ NO

PROJECT # & TRACKING INFORMATION:

n/a

RECOMMENDATION:

The Police have reviewed the applicant and given feedback (see attached). Request Council approval.

BACKGROUND:

Anytime a change in manager for a liquor license is done, an application has to be filled out with the Nebraska Liquor Control Commission. Said application is reviewed and then forwarded onto the City Council for review and approval.

ATTACHMENTS:

1	Application	4	
2	Police Review Sheet	5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:


n/a

n/a

**MANAGER APPLICATION
INSERT - FORM 3c**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov

Office Use

RECEIVED

FEB 21 2019

**NEBRASKA LIQUOR
CONTROL COMMISSION**

MUST BE:

- ✓ Include copy of US birth certificate, naturalization paper or current US passport
- ✓ Nebraska resident. Include copy of voter registration card or print out document from Secretary of State website
- ✓ Fingerprinted. See form 147 for further information, read form carefully to avoid delays in processing, this form **MUST** be included with your application
- ✓ 21 years of age or older

Corporation/LLC information

✓ Name of Corporation/LLC: Blessing of Santoshi Ma Inc

Premise information

✓ Liquor License Number: 097074 Class Type D (if new application leave blank)

Premise Trade Name/DBA: Select Mart

✓ Premise Street Address: 4741 Giles Road

City: Bellevue County: Sarpy Zip Code: 68157

Premise Phone Number: 402-733-1239 ✓

✓ Premise Email address: binodkhadka@hotmail.com

The individual whose name is listed as a corporate officer or managing member as reported on insert form 3a or 3b or listed with the Commission. To see authorized officers or members search your license information here.


SIGNATURE REQUIRED BY CORPORATE OFFICER / MANAGING MEMBER

(Faxed signatures are acceptable)



1900001709

Manager's information must be completed below PLEASE PRINT CLEARLY

Last Name: Khadka First Name: Binod MI: _____
Home Address: 1514 N 180th Ave
City: Elkhorn County: Douglas Zip Code: 68022
Home Phone Number: 402-889-7022
Driver's License Number & State: _____
Social Security Number: _____
Date Of Birth: _____ Place Of Birth: Nepal
Email address: _____

Are you married? If yes, complete spouse's information (Even if a spousal affidavit has been submitted)

☒ YES

☐ NO

Spouse's information

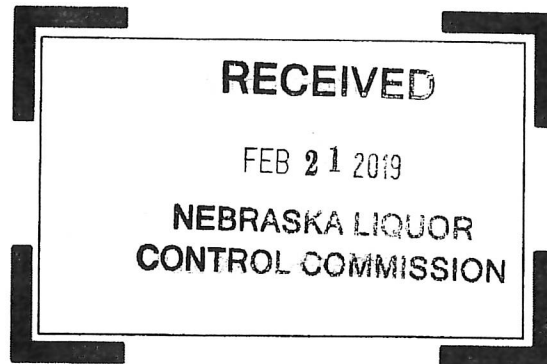
Spouses Last Name: Bhandari First Name: Gita MI: Kumari
Social Security Number: _____
Driver's License Number & State: _____
Date Of Birth: _____ Place Of Birth: Nepal

APPLICANT & SPOUSE MUST LIST RESIDENCE(S) FOR THE PAST TEN (10) YEARS
APPLICANT SPOUSE

CITY & STATE	YEAR FROM	YEAR TO	CITY & STATE	YEAR FROM	YEAR TO
<u>Omaha, NE</u>	<u>2011</u>	<u>2019</u>	<u>Same</u>		
<u>New York City, NY</u>	<u>2009</u>	<u>2011</u>			

**PRIVACY ACT STATEMENT/
SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

NEBRASKA LIQUOR CONTROL COMMISSION
301 CENTENNIAL MALL SOUTH
PO BOX 95046
LINCOLN, NE 68509-5046
PHONE: (402) 471-2571
FAX: (402) 471-2814
Website: www.lcc.nebraska.gov



THIS FORM IS REQUIRED TO BE SIGNED BY EACH PERSON BEING FINGERPRINTED:

DIRECTIONS FOR SUBMITTING FINGERPRINTS AND FEE PAYMENTS:

- FAILURE TO FILE FINGERPRINT CARDS AND PAY THE REQUIRED FEE TO THE NEBRASKA STATE PATROL WILL DELAY THE ISSUANCE OF YOUR LIQUOR LICENSE
- Fee payment of \$45.25 per person MUST be made DIRECTLY to the Nebraska State Patrol;
It is recommended to make payment through the NSP PayPort online system at www.ne.gov/go/nsp
Or a check made payable to NSP can be mailed directly to the following address:
Please indicate on your payment who the payment is for (the name of the person being fingerprinted) and the payment is for a Liquor License
The Nebraska State Patrol – CID Division
3800 NW 12th Street
Lincoln, NE 68521
- Fingerprints taken at NSP LIVESCAN locations will be forwarded to NSP – CID
Applicant(s) will not have cards to include with license application.
- Fingerprints taken at local law enforcement offices may be released to the applicants;
Fingerprint cards should be submitted with the application.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating a FBI identification record are set forth in Title 28, CFR, 16.34.

Trade Name: Select Mart
Name of Person Bring Fingerprinted: Gita Kumari Bhandari
Date of Birth: _____ Last 4 SSN: _____ Date fingerprints were taken: 2-13-19
Location where fingerprints were taken: NSP
How was payment made to NSP?
☒ NSP PAYPORT ☐ CASH ☐ CHECK SENT TO NSP CK # _____
My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago? YES ☐


SIGNATURE REQUIRED OF PERSON BEING FINGERPRINTED

★ ★ ★ ★ ★ ★ ★ ★

Important Message:
If you have recently moved, please use the Polling Place feature. Locate Your Polling Place with the street and city address of your new/current residence.

HOME

REGISTRATION
INFORMATION

POLLING
PLACE

PROVISIONAL
BALLOT

ABSENTEE
BALLOT

Select Language ▼

Registrant Search Information

Registrant Detail

Name:

Binod Khadka

Party:

Democrat

Polling Place:

Elkhorn Hills United Methodist Church
20227 Veterans Drive
Family Life Center (ADA EAST ENTRANCE)
Elkhorn, NE 68022

Districts

DISTRICT NAME

DISTRICT TYPE

Elkhorn Public Schools

School District

Metro Com College Dist 1

Community College District

U.S. Congressional District 2

U.S. Congressional District

Appeals Court Judge Dist 2

Judge of Appeals Court Dist.

County Judge Dist 4

Judge of County Court Dist.

District Judge, Dist 4

Judge of District Court Dist.

Juv Crt Judge, Douglas Co.

Judge of Juvenile Court

Supreme Court Judge Dist 2

Judge of Supreme Court Dist.

Legislative District 39

Legislative District

Papio NRD SubD 5

Natural Resources District

PSC District 3

Public Service Comm District

Board of Regents District 8

Board of Regents

ESU 3 District 1

ESU District

County Commissioner Dist 07

County Board (Commiss./Superv)

Metropolitan Utilities Dist

Utilities District

State Board of Education Dist 8

State Board of Education

Learning Community 1 - Dist 6

Learning Community Coordinating Council

Omaha Public Power Subd 7

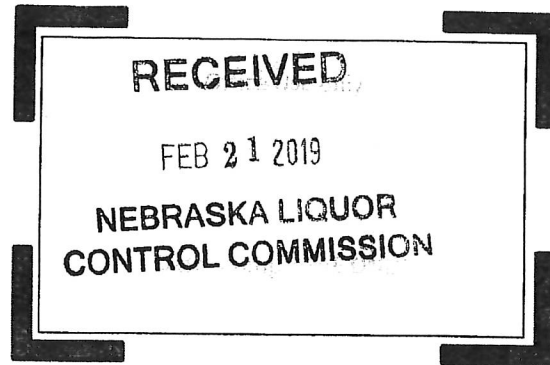
Public Power District

[Voter View Mobile](#)
[Registration Information](#) [Polling Place](#) [Provisional Ballot](#) [Absentee Ballot](#)
© Copyright 2015 Election Systems and Software. All rights reserved.
© Voter View 2.0.1157.5

https://www.votercheck.necvr.ne.gov/VoterView/RegistrantSearch.do;jsessionid=06vhYy5... 2/5/2016

**PRIVACY ACT STATEMENT/
SUBMISSION OF FINGERPRINTS /
PAYMENT OF FEES TO NSP-CID**

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Trade Name: Select Mart

Name of Person Bring Fingerprinted: Binod Khadka

Date of Birth: _____, Last 4 SSN: _____, Date fingerprints were taken: 2-13-19

Location where fingerprints were taken: NSP

How was payment made to NSP?

☒ NSP PAYPORT ☐ CASH ☐ CHECK SENT TO NSP CK # _____

My fingerprints are already on file with the commission – fingerprints completed for a previous application less than 2 years ago? YES ☐



SIGNATURE REQUIRED OF PERSON BEING FINGERPRINTED

PERSONAL OATH AND CONSENT OF INVESTIGATION

The above individual(s), being first duly sworn upon oath, deposes and states that the undersigned is the applicant and/or spouse of applicant who makes the above and foregoing application that said application has been read and that the contents thereof and all statements contained therein are true. If any false statement is made in any part of this application, the applicant(s) shall be deemed guilty of perjury and subject to penalties provided by law. (Sec §53-131.01) Nebraska Liquor Control Act.

The undersigned applicant hereby consents to an investigation of his/her background including all records of every kind and description including police records, tax records (State and Federal), and bank or lending institution records, and said applicant and spouse waive any rights or causes of action that said applicant or spouse may have against the Nebraska Liquor Control Commission and any other individual disclosing or releasing said information to the Nebraska Liquor Control Commission. If spouse has **NO** interest directly or indirectly, a spousal affidavit of non-participation may be attached.

The undersigned understand and acknowledge that any license issued, based on the information submitted in this application, is subject to cancellation if the information contained herein is incomplete, inaccurate, or fraudulent.

Applicant Notification and Record Challenge: Your fingerprints will be used to check the criminal history records of the FBI. You have the opportunity to complete or challenge the accuracy of the information contained in FBI identification record. The procedures for obtaining a change, correction, or updating an FBI identification record are set forth in Title 28, CFR, 16.34.



Signature of Manager Applicant



Signature of Spouse

ACKNOWLEDGEMENT

State of Nebraska

County of

Douglas

The foregoing instrument was acknowledged before me this

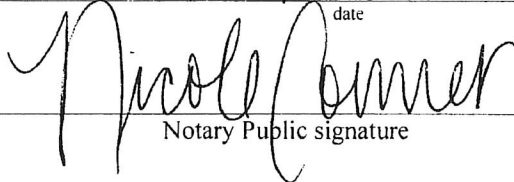
2-13-19

date

by

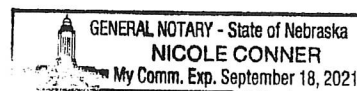
Binod Khadka & Gita Kumari Bhandari

NAME OF PERSON BEING ACKNOWLEDGED



Notary Public signature

Affix Seal



In compliance with the ADA, this application is available in other formats for persons with disabilities. A ten day advance period is required in writing to produce the alternate format.

4. List the alcohol related training and/or experience (when and where) of the person making application.

*NLCC Training Certificate Issued: _____ Name on Certificate: _____

Applicant Name	Date (mm/yyyy)	Name of program (attach copy of course completion certificate)
Binod Khadka		on file

*For list of NLCC Certified Training Programs see training

Experience:

Applicant Name / Job Title	Date of Employment:	Name & Location of Business:

5. Have you enclosed form 147 regarding fingerprints?

☒ YES ☐ NO

MANAGER'S LAST TWO EMPLOYERS

YEAR FROM	TO	NAME OF EMPLOYER	NAME OF SUPERVISOR	TELEPHONE NUMBER
2012	2019	Blessings of	Self	
		Santosh, ma Inc		

1. READ CAREFULLY. ANSWER COMPLETELY AND ACCURATELY.

Must be completed by both applicant and spouse, unless spouse has filed an affidavit of non-participation.

Has anyone who is a party to this application, or their spouse, EVER been convicted of or plead guilty to any charge. Charge means any charge alleging a felony, misdemeanor, violation of a federal or state law; a violation of a local law, ordinance or resolution. List the nature of the charge, where the charge occurred and the year and month of the conviction or plea, include traffic violations. Also list any charges pending at the time of this application. If more than one party, please list charges by each individual's name. Commission must be notified of any arrests and/or convictions that may occur after the date of signing this application.

☐ YES ☒ NO

If yes, please explain below or attach a separate page.

Name of Applicant	Date of Conviction (mm/yyyy)	Where Convicted (City & State)	Description of Charge	Disposition

2. Have you or your spouse ever been approved or made application for a liquor license in Nebraska or any other state?

☒ YES ☐ NO

IF YES, list the name of the premise(s):

zoo mart

3. Do you, as a manager, qualify under Nebraska Liquor Control Act (§53-131.01) and do you intend to supervise, in person, the management of the business?

☒ YES ☐ NO

**APPLICATION FOR CORPORATE MANAGER
OF LIQUOR LICENSE**

POLICE REPORT

DATE OF COUNCIL MEETING: 03-11-19 Due to City Clerk: by noon 3-6-19

APPLICANT: Binod Khadka, Blessing of Santoshi Ma, Inc. dba "Select Mart"

LOCATION/ADDRESS: 4741 Giles Road, Bellevue

REQUESTED ACTION: Recommendation for approval of Binod Khadka as Manager
of the Class 'D' liquor licenses for Blessing of Santoshi Ma, Inc., dba "Select Mart"

INDIVIDUALS TO BE CHECKED:

<u>Name & Address</u>	<u>D.O.B.</u>	<u>S.S.N.</u>
<u>Binod Khadka, 1514 N. 180th Ave., Elkhorn 68022</u>	<u> </u>	<u> </u>

[REDACTED]

Driver's License Number: NE H13553910

<u>SPOUSE: NAME & ADDRESS</u>	<u>D.O.B.</u>	<u>S.S.N.</u>
<u>Gita Kumari Bhandari, 1514 N. 180th, Elkhorn, 68022</u>	<u> </u>	<u> </u>

Driver's License Number:

COMMENTS:

Approved

Sgt. [Signature] 7-1-19

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

106
3-25-19

COUNCIL MEETING DATE:	March 25, 2019	AGENDA ITEM TYPE:	
SUBMITTED BY: City Clerk's Office		SPECIAL PRESENTATION	<input type="checkbox"/>
		LIQUOR LICENSE	<input checked="" type="checkbox"/>
		ORDINANCE	<input type="checkbox"/>
		PUBLIC HEARING	<input type="checkbox"/>
		RESOLUTION	<input type="checkbox"/>
		CURRENT BUSINESS	<input type="checkbox"/>
		OTHER (SEE CLERK)	<input type="checkbox"/>

SUBJECT:

Application of Willow Springs Bottling Co. Inc. for special Designated Liquor License

SYNOPSIS:

Approve recommendation of Willow Springs Bottling Co. Inc. dba Cornhusker Beverage Mart for a Special Designated Liquor License for Booster Club meeting for Bellevue East on April 13, 2019, from 4 p.m. - 11 p.m., at John B. Mueller Building - Bellevue Univ, 1000 Galvin Rd S

FISCAL IMPACT:

One Day License Fee - \$40.00

BUDGETED ITEM: ☐ YES ☒ NO

PROJECT # & TRACKING INFORMATION:

--

RECOMMENDATION:

The Police have reviewed the application and given feedback (see attached). Request Council to make a recommendation to the NLCC.

BACKGROUND:

Special Designated Liquor License (SDL's) Applications are turned in directly to the City Clerk's Office. They are reviewed by the Police, submitted to the City Council for review and recommendation, and then forwarded to the Nebraska Liquor Control Commission for issuance (if there are no issues).

ATTACHMENTS:

1 Application	4
2 Police Report	5
3	6

SIGNATURES:

ADMINISTRATOR APPROVAL:


n/a

FINANCE APPROVAL:

LEGAL APPROVAL:



Special Designated License Local Recommendation (Form 200)

Applications must be entered on the portal after local approval – no exceptions
Late applications are non-refundable and will be rejected

Willow Springs Bottling Co. Inc. DBA Cornhusker Beverage Mart

Retail Liquor License Name or *Non-Profit Organization (*Must include Form #201 as Page 2)

8510 K Street, Omaha 68127 Douglas County #1

Retail Liquor License Address or Non-Profit Business Address

CK117309

Retail License Number or Non-Profit Federal ID #

Event Date(s): April 13th / 19

Event Start Time(s): 4pm

Event End Time(s): 11pm

Alternate Date: None

Alternate Location Building & Address: None

Event Building Name: John B Mueller Building, Bellevue U Campus

Event Street Address/City: 1000 Galvin Road South, Bellevue, NE 68005

Indoor area to be licensed in length & width: 100 x 100

Outdoor area to be licensed in length & width: x (Diagram Form #109 must be attached)

Type of Event: Booster Club meeting for Bellevue East Estimate # of attendees: 125

Type of alcohol to be served: Beer X Wine X Distilled Spirits X
(If not marked, you will not be able to serve this type of alcohol)

Event Contact Name: James Sobczyk Event Contact Phone Number: 402-331-5404

Event Contact Email: infffo@cornhuskerbeverage.com

*Signature Authorized Representative: James J. Sobczyk

*Retail licensee – Must be signed by a member listed on permanent license

*Non-Profit Organization – Must be signed by a Corporate Officer

Local Governing Body completes below:

The local governing body for the City of Bellevue OR County of approves the
issuance of a Special Designated License as requested above.

Susan Kleith
Local Governing Body Authorized Signature

Date

**APPLICATION FOR A
SPECIAL DESIGNATED LIQUOR LICENSE**

POLICE REPORT

DATE OF COUNCIL MEETING: 3-25-19 Due to City Clerk: by noon 3-19-19

APPLICANT: Willow Springs Bottling Company dba Cornhusker Beverage Mart

LOCATION/ADDRESS: 8510 K Street, Omaha, NE 68127

REQUESTED ACTION: Request approval for a Special Designated Liquor License to sell beer, wine and distilled spirits at the Booster Club Mtg for Bellevue East in the John B Mueller Building , Bellevue Univ Campus, 1000 Galvin Road South, Bellevue, NE on April 13th from 4:00 p.m. until 11:00 p.m.

Contact: James Sobczyk Phone #: 402-331-5404

COMMENTS:

Approved

3-18-19

Sgt. T. J.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

12a.
3-25-19

COUNCIL MEETING DATE:	03/11/2019	AGENDA ITEM TYPE:	
SUBMITTED BY: Finance Director		SPECIAL PRESENTATION	
		LIQUOR LICENSE	
		ORDINANCE	<input checked="" type="checkbox"/>
		PUBLIC HEARING	
		RESOLUTION	
		CURRENT BUSINESS	
		OTHER (SEE CLERK)	

SUBJECT:

Change the Quarterly Budget Presentation dates

SYNOPSIS:

This ordinance amends Ordinance 3708. In association with Ordinance 3937, and it's change of City Council Meeting dates, this Ordinance changes the Quarterly Budget Presentation dates to allow sufficient time to prepare an accurate and informational presentation.

FISCAL IMPACT:

None.

BUDGETED ITEM: ☒ YES ☐ NO

GRANT/MATCHING FUNDS

☐ YES ☒ NO

IF NO, EXPLAIN:

IF YES, %, \$, EXPLAIN:

PROJECT NAME, CALENDAR AND CODING:

Requestor	Project Name:	
	Expected Start Date:	Expected End Date:
	CIP Project Name:	
	MAPA # and Name:	
	Street District # and Name:	
Finance	Distribution Code:	
		[Fund-Dept-Project-Subproject-Funding Source-Cost Center]
	GL Account #:	GL Account Name:

RECOMMENDATION:

Recommend adoption of this Ordinance to allow for an accurate and informational Quarterly Budget Presentation.

BACKGROUND:

Ordinance 3908 required Quarterly Budget Presentations on the second City Council meeting in January, April, July and October. Ordinance 3937 moves the City Council meeting one week earlier. Important financial information is received in the second week of the month and, therefore, adjustment of the presentation dates is needed to prepare the reports.

ATTACHMENTS:




1	Ordinance 3937	4	
2		5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:

Existing

ORDINANCE NO. _____

AN ORDINANCE TO AMEND SECTION 2-30 OF THE BELLEVUE MUNICIPAL CODE PERTAINING TO THE CITY COUNCIL'S ORDER OF BUSINESS; TO REPEAL SUCH SECTION AS HERETOFORE EXISTING; AND TO PROVIDE FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF BELLEVUE, NEBRASKA.

Section 1. That Section 2-30 of the Bellevue Municipal Code is hereby amended to read as follows:

Sec. 2-30. Order of business.

(a) The business of the council shall be taken up for consideration and disposition in the following order:

- (1) Pledge of allegiance;
- (1)(a) Invocation;
- (2) Call to order and roll call;
- (2)(a) Open Meetings Act;
- (3) Approval of agenda, consent agenda, minutes and advisory committee reports;
- (4) Approval of claims (statements of account);
- (5) Special presentations (quarterly budget update on agendas for the second City Council meetings in January, April, July, and October);
- (5)(a) Organizational Matters (when necessary to elect a new council president)
- (6) Approved Citizen Communication
- (7) Liquor licenses;
- (8) Ordinances for adoption (third reading);
- (9) Ordinances for public hearing (second reading);
- (10) Ordinances for introduction (first reading) read only;
- (11) Public hearing on matters other than ordinances;
- (12) Resolutions for adoption;
- (13) Current business;
- (14) Administrative reports;
- (15) Closed or Executive Session; and
- (16) Adjournment.

(b) The order of business shall not be changed except by a majority vote of the city council. The city clerk shall have the authority at his or her discretion, when preparing any agenda for a city council meeting, to group items together that are of a similar nature or are related by subject matter when it appears reasonable to do so for efficient progression of such meeting.

Section 2. That Section 2-30 of the Bellevue Municipal Code as heretofore existing is hereby repealed in its entirety.

Section 3. This Ordinance shall take effect and be in full force from and after its passage, approval and publication as provided by law.

ADOPTED by the Mayor and City Council this ____ day of _____ 2019.

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:

First Reading

Second Reading

Third Reading

City Attorney

Real Lined

ORDINANCE NO. 3937

AN ORDINANCE TO AMEND SECTION 2-30 OF THE BELLEVUE MUNICIPAL CODE PERTAINING TO THE CITY COUNCIL'S ORDER OF BUSINESS; TO REPEAL SUCH SECTION AS HERETOFORE EXISTING; AND TO PROVIDE FOR THE EFFECTIVE DATE OF THIS ORDINANCE.

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- (7) Liquor licenses;
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- (13) Current business;
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Section 3. This Ordinance shall take effect and be in full force from and after its passage, approval and publication as provided by law.

ADOPTED by the Mayor and City Council this ____ day of ____ 2019.

ATTEST:

City Clerk

Mayor

First Reading _____
Second Reading _____
Third Reading _____

APPROVED AS TO FORM:

City Attorney

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

3-25-19
14a
+ 14a1

COUNCIL MEETING DATE:	March 25, 2019	AGENDA ITEM TYPE:
SUBMITTED BY: Chris Shewchuk, Planning Director <i>CMS</i>		SPECIAL PRESENTATION <input type="checkbox"/>
		LIQUOR LICENSE <input type="checkbox"/>
		ORDINANCE <input type="checkbox"/>
		PUBLIC HEARING <input checked="" type="checkbox"/>
		RESOLUTION <input checked="" type="checkbox"/>
		CURRENT BUSINESS <input type="checkbox"/>
		OTHER (SEE CLERK) <input type="checkbox"/>

SUBJECT:

Request from SID #274, Hawk Ridge, for approval to expend \$59,257 for park improvements.

SYNOPSIS:

Don Heine, engineer for SID #274, is requesting City Council approval for the SID to expend \$59,257 of SID funds for park improvements. The improvements will primarily consist of a concrete pad, picnic shelter and tables, and barbeque pits. State Statutes require City Council approval prior to Sanitary and Improvement Districts spending funds on park and recreation improvements.

FISCAL IMPACT:

None, park improvements will be paid for from SID funds.

BUDGETED ITEM: ☐ YES ☐ NO

PROJECT # & TRACKING INFORMATION:

N/A

RECOMMENDATION:

The Planning Department and Planning Commission do not make recommendations on this type of request. The proposal has been reviewed by the Parks Superintendent and he had no objections to the improvements.

BACKGROUND:

SID #274 is proposing to make improvements to the existing park within the Hawk Ridge Subdivision. The improvements consist primarily of repairing and replacing segments of the existing sidewalk and trail within the park. The SID has previously constructed sidewalks, benches, a play structure, parking, and landscaping within this area. The cost of the improvements is \$59,257 which will be paid by the SID from its construction fund. The SID will be responsible for maintenance of the park area until such time as the SID is annexed; the City will then be responsible for maintenance.

ATTACHMENTS:

1	Resolution 2019-09	4	
2	Documents submitted by SID #274	5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:

[Signature]
[Signature]
A. Breu-Rodens

RESOLUTION NO. 2019 – 09

BE IT RESOLVED by the Mayor and City Council of the City of Bellevue, Nebraska:

WHEREAS, Sanitary and Improvement District No. 274 of Sarpy County, Nebraska, which encompasses the subdivision in Sarpy County known as Hawk Ridge and is located within the zoning jurisdiction of the City of Bellevue, proposes to construct park improvements within the boundaries of Sanitary and Improvement District No. 274, Hawk Ridge, at the following estimated costs: park shelter construction - \$29,500; concrete sidewalk and pad - \$6,890; grading and seeding - \$1,700; picnic tables, trash receptacle, and grills - \$7,640; engineering, legal, and fiscal costs - \$13,527.

WHEREAS, such park improvements are in conformity with the construction specifications and standards established by the City of Bellevue.

NOW THEREFORE, the City Council of the City of Bellevue, Nebraska, following a public hearing, does herewith approve the expenditure by Sanitary and Improvement District No. 274, Hawk Ridge, a subdivision in Sarpy County, Nebraska, as surveyed, platted and recorded, in the amount of \$59,257 for construction of specified park improvements.

PASSED AND APPROVED this 25th day of March, 2019.

Rusty Hike, Mayor

ATTEST:

Susan Kluthe, City Clerk

March 6, 2019

Mr. Chris Shewchuk
City of Bellevue
Planning Department
1510 Wall Street
Bellevue, Nebraska 68005

RE: Hawk Ridge 2019 Park Improvements
TD2 File No. 2051-103.20

Dear Mr. Shewchuk:

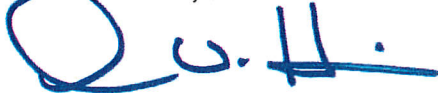
Enclosed, please find three sets of the Plans and Specifications for the above referenced project for your review and approval. The following is a breakdown of the estimated costs for construction of the above referenced project. The estimate is as follows:

Estimated Construction Costs	\$45,730.00
Estimated Engineering Design Costs (11.5%)	5,258.95
Estimated Staking and Construction Administration Costs (5%)	2,286.50
Estimated Testing Costs (1.5%)	685.95
Estimated Legal Fees (6%)	<u>2,743.80</u>
 Subtotal	 \$56,705.20
Estimated Warrant Fees (4.5%)	<u>2,551.80</u>
 Total Estimated Project Costs	 \$59,257.00

Also attached is a copy of the executed project contract, bonds and insurance for your records. If you have any questions, please call me at (402)330-8860.

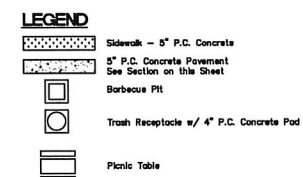
Submitted by,

THOMPSON, DREESSEN & DORNER, INC.



Donald O. Heine, P.E.

DOH/tjp



SECTION

5" P.C. CONCRETE

2'-0"

VARIES

2'-0"

4%

1" (MAX)

1'-0"

12" SUBGRADE PREPARATION

1'-0"

1" (MAX)

4%

NOTE: PARK SHELTER SHALL BE PLACED ON 5" CONCRETE PAD AS SHOWN.

NOTE

1. PARK SHELTER SHALL BE PLACED ON 6" CONCRETE PAD AS SHOWN.
2. PROVIDE 1/2" EXPANSION JOINT MATERIAL AT INTERFACE BETWEEN 5" P.C. CONCRETE AND SUPPORT FOOTINGS.

5' P.C. CONCRETE PARK SHELTER PAD DETAILS
NO SCALE



thompson, dreessen & dörner, inc.
10836 Old Mill Rd
Omaha, NE 68154
p.402.330.8860 www.td2co.com

Hawk Ridge 2019 Park Improvements

SID #274 Sarpy
County, NE.



No.	Description	MM-DD-YY
1	100	---
2	200	---
3	300	---
4	400	---
5	500	---
6	600	---
7	700	---
8	800	---
9	900	---
10	1000	---
11	1100	---
12	1200	---
13	1300	---
14	1400	---
15	1500	---
16	1600	---
17	1700	---
18	1800	---
19	1900	---
20	2000	---
21	2100	---
22	2200	---
23	2300	---
24	2400	---
25	2500	---
26	2600	---
27	2700	---
28	2800	---
29	2900	---
30	3000	---
31	3100	---
32	3200	---
33	3300	---
34	3400	---
35	3500	---
36	3600	---
37	3700	---
38	3800	---
39	3900	---
40	4000	---
41	4100	---
42	4200	---
43	4300	---
44	4400	---
45	4500	---
46	4600	---
47	4700	---
48	4800	---
49	4900	---
50	5000	---
51	5100	---
52	5200	---
53	5300	---
54	5400	---
55	5500	---
56	5600	---
57	5700	---
58	5800	---
59	5900	---
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76	7600	---
77	7700	---
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81	8100	---
82	8200	---
83	8300	---
84	8400	---
85	8500	---
86	8600	---
87	8700	---
88	8800	---
89	8900	---
90	9000	---
91	9100	---
92	9200	---
93	9300	---
94	9400	---
95	9500	---
96	9600	---
97	9700	---
98	9800	---
99	9900	---
100	10000	---

Drawn By: DOH Reviewed By: DOH
Job No.: 2051-103 Date: 12-19-18

Site Plan

C1.1

January 10, 2019

Chairman and Board of Trustees
Sanitary and Improvement District No. 274
Sarpy County, Nebraska
c/o Mr. Larry R. Forman
Hillman, Forman, Childers & McCormack
7171 Mercy Road, Suite 650
Omaha, NE 68106-2669

RE: Hawk Ridge 2019 Park Improvements
TD2 File No. 2051-103.4

Board Members:

Bids were received at our office on January 9, 2019, for the 2019 Park Improvements project.

Dostals Construction Company, Inc. was the low, and only, bidder in the amount of \$45,730.00.

Dostals Construction Company, Inc. is a qualified contractor and we recommend that the contract be awarded to them contingent upon submittal of the required bonds and certifications.

A copy of the bid received is enclosed.

Respectfully submitted,



Donald O. Heine, P.E.
THOMPSON, DREESSEN & DORNER, INC.

DOH/tjp

Enclosure

PROPOSAL

TO: SANITARY AND IMPROVEMENT DISTRICT NO. 274

2019 PARK IMPROVEMENTS
HAWK RIDGE
SANITARY & IMPROVEMENT DISTRICT NO. 274, SARPY COUNTY, NEBRASKA

The undersigned, having carefully examined the plan and other contract documents prepared by Thompson, Dreessen & Dorner, Inc., engineers for the construction of HAWK RIDGE 2019 PARK IMPROVEMENTS, for and within Sanitary and Improvement District No. 274 of Sarpy County, Nebraska, and other such work as may be incidental thereto, and having personally examined the site of the work, hereby proposes to furnish all labor, tools, materials and equipment required for the performance of such work according to the following schedule of approximate quantities for the unit prices herein set forth:

ITEM DESCRIPTION	APPROX. QUANTITIES	UNIT PRICE	AMOUNT
1. Common Grading	1 L.S.	\$ <u>750</u> / L.S.	\$ <u>750</u>
2. Construct 5" P.C. Concrete Sidewalk	100 S.F.	\$ <u>6.50</u> / S.F.	\$ <u>650</u>
3. Construct 5" P.C. Concrete Pad	960 S.F.	\$ <u>6.50</u> / S.F.	\$ <u>6240</u>
4. Construct Park Shelter	1 EA.	\$ <u>29,500</u> / EA.	\$ <u>29,500</u>
5. Install 6' Picnic Tables	3 EA.	\$ <u>1,500</u> / EA.	\$ <u>4,500</u>
6. Install 8' ADA Picnic Tables	1 EA.	\$ <u>1,500</u> / EA.	\$ <u>1,500</u>
7. Install Barbeque Grill	2 EA.	\$ <u>420</u> / EA.	\$ <u>840</u>
8. Install Trash Receptacle	1 EA.	\$ <u>800</u> / EA.	\$ <u>800</u>
9. Seeding	1 L.S.	\$ <u>950</u> / L.S.	\$ <u>950</u>
TOTAL BID			\$ <u>45,730</u>

The undersigned hereby agrees to commence work within ten (10) days of the date defined by the Notice to Proceed, and to complete all work within thirty (30) working days thereafter, the Engineer being the judge in the determination of a working day.

The undersigned further agrees to furnish the required bonds and to sign a contract within ten (10) days from and after the acceptance of this Proposal, and agrees to begin work by the date specified and to complete same within the contract periods or pay liquidated damages in the amount of \$500.00 per day for each calendar day elapsing after the expiration date of the contract period for completion of the work.

The receipt of Addendum No. 0 through No. 0 is hereby acknowledged.

If awarded the contract, our surety company will be Merchants National Bonding Inc
of Lincoln, Nebraska.

Respectfully submitted,

Dostal's Const. Co Inc
COMPANY

Bodie Dostal
(SIGNATURE)

Bodie Dostal President
NAME (PRINTED) TITLE

13680 S. 220th St
ADDRESS

Gresham NE 68025
CITY, STATE, ZIP

402-332-4537 402-332-2881 Fax
TELEPHONE/FACSIMILE NO.

TD2 File No. 2051-103.8

Estimated Start Date June 18, 2019
Bodie Dostal

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

15a.
3-25-19

COUNCIL MEETING DATE:	March 25, 2019	AGENDA ITEM TYPE:	
SUBMITTED BY: Mike Christensen		SPECIAL PRESENTATION	<input type="checkbox"/>
		LIQUOR LICENSE	<input type="checkbox"/>
		ORDINANCE	<input type="checkbox"/>
		PUBLIC HEARING	<input type="checkbox"/>
		RESOLUTION	<input checked="" type="checkbox"/>
		CURRENT BUSINESS	<input type="checkbox"/>
		OTHER (SEE CLERK)	<input type="checkbox"/>

SUBJECT:

--

SYNOPSIS:

This resolution allows the City to waive the pre-connect fees for dwellings and businesses for certain dwellings and businesses impacted by the March 2019 flood.

FISCAL IMPACT:

Approximately \$4,170.00

BUDGETED ITEM: ☐ YES ☒ NO

GRANT/MATCHING FUNDS

☐ YES ☐ NO

IF NO, EXPLAIN:

IF YES, %, \$, EXPLAIN:

The item was not budgeted due to the unexpected flood.

PROJECT NAME, CALENDAR AND CODING:

Requestor	Project Name:	Mike Christensen, Chief Building Official	
	Expected Start Date:	3/26/19	Expected End Date: Unknown
	CIP Project Name:	2019 Bellevue Flood	
	MAPA # and Name:		
	Street District # and Name:		
Finance	Distribution Code:		
	GL Account #:	[Fund-Dept-Project-Subproject-Funding Source-Cost Center] GL Account Name:	

RECOMMENDATION:

Approve and authorize the Mayor to waive the pre-connect fees for dwellings and businesses located inside Bellevue's territorial jurisdiction and/or City limits that were directly impacted by the March 2019 floodwaters that require the inspection before OPPD will regenerate the power to the structure.

BACKGROUND:

--

ATTACHMENTS:

1 Resolution 2019-10

2

3

4

5

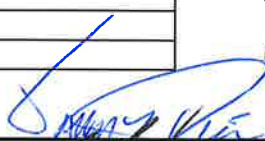
6

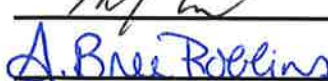
SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:





RESOLUTION NO. 2019-10

WHEREAS, the City of Bellevue, Nebraska plans to waive the pre-connect fees for dwellings and businesses located inside Bellevue's territorial jurisdiction and/or City limits that were directly impacted by the March 2019 floodwaters that require the inspection before OPPD will regenerate the power to the structure.

WHEREAS said waiver requires the approval of City Council to authorize the Mayor to waive said fees.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELLEVUE, NEBRASKA, that:

The Mayor is authorized to waive the pre-connect fees for dwellings and businesses located inside Bellevue's territorial jurisdiction and/or City limits that were directly impacted by the March 2019 floodwaters that require the inspection before OPPD will regenerate the power to the structure.

ADOPTED AND APPROVED this _____ day of March, 2019.

Mayor

ATTEST:

City Clerk

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

156
32519

COUNCIL MEETING DATE:	March 25, 2019	AGENDA ITEM TYPE:	
SUBMITTED BY: Mike Christensen		SPECIAL PRESENTATION	<input type="checkbox"/>
		LIQUOR LICENSE	<input type="checkbox"/>
		ORDINANCE	<input type="checkbox"/>
		PUBLIC HEARING	<input type="checkbox"/>
		RESOLUTION	<input checked="" type="checkbox"/>
		CURRENT BUSINESS	<input type="checkbox"/>
		OTHER (SEE CLERK)	<input type="checkbox"/>

SUBJECT:

--

SYNOPSIS:

This resolution allows the City to waive the demolition permit fees for dwellings in the Green Acres neighborhood in Bellevue, Nebraska for dwellings affected by the March 2019 floodwaters.

FISCAL IMPACT:

Varies

BUDGETED ITEM: ☐ YES ☒ NO

GRANT/MATCHING FUNDS ☐ YES ☐ NO

IF NO, EXPLAIN:

IF YES, %, \$, EXPLAIN:

--

PROJECT NAME, CALENDAR AND CODING:

Requestor	Project Name:	Mike Christensen, Chief Building Official		
	Expected Start Date:	3/26/19	Expected End Date:	Unknown
	CIP Project Name:	2019 Bellevue Flood		
	MAPA # and Name:			
	Street District # and Name:			
Finance	Distribution Code:			
	GL Account #:	[Fund-Dept-Project-Subproject-Funding Source-Cost Center]		
	GL Account Name:			

RECOMMENDATION:

Approve and authorize the Mayor and City to waive the demolition permit fees for dwellings in the Green Acres neighborhood in Bellevue, Nebraska for dwellings affected by the March 2019 floodwaters.

BACKGROUND:

--

ATTACHMENTS:

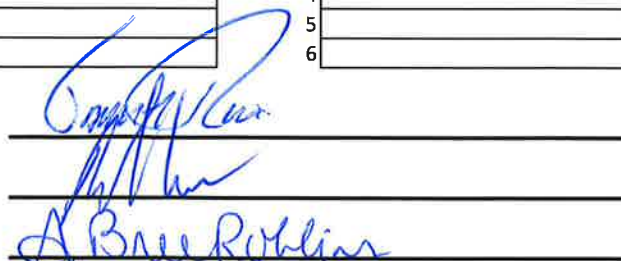
1	Resolution 2019-11	4	
2		5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:



RESOLUTION NO. 2019-11

WHEREAS, the City of Bellevue, Nebraska plans to waive the demolition permit fees for dwellings located at Green Acres in Bellevue, Nebraska for dwellings affected by the floodwaters in March 2019.

WHEREAS said waiver requires the approval of City Council to authorize the Mayor to waive said fees.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF BELLEVUE, NEBRASKA, that:

The Mayor is authorized to waive the demolition permit fees for dwellings located at Green Acres in Bellevue, Nebraska that were affected by the floodwaters in March 2019.

ADOPTED AND APPROVED this _____ day of March, 2019.

Mayor

ATTEST:

City Clerk

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

16a
3-25-19

COUNCIL MEETING DATE:	3-25-19	AGENDA ITEM TYPE:	
SUBMITTED BY: Perry Guido Fire Chief		SPECIAL PRESENTATION	
		LIQUOR LICENSE	
		ORDINANCE	
		PUBLIC HEARING	
		RESOLUTION	
		CURRENT BUSINESS	✓
		OTHER (SEE CLERK)	

SUBJECT:

Approve the MOU between Offutt and Bellevue

SYNOPSIS:

the MOU outlines the agreement Bellevue and Offutt have made to allow Offutt Fire to share the District 4 fire station during Offutt's renovation of their fire station. The Offutt renovation is expected to last approximately a year.

FISCAL IMPACT:

negligible if any

BUDGETED ITEM: ☐ YES ☒ NO

GRANT/MATCHING FUNDS

☐ YES ☒ NO

IF NO, EXPLAIN:

IF YES, %, \$, EXPLAIN:

N/A

PROJECT NAME, CALENDAR AND CODING:

Requestor	Project Name:	
	Expected Start Date:	Expected End Date:
	CIP Project Name:	
	MAPA # and Name:	
	Street District # and Name:	
Finance	Distribution Code:	
	GL Account #:	[Fund-Dept-Project-Subproject-Funding Source-Cost Center] GL Account Name:

RECOMMENDATION:

I am requesting the Bellevue City Council to approve the MOU agreement at the March 25th, 2019 Council meeting.

BACKGROUND:

--

ATTACHMENTS:

1		4	
2		5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:

**MEMORANDUM OF UNDERSTANDING
BETWEEN
55TH WING, OFFUTT AIR FORCE BASE
AND
THE CITY OF BELLEVUE
FOR
TEMPORARY HOUSING OF OFFUTT FIREFIGHTERS IN BELLEVUE DISTRICT
FOUR FIRE STATION**

This is a Memorandum of Understanding (MOU) between the City of Bellevue, NE, and the 55th Wing, Offutt Air Force Base (55 WG) designated as the Offutt AFB representative for matters discussed in this MOU. When referred to collectively, the 55 WG, and the City of Bellevue Fire Department are referred to as the "Parties."

1. **PURPOSE.** This MOU outlines a framework of cooperation and mutually beneficial support activities, which includes housing of Offutt AFB Firefighters in the City of Bellevue Fire District Four Fire Station on a temporary basis during the renovation of the Offutt Fire Station.

2. **AUTHORITY.**

- a. Department of Defense (DoD) Instruction 4000.19, *Support Agreements*
- b. AFI 25-201, *Support Agreement Procedures*

3. **DEFINITIONS.**

- a. Bellevue District 4 Fire Station: City of Bellevue Fire Station located at 13501 S. 25th St.
- b. Offutt District 2 Fire Station: Offutt AFB fire station located at 2108 Vandenberg Ave.
- c. Area of Responsibility (AOR): Assigned facilities and areas that each agency is responsible for providing emergency services response.

4. **UNDERSTANDING OF THE PARTIES.**

- a. The City of Bellevue will:

- (1) From 29 March 2019 thru 31 December 2019, provide space and living accommodations for four Offutt Firefighters and one fire apparatus at Bellevue District 4 Fire Station.

- (2) The provided housing and accommodations shall be for 24/7 fire operations to enable Offutt fire to provide coverage of Offutt's AOR during the duration of the renovation process of Offutt District 2 Fire Station.

- (3) Accommodations shall consist of basic living conditions to include; use of eating/sleeping/recreation and work areas.

b. The 55 WG (Offutt AFB Fire Dept.) will:

- (1) Abide by all rules and regulations associated with use of District 4 Fire Station. This includes assisting with daily housekeeping and routine maintenance of the District 4 Fire Station under the direction of the House Captain.
- (2) Primarily provide emergency response to Offutt's AOR.
- (3) Upon availability, at Bellevue fire request, provide additional emergency response coverage of Bellevue District 4 response AOR.

5. **PERSONNEL.** Each Party is responsible for all costs of its personnel, including pay and benefits, support and travel. Each Party is responsible for supervision and management of its personnel.

6. **GENERAL PROVISIONS.**

a. **POINTS OF CONTACT.** The following points of contact will be used by the Parties to communicate implementation of this MOU. Each Party may change its point of contact as needed and will provide notice to the other Party of the new information. All correspondence to be sent and notices to be given pursuant to this MOU will be addressed to the addresses below, or as otherwise directed by the Parties by notifying the other Party of the new address.

(1) 55 WG (Offutt FD).

Fire Chief David Eblin	402-294-5434
Deputy Fire Chief James Lencke	402-294-5434

55 CES/CEF
ATTN: Fire Chief
911 Garland Street
Offutt AFB NE 68113

(2) City of Bellevue FD.

Fire Chief Perry Guido	402-293-3153
Assistant Fire Chief Steve Betts	402-293-3153

Bellevue Fire Department
ATTN: Fire Chief
211 W 22nd Ave
Bellevue, NE 68005

b. **FUNDS AND MANPOWER.** This MOU does not document nor provide for the exchange of funds between the Parties nor does it make any commitment of funds or resources. Support

outlined in this MOU is based upon availability of resources and is provided on a non-reimbursable basis by both parties.

c. MODIFICATION. This MOU may only be modified by the written agreement of the Parties, duly signed by their authorized representatives. This MOU is temporary and shall expire on 31 December 2019.

d. DISPUTES. Any disputes relating to this MOU will, subject to any applicable law, Executive Order, directive, or instruction, be resolved by consultation between the Parties or in accordance with DoDI 4000.19, or AFI 25-201.

e. TERMINATION AND TRANSFERABILITY. Either Party may terminate this agreement at will by either Party. This MOU is not transferable to other Parties.

f. ENTIRE UNDERSTANDING. It is expressly understood and agreed that this MOU embodies the entire understanding between the Parties regarding this MOU's subject matter.

g. EFFECTIVE DATE. This MOU takes effect on 29 March 2019 or the day after the last Party signs, whichever is later.

h. EXPIRATION. This MOU expires on or about 31 December 2019. However, if a new agreement is in formal coordination, this agreement will remain effective until the new agreement is completed.

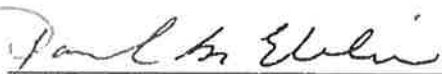
7. APPROVED.



J. DAVID NORTON, Colonel, USAF
Commander, 55th MSG

17 Mar 19

Date



DAVID EBLIN, GS-13, DAF
Chief, Fire Emergency Services

18 MAR 19

Date

PERRY GUIDO
Chief, City of Bellevue

Date

RUSTY HIKE
Mayor, City of Bellevue

Date

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

16b
3-25-19

COUNCIL MEETING DATE:	3/25/2019	AGENDA ITEM TYPE:
SUBMITTED BY: Jeff Roberts, Public Works Director		SPECIAL PRESENTATION <input type="checkbox"/>
		LIQUOR LICENSE <input type="checkbox"/>
		ORDINANCE <input type="checkbox"/>
		PUBLIC HEARING <input type="checkbox"/>
		RESOLUTION <input type="checkbox"/>
		CURRENT BUSINESS <input checked="" type="checkbox"/>
		OTHER (SEE CLERK) <input type="checkbox"/>

SUBJECT:

Cornhusker Road Traffic Signal Retiming Proposal

SYNOPSIS:

Approve the Proposal from Felsburg Holt & Ullevig to study the retiming of the traffic lights along the Cornhusker Road corridor.

FISCAL IMPACT:

\$30,000

BUDGETED ITEM: ☐ YES ☒ NO

PROJECT # & TRACKING INFORMATION:

15-7050

RECOMMENDATION:

Approve the proposal from Felsburg Holt & Ullevig not to exceed \$30,000 to study the retiming of the traffic lights along the Cornhusker Road corridor, and authorize the Mayor to sign the Proposal.

BACKGROUND:

A study will be conducted to evaluate the traffic flow at the intersections of Cornhusker Road with US. 75 southbound and with Ft. Crook Road. The counts will be used as a basis for determining a plan for new traffic signal timings.

ATTACHMENTS:

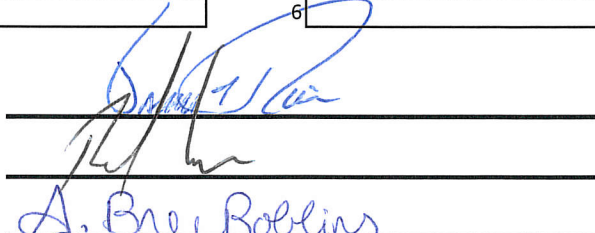
1	Proposal	4	
2		5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:





March 13, 2019

Mr. Jeff Roberts, PE
Public Works Director
City of Bellevue
1500 Wall Street
Bellevue, NE 68005

Reference: Cornhusker Road Traffic Signal Retiming Proposal

Dear Mr. Roberts:

Thank you for the opportunity to submit this proposal to retime the traffic signals along the Cornhusker Road corridor in Bellevue. One of the key east/west corridors in the area, Cornhusker Road serves Bellevue University and provides access to US 75 (Kennedy Freeway). A primary objective for the retiming effort will be to optimize traffic flow between the closely spaced signals around the US 75 interchange. FHU will acquire turning movement counts, optimize and field-implement new signal timings, and provide a letter memo summarizing the findings of the study.

Scope of Services

Task I – Data Collection

Traffic counts will be conducted by MNRG at each study intersection. The intersections of Cornhusker Road with US 75 Southbound and with Fort Crook Road will be counted for 24 hours to determine which hours to count for the remaining intersections. The 24-hour counts will also be used as a basis for determining a day plan for the new traffic signal timings. All other study intersections will be counted for eight hours.

Field reviews will be conducted to validate existing geometry, signal phasing, and signal timings. Approach photos and cabinet photos will be collected to document the existing conditions. Signal timing sheets will be requested from the City to use as a basis for validating the existing signal timings in the field. Signal timing sheets will also be requested from NDOT for the signals at the US 75 interchange. Study intersections will include:

- 25th Street & Cornhusker Road (8-hour count)
- 21st Street & Cornhusker Road (8-hour count)
- US 75 SB & Cornhusker Road (24-hour count)
- US 75 NB & Cornhusker Road (8-hour count)
- 15th Street & Cornhusker Road (8-hour count)
- 10th Street & Cornhusker Road (8-hour count)
- Fort Crook Road & Cornhusker Road (24-hour count)

Assumptions

- FHU, via MNRG, will provide two (2) 24-hour turning movement counts.
- FHU, via MNRG, will provide five (5) 8-hour turning movement counts.
- FHU will contact NDOT to acquire the latest signal timings at the intersections of Cornhusker Road with US 75 SB and US 75 NB.
- City of Bellevue will provide existing signal timing sheets prior to FHU conducting field reviews.

Task 2 – Analysis

Based on the data collected, Synchro models will be built to reflect the existing conditions. Travel time runs, or “before runs,” will be conducted along the corridor. The before runs will be conducted during the AM (7:00 AM to 9:00 AM), Midday (11:00 AM to 1:00 PM), and PM (4:00 PM to 6:00 PM) peak periods. This information will be used to calibrate the existing Synchro models.

Yellow change and Red clearance timings will be calculated based on information collected in the data collection task. The Synchro models will be updated with new clearance values and timings will be optimized. Optimized time-periods will be the AM, Midday, and PM peak hours. Tru-Traffic software will then be utilized to optimize progression along the corridor. The day plan schedule will be reviewed based on the collected 24-hour counts and adjusted as necessary. Any existing special timing patterns will be reviewed with the City and updated or removed as necessary.

Task 3 – Implementation

FHU will program the new timings into the traffic signal controllers and proceed to a fine-tuning effort immediately thereafter. Timings will be reviewed to ensure they are operating as designed and will be adjusted for optimal operation based on field conditions. Fine-tuning travel time runs will be conducted with Tru-Traffic software to determine offset and sequence adjustments for optimal progression based on field conditions.

Task 4 – Documentation

A letter memo will be prepared documenting the results of the signal timing effort. The letter will include updated signal timings, time-space diagrams, and a discussion of the results.

Task 5 – Meeting & Project Management

As part of this effort, FHU will attend one (1) meeting with the City of Bellevue and NDOT to discuss project goals and signal timing standards to follow. This task also includes preparing monthly progress reports with invoices and other project management related tasks.

Schedule and Fee Estimate

Upon receipt of a signed copy of this agreement, FHU will begin working on this assignment. A kick-off meeting will be scheduled to establish corridor priorities, signal timing standards, and a project schedule. The draft memo will be submitted to the City of Bellevue within 30 days of completing the field fine-tuning of the new traffic signal timings. A two-week City review period is assumed. Once comments are received, FHU will update the memo and submit a final version to the City within two weeks. FHU proposes to complete this traffic signal retiming assignment for a maximum budget amount of **\$30,000**. This amount would be established as a “not to exceed” limit beyond which no charges could be made without your prior approval. A breakdown of the estimated cost by task is provided below. A more detailed breakdown is provided as an attachment to this proposal.

TASKS	HOURS	COSTS
Task 1 – Data Compilation	21	\$2,655
Task 2 – Analysis	44	\$5,790
Task 3 – Implementation	85	\$11,055
Task 4 – Documentation	22	\$3,100
Task 5 – Meeting & Project Management	19	\$3,065
Total Direct Project Expenses	-	\$4,335
Total	191	\$30,000

March 13, 2019
Mr. Jeff Roberts, PE
Page 3

If the conditions of this proposal are acceptable, please print out this letter, sign below and send it back for our files. In an effort to expedite the study, please call or send an e-mail with the signed proposal back as your acceptance. If you have any questions about this proposal, please call David Andersen or Mark Meisinger at (402) 445-4405.

Sincerely,
FELSBURG HOLT & ULLEVIG



Kyle A. Anderson, PE, PTOE
Vice-President



David Andersen, PE, PTOE, IMSA TS III
Project Manager

Accepted By

Title

Date

Attachment

O:\Marketing\Proposals\Letter Proposals\City of Bellevue\Cornhusker Rd Retiming\Cornhusker Rd Retiming Proposal_2019-03-13.docx

Cornhusker Road Signal Retiming

Workhour and Fee Estimate

March 13, 2019



Tasks	Associate	Engineer IV	Engineer I	Graphics	Hours	Costs
Task 1 – Data Compilation						
1a - TMC compilation		1	2		3	\$360
1b - Field Reviews		9	9		18	\$2,295
Task 2 – Analysis						
2a - Before Runs		9			9	\$1,350
2b - Synchro Model		3	11		14	\$1,605
2c - Clearance Calcs		2	7		9	\$1,035
2d - Optimization		12			12	\$1,800
Task 3 – Implementation						
3a - Programming / Implementation		11	11		22	\$2,805
3b - Fine-tuning	3	30	30		63	\$8,250
Task 4 – Documentation						
4a - Letter Memo	2	12	4	4	22	\$3,100
Task 5 – Meeting & Project Management						
5a - Meeting	3	5	3		11	\$1,665
5b - Project Management	4	4			8	\$1,400
TOTAL HOURS	12	98	77	4	191	
TOTAL LABOR / HR RATE	\$200	\$150	\$105	\$120	-	
TOTAL LABOR COSTS	\$2,400	\$14,700	\$8,085	\$480		\$25,665

DIRECT PROJECT EXPENSES

Printing	75	\$0.19	\$14
24-Hr Count (MNRG)	2	\$650	\$1,300
8-Hr Count (MNRG)	5	\$525	\$2,625
Mileage (10 Trips @ 16 Miles) (500 miles for observations)	682	\$0.580	\$396
TOTAL DIRECT PROJECT EXPENSES			\$4,335

TOTAL PROJECT COST **\$30,000**

TASKS	HOURS	COSTS
Task 1 – Data Compilation	21	\$2,655
Task 2 – Analysis	44	\$5,790
Task 3 – Implementation	85	\$11,055
Task 4 – Documentation	22	\$3,100
Task 5 – Meeting & Project Management	19	\$3,065
Total Direct Project Expenses	-	\$4,335
Total	191	\$30,000

Letter Agreement Standard Provisions

A. SERVICES BY THE CONSULTANT

The **CONSULTANT** agrees to perform all services, hereunder, using reasonable skill and judgment in accordance with applicable professional standards. **CONSULTANT** agrees to keep the **CLIENT** informed on its progress through periodic reports, and to maintain accurate records relating to its services for this project.

The **CONSULTANT** agrees to provide, directly or by association with such other Consultants or Contractors as it may deem necessary to further the interest of the **CLIENT**, the basic services as described in the Scope of Work provided in the signed Letter Proposal or Letter Agreement.

B. RESPONSIBILITIES OF THE CLIENT

The **CLIENT** shall provide and make available to the **CONSULTANT**, for his use, all maps, property descriptions, surveys, previous reports, historical data, and other information within its knowledge and possession relative to the services to be furnished hereunder. Data so furnished to the **CONSULTANT** shall remain the property of the **CLIENT** and will be returned upon completion of its services.

The **CLIENT** shall make provisions for the **CONSULTANT** to enter upon public and private properties as required for the **CONSULTANT** to perform its services hereunder.

C. EXTRA WORK

The **CLIENT** may desire to have the **CONSULTANT** perform work or render services other than those provided in Scope of Work. This will be Extra Work. Work shall not proceed until so authorized by the **CLIENT**. Payment for all work under this Agreement shall be on an hourly basis plus expenses in accordance with the attached rate schedule. Charges for outside services, expenses, and subconsultant work will be billed at 1.10 times the invoice amount.

D. TIME OF BEGINNING AND COMPLETION

Execution of the Letter Proposal is authorization by the **CLIENT** for the **CONSULTANT** to proceed with the work (Time of Beginning). The original Time of Completion is as noted in the Letter Agreement.

E. PAYMENT

Unless otherwise provided herein, **CONSULTANT** shall submit monthly invoices for Basic, Additional or Special Services and for Reimbursable Expenses each month for work that has been performed. If hourly, invoices will be based on labor and expenses incurred. If lump sum, invoices will be based on the percentage of work completed.

Payments not made within 60 days of the billing date shall bear interest at the rate of 1% per month which is an annual interest rate of 12%. If any portion of, or an entire account remains unpaid 90 days after billing, the **CLIENT** shall pay all costs of collection, including reasonable attorney's fees.

F. DELAYS

If the **CONSULTANT** is delayed at any time in the progress of work by any act or neglect of the **CLIENT** or its agents, employees or contractors, or by changes in the work, or by

extended reviews by the **CLIENT**, fire, unavoidable casualties, or by any causes beyond the **CONSULTANT'S** control, the time schedule shall be extended for a reasonable length of time, and **CONSULTANT'S** compensation may be subject to renegotiation for increased expenses due to escalation of prices, extended services, rework, and/or other expenses incidental to such delays.

G. OWNERSHIP OF DOCUMENTS

All drawings, specifications, reports, records, and other work products developed by the **CONSULTANT** associated with this project are instruments of service for this project only and shall remain the property of the **CONSULTANT** whether the project is completed or not. The **CONSULTANT** shall furnish originals or copies of such work product to the **CLIENT** in accordance with the services required hereunder. Reuse of any of the work product of the **CONSULTANT** by the **CLIENT** on an extension of this project or on any other project without the written permission of the **CONSULTANT** shall be at the **CLIENT'S** risk and the **CLIENT** agrees to defend, indemnify, and hold harmless the **CONSULTANT** from all claims, damages, and expenses including attorney's fees arising out of such unauthorized reuse by the **CLIENT** or by others acting through the **CLIENT**. Any reuse or adaptation of the **CONSULTANT'S** work product shall entitle the **CONSULTANT** to equitable compensation.

H. INSURANCE

During the course of the services, the **CONSULTANT** shall maintain Workmen's Compensation Insurance in accordance with the Workmen's Compensation laws of the State of Nebraska Professional Liability Insurance with a minimum coverage of \$1,000,000 per occurrence, \$2,000,000 aggregate; Automobile Liability with a combined single limit coverage of \$1,000,000; and Commercial General Liability of \$1,000,000 per occurrence, \$2,000,000 aggregate. Upon request, the **CONSULTANT** shall provide certificates of insurance to the **CLIENT** indicating compliance with this paragraph.

I. TERMINATION

Either the **CLIENT** or the **CONSULTANT** may terminate this Agreement at any time with or without cause upon giving the other party fourteen (14) calendar days prior written notice. The **CLIENT** shall within sixty (60) calendar days of termination pay the **CONSULTANT** for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of this contract.

J. DISPUTES

Any claim, dispute, or other matter in question between the **CLIENT** and the **CONSULTANT**, arising out of or relating to either's obligations to the other under this Agreement, shall, if possible, be resolved by negotiation between the **CLIENT'S** representative and the **CONSULTANT** Principal-in-Charge for the Project. **CLIENT** and **CONSULTANT** each commit to seeking resolution of such matters in an amicable, professional, and expeditious manner. If a matter cannot be resolved by these parties, no later than thirty (30) calendar days after either party submits an issue in writing for resolution,

representatives from executive management of the **CLIENT** and **CONSULTANT** shall attempt to resolve the matter through additional good faith negotiations. If resolution cannot be reached within an additional thirty (30) calendar days, the **CLIENT** and **CONSULTANT** agree that all such unresolved disputes shall be submitted to nonbinding mediation.

Pending final resolution of the dispute, the **CONSULTANT** shall proceed diligently with the performance of the Basic Services as described in Article A, as directed by the **CLIENT**, and the **CLIENT** shall continue to pay the undisputed payments due to the **CONSULTANT** for such services in accordance with the payment provisions of this Agreement.

K. GOVERNING LAW

Unless otherwise agreed in writing, this Agreement and the interpretation thereof shall be governed by the law of the State of Nebraska.

L. SUCCESSORS AND ASSIGNS

The **CLIENT** and the **CONSULTANT** each binds itself and its partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party with respect to all covenants of this Agreement. Neither party shall assign or transfer its interest in this Agreement without the written consent of the other.

M. EXTENT OF AGREEMENT

This Agreement represents the entire and integrated agreement between the parties and supersedes all prior negotiations and representations. Nothing herein shall be deemed to create any contractual relationship between the **CONSULTANT** and any other consulting business, or contractor, or material supplier on the project, nor obligate it to furnish any notices required under other such contracts, nor shall anything herein be deemed to give anyone not a party to this Agreement any right of action against a party which does not otherwise exist without regard to this Agreement.

N. NOTICES

All notices and instructions given by either party to the other shall be in writing, and shall be deemed to be properly served if delivered to the address of record shown below, or if deposited in the United States Mail properly stamped with the required postage and addressed to such party at the address in the Letter Proposal or Letter Agreement. The date of service of a notice sent by mail shall be deemed to be the day following the date on which said notice is so deposited. Either party hereto shall have the right to change its address by giving the other party written notice thereof.

O. ACCURACY OF SERVICES AND LIMITATION OF LIABILITY

The **CONSULTANT** shall use reasonable professional skill and judgment in providing the services, hereunder, but does not warrant that such services are without errors and/or omissions. If, during the authorized use and prudent interpretation of documents or advice furnished by the **CONSULTANT**, an error or omission is discovered within a reasonable time, the **CONSULTANT** shall be responsible for correction of any work which must be removed or altered to meet the project requirements, provided the **CONSULTANT** is given a

reasonable opportunity to make remedial recommendations and to correct or arrange for the correction of the work itself. The **CONSULTANT** will not be liable for the cost of procurement of work or services performed in correcting such errors and/or omissions where such work or services result in a value to the Project over and above that which the original work or services provided.

In providing opinions of probable construction cost, the **CLIENT** understands that the **CONSULTANT** has no control over costs or the price of labor, equipment, or materials, or the Contractor's method of pricing, and that the opinions of probable construction costs provided herein are to be made based on the **CONSULTANT'S** qualifications, and experience. The **CONSULTANT** makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual costs.

The **CONSULTANT** agrees, to the fullest extent permitted by law, to indemnify and hold the **CLIENT** harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the **CONSULTANT'S** negligent acts, errors or omissions in the performance of professional services under this Agreement and those of his or her subconsultants or anyone for whom the **CONSULTANT** is legally liable.

The **CLIENT** agrees, to the fullest extent permitted by law, to indemnify and hold the **CONSULTANT** harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the **CLIENT'S** negligent acts, errors or omissions and those of his or her contractors, subcontractors or consultants or anyone for whom the **CLIENT** is legally liable, and arising from the project that is the subject of this Agreement. **CLIENT'S** amount of indemnity or costs incurred in providing the indemnity shall be limited to the same amount as the **CONSULTANT'S** liability is listed below.

As negotiated as a part of this Agreement, to the fullest extent permitted by law, and notwithstanding any other provision of this Agreement, the total liability, in the aggregate, of the **CONSULTANT** and the **CONSULTANT'S** officers, directors, partners, employees, agents and subconsultants, to the **CLIENT** and anyone claiming by, through or under the **CLIENT**, for any and all claims, losses, costs or damages of any nature whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including but not limited to the negligence, professional errors or omissions, strict liability, breach of contract or warranty, express or implied, of the **CONSULTANT** or the **CONSULTANT'S** officers, directors, employees, agents or subconsultants, or any of them, shall not exceed the total amount of \$100,000.

Upon execution of the Letter Agreement or Letter Proposal, the **CLIENT** thereby agrees to the terms of these Special Provisions.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

16C
3-25-19

COUNCIL MEETING DATE:	3/25/2019	AGENDA ITEM TYPE:
SUBMITTED BY: Jeff Roberts, Public Works Director	SPECIAL PRESENTATION	<input type="checkbox"/>
	LIQUOR LICENSE	<input type="checkbox"/>
	ORDINANCE	<input type="checkbox"/>
	PUBLIC HEARING	<input type="checkbox"/>
	RESOLUTION	<input type="checkbox"/>
	CURRENT BUSINESS	<input checked="" type="checkbox"/>
	OTHER (SEE CLERK)	<input type="checkbox"/>

SUBJECT:

Amendment No. Three to Agreement for Engineering Services

SYNOPSIS:

Request permission to enter into Amendment No. Three to Agreement for Engineering Services between the City of Bellevue and HDR Engineering, Inc. for the East Lift Station - Sanitary Sewer Replacement and Force Main Project.

FISCAL IMPACT:

\$109,000

BUDGETED ITEM: ☒ YES ☐ NO

PROJECT # & TRACKING INFORMATION:

20 - 7000

RECOMMENDATION:

Request approval of Amendment No. Three to Agreement for Engineering Services and authorize the Mayor to sign the Agreement between the City of Bellevue and HDR Engineering, Inc. not to exceed \$109,000.

BACKGROUND:

The Scope of Work is to be amended to include additional work for separating the project into two bidding packages, finalizing the project contract documents, review the possibility of a submersible vs non-submersible lift station, bid phase services, right-of-way acquisition services, and additional work for construction administration services for the East Lift Station and Force Main Project.

ATTACHMENTS:

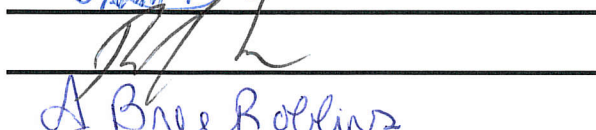
1	Amendment No. Three to Agreement	4	
2	E-Verify	5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:



AMENDMENT NO. THREE TO AGREEMENT
FOR
ENGINEERING SERVICES
FOR
EAST LIFT STATION - SANITARY SEWER REPLACEMENT AND FORCE MAIN

WHEREAS:

HDR ENGINEERING, INC. ("HDR") entered into an Agreement on June 9, 2017 to perform engineering services for the City of Bellevue, Nebraska ("OWNER");

OWNER desires to amend this Agreement in order for HDR to perform services beyond those previously contemplated;

HDR is willing to amend the agreement and perform the additional engineering services.

NOW, THEREFORE, HDR and OWNER do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged other than those sections and exhibits listed below;

Section I Scope of Services shall be amended to include additional work of separating the project into two bidding packages, finalizing the project contract documents (95% to Bidding), review the possibility of a submersible vs. non-submersible lift station, bid phase services, right of way acquisition services, and additional work for construction administration services for the East Lift Station and Force Main project.

Section IV Period of service shall be amended to include completion of the construction phase services by December 31, 2019.

Section V Compensation shall be amended to increase the not to exceed amount by \$109,000 to \$282,670.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year written below:

HDR ENGINEERING, INC. ("HDR")

City of Bellevue, Nebraska ("OWNER")

By: 

By: _____

Its: Senior Vice President

Its: Mayor

Date: 3/8/2019

Date: _____

EXHIBIT A

AMENDMENT NO. 3 SCOPE OF WORK

PART 1.0 PROJECT DESCRIPTION:

Provide additional design services and construction phase services for the East Lift Station and Force Main project. The contract includes the following components:

- Separating the project into two bidding packages.
- Finalizing the project contract documents (95% to Bidding).
- Review the possibility of a submersible vs. non-submersible lift station.
- Bid phase services.
- Right of Way acquisition services.
- Obtaining the project permitting documents.
- Construction administration services for the project construction which includes:
 - Site demolition and clearing including the removal of trees, fences, within the project area.
 - Construction of a lift station.
 - Site grading.
 - Coordination with utilities.
 - Construction of a sanitary force main.
 - Construction of a sanitary gravity main.

Key Understandings

1. ENGINEER will provide construction staking through a subconsultant for the gravity sewer construction project. Contractor will provide construction staking for remainder of the project
2. ENGINEER will provide quality control compaction testing and concrete compliance testing through a subconsultant.
3. CITY will provide construction administration and resident services for the gravity sewer construction project.
4. CITY will provide resident services for the force main portion of the construction project.
5. ENGINEER will provide resident services for the lift station portion of the project.
6. ENGINEER will provide a resident project representative (RPR) to provide construction observation for the duration of the project and inspection at the site of the work during critical construction activities but will not be required to assign personnel to this Task to the extent that a RPR is present on site at all times a Contractor is working on the lift station. A total of 60 hours are budgeted for RPR.
7. Progress meetings will be held on a bi-weekly basis. A total of 16 meetings are anticipated. Six additional onsite meetings are anticipated to be scheduled on an as needed basis.
8. ENGINEER will utilize Project Tracker software to log and track Contractor submittals.
9. ENGINEER will use HDR standard Construction Contract Administration forms for documenting contract interpretation and modification activities.

10. Distribution and numbers of various change documents will be determined at the preconstruction conference.
11. ENGINEER will assemble quality control records.
12. ENGINEER will prepare record drawings in accordance with OWNER requirements.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

TASK SERIES 1000 – CONSTRUCTION PROJECT MANAGEMENT

Objective: Provide management activities.

HDR Activities **1010 – Team Management and Project Control**

- 1011 Resource management and allocation based on Project schedules and activities.
- 1012 Budget and invoice management.
- 1013 Internal coordination meetings.

1020 – External Meetings

- 1021 Conduct preconstruction conference. Take and distribute meeting notes.
- 1022 Bi-Weekly construction meetings held on site. Take and distribute meeting notes.

1030 – Construction Administration

- 1031 Respond to contractor's requests for clarifications and coordinate response with OWNER. Issue response letters, field orders, and/or work change directives as necessary.
- 1032 Negotiate and prepare change orders for execution.
- 1033 Review shop drawing submittals. Reviewed shop drawings will be provided to the OWNER and Contractor.
- 1034 Review and make recommendations to OWNER in regard to accepting or rejecting work as it relates to compliance with the design criteria and testing reports.
- 1035 Review pay applications provided by contractor and make recommendation to the OWNER for payment.
- 1036 Prepare record drawings based on Contractor provided marked up documents.
- 1037 Conduct final inspection of completed project and provide punch-list to Contractor.
- 1038 Upon completion of the project, certify in writing to the OWNER that the project has been completed in compliance with the plans and specifications and the contract documents.

TASK SERIES 1100 – RESIDENT PROJECT REPRESENTATIVE SERVICES

Objective: Provide resident project representative services.

HDR Activities: **1110 – Resident Services**

- Maintain project diary and record of working days, hours worked, personnel on site, visitors to site, construction activities, and equipment used.
- Attend on site progress review meetings.
- Review pay requests prepared by contractor.
- Record requests for interpretation of plans and specifications by the contractor, relay requests to ENGINEER, and provide clarifications as determined by the ENGINEER to Contractor.
- Review completeness of record drawings maintained by Contractor during construction progress.
- Provide notification to the ENGINEER, who will in turn notify the Owner, of work not performed in accordance with the plans and specifications.
- Observe the Contractor's progress towards completion of Project.
- Verify materials delivered are in accordance with approved shop drawings.
- Generate photographic documentation. Photographs will be taken before, during, and after construction. Photographs will be taken of completed items of construction including but not limited to pipe, equipment, and construction operations.
- Review and coordinate testing results with ENGINEER.
- Develop punch list of remaining work.
- Verify completion of the punch list.
- Review contractor provided record drawings for completeness.
- Upon final completion, secure lien waivers, and other necessary documents for submittal to Owner.

1120 – Materials Testing

See attached letter proposal from Thiele.

1130 – Construction Staking – Gravity Sewer

Provide construction staking through a subconsultant for the gravity sewer construction project.

TASK Series 1200 Finalizing Contract Documents

Objective: Separate the project into two separate construction documents and finalize the East Lift Station project contract documents (95% to Bidding), Review the possibility of a submersible vs. non-submersible lift station, Bid phase services, Right of Way acquisition services, obtaining the project permitting documents.

HDR Activities: 1210 Finalizing Contract Documents

- Finalizing the plans and specifications.
- Bid phase services for the East Lift Station project.
- Right of Way acquisition services.
- Obtaining the project permitting documents.

PART 3.0 OWNER'S RESPONSIBILITIES:

OWNER will be responsible for the following as identified in the above Scope of Work:

- Site access
- Execution of all permits and applications
- Payment of all permit fees
- Participation in meetings as needed
- Timely review of change orders

PART 4.0 PERIODS OF SERVICE:

Construction Notice to Proceed:	March 1, 2019
Construction Substantial Completion:	October 31, 2019
Final Completion:	December 31, 2019

EXHIBIT B

Bellevue East Pump Station - Amendment Three
Estimated Manhours and Fee Summary
February 20, 2019

FEE SUMMARY								
	Task Series	Total Hours	Direct Labor		Total Labor	Direct Costs	Subconsultants	Total
Task 1000 Construction Project Management								
	Team Management and Project Control	28	\$1,572.40	3.18	\$5,000.24	\$0.00		\$5,000
	External Meetings	48	\$2,672.16	3.18	\$8,497.47	\$406.00		\$8,903
	Construction Administration	40	\$2,226.80	3.18	\$7,081.22	\$0.00		\$7,081
	Shop Drawing Review	44	\$2,229.32	3.18	\$7,089.24	\$0.00		\$7,089
	Record Drawings	38	\$1,486.68	3.18	\$4,727.64	\$56.00		\$4,784
Task 1100 Resident Project Representative								
	Resident Services	72	\$2,198.40	3.18	\$6,990.91	\$348.00		\$7,339
	Materials Testing	8	\$445.36	3.18	\$1,416.24	\$0.00	\$38,797.00	\$40,213
	Construction Staking - Gravity Sewer	0	\$0.00	3.18	\$0.00	\$0.00	\$2,750.00	\$2,750
Task 1200 Finalizing Contract Documents								
	Pre-Bid Finalizing of Plans/Specs	118	\$5,656.06	3.18	\$17,986.27	\$4,500.00		\$22,486
	HDR Bidding Services	6	\$334.02	3.18	\$1,062.18	\$211.00		\$1,273
	ROW Meeting with Property Owners	12	\$654.12	3.18	\$2,080.10	\$0.00		\$2,080
	TOTAL	414	\$19,475.32		\$61,931.52	\$5,521.00	\$41,547.00	\$108,999.52

TOTAL:

\$109,000



13478 Chandler Road
Omaha, Nebraska 68138-3716
402.556.2171 Fax 402.556.7831
www.thielegeotech.com

January 7, 2019

Ms. Kylie Wilmes
HDR Engineering, Inc
8404 Indian Hills Drive
Omaha, NE 68114

**RE: PROPOSAL FOR MATERIAL TESTING SERVICES
CITY OF BELLEVUE EAST LIFT STATION AND FORCE MAIN**

Dear Ms. Wilmes:

Enclosed is our proposal for material testing services on the City of Bellevue East Lift Station and Force Main located near 29th Avenue & Harlan Lewis Road in Bellevue, Nebraska. The accompanying proposal describes the testing services that will be provided, the estimated cost, and the contract terms.

Thiele Geotech is a service oriented firm offering client focused geotechnical and material engineering from project start to finish. We have a capable staff who has experience with all of the testing required on this project.

Thiele Geotech is an accredited laboratory as required by virtually all governing agencies and specifications. Thiele Geotech participates in the AASHTO Materials Reference Laboratory (AMRL) program and the Cement and Concrete Reference Laboratory (CCRL) program. Our laboratory accreditation covers numerous test methods for the analysis of soils, aggregates, concrete, masonry and asphalt testing. Thiele Geotech has nationwide approval (validation) by the Department of the Army Corps of Engineers to provide construction materials testing.

We look forward to working with you on this project. If you have any questions, please call. If the accompanying proposal is acceptable, please return a signed copy to our office.

Respectfully,
Thiele Geotech, Inc.

Chris Chadwell

Enclosures

R:\PROPOSAL\CITY OF BELLEVUE EAST LIFT STATION AND FORCE MAIN.DOCX

Material Testing Proposal
City of Bellevue East Lift Station and Force Main
29th Avenue & Harlan Lewis Road
Bellevue, Nebraska
January 7, 2019

Thiele Geotech, Inc. is pleased to submit our proposal for material testing services for the City of Bellevue East Lift Station and Force Main. The following sections detail our proposed scope of services. A breakdown of estimated costs is attached in Exhibit A and the contract terms are attached in Exhibit B.

SCOPE OF SERVICES

Material testing on this project will consist of the following services:

1. Compaction tests on structural fill and backfill
2. Compaction tests on pavement subgrades
3. Test concrete materials and make cylinders
4. Appurtenant laboratory tests on soil and concrete
5. Engineering consultation, reports, and project management

Test procedures and requirements will be as set forth in the plans and specifications. The frequency and locations of tests will be in accordance with the contract documents or as directed by the Architect/Engineer or field representative. Testing will be conducted on an "on-call" basis.

ESTIMATED COST & BILLING

Testing services will be billed monthly at the unit rates listed in Exhibit A. Any tests not listed will be billed at our normal fee schedule rates in effect at the time of the test. Based on the number of tests in Exhibit A, the total cost for testing services is estimated at \$32,060 to \$35,270. This cost estimate is not intended as a not-to-exceed or lump-sum cost. The number of tests performed is highly dependent upon numerous factors beyond our control, including weather conditions, the contractor's schedule and performance, and the amount of discretionary testing requested. Consequently, the actual cost may be higher or lower than the estimated cost. We will bill only for the tests actually performed, and not on any lump sum or minimum cost basis.

EXHIBITS

Exhibit A - Cost Estimate
Exhibit B - General Conditions

THIELE GEOTECH, INC.

By:  _____

Joshua J. Kankovsky, P.E.

13478 Chandler Road

Omaha, Nebraska 68138-3716

402/556-2171 Fax 402/556-7831

CLIENT: _____

By: _____ Date: _____

Name: _____

Address: _____

City, State: _____

Phone: _____ Fax: _____

COST ESTIMATE

City of Bellevue East Lift Station and Force Main

Description	Estimated Quantity	Unit Rate	Estimated Cost
Storm Sewer/Force Main			
Compaction Test (ea.)	240.0	38.00	9,120.00
Trip Charge - Zone 1 (/trip)	96.0	63.00	6,048.00
Exterior Paving and Sidewalks			
Compaction Test (ea.)	18.0	38.00	684.00
Trip Charge - Zone 1 (/trip)	12.0	63.00	756.00
Concrete Test Set (slump/air/temp/cast 4 cyl)	18.0	84.00	1,512.00
Compressive Strength of Cylinder (ea.)	72.0	18.00	1,296.00
Trip Charge - Zone 1 (/trip)	25.0	63.00	1,575.00
Structures			
Concrete Test Set (slump/air/temp/cast 4 cyl)	20.0	84.00	1,680.00
Compressive Strength of Cylinder (ea.)	80.0	18.00	1,440.00
Trip Charge - Zone 1 (/trip)	25.0	63.00	1,575.00
Compaction Test (ea.)	30.0	38.00	1,140.00
Trip Charge - Zone 1 (/trip)	15.0	63.00	945.00
Miscellaneous			
Senior Engineer (/hr.)	3.0	189.00	567.00
Project Engineer (/hr.)	15.0	124.00	1,860.00
Standard Proctor (ea.)	5.0	173.00	865.00
Modified Proctor (ea.)	2.0	189.00	378.00
Atterberg Limits (/set)	7.0	88.00	616.00
	Subtotal		32,057.00
Contingency			
discretionary tests, retests, and other tests not listed		10%	3,210.00
	Total		35,267.00

Other Services

Any item or category not listed will be billed at our normal Fee Schedule rate in effect at the time of service.

GENERAL CONDITIONS

1. SCOPE OF WORK: Thiele Geotech, Inc. (including its officers, directors, employees and subconsultants, hereafter referred to as TG) shall perform the services described in the contract and shall invoice the client for those services at the Fee Schedule rates. Any cost estimates stated in this contract shall not be considered as firm figures unless specifically stated in this contract. If unexpected site conditions are discovered, the scope of services may change. TG will provide additional services at the contract Fee Schedule rates.

2. ACCESS TO SITES, PERMITS, AND APPROVALS: The client shall furnish TG with right-of-access to the site in order to conduct the planned exploration. Unless otherwise agreed, the client will also secure all necessary permits, approvals, licenses, and consents necessary to the performance of the services hereunder. While TG will take reasonable precautions to minimize damage to the property, it is understood by the client that, in the normal course of work, some damage may occur, the restoration of which is not part of this agreement.

3. UTILITIES: In the performance of its work, TG will take reasonable precautions to avoid damage or injury to subsurface utilities or structures. This includes requesting locates of utility owned lines and services. The client agrees to hold TG harmless and indemnify TG for any claims, payments, or other liability, including attorney fees, incurred by TG for damage to any privately owned subsurface utilities or structures which are not correctly identified to TG.

4. UNANTICIPATED HAZARDOUS MATERIALS: It shall be the duty of the client to advise TG of any known or suspected hazardous substances which are or may be related to the services provided; such hazardous substances including but not limited to products, materials, or wastes which may exist on or near any premises upon which work is to be performed by TG. If TG observes or suspects the existence of hazardous materials during the course of providing services, TG may, at its option, suspend further work on the project and notify client of the conditions. Services will be resumed only after a renegotiation of scope of services and fees. In the event that such renegotiation cannot occur to the satisfaction of TG, TG may, at its option, terminate this contract. It is understood and agreed that TG does not create, generate, or at any time take possession or ownership of hazardous materials as a result of its exploration services.

5. REPORTS AND INVOICES: TG will furnish up to 3 copies of reports to the client. Additional copies will be provided at the expense of the client. TG may submit invoices to the client monthly and upon completion of services. Payment is due upon presentation of invoices and past due 30 days from the invoice date. Client agrees to pay a finance charge on past due invoices of 1.25 percent per month, but not exceeding the maximum rate allowed by law.

6. OWNERSHIP OF DOCUMENTS: All reports, boring logs, data, notes, calculations, estimates, and other documents prepared by TG as instruments of service shall remain the property of TG.

7. SAMPLE DISPOSAL: Unless otherwise agreed, test specimens or samples will be disposed immediately upon completion of the test.

8. CONFIDENTIALITY: TG will hold confidential all business or technical information obtained from the client or generated in the performance of services hereunder and identified in writing by the client as confidential. TG will not disclose such information without the client's consent except to the extent required for; 1) performance of services under this contract; 2) compliance with professional standards of conduct for preservation of public safety, health, and welfare; 3) compliance with any court order or other governmental directive; and/or 4) protection of TG against claims or liabilities arising from performance of services under this contract. TG's obligations hereunder shall not apply to information in the public domain or lawfully acquired on a non-confidential basis from others. TG's technical and pricing information are to be considered confidential and proprietary, and shall not be released or otherwise made available to any third party without the express written consent of TG.

9. STANDARD OF CARE: Services performed by TG under this contract will be conducted in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing

under similar conditions. No other warranty, express or implied, is made or intended by the proposal for services or by furnishing oral or written reports of the findings made. The client recognizes that TG does not owe any fiduciary responsibility to the client. The client further recognizes that subsurface conditions may vary from those encountered at the location where borings, surveys, tests, or explorations are made by TG, and that the data, interpretations, and recommendations of TG are based solely upon the data available to TG. TG will be responsible for those data, interpretations, and recommendations, but shall not be responsible for the interpretation by others of the information developed.

10. LIMITATION OF LIABILITY: In recognition of the relative risks, rewards, and benefits to both the client and to TG, the risks have been allocated such that the client agrees to limit TG's liability to the client and all other parties claiming to have relied on TG's work provided through the client to \$50,000 or TG's total fee for services rendered on this project, whichever is greater. This limitation of liability is a business understanding between the parties voluntarily and knowingly entered into, and shall apply to all theories of recovery including, but not limited to, breach of contract, warranty, tort (including negligence), strict or statutory liability, or any other cause of action except for willful misconduct or gross negligence.

11. CONSEQUENTIAL DAMAGES: Neither party, including their respective contractors or subconsultants, shall be liable to the other or shall make any claim for any incidental, indirect or consequential damages. This mutual waiver of consequential damages shall include, but is not limited to: loss of use, loss of profit, loss of business, loss of income, loss of reputation, and any other consequential damages that either party may have incurred from any cause of action including negligence, strict liability, breach of contract, and breach of strict or implied warranty.

12. CLAIMS: Client agrees that any claim for damages filed against TG by Client or any contractor or subcontractor hired directly or indirectly by Client will be filed solely against TG or its successors or assigns, and that no individual person shall be made personally liable for damages, in whole or in part. All claims by Client shall be deemed relinquished unless filed within one year after substantial completion of TG's services under this agreement.

13. TERMINATION: This contract may be terminated by either party upon 7 days prior written notice. In the event of termination, TG shall be compensated by client for all services performed up to and including the termination date and for the completion of such services and records as are necessary to place TG's files in order and/or protect its professional reputation. If either party terminates this contract, these General Conditions shall survive termination and shall remain enforceable between the parties.

14. DISPUTE RESOLUTION: In an effort to resolve any conflicts that arise during or following this project, the client and TG agree that all disputes between them arising out of or related to this agreement shall be submitted to nonbinding mediation unless the parties mutually agree otherwise. The client and TG also agree to include a similar mediation provision in all agreements with independent contractors and consultants thereby providing for mediation as the primary method for dispute resolution for all parties on the project.

15. PRECEDENCE: These standards, terms, and conditions shall take precedence over any inconsistent or contradictory language contained in any proposal, contract, purchase order, requisition, notice to proceed, or like document regarding TG's services.

16. ASSIGNMENT: Neither party under this contract may transfer or assign any rights under or interests in this contract without the prior written consent of the other party.

17. PROVISIONS SEVERABLE: In the event that any of the provisions of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

3-25-19
16d.

COUNCIL MEETING DATE:	03/25/2019	AGENDA ITEM TYPE:	
SUBMITTED BY: Finance Director		SPECIAL PRESENTATION	<input type="checkbox"/>
		LIQUOR LICENSE	<input type="checkbox"/>
		ORDINANCE	<input type="checkbox"/>
		PUBLIC HEARING	<input type="checkbox"/>
		RESOLUTION	<input type="checkbox"/>
		CURRENT BUSINESS	<input checked="" type="checkbox"/>
		OTHER (SEE CLERK)	<input type="checkbox"/>

SUBJECT:

Presentation and acceptance of the Annual Audited Financial Statements for the period October 1, 2017 through September 30, 2018.

SYNOPSIS:

The fiscal year end 2018 audit has been completed. The City of Bellevue has received an unqualified opinion again this year on its financial statements. The City's Audit Committee was briefed and received a draft report. The next step is acceptance by City Council and submission/distribution to the State Auditor and other interested parties.

FISCAL IMPACT:

n/a

BUDGETED ITEM: ☒ YES ☐ NO

GRANT/MATCHING FUNDS

☐ YES ☐ NO

IF NO, EXPLAIN:

IF YES, %, \$, EXPLAIN:

PROJECT NAME, CALENDAR AND CODING:

Requestor Finance	Project Name:			
	Expected Start Date:		Expected End Date:	
	CIP Project Name:			
	MAPA # and Name:			
	Street District # and Name:			
	Distribution Code:			
		[Fund-Dept-Project-Subproject-Funding Source-Cost Center]		
GL Account #:		GL Account Name:		

RECOMMENDATION:

Accept the Auditor's Report and Financial Statements of the City of Bellevue for the Year Ended September 30, 2018.

BACKGROUND:

BKD LLP has audited the financial statements for the year ended September 30, 2018 (fiscal year October 1, 2017 through September 30, 2018). The audited financial statements are due to the State Auditor by March 31, 2019. Others parties rely on the audited financial statements such as bond holders and providers of grants and funding for City projects and operations. This year's report again includes a Management's Discussion and Analysis section in which management describes numerous aspects of the City.

ATTACHMENTS:

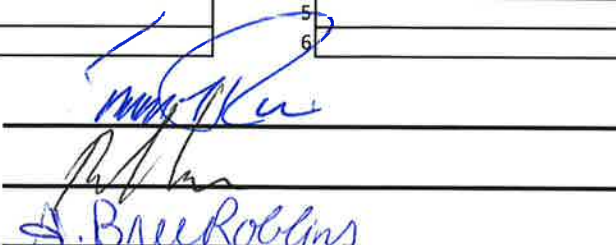
1	2018 Audited Financial Statements	4	
2		5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:



City of Bellevue, Nebraska

Independent Auditor's Report and Financial Statements

September 30, 2018



City of Bellevue, Nebraska

September 30, 2018

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Independent Auditor's Report

The Honorable Mayor and Members of the City Council
City of Bellevue, Nebraska

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Bellevue, Nebraska (the "City"), as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Bellevue, Nebraska as of September 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison information for the General Fund and the Community Betterment Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matter

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, pension and other postemployment benefit information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

BKD, LLP

Omaha, Nebraska
March 20, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

The management of the City of Bellevue, Nebraska (the City) offers the readers of the City's financial statements this narrative overview and a brief analysis of the financial activities of the City for the fiscal year ended September 30, 2018. The City's financial performance is discussed and analyzed within the context of the accompanying financial statements and notes to the financial statements.

FINANCIAL HIGHLIGHTS

- The City's general fund balance, as reported on the modified accrual basis of accounting, increased \$595,694 (8%) to \$7,743,171 at the end of the current fiscal year. The City's total governmental fund balance was \$17,629,994 as of September 30, 2018. Of that amount, \$6,667,311, 38% of the total, is unassigned and available to fund City operations. That amount accounts for 12% of general fund expenditures.
- The City's total net position, as reported on the full accrual basis of accounting, increased by \$13,691 from the prior year. The net position is the net assets and deferred outflows of the City less its liabilities and deferred inflows and totaled \$59,318,120 at September 30, 2018. Within the City's total net position, business-type (Waste water utility) activities increased and governmental activities decreased.
- The City's total long-term debt increased by \$3,731,851 (7%) to \$55,326,851 during the current fiscal year primarily due to bonding for the new City Hall, swimming pools and street resurfacing. The City refinanced \$3,400,000 (refunding bonds) in the current year that improved cash flow over the life of the bonds by \$662,000 with an associated net present value savings of \$384,000.
- During the year, the City enhanced parks and recreation, improved streets and continued the process of revitalizing Olde Towne by moving into the renovated City Hall at 1500 Wall Street. Specifically, the City:
 - Added amenities to American Heroes Park
 - Renovated Cascio and Gilbert swimming pools
 - Overlaid 17 lane-miles of streets
 - Finished remodeling 1500 Wall Street and moved into the new City Hall
- Valuation of the City increased 5% to \$2,985,416,584. This increased property tax revenues \$750,000 without increasing the tax levy.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements include: (1) government-wide financial statements presented on a full accrual basis, (2) fund financial statements presented on a modified accrual basis (governmental) or full accrual basis (proprietary), and (3) notes to the financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The City's government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to private-sector business. Information for fiscal years 2015 and prior has not been restated for adoption of GASB 75 (Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions).

The *Statement of Net Position* presents information on all of the City's assets, deferred outflows of resources, liabilities and deferred inflows of resources with the difference reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

City of Bellevue Government-Wide Net Position Trend September 30, 2014-2018

	2014	2015	2016	2017	2018
Total net position	\$ 61,661,547	\$ 57,307,228	\$ 55,647,612	\$ 59,304,429	\$ 59,318,120

The *Statement of Activities* presents information showing how the City's net position changed during the year ended September 30, 2018. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned, but unused vacation leave).

Government-wide financial statements distinguish governmental activities of the City that are principally supported by taxes and intergovernmental revenues from business-type activities that are intended to recover all or a significant portion of their costs through user fees and charges. Governmental activities include general government, public safety, streets and highways, planning and zoning, economic and community development, parks and recreation, the library, the cemetery, permits and inspections, transportation services, engineering, and fleet management. Business-type activities include the City's waste water utility.

The government-wide financial statements can be found on pages 13-14 of this report.

FUND FINANCIAL STATEMENTS

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into governmental funds and proprietary funds.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the City's near-term financing requirements. For September 30, 2018, governmental fund assets were \$18 million more than liabilities and deferred inflows of resources (fund balance), including \$6,667,311 of unassigned fund balance, indicating the ability to adequately fund the current operating cycle.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. To that end, both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide reconciliations to governmental funds and governmental activities on pages 16 and 18, respectively, of this report.

The City maintained seven individual governmental funds during the fiscal year. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General fund, the Community Betterment fund, and the Debt Service fund, which are considered to be major funds. Data from the other governmental funds are combined into a single, aggregated presentation. The non-major funds are Community Development, Economic Development, Law Enforcement Trust and Federal Forfeitures.

The basic governmental fund financial statements can be found on pages 15-18 of this report.

The City adopted an appropriated budget for 2017-2018. A budgetary comparison statement has been provided for the General and Community Betterment major funds to demonstrate compliance with the portion of the budget related to FY 2018.

Proprietary funds are reported in the fund financial statements and generally report services for which the City charges customers a fee. *Enterprise funds* are used to report the same functions presented as business-type activities in the government-wide statements. The city uses an enterprise fund to account for its waste water utility.

The basic proprietary fund financial statements can be found on pages 21-23 of this report.

NOTES TO THE FINANCIAL STATEMENTS

The accompanying notes to the financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the financial statements can be found on pages 24-55 of this report.

OTHER INFORMATION

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information concerning the City's progress in funding its obligation to provide pension benefits to its police employees, and to provide other postemployment benefits to all full-time employees (found on pages 56-58 of this report), and (2) supplementary information reporting the schedule of expenditures of federal awards (found on page 59 of this report).

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$59,318,120 at September 30, 2018.

The City's investment in capital assets (e.g. land, buildings, improvements, infrastructure, and machinery and equipment), less any related debt used to acquire those assets that is still outstanding, was \$49,862,171 at September 30, 2018 (84% of City's net position). The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

City of Bellevue
Condensed Statement of Net Position
September 30, 2018 and 2017

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
Current and other assets	\$ 21,582,167	\$ 23,479,470	\$ 4,185,731	\$ 2,831,998	\$ 25,767,898	\$ 26,311,468
Capital assets	96,239,896	92,716,666	9,216,093	9,018,251	105,455,989	101,734,917
Total assets	117,822,063	116,196,136	13,401,824	11,850,249	131,223,887	128,046,385
Deferred outflows of resources	2,512,934	2,774,892	21,113	22,888	2,534,047	2,797,780
Current liabilities	10,682,897	11,992,628	2,327,337	1,625,192	13,010,234	13,617,820
Long-term liabilities outstanding	57,782,463	55,150,418	2,840,210	2,771,498	60,622,673	57,921,916
Total liabilities	68,465,360	67,143,046	5,167,547	4,396,690	73,632,907	71,539,736
Deferred inflows of resources	790,769	-	16,138	-	806,907	-
Net position:						
Net investment in capital assets	43,707,519	42,487,893	6,154,652	6,202,855	49,862,171	48,690,748
Restricted	10,760,681	10,555,261	-	-	10,760,681	10,555,261
Unrestricted	(3,389,332)	(1,215,172)	2,084,600	1,273,592	(1,304,732)	58,420
Total net position	\$ 51,078,868	\$ 51,827,982	\$ 8,239,252	\$ 7,476,447	\$ 59,318,120	\$ 59,304,429

At September 30, 2018, \$10,760,681 (21% of City net position) represents resources that are subject to external restrictions on their use. The City's governmental activities unrestricted net position of (\$3,389,332) was caused by unfunded employee benefits and pension liabilities. These are long-term liabilities that are funded as they occur. The City believes it will have sufficient cash-on-hand to fund the liabilities as they come due.

City of Bellevue
Condensed Statement of Activities
Years Ended September 30, 2018 and 2017

Governmental Activities		Business-Type Activities		Total	
2018	2017	2018	2017	2018	2017
\$ 9,737,773	\$ 8,887,987	\$ 8,336,268	\$ 7,353,053	\$ 18,074,041	\$ 16,241,040
6,386,560	6,112,925	-	-	6,386,560	6,112,925
1,218,646	3,138,683	-	-	1,218,646	3,138,683
19,732,155	18,996,341	-	-	19,732,155	18,996,341
2,020,981	2,595,708	-	-	2,020,981	2,595,708
10,696,610	10,806,642	-	-	10,696,610	10,806,642
1,466,540	1,680,027	-	-	1,466,540	1,680,027
1,189,205	1,218,257	-	-	1,189,205	1,218,257
26,533	51,519	-	-	26,533	51,519
302,241	468,768	-	11,781	302,241	480,549
<u>52,777,244</u>	<u>53,956,857</u>	<u>8,336,268</u>	<u>7,364,834</u>	<u>61,113,512</u>	<u>61,321,691</u>
7,476,415	6,299,009	-	-	7,476,415	6,299,009
21,788,687	21,782,156	-	-	21,788,687	21,782,156
2,337,433	2,360,034	-	-	2,337,433	2,360,034
20,173,977	18,110,900	-	-	20,173,977	18,110,900
1,749,846	1,824,124	-	-	1,749,846	1,824,124
-	-	7,573,463	7,288,651	7,573,463	7,288,651
<u>53,526,358</u>	<u>50,376,223</u>	<u>7,573,463</u>	<u>7,288,651</u>	<u>61,099,821</u>	<u>57,664,874</u>
(749,114)	3,580,634	762,805	76,183	13,691	3,656,817
<u>51,827,982</u>	<u>48,247,348</u>	<u>7,476,447</u>	<u>7,400,264</u>	<u>59,304,429</u>	<u>55,647,612</u>
<u>\$ 51,078,868</u>	<u>\$ 51,827,982</u>	<u>\$ 8,239,252</u>	<u>\$ 7,476,447</u>	<u>\$ 59,318,120</u>	<u>\$ 59,304,429</u>

GOVERNMENTAL ACTIVITIES

As previously stated, the Statement of Activities presents information showing how the City's net position changed during the year. Activities as described in this section are reported on the full accrual basis, such that all changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned, but unused vacation leave).

Governmental activities' net position decreased by \$749,114.

Revenues decreased by \$1,179,613 (2%) and expenses increased by \$3,150,135 (6%).

Key elements impacting the decrease in revenues were as follows:

- Program revenues decreased from the prior year by \$796,616 largely due to a decrease in capital grants and contributions of \$1,920,037 primarily due to a significant amount of property received from Eastern Sarpy County District 4 Fire Station in the prior year.
- General revenues decreased by \$382,997 primarily due to lower in-lieu, sales and occupation tax revenues of \$898,246, offset by an increase in property taxes of \$735,814. All other revenue decreased by \$220,565.

BUSINESS-TYPE ACTIVITIES

Business-type activities increased the City's net position by \$762,805. These activities are related to the City-owned waste water utility. Contractual service fees paid to the City of Omaha for waste water utility services totaled \$5,029,301 (66%) of the total program expenses.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

GOVERNMENTAL FUNDS

Governmental fund financial statements are reported on the modified accrual basis, with the focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for discretionary spending at the end of the fiscal year.

City of Bellevue Unassigned Governmental Fund Balance Trend September 30, 2016-2018

	2016	2017	2018
Unassigned fund balance	\$ 8,850,289	\$ 6,849,094	\$ 6,667,311

At the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$17,629,994, a decrease of \$72,744 in comparison with the prior year. Of this total amount, \$6,667,311 (38%) constitutes unassigned fund balance, which is available for spending at the City's discretion. The remainder of fund balance is not available for new spending because it is (1) restricted for debt service \$5,477,587, (2) restricted for community betterment \$4,168,343, (3) restricted for community development \$182,349, (4) restricted for public safety \$58,544, (5) restricted for economic development \$873,858, (6) non-spendable inventory \$170,909 or (7) non-spendable prepaid expenses \$31,093.

The General Fund is the primary operating fund of the City. At September 30, 2018, the unassigned fund balance of the General Fund was \$6,667,311. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 12% of total general fund expenditures.

The Community Betterment Fund had a total fund balance of \$4,168,343, a decrease of \$362,574 in comparison to the prior year. Total revenue from the City's lottery operations and associated investment income was \$895,455. Qualified community betterment spending totaled \$1,268,387 and included significant funding for transportation services, Economic Development, American Heroes Park's BJSA parking lot and the Banner Park Splash pad and restroom.

The Debt Service Fund had a total fund balance of \$5,477,587, a decrease of \$323,057 in comparison to the prior year. Bond and loan proceeds of \$8,375,000 and fund revenues of \$5,698,928, primarily due to property taxes, were offset by \$14,396,985 of expenditures primarily due to debt service payments and bond refundings.

PROPRIETARY FUND

The City's proprietary fund information can be found in the government-wide financial statements under Business-type Activities and is related to Waste water operations. Unrestricted net position of the Waste water enterprise fund increased \$811,008 to \$2,084,600 at September 30, 2018.

GENERAL FUND BUDGETARY HIGHLIGHTS

REVENUES

Total General Fund revenues were \$1,274,793 (3%) favorable to the budgeted revenues of \$43,430,174 primarily due to:

- Higher fee receipts, including fire rescue fees, than anticipated.
- Insurance reimbursements.
- Higher cost-share proceeds on associated projects.

EXPENDITURES

Total General Fund expenditures were \$1,714,958 (3%) favorable to budgeted expenditures of \$56,411,540 primarily due to:

- Police defined-benefit pension funding (fewer retirements than budgeted).
- Medical insurance premiums less than budgeted.
- Higher City Hall renovation costs (timing) offset by lower street project expenditures.

OTHER FINANCING SOURCES

Total General Fund other financing sources were \$5,016,405 (39%) unfavorable to budget other financing sources of \$12,927,746 primarily due to:

- Police impound lot not pursued (associated funding not received).
- Bonds proceeds lower due to fewer prior year street improvements.

CAPITAL EXPENDITURES AND DEBT ADMINISTRATION

CAPITAL ASSETS

The City's capital assets for its governmental and business-type activities as of September 30, 2018, totaled \$105,455,989 (net of accumulated depreciation), an increase of \$3,721,072 (4%). This investment in capital assets included streets and highways, bridges, buildings, machinery and equipment, parks, waste water facilities and lines, automobiles and recreation facilities.

City of Bellevue
Capital Assets (net of depreciation)
September 30, 2018 and 2017

	<u>Governmental Activities</u>		<u>Business-Type Activities</u>		<u>Total</u>	
	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>
Land	\$ 13,854,971	\$ 13,854,971	\$ -	\$ -	\$ 13,854,971	\$ 13,854,971
Buildings and equipment	29,045,388	25,505,991	751,202	324,898	29,796,590	25,830,889
Machinery and equipment	2,409,488	2,936,099	-	-	2,409,488	2,936,099
Infrastructure	46,533,548	43,195,072	-	-	46,533,548	43,195,072
Vehicles	2,905,499	2,122,429	-	-	2,905,499	2,122,429
Plant and distribution lines	-	-	8,464,891	8,693,353	8,464,891	8,693,353
Construction in progress	1,491,002	5,102,104	-	-	1,491,002	5,102,104
Total	<u>\$ 96,239,896</u>	<u>\$ 92,716,666</u>	<u>\$ 9,216,093</u>	<u>\$ 9,018,251</u>	<u>\$ 105,455,989</u>	<u>\$ 101,734,917</u>

Major capital asset events during the fiscal year included the following:

Significant acquisitions or improvements placed in service during the current year at their installed values:

- Cascio and Gilbert Pools - \$5,086,153
- City Hall at 1500 Wall Street - \$4,669,420
- Public works vehicles and equipment - \$799,712
- Public safety vehicles and equipment - \$597,591
- Public safety buildings optimization and service lighting upgrade- \$203,111
- Banner Park splash pad - \$200,189
- American Heroes Park improvements - \$191,013
- Street department salt shed - \$117,260

Construction in Progress consisted entirely of costs associated with 36th street design. Construction design of 36th street increased \$742,353 to \$1,491,002. Projects put into service were:

- Cascio and Gilbert Swimming Pools
- City Hall at 1500 Wall Street

Additional information on the City's capital assets can be found in Note 7 of the notes to the financial statements on pages 34-35 of this report.

The City's expenditures also included items that were significant but did not meet the criteria for capitalization, as follows:

- Overlays that were 2" or less and bridge repairs - \$4,700,188
- Communication and information systems equipment where individual items were less than \$10,000 each - \$1,220,001

These expenditures represent an investment in facilities and equipment or maintenance of streets that are reflected in current year expenses.

LONG-TERM DEBT

At the end of the current fiscal year, the City had total bonded debt outstanding of \$53,675,000 and capital lease obligations of \$1,651,851. Of this amount, \$36,700,000 comprises debt backed by the full faith and credit of the City. The remainder of the City's debt represents bonds secured solely by specified revenue sources (i.e., revenue bonds).

City of Bellevue Outstanding Long-Term Debt September 30, 2018 and 2017

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
General obligation bonds	\$ 36,700,000	\$ 32,630,000	\$ -	\$ -	\$ 36,700,000	\$ 32,630,000
Public safety tax anticipation notes	11,115,000	11,615,000	-	-	11,115,000	11,615,000
Redevelopment revenue bonds	3,205,000	3,405,000	-	-	3,205,000	3,405,000
Notes payable	-	-	-	2,815,396	-	2,815,396
Revenue refunding bonds	-	-	2,655,000	-	2,655,000	-
Capital lease obligations	1,245,410	1,129,604	406,441	-	1,651,851	1,129,604
Total	<u>\$ 52,265,410</u>	<u>\$ 48,779,604</u>	<u>\$ 3,061,441</u>	<u>\$ 2,815,396</u>	<u>\$ 55,326,851</u>	<u>\$ 51,595,000</u>

ECONOMIC FACTORS AND FUTURE BUDGETS AND RATES

The budget for 2018-2019 was approved in September 2018 by the City of Bellevue. The key economic factors expected to impact future budgets and rates are:

- The tax levy remained at .610000 per \$100 of valuation for taxes due December 31, 2018. The property valuation increased \$118,824,640 (4%) from \$2,985,416,584 to \$3,104,241,224. This is estimated to result in added property tax revenue of \$724,830 during the 2018-19 fiscal year.
- The transition of firefighter staff from volunteer to part-time to full-time was a contributing factor in expenditure increases. The City increased the Fire Department's 2018-19 budget by \$2.7 million from the prior fiscal year. The Assistance to Firefighters grant that paid the wages and benefits of twelve additional full-time firefighters, expires in March 2019.

All these factors, except where noted, were considered in preparing the City's budget for the 2018-19 fiscal year.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City of Bellevue's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the City of Bellevue, Finance Director, 1500 Wall Street, Bellevue, Nebraska 68005.

City of Bellevue, Nebraska
Statement of Net Position
September 30, 2018

	Governmental Activities	Business-type Activities	Total
Assets			
Cash and cash equivalents	\$ 15,295,309	\$ 3,503,995	\$ 18,799,304
Receivables, net	1,897,653	681,402	2,579,055
Due from other governments, net	4,174,682	-	4,174,682
Inventories	170,909	-	170,909
Prepaid expenses	43,614	334	43,948
Capital assets			
Non-depreciable	15,345,973	-	15,345,973
Depreciable, net	80,893,923	9,216,093	90,110,016
Total assets	<u>117,822,063</u>	<u>13,401,824</u>	<u>131,223,887</u>
Deferred Outflows of Resources			
Deferred loss on refunded debt	73,438	-	73,438
Deferred outflows on pension	1,404,945	-	1,404,945
Deferred outflows on OPEB	1,034,551	21,113	1,055,664
	<u>2,512,934</u>	<u>21,113</u>	<u>2,534,047</u>
Liabilities			
Accounts payable and accrued expenses	2,140,557	1,941,903	4,082,460
Interest payable	474,239	18,453	492,692
Compensated absences			
Payable within one year	2,300,000	40,000	2,340,000
Payable in more than one year	3,006,745	45,769	3,052,514
Claims and judgments	416,117	-	416,117
Unearned revenue	189,962	-	189,962
Other long-term liabilities			
Payable within one year	17,640	-	17,640
Payable in more than one year	2,557,685	-	2,557,685
Pension and other postemployment benefits			
Payable within one year	274,400	5,600	280,000
Payable in more than one year	4,822,605	54,381	4,876,986
Long-term debt, net			
Payable within one year	4,869,982	321,381	5,191,363
Payable in more than one year	47,395,428	2,740,060	50,135,488
Total liabilities	<u>68,465,360</u>	<u>5,167,547</u>	<u>73,632,907</u>
Deferred Inflows of Resources			
Deferred inflows on OPEB	790,769	16,138	806,907
Net Position			
Net investment in capital assets	43,707,519	6,154,652	49,862,171
Restricted			
Debt service	5,477,587	-	5,477,587
Community betterment	4,168,343	-	4,168,343
Community development	182,349	-	182,349
Economic development	873,858	-	873,858
Public safety	58,544	-	58,544
Unrestricted	(3,389,332)	2,084,600	(1,304,732)
Total net position	<u>\$ 51,078,868</u>	<u>\$ 8,239,252</u>	<u>\$ 59,318,120</u>

City of Bellevue, Nebraska
Statement of Activities
Year Ended September 30, 2018

Expenses	Program Revenues			Net Revenues (Expenses) and Changes in Net Position		
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
\$ 7,476,415	\$ 2,092,965	\$ 348,981	\$ 213,757	\$ (4,820,712)	\$ -	\$ (4,820,712)
21,788,687	2,626,429	1,136,724	8,000	(18,017,534)	-	(18,017,534)
2,337,433	892,597	-	-	(1,444,836)	-	(1,444,836)
20,173,977	4,125,782	4,900,855	996,889	(10,150,451)	-	(10,150,451)
1,749,846	-	-	-	(1,749,846)	-	(1,749,846)
53,526,358	9,737,773	6,386,560	1,218,646	(36,183,379)	-	(36,183,379)
7,573,463	8,336,268	-	-	-	762,805	762,805
7,573,463	8,336,268	-	-	-	762,805	762,805
\$ 61,099,821	\$ 18,074,041	\$ 6,386,560	\$ 1,218,646	(36,183,379)	762,805	(35,420,574)
General Revenues						
Property taxes				19,732,155	-	19,732,155
In-lieu of taxes				2,020,981	-	2,020,981
Sales and use taxes				10,696,610	-	10,696,610
Occupation taxes				1,466,540	-	1,466,540
State aid				1,189,205	-	1,189,205
Unrestricted investment earnings				26,533	-	26,533
Miscellaneous general revenues				302,241	-	302,241
Total general revenues				35,434,265	-	35,434,265
Change in Net Position				(749,114)	762,805	13,691
Net Position - Beginning of Year				51,827,982	7,476,447	59,304,429
Net Position - End of Year				\$ 51,078,868	\$ 8,239,252	\$ 59,318,120

City of Bellevue, Nebraska
Balance Sheet
Governmental Funds
September 30, 2018

	General Fund	Community Betterment Fund	Debt Service Fund	Other Governmental Funds	Total
Assets					
Cash and cash equivalents	\$ 5,337,483	\$ 4,143,772	\$ 5,455,869	\$ 358,185	\$ 15,295,309
Receivables, net	1,323,691	74,057	469,603	30,302	1,897,653
Due from other governments	4,174,682	-	-	-	4,174,682
Inventories	170,909	-	-	-	170,909
Prepaid expenses	31,093	-	-	12,521	43,614
Total assets	<u>\$ 11,037,858</u>	<u>\$ 4,217,829</u>	<u>\$ 5,925,472</u>	<u>\$ 401,008</u>	<u>\$ 21,582,167</u>
Liabilities					
Accounts payable and accrued expenses	\$ 2,059,666	\$ 49,486	\$ -	\$ 10,975	\$ 2,120,127
Claims payable	29,397	-	-	-	29,397
Unearned revenue	40,822	-	-	149,140	189,962
Total liabilities	<u>2,129,885</u>	<u>49,486</u>	<u>-</u>	<u>160,115</u>	<u>2,339,486</u>
Deferred Inflows of Resources					
Unavailable revenues	<u>1,164,802</u>	<u>-</u>	<u>447,885</u>	<u>-</u>	<u>1,612,687</u>
Fund Balances					
Nonspendable					
Inventory	170,909	-	-	-	170,909
Prepaid expenses	31,093	-	-	-	31,093
Restricted for					
Debt service	-	-	5,477,587	-	5,477,587
Community betterment	-	4,168,343	-	-	4,168,343
Community development	-	-	-	182,349	182,349
Economic development	873,858	-	-	-	873,858
Public safety	-	-	-	58,544	58,544
Unassigned	6,667,311	-	-	-	6,667,311
Total fund balances	<u>7,743,171</u>	<u>4,168,343</u>	<u>5,477,587</u>	<u>240,893</u>	<u>17,629,994</u>
Total liabilities, deferred inflows of resources and fund balances	<u>\$ 11,037,858</u>	<u>\$ 4,217,829</u>	<u>\$ 5,925,472</u>	<u>\$ 401,008</u>	<u>\$ 21,582,167</u>

City of Bellevue, Nebraska
Reconciliation of the Balance Sheet
of Governmental Funds to the
Statement of Net Position
September 30, 2018

Amounts reported for governmental activities in the statement of net position are different because:

Total fund balances of governmental funds.	\$ 17,629,994
Capital assets used in governmental activities are not financial resources and, therefore, not reported in the funds.	96,239,896
Deferred inflows of resources related to OPEB do not represent an obligation of current financial resources, and, therefore, are not reported in the funds.	(790,769)
Deferred inflows of resources for unavailable revenues are not available to pay current period expenditures and, therefore, not recognized in the funds.	1,612,687
A portion of the accrued claims and judgments liability requires the use of unavailable financial resources and, therefore, is not reported in the funds.	(386,720)
Deferred outflows of resources related to OPEB and pension are not current financial resources, and, therefore, are not reported in the funds.	2,439,496
Deferred outflows of resources related to the loss on refunded debt are not current financial resources, and, therefore, are not reported in the funds.	73,438
Long-term liabilities, including bonds and leases payable, related interest, are not due and payable in the current period and, therefore, not reported in the funds.	(52,739,649)
Other long-term liabilities are not due and payable in the current period and, therefore, not reported in the funds. Amount includes pension and OPEB liabilities.	<u>(12,999,505)</u>
Net position of governmental activities	<u><u>\$ 51,078,868</u></u>

City of Bellevue, Nebraska
Statement of Revenues, Expenditures and
Changes in Fund Balances – Governmental Funds
Year Ended September 30, 2018

	General Fund	Community Betterment Fund	Debt Service Fund	Other Governmental Funds	Total
Revenues					
Property tax	\$ 14,281,280	\$ -	\$ 5,346,491	\$ -	\$ 19,627,771
In-lieu of tax	1,853,956	-	188,049	-	2,042,005
Sales and use tax	10,696,610	-	-	-	10,696,610
Occupation tax	1,659,661	-	-	-	1,659,661
Permits and licenses	1,519,165	-	-	-	1,519,165
Fees	1,516,116	-	-	-	1,516,116
Charges for services	3,647,323	-	-	-	3,647,323
Intergovernmental	10,167,050	-	13,539	244,836	10,425,425
Investment income	11,486	2,858	11,529	660	26,533
Lottery	-	892,597	-	-	892,597
Special assessments	-	-	138,965	-	138,965
Reimbursements	359,448	-	-	-	359,448
Miscellaneous	294,229	10,358	355	-	304,942
Total revenues	46,006,324	905,813	5,698,928	245,496	52,856,561
Expenditures					
Current					
General government	5,230,292	-	99,727	-	5,330,019
Public safety	21,949,374	-	-	13,661	21,963,035
Community development	1,914,426	153,908	-	214,642	2,282,976
Public works	16,398,730	-	-	-	16,398,730
Capital outlay	8,816,236	-	-	-	8,816,236
Debt service					
Principal	640,868	-	4,260,000	-	4,900,868
Bond issue costs	-	-	98,463	-	98,463
Interest and fiscal charges	31,596	-	1,494,056	-	1,525,652
Total expenditures	54,981,522	153,908	5,952,246	228,303	61,315,979
Excess (Deficiency) Of Revenues Over (Under) Expenditures	(8,975,198)	751,905	(253,318)	17,193	(8,459,418)
Other Financing Sources (Uses)					
Refunding bonds issued	-	-	745,000	-	745,000
Bond and loan issuance	-	-	7,630,000	-	7,630,000
Payment to refunded bond escrow agent	-	-	(745,000)	-	(745,000)
Capital lease issuance	756,674	-	-	-	756,674
Transfers in (out), net	8,814,218	(1,114,479)	(7,699,739)	-	-
Total other financing sources (uses)	9,570,892	(1,114,479)	(69,739)	-	8,386,674
Change in Fund Balances	595,694	(362,574)	(323,057)	17,193	(72,744)
Fund Balances - Beginning of Year	7,147,477	4,530,917	5,800,644	223,700	17,702,738
Fund Balances - End of Year	\$ 7,743,171	\$ 4,168,343	\$ 5,477,587	\$ 240,893	\$ 17,629,994

City of Bellevue, Nebraska
Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balances of Governmental Funds
to the Statement of Activities
Year Ended September 30, 2018

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ (72,744)
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period.	3,523,770
The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.	(3,300,226)
Certain expenses (e.g. compensated absences and claims and judgments) reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.	(345,041)
Changes in net pension and total OPEB liability, deferred outflows and deferred inflows related to total pension and total OPEB liability do not represent financial activity in the governmental funds.	(376,316)
Amortization of deferred amounts on refunding does not represent financial activity in the governmental funds.	(33,781)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds and change in revenues in fund statements previously recognized in the statement of activities.	<u>(144,776)</u>
Change in net position of governmental activities	<u><u>\$ (749,114)</u></u>

City of Bellevue, Nebraska
Statement of Revenues, Expenditures and Changes in Fund Balance –
Budget and Actual (Budget Basis)
General Fund
Year Ended September 30, 2018

	Budgeted Amount		Actual	Variance With Final Positive (Negative)
	Original	Final		
Revenues				
Property tax	\$ 13,987,188	\$ 13,987,188	\$ 14,146,385	\$ 159,197
In-lieu of tax	870,000	870,000	938,183	68,183
Sales tax	10,915,972	10,915,972	10,771,940	(144,032)
Franchise tax	814,000	814,000	908,579	94,579
Occupation taxes	1,383,871	1,383,871	1,456,772	72,901
Permits, fees and licenses	5,693,563	5,693,563	6,389,867	696,304
Intergovernmental	9,499,280	9,499,280	9,240,372	(258,908)
Miscellaneous and reimbursements	266,300	266,300	852,869	586,569
Total revenues	43,430,174	43,430,174	44,704,967	1,274,793
Expenditures				
Current				
General services	5,389,702	5,389,702	5,214,400	175,302
Public safety	24,609,840	24,609,840	22,612,719	1,997,121
Community development	3,054,049	3,054,049	5,268,937	(2,214,888)
Public works	23,357,949	23,357,949	21,600,526	1,757,423
Total expenditures	56,411,540	56,411,540	54,696,582	1,714,958
Deficiency of Revenues Under Expenditures	(12,981,366)	(12,981,366)	(9,991,615)	2,989,751
Other Financing Sources				
Proceeds from issuance of bonds and notes	1,500,000	1,500,000	-	(1,500,000)
Transfers in (out), net	11,427,746	11,427,746	7,911,341	(3,516,405)
Total other financing sources	12,927,746	12,927,746	7,911,341	(5,016,405)
Change in Fund Balance	<u>\$ (53,620)</u>	<u>\$ (53,620)</u>	<u>\$ (2,080,274)</u>	<u>\$ (2,026,654)</u>

City of Bellevue, Nebraska
Statement of Revenues, Expenditures and Changes in Fund Balance –
Budget and Actual (Budget Basis)
Community Betterment Fund
Year Ended September 30, 2018

	Budgeted Amount		Actual	Variance With Final Positive (Negative)
	Original	Final		
Revenues				
Investment income	\$ 3,600	\$ 3,600	\$ 2,858	\$ (742)
Lottery	830,000	830,000	929,769	99,769
Total revenues	833,600	833,600	932,627	99,027
Expenditures				
Community development	371,209	371,209	212,772	158,437
Total expenditures	371,209	371,209	212,772	158,437
Excess of Revenues Over Expenditures	462,391	462,391	719,855	257,464
Other Financing Sources				
Transfers in (out), net	(823,000)	(823,000)	(1,141,878)	(318,878)
Total other financing sources	(823,000)	(823,000)	(1,141,878)	(318,878)
Change in Fund Balance	<u>\$ (360,609)</u>	<u>\$ (360,609)</u>	<u>\$ (422,023)</u>	<u>\$ (61,414)</u>

City of Bellevue, Nebraska
Balance Sheet
Proprietary Fund
September 30, 2018

	Waste Water Fund
Assets	
Current Assets	
Cash and cash equivalents	\$ 3,503,995
Receivables	681,402
Prepaid expenses	334
Total current assets	<u>4,185,731</u>
Capital Assets	
Plant and distribution lines	19,091,873
Building and equipment	1,976,634
Accumulated depreciation	<u>(11,852,414)</u>
Total capital assets, net	<u>9,216,093</u>
Total assets	<u>13,401,824</u>
Deferred Outflows of Resources	
Deferred outflows on OPEB	<u>21,113</u>
Total assets and deferred outflows of resources	<u><u>\$ 13,422,937</u></u>
Liabilities, Deferred Inflows of Resources and Net Position	
Current Liabilities	
Accounts payable and accrued expenses	\$ 1,941,903
Interest payable	18,453
Compensated absences	40,000
Current portion of OPEB liability	5,600
Current portion of long-term debt	<u>321,381</u>
Total current liabilities	<u>2,327,337</u>
Noncurrent Liabilities	
Compensated absences	45,769
Other postemployment benefits	54,381
Long-term debt	<u>2,740,060</u>
Total noncurrent liabilities	<u>2,840,210</u>
Total liabilities	<u>5,167,547</u>
Deferred Inflows of Resources - OPEB	<u>16,138</u>
Net Position	
Net investment in capital assets	6,154,652
Unrestricted	<u>2,084,600</u>
Total net position	<u>8,239,252</u>
Total liabilities, deferred inflows of resources and net position	<u><u>\$ 13,422,937</u></u>

See Notes to Financial Statements

City of Bellevue, Nebraska
Statement of Revenues, Expenses
and Changes in Fund Net Position
Proprietary Fund
Year Ended September 30, 2018

	Waste Water Fund
Operating Revenues	
Charges for services	\$ 8,336,268
Total operating revenues	<u>8,336,268</u>
Operating Expenses	
Personal services	643,878
Operation and maintenance	723,782
Contractual services	5,502,266
Supplies and materials	31,375
Depreciation and amortization	<u>567,887</u>
Total operating expenses	<u>7,469,188</u>
Operating Income	<u>867,080</u>
Nonoperating Expenses	
Interest expense	<u>(104,275)</u>
Total nonoperating expenses	<u>(104,275)</u>
Change In Net Position	762,805
Net Position - Beginning of Year	<u>7,476,447</u>
Net Position - End of Year	<u><u>\$ 8,239,252</u></u>

City of Bellevue, Nebraska
Statement of Cash Flows
Proprietary Fund
Year Ended September 30, 2018

	Waste Water Fund
Cash Flows from Operating Activities	
Receipts from customers	\$ 8,250,672
Payments to suppliers	(5,706,570)
Payments to employees	(637,947)
	<u>1,906,155</u>
Cash Flows from Capital and Related Financing Activities	
Purchase of capital assets	(765,729)
Proceeds on bonds, notes, and capital lease obligations	3,081,423
Principal paid on bonds, notes, and capital lease obligations	(2,835,378)
Interest paid on bonds, notes, and capital lease obligations	(118,668)
	<u>(638,352)</u>
Increase in Cash and Cash Equivalents	1,267,803
Cash and Cash Equivalents - Beginning of Year	<u>2,236,192</u>
Cash and Cash Equivalents - End of Year	<u><u>\$ 3,503,995</u></u>
Reconciliation of Operating Income to Net Cash Provided by Operating Activities	
Operating income	\$ 867,080
Adjustments to reconcile operating income to net cash provided by operating activities:	
Depreciation and amortization	567,887
Changes in operating assets and liabilities	
Receivables	(85,596)
Prepaid expenses	(334)
Accounts payable and accrued expenses	550,853
Deferred outflows of resources	1,775
Deferred inflows of resources	16,138
Compensated absences	(11,648)
	<u>(11,648)</u>
Net cash provided by operating activities	<u><u>\$ 1,906,155</u></u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 1: Summary of Significant Accounting Policies

Reporting Entity

The City of Bellevue, Nebraska (City) was incorporated as a first-class city on December 16, 1955, under the provisions of Nebraska Statute Section 16-102. The City operates under a Mayor-Council-City Administrator form of government and provides the following services as authorized by its charter: public safety (police and fire), highways and streets, health and social services, culture and recreation, public improvements, urban development, mass transportation, planning and zoning, sanitary sewer system, library, solid waste, and general administrative services.

The accompanying financial statements present the City as the primary government. In determining its financial reporting entity, the City has considered all potential component units for which it is financially accountable, including other organizations which are fiscally dependent on the City, or the significance of their relationship with the City are such that exclusion would be misleading or incomplete. The Governmental Accounting Standards Board (GASB) has set forth criteria to be considered in determining financial accountability, which was used in making this evaluation.

The City has determined the Bellevue Municipal Building Corporation and the Bellevue City Marina Corporation to be blended component units. The City Council appoints the majority of the governing board of these organizations and these organizations almost exclusively exist to benefit the City. Blended component units, although legally separate entities, are, in substance, part of the government's operations and thus are presented as such and included in the general fund.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all activities of the primary government. The material effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Functional expenses may also include an element of indirect cost, designed to recover administrative (overhead) costs. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds are reported as separate columns in the fund financial statements.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 1: Summary of Significant Accounting Policies - Continued

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the total economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, including interest on long-term debt, as well as expenditures related to pension and other postemployment benefits, compensated absences and claims and judgments are recorded only when payment is due or expected to be liquidated with expendable available financial resources.

Property taxes, sales taxes, state highway allocation, interdepartmental charges, intergovernmental revenues, and interest associated with the current fiscal period are all considered to be susceptible to accrual. Special assessments are recorded as revenues in the year the assessments become current. Other revenue items are considered to be measurable and available only when cash is received by the City.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary funds are charges to customers for goods and services. Operating expenses include the cost of sales and service, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

The City reports the following major governmental funds:

General Fund finances the day-to-day operation of the basic governmental activities, such as legislative, administration, police and fire protection, legal services, planning, and parks and recreation. Revenues are derived primarily from property and other local taxes, state and federal distributions, licenses, permits, charges for services and interest income.

City of Bellevue, Nebraska

Notes to Financial Statements

September 30, 2018

Note 1: Summary of Significant Accounting Policies - Continued

Measurement Focus, Basis of Accounting and Financial Statement Presentation - Continued

Community Betterment Fund is used to account for the City's lottery revenues and expenditures. The monies are restricted for community betterment purposes.

Debt Service Fund is used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest and related costs.

The City reports the following major enterprise fund:

Waste Water Fund is used to account for the revenues and expenses of the City-owned waste water utility.

The effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the business-type functions and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Cash Equivalents

The City considers all liquid investments with original maturities of three months or less to be cash equivalents. At September 30, 2018, cash equivalents consisted primarily of money market mutual funds and cash held at the Sarpy County Treasurer's office. These investments are not specifically identified with any one fund. Interest is allocated to the individual funds on the basis of average cash balance.

Inventories

Inventories consist of fuel and materials. Inventories are stated at the lower of cost or market. Cost is determined using the first-in, first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when used.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets, (e.g., road, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 1: Summary of Significant Accounting Policies - Continued

Capital Assets - Continued

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	15 – 40
Machinery and equipment	4 – 39
Infrastructure	7 – 50
Automobiles	4 – 10

Deferred Outflows/Inflows of Resources

In addition to assets, the statement of net position or balance sheet will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has three items that qualify for reporting in this category, the deferred loss on refunding, deferred outflows on pensions and deferred outflows on OPEB, reported in the government-wide statement of net position. A deferred loss on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The deferred outflows on pensions and OPEB result from changes in actuarial assumptions and differences between expected and actual experience. These amounts are amortized over the weighted average of the expected remaining service lives for all active and inactive pension or OPEB plan members.

In addition to liabilities, the statement of net position or balance sheet will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The City has two items that qualify for reporting in this category. The unavailable revenues reported in the governmental funds balance sheet are from property taxes, special assessments and grants that are deferred and recognized as an inflow of resources in the period that the amounts become available. The deferred inflows on OPEB reported in the government-wide statement of net position are from changes in actuarial assumptions and differences between expected and actual experience. These amounts are amortized over the weighted average of the expected remaining service lives for all active and inactive OPEB plan members.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 1: Summary of Significant Accounting Policies - Continued

Compensated Absences

City employees earn sick leave at the rate of 8-12 hours per month, depending on hire date. Employees earn various hours of vacation per pay period based on years of service. Vacation and sick leave accumulate on a monthly basis and are fully vested when earned. Limitations on accumulated sick leave vary based on labor agreements, but in no case will accumulated sick leave payout exceed 50% of the accumulated balance, up to 960 hours. Accumulated vacation limitations vary from 120 to 360 hours depending on labor agreement. All accumulated vacation and sick leave, subject to the limitations noted, is paid at separation.

All vacation and sick leave is accrued when incurred in the government-wide and proprietary fund financial statements. In the governmental funds, only compensated absences that have matured as of year-end, for example, as a result of employee resignations and retirements, are recorded as a fund liability. Accruals are based on current salary rates plus an additional amount for compensation-related payments such as Social Security and Medicare taxes and pension amounts using rates in effect at that date.

Long-term Obligations

In the government-wide financial statements, and proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium or discount.

In the fund financial statements, governmental funds recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as an other financing source. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenditures.

Net Position

Net position is required to be classified into three components – net investment in capital assets; restricted; and unrestricted. These classifications are defined as follows:

Net investment in capital assets – This component of net position consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any bonds, mortgages, notes or other borrowings that are attributable to the acquisition, construction, or improvements of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction or improvement of those assets or related debt also should be included in this component of net position. If there are significant unspent related debt proceeds at year-end, the portion of debt attributable to the unspent proceeds is not included in the calculation of net investment in capital assets.

City of Bellevue, Nebraska

Notes to Financial Statements

September 30, 2018

Note 1: Summary of Significant Accounting Policies - Continued

Net Position - Continued

Restricted – This component of net position consists of restrictions placed on net position use through external constraints imposed by creditors (such as debt covenants), contributors, or law or regulations of other governments, or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted – This component consists of net position that does not meet the definition of “restricted” or “net investment in capital assets.”

Fund Balance Classification

The fund balances for the City’s governmental funds are displayed in five components:

Nonspendable – Nonspendable fund balances are not in a spendable form or are required to be maintained intact.

Restricted – Restricted fund balances may be spent only for the specific purposes stipulated by external resource providers, constitutionally or through enabling legislation. Restrictions may be changed or lifted only with the consent of resource providers.

Committed – Committed fund balances may be used only for the specific purposes determined by ordinance or resolution of the City Council. Commitments may be changed or lifted only by passage of an ordinance or issuance of a resolution by the City Council.

Assigned – Assigned fund balances are intended to be used by the City for specific purposes as determined by management. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.

Unassigned – Unassigned fund balance is the residual classification for the general fund and includes all amounts not contained in the other classifications.

Fund balances are classified as restricted, committed, assigned or unassigned. When expenditures are incurred that use funds from more than one classification, the City will generally determine the order which the funds are used on a case-by-case basis, taking into account any application requirements of grant agreements, contracts, business circumstances, or other constraints. If no other constraints exist, the order of spending of resources will be restricted, committed, assigned and, lastly, unassigned.

Budgetary Information

An appropriate budget is adopted each fiscal year for the General, Special Revenue, Debt Service and Enterprise Funds on the cash basis of accounting which is a comprehensive basis of accounting other than accounting principles generally accepted in the United States of America (GAAP).

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 1: Summary of Significant Accounting Policies - Continued

Budgetary Information - Continued

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

1. The City Administrator submits to the Mayor and City Council a proposed operating budget for the fiscal year commencing October 1. The operating budget includes proposed expenditures and the means of financing them.
2. Public hearings are conducted to obtain taxpayer comments.
3. Prior to September 20, the budget is legally enacted through passage of an ordinance and filed with the appropriate governmental entities and agencies.

Budget adjustments within a fund can be made with City Administrator approval. However, the City Council must approve any supplemental appropriations.

An encumbrance system is not used by the City and all appropriations lapse at year-end.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities and deferred inflows of resources and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues, expenses/expenditures and other changes in net position during the reporting period. Actual results could differ materially from those estimates.

Pensions and Other Postemployment Benefits

For purposes of measuring the net pension liability and total other postemployment benefit (OPEB) liability, deferred outflows of resources related to pensions/OPEB and pension and OPEB expense, information about the fiduciary net position of the City Police Defined Benefit Pension Plan or OPEB plan and additions to/deductions from the Plan's net/total position have been determined on the same basis as they are reported by the Plans. For this purpose, benefit payments are recognized when due and payable in accordance with benefit terms.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 2: Reconciliation of Budget Basis to GAAP

Amounts presented on a non-GAAP budget basis of accounting differ from those presented in accordance with GAAP due to the treatment afforded accruals and funds for which legally adopted annual budgets are not established. A reconciliation for the year ended September 30, 2018, which discloses the nature and amount of the adjustments necessary to convert the actual GAAP data to the budgetary basis, is presented below:

	General Fund	Community Betterment Fund
Net Change in Fund Balances		
Balance on a GAAP basis	\$ 595,694	\$ (362,574)
Basis differences (accruals) occur because the cash basis of accounting used for budgeting differs from the modified accrual basis of accounting prescribed for governmental funds.	<u>(2,675,968)</u>	<u>(59,449)</u>
Balance on a budget basis	<u><u>\$ (2,080,274)</u></u>	<u><u>\$ (422,023)</u></u>

Note 3: Deposits

Deposits

Custodial credit risk is the risk that in the event of a bank failure, a government's deposits may not be returned to it. The City's deposit policy for custodial credit risk requires compliance with the provision of state law.

Section 16-714 and 16-715 of the Revised Statutes of Nebraska 1943 require banks either to give bond or to pledge government securities (types of which are specifically identified in the Statutes) to the City Treasurer in the amount of the City's deposits. The Statutes allow pledged securities to be reduced by the amount of the deposit insured by the Federal Deposit Insurance Corporation (FDIC).

At September 30, 2018, the City's deposits were either covered by FDIC insurance limits or collateral.

Cash at the County Treasurer of \$146,542 was covered by collateral held by the County.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 3: Deposits - Continued

Summary of Carrying Values

The carrying values of deposits are included in the government-wide statement of net position as follows:

Carrying values	
Deposits	\$ 18,652,762
Cash at county treasurer	146,542
	<u>\$ 18,799,304</u>

Included in the following statement of net position captions as follows:

Cash and cash equivalents	<u>\$ 18,799,304</u>
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Note 4: Property Taxes

The tax levy for the City is certified by the Sarpy County Board of Commissioners on or before October 15. Real estate and personal property taxes are due and become an enforceable lien on property on December 31. The first half of these taxes become delinquent on April 1 and the second half become delinquent August 1 following the levy date. Delinquent taxes bear interest at a rate of 14% per annum.

Property taxes levied for 2017-2018 are recorded as revenue in the governmental funds when expected to be collected within 60 days after September 30, 2018. Prior-year levies were recorded using these same principles, and remaining receivables are re-evaluated annually. Property taxes expected to be collected after 60 days are recorded as deferred inflow of resources in the governmental funds.

In the government-wide financial statements, property taxes receivable and related revenue include all amounts due the City regardless of when cash is received. Historically, substantially all property taxes have been collected.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 5: Receivables

Receivables at September 30, 2018, consist of the following:

Fund	Property Taxes	Accounts and Notes Receivable	Special Assessments	Gross Receivables	Allowance for Uncollectibles	Net Receivables
General	\$ 246,209	\$ 1,077,482	\$ -	\$ 1,323,691	\$ -	\$ 1,323,691
Community Betterment	-	74,057	-	74,057	-	74,057
Debt Service	113,247	233,501	245,709	592,457	(122,854)	469,603
Wastewater	-	681,402	-	681,402	-	681,402
Nonmajor Special Revenue	-	68,302	-	68,302	(38,000)	30,302
Total	\$ 359,456	\$ 2,134,744	\$ 245,709	\$ 2,739,909	\$ (160,854)	\$ 2,579,055

Note 6: Due From Other Governments

Due from other governments includes the following items:

Nature	Amount
State of Nebraska, sales and use tax	\$ 1,841,330
State of Nebraska, motor vehicle taxes	868,610
State of Nebraska, highway user fees	103,348
Eastern Sarpy Suburban Fire District, fire protection services	802,790
Good Luck Fire District, fire protection services	5,747
Black Hills, in-lieu of taxes	11,326
Omaha Public Power District, in-lieu of taxes	336,591
Federal Government, cost reimbursements	204,940
	\$ 4,174,682

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 7: Capital Assets

The following is a summary of capital asset transactions for the year ended September 30, 2018.

	Beginning Balance	Increases	Decreases	Transfers	Ending Balance
Governmental Activities					
Capital assets, not being depreciated					
Land	\$ 13,854,971	\$ -	\$ -	\$ -	\$ 13,854,971
Construction in progress	5,102,104	742,353	-	(4,353,455)	1,491,002
Total capital assets, not being depreciated	18,957,075	742,353	-	(4,353,455)	15,345,973
Capital assets, being depreciated					
Buildings	43,625,142	2,786,875	-	1,999,805	48,411,822
Machinery and equipment	16,215,004	102,706	-	-	16,317,710
Infrastructure	170,946,861	3,493,712	-	2,353,650	176,794,223
Vehicles	10,588,149	1,397,302	-	-	11,985,451
Total capital assets, being depreciated	241,375,156	7,780,595	-	4,353,455	253,509,206
Less accumulated depreciation for					
Buildings	(18,119,151)	(1,247,283)	-	-	(19,366,434)
Machinery and equipment	(13,278,905)	(629,317)	-	-	(13,908,222)
Infrastructure	(127,751,789)	(2,508,886)	-	-	(130,260,675)
Vehicles	(8,465,720)	(614,232)	-	-	(9,079,952)
Total accumulated depreciation	(167,615,565)	(4,999,718)	-	-	(172,615,283)
Total capital assets, being depreciated, net	73,759,591	2,780,877	-	4,353,455	80,893,923
Governmental activities capital assets, net	\$ 92,716,666	\$ 3,523,230	\$ -	\$ -	\$ 96,239,896

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 7: Capital Assets - Continued

	Beginning Balance	Increases	Decreases	Transfers	Ending Balance
Business-Type Activities					
Capital assets, being depreciated					
Plant and distribution lines	\$ 18,810,566	\$ 281,307	\$ -	\$ -	\$ 19,091,873
Building and equipment	1,492,212	484,422	-	-	1,976,634
Total capital assets, being depreciated	20,302,778	765,729	-	-	21,068,507
Less accumulated depreciation for					
Plant and distribution lines	(10,117,213)	(509,769)	-	-	(10,626,982)
Building and equipment	(1,167,314)	(58,118)	-	-	(1,225,432)
Total accumulated depreciation	(11,284,527)	(567,887)	-	-	(11,852,414)
Total capital assets, being depreciated, net	9,018,251	197,842	-	-	9,216,093
Business-type activities capital assets, net	<u>\$ 9,018,251</u>	<u>\$ 197,842</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,216,093</u>

Depreciation expense was charged to functions/programs as follows:

Governmental Activities

General government	\$ 198,489
Public safety	1,005,335
Community development	20,662
Public works	<u>3,775,232</u>
Total depreciation expense – governmental activities	<u>\$ 4,999,718</u>

Business-Type Activities

Waste water	<u>\$ 567,887</u>
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City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 8: Long-term Liabilities

The City issues general obligation and revenue bonds to finance the acquisition and construction of major capital assets. General obligation bonds are direct obligations and are secured by a pledge of the full faith and credit of the government. For revenue bonds, the government pledges income derived from the acquired or constructed assets to pay for the debt service.

The City has entered into lease agreements for financing the acquisition of machinery and automobiles. These lease agreements qualify as capital leases for accounting purposes and, therefore, have been recorded at the present value of their future minimum lease payments as of the inception date. Assets acquired through capital leases are as follows:

	Governmental Activities	Business-Type Activities
Machinery, equipment and automobiles	\$ 6,172,412	\$ 635,559
Less accumulated depreciation	<u>(5,135,780)</u>	<u>(223,351)</u>
Total	<u><u>\$ 1,036,632</u></u>	<u><u>\$ 412,208</u></u>

The following is a summary of long-term liability activities of the City for the year ended September 30, 2018:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities					
Long-term debt					
General obligation bonds	\$ 32,630,000	\$ 8,375,000	\$ (4,305,000)	\$ 36,700,000	\$ 3,620,000
Public safety tax anticipation notes	11,615,000	-	(500,000)	11,115,000	530,000
Redevelopment revenue bonds	3,405,000	-	(200,000)	3,205,000	210,000
Capital lease obligations	<u>1,129,604</u>	<u>756,674</u>	<u>(640,868)</u>	<u>1,245,410</u>	<u>509,982</u>
Total long-term debt, net	48,779,604	9,131,674	(5,645,868)	52,265,410	4,869,982
Other liabilities					
Compensated absences	5,165,790	3,112,293	(2,971,338)	5,306,745	2,300,000
Net pension liability	2,073,630	95,965	(11,658)	2,157,937	-
Assignment of rents	2,591,780	-	(16,455)	2,575,325	17,640
Other postemployment benefits	<u>3,688,893</u>	<u>-</u>	<u>(749,825)</u>	<u>2,939,068</u>	<u>274,400</u>
Governmental activities long-term liabilities	<u><u>\$ 62,299,697</u></u>	<u><u>\$ 12,339,932</u></u>	<u><u>\$ (9,395,144)</u></u>	<u><u>\$ 65,244,485</u></u>	<u><u>\$ 7,462,022</u></u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 8: Long-term Liabilities - Continued

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Business-Type Activities					
Long-term debt					
Revenue refunding bonds	\$ -	\$ 2,655,000	\$ -	\$ 2,655,000	\$ 240,000
Notes payable	2,815,396	-	(2,815,396)	-	-
Capital lease obligations	-	426,423	(19,982)	406,441	81,381
Total long-term debt	2,815,396	3,081,423	(2,835,378)	3,061,441	321,381
Other liabilities					
Compensated absences	82,114	60,140	(56,485)	85,769	40,000
Other postemployment benefits	75,284	-	(15,303)	59,981	5,600
Business-type activities long-term liabilities	<u>\$ 2,972,794</u>	<u>\$ 3,141,563</u>	<u>\$ (2,907,166)</u>	<u>\$ 3,207,191</u>	<u>\$ 366,981</u>

The compensated absences reported as governmental activities will be paid from the General Fund.
The compensated absences of the business-type activities will be paid from the Waste Water fund.

Long-term debt is comprised of the following issues:

	Date Issued	Date of Maturity	Date Callable	Interest Rates	Balance
Lease Purchase Refunding Bonds Tax Exempt	06/18/08	06/15/22	06/18/13	3.80 - 4.50	\$ 850,000
General Obligation Various Purpose Bonds	08/03/10	12/15/18	08/03/15	0.50 - 3.10	330,000
General Obligation Various Purpose Bonds	03/15/12	12/15/21	03/15/17	0.30 - 2.00	2,050,000
Various Purpose Bonds	08/15/13	06/15/28	08/15/18	0.35 - 3.85	1,960,000
Various Purpose Bonds	03/05/13	12/15/22	03/05/18	0.35 - 2.00	1,785,000
General Obligation Refunding Bonds	10/10/13	06/15/26	10/10/18	0.90 - 3.80	1,455,000
General Obligation Refunding Bonds	07/15/15	12/15/27	07/15/20	0.35 - 3.00	3,405,000
General Obligation Various Purpose Refunding Bonds	12/29/15	12/15/30	12/29/20	0.55 - 3.00	3,445,000
Building Bonds Taxable (Convention Center)	06/01/16	12/15/35	12/15/21	3.50 - 5.75	7,225,000
General Obligation Refunding Bonds	12/29/16	12/15/26	12/15/22	1.10 - 2.65	3,645,000
General Obligation Various Purpose	04/27/17	12/15/31	12/15/21	0.90 - 3.25	2,175,000
Certificates of Participation Series 2017	12/28/17	12/15/32	12/15/23	1.50 - 3.30	4,475,000
Highway Allocation Fund Pledge and Refunding Bonds	12/28/17	12/15/31	12/15/23	1.50 - 3.20	3,900,000
Total general obligation bonds					<u>36,700,000</u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 8: Long-term Liabilities - Continued

	Date Issued	Date of Maturity	Date Callable	Interest Rates	Balance
Public Safety Department Tax Anticipation Bonds, Series 2012	06/15/12	06/15/32	07/09/17	0.50 - 3.65	\$ 1,930,000
Public Safety Department Tax Anticipation Bonds, Series 2013	06/03/13	06/01/33	05/29/18	0.45 - 3.50	5,100,000
Public Safety Department Tax Anticipation Bonds, Series 2014	02/27/14	12/01/29	02/27/19	0.35 - 3.85	2,220,000
Public Safety Department Tax Anticipation Bonds, Series 2016	11/29/16	12/15/25	12/15/21	1.05 - 2.00	1,865,000
Total public safety and tax anticipation bonds					<u>11,115,000</u>
Redevelopment Revenue Bonds	12/03/09	12/15/26	12/03/14	2.50 - 7.00	2,305,000
Redevelopment Revenue Bonds	01/19/10	12/15/29	01/19/15	4.20 - 4.50	900,000
Total redevelopment revenue bonds					<u>3,205,000</u>
Capital lease obligations	Various	Various	N/A	2.39 - 2.89	1,245,410
Total governmental activities					<u>\$ 52,265,410</u>
Revenue Refunding Bonds	06/28/18	06/15/28	06/28/23	1.85 - 3.20	\$ 2,655,000
Capital lease obligations	05/24/18	05/24/23	N/A	2.65	406,441
Total business-type activities					<u>\$ 3,061,441</u>

The Public Safety Department Tax Anticipation Bonds are limited general obligations to be paid from special tax assessments and are also considered general obligations of the City. The Redevelopment Revenue Bonds are payable solely from the limited tax revenues and reserve sub-accounts provided for under the terms of the bond resolutions and are not general obligations of the City.

The annual debt service requirements to maturity for debt as of September 30, 2018, are as follows:

Year Ending September 30,	Governmental Activities					
	General Obligation Bonds		Anticipation Notes		Redevelopment Revenue Bonds	
	Principal	Interest	Principal	Interest	Principal	Interest
2019	\$ 3,620,000	\$ 1,042,996	\$ 530,000	\$ 297,820	\$ 210,000	\$ 183,310
2020	3,615,000	974,128	530,000	290,595	225,000	170,954
2021	3,660,000	895,465	540,000	282,115	235,000	157,029
2022	3,125,000	826,225	855,000	272,273	245,000	141,845
2023	2,780,000	754,294	900,000	255,835	260,000	125,490
2024-2028	9,840,000	2,754,332	4,925,000	925,745	1,400,000	343,983
2029-2033	9,245,000	1,072,043	2,835,000	237,835	630,000	28,875
2034-2038	815,000	70,581	-	-	-	-
Totals	<u>\$ 36,700,000</u>	<u>\$ 8,390,064</u>	<u>\$ 11,115,000</u>	<u>\$ 2,562,218</u>	<u>\$ 3,205,000</u>	<u>\$ 1,151,486</u>

City of Bellevue, Nebraska

Notes to Financial Statements

September 30, 2018

Note 8: Long-term Liabilities - Continued

Year Ending September 30,	Governmental Activities	
	Capital Leases	
	Principal	Interest
2019	\$ 509,982	\$ 27,253
2020	345,923	15,077
2021	220,408	7,719
2022	115,877	3,254
2023	53,220	530
Totals	<u>\$ 1,245,410</u>	<u>\$ 53,833</u>

Year Ending September 30,	Business-Type Activities			
	Revenue Refunding Bonds		Capital Lease	
	Principal	Interest	Principal	Interest
2019	\$ 240,000	\$ 63,965	\$ 81,381	\$ 9,966
2020	240,000	61,813	83,559	7,788
2021	250,000	56,840	85,795	5,552
2022	255,000	51,371	88,092	3,256
2023	260,000	45,448	67,614	898
2024-2028	1,410,000	118,715	-	-
Totals	<u>\$ 2,655,000</u>	<u>\$ 398,152</u>	<u>\$ 406,441</u>	<u>\$ 27,460</u>

Pledged Revenue

The Highway Allocation Fund Pledge Bonds are secured by a pledge of the revenues received from the City's annual allocation of State of Nebraska highway funds, through final maturity of the bonds in 2031. The total principal and interest remaining to be paid on the bonds is \$5,175,991 with annual payments expected to require approximately 5% of net revenues.

As a condition to issuing the Redevelopment Revenue Bonds, the City obtained an agreement from an operator to provide a substantial source of funds for repayment. The agreement was amended to provide for annual payments by June 1st of each year through 2021. The City remains liable for the bond payments from limited tax levying authority under the Community Development Act and other sources of revenues. The operator made the required payment for fiscal year 2017; however, in October 2017, the operator and the City terminated the agreement. The City is pursuing the potential sale of the property or agreement with a new operator.

City of Bellevue, Nebraska

Notes to Financial Statements

September 30, 2018

Note 8: Long-term Liabilities - Continued

Current Refunding

In December 2017, the City issued \$3,900,000 of Highway Allocation Fund Pledge and Refunding Bonds, Series 2017. The bonds were issued to provide funds for construction and improvements of streets and to refund \$745,000 of Highway Allocation Fund Pledge Bonds, Series 2010, dated March 16, 2010. The bonds bear interest at rates ranging from 1.50% - 3.20% and have a final maturity of December 15, 2031. There was a cash flow savings of approximately \$97,000 from refunding the bonds, and an economic gain of approximately \$49,000.

In June 2018, the City issued \$2,655,000 of Waste Water Revenue Refunding Bonds, Series 2018. The bonds were issued to refund \$2,658,982 of the 2009 NDEQ Loan dated July 18, 2008. The bonds bear interest at rates ranging from 1.85% - 3.50% and have a final maturity of June 15, 2028. There was a cash flow savings of approximately \$565,000 from refunding the loan, and an economic gain of approximately \$335,000.

Conduit Debt

The following comprises bond issues for which the City acted as a conduit for their issuance:

Description	Balance Outstanding
IDR Refunding Bonds, Bellevue University Project, Series 2015	<u>\$ 2,545,000</u>

These bonds do not constitute any indebtedness of the City. The City has no responsibility for repayment of this debt, and therefore, it is not included in these financial statements.

Note 9: Defined Contribution Retirement Plans

The City of Bellevue has multiple defined contribution plans. The authority to make changes to the plans is established by the Bellevue City Council or Nebraska State Statutes, as appropriate.

Civilian Retirement Plan

All regular full-time civilian employees of the City are covered by a voluntary defined contribution plan. Contributions made by the City equal 6% of the participants' compensation. Participants also contribute 6% of their earnings, but may elect to contribute up to 10%. Vesting of employer

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 9: Defined Contribution Retirement Plans - Continued

Civilian Retirement Plan - Continued

contributions occurs over three to seven years of employment. The amount of employer and employee contributions to this plan during the fiscal year was \$492,597 and \$503,325, respectively. There were no forfeitures used to offset employer contributions for the year ended September 30, 2018. The Plan is administered by a trustee independent of the City and is, therefore, not included in these financial statements.

Fire Retirement Plan

All regular full-time fire fighters of the City are covered by a defined contribution plan. Participants are required to contribute 6.50% of their earnings, but may contribute up to the maximum amount allowed under the Internal Revenue Code. Contributions made by the City equal 13% of the participants' compensation. Vesting of employer contributions occurs between four and seven years of employment. Forfeitures shall be allocated to the Unallocated Employer Account and if the Unallocated Employer Account is sufficient to meet Plan liabilities, then forfeitures shall first be used to pay expenses of administration and then to reduce City contributions. The plan members and the City contributed \$232,586 and \$503,937, respectively, to the plan in fiscal 2018. The Plan is administered by a trustee independent of the City and is, therefore, not included in these financial statements.

Police Retirement Plan

All regular full-time sworn officers of the City are covered by a defined contribution plan. Certain sworn officers are also covered by a single-employer defined benefit pension plan (see Note 10). Participants are required to contribute 7.0% of their earnings, but may contribute up to the maximum amount allowed under the Internal Revenue Code. Contributions made by the City equal 7.0% of the participants' compensation. Vesting of employer contributions occurs between four and ten years of service. Forfeitures shall first be applied to administrative expense of the Plan and then may be used by the City to reduce City contributions. The plan members and the City contributed \$539,623 and \$539,623, respectively, to the plan in fiscal 2018. There were no forfeitures used to reduce the amount of funding required by the City for the year ended September 30, 2018. The Plan is administered by a trustee independent of the City and is, therefore, not included in these financial statements.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 10: Police Defined Benefit Pension Plan

Plan Description

The City has a single-employer defined benefit pension plan negotiated with certain members of the Bellevue Police Department. The City and the Retirement Committee administer a hybrid defined benefit pension plan covering sworn police officers hired after December 31, 1983 and prior to May 1, 2011 or specifically identified in a settlement agreement or State Statute for those officers hired prior to January 1, 1984. The plan is closed to new employees. The terms of the plan, including contribution rates and minimum pension benefits are established through a settlement agreement between the City and the police officers' association. The City does not issue a separate report that includes financial statements and required supplementary information for the police pension plan.

Summary of Benefit Provisions

Both the employee and the City contribute 7.0% of the employee's earnings for periods on or after October 1, 2015. Employees covered by the plan may also make voluntary contributions. The accumulated value of the employee and employer account including contributions and investment earnings is the Retirement Account Value. In the event that a participant's retirement account value will not provide for the minimum pension benefits of the plan, the City will be required to contribute an additional amount to fund the minimum pension benefits specified in the collective bargaining agreement.

Regular Pay – Defined as the greatest average salary in any period of five consecutive years preceding retirement, death, disability or termination date.

Retirement Benefit –

State Statute for Pre-1984 Hires – Participants must be employed on January 1, 1984 and continuously employed by the City through retirement date after attaining age 55 and completing 25 years of service. Minimum pension benefit equals 40% of Regular Pay for commencement between ages 55 and 60; 50% of Regular Pay for commencement at age 60 or later offset by the State Statute Actuarial Equivalence of the Retirement Account Value.

Post 1983 Hires subject to settlement agreement – Employees hired after December 31, 1983 and after attaining age 55 and completing 25 years of service. Employee entitled to the total of their Retirement Account Value or the actuarial equivalent of 55% of Regular Pay, whichever is greater based upon the actuarial assumptions of 7% interest and the 1994 GAM Mortality Table (Static) weighted 90% male/10% female. Paid as a single lump sum.

Termination Benefit Prior to 25 Years of Service – No minimum pension benefits. Employee is entitled to the value of the Retirement Account Value.

Termination Benefit After 25 Years of Service – Deferred Retirement Option Plan (DROP) provision allows minimum pension benefit at retirement age if the employee keeps their Retirement Account Value in the plan until retirement age.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 10: Police Defined Benefit Pension Plan - Continued

Summary of Benefit Provisions - Continued

Death Benefit (Line of Duty) – Death prior to retirement from causes sustained in the line of duty and survived by a spouse or minor children. Benefit equals 50% of Regular Pay to spouse until remarriage or death; to minor children split equally after remarriage or death. Benefit is subject to deduction for any workers' compensation benefits, and offset by the State Statute Actuarial Equivalence of the Retirement Account Value. Payment is on a straight life annuity basis and provided under a purchase annuity contract.

Death Benefit (Other) – Employee must be continuously employed from January 1, 1984 until death, survived by spouse and death after reaching age 55 and completing at least 21 years of service. Benefit of 25% of Regular Pay to spouse until remarriage or death; to minor children split equally after remarriage or death. Benefit is offset by the State Statute Actuarial Equivalence of the Retirement Account Value. Payment is on a straight life annuity basis and provided under a purchased annuity contract.

Disability Benefit (Line of Duty) – Employee is eligible if unable to perform duties of a police officer from causes sustained in the line of duty. Benefit equals 50% of Regular Pay for the period of disability. Amount is subject to deduction for workers' compensation benefits. Total payments, in excess of workers' compensation benefits, shall not be less than the Retirement Account Value on the date of disability. If the State Statute Actuarial Equivalent exceeds the Retirement Account Value, the City shall contribute such additional amounts as may be necessary from time to time. In the event of cessation disability, payments made shall reduce the Retirement Account Value.

Deferred Retirement Option Plan

The City has established DROP for covered employees. The DROP program allows a member who has reached the minimum number of service years for retirement, but has not achieved the minimum age requirement, to terminate their employment with the Police Department and defer their retirement until they have reached at least the minimum age. Once the employee terminates service with the Police Department, neither the City or employee has further responsibility for adding funds to the employee's account. The account will remain within the retirement plan and when the employee reaches the minimum age, they will be subject to normal benefit provisions.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 10: Police Defined Benefit Pension Plan - Continued

Plan Membership

As of September 30, 2018, plan membership consisted of the following:

Inactive members currently receiving benefits	3
Inactive members entitled to but not yet receiving benefits	1
Active members	<u>69</u>
Total	<u>73</u>

Contributions and Funding Policy

The City's contributions for the additional amount to fund minimum pension benefits are limited to amounts paid to retirees during the fiscal year. Contributions made by the City for the year ended September 30, 2018, were \$11,658.

Actuarial Methods and Assumptions

Actuarially determined contribution rates are calculated as the City's contributions paid to retirees during the fiscal year to fund the minimum pension benefits of the plan. Valuations were determined using the following actuarial assumptions:

Valuation Date	September 30, 2017 rolled forward to September 30, 2018
Measurement Date	September 30, 2018
Actuarial Cost Method	Entry Age Normal
Asset Valuation Method	Market Value
Amortization Method	Level Dollar, Closed
Amortization Period	Immediate
Salary Increases	3.0%
Investment Rate of Return	Actual annuity purchase rates and 7.0%
Mortality Table	Actual annuity purchase rates and the 1994 GAM Table
State Statute Actuarial Equivalence for Minimum Benefits	3.0% interest and the IRS 2017 Mortality Table

Changes in Assumptions

The September 30, 2017 actuarial valuation included changes in assumptions for the discount rate decreasing it from 3.68% to 3.64%. In relation to State Statute Actuarial Equivalence amounts, the mortality table was changed from 2015 to 2017.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 10: Police Defined Benefit Pension Plan - Continued

Investment Policy

The City's obligation is unfunded at September 30, 2018.

Net Pension Liability

The components of the net pension liability of the City at September 30, 2018 were as follows:

Total Pension Liability	\$ 2,157,937
Plan Fiduciary Net Position	<u>-</u>
Net Pension Liability	<u>\$ 2,157,937</u>
Plan Fiduciary Net Position as a percentage of the Total Pension Liability	<u>0.00%</u>

Discount Rate

The discount rate used to measure the total pension liability as of September 30, 2018 was 3.64% (as determined by the Federal Reserve Bank of St. Louis' website). As an unfunded plan, the discount rate reflects the index rate for 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher as of the measurement date.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's net pension liability, calculated using the current discount rate of 3.64%, as well as the net pension liability calculated using a discount rate that is 1% lower (2.64%) or 1% higher (4.64%) than the current rate:

	1% Decrease 2.64%	Current Discount Rate 3.64%	1% Increase 4.64%
Total Pension Liability	\$ 2,346,074	\$ 2,157,937	\$ 1,999,343
Plan Fiduciary Net Position	<u>-</u>	<u>-</u>	<u>-</u>
Net Pension Liability	<u>\$ 2,346,074</u>	<u>\$ 2,157,937</u>	<u>\$ 1,999,343</u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 10: Police Defined Benefit Pension Plan - Continued

The sensitivity of the net pension liability to changes in the discount rate were calculated using the September 30, 2018, net pension liability and consistent ratios between the 1% decrease and 1% increase scenarios from the fiscal year 2017 actuarial valuation report. It is assumed that future cash flow patterns for the September 30, 2018 pension liabilities are expected to be similar to those used in the development of the liabilities presented in the fiscal year 2017 actuarial valuation report.

Changes in the Total Pension Liability, Plan Fiduciary Net Position and the Net Pension Liability are:

Total Pension Liability - September 30, 2017	\$ 2,073,630
Service Cost	19,970
Interest	75,995
Benefit Payments, including refunds	<u>(11,658)</u>
Net Change in Total Pension Liability	84,307
Total Pension Liability - End of Year	2,157,937
Plan Fiduciary Net Position - Beginning of Year	-
Contributions - Employer	11,658
Benefit payments, including refunds	<u>(11,658)</u>
Net Change in Plan Fiduciary Net Position	<u>-</u>
Plan Fiduciary Net Position - End of Year	<u>-</u>
Net Pension Liability - September 30, 2018	<u><u>\$ 2,157,937</u></u>
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	0.00%
Covered Payroll	\$ 6,282,727
Net Pension Liability as a Percentage of the Covered Payroll	34.35%

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 10: Police Defined Benefit Pension Plan - Continued

The calculation of pension expense for the year ended September 30, 2018 is shown below:

Service Cost	\$ 19,970
Interest on Total Pension Liability	75,995
Recognition of Deferred Outflows of Resources	
Economic/Demographic (Gains)/Losses	99,016
Assumption Changes	42,224
	<hr/>
Pension Expense	<u>\$ 237,205</u>

Deferred Outflows of Resources

Under GASB 68, gains and losses which are amortized over future years are referred to as deferred inflows or gains, and deferred outflows or losses. Investment gains and losses are recognized over a closed five-year period. Economic and demographic gains and losses and changes in the total pension liability due to changes in assumptions are recognized over a closed period equal to the average expected remaining service lives of all covered active and inactive members, determined as of the beginning of the measurement period. As of September 30, 2018, the deferred outflows of resources related to pensions are as follows:

	Deferred Outflows of Resources
	<hr/>
Differences between expected and actual experience	\$ 985,884
Changes of assumptions	419,061
	<hr/>
Total	<u>\$ 1,404,945</u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 10: Police Defined Benefit Pension Plan - Continued

Deferred Outflows of Resources - Continued

Amounts currently reported as deferred outflows of resources related to pensions will be recognized in future years' pension expense as follows:

Year ending September 30	<u>Annual Recognition</u>
2019	\$ 141,240
2020	141,240
2021	141,240
2022	141,240
2023	141,240
Thereafter	<u>698,745</u>
Total	<u>\$ 1,404,945</u>

Note 11: Other Postemployment Benefits

Plan Description

The City administers a single employer other postemployment benefits (OPEB) plan providing medical and prescription drug benefits (healthcare benefits) to retired employees and their dependents under certain conditions. The City does not issue a separate report that includes financial statements and required supplementary information for the OPEB plan.

Summary of Benefit Provisions

Individuals who are employed by the City and are eligible to participate in the group health plan are eligible to continue healthcare benefits upon retirement if they are at least 55 years old and have been enrolled in the City's healthcare coverage for a minimum of one year prior to retirement. Coverage during retirement ceases upon attaining age 65 or becoming eligible for Medicare. The City will pay 82% of the annual healthcare premium for the retiree for the first 24 months following retirement and 50% of the annual premium thereafter until the retiree is eligible for coverage under Medicare or Medicaid. The authority to amend the plan rests with the City Council.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 11: Other Postemployment Benefits - Continued

Plan Membership

As of September 30, 2018, plan membership consisted of the following:

Inactive members currently receiving benefits	9
Inactive members entitled to but not yet receiving benefits	0
Active members	<u>296</u>
Total	<u>305</u>

Contributions and Funding Policy

The City's contributions are made on a pay-as-you-go basis. There are no assets accumulated to pay these benefits. Contributions made by the City for the year ended September 30, 2018, were \$281,144.

Actuarial Methods and Assumptions

Actuarially determined contribution rates are calculated as the City's contributions paid for retiree premiums. Valuations were determined using the following actuarial assumptions:

Valuation Date	September 30, 2018
Measurement Date	September 30, 2018
Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Dollar, Closed
Amortization Period	Immediate
Salary Increases	3.0%
General Inflation	3.0%
Mortality Table	RP 2014 annuitant distinct mortality table adjusted to 2006 with MP 2017 generational projection of future mortality improvement
Healthcare cost trend rates	6.5% decreasing to 5% over 7 years

Changes in Assumptions

Since the last actuarial valuation, assumptions for the discount rate were increased from 3.06% to 4.18%. The medical trend rate changed to 6.5% grading to 5.0% over seven years. The mortality assumption changed to the RP-2014 annuitant distinct mortality table adjusted to 2006 with MP 2017 generational projection of future mortality improvement.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 11: Other Postemployment Benefits - Continued

Investment Policy

The City's obligation is unfunded at September 30, 2018.

Discount Rate

The discount rate used to measure the total OPEB liability as of September 30, 2018 was 4.18% (as determined by the Federal Reserve Bank of St. Louis' website). As an unfunded plan, the discount rate reflects the index rate for 20-year, tax exempt general obligation municipal bonds with an average rating of AA/Aa or higher as of the measurement date.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate

The following presents the City's total OPEB liability, calculated using the current discount rate of 4.18%, as well as the total OPEB liability calculated using a discount rate that is 1% lower (3.18%) or 1% higher (5.18%) than the current rate:

	1% Decrease 3.18%	Current Discount Rate 4.18%	1% Increase 5.18%
Total OPEB Liability	<u>\$ 3,193,779</u>	<u>\$ 2,999,049</u>	<u>\$ 2,811,839</u>

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the City's total OPEB liability, calculated using the current healthcare cost trend rate of 6.5% decreasing to 5%, as well as the total OPEB liability calculated using a healthcare cost trend rate that is 1% lower (5.5% decreasing to 4%) or 1% higher (7.5% decreasing to 6%) than the current rate:

	1% Decrease 5.50% Decreasing to 4%	Current Healthcare Cost Trend Rate 6.50% Decreasing to 5%	1% Increase 7.50% Decreasing to 6%
Total OPEB Liability	<u>\$ 2,679,537</u>	<u>\$ 2,999,049</u>	<u>\$ 3,380,370</u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 11: Other Postemployment Benefits - Continued

Changes in the Total OPEB Liability are:

Total OPEB Liability - Beginning of year	\$ 3,764,177
Service Cost	260,498
Interest	118,853
Difference between Expected and Actual Experience	(609,224)
Changes of Assumptions	(254,111)
Benefit Payments	<u>(281,144)</u>
Net Change in Total OPEB Liability	(765,128)
Total OPEB Liability - End of Year	<u><u>\$ 2,999,049</u></u>

The calculation of OPEB expense for the year ended September 30, 2018 is shown below:

Service Cost	\$ 260,498
Interest on Total OPEB Liability	118,853
Recognition of Deferred (Inflows)/Outflows of Resources	
Economic/Demographic (Gains)/Losses	4,731
Assumption Changes	<u>27,553</u>
OPEB Expense	<u><u>\$ 411,635</u></u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 11: Other Postemployment Benefits - Continued

Deferred Outflows of Resources and Deferred Inflows of Resources

Under GASB 75, gains and losses which are amortized over future years are referred to as deferred inflows or gains, and deferred outflows or losses. Economic and demographic gains and losses and changes in the total OPEB liability due to changes in assumptions are recognized over a closed period equal to the average expected remaining service lives of all covered active and inactive members, determined as of the beginning of the measurement period. The amortization period is calculated as the weighted average of expected remaining service lives assuming zero years for all inactive members. As of September 30, 2018, the deferred outflows of resources related to OPEB are as follows:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 530,143	\$ (569,405)
Changes of assumptions	<u>525,521</u>	<u>(237,502)</u>
Total	<u><u>\$ 1,055,664</u></u>	<u><u>\$ (806,907)</u></u>

Amounts currently reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in future years' OPEB expense as follows:

Year ending September 30	<u>Annual Recognition</u>
2019	\$ 32,284
2020	32,284
2021	32,284
2022	32,284
2023	32,284
Thereafter	<u>87,337</u>
Total	<u><u>\$ 248,757</u></u>

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 12: Interfund Balances and Activity

During the course of operations, numerous transactions occur between individual funds that may result in amounts owed between funds. Those that are related to goods and services type transactions are classified as “due to and from other funds.”

There were no balances due to/from other funds at September 30, 2018.

Transfers are used to (a) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (b) move revenues from restricted funds to funds where the expenditures were incurred related to the restriction and to (c) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

Transfers to/from other funds for the year ended September 30, 2018, consisted of the following:

Transfer To	Transfer from	
	Community Betterment	Debt Service
General	\$ 1,114,479	\$ 7,699,739

Note 13: Risk Management

The City is exposed to various risks of loss related to torts; theft, damages to, or destruction of assets; errors or omissions; injuries to employees; or acts of God for which the City carries commercial insurance. For the year ended September 30, 2018, the City has a self-insured retention for workers’ compensation exposures up to \$500,000 per individual. The City has purchased commercial insurance for amounts in excess of the self-insurance. The City currently reports all of its risk management activities in the fund financial statements in its General Fund. Settled claims have not exceeded coverage in any of the past three fiscal years.

Claim liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated in the government-wide financial statements. In the governmental funds, only claims that are expected to be liquidated with expendable available financial resources are recorded as a fund liability. At September 30, 2018, the estimated amount of the City’s claims liabilities was \$416,117, which is reported in the government-wide financial statements. This liability is the City’s best estimate based on available information.

City of Bellevue, Nebraska
Notes to Financial Statements
September 30, 2018

Note 13: Risk Management - Continued

The following is a summary of the changes in the estimated workers' compensation claims liability for the years ended September 30, 2018 and 2017, which is included in total claims liabilities:

Balance, October 1, 2016	\$ 710,231
Current year claims and changes in estimates	(103,554)
Claims payments	(365,950)
	<hr/>
Balance, September 30, 2017	\$ 240,727
Current year claims and changes in estimates	485,568
Claims payments	(310,178)
	<hr/>
Balance, September 30, 2018	<u><u>\$ 416,117</u></u>

Note 14: Commitments and Contingencies

Claims and Litigation

The City is involved in various litigation in the normal course of its operations and services. In the opinion of City management, although the outcome of any legal proceedings cannot be predicted with certainty, the ultimate liability of the City in connection with its legal proceedings will not have a material effect on the City's financial position, but could be material to the results of operations in future accounting periods.

Government Grants

The City participates in a number of federally assisted grant programs, which are subject to financial and compliance audits. The amount of expenditures, if any, which may be disallowed by the granting agencies, is not determinable at this time; however, City officials do not believe that such amounts, if any, would be significant.

Note 15: Interlocal Agreements

In 1970, the City entered into an interlocal agreement with Eastern Sarpy County Suburban Fire Protection District to provide fire protection and emergency rescue services throughout the District. As compensation for providing such services, the District agreed to pay a proportional share of the fire department operating expenses based on the valuation of the District compared to the combined valuation of the District and the City, but limited to the annual levy limit allowed by state statute. The City billed approximately \$1,587,925 to the District for the year ended September 30, 2018, of which \$403,077 was due to the City at year-end.

City of Bellevue, Nebraska

Notes to Financial Statements

September 30, 2018

Note 16: Assignment of Future Cellphone Tower Lease Revenues

On December 10, 2013, the City entered into an agreement with a third party, under which the City relinquishes to the third party its future cellphone tower lease revenues for the next 40 years. The City received from the third party a lump-sum payment of \$2,650,000 in exchange for the rights to receive and retain 100 percent of the City's cellphone tower lease revenues through 2053 for those cell tower sites in existence at December 10, 2013. The proceeds were used to fund general operations of the City and are shown as other long-term liabilities on the statement of net position which are being amortized over the life of the agreement.

Note 17: Tax Abatements

The City of Bellevue provides tax abatements under the Tax Increment Financing Program (TIF) to encourage improvements to blighted property. The program is established under the auspices of a state statute (Article 21, Section 18-2101 – 2144) empowering cities and counties to establish such programs. The abatements equal 100 percent of the additional property tax resulting from the increase in assessed value as a result of the improvements, are administered as a rebate of the incremental taxes generated from the improvements to property, and last for up to 15 years. Eligibility for approval requires the property to have no loss of pre-existing tax revenues and the developer demonstrates the project is not feasible without TIF. Abatements are obtained through application by the property owner and are reviewed and approved by a TIF council prior to commencing the improvements. These abatements reduce the net property tax to the City of Bellevue and meet the definition of a tax abatement in GASB Statement No. 77. Taxes abated under TIF for the year ended September 30, 2018 were approximately \$91,000.

Required Supplementary Information

City of Bellevue, Nebraska
Required Supplementary Information
September 30, 2018

Schedule of Changes in the City's Police Pension Plan Net Pension Liability and Related Ratios

	2018	2017	2016	2015
Total Pension Liability				
Service cost	\$ 19,970	\$ 51,455	\$ 49,956	\$ 21,294
Interest	75,995	75,969	100,818	95,327
Differences between expected and actual experience	-	57,115	-	1,316,179
Effect of assumption changes or inputs	-	10,597	-	575,754
Benefit payments	(11,658)	(266,392)	(1,378,670)	(1,029,443)
Net change in total pension liability	84,307	(71,256)	(1,227,896)	979,111
Total pension liability - beginning	2,073,630	2,144,886	3,372,782	2,393,671
Total pension liability - ending (a)	<u>\$ 2,157,937</u>	<u>\$ 2,073,630</u>	<u>\$ 2,144,886</u>	<u>\$ 3,372,782</u>
Plan Fiduciary Net Position				
Contributions - employer	11,658	266,392	1,378,670	1,029,443
Benefit payments	(11,658)	(266,392)	(1,378,670)	(1,029,443)
Net change in plan fiduciary net position	-	-	-	-
Plan fiduciary net position - beginning	-	-	-	-
Plan fiduciary net position - ending (b)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's Net Pension Liability - Ending (a) - (b)	<u>\$ 2,157,937</u>	<u>\$ 2,073,630</u>	<u>\$ 2,144,886</u>	<u>\$ 3,372,782</u>
Plan fiduciary net position as a percentage of the total pension liability	-	-	-	-
Covered payroll	\$ 6,282,727	\$ 6,099,735	\$ 6,537,271	\$ 6,858,238
City's net pension liability as a percentage of covered payroll	34.35%	34.00%	32.81%	49.18%

Note to Schedule:

Results for the other years within the last ten years are not available and will be developed prospectively from 2015.

Changes in assumptions since the last actuarial valuation:

2017

- decrease in discount rate from 3.68% to 3.64%
- State Statute Actuarial Equivalence for Minimum Benefits assumes updated mortality table (from IRS 2015 Mortality Table to IRS 2017 Mortality Table)

2015

- decrease in discount rate from 5.00% to 3.68%
- expected rate of return decreased from 7.5% to 7.00%
- State Statute Actuarial Equivalence for Minimum Benefits assumes updated mortality table (from IRS 2012 Mortality Table to IRS 2015 Mortality Table)

City of Bellevue, Nebraska
Required Supplementary Information
September 30, 2018

Schedule of City Contributions for the Police Pension Plan

	2018	2017	2016	2015
Actuarially determined employer contribution	\$ 11,658	\$ 266,392	\$ 1,378,670	\$ 1,029,443
Actual employer contributions	<u>11,658</u>	<u>266,392</u>	<u>1,378,670</u>	<u>1,029,443</u>
Annual contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll - current	\$ 6,282,727	\$ 6,099,735	\$ 6,537,271	\$ 6,858,238
Actual contributions as a percentage of covered payroll	0.19%	4.37%	21.09%	15.01%

Note to Schedule: Results for the other years within the last ten years are not available and will be developed prospectively from 2015.

Valuation date: 9/30/2017, rolled forward to 9/30/18

Actuarially determined contribution rates are calculated as the City's contributions paid to retirees during the fiscal year to fund the minimum pension benefits of the Plan.

Methods and assumptions used to determine contribution rates:

Actuarial cost method:	Immediate
Amortization method:	Level dollar, closed
Asset valuation method:	Market Value
Salary increases:	3%
Investment rate of return:	Actual annuity purchase rates and 7%
Mortality table:	Actual annuity purchase rates and the 1994 GAM table

City of Bellevue, Nebraska
Required Supplementary Information
September 30, 2018

Schedule of Changes in the City's Other Postemployment Benefits
Plan Liability and Related Ratios

	<u>2018</u>	<u>2017</u>	<u>2016</u>
Total OPEB Liability			
Service cost	\$ 260,498	\$ 252,911	\$ 158,600
Interest	118,853	116,828	122,218
Differences between expected and actual experience	(609,224)	-	663,793
Effect of assumption changes or inputs	(254,111)	-	658,007
Benefit payments	<u>(281,144)</u>	<u>(338,527)</u>	<u>(307,096)</u>
Net change in total other postemployment benefits liability	(765,128)	31,212	1,295,522
Total other postemployment benefits liability - beginning	<u>3,764,177</u>	<u>3,732,965</u>	<u>2,437,443</u>
Total other postemployment benefits liability - ending	<u><u>\$ 2,999,049</u></u>	<u><u>\$ 3,764,177</u></u>	<u><u>\$ 3,732,965</u></u>

Notes to Schedule:

No assets are accumulated to pay the above benefits.

Changes in assumptions since last actuarial valuation:

2018

- increase in discount rate from 3.06% to 4.18%
- medical trend rate changed to 6.5% grading to 5.0% over seven years
- mortality table changed to RP 2014 annuitant distinct mortality table adjusted to 2006 with MP 2017 generational projection of future mortality improvement

2016

- decrease in discount rate from 5.00% to 3.06%
- medical trend rate changed to 7.0% grading to 5.0% over eight years
- mortality table changed to RP 2014 annuitant distinct mortality table adjusted to 2006 with MP 2015 generational projection of future mortality improvement

Results for the other years within the last ten years are not available and will be developed prospectively from 2016.

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

3-25-19
16e

COUNCIL MEETING DATE:	3/25/2019	AGENDA ITEM TYPE:
SUBMITTED BY: Chief Perry Guido		SPECIAL PRESENTATION <input type="checkbox"/>
		LIQUOR LICENSE <input type="checkbox"/>
		ORDINANCE <input type="checkbox"/>
		PUBLIC HEARING <input type="checkbox"/>
		RESOLUTION <input type="checkbox"/>
		CURRENT BUSINESS <input checked="" type="checkbox"/>
		OTHER (SEE CLERK) <input type="checkbox"/>

SUBJECT:

Applying for 2018 SAFER Grant

SYNOPSIS:

We will be applying for 6 full time firefighters. Federal Share: \$898,301, Applicant/City Share: \$558,403. These amounts are based on the firefighters 1st Year. Additional cost; wage increases, etc is City's Share

FISCAL IMPACT:

See attached document which was created by finance.

BUDGETED ITEM: ☐ YES ☒ NO

PROJECT # & TRACKING INFORMATION:

RECOMMENDATION:

Approve applying for the grant.

BACKGROUND:

Need was discussed at the 2019 Strategic Planning Meeting to hire 6 firefighters.

ATTACHMENTS:

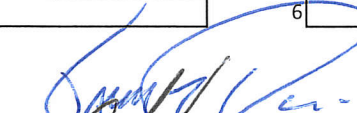


1		4	
2		5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:

City Council Agenda Item: SAFER Grant Approval.

Hiring of Firefighters:

There is a three-year period of performance for grants awarded under the Hiring of Firefighters Activity. The amount of Federal funding provided to a recipient for hiring a firefighter in any fiscal year may not exceed -

- Year One: 75 percent of the usual annual costs of a first-year firefighter as provided in the Request Details section;
- Year Two: 75 percent of the usual annual cost of a first-year firefighter as provided in the Request Details section;
- Year Three: 35 percent of the usual annual cost of a first-year firefighter as provided in the Request Details section.

Review and confirm the budget information below. If you need to change any of the budget amounts on the matrix, you will need to update the information on the previous Request Details screen.

When you are finished, press the *Save and Continue* button below.

Budget Matrix				
	First 12-Month Period	Second 12-Month Period	Third 12-Month Period	Total
Personnel	283,056	283,056	283,056	849,168
Benefits	202,512	202,512	202,512	607,536
Total:	485,568	485,568	485,568	1,456,704
Total Applicant Share	121,392	121,392	315,619	558,403
Total Federal Share	364,176	364,176	169,949	898,301

City Council Agenda Item: SAFER Grant Approval.

City of Bellevue, NE							
Cost Estimate for 6 Full-Time Firefighters for the 2019 FEMA SAFER Grant							
9/1/2019 - 8/31/2021							
As of March 2019							
Medical Insurance=Family	1	2	3	4	5	6	
							Total
Veteran	No	No	No	No	No	No	
Health Insurance Coverage	Family	Family	Family	Family	Family	Family	
Year 1 (9/1/2019 - 8/31/2020)							
Base Salary *1	\$ 47,175.83	\$ 47,175.83	\$ 47,175.83	\$ 47,175.83	\$ 47,175.83	\$ 47,175.83	\$ 283,054.98
Benefits							
Employer Payroll Taxes @ 7.65%	\$ 3,608.95	\$ 3,608.95	\$ 3,608.95	\$ 3,608.95	\$ 3,608.95	\$ 3,608.95	\$ 21,653.70
Pension @ 13%	\$ 6,132.86	\$ 6,132.86	\$ 6,132.86	\$ 6,132.86	\$ 6,132.86	\$ 6,132.86	\$ 36,797.16
Medical Insurance *2	\$ 23,608.63	\$ 23,608.63	\$ 23,608.63	\$ 23,608.63	\$ 23,608.63	\$ 23,608.63	\$ 141,651.78
Dental Insurance *4	\$ 396.33	\$ 396.33	\$ 396.33	\$ 396.33	\$ 396.33	\$ 396.33	\$ 2,377.98
Disability *4	\$ 3.43	\$ 3.43	\$ 3.43	\$ 3.43	\$ 3.43	\$ 3.43	\$ 20.58
Life Insurance - AD & D *4	\$ 1.76	\$ 1.76	\$ 1.76	\$ 1.76	\$ 1.76	\$ 1.76	\$ 10.56
Total Benefits	\$ 33,751.96	\$ 33,751.96	\$ 33,751.96	\$ 33,751.96	\$ 33,751.96	\$ 33,751.96	\$ 202,511.76
Total cost per Firefighter	\$ 80,927.79	\$ 80,927.79	\$ 80,927.79	\$ 80,927.79	\$ 80,927.79	\$ 80,927.79	\$ 485,566.74
Year 2 (9/1/2020 - 8/31/2021)							
Base Salary *1	\$ 49,877.53	\$ 49,877.53	\$ 49,877.53	\$ 49,877.53	\$ 49,877.53	\$ 49,877.53	\$ 299,265.18
Benefits							
Employer Payroll Taxes @ 7.65%	\$ 3,815.63	\$ 3,815.63	\$ 3,815.63	\$ 3,815.63	\$ 3,815.63	\$ 3,815.63	\$ 22,893.78
Pension @ 13%	\$ 6,484.08	\$ 6,484.08	\$ 6,484.08	\$ 6,484.08	\$ 6,484.08	\$ 6,484.08	\$ 38,904.48
Medical Insurance *3	\$ 24,316.89	\$ 24,316.89	\$ 24,316.89	\$ 24,316.89	\$ 24,316.89	\$ 24,316.89	\$ 145,901.34
Dental Insurance *3	\$ 408.22	\$ 408.22	\$ 408.22	\$ 408.22	\$ 408.22	\$ 408.22	\$ 2,449.32
Disability *3	\$ 3.53	\$ 3.53	\$ 3.53	\$ 3.53	\$ 3.53	\$ 3.53	\$ 21.18
Life Insurance - AD & D *3	\$ 1.82	\$ 1.82	\$ 1.82	\$ 1.82	\$ 1.82	\$ 1.82	\$ 10.92
Total Benefits	\$ 35,030.17	\$ 35,030.17	\$ 35,030.17	\$ 35,030.17	\$ 35,030.17	\$ 35,030.17	\$ 210,181.02
Total cost per Firefighter	\$ 84,907.70	\$ 84,907.70	\$ 84,907.70	\$ 84,907.70	\$ 84,907.70	\$ 84,907.70	\$ 509,446.20
Two-Year Total	\$ 165,835.49	\$ 165,835.49	\$ 165,835.49	\$ 165,835.49	\$ 165,835.49	\$ 165,835.49	\$ 995,012.94
*1 Note: Salary by Year (per Contract)							
Year 1 - Base Salary	\$ 47,175.83	*3 Note: Assumed Growth Rates for Benefits Over Prior Year					
Year 2 - Base Salary	\$ 49,877.53	Medical Insurance	3%				
		Dental Insurance	3%				
		Disability	3%				
		Life Insurance	3%				
*2 Note: Beginning Monthly Health Insurance City Cost		Year 1	Year 2				
Single	\$ 753.45	\$ 9,222.23	\$ 9,498.89				
Empl & Child	\$ 1,181.38	\$ 14,460.09	\$ 14,893.89				
Empl & Spouse	\$ 1,356.70	\$ 16,606.01	\$ 17,104.19				
Family	\$ 1,928.81	\$ 23,608.63	\$ 24,316.89				
*4 Note: Beginning Monthly Rates for Dental, Disability & Life		Year 1	Year 2				
Dental Insurance	\$ 32.38	\$ 396.33	\$ 408.22	Met Life			
Long-Term Disability Per Hundred\$	\$ 0.28	\$ 3.43	\$ 3.53	Reliance Standard			
Life Insurance - AD & D Per Thousand\$	\$ 0.144	\$ 1.76	\$ 1.82	Reliance Standard			

C:\Users\rich.severson\AppData\Local\Microsoft\Windows\NetCache\Content.Outlook\W92LKZD7\Cost Estimate - 6 Full-Time Firefighters 03-04-19.xlsx\Cost Estimate-Single

	PP Date	Hourly Rate
Begin Pay	9/1/2019	\$ 16.03
COLA	1/5/2020	\$ 16.29
Step	9/1/2020	\$ 16.95
COLA	1/3/2021	\$ 17.22
	8/31/2021	\$ 17.22
Average pay 9/1/2019-8/31/2020		\$ 47,175.83
Average pay 9/1/2020-8/31/2021		\$ 49,877.53

March 20, 2019

City Council Agenda Item: SAFER Grant Approval.

IAFF - City Proposed 12/20/2017 NEW										
Wage Rates Effective One Year After Ratification by City Council (1st Pay Period Following)										
						PP Begin:	1/8/2019	Check Date:	1/25/2019	
Position	Step									
	1	2 (one year after step 1 if eligible)	3	4	5	6	7	8	9	
	Suppression (2,912 hours / year)									
	Fire Battalion Chief	\$27.04	\$27.78	\$28.54	\$29.32	\$30.12	\$30.95	\$31.79	\$32.66	\$34.48
	Fire Captain	\$22.49	\$23.11	\$23.75	\$24.41	\$25.10	\$25.79	\$26.50	\$27.23	\$28.77
	Firefighter	\$16.03	\$16.68	\$17.36	\$18.06	\$18.80	\$19.56	\$20.35	\$21.17	\$22.92
	Bureau (2,080 hours / year)									
	Fire Battalion Chief	\$37.86	\$38.89	\$39.96	\$41.05	\$42.17	\$43.33	\$44.51	\$45.72	\$48.27
	Fire Captain	\$31.49	\$32.35	\$33.25	\$34.17	\$35.14	\$36.11	\$37.10	\$38.12	\$40.28
	Firefighter	\$22.44	\$23.35	\$24.30	\$25.28	\$26.32	\$27.38	\$28.49	\$29.64	\$32.09

IAFF - City Proposed 12/20/2017 NEW										
Wage Rates Effective Two Years After Ratification by City Council (1st Pay Period Following)										
PP Begin: 1/5/2020 Check Date: 1/24/2020										
Step										
Position		1	2 (one year after step 1 if eligible)	3	4	5	6	7	8	9
	Suppression (2,912 hours / year)									
	Fire Battalion Chief	\$27.47	\$28.22	\$29.00	\$29.79	\$30.60	\$31.45	\$32.30	\$33.18	\$35.03
	Fire Captain	\$22.85	\$23.48	\$24.13	\$24.80	\$25.50	\$26.20	\$26.92	\$27.67	\$29.23
	Firefighter	\$16.29	\$16.95	\$17.64	\$18.35	\$19.10	\$19.87	\$20.68	\$21.51	\$23.29
	Bureau (2,080 hours / year)									
	Fire Battalion Chief	\$38.46	\$39.51	\$40.60	\$41.71	\$42.84	\$44.03	\$45.22	\$46.45	\$49.04
	Fire Captain	\$31.99	\$32.87	\$33.78	\$34.72	\$35.70	\$36.68	\$37.69	\$38.74	\$40.92
	Firefighter	\$22.81	\$23.73	\$24.70	\$25.69	\$26.74	\$27.82	\$28.95	\$30.11	\$32.61

IAFF - City Proposed 12/20/2017 NEW										
Wage Rates Effective Three Years After Ratification by City Council (1st Pay Period Following)										
						PP Begin:	1/3/2021	Check Date:	1/22/2021	
Step										
Position		1	2 (one year after step 1 if eligible)	3	4	5	6	7	8	9
	Suppression (2,912 hours / year)									
	Fire Battalion Chief	\$27.91	\$28.67	\$29.46	\$30.27	\$31.09	\$31.95	\$32.82	\$33.71	\$35.59
	Fire Captain	\$23.22	\$23.86	\$24.52	\$25.20	\$25.91	\$26.62	\$27.35	\$28.11	\$29.70
	Firefighter	\$16.55	\$17.22	\$17.92	\$18.64	\$19.41	\$20.19	\$21.01	\$21.85	\$23.66
	Bureau (2,080 hours / year)									
	Fire Battalion Chief	\$39.07	\$40.14	\$41.24	\$42.38	\$43.53	\$44.73	\$45.95	\$47.19	\$49.83
	Fire Captain	\$32.51	\$33.40	\$34.33	\$35.28	\$36.27	\$37.27	\$38.29	\$39.35	\$41.58
	Firefighter	\$23.17	\$24.11	\$25.09	\$26.10	\$27.17	\$28.27	\$29.41	\$30.59	\$33.12

March 20, 2019

CITY OF BELLEVUE, NEBRASKA
AGENDA ITEM COVER SHEET

3-25-19
168.

COUNCIL MEETING DATE:	3/25/2019	AGENDA ITEM TYPE:
SUBMITTED BY: Jeff Roberts, Public Works Director	SPECIAL PRESENTATION	<input type="checkbox"/>
	LIQUOR LICENSE	<input type="checkbox"/>
	ORDINANCE	<input type="checkbox"/>
	PUBLIC HEARING	<input type="checkbox"/>
	RESOLUTION	<input type="checkbox"/>
	CURRENT BUSINESS	<input checked="" type="checkbox"/>
	OTHER (SEE CLERK)	<input type="checkbox"/>

SUBJECT:

Right-of-Way Mowing

SYNOPSIS:

Request approval of the low, responsible bidder for the Right-of-Way Mowing project.

FISCAL IMPACT:

\$109,762.80 (\$9,146.90 @ 12 mowings)

BUDGETED ITEM: ☒ YES ☐ NO

PROJECT # & TRACKING INFORMATION:

10-11-6034

RECOMMENDATION:

Approve the low, bid from Alexander Lawn & Landscape in the amount of \$109,762.80 for the Right-of-Way Mowing project and authorize the Mayor to sign the contract.

BACKGROUND:

--

ATTACHMENTS:

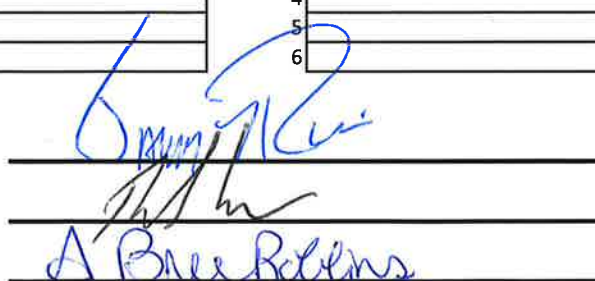
1	Contract	4	
2	Bid Tab	5	
3		6	

SIGNATURES:

ADMINISTRATOR APPROVAL:

FINANCE APPROVAL:

LEGAL APPROVAL:



BELLEVUE PUBLIC WORKS DEPARTMENT

PROJECT: ROW MOWING PROJECT

DATE: March 20, 2019

TIME: 10:00 am

[illegible]

CONTRACT

THIS CONTRACT (the "Contract") is made and entered into this 25th day of March 2019 by and between the City of Bellevue Nebraska, a municipal corporation of the first class and a political subdivision of the State of Nebraska ("City"), and Alexander Lawn & Landscape, Inc. ("Contractor"). Whenever used in this Contract, the term "Party" shall mean City or Contractor, individually, and the term "Parties" shall mean the City and Contractor, collectively.

WHEREAS, Contractor submitted a bid proposal ("Proposal") to City in response to the solicitation or invitation to perform certain work for certain project(s), (as the work and project(s) are more particularly identified in Paragraph 2 of this Contract); and

WHEREAS, Contractor was selected to perform such work subject to the terms, conditions and other provisions of this Contract.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. Contract/Contract Documents. Whenever used in this Contract, the term "Contract Documents" shall mean and include this Contract, and (i) the published notice inviting or soliciting bids or proposals in connection with the Work or Projects; (ii) City's request or solicitation for bids or proposals together with all addenda, drawings, schedules, exhibits, manuals, materials and documents attached or relevant to or referenced in such request or solicitation, including all Instructions, Plans, Specifications, Provisions, General or Special Conditions; (iii) Contractor's Bid or Proposal, together with all addenda, drawings, schedules, exhibits, materials and documents attached or relevant to or referenced in such Bid or Proposal; (iv) all payment, performance, labor, materials, maintenance or other bonds or Contract security; and (v) all written change orders, modifications or supplementary terms, conditions or instructions from City pursuant to paragraph 14(g) of this Contract. All Contract Documents shall be considered to be an integral part of this Contract whether or not attached to this written Contract; provided that in the event there shall be any conflict between this written Contract and any of the other Contract Documents, the provisions of this written Contract shall prevail.

2. Contractor's Work. Except to the extent expressly undertaken by City pursuant to the Contract Documents, (i) Contractor shall perform all site preparation and security, labor, supervision, direction, testing, and other services or work ("Work") necessary or appropriate for completion of the **RIGHT OF WAY MOWING PROJECT** ("Project") in accordance with the requirements of the Contract Documents; (ii) Contractor shall furnish at its sole cost and expense all bonds, barricades, materials, supplies, equipment, tools, power, water, light, heat, utilities, transportation and all other services, facilities (whether permanent or temporary) and resources required for the Work; (iii) except to the extent otherwise expressly stated in the Contract Documents, Contractor shall be responsible for all means, methods, techniques, sequences and procedures, including coordination of all Work. Whenever used in this Contract, the term "Work" shall include all Corrective Work, unless the context otherwise requires. Contractor shall commence the Work within ten (10) days ("Commencement Date") after receiving a Written Notice to Proceed from City. Contractor shall notify City in writing of the Commencement Date prior to undertaking any work.

3. Quality of Work. Contractor shall perform all Work in a good and workmanlike manner using qualified personnel and any equipment and materials required by the Contract Documents.

4. Site Inspection. Contractor acknowledges that it has inspected the Project site. Contractor waives any claim for additional time, costs, expenses, compensation or other amounts in connection with any condition (known, apparent, or concealed), which it may encounter at the Project site.

5. Contractor's Warranties. All Work is warranted by Contractor to be of highest quality, to be free from any faults or defects and to conform in all respects with the requirements of the Contract Documents.

6. Time of Essence/Liquidated Damages. Time schedules, limits or requirements specified in the Contract Documents are of the essence to this Contract. All Work shall be completed in accordance with the "Specifications", as attached hereto as Exhibit "A" and incorporated herein by this reference, unless (i) extended by City, in its sole discretion, or (ii) prevented (assuming, in all such events, Contractor's use of its best efforts to timely complete such Work) by the act or neglect of City or by an act of God or for other reasons beyond the control of Contractor, in which event time shall be extended for such reasonable time as City may determine. Whenever any Work shall not be so completed, then as liquidated damages and not as a penalty, Contractor shall pay City, within five (5) days of demand, the sum of Five Hundred and no/100ths Dollars (\$500.00) per day for each and every calendar day that the Work shall remain uncompleted.

7. Contractor's Compensation/Retainage. City shall pay the Contractor in current U.S. funds for the Contractor's performance of the Work. All Work, including any unit cost shall be undertaken at and performed in accordance with Contractor's Bid or Proposal. Subject to additions and deductions as provided in the Contract Documents, the aggregate cost of the Work shall not exceed One Hundred Nine Thousand Seven Hundred Sixty-Two Dollars and Eighty Cents (\$109,762.80) ("Contract Sum").

Upon completion of Work at the Project site, Contractor shall submit an invoice requesting payment ("Application for Payment") based upon the amount of Work actually completed at the Project site and Contractor shall set forth in detail the Work performed at the rate specified on Contractor's Bid or Proposal. Unless withheld by city because the Project Site Work does not comply with the Contract Documents or because the Contractor's failure to otherwise comply with the requirements of this contract as they may apply to any of the Work, City shall pay contractor ninety percent (90%) of the invoice within thirty (30) days of its receipt. Final payment constituting the entire unpaid balance of the Contract Sum shall be made by City to Contractor when the Contract has been fully performed and accepted, including Contractor's responsibility to correct nonconforming Work and to satisfy other requirements, if any, which necessarily survive final payment. Prior to final payment, Contractor shall provide evidence that all employees, subcontractors, material suppliers and other persons or entities have been paid in full for any labor, materials, supplies or equipment used in connection with the Work; such evidence shall consist of receipts, releases, and waivers of liens, claims, security interests, or encumbrances arising out of the Work, to the extent and in such form as may be designated by City. At any time Contractor submits an Application for Payment, it shall constitute a

representation by Contractor that all Work is completed as warranted by paragraph 5 of this Contract.

8. Corrective Work. Whenever discovered prior to the expiration of the Warranty Period, Contractor shall promptly correct any Work ("Corrective Work"), which is found to be substandard, defective or otherwise not in accordance with this Contract whether or not such Work or Corrective Work has been completed, installed or constructed. Contractor shall bear all costs and expense of Corrective Work, including all professional, testing, removal or inspection costs.

9. Risk of Loss. Contractor shall bear all risk of loss of or damage to all Work until (i) all Work has been satisfactorily completed and accepted; and (ii) in the case of Corrective Work, until the Corrective Work has been completed to the satisfaction of the City.

10. Contractor's Indemnity. Contractor shall defend, indemnify and hold City, its agents and employees harmless from and against any claims, damages (including damages for any personal injury, bodily injury, including death, or property damages), losses and expenses, including any reasonable attorney fees, of any person or entity arising or resulting from or out of (i) Contractor's performance under this Contract; (ii) any breach or default in or any violation or nonperformance of any covenant, term, provision, condition or agreement ("Default") in this Contract to be kept, observed, satisfied or performed by Contractor; (iii) any alleged act, error, omission or negligence of Contractor, its employees, subcontractors, agents, or any other person acting on behalf of Contractor; (iv) any material misrepresentation by Contractor; or (v) Contractor's operations in or about any Project site while Contractor is performing Work on such Project site except to the extent such claims result or arise from or out of, solely and proximately, from City's negligence, unlawful conduct or material breach of this Contract.

11. Termination for Default. In addition to any other remedies at law or in equity, City may terminate this Contract whenever Contractor (i) repeatedly refuses to materially comply with any reasonable requirement of City; (ii) fails to timely make any payment required by this Contract; or (iii) fails or refuses to cure any other Default within seven (7) days from written notice from City specifying such Default. Termination shall be effective immediately upon notice from City; provided, however, City may, without prejudice to any of its other rights or remedies under this Contract or otherwise, correct such Default in which event Contractor shall reimburse City for all costs and expenses incurred in undertaking such cure or to collect such reimbursement from Contractor.

12. Survival of City's Rights. All indemnity obligations of Contractor under this Contract and the Contractor's obligations under Paragraphs 5, 8 and 10 of this Contract shall survive the completion of all Work and the expiration or termination of this Contract.

13. Bonds and Insurance. Contractor shall furnish to the Department of Public Works for City at least five days prior to commencing any Work under this Contract a Performance Bond in an amount equal to 100% of the Contract Sum and a 100% Labor and Material Bond and all other Contract security and all policies or certificates of insurance which are required by the Contract Documents.

Contractor will maintain and provide evidence of the following insurance coverages:

- Commercial General Liability \$1,000,000 per occurrence, \$2,000,000 aggregate, City of Bellevue named as an Additional Insured including completed operations, Waiver of Subrogation in favor of City of Bellevue.
- Commercial Auto Liability - \$500,000 combined single limit.
- Workers Compensation/Employers Liability – Statutory limits \$100,000, \$500,000, \$100,000 limits, Waiver of Subrogation in favor of City of Bellevue.
- Commercial Umbrella Liability - \$2,000,000 minimum limit, City of Bellevue named as Additional Insured.
- Builders Risk/Installation Floater – Limit equal to completed value of project. Coverage must apply to City's and all subcontractors interests in property and project.

14. Miscellaneous.

- a. Contractor shall promptly pay all persons or entities that have furnished any services, labor, material, equipment or supplies in connection with any of the Work.
- b. Contractor shall secure and pay for all permits, fees, and licenses for execution and completion of the Work.
- c. Contractor shall perform all Work in compliance with applicable federal, state and local laws, rules and regulations applicable to such performance. Contractor shall comply at all times with the Fair Employment Practices Act (Nebraska Revised Statutes, Sections 48-1101 *et seq.*). Contractor shall pay the Unemployment Compensation Fund of the State of Nebraska any unemployment contributions and interest due under provisions of the Nebraska Revised Statutes (Sections 48-601 *et seq.*).
- d. Contractor shall provide City or its representatives access to all Work (including Work in progress) for inspection or other appropriate purposes during all reasonable times. Contractor shall uncover any Work which has not been inspected at its sole cost and expense unless due to the neglect of City.
- e. Contractor shall keep the Project site(s) free from accumulation of rubbish, debris and hazards. Upon completion of Work at each Project site, Contractor shall remove all surplus materials, all tools, equipment, machinery, waste, rubbish and other items not constituting a part of the completed Work.
- f. Contractor shall be responsible for all acts, errors, omissions or neglect of Contractor's agents and employees, including Contractor's subcontractors and its agents or employees.
- g. City shall have the right to make minor changes in the Work, including Drawings, Plans, and Specifications, at no additional compensation or consideration to Contractor by notice in writing to Contractor. All other changes in Work shall be by written Change Order executed by the Project representative of each Party. City and Contractor each represents that its Project representative is authorized to execute such Change Order and shall be bound by the same; provided, however, that prior approval of the Bellevue City Council shall be required for (i) any Change Order resulting in an adjustment to the Contractor's compensation of more than \$10,000,

or (ii) any Change Order or series of Change Orders which in the aggregate increase Contractor's compensation by ten percent (10%) or more of the original compensation.

h. Neither (i) City's payment of any invoice, nor (ii) the presence of City or its representatives on any Project site, nor (iii) the inspection or approval of any Work shall constitute acceptance of such Work as compliant or otherwise being in accordance with the Contract Documents and shall not be construed to waive any right to indemnity or any other right or remedy of City for any Default of Contractor.

i. Contractor may not assign or subcontract all or any portion of the Work, except as specified in the Bid or Proposal, without City's prior written consent, which may be withheld in City's absolute discretion.

j. Contractor shall not assign any moneys due or to become due under this Contract without the prior written consent of City, which may be withheld in City's absolute discretion.

k. Contractor warrants that Contractor has not employed or retained any company or person, other than a bona fide employee working for the Contractor, to solicit or secure this Contract, and that he has not paid or agreed to pay any company or person, fee, commission, percentage, brokerage fee, gifts, or any other consideration contingent upon or resulting from the award or making of this Contract.

l. Contractor shall take reasonable precautions for safety of, and shall provide reasonable protection and warnings to prevent damage, injury or loss to employees, subcontractors and any other persons, such as pedestrians or motorists, who may be present upon or within the vicinity of a Project site while Work is being performed or in progress.

m. Any approval, notice or communication to a Party required or permitted by this Contract shall be sufficient only if made in writing.

(i) Any notice which may be permitted or required to be given pursuant to this Contract shall be delivered personally or shall be sent by United States certified mail, postage prepaid addressed as set forth below:

If to City:

City of Bellevue
Public Works Department
Attn: Jeff Roberts
1510 Wall Street
Bellevue, NE 68005
Fax No.: (402) 293-3173

With a copy to:

Alicia Robbins
Bellevue City Attorney
1500 Wall Street
Bellevue, NE 680005

If to Contractor:

Nick Alexander
Alexander Lawn & Landscape, Inc.
P.O. Box 688
Elkhorn, NE 68022
Phone No.: (402) 813-5109

With a copy to:

Fax No.: _____

(ii) Each Party may from time to time change its address for receipt of notices by sending a notice in the manner provided to the others specifying the new address.

(iii) Each notice given by certified mail shall be deemed delivered on the date of delivery as shown on the return receipt, or if delivery is attempted at the last address specified and if the notice is returned, notice shall be deemed delivered on the date the notice was originally sent. Each notice delivered in any other manner shall be deemed delivered as of the time of actual receipt thereof. In the event the Parties utilize "facsimile" transmitted signed documents, the Parties hereby agree to accept and to rely upon such documents as if they bore original signatures. Each Party acknowledges and agrees to provide to the other Party, within 72 hours of transmission, such documents bearing the original signatures.

n. City's Project representative shall be Public Works Director Jeff Roberts, or his designee.

o. A failure by a Party to enforce any of its rights under this Contract shall not at any time constitute a waiver of such right or any other right, and shall not modify any rights, remedies or obligations of such Party under this Contract or otherwise.

p. The Contract Documents form the entire agreement of the Parties and supersede any prior oral or written agreements of the Parties in connection with the subject matter of this Contract. Neither this Contract, nor any of the Contract Documents, shall be modified or amended except in a writing duly executed by City.

q. Contractor shall comply with: (i) the provisions of Executive Order 11246 entitled "Equal Employment Opportunity," as amended by Executive Order 11375 and as supplemented by Department of Labor regulation (41 C.F.R., Part 60); (ii) the Copeland "Anti-kickback" Act (18 U.S.C. 874), as supplemented in Department of Labor regulations (20 C.F.R., Part 3); and (iii) all applicable provisions of the Regulations of the U.S. Department of Commerce (Part 8 of Subtitle 15 of the C.F.R.) issued pursuant to the Civil Rights Act of 1964 and all applicable federal, state and local laws.

r. The Contractor represents that no gratuities (in the form of entertainment, gifts or otherwise) were offered or given to any officer, agent, employee or representative of the City

with a view towards securing a contract or securing favorable treatment with respect to the wording, amending or the making of any determination with respect to the performance of this Agreement.

s. Contractor shall not discriminate against any employee, or applicant for employment, to be employed in the performance of the Work, because of race, color, religion, sex, disability, or national origin, with respect to the hire, tenure, terms, conditions, privileges or employment of such employee or applicant.

t. Within thirty (30) days of the date of this Contract, Contractor shall adopt an affirmative action policy and program for equal employment opportunity similar to but not limited to the Equal Employment Action Program of City. Further, within ninety (90) days of the date of this Contract, assuming this Contract is of a duration of at least ninety (90) days, and annually thereafter for the duration of this Contract, Contractor shall submit an affirmative action report to City. By executing this Contract, Contractor acknowledges and agrees to comply with City's Affirmative Action Equal Opportunity Policy Statement, as attached hereto as Exhibit "B" and incorporated herein by this reference.

u. References to any document or other instrument includes all amendments and replacements thereof and supplements thereto. References to provisions of law shall be construed as references to those provisions as respectively amended, extended, consolidated or reenacted or as their application is modified by other provisions from time to time and shall include any provisions of which they are reenactments (whether with or without modification), any orders, regulations, instruments, or other subordinate legislation made under the relevant statute.

v. Each Party agrees that it has been given the opportunity to thoroughly discuss all aspects of this Contract with an attorney of its choosing and that each Party has carefully read and fully understands all of the provisions of this Contract. Each Party further represents and acknowledges that in executing this Contract it has not relied upon any representation or statement of the other Party or the other Party's officers, directors, employees, agents, council members or attorneys with regard to the subject matter, basis or effect of this Contract outside of the content of this Contract.

w. The provisions of this Contract are intended to be performed in accordance with, and only to the extent permitted by, all applicable requirements of law. If any provision of this Contract or the application of the Contract to any person or circumstance shall, for any reason and to any extent, be held invalid or unenforceable, neither the remainder of this Contract nor the application of this Contract or such provision to any other person or circumstance or other instruments referred to in this Contract or affected provision shall be affected thereby but, rather, the same shall be enforced to the fullest extent permitted by law. In the event that any provision of this Contract, or the application thereof, is held by any court of competent jurisdiction to be illegal or unenforceable, the Parties shall attempt in good faith to agree upon an equitable adjustment in order to overcome to the greatest extent possible the effect of such illegality or unenforceability.

x. The failure of any Party to insist upon the strict observance and performance of the terms, provisions or conditions of this Contract shall not be deemed a waiver of other obligations

hereunder, nor shall it be considered a future or continuing waiver of the same terms, provisions or conditions.

y. This Contract may be executed in one or more counterparts, each of which shall be deemed to be an original and all of which together shall constitute one and the same instrument.

z. If there occurs a conflict between or among this Contract, the Specifications and General Conditions, the Bid Schedules and a part hereof or any Addenda, the prevailing provisions, as between the Parties, shall be: first, those contained in this Contract; second, those contained in the applicable Specifications and General Conditions and Bid Schedules to the extent not inconsistent with this Contract; and third, those continued in any applicable Addenda to the extent not inconsistent with this Contract or such Specifications and General Provisions and Bid Schedules. Thereafter, if further interpretation is needed, the Parties acknowledge Contractor having bid for this Contract via the Bid Documents prepared by City Engineer, City of Bellevue.

aa. Contractor shall not be entitled to terminate this Contract or suspend any of the Work for any reason whatsoever, including any breach of this Contract by City.

bb. E-Verify The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

If the Contractor is an individual or sole proprietorship, the following applies:

1. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us
2. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.
3. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

IN WITNESS THEREOF, the parties have duly authorized the execution and delivery of this Contract.

CITY OF BELLEVUE, NEBRASKA

ATTEST:

BY: _____
Mayor

BY: _____
City Clerk

ATTEST:

BY: _____

TITLE: _____

EXHIBIT "A"
SPECIFICATIONS
FOR RIGHT-OF-WAY MOWING & DITCH MAINTENANCE

This describes the specifications, terms and conditions for right-of-way and ditch maintenance including, but not limited to mowing and trimming. The work shall include furnishing all equipment, implements, tools, materials, transportation, labor, work, and supervision necessary for the execution and completion of the work.

It shall be understood and agreed that the reference to "Director" herein shall mean either the Public Works Director or someone appointed by the Public Works Director to act on the behalf of the Public Works Director.

1. TERM OF CONTRACT

Contract shall exist for twelve (12) months beginning on the first day of the month following the date of the Notice to proceed. The City reserves the right to extend this Agreement on an annual basis if it is determined to be in its best interest. The life of this Agreement including all extensions shall not extend beyond a period of three (3) years. The City reserves the right to terminate this Agreement at any time with thirty (30) days written notice, with or without cause.

2. BIDDER QUALIFICATIONS

Only bids from companies established in performing this type of service and qualified to handle accounts of this size will be considered. Prior to award, the City of Bellevue reserves the right to investigate a bidder's ability to fulfill the requirements of the contract. A list of bidder's references shall accompany each bid.

The Contractor is required and hereby agrees to use a federal immigration verification system to determine the work eligibility status of new employees physically performing services within the State of Nebraska. A federal immigration verification system means the electronic verification of the work authorization program authorized by the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, 8 U.S.C. 1324a, known as the E-Verify Program, or an equivalent federal program designated by the United States Department of Homeland Security or other federal agency authorized to verify the work eligibility status of a newly hired employee.

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- a. The Contractor must complete the United States Citizenship Attestation Form, available on the Department of Administrative Services website at www.das.state.ne.us
- b. If the Contractor indicates on such attestation form that he or she is a qualified alien, the Contractor agrees to provide the US Citizenship and Immigration Services documentation required to verify the Contractor's lawful presence in the United States using the Systematic Alien Verification for Entitlements (SAVE) Program.

- c. The Contractor understands and agrees that lawful presence in the United States is required and the Contractor may be disqualified or the contract terminated if such lawful presence cannot be verified as required by Neb. Rev. Stat. §4-108.

3. DITCH MAINTENANCE

The locations to be mowed are shown in Exhibit "B".

3.1 Ditches are to be mowed a maximum of six (6) times per mowing season with the first mowing being completed when the vegetation measures six (6) inches in height. Ditches to be mowed are shown on the "Ditch Maintenance" list in Exhibit "B". Vegetation around roadside obstacles such as delineator posts, culvert headwalls, sign posts, mailboxes, and guardrails shall be trimmed by the Contractor by mechanical means so as to present a neat and attractive appearance, not to exceed three (3) inches in height. Keep all curbing clear of overgrowth above curb and along gutters.

3.2 Ditch Maintenance shall include, but not be limited to removing trash and debris from all rights-of-way and ditches, and dispose of it in an approved manner before mowing has begun. The Contractor will not use the City of Bellevue's trash receptacles for litter and debris disposal. The City will not be responsible for picking up trash and debris left by a Contractor on the curb. For purposes of this Agreement, debris includes but is not limited to bricks, paper, cans, bottles, limbs, pipes, balls, bicycles, any other material that would impede water flow but not remove any dirt or earth that might have been in the ditch due to erosion, and any other forms of debris that may prevent proper maintenance of rights-of-way and ditches.

Ditch maintenance shall also include the mowing on the ditch sides and bottom of the ditch. Ditch maintenance shall include the mowing of the ditches including ten (10) feet on either side of the ditch bank on each side and the complete ditch sides and bottom of each side. The grass height shall be no greater than three (3) inches in the ditch bottom and the banks. The Contractor should clean sidewalks, driveways, etc., after each cutting. After cutting the grass, the Contractor must remove any grass blown onto adjacent properties. Before entering the property, Contractor must have permission from the property owner. The Contractor shall not allow any grass to be blown onto the road surface by the mowing equipment or Contractor personnel. If so, it is to be removed immediately.

3.3 Mowing in rainy weather is prohibited. The Director must approve any deviation from the schedule. The Director also reserves the right to adjust the mowing schedule because of adverse weather conditions or schedule changes due to other factors. The Contractor shall furnish a proposed mowing schedule and keep the Director advised of any changes.

4. RIGHT-OF-WAY MAINTENANCE

The right-of-way mowing shall be mowed 12 times per year during the mowing season as shown on Exhibit "C". All sight distance triangles and enlarged rights-of-way at each intersection shall also be included in the mowing limits as defined on the attached map. Mowing's shall begin within seven (7) days of issuance of the Notice to Proceed, and shall continue thereafter on a bi-weekly schedule for 24 weeks, or a total of 12 occurrences. Additional mowing sequences may be deemed necessary by the Director and will be negotiated between the City and the Contractor.

Right-of-way mowing shall include the mowing of the entire right-of-way including medians and roadside ditches. The grass height after mowing shall be no greater than three (3) inches in any location. Perpetually wet and/or flooded ditches shall be trimmed or mowed to a height of not more than three (3) inches as approved on a case by case basis by the Director. Vegetation around roadside obstacles such as delineator posts, culvert headwalls, sign posts, mailboxes, and guardrails shall be trimmed by the Contractor by mechanical means so as to present a neat and attractive appearance, not to exceed three (3) inches in height. Keep all curbing clear of overgrowth above curb and along gutters.

Mowing in any rainy weather is prohibited. The Director must approve any deviation from this schedule. The Director also reserves the right to adjust the mowing schedule because of adverse weather conditions or schedule changes due to other factors. The Contractor shall furnish a proposed mowing schedule and keep the Director advised of any changes. Contractor shall complete right-of-way mowing within 14 days of commencement of each mowing cycle, unless otherwise approved in writing from the Public Works Director.

5. OPERATION OF EQUIPMENT

The Contractor shall operate the equipment in a safe manner and at such times so as not to create a hazard to personnel or citizens. Equipment shall be parked as far from the roadway as possible. No equipment shall be parked on the inside of a curve or outside of a curve.

The equipment shall not be left overnight or at other times when work has been suspended, unless approved by the Director.

6. HOURS OF WORK

The Contractor's operations will be restricted to daylight hours and no work may be performed on Sundays, unless otherwise approved by the Director.

The Contractor is not obligated to perform services on the following statutory holidays: New Year's Day; Memorial Day; Independence Day; Labor Day; Veterans' Day; Thanksgiving Day; the day after Thanksgiving; and Christmas Day.

7. CONTRACTOR AVAILABILITY

Within 24 hours of notification, the Contractor shall correct any problems within the scope of this agreement.

8. RESPONSIBILITY FOR DAMAGE CLAIMS

The Contractor shall indemnify and save harmless the City of Bellevue and its officers, agents, and employees from all suits, actions or claims of any character brought for any injury or damage received or sustained by any person, person, or property by reason of any act of the Contractor, its agents or employees, in the performance of the contract.

9. PROTECTION AND RESTORATION OF PROPERTY

The Contractor shall be responsible for the protection from his activities of all public and private property on and adjacent to the work and shall use every reasonable precaution necessary to prevent damage or injury thereto. He shall use suitable precaution to prevent damage to pipes, conduits, and other underground structures, and to poles, wires, cables and overhead structures.

It shall be the responsibility of the Contractor to promptly restore, replace or make good any damage or injury to all public and private property. If the Contractor fails to do so, the Director may at the Contractor's expense repair, rebuild, or otherwise restore such property.

10. EQUIPMENT

The Contractor must demonstrate to the satisfaction of the Director that the mowing equipment to be used in the work is in good working condition and suitable for the purpose intended.

Mowers are to be equipped with shields to prevent foreign objects from being thrown out from the cutting unit enclosures.

The Contractor is responsible for compliance with applicable requirements of the National Occupational Safety and Health Act of 1970 as amended, the Construction Safety Act, and applicable implementing regulations. The Contractor shall also be responsible for utilizing temporary traffic control devices in accordance with the Manual on Uniform Traffic Devices (MUTCD). The City of Bellevue shall not be responsible for the Contractor's compliance.

Each bidder must attach to his proposal a list describing the equipment he proposes to use in the work.

11. EXECUTION OF THE WORK

If the Contractor fails to execute the work as directed or fails to perform the work in a manner satisfactory to the Director, the Director may perform the work with other forces. The cost of work so performed will be deducted from any monies due the Contractor.

12. CANCELLATION

In the event it becomes necessary for the Director to have other forces perform the work, the Contractor shall promptly supplement his forces to get the work back on schedule. If the Contractor fails to take steps to keep the work on schedule, or consistently performs unsatisfactory work, the contract may be canceled upon thirty (30) days written notice by the City of Bellevue.

13. INSPECTION

All work shall be subject to inspection by the Director at any time. Routinely, the Director will make periodic inspections of the completed work.

14. INSURANCE

Contractor will maintain and provide evidence of the following insurance coverages:

- Commercial General Liability \$1,000,000 per occurrence, \$2,000,000 aggregate, City of Bellevue named as an Additional Insured including completed operations, Waiver of Subrogation in favor of City of Bellevue.
- Commercial Auto Liability - \$500,000 combined single limit.
- Workers Compensation/Employers Liability – Statutory limits \$100,000, \$500,000, \$100,000 limits, Waiver of Subrogation in favor of City of Bellevue.
- Commercial Umbrella Liability - \$2,000,000 minimum limit, City of Bellevue named as Additional Insured.
- Builders Risk/Installation Floater – Limit equal to completed value of project. Coverage must apply to City's and all subcontractors interests in property and project.

The successful Contractor shall provide acceptable Insurance Certificate(s) and Endorsement(s) to the City no later than at the execution of the contract. The City reserves the right to require any additional documentation or information verifying insurance coverage, as the City deems necessary. The City may contact the successful Contractor's insurance agent(s) directly concerning any insurance issues.

15. SUBCONTRACTING

It is the intent of the Owner that this contract not be subcontracted. The Contractor shall not award work to subcontractor without prior written approval of the City of Bellevue.

The Contractor shall be fully responsible to the City for the acts and omissions of his employees, and of persons either directly or indirectly employed by the Contractor. The Contractor shall cause appropriate provisions to be inserted in all employment contracts by the terms of the contract documents insofar as applicable to the work of employees and to give the Contractor the same power as regards to terminating any employee that the City may exercise of the Contractor under any provision of the contract documents. Nothing contained in this contract shall create any contractual relation between any contract employee and the City of Bellevue.

16. NOTICE TO PROCEED

A notice to proceed will be issued after the Contractor has executed the Agreement and his Insurance Certificate(s) or Endorsements have been received and accepted by the City. The Contractor shall not deliver any equipment to the work site or commence work until he has received a written Notice to Proceed.

17. TERMINATION

This contract shall be subject to termination upon the occurrence of any of the following events:

If either party hereto defaults on any of its material obligations, (including but not limited to payment of workmen, subcontractors or material men and the timely performance of grass mowing and/or ditch maintenance), representations (including maintaining in force insurance as per the contract provisions), or warranties under this contract, the non-defaulting party shall notify the other party in writing specifying in sufficient detail the nature and extent of such breach and, unless within thirty (30) calendar days after such written notice of such default the

defaulting party remedies the default, the non-defaulting party may terminate the contract in writing without further notice.

Also, this contract shall terminate, if (a) either party files a petition for bankruptcy or is adjudicated a bankrupt or if (b) a petition in bankruptcy is filed against either party or if (c) either party becomes insolvent or makes an assignment for the benefit of its creditors or an arrangement for its creditors pursuant to any bankruptcy or if (d) either party discontinues its business; then the other party shall have the right to terminate its contract immediately upon written notice.

18. PAYMENT

Payment for this work will be made at the Contact Unit Price Per Acre for which payment shall be full compensation for furnishing all materials, labor, tools, equipment, traffic control, and incidentals necessary to satisfactorily complete the Item. The City of Bellevue will not pay fuel surcharges.

19. EXHIBITS

The following exhibits are herein made a part of these specifications:

EXHIBIT "B": Ditch Maintenance List

EXHIBIT "C": Right-of-Way Maintenance List

EXHIBIT "B"
DITCH MAINTENANCE LIST

Fort Crook Road

36th Street

State Highway 370

Schneekloth Road

30th Street at Irene Street

21st Street at Harrison Street

Harvell Drive

Capehart Road Fort Crook Road to 28th Avenue

Cornhusker Road Fort Crook Road to 23rd Street

Chandler Road Fort Crook Road to 25th Street

Modification Road Clay Street to 33rd Avenue

Hancock Street 27th Avenue to Baseball Village (Harlan Lewis Road)

Warren Street by guardrail (Waldo Circle)

Cedar Island Road Cornhusker Road to Rose Lane

25th Street Capehart Road to Blackhawk Drive

EXHIBIT "C"
RIGHT-OF-WAY MAINTENANCE LIST

Fort Crook Road
36th Street
State Highway 370
42nd Street
48th Street
Schneekloth Road
25th Street at Cornhusker Road
25th Street at Chandler Road
Castle Ridge Entrance
15th Street at Cornhusker Road
Harrison Street 21st Street to 25th Street
Harrison Street Papio to 52nd Street
Harvell Drive
Galvin Road Mission Avenue to Avery Road
Capehart Road Fort Crook Road to 28th Avenue
Cornhusker Road Fort Crook Road to 23rd Avenue
Cornhusker Road SP Benson Drive
Chandler Road Fort Crook Road to 22nd Street
Chandler Road 25th Street to 36th Street
Modification Road Clay Street to 33rd Avenue
Kohl Road Chaput Road to Childs Road
Hancock Street 27th Avenue to Baseball Village (Harlan Lewis Road)
Warren Street by guardrail (Waldo Circle)
Main Street 27th Avenue to Hancock Street
Cedar Island Road Cornhusker Road to Rose Lane
Looking Glass Drive 36th Street to Brookside Drive
Ridgeview Circle Falcon Forest
25th Street Capehart Road to Blackhawk Drive

GENERAL LOCATION	ACRES	ORDER OF MOWING BY CONTRACTOR
Fort Crook Road, from Capehart Road north to 13 th Street and Edwards Street and Railroad Ave and Harrison Street both sides and center islands.	76.8	
36 th Street, Schneekloth Road north to Raynor Parkway, both sides of road. 36 th Street, from Old 36 th Street north to Sherwood, both sides of street.	25.88	
State Highway 370, from 48th Street east to Galvin Road, both sides of road and center islands.	60.62	
42 nd Street, from Hwy. 370 north to Raynor Parkway, both sides of street.	1.45	
48 th Street from Hwy. 370 north to Papio Creek, east side only.	.46	
Schneekloth Road from 36 th Street east to east side of Two Springs Elementary School, both sides of road.	3.45	
25 th Street, Cornhusker Road north to Virginia Street, primarily west side.	3.2	
25 th Street, from Chandler Road north to Harrison Street, east side only.	1.1	
25 th Street, at intersection of 25 th Street and Joanne, Castle Ridge Entrance.	.37	
15 th Street, from Cornhusker Road north to Thurston.	.5	
21 st Street and Harrison Street, ditch on west side of 21 st runs south 3 blocks.	.82	
Harrison Street, from 21 st Street to 25 th Street south side.	1.14	
Harrison Street, from Papio Creek to 52 nd Street south side.	1.8	
Harvell Drive, Franklin Street to Fort Crook Road, both sides and center islands.	19.6	

Galvin Road, Mission Avenue to Avery Road, both sides. Includes Lincoln Road, north of Dairy Twist east side of road to CVS Pharmacy.	2.6	
Capehart Road, Fort Crook Road to 29 th Street both sides.	4.76	
Cornhusker Road, Fort Crook Road to 23 rd Street both sides and islands.	7.8	
Cornhusker Road, S.P. Benson Drive west to 36 th Street both sides.	1.61	
Chandler Road, Fort Crook Road to 25 th Street north side, minus 22 nd to 25 th Street.	2.35	
Chandler Road, from 35 th Street west to 36 th Street north side.	.62	
Modification Road, from Clay Street south to 33 rd Avenue dead end.	2.57	
Kohl Road, Chaput Drive to Childs Road east side.	.33	
Hancock Street, 27 th to Industrial Road, both sides. Harlan Lewis Road from Industrial Drive to the south property line of the Baseball Village.	21.65	
Warren Street, ROW west of Waldo Circle by guard rail.	.3	
Main Street, 27 th Avenue to Hancock Street, east side.	.17	
Cedar Island Road, Cornhusker Road north to Rose Lane, both sides.	4.29	
Looking Glass Drive, from 36 th Street west to Brookside Drive.	.22	
Falcon Forest, Ridgeview Circle center island.	.56	

25 th Street, Capehart Road to Blackhawk Drive both sides of road.	3.28	
<u>Total Acreage</u>	<u>250.60±</u>	

THE CITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, OR ANY PORTION OF THE BID, AND TO WAIVE ANY IRREGULARITIES OR INFORMALITIES.

EXHIBIT "D"

COPY OF THE CITY OF BELLEVUE'S AFFIRMATIVE ACTION EQUAL OPPORTUNITY POLICY STATEMENT

EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT

It is the policy of the City of Bellevue that equal employment opportunity will be extended to all employees of the City of Bellevue and to all applicants for employment, and that all employees and applicants for employment will be considered without discrimination on the bases of race, religion, color, sex, disability, national origin or political affiliation.

All recruitment, hiring, and employment practices will be conducted without discrimination because of race, religion, color, sex, disability, national origin or political affiliation, and an affirmative action program will be developed and implemented for recruiting, hiring, and employing personnel of the City of Bellevue with equal treatment with respect to compensation and opportunities for advancement, including upgrading, promotion and transfer.

We realize the inequities associated with employment, upgrading, contracting and subcontracting for minorities and will direct our efforts to correcting any deficiencies to the maximum extent possible. The same will be required of our contractors, subcontractors and our or their suppliers.

The City assures compliance with Titles VI and VII of the Civil Rights Act of 1964, Executive Order 11246, as amended by Executive Order 11375 and/or other subsequent orders that may pertain to equal employment opportunity and merit employment policies.

This policy statement will be posted in the Bellevue City Hall in a place accessible to employees and applicants for employment. This policy will also be stated in all City contracts. Signed acknowledgments of the City's affirmative action policy and assurance of cooperation will be required of all contractors and subcontractors.

EQUAL EMPLOYMENT OFFICER

The Bellevue City Administrator will serve as the Equal Employment Officer for the City of Bellevue and, with his/her staff, will be responsible for the implementation and coordination of the City's affirmative action program, will document and report on compliance with the program's objectives and process complaints concerning the program.

NON-DISCRIMINATORY RECRUITING

Advertising. Job openings with the City of Bellevue will be advertised and will include the following statement:

"An Equal Opportunity Employer"

Employment advertising will be placed with the goal of achieving equal exposure to all persons in the area. Communications including but not limited to such media as local newspapers, radio, television, minority publications and radio.

Schools. Recruitment will be accomplished by any feasible means available in local schools, colleges, and other educational institutions. Qualified members of minority groups will be encouraged to apply for employment opportunities with the City of Bellevue.

CONTRACTS AND CONTRACTORS

Contracts. A copy of the City of Bellevue's affirmative action equal employment opportunity policy statement will accompany all contracts awarded by the City of Bellevue and signed acknowledgments of this policy will be required of all contractors engaged by the City. All contracts awarded by the City shall include the following clauses:

"Non-discrimination. All recruitment, hiring and employment practices by the Contractor shall be conducted without discrimination because of race, religion, color, sex, disability, national origin or political affiliation. The Contractor shall insert a similar provision in all subcontracts for goods or services that are to be provided under this Contract."

"Affirmative Action. Within thirty (30) days of the day of this contract, the Contractor shall adopt an affirmative action policy and program for equal employment opportunity similar to but not limited to the Equal Employment Opportunity Action Program of the City of Bellevue. Further, within ninety (90) days of the date of this contract and annually thereafter for the duration of this contract, the Contractor shall submit an affirmative action report to the City."

Contractors. The City of Bellevue, in seeking contractors for provision of goods and services totaling Two Thousand Five Hundred Dollars (\$2,500) or more shall seek firms demonstrating non-discriminatory practices in its recruitment, hiring, and employment. The City may reject contract proposals from firms that demonstrate discriminatory personnel practices because of race, religion, color, sex, disability national origin or political affiliation.

GC-6 Clean Up: The Contractor shall leave the Site in a safe and clean condition.

GC-7 Acceptance of Final Payment: If all specifications and requirements are met and the Work is accepted by the City Engineer after the job is completed to his satisfaction, he will submit certification to the City for approval of payment of the retainage applied to the Project.



173-2519

CITY OF BELLEVUE
FINANCE DEPARTMENT

1500 Wall Street – Bellevue, NE 68005 – (402) 293-3000

Bellevue Finance Department
Status Report March 25, 2019

ACCOUNTING AND FINANCE

- Treasury management; Deposit confirmations, Researched undocumented cash receipts
- Issued payments for approved expenses
- Payroll downloads / imported into Abila
- February bank reconciliations
- Adjusted rights to approved used in Abila system
- Data Entry of Journal Entries for department
- Authorized CDBG reimbursement
- Researched bills on minute record
- Paid bills online as approved/requested
- Worked on o/s EPS checks
- Worked on clearing o/s a/p checks
- AP Review
- Rescue Fees
- Lease entries
- Monthly tax reports
- Retrieved document for and answered financial YTD questions for departments
- Prepared February internal financials
- Booked miscellaneous receipts into our GL
- Monthly allocations to departments for fuel, fleet and postage, office supplies, janitorial supplies

CDBG:

- Updated the 2019-2023 Consolidated Plan with Strategic Plan priorities and goals and began work on the 2019 Action Plan draft
- Hosted 1st Public Hearing for the 2019 Action Plan and distributed the 2019-2020 CDBG Application for assistance. Application are due April 25th.
- Held orientation meeting for new CDBG Committee members and held a meeting with the full committee.
- Completed final draft, held public hearing and received City Council approval of Substantial Amendment to the 2018 Action Plan.
- Met with CDBG subrecipients to review current project status and anticipated timelines for completion.

RISK MANAGEMENT:

- Continued processing existing claims and worked to bring open claims towards resolution and closure
- Continued to investigate/accept/deny new claims
- Conferred with nurses, employees, and claims administrator on complex injury claims
- Processed appropriate invoices for payment
- Continued to manage modified duties for restricted employees
- Conferred with legal, employees, and insurance carrier on liability claims/lawsuits
- Met with Lockton Wellness Program nurses to review aggregate report
- New employee orientation – 2 employees
- Delivered specific flood cleanup PPE to Public Works shops as needed
- Worked on ADA updates/transition plan for ADA committee
- Conducted all duties associated with surplus equipment auction
- Inventoried PPE Locker and restocked
- Cleaned and re-organized auction room and flex room to make room for additional items
- Total Surplus Sales as of today: \$335,850.51

Respectfully submitted,

Rich Severson
Finance Director, City of Bellevue



City of Bellevue

Fire Department

211 West 22nd • Bellevue, Nebraska 68005 • (402) 293-3153

Bellevue Fire Department Council Report

Report Date 3/20/2019

A. General Items:

- QA/QI
- Continuing to finish up NREMT renewal requirements and put in database for those due 3-31
- Working on scheduler/probationary firefighter spots for new recruits
- Working on the flood.
- Hazmat team in Hanson and Chris Lakes for leaking propane tanks.

B. Training:

- New recruit class for part time firefighters completed 3/17/2019

C. Inspections:

- Fire alarm panel training
- Review fire alarm plans for Anderson Grove School.

D. Calls:

Fire – 74

Rescue - 139

E. Ambulance Billing

No mid-month report





City of Bellevue

Fire Department

211 West 22nd • Bellevue, Nebraska 68005 • (402) 293-3153

F. Manpower Report Staffing

Staffing Report from 3/4/2019 through 3/10/2019

Monday	AM	T-21	3-Person	
Monday	PM	Full		
Tuesday	AM	Full		
Tuesday	PM	E-31	3-Person	
Wednesday	AM	Full		
Wednesday	PM	Full		
Thursday	AM	Full		
Thursday	PM	E-31	3-Person	
Friday	AM	E-41	3-Person	
Friday	PM	Full		
Saturday	AM	E-1,21,31,41	3-Person	EMS OOS
Saturday	PM	E-1,21	3-Person	
Sunday	AM	E-1,21,31,41	3-Person	EMS O.O.S.
Sunday	PM	Full		

Staffing Report from 3/11/2019 through 3/17/2019

Monday	AM	Full		
Monday	PM	E-21	3-Person	
Tuesday	AM	E-31,41	3-Person	
Tuesday	PM	E-1-31-41	3-Person	
Wednesday	AM	E-1,31	3-Person	
Wednesday	PM	E-1-31	3-Person	
Thursday	AM	E-1-21-31-41	3-Person	
Thursday	PM	Full		
Friday	AM	E-1-31	3-Person	
Friday	PM	E-31	3 Person	
Saturday	AM	E-1,31 ,41	3-Person	EMS O.O.S.
Saturday	PM	E-1,41	3-Person	EMS OOS
Sunday	AM	E-1,21,31	3-Person	
Sunday	PM	E-1,21,31	3-Person	



City of Bellevue

Bellevue Public Library

1003 Lincoln Road • Bellevue, Nebraska 68005 • (402) 293-3157

Memo

To: Jim Ristow, City Administrator

From: Julie Dinville, Library Director

Date: 3/12/2019

- The Young Adult Department is holding a Post-It Note Art activity in their area during March. For this pop-up art show, teens are invited to create and display their own tiny piece of art on the wall in the YA area, using various colored Post-It notes.
- Adult Services staff held a Tech Café program on Thursday evening, March 14, featuring photographer Koren Smith. She was there to help patrons learn how to get the most out of their smart phone's camera and editing capabilities.
- A new feature with the newest upgrade to the library's Integrated Library System (ILS), is that patrons now see at the bottom of their receipts a statement showing how much they have saved by using the library. This statement will help reinforce the value that the library provides through lending materials to patrons. The library uses the Symphony ILS by SirsiDynix.
- Nearly 150 persons showed up for the Pawsitive Reading sessions on Saturday, March 9. Thirty-three of them came especially to meet the newest animal volunteer, Sphissy, who is a Sphinx munchkin cat. Additionally, joining the animal volunteers is Nox, a Great Dane. The library appreciates all the donated time that both the animals and their owners give to this childhood literacy program.
- The Coloring with Cops (CwC) program March 6 brought in 62 attendees (three officers and Roger Cox are included in this) for a spectacular time. The theme was spring/St. Patrick's Day. Next month will be the library's final CwC event until summer. The event gives children and their parents a fun opportunity to interact with members of the Bellevue Police Department.
- Craft activities sponsored by the Adult Services Department during the week March 3-8s included a Scrapbook Free-for-All, an Origami session, and a Yarn Wall Hanging maker event.



City of Bellevue

Bellevue Public Library

1003 Lincoln Road • Bellevue, Nebraska 68005 • (402) 293-3157

Memo

To: Jim Ristow, City Administrator

From: Julie Dinville, Library Director

Date: 3/19/2019

- Close to 200 persons attended the Celtic Boulevard music performance at the library on Saturday, March 16. The local group played a number of Irish songs in honor of St. Patrick's Day and featured musicians of all ages. The Friends of the Bellevue Public Library provided table decorations and refreshments for the event.
- Monthly staff meetings were held in the morning and afternoon on Thursday, March 14. Among the topics discussed included the Volunteer Luncheon in April, OmahaGives, department calendars, the procedure for texting patrons, and the correct return procedures for Grab and Go Bags and children's kits.
- The Bellevue Public Library will be offering a six-part iRest Yoga series starting March 31 and continuing on Sundays until May 12 (no meeting will be held on Easter Sunday, April 28). The free course, which will be led by Sarah Lively, focuses on iRest Yoga, which provides a simple and accessible form of meditation for modern living. Participation will be limited to those 18 years and older.
- The Young Adult Department held the final Winter Café event before spring on Wednesday, March 13. This after-school event offered games, refreshments, a movie and a special craft program. This time, teens were invited to decorate their earbuds/headphones with perler beads and washi tape.
- The Children's Department held a special 1000BB4K Halftime Party at the library on March 14. This party was for children and parents to celebrate reaching the halfway mark in the 1000 Books before Kindergarten program. Participants enjoyed music, crafts, games, books, and prizes. The goal of the 1000 Books before Kindergarten program is to ensure children enter kindergarten prepared for learning to read and is open to children ages birth to 5 years of age.



City of Bellevue

Office of the Planning Department

To: Mayor Hike
City Council
City Administrator Jim Ristow
From: Chris Shewchuk, Planning Director *CMS*
Date: March 20, 2019
Subject: Department comments for Administration Report

The first of two annexation proposals for unincorporated areas will be on the Planning Commission agenda for public hearing for the March 28th meeting. The second annexation proposal for unincorporated areas is currently scheduled to be on the April 25th Planning Commission agenda.

The Planning Department continues to review SIDs for annexation in conjunction with the Finance Department. An SID annexation package will be developed in the very near future for presentation to the Planning Commission and City Council.

The next meeting of the Planning Commission will be on March 28th. In addition to the annexation proposal, agenda items include the final plat of Belle Lago South and the Olde Towne Redevelopment Plan. Staff met with the Chair of the Planning Commission to review agenda items.

Staff met with Sarpy County planning staff regarding the proposed mental health facility.

Shirley has been hired as Deputy City Clerk and is no longer with the Planning Department. Although Tammi and I expect to handle the current work load, there may be limited times when neither of us are in the office or it may take a little longer to respond to inquiries.

I have attended several meetings in response to the flooding situation the City is currently experiencing.

INTEROFFICE MEMORANDUM

TO: JIM RISTOW
FROM: CHIEF ELBERT
SUBJECT: DIRECTORS BRIEF
DATE: 3/20/2019

Flood related items:

Multiple rescues out of Paradise Park and Green Acres at the onset of the flood.

Staffing the Emergency Operations Center, (EOC).

Providing 24/7 security at the entrance to Green Acres/Paradise Park.

Daily boat surveillance of the flooded homes and business.

Daily drone flights over the affected areas and forwarding video to EOC.

Staffing regular meetings of the Sarpy County EOC.

The ProPhoenix, law records management system roll out is continuing and we will begin training our staff.

We have received Narcan administration kits and begun training each officer in its use.

Dave Stukenholtz

From: Angela Curry
Sent: Monday, March 04, 2019 9:27 AM
To: Mark Elbert; Dave Stukenholtz
Cc: Ed Foreman; Angela Curry
Subject: Weekly Stats

CE1 – Monday Feb 25, 2019 thru Friday March 01, 2019
CE2 – Monday Feb 25, 2019 thru Friday March 01, 2019
CE3 – Monday Feb 25, 2019 thru Friday March 01, 2019

Calls – 321

Notices:

Zoning – 0

Nuisance – 49

Clean Ups – 0

Tree Removal – 0

Certified Notices – 12

Officer Initiated – 29

Towed Vehicles – 6

Red Tags – 33

Snow Notices – 36

Angela Curry
Bellevue Police Department
Code Enforcement Technician
402-293-1403

Dave Stukenholtz

From: Angela Curry
Sent: Monday, March 18, 2019 1:24 PM
To: Mark Blackburn; Dave Stukenholtz
Subject: Weekly Stats

CE1 – Monday Mar 11, 2019 thru Friday Mar 15, 2019
CE2 – Wednesday Mar 13, 2019 thru Friday Mar 15, 2019
CE3 – Wednesday Mar 13, 2019 thru Friday Mar 15, 2019

Calls – 250

Notices:
Zoning – 2

Nuisance ~36

Clean Ups - 0

Tree Removal – 0

Certified Notices – 5

Officer Initiated – 6

Towed Vehicles – 0

Red Tags – 12

Snow Notices – 3

Angela Curry
Bellevue Police Department
Code Enforcement Technician
402-293-1403